



**DUBLIN SAN RAMON SERVICES DISTRICT
Board of Directors**

NOTICE OF REGULAR MEETING

TIME: 6:00 p.m.
PLACE: Regular Meeting Place
7051 Dublin Boulevard, Dublin, CA

DATE: Tuesday, January 20, 2015

AGENDA

(NEXT RESOLUTION NO. 2-15)

(NEXT ORDINANCE NO. 336)

Our mission is to provide reliable water and wastewater services to the communities we serve in a safe, efficient and environmentally responsible manner.

BUSINESS:

REFERENCE

Recommended Action **Anticipated Time**

1. CALL TO ORDER
2. PLEDGE TO THE FLAG
3. ROLL CALL – Members: Benson, Duarte, Halket, Howard, Vonheeder-Leopold
4. SPECIAL ANNOUNCEMENTS/ACTIVITIES
5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC)

At this time those in the audience are encouraged to address the Board on any item of interest that is within the subject matter jurisdiction of the Board and not already included on tonight’s agenda. Comments should not exceed five minutes. Speakers’ cards are available from the District Secretary and should be completed and returned to the Secretary prior to addressing the Board. The President of the Board will recognize each speaker, at which time the speaker should proceed to the lectern, introduce him/herself, and then proceed with his/her comment.

6. REPORTS
 - A. Reports by General Manager and Staff
 - Event Calendar
 - Correspondence to and from the Board
 - B. Agenda Management (consider order of items)
 - C. Committee Reports
None

- | | | | |
|----|---|--------------------|-------------------|
| 7. | <u>APPROVAL OF MINUTES</u> - Regular Meeting of
<i>January 6, 2015</i> | District Secretary | Approve by Motion |
| | Special Meeting of
<i>January 13, 2015</i> | District Secretary | Approve by Motion |

BUSINESS:

REFERENCE

<u>Recommended Action</u>	<u>Anticipated Time</u>
----------------------------------	--------------------------------

8. **CONSENT CALENDAR**

Matters listed under this item are considered routine and will be enacted by one Motion, in the form listed below. There will be no separate discussion of these items unless requested by a Member of the Board of Directors or the public prior to the time the Board votes on the Motion to adopt.

- | | | | | |
|----|--|------------------------------|----------------------------|--|
| A. | Approve Personal Services Agreements between the District and John J. Archer and Daniel B. McIntyre, and Amendment No. 2 to the Personal Services Agreement between the District and Daniel P. Gallagher | General Manager | Approve by Resolutions (3) | |
| B. | Establish the 2015 Process and Schedule for Performance Assessments of Board Appointees (General Manager, Legal Counsel, Treasurer and District Secretary) | General Manager | Accept by Motion | |
| C. | Approve Reallocation of City of Dublin Unused Wastewater Capacity for City Use and for Continued Economic Stimulus | Engineering Services Manager | Approve by Resolution | |
| D. | Accept the Following Regular and Recurring Reports: District Financial Statements, Warrant List, Upcoming Board Business, Committee Goal Status, (CY 2014 Final), and Capital Outlay Budget Adjustment Request | General Manager | Accept by Motion | |

9. **BOARD BUSINESS**

- | | | | | |
|----|--|-----------------|-------------------|--------|
| A. | Discuss Drought Management Program | General Manager | Provide Direction | 5 min |
| B. | Accept Water Supply and Demand and Drought Response Action Plan Status Reports and Find that the Need for the Community Drought Emergency Still Exists | General Manager | Accept by Motion | 10 min |

10. **BOARDMEMBER ITEMS**

- Submittal of Written Reports from Travel and Training Attended by Directors

**DUBLIN SAN RAMON SERVICES DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

January 6, 2015

A regular meeting of the Board of Directors was called to order at 6:00 p.m. by President Edward R. Duarte. Boardmembers present: President Edward R. Duarte, Vice President D.L. (Pat) Howard, Director Richard M. Halket, Director Dawn L. Benson, and Director Georgean M. Vonheeder-Leopold. District staff present: Bert Michalczyk, General Manager; Rhodora Biagtan, Interim Engineering Services Manager; John Archer, Financial Services Manager/Treasurer; Dan Gallagher, Operations Manager; Michelle Gallardo, Interim Organizational Services Manager; Carl P.A. Nelson, General Counsel; and Nicole Genzale, Administrative Analyst I.

1. CALL TO ORDER

2. PLEDGE TO THE FLAG

3. ROLL CALL - Members: Benson, Duarte, Halket, Howard, Vonheeder-Leopold

President Duarte welcomed all meeting attendees to the year 2015 and wished them a “Happy New Year!”

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES

5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:00 p.m.

6. REPORTS

A. Reports by General Manager and Staff

- Event Calendar – None
- Correspondence to and from the Board on an Item not on the Agenda – None

B. Agenda Management (consider order of items) - No changes were made

C. Committee Reports - None

7. APPROVAL OF MINUTES – Regular Meeting of *December 16, 2014*

V.P. Howard MOVED for the approval of the December 16, 2014 minutes. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FIVE AYES.

8. CONSENT CALENDAR

Director Vonheeder-Leopold MOVED for approval of the items on the Consent Calendar. Director Benson SECONDED the MOTION, which CARRIED with FIVE AYES.

- A. Revise James B. Kohnen Scholarship Program and Rescind Resolution No. 41-12 – Approved

- B. Upcoming Board Calendar – Approved

9. BOARD BUSINESS

- A. Discuss Drought Management Program

General Manager Michalczyk reviewed that this standing item on the Board's agenda gives the Board and the public the opportunity to comment on the Drought Management Program that the District has in place. He reported that the recent rains in December were a welcome change. He noted that, while any rain during a drought is good rain, the State continues to be at quite a deficit as reservoir levels are still precipitously low. The first official snow survey conducted last week shows that the current snowpack is significantly better than 2014, but is still only 50% of normal due to the recent storms being warm. Colder storms would be necessary to make a significant impact on the snowpack and drought conditions.

The Board did not direct staff to develop any changes to the program.

- B. Consider Appeal by Richard Mao of Staff Denial of a Waiver of Enforcement Action Related to Violation of Water Use Limitations

Operations Manager Gallagher introduced Senior Civil Engineer-Supervisory Steve Delight and invited him to review the details of this case for the Board. Mr. Delight reviewed the account information and the basis for the denial of the waiver. On September 26, 2014 Customer Services staff contacted Mr. Mao to discuss irrigation at his property and evidence of continued overwatering. Customer Services staff explained to Mr. Mao the rules for irrigation per the District Ordinances and issued a verbal warning at that time. Irrigation ceased during the recent rains but resumed once the rain ended. In November, Customer Services staff contacted the customer again after verification of excessive water use and a \$250 violation was issued. Subsequently, the District received the waiver of violation application from Mr. Mao. Per the usage data obtained from AquaHawk, the District's customer portal for monitoring water use, Mr. Mao's account shows a pattern of excessive water consumption before and after the rainfall. The customer's waiver request was formally denied on December 12, 2014. The customer then submitted an appeal citing his water use was less than neighbors.

Speaker: Mr. & Mrs. Mao, Dublin Residents – Mr. Mao stated he did not receive a warning from the District before receiving the citation. He also stated he believes he has met the State's requirement of 25% water use reduction, and cited his water consumption and conservation since 2011. He also stated that he believes his neighbors have been using more water than he has but have not been cited. His home is a former model home and he is trying to save the valuable landscaping.

The Directors then engaged in further discussion with Mr. and Mrs. Mao and staff regarding the case, including the District's urgency Ordinances for the Community Drought Emergency adopted May 5, 2014, the customer's pattern of water

consumption, and Customer Services' contact with the customer, including the issuing of a verbal warning.

General Manager Michalczyk stated that the District's Ordinance as approved by the Board states that warnings can be either verbal or written.

Director Halket MOVED to grant Richard Mao's appeal of a staff level denial of a waiver of enforcement action that was levied against the customer due to their alleged violation of the District's water use limitations with the provision that this constitutes a written warning and that any subsequent violations will result in applicable fines under the District Ordinance. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FOUR AYES and ONE NAY (Howard).

Operations Manager Gallagher stated he will send Mr. Mao a confirmation of the Board's decision, along with information regarding the District's Ordinances pertaining to the Community Drought Emergency and recycled water program.

- C. Approve Adjustments to the Capital Improvement Program (CIP) Two-Year Budget for Fiscal Years Ending 2014 & 2015 to Increase Project Budget for Water Supply Contingency Plan (CIP 15-W007)

Engineering Services Manager Biagtan reviewed the proposed budget increase of \$75,000 for the Water Supply Contingency Plan (Plan), a CIP project approved as part of the mid-cycle adjustment to the CIP Two-Year Budget on May 5, 2014.

Ms. Biagtan stated the purpose of this project is to prepare a Long-Term Alternative Water Supply Study to determine how the District can supplement its water supply, as well as allow the District to be independent of the State Water Project. The drought demonstrated the unreliability of the District's water supply this past summer. As a result, staff expanded the scope of the study to be more comprehensive and in-depth than originally planned. A budget adjustment is necessary to cover the increased scope of work. It will also supplement the 2015 Urban Water Management Plan and the Tri-Valley Water Policy Roundtable policy discussions. A request for proposal was submitted to eight firms. RMC was selected from the two firms that responded, due to their approach to the project as well as their experience. RMC has done a similar project for Alameda County Water District. An approved increase to the project budget will not necessitate an increase in the Water Expansion Fund limit. Once this increase is approved, staff will issue a task order to RMC.

Director Halket MOVED to adopt Resolution No. 1-15, approving a Budget Adjustment to the Capital Improvement Program Two-Year Budget for Fiscal Years Ending 2014 and 2015. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FIVE AYES.

- D. Annual Briefing Related to District Governance (Brown Act, Public Records Act and Conflict of Interest)

General Counsel Nelson addressed the Board and gave a presentation and update on the Ralph M. Brown Act, the Public Records Act, and Conflict of Interest, all of which the District and Directors are subject to follow.

Mr. Nelson reported there were no changes to the Brown Act and the changes to the Public Records Act do not pertain to the District. He then reviewed Conflict of Interest changes pertaining to campaign spending and fines, an increase in the gift limit from \$440 to \$460, and an increase to campaign limits. He reviewed the potential material impact of District projects within 500 feet of property owned by District Boardmembers or designated staff. The Board and staff discussed this matter and the possible effects this could have on project decision-making. Mr. Nelson stated this will not be an easy process to understand or apply should this occur. Lastly, he also reported that the 2012 District's Conflict of Interest Code will return to the Board for further review due to continuous FPPC directives the District has received and responded to.

President Duarte thanked Mr. Nelson for his presentation and requested he provide the Board with a summary of the pertinent changes in conflicts of interest for the Board's understanding and reference.

E. Accept Process and Schedule for the 2015 Update to the District's Five-Year Strategic Plan

General Manager Michalczyk explained that the purpose of this item is to seek Board concurrence with the schedule and process for the 2015 update to the District's Strategic Plan.

Mr. Michalczyk explained that the Strategic Plan is a document that guides the District at the highest level and has a time horizon of approximately five years. Every two years the plan is updated. The last update was conducted in 2013; the associated Strategic Work Plan was last updated in 2014. The revision is not intended to be a complete rewrite of the Strategic Plan, but rather revisions and updates as appropriate. The update is being done at this time of the year so as to be in advance of preparing the FYE 2016 and FYE 2017 Operating Budgets.

Mr. Michalczyk presented a series of slides titled "Strategic Plan Update 2015 – Managing Resources Wisely FYE 2016 through 2020" covering the following points:

- Good business practice
- New issues have arisen since last update:
 - Tri-Valley Utility coordination / integration;
 - Drought and resultant water supply deficiencies;
 - Growing focus on development of less traditional water supplies;
 - The evolving economy and development projections;
 - Senior Management retirements; and
 - Expansion of recycled water service by other Tri-Valley agencies.
- Needs to be ahead of budget development (two-year cycle) to ensure proper budgeting for objectives Board desires to achieve

- Board workload is on light side for next four to six weeks

Mr. Michalczyk then discussed the Strategic Plan hierarchy: 1) Mission Statement; 2) Vision Statement; 3) Core Values; 4) Strategic Elements (objective and strategy); 5) Goals; 6) Work Plan; and 7) Employee Goals. The Board works on items from the Mission Statement to the Goals. The staff determines the Work Plan to accomplish the goals the Board sets and seeks Board endorsement and approval for any resource requirements. The Strategic Plan is a guidance document. As such, the plan is not a promise by the Board to fund activities, nor is it a commitment by staff to accomplish everything exactly as written. The Plan serves as a roadmap to achieving the District's objectives.

Mr. Michalczyk concluded his presentation by outlining the schedule for Board acceptance and approval of the Strategic Plan set for May or June. In February, March and April the Board will be discussing the District's Mission Statement, Vision Statement, Core Values, and Goals. He then distributed a handout showing the District's current Mission, Vision, and Core Values for the Board's reference and to provoke thought ahead of the discussions to be held next month. He stated that he will also reach out to each Director to gather input at a high level in preparation for the update.

Director Halket MOVED to Accept Process and Schedule for the 2015 Update to the District's Five-Year Strategic Plan. Director Benson SECONDED the MOTION, which CARRIED with FIVE AYES.

10. BOARDMEMBER ITEMS

Director Halket reported that his wife will be away for the next three nights and he will be at home alone taking care of his sons. He asked that everyone wish him luck!

V.P. Howard reported that he had to put his pool cover on again due to water loss, which was surprising for this time of year.

Director Vonheeder-Leopold requested a presentation from staff about the process associated with and leading up to the issuance of "Will Serve" letters for new development. She stated that she wishes to be more conversant on the subject because she is hearing from some community members about the ongoing growth in Dublin and the District's number of water connections during times of a drought.

General Manager Michalczyk commented that policies on growth are made when developments are approved, and input regarding such growth should ideally occur early on when developments are being proposed. He stated that staff will target the suggested presentation for the Board at the February 3, 2015 Board meeting.

Director Benson wished everyone a "Happy New Year!" and commended the District on the recognition received in the December 19, 2014 ACWA newsletter for the recycled water program and outreach efforts.

11. CLOSED SESSION

At 6:48 p.m. the Board went into Closed Session.

- A. Conference with Labor Negotiators – Pursuant to Government Code Section 54957.6
Agency Negotiators: Bert Michalczyk, General Manager
Unrepresented Employees: 1. Engineering Services Manager
2. Administrative Services Manager
3. Operations Manager
Additional Attendees: General Counsel Carl P. A. Nelson

12. REPORT FROM CLOSED SESSION

At 7:29 p.m. the Board came out of Closed Session. President Duarte announced that there was no reportable action.

13. ADJOURNMENT

President Duarte adjourned the meeting at 7:30 p.m.

Submitted by,
Nicole Genzale
Administrative Analyst I

For: Nancy G. Hatfield
District Secretary

**DUBLIN SAN RAMON SERVICES DISTRICT
MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS**

January 13, 2015

A special meeting of the Board of Directors was called to order at 6:02 p.m. by President Edward R. Duarte. Boardmembers present: President Edward R. Duarte, Director Richard M. Halket, Director Dawn L. Benson, and Director Georgean M. Vonheeder-Leopold. Vice President D.L. (Pat) Howard participated in the meeting from an alternate teleconference location at 1286 Timber Lane, South Lake Tahoe, CA 96150. District staff present: Bert Michalczyk, General Manager; Michelle Gallardo, Interim Organizational Services Manager; and Nancy Gamble Hatfield, District Secretary.

1. CALL TO ORDER
2. PLEDGE TO THE FLAG
3. ROLL CALL - Members: Benson, Duarte, Halket, Howard, Vonheeder-Leopold
4. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:03 p.m.
5. CLOSED SESSION

At 6:06 p.m. the Board went into Closed Session.

