

**DUBLIN SAN RAMON SERVICES DISTRICT  
MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS**

**March 5, 2014**

A special meeting of the Board of Directors was called to order at 12:45 p.m. by President Georgan M. Vonheeder-Leopold. Boardmembers present: President Georgan M. Vonheeder-Leopold, Vice President Edward R. Duarte, Director D.L. (Pat) Howard, and Director Dawn L. Benson. Director Richard M. Halket was not in attendance. District staff present: Bert Michalczyk, General Manager; Rhodora Biagtan, Interim Engineering Services Manager; Dan Gallagher, Operations Manager; Michelle Gallardo, Interim Organizational Services Manager; and Nancy Gamble Hatfield, District Secretary.

1. CALL TO ORDER
2. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC)

No member of the public commented on any item not on the agenda.

3. BUSINESS

- A. Receive Presentation and Discuss Tri-Valley Utility Coordination and Integration Study

City of Livermore Mayor John Marchand chaired the discussion.

Mr. Dan McIntyre, Public Works Director for the City of Livermore opened up the meeting and welcomed attendees. He discussed the agenda that would begin with a Steering Committee presentation, followed by a Management Partners presentation, and finally a review of the recommendations with discussion and next steps. Mr. McIntyre noted the presentations would be at a high level since there was a limited amount of time allocated for the materials to be covered. He discussed the Steering Committee's observations.

Ms. Jan Perkins, Project Manager, representing Management Partners discussed the: Phase 1 study methodology, case study lessons, categories of integration and coordination opportunities (operations and support of major integration options), governance models, and important factors to consider.

Mr. McIntyre concluded the presentation by discussing the Steering Committee's conclusions and next steps.

Elected officials and Steering Committee members from the agencies asked questions and made various comments after the presentations. There was consensus among the elected officials that a study regarding Phase 2 or Phase 3 was not necessary at this time.

Director Benson mentioned she believed the elected officials were to bring back the information received at today's meeting and then reconvene this group after doing so.

Vice President Duarte stated that he believes it is important to consider consolidation and integration of services and that working more efficiently and effectively makes sense. He also does not support spending \$250,000 on a study.

Directors Benson and Duarte voted in favor of the motion made to support the staff recommendations and to reconvene in a year to review progress made on further collaboration and coordination of services, as well as the Reciprocal Services Agreement that is nearly finalized.

4. ADJOURNMENT

President Vonheeder-Leopold adjourned the meeting at 2:35 p.m.

Submitted by,

Nancy Gamble Hatfield  
District Secretary