

**DUBLIN SAN RAMON SERVICES DISTRICT  
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

**August 5, 2014**

A regular meeting of the Board of Directors was called to order at 6:00 p.m. by President Georgan M. Vonheeder-Leopold. Boardmembers present: President Georgan M. Vonheeder-Leopold, Director D.L. (Pat) Howard, Director Richard M. Halket, and Director Dawn L. Benson. Vice President Edward R. Duarte was absent. District staff present: Bert Michalczyk, General Manager; Rhodora Biagtan, Interim Engineering Services Manager; John Archer, Interim Financial Services Manager/Treasurer; Dan Gallagher, Operations Manager; Michelle Gallardo, Interim Organizational Services Manager; Carl P.A. Nelson, General Counsel; and Nancy Gamble Hatfield, District Secretary.

1. CALL TO ORDER
2. PLEDGE TO THE FLAG
3. ROLL CALL - Members: Benson, Duarte, Halket, Howard, Vonheeder-Leopold
4. SPECIAL ANNOUNCEMENTS/ACTIVITIES
5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:01 p.m.
6. REPORTS

A. Reports by General Manager and Staff

- Event Calendar – General Manager Michalczyk reported on the following:
  - On August 20 – 22, 2014 the CASA Conference will be held in Monterey.
  - The next Joint Liaison Water Committee Meeting will be held Wednesday, August 27, 2014 at the District Office Boardroom. Representatives from Dublin San Ramon Services District Water Committee, City of Pleasanton, City of Livermore, Zone 7 and Cal Water will be in attendance at that meeting. Director Vonheeder-Leopold noted that due to the LAFCo workshop at Martinelli Center in Livermore, the meeting will need to be held later than 4:30 p.m.
  - On Saturday, September 13, 2014 East Bay Regional Park District (EBRPD) will celebrate their 80th Anniversary Gala Celebration at the Claremont Hotel in Berkeley. All Directors have been invited to attend; the cost of this event would not be eligible for reimbursement nor would an attendee be eligible for a Day of Service.
- Correspondence to and from the Board on an Item not on the Agenda

<b>Date</b>	<b>Format</b>	<b>From</b>	<b>To</b>	<b>Subject</b>
7/31/14	Email	Jeff Chen	DSRSD Board	Water-free Urinal Installation Sponsorship

B. Agenda Management (consider order of items) – No changes were made

C. Committee Reports - None

7. APPROVAL OF MINUTES – Regular Meeting of July 15, 2014

Director Howard MOVED for the approval of the July 15, 2014 minutes. Director Benson SECONDED the MOTION, which CARRIED with FOUR AYES, and ONE ABSENT (Duarte).

8. CONSENT CALENDAR

Director Halket MOVED for approval of the items on the Consent Calendar. Director Howard SECONDED the MOTION, which CARRIED with FOUR AYES, ONE ABSENT (Duarte).

A. Accept Annual Reporting of Expense Reimbursements over \$100 and Status of Outstanding Receivables – Approved

B. Rescind Resolution No. 33-14 and Approve Out of Area Service Agreement for DSRSD Services for Nielsen Property West of Dublin – Approved – Resolution No. 40-14

C. Approve Health Insurance Contribution for Calendar Year 2015 – Approved – Resolution No. 41-14

D. Approve the Transfer of a Budgeted Capital Outlay Expenditure from FYE 2014 to FYE 2015 for the Purchase of a Replacement HMI Control Panel for the WWTP Aeration Blower System – Approved – Resolution No. 42-14

E. Upcoming Board Calendar – Approved

F. Report of Checks and Electronic Disbursements Made – Approved

Date Range	Amount
6/24/14 - 7/28/14	\$12,762,314.07

9. BOARD BUSINESS

A. Discuss Drought Management Program

General Manager Michalczyk stated that this is a standing item that allows the Board and the public an opportunity to discuss any aspect of the drought or Drought Management Program. From staff's perspective, the program is operating well and the desired degree of conservation is being achieved. The Board did not direct staff to develop and changes to the program.

B. Accept Water Supply and Demand and Drought Response Action Plan Status Reports and Find that the Need for the Community Drought Emergency Still Exists

General Manager Michalczyk explained that the purpose of this agenda item is to allow the Board to receive information on the current water supply and demand management program and a status report on the District's Drought Response Action Plan. He noted that the acceptance of this report becomes the foundation for the Board to continue the Community Drought Emergency.