- A. Conference with Labor Negotiators – Pursuant to Government Code Section 54957.6
Agency Negotiators: Bert Michalczyk, General Manager
Unrepresented Employees:
 1. Engineering Services Manager
 2. Administrative Services Manager
 3. Operations Manager

6. REPORT FROM CLOSED SESSION

At 6:17 p.m. the Board came out of Closed Session. President Duarte announced that there was no reportable action.

7. ADJOURNMENT

President Duarte adjourned the meeting at 6:18 p.m.

Submitted by,

Nancy Gamble Hatfield
District Secretary

DRAFT



Reference General Manager	Type of Action Approve Agreements	Board Meeting of January 20, 2015
Subject Approve Personal Services Agreements between the District and John J. Archer and Daniel B. McIntyre and Amendment No. 2 to the Personal Services Agreement between the District and Daniel P. Gallagher		
<input type="checkbox"/> Motion	<input type="checkbox"/> Minute Order	<input checked="" type="checkbox"/> Resolution
<input type="checkbox"/> Ordinance	<input type="checkbox"/> Informational	<input type="checkbox"/> Other
REPORT:	<input type="checkbox"/> Verbal	<input type="checkbox"/> Presentation
	<input checked="" type="checkbox"/> Staff	B. Michalczyk
		<input type="checkbox"/> Board Member

Recommendation:

The General Manager recommends the Board of Directors approve, by separate Resolutions, Personal Services Agreements with John J. Archer and Daniel B. McIntyre, and Amendment No. 2 to the Personal Services Agreement between the District and Daniel P. Gallagher.

Summary:

The District’s senior managers are unrepresented, at-will employees retained by the District via Personal Services Agreements. With the retirement of three senior managers in 2013, the General Manager developed a plan to reorganize the District’s organizational structure from four to three departments; concurrently two new job descriptions were developed: Administrative Services Manager and Engineering Services Manager. Daniel P. Gallagher currently serves as the Operations Manager. An open recruitment and competitive selection process was conducted between October and December 2014 for the two vacant positions, and the General Manager has identified the top candidate for each position.

In accordance with direction received from the Board, Personal Services Agreements (PSAs) have been individually developed for the two senior manager candidates (John J. Archer for the position of Administrative Services Manager and Daniel B. McIntyre for the position of Engineering Services Manager). The format of the PSAs is nearly uniform for each senior manager. Compensation is specified in Exhibit “A” to each PSA, benefits are specified in Exhibit “B” and, where applicable, special terms unique to each manager are specified in Exhibit “C”. Additionally, negotiations with Mr. Gallagher were also recently completed and Amendment No. 2 to his existing PSA (originally adopted by the Board on December 20, 2011) has been developed. The PSAs specify market-based salary levels as directed by the Board and a standard benefit package that is consistent with that provided to other District employees. Each PSA (and the Amendment No. 2) is attached to its approving resolution.

Attachment 1 presents the costs associated with the new or amended PSAs. The proposed starting salary for each new position is (there is no adjustment to Mr. Gallagher’s current salary):

- Administrative Services Manager John J. Archer \$193,186
- Engineering Services Manager Daniel B. McIntyre \$207,916

In total, over the next three years the new organizational structure will reduce costs by an estimated \$944,478.

Committee Review			Legal Review	Staff Review		
COMMITTEE ---	DATE ---	RECOMMENDATION ---	Yes	ORIGINATOR Bert Michalczyk	DEPARTMENT Executive	REVIEWED BY
ATTACHMENTS <input type="checkbox"/> None						
<input checked="" type="checkbox"/> Resolution	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Task Order	<input type="checkbox"/> Staff Report	<input type="checkbox"/> Ordinance		
<input checked="" type="checkbox"/> Cost \$944,478 Savings over three years	<input checked="" type="checkbox"/> Funding Source A. Per budget allocation for each position B.		Attachments to S&R 1. Financial Analysis of Personal Services Agreements and Amendment 2. 3.			
<small>H:\Board\2015\01-20-15\Senior Manager PSAs\SM PSA Approval SR.docx</small>						11 of 161

ATTACHMENT 1 to S&R

FINANCIAL ANALYSIS OF PERSONAL SERVICES AGREEMENTS AND AMENDMENT												
Type	Administrative Services Manager			Engineering Services Manager			Operations Manager			<i>Organizational Services Manager</i>		
	New PSA			New PSA			Amended PSA			Position Eliminated		
	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017
PROPOSED												
Annual Salary	\$ 193,186	\$ 208,931	\$ 215,199	\$ 207,916	\$ 214,153	\$ 220,578	\$ 202,845	\$ 208,930	\$ 215,198	\$ -	\$ -	\$ -
Max. Deferred Comp. Match	\$ 2,500	\$ 2,500	\$ 2,500	\$ 8,500	\$ 7,500	\$ 6,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	\$ -	\$ -
Cash Remuneration	\$ 195,686	\$ 211,431	\$ 217,699	\$ 216,416	\$ 221,653	\$ 227,078	\$ 205,345	\$ 211,430	\$ 217,698	\$ -	\$ -	\$ -
Benefit Costs	\$ 101,229	\$ 112,823	\$ 116,207	\$ 108,948	\$ 115,643	\$ 119,112	\$ 106,291	\$ 112,822	\$ 116,207	\$ -	\$ -	\$ -
Total Cost	\$ 296,915	\$ 324,253	\$ 333,906	\$ 325,364	\$ 337,296	\$ 346,190	\$ 311,636	\$ 324,253	\$ 333,905	\$ -	\$ -	\$ -
BASELINE												
Annual Salary	\$ 202,845	\$ 208,930	\$ 208,930	\$ 212,987	\$ 219,377	\$ 219,377	\$ 202,845	\$ 208,930	\$ 208,930	\$ 202,845	\$ 208,930	\$ 208,930
Max. Deferred Comp. Match	\$ 2,500	\$ 2,500	\$ -	\$ 2,500	\$ 2,500	\$ -	\$ 2,500	\$ 2,500	\$ -	\$ 2,500	\$ 2,500	\$ -
Cash Remuneration	\$ 205,345	\$ 211,430	\$ 208,930	\$ 215,487	\$ 221,877	\$ 219,377	\$ 205,345	\$ 211,430	\$ 208,930	\$ 205,345	\$ 211,430	\$ 208,930
Benefit Costs	\$ 106,291	\$ 112,822	\$ 112,822	\$ 111,605	\$ 118,464	\$ 118,464	\$ 106,291	\$ 112,822	\$ 112,822	\$ 106,291	\$ 112,822	\$ 112,822
Total Cost	\$ 311,636	\$ 324,253	\$ 321,753	\$ 327,093	\$ 340,340	\$ 337,840	\$ 311,636	\$ 324,253	\$ 321,753	\$ 311,636	\$ 324,253	\$ 321,753
Annual Difference by Year and Position	\$ (14,720)	\$ 0	\$ 12,153	\$ (1,729)	\$ (3,044)	\$ 8,350	\$ -	\$ -	\$ 12,153	\$ (311,636)	\$ (324,253)	\$ (321,753)
Three Year Difference by Position			\$ (2,567)			\$ 3,577			\$ 12,153			\$ (957,641)
Three Year Total Cost Difference												\$ (944,478)
Notes:												
Assumed 3% CPI at start of 2016 and 2017												
In 2015 Benefit costs are 52.4% of salary; in 2016 and 2017 anticipated benefit costs will be 54% of salary.												
"Baseline" means a projected continuation of the prior senior management team members and structure												
Mr. Gallager's Amendment provides no changes to current PSA provisions until 2017												

RESOLUTION NO. _____

RESOLUTION OF THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT APPROVING AND AUTHORIZING EXECUTION OF AN AGREEMENT FOR PERSONAL SERVICES BETWEEN JOHN J. ARCHER AND DUBLIN SAN RAMON SERVICES DISTRICT

WHEREAS, District is a community services district established under the Community Services District Law (Govt. Code. § 61000 et seq.) governed by District's Board of Directors (the "Board"); and

WHEREAS, pursuant to Government Code Section 61050 (a) the Board is required and empowered to appoint a General Manager for District; and

WHEREAS, the Board has authorized General Manager to organize staff at all levels of the organization consistent with budgets and staffing limitations as adopted by the Board from time to time; and

WHEREAS, Section 61051 (b) of the Community Services District Law grants the General Manager the power and duty to appoint, supervise, discipline and dismiss District employees consistent with the employee relations system established by the Board; and

WHEREAS, the District Code exempts persons engaged under contract to supply expert, professional, technical or other services from the District's classified service as that service is defined in District Code Section 6.10.010; and

WHEREAS, through the approval and execution of the "Agreement for Personal Services between John J. Archer and Dublin San Ramon Services District," a copy of which is attached hereto, marked Exhibit "A," and by this reference incorporated herein ("Agreement"), John J. Archer (hereafter "Manager") and District will thereby agree that Manager is a person engaged under contract to supply expert, professional or other services and as such is and shall henceforth be exempt from the District's classified service upon and after the Effective Date of Agreement; and

WHEREAS, the General Manager desires to appoint and employ Manager to the job classification of Administrative Services Manager and Manager desires to accept said appointment and employment subject to the terms and conditions of Agreement.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT, a public agency in the counties of Alameda and Contra Costa, California, as follows:

Res. No. _____

That certain Agreement entitled, “Agreement for Personal Services between John J. Archer and Dublin San Ramon Services District,” a copy of which is attached hereto, marked Exhibit “A,” and by this reference incorporated herein, is hereby approved, and the General Manager and District Secretary are hereby authorized and directed to execute, and to attest thereto, respectively, said Agreement for and on behalf of the District. The General Manager, with the concurrence of General Counsel, is authorized to make non-substantive, non-economic revisions to Agreement before its execution for clarification purposes and for the purpose of consistency with other personal services agreements and/or amendments being concurrently authorized with other individuals.

ADOPTED by the Board of Directors of Dublin San Ramon Services District, a public agency in the State of California, counties of Alameda and Contra Costa, at its regular meeting held on the 20th day of January 2015, and passed by the following vote:

AYES:

NOES:

ABSENT:

Edward R. Duarte, President

Attest:

Nancy Gamble Hatfield, District Secretary

AGREEMENT FOR PERSONAL SERVICES**JOHN J. ARCHER**

THIS AGREEMENT FOR PERSONAL SERVICES (“Agreement”), is made and entered into this 20th day of January, 2015 (the “Effective Date”) by and between the Dublin San Ramon Services District, a public agency of the State of California in the Counties of Alameda and Contra Costa (“District”), and John. J. Archer (“Manager”).

WITNESSETH:

WHEREAS, District is a community services district established under the Community Services District Law (Govt. C. § 61000 et seq.) governed by District’s Board of Directors (the “Board”); and

WHEREAS, pursuant to Government Code Section 61240 (a) the Board is required and empowered to appoint a General Manager for District; and

WHEREAS, Board has authorized General Manager to organize staff at all levels of the organization consistent with Board adopted budgets and staffing limitations; and

WHEREAS, the Community Services District Law grants the General Manager the power and duty to appoint, supervise, discipline and dismiss District employees consistent with the employee relations system established by the Board; and

WHEREAS, the District Code exempts persons engaged under contract to supply expert, professional, technical or other services from the District’s classified service as that service is defined in District Code Section 6.10.010; and

WHEREAS, with the approval and execution of this Agreement, Manager and District agree that Manager is a person engaged under contract to supply expert, professional or other services and as such is exempt from the District’s classified service upon the Effective Date of this Agreement; and

WHEREAS, the General Manager desires to appoint and employ Manager to the below referenced job classification and Manager desires to accept said appointment and employment subject to the terms and conditions of this Agreement.

NOW, THEREFORE, the District and Manager hereto agree as follows:

1. SERVICES From and after the Effective Date, Manager shall perform all duties, assume all obligations and constantly meet all qualifications of the Administrative Services Manager job classification as that job classification exists as of the Effective Date and as it may, from time to time, be amended by the District. Manager shall be subject to all pertinent provisions of the ordinances, resolutions, rules, regulations and all other lawful orders and directives of the General Manager, the District, or the Board. Said duties and obligations shall be performed in an efficient and professional manner and in conformance with the standards generally prevailing for the performance of the duties and obligations pertaining to the position of similar managerial positions of public or private entities, including, but not limited to, community services districts.

2. COMPENSATION The District shall provide compensation to Manager in the form of Base Salary and Deferred Compensation as specified in “Exhibit A” attached hereto and by this reference made a part hereof.

3. **BENEFITS** The District shall provide a benefits package to Manager consisting of a retirement program, various types of insurance and various types of leave as specified in “Exhibit B” attached hereto and by this reference made a part hereof.

4. **AVAILABILITY AND COMMUNICATIONS**

4.1 **Continuous Availability** Manager shall maintain a continuous presence or means of communication with District staff at all times, either in person or via telephone, cell phone, e-mail, and/or VPN. Allowance during off duty hours shall be made for social events or personal enjoyment involving reasonable levels of alcohol consumption. At such times Manager shall ensure that duties have been properly and appropriately delegated to qualified District staff. If District is unable to contact Manager in a reasonable time for reasons beyond the Manager’s control such as on-duty or off-duty air travel, Manager’s presence in areas without cell phone service, international travel or other similar circumstances, Manager’s inability to maintain continuous availability shall not be considered a breach of this agreement or grounds for termination for cause.

4.2 **Manager Furnished Communication Device** As of Effective Date, Manager shall have obtained and shall continue to maintain, at his personal expense, an iPhone or equivalent communication device with cell phone, e-mail, and VPN functionality. Manager shall not be entitled to nor shall District issue a District cell phone or similar device to Manager. The District shall provide the Manager with information technology support to ensure connection of Manager’s mobile device (e.g. but not limited to iPad and/or iPhone) to the District’s server and internal e-mail system.

5. **TERMINATION**

5.1 **Service at Pleasure of the General Manager** It is understood and agreed that as of Effective Date Manager shall, and does, hold position of employment as such at the will and pleasure of the General Manager and shall not have nor acquire a property interest or right to continuing employment, except as described below. Manager further agrees that Manager’s employment as a person engaged under contract to supply expert, professional, technical or other services exempts them from the District’s classified service as that service is defined in District Code Section 6.10.010 A.

5.2 **Termination by District for Cause** Nothing herein provided shall be deemed to affect or limit the right of District to terminate Manager’s employment for cause, or otherwise to exercise District’s rights, whether in law or in equity, by reason of breach hereof by Manager or for any other cause. “Cause” as used herein shall include, but not necessarily be limited to: below standard performance; refusal or failure to act in accordance with a specific written directive or order of the General Manager provided that such directive or order is legal; malfeasance or misfeasance in office; conviction of any felony or any crime involving moral turpitude; unauthorized absence; incompetence or inefficiency; insubordination; performance of duties or obligations as Manager while intoxicated or under the influence of drugs, narcotics, other substances, the use, dispensing, or sale of which is prohibited or controlled by the State of California; neglect of duty; breach of this Agreement or any similar or like act or omission; or failure to maintain in active status a license as a registered professional engineer with the State of California. Notwithstanding the use of the term “cause” herein, nothing herein contained shall be deemed to create or establish a property right or a right to continuing employment in the position of employment of Manager or affect District’s right to terminate the employment of Manager with or without cause.

In the event of termination for cause, District shall not be obligated to compensate Manager in any amount except for services already rendered, including paid leave accrued in Manager’s Employee Leave Bank, prior to the date of termination; provided that payment of such compensation shall not bar

District's recovery of such damages as may accrue to District under the circumstances, nor shall termination for cause preclude District from exercising any other right or remedy it may have, whether in law or equity, which may accrue to District under the circumstances giving rise to such termination, or otherwise.

