

**DUBLIN SAN RAMON SERVICES DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

July 15, 2014

A regular meeting of the Board of Directors was called to order at 6:00 p.m. by President Georgan M. Vonheeder-Leopold. Boardmembers present: President Georgan M. Vonheeder-Leopold, Director D.L. (Pat) Howard, Director Richard M. Halket, and Director Dawn L. Benson. Vice President Edward R. Duarte was absent. District staff present: Bert Michalczyk, General Manager; Rhodora Biagtan, Interim Engineering Services Manager; John Archer, Interim Financial Services Manager/Treasurer; Dan Gallagher, Operations Manager; Michelle Gallardo, Interim Organizational Services Manager; Carl P.A. Nelson, General Counsel; and Nancy Gamble Hatfield, District Secretary.

1. CALL TO ORDER
2. PLEDGE TO THE FLAG
3. ROLL CALL - Members: Benson, Duarte, Halket, Howard, Vonheeder-Leopold
4. SPECIAL ANNOUNCEMENTS/ACTIVITIES
5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:01 p.m.
6. REPORTS
 - A. Reports by General Manager and Staff
 - Event Calendar – General Manager Michalczyk reported on the following:
 - o District customers used 30-35% less water this week than they used last year at the same time period. Since the Board enacted mandatory water use limitations on May 5, 2014, the District is using 25% less water than last year.
 - Correspondence to and from the Board on an Item not on the Agenda

Date	Format	From	To	Subject
7/14/14	Email	Armstrong Soo	DSRSD Board	Drought violation complaint

- B. Agenda Management (consider order of items) – No changes were made
- C. Committee Reports- None

7. APPROVAL OF MINUTES – Regular Meeting of *July 1, 2014*

Director Howard MOVED for the approval of the July 1, 2014 minutes. Director Benson SECONDED the MOTION.

President Vonheeder-Leopold requested the minutes be corrected on the last paragraph of page 4 to change “Lauren” Anthony to “Laura” Anthony.

Director Howard MOVED to accept the amendment to the July 1, 2014 minutes as requested by President Vonheeder-Leopold. Director Benson accepted the amendment and SECONDED the MOTION, which CARRIED with FOUR AYES, and ONE ABSENT (Duarte).

8. CONSENT CALENDAR

Director Howard MOVED for approval of the items on the Consent Calendar. Director Benson SECONDED the MOTION, which CARRIED with FOUR AYES, ONE ABSENT (Duarte).

- A. Approve Casting District Vote in the California Special Districts Association (CSDA) 2014 Election for Representative to the Board of Directors for Region 3, Seat C – Approved
- B. Approve Budget Adjustment to Hypochlorite Tank Replacement (CIP 14-P027) – Approved
- C. Upcoming Board Calendar – Approved

9. BOARD BUSINESS

- A. Discuss Drought Management Program

General Manager Michalczyk reported this is a standing item on each Board meeting agenda and will remain so through the end of the Community Drought Emergency. This item provides members of the public an opportunity to address the Board with questions or concerns they might have related to the drought or the drought management program.

President Vonheeder-Leopold stated that there is no one present in the audience to comment on this agenda item.

Director Halket mentioned that while driving through his neighborhood he observed mostly brown lawns with the exception of just a few that are green. He stated he is pleased that the community is achieving the water reduction goals and he believes staff is handling this drought situation well.

President Vonheeder-Leopold noted the many kudos she has received from several folks on how the District is managing the drought. She commented that there were not any green lawns in her neighborhood. However, one of her clients informed her that a former District director filled the family swimming pool and told neighbors the source water was from EBMUD.

Director Halket asked how the sharing of water use metrics is progressing among the local agencies.

Mr. Michalczyk explained the tracking is better, but not consistent due to different water sources, differing billing cycles, etc. He had hoped Zone 7 would create a web page or something similar where other retailers could post their metric information, but that has not happened. However, there is good communication among the retailers on metrics.

Mr. Michalczyk further discussed that a calculator tool will soon be put on the District's internet site to allow customers to see how the District as a whole is doing regarding water curtailments. He also reported that the State Water Resources Control Board is still meeting today at this hour to discuss mandatory state-wide water use limitations and fines.