Mr. Michalczyk stated that there have been no substantial changes to the water supply available to the Tri-Valley since his last report. However, one positive development is that Zone 7 is in discussions that could result in approximately 1,000 AF of water transfer for use in the Tri-Valley during August.

Mr. Michalczyk reported that the District's customers have been responding very favorably overall to the drought situation. From May 5, 2014 (when the District requested 25% conservation) to the present, customers have curtailed water usage approximately 27% as compared to 2013. As a result for the year-to-date, the District is now only 2.7% in excess of its allocation from Zone 7.

Mr. Michalczyk reported that there have been no operational issues that have compromised District's ability to deliver water and maintain adequate reserves of water for fire and emergency.

Mr. Michalczyk reported on a new policy development at the State level. In mid-July, the State Water Resources Control Board (SWRCB) adopted mandatory water use limitations that are now applicable throughout California, along with a \$500 per violation fine. The District's water use limitation ordinance was reviewed and is already in compliance with the order from the SWRCB. No modifications to the District's Drought Ordinances are required.

Mr. Michalczyk stated that actions taken by the District with regard to the Drought Response Action Plan are summarized in Attachment 2 to the agenda item. He stated that staff is trying to manage demand in a common sense manner. The District has issued approximately 1,000 warning letters and 90 actual violations with \$250 fines, and only 2 violators have received a \$500 fine. He stated that this means the overwhelming majority of District customers are doing the right thing during the Emergency.

Mr. Michalczyk recommended the Board accept the water supply action plan and find that there still exists a Community Drought Emergency.

Director Halket MOVED to: (a) accept the Water Supply and Demand Report and the Drought Response Action Plan Status Report; and, (b) find that there still exists a need for continuing the Community Drought Emergency, which the

Board declared on May 5, 2014. Director Howard SECONDED the MOTION, which CARRIED with FOUR AYES, ONE ABSENT (Duarte).

- C. Public Hearing: Adopt Urgency Ordinance Amending Enforcement Actions, Penalties and Provisions for the Enforcement of Water Use Limitations during the Community Drought Emergency

President Vonheeder-Leopold read aloud the title of the Urgency Ordinance.

Director Howard MOVED to waive the reading of the Urgency Ordinance amending Ordinance No. 334 related to Enforcement Actions, Penalties and Provisions for the Enforcement of Water Use Limitations during the Community Drought Emergency. Director Benson SECONDED the MOTION, which CARRIED with FOUR AYES, ONE ABSENT (Duarte).

President Vonheeder-Leopold declared the Public Hearing open.

General Manager Michalczyk reviewed that on May 5, 2014, the Board adopted Ordinance No. 334. That ordinance contains language that characterizes a warning letter to a customer as a first step violation. Mr. Michalczyk stated that as he reflected on the matter and discussed the situation with staff and Counsel that he did not believe the Board intended that a warning be considered a violation. Rather he believes it was the Board's intent that a warning should be just that - a warning. Since staff cannot determine the Board's intent, this agenda item is presented to ask that specific question: Is a warning given to a customer a violation or not?

Mr. Michalczyk explained further that if the Board does not intend that a warning to be a violation, then the Board should express that intent by adopting the proposed Urgency Ordinance that it has before it tonight which must be passed with a two-thirds vote (four Board members must vote affirmatively). If the Board's intent is that a warning is a violation, then no action is required tonight.

Mr. Michalczyk went on to explain that if a warning is not a violation, then the customer receiving the warning would not be considered to have used utility services in a manner inconsistent with local utility usage policies under the Public Records Act (PRA). He noted that the District has recently received requests from the news media for information about customers who have received warnings (as well as violations) under Ordinance No. 333 and No. 334.

Mr. Michalczyk stated that it would be appropriate for the Board to receive comments from the public on this issue.

President Vonheeder-Leopold invited members of the public to offer comments.

Speaker: Mr. John Mirante, Dublin Resident – Mr. Mirante stated that as a police officer for five years, a warning is not a violation. If the CHP gives a warning, it is not a violation. He suggested that if a customer has one bad water usage day

and exceeds their allotment, they should not be penalized and that usage should not stick around for seven days. He shared that his outdoor water system timer did not work properly and therefore he used 1,600 gallons in one day. He complimented District staff for assisting him with getting onto the Aquahawk portal to check his water use. He suggested the District look at water consumption on a 30 day period instead of 7 days. Mr. Mirante questioned what would be the purpose and intent of the District releasing customer information to Channel 5?