5.3 Termination at Discretion of District

5.3.1 Process At District's sole discretion, District may terminate this Agreement and Manager's employment without cause and in accordance with this paragraph by giving written notice, of its intent thereof to Manager which notice shall specify the effective date on which Manager shall no longer act in said capacity. Any notice provided in accordance with this section shall be deemed given on the date it is given by District. Upon notice, District shall place Manager in paid administrative leave status from the date of said notice to the effective date specified in that notice. Nothing herein provided in this paragraph or this agreement constitutes an appeal procedure for the Manager of termination in accordance with this provision.

5.3.2 Severance Upon the effective date of termination by the District, District shall compensate Manager in a lump sum amount equal to four (4) month's salary. Manager's benefits shall continue after termination for the period of time for which premiums have been paid before the effective date of termination. In addition, District will pay the same amount as it was paying on behalf of the Manager prior to termination towards the Manager's first four (4) months of COBRA premiums for health, dental and vision insurance benefits as described in Exhibit B for a period of four (4) months after District benefits lapse unless Manager chooses to retire from District Service within 120 calendar days of termination in which case these benefits, including COBRA premiums being paid by District shall cease upon retirement or revert to benefits to be provided in retirement in accordance with "Exhibit B."

5.4 Termination by Manager At Manager's sole discretion, Manager may terminate this Agreement at any time upon minimum twenty-one (21) calendar days prior written notice to District in accordance with Section 8. Any notice provided in accordance with this section shall be deemed given on the date it is given by Manager. Such termination shall be effective on the date specified in the notice unless the date is less than twenty-one (21) calendar days from receipt of the notice by the District in which case the date of termination shall be twenty-one (21) calendar days from receipt of notice by the District. In the event Manager terminates the Agreement in accordance with this provision, Manager shall not be entitled to severance or other benefits or COBRA payments beyond the date of termination, but the District shall pay Manager for salary earned and accrued leave and accrued benefits through the effective date of termination. In the event during the period covered by the notice, the District terminates the Agreement in accordance with Section 5.3, severance shall be reduced to a lump sum amount equal to one half month salary.

5.5 Mutual Termination This Agreement may be terminated at any time by mutual written consent of the District's General Manager and Manager. In the event of mutual termination in accordance with this provision, Manager shall not be entitled to severance or other benefits beyond the date of termination but the District shall pay Manager for salary earned and accrued leave and accrued benefits through the effective date of termination.

5.6 Termination is Final This Agreement, the Manager's employment and the District's obligations to compensate the Manager excepting benefits which are specifically identified to continue into retirement shall cease on the effective date of Manager's termination.

Pursuant to California Government Code Section 53260, in no event shall Manager receive a settlement that exceeds an amount equal to his monthly salary multiplied by the number of months remaining on the unexpired term of this Agreement or his monthly salary multiplied by eighteen (18), whichever is less.

Pursuant to California Government Code Section 53243.2, any lump sum severance payment or other non-contractual payments related to termination paid to Manager under Section 5 of this Agreement shall be fully reimbursed by Manager to the District if Manager is convicted of a crime involving an abuse of his office or position. For purposes of this Agreement, the phrase "abuse of his office or position" shall have the meaning set forth in Government Code Section 53243.4.

6. STATUS Manager shall have the status of an employee of District, subject to all terms and conditions of employment pertaining to the job classification and position under the ordinances, resolutions, rules, regulations, or other lawful directives or orders of District or the Board; provided, however, that in the event of any conflict between such ordinances, resolutions, rules, regulations, directives or orders, and the provisions of this Agreement, the provisions of this Agreement shall prevail. To the extent not modified or otherwise provided in this Agreement, the District and Manager hereto agree that the provisions of said ordinances, resolutions, rules, regulations, or other lawful directives or orders pertaining to the relationship of employment between the District and its employees, shall also pertain to Manager.

7. APPEALS Manager may appeal any action of the General Manager under Section 5.2 Termination for Cause to the District Board of Directors which may refer, but is not obligated to refer, the matter for investigation to a Board Committee. Said appeal shall be in writing and shall be timely filed within ten (10) calendar days of the General Manager's action that is being appealed. An untimely filing shall be deemed denied with no further right of appeal. Decisions by the Board of Directors shall be binding and final.

8. NOTICES All written notices required to be given hereunder shall be delivered personally or by depositing the same with the United States Postal Service, first class (or equivalent) postage prepaid, addressed, in the case of General Manager, to:

General Manager
Dublin San Ramon Services District
7051 Dublin Blvd.
Dublin, CA 94568

and, in the case of Manager to the most recent address on record in the District's records.

9. ORIGINAL COUNTERPARTS This Agreement shall be executed in duplicate original counterparts, each of which, when executed, shall be deemed an original agreement.

10. PARAGRAPH HEADINGS Paragraph headings and titles of attachments as used herein are for convenience only and shall not be deemed to alter or modify the provisions of the paragraph headed thereby.

11. TERM The term of this Agreement shall be indefinite subject to the provisions of the Termination Section.

12. AMENDMENT This Agreement may be amended only by a written document executed by each party hereto. Approximately three months prior to the annual anniversary of the Effective Date of

this Agreement, either party may request an amendment to any part of this Agreement. The other party is under no obligation to accept such proposed amendment.

13. ENTIRE AGREEMENT This Agreement integrates, includes, and supersedes all prior agreements, understandings, whether written or oral, whether mutual or unilateral on the part of either party. This Agreement constitutes the only and entire agreement between District and Manager. Each party to this Agreement acknowledges that no representations, inducements, promises, or agreements, oral or otherwise, have been made by any party, or anyone acting on behalf of any party, that are not embodied herein, and that no agreement, statement, or promise not contained in this Agreement shall be valid or binding on either party.

IN WITNESS WHEREOF, the District and Manager hereto have executed this Agreement as of the Effective Date.

DUBLIN SAN RAMON SERVICES DISTRICT,

A public agency of the State of California

By: _____

Bert L. Michalczyk, General Manager

Attest: _____

Nancy G. Hatfield, District Secretary

By: _____

John J. Archer, Manager

EXHIBIT A
COMPENSATION

1. BASE SALARY

1.1 Initial Base Salary Commencing on the Effective Date of this Agreement District shall compensate Manager a base salary of \$16,099 per month, payable in bi-weekly installments in accordance with District's standard payroll procedures.

1.2. Performance Based Salary Adjustment Subject to satisfactory performance as determined by General Manager, Manager's base salary shall be increased by five percent (5%). After this increase and before the increases specified below in Article 1.3, Manager's salary will be \$16,904 per month.

1.3. Annual Cost of Living Base Salary Adjustments Subject to satisfactory performance as determined by General Manager, Manager's base salary, after any adjustment in accordance with Article 1.2, shall be further adjusted effective on the first day of the first pay period of Calendar Years 2016 and 2017 by the percent change in the CPI Index (Consumer Price Index – All Urban Wage Earners, Not Seasonally Adjusted, San Francisco-Oakland-San Jose, CA, All Items 1982-84=100, series ID CWURA422SAO) for the twelve (12) month period ending October with a zero percent floor.

2. DEFERRED COMPENSATION

2.1. Plan Existence and Participation The District and Manager acknowledge that as of the Effective Date the District provides a Deferred Compensation Plan pursuant to an agreement or agreements with financial institution(s) qualified to provide such plans under the statutes of the United States Internal Revenue Code. Subject to the terms and conditions of such agreement(s) and the Deferred Compensation Plan collectively thereby established, the District and Manager acknowledge that Manager shall be eligible to participate in said Plan as Manager shall determine. Nothing herein contained shall be deemed to limit the Board's discretion to revise, amend, or terminate said Plan, nor shall District be deemed obligated to replace said Plan in the event of its termination.

2.2. District Matching Contribution Beginning in 2015 and continuing through 2017, the District will match Manager's voluntary deferrals to the Plan up to an amount equal to \$2,500 per year.

EXHIBIT B

RETIREMENT, INSURANCE AND LEAVE BENEFITS

1. RETIREMENT

1.1 Program District shall furnish Manager with retirement benefits through the California Public Employees Retirement System ("PERS") under contract with PERS entered into pursuant to Government Code Sections 20450 et seq. District shall provide a retirement plan with the following benefits: 2.7% at 55 benefit formula with modified social security coverage, 12 month final average compensation period, sick leave credit, standard non-industrial disability coverage, Optional Settlement 2W pre-retirement death benefits, \$500 lump sum post-retirement death benefits, and 2% COLA option.

1.2 Manager's Share Manager shall pay the Manager's seven (7.0) percent employee share plus the one (1.0) percent statutory employee contribution for the enhanced retirement formula plus an additional two (2.0) percent (total of 10.0%) from the Effective Date through the first pay period ending in 2025. After that date, Manager shall no longer pay the additional two (2.0) percent which percent shall be paid by the District. Manager and District acknowledge that substantially similar provisions are included in memoranda of understanding and contracts with all other District employees. If the District agrees to modify those provisions for any employee or employee group, Manager and District agree to similarly amend this Agreement.

1.3 Program Revisions In the event that the retirement program described in Section 1.1 of this Exhibit B is (a) modified or terminated by the District or (b) modified, terminated or no longer offered by the State, Manager and District shall negotiate in good faith an amendment to this Agreement.

1.4 IRS 414(h)(2) Program The District shall maintain an IRS 414(h)(2) Plan during the term of this Agreement.

2. INSURANCE

2.1 Health Care Insurance

2.1.1 Availability The District is committed to provide health care (medical) insurance to Manager. The District currently obtains its health insurance through CalPERS and shall endeavor to continue that coverage through 2017. If it is unable to do so, the District will endeavor to obtain coverage that is comparable to the CalPERS program coverage. In that event, the District and Manager will negotiate in good faith an amendment to these health care insurance provisions in a manner that is essentially equivalent to the arrangement identified therein for CalPERS coverage. The District shall endeavor to provide a health care insurance program that has at least two choices for coverage for Health Maintenance Organizations (HMO) and two choices for Preferred Provider Organizations (PPO) Plans. The lowest cost HMO and lowest cost PPO shall be the "Base Plans." In the event that this level of coverage does not remain reasonably available through 2017, the District and Manager shall negotiate in good faith an amendment to these health care insurance provisions.

2.1.2 Premiums District shall pay Manager's Health Care Premiums up to a maximum amount not to exceed the District "Maximum Contribution" for each level (employee only, employee plus one dependent, and employee plus two or more dependents) .

Payment by District shall be for employee or employee plus eligible dependents, whichever represents the employee's situation. Manager shall pay the balance of the cost incurred in excess of

the Health Care Premium Maximum Contribution, including any administrative fees or service charges.

The District Maximum Contribution health care baselines are as follows:

Employee	\$473
Employee + one	\$946
Employee+2 (Family)	\$1,230

Each year, upon notification of new premiums by the District’s health care provider, the District will identify the lowest cost HMO and PPO plans that are offered under the Bay Area Region plan or a successor provider and are available in Alameda County. The higher cost plan of the two (Base Plan) will form the basis for the calculation to determine the new District Health Care Premium Maximum Contribution for that plan year.

January 1st of each calendar year through the last month of 2017, Manager will share in the cost of future health care premium increases above the baseline as described in the example below. Cost increases will be shared 60% by the District and 40% by Manager, with Manager’s maximum share of the cost of the Base Plan limited to a 20% share. Each year’s Base Plan premium will be compared to the baselines established above. The new Maximum Contribution will be calculated by adding 60% of the increase to the baseline to establish the Maximum Contribution for that year. If at any time the calculated Maximum Contribution is less than 80% of the Base Plan cost, the Maximum Contribution will be 80% of the Base Plan for that year. This example is illustrated below in table form:

Example EE+1	Premium	Increase from Base	DSRSD Share of Increase	Manager Share of Increase	District Maximum Contribution	District % of Premium
Base amount	\$946					
2012	\$1,221	\$275	\$165	\$110	\$1,111	91%
2013	\$1,337	\$391	\$235	\$156	\$1,181	88%
2014	\$1,323	\$377	\$226	\$151	\$1,172	89%
2015	\$1,381	\$435	\$261	\$174	\$1,207	87%
2016	To be determined per this Section 2.1.2 for CY 2016 after PERS establishes premiums					
2017	To be determined per this Section 2.1.2 for CY 2017 after PERS establishes premiums					

Manager will pay those amounts in excess of the District Health Care Premium Maximum Contribution, and the premium of the plan they select. The District’s Base Plan premium will always be greater than or equal to the baseline. Manager may select other health plans as they are made available and pay the additional amount between the Base Plan contribution and the premium for the selected alternative plan.

Base plan amounts will be rounded to the nearest dollar.

2.1.3 Employer Contribution for Post-Employment Health Benefits in Retirement

District shall contract with CalPERS to provide Manager with post-employment health benefits in retirement. The benefit that shall be provided is the CalPERS Vesting Program for Retiree Health

Care (CA Government Code Section 22893). In addition to other requirements of that Vesting Program, Manager acknowledges his understanding that, in addition to other requirements for Manager's qualification as determined by CalPERS, Manager must retire the District and must have at least five (5) years of service with the District.

2.1.4 Changes to the Law In the event Federal or State legislation that provides health care coverage for Manager is enacted into law prior to 2017, and such legislation has an adverse impact on either party, the District and Manager shall negotiate in good faith an amendment to Agreement related to the impact of such legislation on the Agreement.

2.1.5 Waiver of Coverage Manager may elect in writing to forgo medical coverage through the District and receive in cash via the payroll system the amount listed in the table below for the coverage Manager is eligible to receive from the District and in accordance with the Public Employees' Medical and Hospice Care Act Program. Said election must be made for the Manager as well as for Manager's dependents.

Monthly Amount	Calendar Year 2015	Calendar Year 2016 and subsequent years
Employee	\$174.61	\$144.15
Employee + 1	\$349.22	\$288.29
Employee +2	\$454.25	\$375.00

2.2 Dental The District shall provide dental care benefits covering Manager, spouse, and eligible dependents. Dental care will not be provided to Manager after retirement from the District.

2.3 Vision The District shall provide Manager with vision care benefits covering Manager, spouse, and eligible dependents. Vision care will not be provided to Manager after retirement from the District.

2.4 Basic Term Life Insurance

2.4.1 Amount The District shall provide Manager with Life Insurance. The amount of the life insurance to be provided shall be equal to two (2) times Manager's annual salary, rounded up to the nearest \$1,000 to a maximum of \$400,000. The imputed cost of coverage in excess of \$50,000 will be included in Employee's income, using the IRS Premium Table, and are subject to applicable Federal and State taxes.

2.4.2 Additional Coverage In addition to the life insurance provided at District expense, the District shall make arrangements for Manager to purchase additional life insurance for themselves or their dependents at Manager's cost.

2.4.3 Life Insurance During Retirement Life Insurance will not be provided to Manager in retirement.

2.5 Short Term Disability The District shall provide Manager with Short-Term Disability Insurance. The Short-Term Disability Insurance shall provide for sixty percent (60%) of regular weekly salary, to a maximum of \$1,667 weekly benefit, after a 29-day waiting period. Benefits continue for a maximum of one year, if totally disabled. Integration of short-term insurance benefits and sick leave is to be

automatic; the District may not waive integration. Short Term Disability Insurance benefits cease the day the termination of Manager occurs.

2.6 Long Term Disability The District shall provide Manager with Long -Term Disability Insurance. Long Term Disability Insurance shall provide 70% of regular monthly base salary (i.e., excluding any other compensation, including deferred compensation and matching contributions), to a maximum of \$10,000 monthly benefit, after 365 calendar days of short term disability coverage. Long Term Disability Insurance benefits cease the day the termination of employment occurs.

2.7 Changes to Providers of Employee Benefit Plans The District intends to periodically evaluate the Health and Welfare plans currently available to employees to determine if similar or better coverage may be available at lower cost to the District. The District may substitute new insurance carriers or arrange for self-insurance provided that the overall coverage is similar or better as specified in this Agreement.