General Counsel Nelson mentioned that at the Rodeo Sanitary District board of directors meeting he recently attended, a citizen asked why their District was not providing free recycled water to the public for landscape purposes as is Dublin San Ramon Services District.

The Board acknowledged Operations Manager Gallagher for his efforts with the Regional Water Quality Control Board and the California Department of Health Services which has enabled the District to supply recycled water for residential landscaping purposes in the community.

B. Public Hearing: Adopt Engineer's Report and Direct Levy of Annual Assessments in the Dougherty Valley Standby Charge District 2001-1 for Fiscal Year 2014-2015

Financial Services Manager Archer reported that this is the report brought to the Board annually. The Board action will allow staff to levy the special assessment for water service in the Dougherty Valley. The per parcel assessment charge is the same as last year and the maximum amount is being charged. There are no changes between last year and now. He noted the full Engineer's Report is contained in the agenda packet materials.

President Vonheeder-Leopold declared the Public Hearing open.

Hearing no public comments, Director Halket MOVED to CLOSE the Public Hearing. Director Benson SECONDED the MOTION, which CARRIED with FOUR AYES, ONE ABSENT (Duarte).

Director Halket stated that the levy is not the District's charge but is a pass through from Zone 7. Since the Zone cannot legally assess the charge to customers in the Dougherty Valley, which is in Contra Costa County and not Alameda, the District provides the pass through service on behalf of the Zone.

Director Howard MOVED to adopt Resolution No. 39-14, adopting Engineer's Report and Directing the Levy of Annual Assessments in the Dublin San Ramon Services District Dougherty Valley Standby Charge District 2001-1 for Fiscal

Year 2014-2015. Director Benson SECONDED the MOTION, which CARRIED with FOUR AYES, ONE ABSENT (Duarte).

10. BOARDMEMBER ITEMS

President Vonheeder-Leopold reported attending the July 10, 2014 Alameda County LAFCo meeting when the out of area service agreement with the Nielsen family was discussed and approved. She stated that LAFCo's approval required some additional changes to the agreement. Mr. Michalczyk noted the District Board will need to approve a replacement out of area service agreement with the Nielsen's to comply with the changes required by the LAFCo approval.

President Vonheeder-Leopold reported she attended the July 9, 2014 Alameda County Special Districts Association (ACS DA) meeting held in the Boardroom at Dublin San Ramon Services District. Unexpectedly, Lt. Col. Christopher P. Gerdes could not attend the meeting as the guest speaker so General Manager Michalczyk gave a presentation on the water supply and Customer Services Supervisor Vicki Goldman gave a demonstration on the District's AquaHawk Customer Portal. She stated that the ACS DA legislative report mentioned that the Department of Finance has authorized \$100 million to special districts, cities and counties for pre-2004 state mandates reimbursements. Dublin San Ramon Services District is scheduled to receive \$8,579 in reimbursement. President Vonheeder-Leopold also mentioned the ACS DA election when Roland Williams from Castro Valley Sanitary District was elected to President, Pat Danielson from Washington Township Healthcare District was elected as Vice President and Director Vonheeder-Leopold was elected as the at large member of the Executive Committee.

Mr. Michalczyk credited District Secretary Hatfield and her staff for preparing and submitting the SB 90 paperwork to receive the reimbursement mentioned by President Vonheeder-Leopold.

11. CLOSED SESSION

At 6:20 p.m. the Board went into Closed Session.

- A. Public Employee Performance Evaluation – Pursuant to Government Code Section 54957
Title: District General Counsel
- B. Public Employee Performance Evaluation – Pursuant to Government Code Section 54957
Title: General Manager

12. REPORT FROM CLOSED SESSION

At 7:11 p.m. the Board came out of Closed Session. President Vonheeder-Leopold announced that there was no reportable action.

13. ADJOURNMENT

President Vonheeder-Leopold adjourned the meeting at 7:12 p.m.

Submitted by,

Nancy Gamble Hatfield
District Secretary