Director Benson explained that California law requires public agencies to be transparent and that certain information must be provided and released under the requirements of the Public Records Act.

Mr. Michalczyk stated that this agenda item is for the purpose of allowing the Board to clarify if a warning is a violation or not under Ordinance No. 334. If a warning is not a violation, then this will remove hundreds of customers' names from a list that the media is requesting.

Speakers: Unknown Dublin Residents – a gentleman and a woman spoke to the Board and shared their thoughts on the drought and their specific situation where a large number of family members are living in their home and the burden placed on their water usage because of this. This couple received a warning letter from the District. They told the Board what they have done to curtail their water consumption. They expressed their dismay about the ill effects of less water usage on their yard and landscaping and the burden placed on their family with regard to the water curtailment.

Customers were urged to contact District staff for further advice about their particular situation.

Mr. Michalczyk reminded the couple that the District's water use limitation ordinance has an exemption process that may assist them with their particular circumstances.

Speaker: Ms. Doreen Green, Dublin Resident – Ms. Doreen Green told the Board that she discovered a big leak in her swimming pool that caused her to use more water than allowed and that she received a warning, which she stated was subsequently waived. She stated her biggest concern now is the District is releasing her private information and compromising her rights.

Mr. Michalczyk clarified that if a customer was issued a warning, then his/her name has not been released to the media at this time pending the Board's decision on this matter. He also stated that if a customer has been issued a violation and if the violation was waived or is in appeal status that the customer's name has not been released.

Director Howard clarified that state law requires the District to give out the names of customers who received violations with an associated fine. Customer names have not been released to the media for those who received warning letters only. However, if a customer was issued a monetary violation and it was appealed and subsequently waived, then that name was not released to the media either.

Speaker: Ms. Kerry Green, (Ms. Green's daughter) Dublin Resident – Ms. Kerry Green discussed the July 18, 2014 notification letter sent to customers about the media request for customer information related to warnings and violations. She stated the General Manager's letter read as though her mother's personal information would be released to the media on or about July 25, 2014. Ms. Kerry Green asked for validation from the Board that her mother's information was not released to the media.

Director Howard stated that the letter discussed that on July 25, 2014, customer names may need to be released to the media; however, on Friday, July 25, 2014, it was decided that only names of customers who received violations with monetary fines would be released, and the names of customers who received warnings letters only would be held back until the Board of Directors made a decision this evening. The General Manager's July 18, 2014 letter was included in the agenda materials as Attachment 4.

Directors and General Manager Michalczyk further answered questions with members in the audience related to the proposed action before the Board.

Director Halket MOVED to close the Public Hearing. Director Benson SECONDED the MOTION, which CARRIED with FOUR AYES, ONE ABSENT (Duarte).

The Directors each stated that they supported the Urgency Ordinance that clarifies that oral and written warnings are not intended to be violations. Additionally, only after a recipient of a warning is later found to be in noncompliance with Water Use Limitations would a violation occur. Repeat violators will be subject to gradually increasing monetary penalties, and customers who ignore repeated enforcement actions will be subject to a physical limitation on their water connection and/or disconnection from the water supply.

Director Halket MOVED to adopt Ordinance No. 335, Urgency Ordinance amending Ordinance No. 334 related to Enforcement Actions, Penalties and Provisions for the Enforcement of Water Use Limitations during the Community Drought Emergency. Director Howard SECONDED the MOTION, which CARRIED with FOUR AYES, ONE ABSENT (Duarte).

- D. Public Hearing: Determine Whether the Public Interest in Disclosure Clearly Outweighs the Public Interest in Nondisclosure of Customer Name, Addresses, Utility Usage Data and Correspondence with Customers who Operate Publicly-Run Buildings

President Vonheeder-Leopold declared the Public Hearing open.