3. FLEXIBLE BENEFITS/IRS SECTION 125 PLAN

District shall provide a Flexible Benefits Plan in accordance with IRS Section 125. The District shall allow employee contributions by the Manager to the maximum extent permitted by law as well as allowable pre-tax deductions for employee-paid premiums associated with eligible health care costs.

4. LEAVE BENEFITS

4.1 Employee Leave Bank

4.1.1 Employee Leave Bank Accrual Rate Manager shall accrue time in the Employee Leave Bank at the rate of 11.69 hours each biweekly pay period (38 days per year based on eight hour work days) which rate of accrual shall increase one (1) day per year on the anniversary of the Effective Date up to a maximum accrual rate of 12.31 hours each biweekly pay period (40 days per year based on eight hour work days).

4.1.2 Maximum Leave Bank Accrual The maximum amount of leave in the Employee Leave Bank shall no greater than an amount representing two years of leave accrual at any given time.

4.1.3 Employee Leave Bank Sell Back Manager shall have an option to annually sell back up to 80 hours of leave from Manager's Employee Leave Bank; said option shall be exercised no more than one time in a calendar year provided that there are at least eighty (80) hours remaining after such sell back.

4.1.4 Use of Employee Leave Bank All Employee Leave Bank Leave shall be scheduled at the discretion of the General Manager; approval will not be unreasonably withheld.

4.1.5 Current Balance in Employee Leave Bank Carries Forward Manager shall carry forward under this Agreement all accrued time in Manager's Employee Leave Bank that accrued prior to the Effective Date.

4.2 Holidays Manager shall be entitled to eight days holiday leave (based on eight hour work days) in accordance with District's personnel rules and regulations pertaining to holidays, as may be amended from time to time.

4.3 Sick Leave

4.3.1 Benefits Manager shall carry forward under this Agreement all accrued sick leave that accrued prior to the Effective Date. Manager shall accrue sick leave at the rate of eight (8) hours per month credited in hours per pay period. Sick leave usage shall not be considered as a privilege which Manager may use at his or her discretion, but shall be allowed only in case of necessity of actual sickness or disability in accordance with state law and the District Personnel Rules, or for Manager's dental, eye, or other physical or medical examination or treatment by a licensed practitioner.

4.3.2 Use of Sick Leave Manager may use sick leave on an hour for hour basis (or fraction thereof) in any pay period that they have not worked their scheduled hours. Sick leave may not be used before it is credited.

4.3.3 Physician's Certificate or Other Proof At the discretion of the General Manager, a physician's certificate or personal affidavit may be required for any period of absence for which sick leave is claimed; however, when absence is for more than five (5) consecutive workdays, Manager shall file a physician's certificate or a personal affidavit with the General Manager stating the cause of the absence.

4.3.4 Illness in the Immediate Family Leaves for illness in the immediate family are limited to six (6) workdays each calendar year in accordance with State regulations and are for the sole purpose of providing necessary care for an ill or injured member of the immediate family. Absences of more than three (3) workdays require a physician's statement indicating that the Manager's presence was required at home. Immediate family shall be defined as spouse, child, parent, brother, sister, or any individual whose relationship to the Manager is that of a dependent. In the case of the dependent, the General Manager shall grant such sick leave only when, in his or her opinion, the relationship of the sick or disabled person to the employee warrants such use of sick leave.

4.3.5 Family and Medical Care Leave Family and Medical Care leave shall be administered in accordance with State and Federal Law.

4.4 Jury Duty Leave If Manager is summoned to jury duty, Manager shall notify General Manager and if required to report and/or serve, may be absent from duty with full pay only for those hours required to report and/or serve.

4.5 Bereavement Leave In the event of a death in the immediate family of Manager, Manager shall, upon request, be granted such time off with pay as is necessary to make arrangements for the funeral and attend same, not to exceed three (3) regularly scheduled workdays. The immediate family shall be restricted to father, mother, brother, sister, spouse, child, mother-in-law, father-in-law, grandparents, grandchildren, and stepchild in those cases where a direct child-rearing-parental relationship may be demonstrated. At the request of the General Manager, Manager shall furnish a death certificate and proof of relationship. Sick leave shall not be used in lieu of Bereavement Leave.

RESOLUTION NO. _____

RESOLUTION OF THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT APPROVING AND AUTHORIZING EXECUTION OF AN AGREEMENT FOR PERSONAL SERVICES BETWEEN DANIEL B. McINTYRE AND DUBLIN SAN RAMON SERVICES DISTRICT

WHEREAS, District is a community services district established under the Community Services District Law (Govt. Code. § 61000 et seq.) governed by District’s Board of Directors (the “Board”); and

WHEREAS, pursuant to Government Code Section 61050 (a) the Board is required and empowered to appoint a General Manager for District; and

WHEREAS, the Board has authorized General Manager to organize staff at all levels of the organization consistent with budgets and staffing limitations as adopted by the Board from time to time; and

WHEREAS, Section 61051 (b) of the Community Services District Law grants the General Manager the power and duty to appoint, supervise, discipline and dismiss District employees consistent with the employee relations system established by the Board; and

WHEREAS, the District Code exempts persons engaged under contract to supply expert, professional, technical or other services from the District’s classified service as that service is defined in District Code Section 6.10.010; and

WHEREAS, through the approval and execution of the “Agreement for Personal Services between Daniel McIntyre and Dublin San Ramon Services District,” a copy of which is attached hereto, marked Exhibit “A,” and by this reference incorporated herein (“Agreement”), Daniel McIntyre (hereafter “Manager”) and District will thereby agree that Manager is a person engaged under contract to supply expert, professional or other services and as such is and shall henceforth be exempt from the District’s classified service upon and after the Effective Date of Agreement; and

WHEREAS, the General Manager desires to appoint and employ Manager to the job classification of Engineering Services Manager and Manager desires to accept said appointment and employment subject to the terms and conditions of Agreement.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT, a public agency in the counties of Alameda and Contra Costa, California, as follows:

Res. No. _____

That certain Agreement entitled, "Agreement for Personal Services between Daniel B. McIntyre and Dublin San Ramon Services District," a copy of which is attached hereto, marked Exhibit "A," and by this reference incorporated herein, is hereby approved, and the General Manager and District Secretary are hereby authorized and directed to execute, and to attest thereto, respectively, said Agreement for and on behalf of the District. The General Manager, with the concurrence of General Counsel, is authorized to make non-substantive, non-economic revisions to Agreement before its execution for clarification purposes and for the purpose of consistency with other personal services agreements and/or amendments being concurrently authorized with other individuals.

ADOPTED by the Board of Directors of Dublin San Ramon Services District, a public agency in the State of California, counties of Alameda and Contra Costa, at its regular meeting held on the 20th day of January 2015, and passed by the following vote:

AYES:

NOES:

ABSENT:

Edward R. Duarte, President

Attest:

Nancy Gamble Hatfield, District Secretary

AGREEMENT FOR PERSONAL SERVICES**DANIEL B. McINTYRE**

THIS AGREEMENT FOR PERSONAL SERVICES (“Agreement”), is made and entered into this 18th day of February, 2015 (the “Effective Date”) by and between the Dublin San Ramon Services District, a public agency of the State of California in the Counties of Alameda and Contra Costa (“District”), and Daniel B. McIntyre (“Manager”).

WITNESSETH:

WHEREAS, District is a community services district established under the Community Services District Law (Govt. C. § 61000 et seq.) governed by District’s Board of Directors (the “Board”); and

WHEREAS, pursuant to Government Code Section 61240 (a) the Board is required and empowered to appoint a General Manager for District; and

WHEREAS, Board has authorized General Manager to organize staff at all levels of the organization consistent with Board adopted budgets and staffing limitations; and

WHEREAS, the Community Services District Law grants the General Manager the power and duty to appoint, supervise, discipline and dismiss District employees consistent with the employee relations system established by the Board; and

WHEREAS, the District Code exempts persons engaged under contract to supply expert, professional, technical or other services from the District’s classified service as that service is defined in District Code Section 6.10.010; and

WHEREAS, with the approval and execution of this Agreement, Manager and District agree that Manager is a person engaged under contract to supply expert, professional or other services and as such is exempt from the District’s classified service upon the Effective Date of this Agreement; and

WHEREAS, the General Manager desires to appoint and employ Manager to the below referenced job classification and Manager desires to accept said appointment and employment subject to the terms and conditions of this Agreement.

NOW, THEREFORE, the District and Manager hereto agree as follows:

1. SERVICES From and after the Effective Date, Manager shall perform all duties, assume all obligations and constantly meet all qualifications of the Engineering Services Manager job classification as that job classification exists as of the Effective Date and as it may, from time to time, be amended by the District. Manager shall be subject to all pertinent provisions of the ordinances, resolutions, rules, regulations and all other lawful orders and directives of the General Manager, the District, and the Board. Said duties and obligations shall be performed in an efficient and professional manner and in conformance with the standards generally prevailing for the performance of the duties and obligations pertaining to the position of similar managerial positions of public or private entities, including, but not limited to, community services districts.

2. COMPENSATION The District shall provide compensation to Manager in the form of Base Salary and Deferred Compensation as specified in “Exhibit A” attached hereto and by this reference made a part hereof.

3. BENEFITS The District shall provide a benefits package to Manager consisting of a retirement program, various types of insurance and various types of leave as specified in “Exhibit B” attached hereto and by this reference made a part hereof.

4. SUPPLEMENTAL BENEFITS The District shall provide a supplemental benefits package to Manager as specified in Exhibit C attached hereto and by this reference made a part hereof.

5. AVAILABILITY AND COMMUNICATIONS

5.1 Continuous Availability Manager shall maintain a continuous presence or means of communication with District staff at all times, either in person or via telephone, cell phone, e-mail, and/or VPN. Allowance during off duty hours shall be made for social events or personal enjoyment involving reasonable levels of alcohol consumption. At such times Manager shall ensure that duties have been properly and appropriately delegated to qualified District staff. If District is unable to contact Manager in a reasonable time for reasons beyond the Manager’s control such as on-duty or off-duty air travel, Manager’s presence in areas without cell phone service, international travel or other similar circumstances, Manager’s inability to maintain continuous availability shall not be considered a breach of this agreement or grounds for termination for cause.

5.2 Manager Furnished Communication Device As of Effective Date, Manager shall have obtained and shall continue to maintain, at his personal expense, an iPhone or equivalent communication device with cell phone, e-mail, and VPN functionality. Manager shall not be entitled to nor shall District issue a District cell phone or similar device to Manager. The District shall provide the Manager with information technology support to ensure connection of Manager’s mobile device (e.g. but not limited to iPad and/or iPhone) to the District’s server and internal e-mail system.

6. TERMINATION

6.1 Service at Pleasure of the General Manager It is understood and agreed that as of Effective Date Manager shall, and does, hold position of employment as such at the will and pleasure of the General Manager and shall not have nor acquire a property interest or right to continuing employment, except as described below. Manager further agrees that Manager’s employment as a person engaged under contract to supply expert, professional, technical or other services exempts Manager from the District’s classified service as that service is defined in District Code Section 6.10.010.

6.2 Termination by District for Cause Nothing herein provided shall be deemed to affect or limit the right of District to terminate Manager’s employment for cause, or otherwise to exercise District’s rights, whether in law or in equity, by reason of breach hereof by Manager or for any other cause. “Cause” as used herein shall include, but not necessarily be limited to: below standard performance; refusal or failure to act in accordance with a specific written directive or order of the General Manager provided that such directive or order is legal; malfeasance or misfeasance in office; conviction of any felony or any crime involving moral turpitude; unauthorized absence; incompetence or inefficiency; insubordination; performance of duties or obligations as Manager while intoxicated or under the influence of drugs, narcotics, other substances, the use, dispensing, or sale of which is prohibited or controlled by the State of California; neglect of duty; breach of this Agreement or any similar or like act or omission; or failure to maintain in active status a license as a registered professional engineer with the State of California. Notwithstanding the use of the term “cause” herein, nothing herein contained shall be deemed to create or establish a property right or a right to continuing employment in the position of employment of Manager or affect District’s right to terminate the employment of Manager with or without cause.

In the event of termination for cause, District shall not be obligated to compensate Manager in any amount except for services already rendered, including paid leave accrued in Manager's Employee Leave Bank, prior to the date of termination; provided that payment of such compensation shall not bar District's recovery of such damages as may accrue to District under the circumstances, nor shall termination for cause preclude District from exercising any other right or remedy it may have, whether in law or equity, which may accrue to District under the circumstances giving rise to such termination, or otherwise.

6.3 Termination at Discretion of District

6.3.1 Process At District's sole discretion, District may terminate this Agreement and Manager's employment without cause and in accordance with this paragraph by giving written notice of its intent thereof to Manager which notice shall specify the effective date on which Manager shall no longer act in said capacity. Any notice provided in accordance with this section shall be deemed given on the date it is given by District. Upon notice, District shall place Manager in paid administrative leave status from the date of said notice to the effective date specified in that notice. Nothing herein provided in this paragraph or this agreement constitutes an appeal procedure for the Manager of termination in accordance with this provision.

6.3.2 Severance Upon the effective date of termination by the District, District shall compensate Manager in a lump sum amount equal to four (4) month's salary. Manager's benefits shall continue after termination for the period of time for which premiums have been paid before the effective date of termination. In addition, District will pay the same amount as it was paying on behalf of the Manager prior to termination towards the Manager's first four (4) month's of COBRA premiums for health, dental and vision insurance benefits as described in Exhibit B for a period of four (4) months after District benefits lapse unless Manager chooses to retire from District Service within 120 calendar days of termination in which case these benefits, including COBRA premiums being paid by District shall cease upon retirement or revert to benefits to be provided in retirement in accordance with "Exhibit B."

6.4 Termination by Manager At Manager's sole discretion, Manager may terminate this Agreement at any time upon minimum twenty-one (21) calendar days prior written notice to District in accordance with Section 9. Any notice provided in accordance with this section shall be deemed given on the date it is given by Manager. Such termination shall be effective on the date specified in the notice unless the date is less than twenty-one (21) calendar days from receipt of the notice by the District in which case the date of termination shall be twenty-one (21) calendar days from receipt of notice by the District. In the event Manager terminates the Agreement in accordance with this provision, Manager shall not be entitled to severance or other benefits or COBRA payments beyond the date of termination, but the District shall pay Manager for salary earned and accrued leave and accrued benefits through the effective date of termination. In the event during the period covered by the notice, the District terminates the Agreement in accordance with Section 6.3, severance shall be reduced to a lump sum amount equal to one half month salary.

6.5 Mutual Termination This Agreement may be terminated at any time by mutual written consent of the District's General Manager and Manager. In the event of mutual termination in accordance with this provision, Manager shall not be entitled to severance or other benefits beyond the date of termination but the District shall pay Manager for salary earned and accrued leave and accrued benefits through the effective date of termination.

6.6 Termination is Final This Agreement, the Manager's employment and the District's obligations to compensate the Manager excepting benefits which are specifically identified to continue into retirement shall cease on the effective date of Manager's termination.

Pursuant to California Government Code Section 53260, in no event shall Manager receive a settlement that exceeds an amount equal to his monthly salary multiplied by the number of months remaining on the unexpired term of this Agreement or his monthly salary multiplied by eighteen (18), whichever is less.

Pursuant to California Government Code Section 53243.2, any lump sum severance payment or other non-contractual payments related to termination paid to Manager under Section 6 of this Agreement shall be fully reimbursed by Manager to the District if Manager is convicted of a crime involving an abuse of his office or position. For purposes of this Agreement, the phrase "abuse of his office or position" shall have the meaning set forth in Government Code Section 53243.4.

