



Dublin San Ramon Services District

Water, wastewater, recycled water

Speaker Request Form

Please submit completed form Attn Lori Martin:

fax (925) 829-1180, or attach to email martin@dsrsd.com, or mail to 7051 Dublin Blvd., Dublin, CA 94568

Today's Date	Requested Speaker (Name and Title)
Date of Presentation	Time
Location	Event
Event Sponsor	Event Agenda (Where is Speaker in the Line-Up?)
Contact Name	
Contact email	
Contact Phone	
Audience	
	Topic
Type (Formal/Informal, keynote, panel, debate...)	Length/duration
Room Arrangement	Equipment Needs (Powerpoint presentation, screen, projector, laptop, speakers, cables, table)
Misc. Notes	