General Manager Michalczyk reported the District received recent Public Records Act (PRA) requests from NBC Bay Area and Bay Area News Group (Contra Costa Times) seeking customer names, addresses, utility usage and information for those customers who operate publicly-run buildings in the service area, e.g. city, school district, etc. This information is not subject to disclosure because no violation has occurred. However, and as a courtesy to the PRA requesters, Mr. Michalczyk stated that he contacted the owners of publicly-run buildings to obtain their consent to release this information. He stated that he did this because it was realized that if a PRA were made directly to the owners of publicly-run buildings, they would be compelled to respond. Mr. Michalczyk received affirmative responses to release the utility information from all of the owners of publicly-run buildings with the exception of one, which was the Postmaster in Dublin. Accordingly, the Board needs to make a determination about the release of the Dublin Post Office's utility information.

Mr. Michalczyk advised that the standard the Board needs to use in considering the matter is whether the public interest in disclosure of the name, address and utility usage data clearly outweighs the public interest in nondisclosure of the information for the Dublin Post Office. Such a determination requires a two-thirds (four affirmative) vote.

Speaker: Ms. Doreen Green, Dublin Resident – Ms. Doreen Green asked about the water use requirements for businesses in the city. She explained she manages warehouses and office buildings with multiple tenants and wanted to know the water use limitation requirements.

Operations Manager Gallagher responded that this agenda item is only for the discussion of owners of publicly-run buildings, or government buildings, and specifically the Dublin Post Office. Mr. Gallagher suggested Ms. Green may want to ask her questions under the next agenda item.

Director Benson MOVED to close the Public Hearing. Director Halket SECONDED the MOTION, which CARRIED with FOUR AYES, ONE ABSENT (Duarte).

President Vonheeder-Leopold stated she thought the Dublin Post Office should be subject to the same disclosure as other public agencies.

Director Halket commented that it was a courtesy by staff to send a communication to the Dublin Post Office about the request for the information under the PRA from the news media.

Director Halket MOVED to adopt Resolution No. 43-14, determining whether or not the Public Interest in Disclosure of Information regarding Utility Usage Data for Publicly-Run buildings Clearly Outweighs the Public Interest in

Nondisclosure related to the Public Records Act Requests from NBC Bay Area of July 1, 2014 and Bay Area News Group of July 23, 2014 with a revision on page 2 to the last paragraph, specifically, to delete Item 1 in full and to modify Item 2 on page 3 to read as follows: *“For all requested information related to the United States Post Office in Dublin, California, and in accordance with Government Code 6254.16 (f), the Board hereby determines that the public interest in disclosure of the information does not clearly outweigh the public interest in nondisclosure and as such shall not be provided as requested.”* Director Howard SECONDED the MOTION.

President Vonheeder-Leopold stated that the District has already obtained and released the information for the other publicly-owned buildings but the Dublin Post Office will be an exception with the proposed revisions to the resolution.

Director Halket confirmed this is his intent as the maker of the motion because he thought staff already did more than was required by seeking to obtain the approval from owners of publicly-run buildings to release their utility usage information.

The MOTION CARRIED with FOUR AYES, ONE ABSENT (Duarte).

- E. Public Hearing: Determine if the Public Interest in Disclosure Clearly Outweighs the Public Interest in Nondisclosure of Street Addresses, Utility Usage Data, Warnings, Citations and Correspondence with Customers who have Violated Water Use Limitations

General Manager Michalczyk introduced this item noting the Board has already had much discussion tonight on the receipt and potential impact to customers who are the subject of three Public Records Act (PRA) requests from NBC Bay Area, KPIX-TV5 and the Bay Area News Group (Contra Costa Times) in which they request that the District release (in addition to names and cities of residence which information has already been released), street addresses, utility usage data, warnings, citations and correspondence with customers who have been issued warnings or fines. Mr. Michalczyk stated that tonight, in agenda Item 9.C, the Board decided that warnings are not violations. Therefore, information about customers who received warning letters will not be released to the requesters.

Mr. Michalczyk explained the Board should now consider if they want to release the addresses, water use consumption and correspondence with customers who have received a violation with an associated monetary fine of \$250, \$500, or \$1,000. A resolution is contained in the agenda packet materials for the Board to consider and edit as appropriate. For each fine level, the Board can decide what type of information they choose to release or not release.

President Vonheeder-Leopold declared the Public Hearing open.