7. STATUS Manager shall have the status of an employee of District, subject to all terms and conditions of employment pertaining to the job classification and position under the ordinances, resolutions, rules, regulations, or other lawful directives or orders of District or the Board; provided, however, that in the event of any conflict between such ordinances, resolutions, rules, regulations, directives or orders, and the provisions of this Agreement, the provisions of this Agreement shall prevail. To the extent not modified or otherwise provided in this Agreement, the District and Manager hereto agree that the provisions of said ordinances, resolutions, rules, regulations, or other lawful directives or orders pertaining to the relationship of employment between the District and its employees, shall also pertain to Manager.

8. APPEALS Manager may appeal any action of the General Manager under Section 6.2 Termination for Cause to the District Board of Directors which may refer, but is not obligated to refer, the matter for investigation to a Board Committee. Said appeal shall be in writing and shall be timely filed within ten (10) calendar days of the General Manager's action that is being appealed. An untimely filing shall be deemed denied with no further right of appeal. Decisions by the Board of Directors shall be binding and final.

9. NOTICES All written notices required to be given hereunder shall be delivered personally or by depositing the same with the United States Postal Service, first class (or equivalent) postage prepaid, addressed, in the case of General Manager, to:

General Manager
Dublin San Ramon Services District
7051 Dublin Blvd.
Dublin, CA 94568

and, in the case of Manager to the most recent address on record in the District's records.

10. ORIGINAL COUNTERPARTS This Agreement shall be executed in duplicate original counterparts, each of which, when executed, shall be deemed an original agreement.

11. PARAGRAPH HEADINGS Paragraph headings and titles of attachments as used herein are for convenience only and shall not be deemed to alter or modify the provisions of the paragraph headed thereby.

12. TERM The term of this Agreement shall be indefinite subject to the provisions of the Termination Section.

13. AMENDMENT This Agreement may be amended only by a written document executed by each party hereto. Approximately three months prior to the annual anniversary of the Effective Date of this Agreement, either party may request an amendment to any part of this Agreement. The other party is under no obligation to accept such proposed amendment.

14. ENTIRE AGREEMENT This Agreement integrates, includes, and supersedes all prior agreements, understandings, whether written or oral, whether mutual or unilateral on the part of either party. This Agreement constitutes the only and entire agreement between District and Manager. Each party to this Agreement acknowledges that no representations, inducements, promises, or agreements, oral or otherwise, have been made by any party, or anyone acting on behalf of any party, that are not embodied herein, and that no agreement, statement, or promise not contained in this Agreement shall be valid or binding on either party.

IN WITNESS WHEREOF, the District and Manager hereto have executed this Agreement as of the Effective Date.

DUBLIN SAN RAMON SERVICES DISTRICT,

A public agency of the State of California

By: _____

Bert L. Michalczyk, General Manager

Attest: _____

Nancy G. Hatfield, District Secretary

By: _____

Daniel B. McIntyre, "Manager"

EXHIBIT A
COMPENSATION

1. BASE SALARY

1.1 Initial Base Salary Commencing on the Effective Date of this Agreement District shall compensate Manager a base salary of \$17,326 per month, payable in bi-weekly installments in accordance with District's standard payroll procedures.

1.2. Annual Cost of Living Base Salary Adjustments Subject to satisfactory performance as determined by General Manager, Manager's base salary shall be adjusted effective on the first day of the first pay period of Calendar Years 2016 and 2017 by the percent change in the CPI Index (Consumer Price Index – All Urban Wage Earners, Not Seasonally Adjusted, San Francisco-Oakland-San Jose, CA, All Items 1982-84=100, series ID CWURA422SAO) for the twelve (12) month period ending October with a zero percent floor.

2. DEFERRED COMPENSATION

2.1. Plan Existence and Participation The District and Manager acknowledge that as of the Effective Date the District provides a Deferred Compensation Plan pursuant to an agreement or agreements with financial institution(s) qualified to provide such plans under the statutes of the United States Internal Revenue Code. Subject to the terms and conditions of such agreement(s) and the Deferred Compensation Plan collectively thereby established, the District and Manager acknowledge that Manager shall be eligible to participate in said Plan as Manager shall determine. Nothing herein contained shall be deemed to limit the Board's discretion to revise, amend, or terminate said Plan, nor shall District be deemed obligated to replace said Plan in the event of its termination.

2.2. District Matching Contribution Beginning in 2015 and continuing through 2017, the District will match Manager's voluntary deferrals to the Plan up to an amount equal to \$2,500 per year.

EXHIBIT B

RETIREMENT, INSURANCE AND LEAVE BENEFITS

1. RETIREMENT

1.1 Program District shall furnish Manager with retirement benefits through the California Public Employees Retirement System ("PERS") under contract with PERS entered into pursuant to Government Code Sections 20450 et seq. District shall provide a retirement plan with the following benefits: 2.7% at 55 benefit formula with modified social security coverage, 12 month final average compensation period, sick leave credit, standard non-industrial disability coverage, Optional Settlement 2W pre-retirement death benefits, \$500 lump sum post-retirement death benefits, and 2% COLA option.

1.2 Manager's Share Manager shall pay the Manager's seven (7.0) percent employee share plus the one (1.0) percent statutory employee contribution for the enhanced retirement formula plus an additional two (2.0) percent (total of 10.0%) from the Effective Date through the first pay period ending in 2025. After that date, Manager shall no longer pay the additional two (2.0) percent which percent shall be paid by the District. Manager and District acknowledge that substantially similar provisions are included in memoranda of understanding and contracts with all other District employees. If the District agrees to modify those provisions for any employee or employee group, Manager and District agree to similarly amend this Agreement.

1.3 Program Revisions In the event that the retirement program described in Section 1.1 of this Exhibit B is (a) modified or terminated by the District or (b) modified, terminated or no longer offered by the State, Manager and District shall negotiate in good faith an amendment to this Agreement.

1.4 IRS 414(h)(2) Program The District shall maintain an IRS 414(h)(2) Plan during the term of this Agreement.

2. INSURANCE

2.1 Health Care Insurance

2.1.1 Availability The District is committed to provide health care (medical) insurance to Manager. The District currently obtains its health insurance through CalPERS and shall endeavor to continue that coverage through 2017. If it is unable to do so, the District will endeavor to obtain coverage that is comparable to the CalPERS program coverage. In that event, the District and Manager will negotiate in good faith an amendment to these health care insurance provisions in a manner that is essentially equivalent to the arrangement identified therein for CalPERS coverage. The District shall endeavor to provide a health care insurance program that has at least two choices for coverage for Health Maintenance Organizations (HMO) and two choices for Preferred Provider Organizations (PPO) Plans. The lowest cost HMO and lowest cost PPO shall be the "Base Plans." In the event that this level of coverage does not remain reasonably available through 2017, the District and Manager shall negotiate in good faith an amendment to these health care insurance provisions.

2.1.2 Premiums District shall pay Manager's Health Care Premiums up to a maximum amount not to exceed the District "Maximum Contribution" for each level (employee only, employee plus one dependent, and employee plus two or more dependents) .

Payment by District shall be for employee or employee plus eligible dependents, whichever represents the employee's situation. Manager shall pay the balance of the cost incurred in excess of

the Health Care Premium Maximum Contribution, including any administrative fees or service charges.

The District Maximum Contribution health care baselines are as follows:

Employee	\$473
Employee + one	\$946
Employee+2 (Family)	\$1,230

Each year, upon notification of new premiums by the District’s health care provider, the District will identify the lowest cost HMO and PPO plans that are offered under the Bay Area Region plan or a successor provider and are available in Alameda County. The higher cost plan of the two (Base Plan) will form the basis for the calculation to determine the new District Health Care Premium Maximum Contribution for that plan year.

January 1st of each calendar year through the last month of 2017, Manager will share in the cost of future health care premium increases above the baseline as described in the example below. Cost increases will be shared 60% by the District and 40% by Manager, with Manager’s maximum share of the cost of the Base Plan limited to a 20% share. Each year’s Base Plan premium will be compared to the baselines established above. The new Maximum Contribution will be calculated by adding 60% of the increase to the baseline to establish the Maximum Contribution for that year. If at any time the calculated Maximum Contribution is less than 80% of the Base Plan cost, the Maximum Contribution will be 80% of the Base Plan for that year. This example is illustrated below in table form:

Example EE+1	Premium	Increase from Base	DSRSD Share of Increase	Manager Share of Increase	District Maximum Contribution	District % of Premium
Base amount	\$946					
2012	\$1,221	\$275	\$165	\$110	\$1,111	91%
2013	\$1,337	\$391	\$235	\$156	\$1,181	88%
2014	\$1,323	\$377	\$226	\$151	\$1,172	89%
2015	\$1,381	\$435	\$261	\$174	\$1,207	87%
2016	To be determined per this Section 2.1.2 for CY 2016 after PERS establishes premiums					
2017	To be determined per this Section 2.1.2 for CY 2017 after PERS establishes premiums					

Manager will pay those amounts in excess of the District Health Care Premium Maximum Contribution, and the premium of the plan which the Manager selects. The District’s Base Plan premium will always be greater than or equal to the baseline. Manager may select other health plans as they are made available and pay the additional amount between the Base Plan contribution and the premium for the selected alternative plan.

Base plan amounts will be rounded to the nearest dollar.

2.1.3 Employer Contribution for Post-Employment Health Benefits in Retirement

District shall contract with CalPERS to provide Manager with post-employment health benefits in retirement. The benefit that shall be provided is the CalPERS Vesting Program for Retiree Health

Care (CA Government Code Section 22893). In addition to other requirements of that Vesting Program, Manager acknowledges Manager's understanding that, in addition to other requirements for Manager's qualification as determined by CalPERS, Manager must retire from the District and must have at least five (5) years of service with the District.

2.1.4 Changes to the Law In the event Federal or State legislation that provides health care coverage for Manager is enacted into law prior to 2017, and such legislation has an adverse impact on either party, the District and Manager shall negotiate in good faith an amendment to Agreement related to the impact of such legislation on the Agreement.

2.1.5 Waiver of Coverage Manager may elect in writing to forgo medical coverage through the District and receive in cash via the payroll system the amount listed in the table below for the coverage Manager is eligible to receive from the District and in accordance with the Public Employees' Medical and Hospice Care Act Program. Said election must be made for the Manager as well as for Manager's dependents.

Monthly Amount	Calendar Year 2015	Calendar Year 2016 and subsequent years
Employee	\$174.61	\$144.15
Employee + 1	\$349.22	\$288.29
Employee +2	\$454.25	\$375.00

2.2 Dental The District shall provide dental care benefits covering Manager, spouse, and eligible dependents. Dental care will not be provided to Manager after retirement from the District.

2.3 Vision The District shall provide Manager with vision care benefits covering Manager, spouse, and eligible dependents. Vision care will not be provided to Manager after retirement from the District.

2.4 Basic Term Life Insurance

2.4.1 Amount The District shall provide Manager with Life Insurance. The amount of the life insurance to be provided shall be equal to two (2) times Manager's annual salary, rounded up to the nearest \$1,000 to a maximum of \$400,000. The imputed cost of coverage in excess of \$50,000 will be included in Employee's income, using the IRS Premium Table, and are subject to applicable Federal and State taxes.

2.4.2 Additional Coverage In addition to the life insurance provided at District expense, the District shall make arrangements for Manager to purchase additional life insurance for themselves or their dependents at Manager's cost.

2.4.3 Life Insurance During Retirement Life Insurance will not be provided to Manager in retirement.

2.5 Short Term Disability The District shall provide Manager with Short-Term Disability Insurance. The Short-Term Disability Insurance shall provide for sixty percent (60%) of regular weekly salary, to a maximum of \$1,667 weekly benefit, after a 29-day waiting period. Benefits continue for a maximum of one year, if totally disabled. Integration of short-term insurance benefits and sick leave is to be

automatic; the District may not waive integration. Short Term Disability Insurance benefits cease the day the termination of Manager occurs.

2.6 Long Term Disability The District shall provide Manager with Long -Term Disability Insurance. Long Term Disability Insurance shall provide 70% of regular monthly base salary (i.e., excluding any other compensation, including deferred compensation and matching contributions), to a maximum of \$10,000 monthly benefit, after 365 calendar days of short term disability coverage. Long Term Disability Insurance benefits cease the day the termination of employment occurs.

2.7 Changes to Providers of Employee Benefit Plans The District intends to periodically evaluate the Health and Welfare plans currently available to employees to determine if similar or better coverage may be available at lower cost to the District. The District may substitute new insurance carriers or arrange for self-insurance provided that the overall coverage is similar or better as specified in this Agreement.

3. FLEXIBLE BENEFITS/IRS SECTION 125 PLAN

District shall provide a Flexible Benefits Plan in accordance with IRS Section 125. The District shall allow employee contributions by the Manager to the maximum extent permitted by law as well as allowable pre-tax deductions for employee-paid premiums associated with eligible health care costs.

4. LEAVE BENEFITS

4.1 Employee Leave Bank

4.1.1 Employee Leave Bank Accrual Rate Manager shall accrue time in the Employee Leave Bank at the rate of 9.23 hours each biweekly pay period (30 days per year based on eight hour work days) which rate of accrual shall increase one (1) day per year on the anniversary of the Effective Date up to a maximum accrual rate of 12.31 hours each biweekly pay period (40 days per year based on eight hour work days).

4.1.2 Maximum Leave Bank Accrual The maximum amount of leave in the Employee Leave Bank shall no greater than an amount representing two years of leave accrual at any given time.

4.1.3 Employee Leave Bank Sell Back Manager shall have an option to annually sell back up to 80 hours of leave from Manager's Employee Leave Bank; said option shall be exercised no more than one time in a calendar year provided that there are at least eighty (80) hours remaining after such sell back.

4.1.4 Use of Employee Leave Bank All Employee Leave Bank Leave shall be scheduled at the discretion of the General Manager; approval will not be unreasonably withheld.

4.2 Holidays Manager shall be entitled to eight days holiday leave (based on eight hour work days) in accordance with District's personnel rules and regulations pertaining to holidays, as may be amended from time to time.

4.3 Sick Leave

4.3.1 Benefits Manager shall carry forward under this Agreement all accrued sick leave that accrued prior to the Effective Date. Manager shall accrue sick leave at the rate of eight (8) hours per month credited in hours per pay period. Sick leave usage shall not be considered as a privilege which Manager may use at his or her discretion, but shall be allowed only in case of

necessity of actual sickness or disability in accordance with state law and the District Personnel Rules, or for Manager's dental, eye, or other physical or medical examination or treatment by a licensed practitioner.

4.3.2 Use of Sick Leave Manager may use sick leave on an hour for hour basis (or fraction thereof) in any pay period that they have not worked their scheduled hours. Sick leave may not be used before it is credited.

4.3.3 Physician's Certificate or Other Proof At the discretion of the General Manager, a physician's certificate or personal affidavit may be required for any period of absence for which sick leave is claimed; however, when absence is for more than five (5) consecutive workdays, Manager shall file a physician's certificate or a personal affidavit with the General Manager stating the cause of the absence.

4.3.4 Illness in the Immediate Family Leaves for illness in the immediate family are limited to six (6) workdays each calendar year in accordance with State regulations and are for the sole purpose of providing necessary care for an ill or injured member of the immediate family. Absences of more than three (3) workdays require a physician's statement indicating that the Manager's presence was required at home. Immediate family shall be defined as spouse, child, parent, brother, sister, or any individual whose relationship to the Manager is that of a dependent. In the case of the dependent, the General Manager shall grant such sick leave only when, in his or her opinion, the relationship of the sick or disabled person to the employee warrants such use of sick leave.

4.3.5 Family and Medical Care Leave Family and Medical Care leave shall be administered in accordance with State and Federal Law.

4.4 Jury Duty Leave If Manager is summoned to jury duty, Manager shall notify General Manager and if required to report and/or serve, may be absent from duty with full pay only for those hours required to report and/or serve.