Speaker: Ms. Kerry Green, Dublin Resident – Ms. Kerry Green commented that since the water District is a monopoly, she believes the District is held to a higher standard of protecting customer information much the same as the banking industry. She expressed her opinion that she does not think it should be the District’s job to release personal customer information if there is an option. Ms. Green discouraged the Board from doing so because customers cannot go anywhere else for service.

Speaker: Ms. Doreen Green, Dublin Resident – Ms. Doreen Green was interested to know if the release of customer data was also applicable to businesses.

President Vonheeder-Leopold told Ms. Doreen Green that the PRA request was also made for information on businesses.

Mr. Michalczyk asked Mr. Gallagher to explain water use limitations for commercial buildings per District Ordinance No. 333.

Operations Manager Gallagher discussed the specific water use curtailment for commercial customers that limits irrigation to a maximum of two times per week and between the hours of 9 p.m. and 6 a.m. and that irrigation cannot result in runoff, ponding, or marshy conditions. There is a difference in that the ordinance does not hold businesses to a specific daily or weekly water use limit, unlike the 4,480 gallon per week limit that residential customers are held to. Additionally, commercial customers are required to post signage with conservation messages related to indoor water use.

Mr. Michalczyk also noted there is an economic incentive to reduce water consumption due to Stage 3 drought rates and the high cost of water.

Director Howard MOVED to close the Public Hearing. Director Halket SECONDED the MOTION, which CARRIED with FOUR AYES, ONE ABSENT (Duarte).

Director Benson mentioned that the District does not like the idea of releasing names and addresses of its customers.

President Vonheeder-Leopold agreed.

Director Halket MOVED to adopt Resolution No. 44-14, determining whether or not the Public Interest in Disclosure of certain information for Water Use Limitation Violations Clearly Outweighs the Public Interest in Nondisclosure related to the Public Records Act Requests from NBC Bay Area of July 1, 2014 from KPIX 5 of July 15, 2014 and from the Bay Area News Group of July 23, 2014 with a revision to delete the last paragraph starting on page 2, and strike in full items 1.a, b, c, and d, and on page 4 delete the word “other” under item 2 and retain the text of item 2, to read as follows: *“For all requested information related to customer addresses, water usage data, warning letters, citations and*

*other correspondence with customers related to warning or citation, the Board hereby determines that the public interest in disclosure of the information does not clearly outweigh the public interest in nondisclosure and as such shall not be provided as requested.”* Director Benson SECONDED the MOTION.

Director Halket commented that the community is responding well to the drought emergency. He does not believe shaming District customers needs to be part of this effort.

Director Howard wanted to know if a “do nothing option” would be permissible.

Mr. Michalczyk explained that the Board should make a determination because no action would not express the desire of the Board.

President Vonheeder-Leopold reiterated that the Board’s action means that the public interest in disclosure of that information does not clearly outweigh the public interest in nondisclosure.

Director Halket clarified that only the names and cities of water use violators must be provided to respond to the PRA.

The MOTION CARRIED with FOUR AYES, ONE ABSENT (Duarte).

Mr. Michalczyk noted there were four additional letters in front of the Board this evening that also express their protest to the release of customer information.

President Vonheeder-Leopold asked if customers could receive some communication about the Board’s action tonight. Mr. Michalczyk noted that staff will develop a response to customers to notify them of the Board’s action.

F. Consider Appeal by David Knutsen regarding Staff Denial of an Exemption to Water Use Limitations

Operations Manager Gallagher reported that this agenda item deals with the process by which a customer can apply for an exemption from water use limitations. This customer, Mr. David Knutsen, applied for an exemption that was denied by staff and has been appealed to the Board. Mr. Gallagher referred the staff presentation to Senior Engineer Steven Delight.

Senior Engineer Delight began his remarks explaining the District has received many exemption requests. Staff reviews the requests and either approves or denies each one on a case by case basis. If an exemption is denied, a customer has the option to appeal staff’s denial to the Board. The customer, Mr. David Knutsen, submitted a request for exemption on July 3, 2014, to fill an existing swimming pool. The pool has been empty since he purchased the property in 2012. Mr. Knutsen cited two reasons for his exemption request: rainwater had collected at the bottom of the pool, and the empty pool was a potential safety risk.