4.5 Bereavement Leave In the event of a death in the immediate family of Manager, Manager shall, upon request, be granted such time off with pay as is necessary to make arrangements for the funeral and attend same, not to exceed three (3) regularly scheduled workdays. The immediate family shall be restricted to father, mother, brother, sister, spouse, child, mother-in-law, father-in-law, grandparents, grandchildren, and stepchild in those cases where a direct child-rearing-parental relationship may be demonstrated. At the request of the General Manager, Manager shall furnish a death certificate and proof of relationship. Sick leave shall not be used in lieu of Bereavement Leave.

EXHIBIT C

SUPPLEMENTAL BENEFITS

1 – DEFERRED COMPENSATION; ANCILLARY DISTRICT CONTRIBUTION In recognition of certain compensation and benefit programs Manager is foregoing as offered by Manager's former employer and as an incentive to Manager to accept employment by the District, the following supplemental deferred compensation contributions shall be made by the District for Calendar Years 2015 through 2017.

1.1 Calendar Year 2015 In calendar year 2015 the District shall match Manager's voluntary deferrals to the District deferred compensation plan identified in Section 2.1 of Exhibit A up to an amount equal to \$6,000 per year; said amount is in addition to the \$2,500 amount identified in Section 2.2 of Exhibit A.

1.2 Calendar Year 2016 In calendar year 2016 the District shall match Manager's voluntary deferrals to the District deferred compensation plan identified in Section 2.1 of Exhibit A up to an amount equal to \$5,000 per year; said amount is in addition to the \$2,500 amount identified in Section 2.2 of Exhibit A.

1.3 Calendar Year 2017 In calendar year 2017 the District shall match Manager's voluntary deferrals to the District deferred compensation plan identified in Section 2.1 of Exhibit A up to an amount equal to \$4,000 per year; said amount is in addition to the \$2,500 amount identified in Section 2.2 of Exhibit A.

1.4 Calendar Year 2018 and Later In Calendar Year 2018 and later, District will not be responsible for providing further supplemental deferred compensation contributions.

RESOLUTION NO. _____

RESOLUTION OF THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT APPROVING AND AUTHORIZING EXECUTION OF AMENDMENT NO. 2 TO THE AGREEMENT FOR PERSONAL SERVICES BETWEEN DANIEL P. GALLAGHER AND DUBLIN SAN RAMON SERVICES DISTRICT

WHEREAS, pursuant to Resolution No. 79-11 adopted December 20, 2011 this Board approved and authorized execution of an agreement for personal services with Daniel P. Gallagher as Operations Manager (“The Agreement”); and

WHEREAS, pursuant to Resolution No. 4-14 adopted February 4, 2014, this Board approved and authorized execution of Amendment No. 1 to the Agreement for personal services with Daniel P. Gallagher (“Amendment No. 1”); and

WHEREAS, the District and Daniel P. Gallagher desire to extend certain provisions of the Agreement through December 31, 2017.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT, a public agency in the counties of Alameda and Contra Costa, California, as follows:

That certain Agreement titled, “Amendment No. 2 to the Agreement for Personal Services between Daniel P. Gallagher and Dublin San Ramon Services District,” a copy of which is attached hereto, marked Exhibit “A,” and by this reference incorporated herein, is hereby approved, and the General Manager and District Secretary are hereby authorized and directed to execute, and to attest thereto, respectively, said amendment for and on behalf of the District. The General Manager, with the concurrence of General Counsel, is authorized to make non-substantive, non-economic revisions to Agreement before its execution for clarification purposes and for the purpose of consistency with other personal services agreements being concurrently authorized with other individuals.

ADOPTED by the Board of Directors of Dublin San Ramon Services District, a public agency in the State of California, counties of Alameda and Contra Costa, at its regular meeting held on the 20th day of January 2015, and passed by the following vote:

Res. No. _____

AYES:

NOES:

ABSENT:

Edward R. Duarte, President

Attest:

Nancy Gamble Hatfield, District Secretary

AMENDMENT NO. 2 TO THE AGREEMENT FOR PERSONAL SERVICES BETWEEN DANIEL P. GALLAGHER AND DUBLIN SAN RAMON SERVICES DISTRICT

THIS AMENDMENT to the Agreement for Personal Services between Daniel P. Gallagher (“Manager”) and Dublin San Ramon Services District, a public agency of the State of California in the Counties of Alameda and Contra Costa (“District”), is made and entered into this 20th day of January, 2015.

WITNESSETH:

WHEREAS, the parties heretofore entered into an Agreement for Personal Services dated January 1, 2012 (the “Agreement”) under which Manager has provided services for District; and

WHEREAS, Amendment No. 1 to said Agreement was entered into on February 4, 2014; and

WHEREAS, the Board of Directors of the District (the “Board”) has determined that it is in the best interest of the District to modify the Agreement by extending certain provisions in the agreement by approximately twelve (12) months through the end of calendar year 2017;

NOW, THEREFORE, the parties hereto agree as follows:

Article 1: Beginning on the effective date of this AMENDMENT NO. 2 TO THE AGREEMENT FOR PERSONAL SERVICES BETWEEN DANIEL P. GALLAGHER AND THE DUBLIN SAN RAMON SERVICES DISTRICT, the Agreement as amended, is hereby revised as follows:

Exhibit A – Article 1.2 is replaced in its entirety with:

“1.2 Annual Base Salary Adjustment: Subject to satisfactory performance as determined by General Manager, Manager’s base salary shall be adjusted effective on the first day of the first pay period of Calendar Years 2013 through the first day of the first pay period of 2017 by the percent change in the CPI Index

(Consumer Price Index – All Urban Wage Earners, Not Seasonally Adjusted, San Francisco-Oakland-San Jose, CA, All Items 1982-84=100, series ID CWURA422SAO) for the twelve (12) month period ending October with a zero percent floor.”

Exhibit A – Article 2.2 is replaced in its entirety with:

“2.2. District Matching Contribution: Beginning in 2012 and continuing through 2017, the District will match Manager’s voluntary deferrals to the Plan up to an amount equal to \$2,500 per year”

Exhibit B – Article 2.1.1 is replaced in its entirety with:

“2.1.1 Availability: The District is committed to provide health care (medical) insurance to Manager. The District currently obtains its health insurance through CalPERS and shall endeavor to continue that coverage through 2017. If it is unable to do so, the District will endeavor to obtain coverage that is comparable to the CalPERS program coverage. In that event, the District and Manager will negotiate in good faith an amendment to these health care insurance provisions in a manner that is essentially equivalent to the arrangement identified therein for CalPERS coverage. The District shall endeavor to provide a health care insurance program that has at least two choices for coverage for Health Maintenance Organizations (HMO) and two choices for Preferred Provider Organizations (PPO) Plans. The lowest cost HMO and lowest cost PPO shall be the “Base Plans.” In the event that this level of coverage does not remain reasonably available through 2017, the District and Manager shall negotiate in good faith an amendment to these health care insurance provisions.”

Exhibit B – Article 2.1.2 is replaced in its entirety with:

“2.1.2 Premiums: District shall pay Manager’s Health Care Premiums up to a maximum amount not to exceed the District “Maximum Contribution” for each level (employee only, employee plus one dependent, and employee plus two or more dependents)

Payment by District shall be for employee or employee plus eligible dependents, whichever represents the employee’s situation. Manager shall pay the balance of the cost incurred in excess of the Health Care Premium Maximum Contribution, including any administrative fees or service charges.

The District Maximum Contribution health care baselines are as follows:

Employee	\$473
Employee + one	\$946
Employee+2 (Family)	\$1,230

Each year, upon notification of new premiums by the District’s health care provider, the District will identify the lowest cost HMO and PPO plans that are offered under the Bay Area Region plan or a successor provider and are available in Alameda County. The higher cost plan of the two (Base Plan) will form the basis for the calculation to determine the new District Health Care Premium Maximum Contribution for that plan year.

January 1st of each calendar year through the last month of 2017, with the exception of CY2012 in which the new cost-sharing formula will commence on February 1, 2012, Manager will share in the cost of future health care premium increases above the baseline as described in the example below. Cost increases will be shared 60% by the District and 40% by Manager, with Manager’s maximum share of the cost of the Base Plan limited to a 20% share. Each year’s Base Plan premium will be compared to the baselines established above. The new Maximum Contribution will be calculated by adding 60% of the increase to the baseline to establish the Maximum Contribution for that year. If at any time the calculated Maximum Contribution is less than 80% of the Base Plan cost, the Maximum Contribution will be 80% of the Base Plan for that year. This example is illustrated below in table form:

Example EE+2	Premium	Increase from Base	DSRSD Share of Increase	Manager Share of Increase	District Maximum Contribution	District % of Premium
Base amount	\$ 1,230					
2012	\$ 1,587	\$ 357	\$ 214	\$ 143	\$ 1,444	91%

Manager will pay those amounts in excess of the District Health Care Premium Maximum Contribution, and the premium of the plan they select. The District’s Base Plan premium will always be greater than or equal to the baseline. Manager may select other health plans as they are made available and pay the additional amount between the Base Plan contribution and the premium for the selected alternative plan.

Base plan amounts will be rounded to the nearest dollar.

In the Fall of 2013 and upon notice of either party, the District or Manager shall negotiate in good faith an amendment to Agreement regarding the impact of health care premiums paid under this section (1) by either party if (1) the maximum projected Manager contribution in 2014 for plans available in the CalPERS Bay Area Region results in either: a) two HMOs with a cost of more than \$500 per month for EE+2 coverage, or, b) a cost of two PPOs with a cost of more than \$500 per month for EE+2 coverage (excluding PERSCare PPO) or, (2) there are projected to be significant impacts on either party related to the implementation of the Federal Health Care Act in 2014.”

Article 2: After execution, this Amendment shall become effective on January 20, 2015.

Article 3: In all other respects the Agreement shall remain in full force and effect.

WITNESS WHEREOF, the District and Manager hereto have executed this Amendment No. 2 as of the Effective Date.

DUBLIN SAN RAMON SERVICES DISTRICT,

A public agency of the State of California

By: _____
Bert L. Michalczyk, General Manager

Attest: _____
Nancy G. Hatfield, District Secretary

By: _____
Daniel P. Gallagher, Manager



Reference General Manager	Type of Action Establish Process	Board Meeting of January 20, 2015
Subject Establish the 2015 Process and Schedule for Performance Assessments of Board Appointees (General Manager, Legal Counsel, Treasurer and District Secretary)		
<input checked="" type="checkbox"/> Motion	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Resolution
<input type="checkbox"/> Ordinance	<input type="checkbox"/> Informational	<input type="checkbox"/> Other
REPORT:	<input type="checkbox"/> Verbal	<input type="checkbox"/> Presentation
	<input checked="" type="checkbox"/> Staff	B. Michalczyk
		<input type="checkbox"/> Board Member

Recommendation:

The General Manager recommends that the Board, by Motion, establish the 2015 schedule and process for the Board’s assessment of its appointed positions (General Manager, Legal Counsel, Treasurer and District Secretary).

Summary:

Principles of good governance as well as the District’s Strategic Plan (Work Plan Item 4.5.3 “Conduct annual performance evaluations for all Board appointed positions”) establish the policy framework for the Board undertaking regular evaluations of the performance of its appointees.

The attached schedule and process is very similar to that followed in prior years with changes made to reflect the revised manner in which the Board conducts its business (Board Guidelines adopted in 2014) as well as the 2015 Board Committee Structure.

The schedule calls for the Board to complete its assessments as follows:

- Legal Counsel July 2015;
- General Manager August 2015;
- Treasurer November 2015; and
- District Secretary November 2015.

Committee Review			Legal Review	Staff Review		
COMMITTEE ---	DATE ---	RECOMMENDATION ---	Not Required	ORIGINATOR B. Michalczyk	DEPARTMENT Executive	REVIEWED BY
ATTACHMENTS <input type="checkbox"/> None						
<input type="checkbox"/> Resolution	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Task Order	<input type="checkbox"/> Staff Report	<input type="checkbox"/> Ordinance		
<input checked="" type="checkbox"/> Cost \$0	<input type="checkbox"/> Funding Source A. B.	Attachments to S&R 1. CY 2015 Performance Evaluation Process and Schedule 2. 3.				

ATTACHMENT 1 to S&R
2015 PERFORMANCE EVALUATION PROCESS AND SCHEDULE

GENERAL MANAGER		
Step	Description	Schedule
1.	The Executive Committee (EC) meets with the General Manager (GM) (Closed Session) for an informal mid-year review to discuss performance year to date, support and resources needed by the GM from the Board.	February 3
2.	The Board of Directors (BOD) decides on the format and content of the GM's performance assessment.	May 5
3.	The GM completes a self-evaluation for FYE 2015 and transmits it to the Board.	August 14
4.	The Board meets (Closed Session) to review and discuss the GM's self-evaluation and prepares its formal assessment (Closed Session).	August 18
5.	The EC and GM meet to discuss the evaluation (Closed Session).	Sept 1
LEGAL COUNSEL		
Step	Description	Schedule
1.	Staff begins General Counsel evaluations soliciting information from staff who worked with General Counsel on their performance.	May 18
2.	The GM solicits from Bold Polisner their proposal for any contract amendments. Depending on the proposal, the GM surveys comparable agencies and evaluates the reasonableness of the proposal.	May 18
3.	The GM collects staff evaluations and creates a summarized staff evaluation for FYE 2015.	June 22
4.	The BOD reviews and discusses the staff prepared draft and prepares its formal assessment (Closed Session).	July 7
5.	The EC and GM hold a verbal performance discussion with General Counsel (Closed Session).	July 21
6.	Board of Directors considers hourly rate adjustment and contract amendment retroactive to July 1, 2015.	August 4
TREASURER AND DISTRICT SECRETARY		
Step	Description	Schedule
1.	Incumbents asked to prepare self-assessment.	October 5
2.	Incumbents complete self-assessment.	October 23
3.	Board meeting to discuss performance (Closed Session) and with assistance from General Manager prepares formal Board assessment and determines if it desires to change appointment.	November 3
4.	The EC discusses the assessment with the incumbents if discussion desired by either Board or the incumbent.	November 17

H:\Board\2015\01-20-15\Board Appointee Evaluation Process and Schedule\Attachment 1 to S&R - CY 2015 Evaluation Process and Schedule.docx



Reference Engineering Services Manager	Type of Action Reallocate Unused Wastewater Capacity	Board Meeting of January 20, 2015
Subject Approve Reallocation of City of Dublin Unused Wastewater Capacity for City Use and for Continued Economic Stimulus		
<input type="checkbox"/> Motion	<input type="checkbox"/> Minute Order	<input checked="" type="checkbox"/> Resolution
<input type="checkbox"/> Ordinance	<input type="checkbox"/> Informational	<input type="checkbox"/> Other
REPORT:	<input type="checkbox"/> Verbal	<input type="checkbox"/> Presentation
	<input checked="" type="checkbox"/> Staff	R. Biagtan
		<input type="checkbox"/> Board Member

Recommendation:

The Engineering Services Manager recommends the Board of Directors approve, by Resolution, the reallocation of City of Dublin unused wastewater capacity for use by the City to implement City projects that would advance public health, welfare, safety, necessity and convenience and for use by the City to stimulate economic development.

Summary:

The City of Dublin (City) requested that the City be allowed to transfer unused wastewater capacity at City-owned properties to implement projects to advance the public health, welfare, safety, necessity and convenience and to sustain commercial and residential economic development within the City.

Staff conducted a review of all of the City-owned properties and found that the City has 63.24 DUEs of unused excess wastewater capacity remaining overall. The proposed reallocation was prepared to meet the City’s needs while also meeting the District’s requirements. Details are discussed in the attached staff report.

Committee Review			Legal Review	Staff Review		
COMMITTEE ----	DATE ----	RECOMMENDATION -----	Yes	ORIGINATOR R. Biagtan	DEPARTMENT Engineering	REVIEWED BY
ATTACHMENTS <input type="checkbox"/> None						
<input checked="" type="checkbox"/> Resolution	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Task Order	<input checked="" type="checkbox"/> Staff Report	<input type="checkbox"/> Ordinance		
<input checked="" type="checkbox"/> Cost \$0	<input type="checkbox"/> Funding Source A. B.		Attachments to S&R 1. 2. 3.			

RESOLUTION NO. _____

RESOLUTION OF THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT
APPROVING REALLOCATION OF UNUSED WASTEWATER CAPACITY TO CITY OF DUBLIN
IN ACCORDANCE WITH DISTRICT CODE SECTION 3.60.060.

WHEREAS, Section 3.60.090 of the District Code of Regulations authorizes the District, in accordance with the public health, welfare, safety, necessity and convenience, to enter into an agreement with a governmental agency for priority governmental connections to the District's wastewater system to facilitate the governmental agency's performance of necessary governmental functions or services under its jurisdiction; and

WHEREAS, Section 3.60.010 of the District Code authorizes applicants to acquire capacity rights in the District's wastewater system needed for the property upon which they have proposed a development; and

WHEREAS, Section 3.60.060 of the District Code authorizes the District to refund fees paid for the acquisition of capacity rights determined by the District to be in excess of the users' requirements, and further authorizes the District to monitor usage, and if the usage exceeds the capacity rights purchased by the user as determined by the District, allows the user to pay for the additional capacity rights being used or decrease usage to the capacity granted; and

WHEREAS, Section 5.30.100 of the District Code authorizes the District to enter into an agreement with a governmental agency to provide wastewater collection and/or treatment services in exchange for special rates representing an equitable share of the costs thereof; and

WHEREAS, City of Dublin ("City") has purchased, for the properties listed in Exhibit "A", a total of two hundred three and seventy-nine hundredths (203.79) dwelling unit equivalents ("DUEs") of wastewater capacity; and

WHEREAS, the City of Dublin properties listed in Exhibit "A" have unused excess wastewater capacity, with the exception of 4800 Fallon Road (APN No. 985-0054-001-00), 6200 Madigan Street (APN No. 986-0023-002-00), and Emerald Glen Park (APN No. 986-0017-009-00), which have insufficient wastewater capacity for their current uses, all as determined by the District Engineer; and

Res. No. _____

WHEREAS, on March 2, 2010, the District adopted Resolution No. 9-10 approving reallocation of unused wastewater capacity to the City of Dublin for sixty-six and two-tenths (66.20) DUEs associated with the Civic Center parcel and the Senior Center parcel towards a “deposit account,” which the City may use to support and stimulate economic development and investment within the City; and

WHEREAS, District Code Section 3.60.070 provides that the minimum service capacity that may be allocated to a property or connection is one (1) DUE; and

WHEREAS, the District Engineer has determined that, overall, the City of Dublin properties listed in Exhibit “A”, have sixty-three and twenty-four hundredths (63.24) dwelling unit equivalents (DUEs) of unused excess wastewater capacity after administration of Resolution No. 9-10 and District Code Section 3.60.070; and

WHEREAS, the City, in the exercise of its police powers to advance the public health, welfare, safety, necessity and convenience, desires to implement certain projects on City-owned properties and also wishes to support and stimulate economic development and investment within the City if additional excess wastewater capacity is available because the construction and related activities will create jobs, provide housing, generate revenue for the City, or otherwise stimulate economic and cultural activity; and

WHEREAS, City has requested that District, in lieu of refunding fees paid by City for the acquisition of capacity rights in excess of the City’s requirements, as determined by the District, allow said excess capacity rights to be used instead as a credit against wastewater capacity needed for projects on City-owned properties or as credit against wastewater capacity rights that would otherwise be purchased by new, expanding, or relocating businesses, or by new residential development projects; and

WHEREAS, the contemplated projects will also benefit District due to the increase in wastewater rate revenue as the result of increased wastewater service demand.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT, a public agency located in the counties of Alameda and Contra Costa, California, that the General Manager or his designee is hereby authorized and directed as follows:

1. To execute for and on behalf of the District a letter agreement with the City of Dublin to

Res. No. _____

develop and implement an administrative procedure to credit wastewater capacity reserves fees to City for its use through creation and administration of a City “Project Deposit Account” held by District in accordance with the following criteria:

- a. Credits to the Project Deposit Account are now and will be specific number of excess DUEs associated with a specific parcel of land that is listed in Exhibit “A”, as determined by the District Engineer.
- b. Debits to the Project Deposit Account will be applied as follows:
 - i. Upon execution of the above described letter agreement, and prior to debits for specific new or expansion projects on City of Dublin properties, a specific number of DUEs shall be debited from the deposit account and assigned to each specific parcel of land listed in Exhibit “A” that has been determined by the District Engineer to be deficient in wastewater capacity rights, such that each specific parcel of land is no longer deficient in wastewater capacity rights for its current uses.
 - ii. For City projects, debits to the Project Deposit Account will be for a specific number of DUEs having been so designated by the City in writing, effective when the District issues its approval for a specific City of Dublin project, and the District issues a certificate of capacity rights for the property owned by the City.
 - iii. For new, expanding, or relocating businesses, debits to the Project Deposit Account shall be for the specific number of DUEs having been so designated by the City in writing, effective when building permit is approved for issuance by the District for the specific development designated by the City. District shall issue approval for building permit issuance only after a formal written agreement, among District, City and the property owner(s) of the specific parcel of land, duly signed and acknowledged, is delivered to the District for recordation. Such formal written agreement shall be in the standard form of agreement attached as Exhibit

“B”, and incorporated herein by reference.

The General Manager is authorized to execute, for and on behalf of the District, each such formal written agreement, together with any and all additional documents as may be necessary to implement the procedure, each in a form approved by District General Counsel, and submit them for recordation as appropriate.

The District General Counsel is authorized to make non-substantive modifications to the formal written agreement as agreed with the Dublin City Attorney to reflect specific project conditions.

- iv. For new or expanded residential projects, once DUEs are designated by the City for use on a different parcel of land to provide assistance, those DUEs will not thereafter be eligible to be severed from the specific parcel for use on a different parcel of land, nor will the allocated DUEs be transferred back to the City.
 - c. The aggregate of all net credits to the deposit account at any one time shall not exceed a total of sixty-three and twenty-four hundredths (63.24).
 - d. The City of Dublin shall use all DUEs available in the Project Deposit Account prior to obtaining additional DUEs for any project on any property listed in Exhibit “A” or on any property then owned by the City.
 - e. Upon application of debits and credits, the District Engineer shall issue corrected Certificates of Capacity Rights in accordance with District Code Section 3.60.010 to replace previously issued Sewer Permits for each of the City of Dublin properties listed in Exhibit “A”.
 - f. No credits to the Project Deposit Account may be made after December 31, 2020 without approval by subsequent Resolution of the Board.
2. To execute for and on behalf of the District, and submit for recordation as appropriate, any and all additional documents as may be necessary to implement the procedure, each in a form approved by

Res. No. _____

District General Counsel.

3. To suspend any debits from the Project Deposit Account pursuant to Paragraphs 1.b.iii and iv above if any of the following circumstances exist at the time fees for the capacity rights would otherwise be due and payable:

- a. the Local Wastewater Expansion Fund (Local Fund) contains a balance of less than two (2) times the total of outstanding annual debt service obligations under publicly-issued bonds for payment of principal and interest plus outstanding encumbrances for executed contracts payable out of the Local Fund (the Target Level); or
- b. the Regional Wastewater Expansion Fund (Regional Fund) contains a balance of less than two (2) times the total of outstanding annual debt service obligations under publicly-issued bonds for payment of principal and interest plus outstanding encumbrances for executed contracts payable out of the Regional Fund; or
- c. the District's ability to make payments of any and all kinds whatsoever relating to the issuance of bonds, certificates of participation, or any other forms of public debt shall, in his or her opinion, will be jeopardized.

ADOPTED by the Board of Directors of Dublin San Ramon Services District, a public agency in the State of California, counties of Alameda and Contra Costa, at its regular meeting held on the 20th day of January 2015, and passed by the following vote:

AYES:

NOES:

ABSENT:

Edward R. Duarte, President

ATTEST: _____
Nancy G. Hatfield, District Secretary

H:\Board\2015\01-20-15\City of Dublin DUEs\Resolution - Dublin DUE Reorganization.docx

Exhibit A

City of Dublin Properties Wastewater Capacity Use

APN #	Prime Location Address	Historical Use [DUE] ¹	Allocated DUEs	Allocated Use - Avg Use [DUE]	City of Dublin "Deposit Acct" per Res. 9-10	Available DUEs for Reallocation ²
941-0099-005-003	Dolan Park	0.00	1.00	1.00		1.00
941-0101-001-21	Mape Park	0.27	1.00	0.73		0.00
941-0102-001-21	11600 Shannon Ave (Restroom at Shannon Park)	0.44	1.00	0.56		0.00
941-0102-001-22	11600 Shannon Community Ctr ³	2.09	3.70	1.61		0.00
941-0173-001-10	7494 Donohue Dr. (Firehouse # 16)	1.67	1.71	0.04		0.04
941-0181-029-00	Kolb Park Restroom and Fountain	0.48	1.00	0.52		0.00
941-0305-041-00	7606 Amador Valley Blvd. Dublin Senior Cntr	25.65	49.25	26.16	16.00	10.16
941-0305-041-00	7600 Amador Valley Blvd. Dublin	2.44	5.00			
941-0550-077-01	5600 Scarlett Ct.	0.11	1.00	0.89		0.00
941-0550-077-01	5777 Scarlett Ct.	0.52	1.00	0.48		0.00
941-1400-002-13	Civic Plaza Dr. @ Dublin Blvd. (sports Park across from Restroom)	0.36	1.50	1.14		0.50
941-1400-002-13	6800 Dublin Blvd (Sewer) @ Backflow	0.89	1.50	0.61		0.50
941-1401-023-02	100 Civic Plaza (1 of 2)	6.64	67.65	58.03	50.20	7.83
941-1401-023-02	200 Civic Plaza (2 of 2)	2.98				
941-1401-12-7	6363 Clark Ave - formerly Nat'l Food Lab	3.20	36.81	33.61		33.61
941-2768-002-05	Amador Valley Blvd / Dog Park Dougherty Hills Dog Park East of Stagecoach	0.51	1.00	0.49		0.00
941-2769-001-00	Stagecoach Park	0.00		0.00		0.00
941-2781-009-03	E Dougherty Park Restroom	0.50	1.00	0.50		0.00
985-0009-013-00	3300 Finnian Way Bray Commons	0.71	1.00	0.29		0.00
985-0014-006-00	3500 Antone Way/Restroom (Ted Fairfield Park)	0.31	1.00	0.69		0.00
986-0017-006-01	Emerald Glen Park Phase 2	0.00	1.00	1.00		0.00
986-0017-006-02	Emerald Glen Park Phase 3	0.92	5.54	4.62		4.54
985-0052-019-00	Palermo Way (Nbhd Square Park Area F)	0.01	1.00	0.99		0.00
985-0054-001-00	4800 Fallon Rd Firehouse 18	1.37	1.00	(0.37)		(0.37)
985-0054-002-00	4605 Lockhart/ Fallon Sports Park	1.95	8.26	6.31		6.31
985-0054-002-00	2805 Central Pkwy/Inspection Trailer at Fallon Sports Park	0.18	1.00	0.82		0.82
985-0078-001-00	Devaney Square Park			0.00		0.00
985-0086-012-00	Positano Hills Park	0.20	1.00	0.80		0.00
986-0023-002-00	6200 Madigan St. Fire House 17	3.01	1.87	(1.14)		(1.14)
986-0017-009-00	Emerald Glen Phase 1, Gleason Park/Concession Stand	5.56	1.00	(4.56)		(4.56)
941-1560-007-01	Dublin Historic Park	1.00	5.00	4.00		4.00
		63.98	203.79	139.81	66.20	63.24

Notes: 1. DUE means Dwelling Unit Equivalent. 1 DUE = 220 gallons per day

2. Per DSRSD Code Section 3.60.070, properties connected to wastewater services shall maintain a minimum of 1 DUE.

3. Property's substantial use is yet to be demonstrated. DUEs may not be reallocated at this time.

**AGREEMENT PERMITTING REALLOCATION OF
REGIONAL AND LOCAL SEWER CAPACITY RIGHTS**

This Agreement, made and entered into this _____ day of _____, 20___, by and between the DUBLIN SAN RAMON SERVICES DISTRICT, a public agency in the Counties of Alameda and Contra Costa, California (“District”), CITY OF DUBLIN, a general law city in the County of Alameda (“City”), **PROPERTY OWNER’S NAME IN ALL CAPS** (“Owner”) and **APPLICANT’S NAME IN ALL CAPS** (“Applicant”);

WITNESSETH:

WHEREAS, Applicant has requested and applied for a Certificate of Capacity Rights from the District to receive service from the District’s wastewater facilities; and

WHEREAS, City has agreed to allocate City wastewater capacity rights for Applicant’s new, expanding, or relocating business (hereinafter, “project” or “Applicant’s Project”); and

WHEREAS, Owner acknowledges the benefits of using such an allocation to support Applicant’s Project, and believes that those benefits outweigh the risk that such an allocation could subsequently be removed from the Owner’s Property if Applicant’s Project is unsuccessful; and

WHEREAS, Owner is therefore willing to agree that if Applicant’s Project fails, City may recover the full amount of City’s wastewater capacity rights that City has allocated to Applicant’s project; and

WHEREAS, under the circumstances specified in, and pursuant to the provisions of, Resolution No. _____, a portion of City’s wastewater capacity rights may be allocated to Applicant’s Project pursuant to written agreement in a form approved by the District’s Board of Directors; and

WHEREAS, City, Owner and Applicant desire to enter into such agreement in the form hereof as heretofore approved by the District’s Board of Directors;

NOW THEREFORE THE PARTIES HERETO AGREE AS FOLLOWS:

1. **Definitions.** The following words and terms as used herein shall have the meanings respectively ascribed thereto except to the extent that any one or more of said definition(s) may from time to time be amended or revised by the District’s Board of Directors through amendment of the District Code affecting (and/or renumbering) the provisions referenced below:
 - A. **Applicant** – hereinabove described.
 - B. **Applicant’s Project** – (**DESCRIPTION OF PROJECT**)

C. **BOD** – defined in the District Code, Section 1.20.080, as follows:

“BOD (biochemical oxygen demand)” means the quantity of dissolved oxygen utilized in the biochemical oxidation of organic matter measured using the standard laboratory method therefor, usually expressed in milligrams per liter (mg/L).

D. **Capacity Rights** – defined in the District Code, Section 1.20.080, with respects to wastewater connection, as follows:

“Capacity rights” means the flow, BOD and suspended solids (SS) capacity purchased by a user upon obtaining a certificate of capacity rights, or, if such data is not available, the average month loadings of a user during some prior calendar year when it can be shown to the satisfaction of the District Engineer that such prior year’s average month loadings are more representative of a user’s use of the wastewater system.

E. **Certificate of Capacity Rights** – defined in the District Code, Section 1.20.080, as follows:

“Certificate of capacity rights” (formerly known as “connection permit” or “sewer permit”) means a certificate granted by the District to an applicant reserving capacity sufficient to provide potable and/or recycled water service through a specified number of equivalent 5/8-inch water meters to be provided on the parcel which will be served by the District, or to provide the wastewater capacity in terms of flow and strength allocated to the parcel to be served by the District, or both.

F. **District** – hereinabove defined.

G. **District Code** – the District Code of the Dublin San Ramon Services District, as adopted, and as amended from time to time by the District’s Board of Directors.