Additionally, Vector Control told him to take care of the standing water in the bottom of the pool. Mr. Delight explained that staff reviewed the request and subsequently denied it on July 17, 2014. Staff determined that the swimming pool had been empty for a few years, so being empty was not causing any harm to the pool. Staff also determined that the small amount of ponded water could easily be removed, so filling the pool during the drought did not appear warranted under the exemptions provided in the ordinance. Mr. Knutsen appealed the decision on July 24, 2014.

Speaker: Mr. David Knutsen, Dublin Resident – Mr. Knutsen addressed the Board and commented he had construction done at his residence, and as a result a fair amount of construction debris and dirt ended up getting into his then full swimming pool. To remove the debris he drained his swimming pool roughly 18 months ago. He reviewed Ordinance No. 333, Sections 7a-d and does not believe Sections 7a, b or c apply to his situation (new pool, leak in pool, or water park). However, he thought Section 7d may possibly apply to his situation, but may not because it specifically discusses draining and refilling of a swimming pool for health and safety reasons. His swimming pool was previously drained before the ordinance was put in place; therefore, he was never on notice or given the opportunity to refill his pool. Because his pool was previously drained, he does not believe there is anything in place to prevent him from filling his swimming pool. Mr. Knutsen stated that in an abundance of caution he filled out the exemption forms and is in front of the Board tonight because his request for exemption was denied. Additionally, he expressed that he believes his empty pool poses a safety hazard and it is troubling that there is a dangerous condition at his home with an empty pool that someone could fall into. He noted that in his appeal he discussed the vector abatement issue. He believes his exemption should be granted.

Director Howard stated that a full swimming pool is as dangerous as an empty swimming pool.

Mr. Knutsen agreed there are two different dangers. He highlighted the exemption under subdivision d under Ordinance No. 333.

Director Halket asked Mr. Knutsen if he fills the swimming pool will he cover it?

Mr. Knutsen responded that he will.

Director Howard stated that this was an odd situation because the swimming pool is not new construction. He asked how many gallons it would take to refill Mr. Knutsen's pool.

Mr. Knutsen was unaware of how many gallons his pool would require to fill since he had never owned a pool before.

General Counsel Nelson advised the Board that they could uphold or overturn the staff determination, or ask further questions of Mr. Knutsen or staff.

Direction Benson asked when the pool was drained and when construction was completed.

Mr. Knutsen stated construction ended in June 2014.

Director Halket MOVED to approve Mr. David Knutsen's appeal of staff's denial of an exemption of Water Use Limitations and allow Mr. Knutsen to fill his swimming pool. Director Howard SECONDED the MOTION, which CARRIED with FOUR AYES, ONE ABSENT (Duarte).

10. BOARDMEMBER ITEMS

Director Benson announced that on Thursday, August 7, 2014 at 5:30 p.m. at Emerald Glen Park, there will be a dedication of the McCormick Rose Garden. She also displayed the "Save Water" bumper stickers that EBMUD is distributing.

President Vonheeder-Leopold reported she attended the Contra Costa Special Districts Association on Monday, July 21, 2014. She commented on the election held, featured speakers, LouAnn Texeira, Contra Costa LAFCo Executive Director, and Lisa Vorderbrueggen, Executive Director for Governmental Affairs at the Building Industry Association of the Bay Area, and the several topics discussed at this chapter meeting, which is comprised of several recreation districts. V.P. Duarte also attended the meeting.

General Manager Michalczyk noted that V.P. Duarte had an emergency that prevented him from attending tonight's meeting. Because of this, he asked President Vonheeder-Leopold to consent, in accordance with the District's Day of Service policy, to allow V.P. Duarte to submit his written report in compliance with the Day of Service policy by the next Board meeting on August 19, 2014. She consented.

11. CLOSED SESSION

General Manager Michalczyk told President Vonheeder-Leopold that it was unnecessary to hold Closed Session Item 11.A.

At 7:37 p.m. the Board went into Closed Session Item 11.B.

- A. NOT HELD - Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9.
- B. Public Employee Performance Evaluation – Pursuant to Government Code Section 54957  
Title: General Manager

12. REPORT FROM CLOSED SESSION

At 8:04 p.m. the Board came out of Closed Session. President Vonheeder-Leopold announced that there was no reportable action.

13. ADJOURNMENT

President Vonheeder-Leopold adjourned the meeting at 8:05 p.m.

Submitted by,

Nancy Gamble Hatfield  
District Secretary