H. **Local Wastewater Capacity Fee** – defined in the District Code, Section 3.70.010.C.2, as follows:

Local wastewater capacity reserve fees for service from and use of the District’s wastewater collection system, based on average daily flow proposed to be discharged to the wastewater system, within the area served by the District or a specified portion thereof, as estimated by the District Engineer.

I. **Non-transferability of certificate of capacity rights** – defined in the District Code, Section 3.60.040, as follows:

Capacity rights, when a certificate therefor is issued, shall attach to and run with the lot or parcel of land for which the certificate was issued; capacity rights for multiple parcels, including landscaped parcels along roadways, under common ownership and served by a single irrigation water meter shall attach to and run with the parcels of land for which the certificate was issued. The certificate of capacity rights is not transferable except with the land to which it is attached.

J. Owner - hereinabove defined.

K. Owner's Property – Assessor's Parcel No. _____.

L. Regional Wastewater Capacity Reserve Fee – defined in the District Code, Section 3.70.010.C.1, as follows:

Regional wastewater capacity reserve fees for service from and use of the District's regional wastewater treatment plant, as determined by the District Engineer, based on the average daily flow, BOD and SS proposed to be discharged to the wastewater system within the area served by the District or a specified portion thereof as estimated by the District Engineer.

M. Residential Discharge Equivalency – as defined herein, as follows:

Residential discharge equivalency means a unit of wastewater discharge equal in volume and strength to the discharge of a typical single-family residential user. This shall be 220 gallons per day of flow, 0.42 lb. per day of BOD, and 0.45 lb. per day of SS.

N. SS – defined in the District Code, Section 1.20.080, as follows:

“SS (suspended solids)” means solids, as measured using the standard laboratory method therefor, that are in suspension in wastewater and which are largely removable by laboratory filtration procedures.

Notwithstanding any implication to the contrary, this Agreement shall remain in effect despite the revision or repeal of any of the sections of the District Code, including without limitation those referenced above.

2. **Allocated Wastewater Capacity Rights.** In response to the Applicant's request City shall, subject to the right to terminate set forth in Paragraph 4, allocate Wastewater Capacity Rights to Owner's Property in the amount of **xxxxx** gpd (gallons per day) flow, **xxxxx** pounds per day BOD and **xxxxx** pounds per day SS [or, **xx.xx** Residential Discharge Equivalencies, as applicable]. Said allocation shall be provided to Applicant as an equivalent portion of credit toward both Regional Wastewater Capacity Reserve Fee and Local Wastewater Capacity

Reserve Fee due for Applicant's Project. Said allocation shall become effective upon Applicant's payment of the remainder of fees due and District issuance to Applicant a Certificate of Capacity Rights for Applicant's Project. In recognition of the benefits flowing from the allocation of additional Capacity Rights to Owner's Property as specified in this Agreement, Owner expressly waives the protections that would otherwise be afforded to Owner by the District Code, including without limitation those sections referenced above, to the extent they are determined by the District to be inconsistent with the provisions of this Agreement.

3. **Term of Agreement; Effect of Termination.** This Agreement shall become effective upon the date first hereinabove written and, unless earlier terminated pursuant to Paragraphs 4 or 6 hereof, shall expire ten (10) years from the date of issuance of a Certificate of Occupancy pertaining to the Applicant's Project located on Owner's Property.

In the event of termination by District pursuant to Paragraph 4 or Paragraph 6 of this Agreement, all rights and privileges of Owner and Applicant hereunder shall cease and terminate, and all Wastewater Capacity Rights allocated pursuant to this Agreement shall forthwith revert to City, and become the property of City, and the Certificate of Capacity Rights issued hereunder shall be amended to reflect the re-allocation to City of all Wastewater Capacity Rights allocated pursuant to this Agreement and the commensurate reduction in Wastewater Capacity Rights allocated to Owner's Property. District or City may, but shall not be required to, record a Notice of Termination against the Owner's Property upon which the Applicant's Project is or was located.

Notwithstanding the foregoing, the Wastewater Capacity Rights allocated to Owner's Property by virtue of the Wastewater Capacity Reserve Fees paid by Applicant shall remain allocated to Owner's Property and shall run with such land, subject to the provisions of to the District Code relating to the reduction, expiration, or termination of Sewer Permits and Capacity Rights.

4. **Allocation Expressly Conditional on Continuing Operations:** During the term of this Agreement, should the City determine that Applicant's Project has ceased operations, all rights and privileges of Owner and Applicant under this Agreement, shall cease and, upon the written request of City, the District may terminate this Agreement upon five (5) days' written notice, whereupon all Wastewater Capacity Rights allocated pursuant to the Certificate of Capacity Rights issued hereunder shall, as specified in Paragraph 3 (Term of Agreement; Effect of Termination), revert to City, and become the property of City. District's right of termination under this Paragraph 4 is in addition to, and separate from, District's right of termination pursuant to Paragraph 6 (Hold Harmless).
5. **Non-Assignability.** Neither this Agreement, nor any interest herein, may be assigned, conveyed, or in any manner transferred by Owner or Applicant to anyone, including any successor to the Owner (of the Owner's Property) or any

successor to the owner of Applicant's Project, or to or by one or more tenants thereof, without the prior written consent thereto signed by the City Manager and the District's General Manager, which consent may be conditioned upon the signature of the successor(s) upon a recordable instrument by which the successor(s) assume(s) all of the rights and obligations of its predecessor under this Agreement, which shall, at the election of either the City or the District, be recorded against the Owner's Property upon which the Applicant's Project is or was located. District and City shall not unreasonably withhold its consent to an assignment to the successive owner(s) of Owner's Property or to the successive owner(s) of Applicant's Project.

Notwithstanding the foregoing, no assignment of the Certificate of Capacity Rights issued hereunder, or the Capacity Rights pertaining thereto, shall be made with respect to any other property than Owner's Property hereinabove defined except as specified in Paragraphs 2 or 4 above.

6. **Hold Harmless.** Applicant shall hold harmless, defend, and indemnify District, its Board of Directors, officers, employees, consultants, and agents from and against any and all claims, suits, causes of action, or other proceedings for damages, injuries, losses, costs (including attorneys' fees and costs of suit or other dispute resolution processes), or any other liability arising out of, or in connection with, the performance, or failure to perform, any of the duties and obligations of Applicant hereunder. The duty to defend shall include provision for all costs and fees, including attorneys' fees, associated with such defense, and the selection of defense counsel for District, its Board, officers, employees, consultants, and agents shall be by District.

The duty of Applicant to indemnify District shall include the duty to defend as set forth in California Civil Code Section 2778; provided that nothing herein contained shall require Applicant to defend against claims for a liability excluded under the provisions of California Civil Code Section 2782.

7. **Successors.** If, and to the extent, approved by the City Manager and the District's General Manager pursuant to Paragraph 5 hereof, entitled **Non-Assignability**, the duties, responsibilities, and rights pertaining and accruing to the parties hereto, shall run with the land, and be binding upon and inure to the benefit of the successors, administrators, assigns, and transferees of the respective parties hereto, subject to the provisions of to the District Code relating to the reduction, expiration, or termination of Certificate of Capacity Rights and Capacity Rights.
8. **Notices.** All notices, necessary or convenient to the performance of the parties hereunder, shall be in writing, and may be given to the parties by personal delivery, or by mail, first class (or equivalent) postage prepaid, addressed in the case of District as follows:

Dublin San Ramon Services District
7051 Dublin Boulevard
Dublin, CA 94568-3018

Attention: General Manager

in the case of City, as follows:

City of Dublin
100 Civic Plaza
Dublin, CA 94568

Attention: City Manager

in the case of Owner, as follows:

[Applicant Company Name](#)
[Applicant Street Address](#)
[Applicant City, State, and Zip](#)

Attention: [Applicant Contact Person and Title](#)

and in the case of Applicant, as follows:

[Applicant Company Name](#)
[Applicant Street Address](#)
[Applicant City, State, and Zip](#)

Attention: [Applicant Contact Person and Title](#)

9. **Recordation.** This Agreement shall be submitted by the City to the County Recorder's Office for the county in which the Owner's Property is located, for recordation in the Official Records thereof, to give notice of the Agreement in the public records. Upon recordation, the terms, conditions and obligations of the Agreement shall run with such land, subject to the provisions of to the District Code relating to the reduction, expiration, or termination of Certificate of Capacity Rights and Capacity Rights.
10. **Paragraph Headings.** Paragraph headings as used herein are for convenience and shall not be deemed to alter or amend the paragraphs headed thereby.
11. **Integration.** This Agreement comprises the entire agreement between the parties with respect to the subject matter thereof, and supersedes and replaces any and all prior understandings, oral or written, between the parties.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and effective as of the date first hereinabove written.

DUBLIN SAN RAMON SERVICES DISTRICT,
a public agency of the State of California

By: _____
Bert Michalczyk, General Manager

ATTEST:

Nancy G. Hatfield, District Secretary

City of Dublin,

By: _____
Chris Foss, City Manager

ATTEST:

Name & Title

[TYPE Owners' s Name & Title Here]

[TYPE Applicant' s Name & Title Here]

Date

California Jurat Certificate

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of _____

} S.S.

Subscribed and sworn to (or affirmed) before me on this _____ day of _____, Month

20 ____, by _____ and
Name of Signer (1)

_____, proved to me on the basis of
Name of Signer (2)

satisfactory evidence to be the person(s) who appeared before me.

Signature of Notary Public

For other required information (Notary Name, Commission No. etc.)

Seal

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and effective as of the date first hereinabove written.

APPLICANT COMPANY NAME

By: _____
Applicant Contact Person, Title

State of California)
County of Alameda)

On _____ before me, _____, personally
(name and title of officer)

appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature of Notary Public

STAFF REPORT



Board Meeting
January 20, 2015

APPROVE REALLOCATION OF CITY OF DUBLIN UNUSED WASTEWATER CAPACITY FOR CITY USE AND FOR CONTINUED ECONOMIC STIMULUS

BACKGROUND

The City of Dublin (City) has requested that the City be allowed to transfer unused wastewater capacity at City-owned properties to implement projects to advance the public health, welfare, safety, necessity and convenience and to sustain commercial and residential economic development within the City. In general, the City would most likely apply DUEs to affordable housing units to maintain compliance with state law, or projects that combine commercial and residential uses to further leverage additional economic development.

The Board has allowed a similar program under Resolution Nos. 9-10 and 14-10, whereby the City was allowed to reallocate 66.20 dwelling unit equivalents (DUEs) of excess wastewater capacity to businesses and residential developments to stimulate the economy. That program will soon expire as the DUEs authorized for reallocation have diminished.

To satisfy the City's request and meet the District's requirements, staff prepared the proposed reallocation program for the Board's consideration and approval by Resolution. The proposed reallocation program is similar to that approved by the Board in 2010.

DISCUSSION

Available Unused Wastewater Capacity

Staff reviewed all twenty-seven (27) of the City-owned properties for which wastewater capacity has been allocated and determined wastewater service demand and unused capacity. Staff also applied District Code Section 3.60.070, which provides that properties connected to wastewater services shall maintain a minimum of one (1) DUE. Staff found that overall the City has 63.24 (DUEs) of unused wastewater capacity available for reallocation as shown in Exhibit "A".

Eleven (11) City properties have unused excess capacity and three (3) properties do not have sufficient capacity for their uses. The City has already allocated much of the 66.20 DUEs it was allowed to reallocate under Resolution Nos. 9-10 and 14-10. The City has 63.24 DUEs of unused excess wastewater capacity available for reallocation overall if unused excess capacity was applied to the three (3) properties that have insufficient wastewater capacity. The City has requested to reallocate the unused capacities to benefit the City and its residents.

Proposed Reallocation Program

The proposed reallocation program would first require the City to allocate DUEs to City properties that have insufficient wastewater capacity. Thereafter, the City may allocate the unused DUEs to City projects and to new, expanded, or relocated businesses and residential projects.

Similar to the program allowed by the Board under Resolution No. 9-10, the proposed reallocation program will authorize the General Manager to enter into a letter agreement with the City of Dublin that would allow it to transfer its DUEs to City projects, or commercial or residential projects as authorized by the City in writing.

For commercial projects, the General Manager is authorized to enter into a formal agreement with the City and affected property owner. The formal agreement with the affected property owner will acknowledge that the City can reclaim the capacity, a property right of the property owner under the District Code, should the authorized business fail. The agreement will be recorded against the property deed. The agreement, attached to the Resolution as Exhibit "B", is substantially the same as that adopted by motion by the Board on April 20, 2010.

For residential projects, the use is long-term and the option to take the capacity back is not needed. Therefore, a formal agreement is not required.

The City would be required to use all available DUEs prior to obtaining additional DUEs for their projects. The total cumulative transfers under the program shall not exceed 37.68 DUEs. The program shall expire on December 31, 2020 unless extended by Resolution of the Board.

This proposed reallocation program would benefit the District as it presents increase in rate revenue due to the addition of new wastewater service customers.

Administration of the proposed reallocation program will be similar to how the program for developers with fee credits is administered and will require minimum District staff time.

RECOMMENDATION

Staff recommends that the Board approves, by Resolution, the reallocation of City of Dublin unused wastewater capacity.

H:\Board\2015\01-20-15\City of Dublin DUEs\Staff Report-Dublin DUEs.docx



Reference General Manager	Type of Action Accept Report(s)	Board Meeting of January 20, 2015
Subject Accept the Following Regular and Recurring Reports: District Financial Statements, Warrant List, Upcoming Board Business, Committee Goal Status (CY 2014 Final), and Capital Outlay Budget Adjustment Request		
<input checked="" type="checkbox"/> Motion	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Resolution
<input type="checkbox"/> Ordinance	<input type="checkbox"/> Informational	<input type="checkbox"/> Other
REPORT:	<input type="checkbox"/> Verbal	<input type="checkbox"/> Presentation
	<input checked="" type="checkbox"/> Staff	B. Michalczyk
		<input type="checkbox"/> Board Member

Recommendation:

The General Manager recommends the Board, by Motion, accept the attached regular and recurring report(s).

Summary:

To maximize openness and transparency and to allow the Board to be informed about key aspects of District business and to provide direction when appropriate, the Board directed that various regular and recurring reports be presented for Board acceptance at regular intervals. This item is routinely presented to the Board at the second meeting of each calendar month.

Attachment 1 summarizes the current regular and recurring reports; the actual report(s) are themselves attachments to Attachment 1. Report(s) presented this month for acceptance are:

- District Financial Statements;
- Warrant List;
- Upcoming Board Business;
- Committee Goal Status (CY 2014 Final); and
- Capital Outlay Budget Adjustment Request

This month, the warrant list and the upcoming Board business reports have been consolidated into this one item for acceptance. Additionally, the monthly water supply and demand report has been shifted to the second Board meeting of the month because data is published approximately the first of the month and is generally not ready for a report to the Board at its first meeting. That report is presented as a separate item of Board Business so that the Board may consider the need to continue the State of Community Drought Emergency.

Committee Review			Legal Review	Staff Review		
COMMITTEE ---	DATE ---	RECOMMENDATION ---	Not Required	ORIGINATOR B. Michalczyk	DEPARTMENT Executive	REVIEWED BY
ATTACHMENTS <input type="checkbox"/> None						
<input type="checkbox"/> Resolution	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Task Order	<input type="checkbox"/> Staff Report	<input type="checkbox"/> Ordinance		
<input checked="" type="checkbox"/> Cost \$0	<input type="checkbox"/> Funding Source A. B.	Attachments to S&R 1. Summary of Regular and Recurring Reports 2. 3.				

SUMMARY OF REGULAR AND RECURRING REPORTS

Ref.	Description	Frequency	Authority	Last Acceptance	Acceptance at this Meeting?	Next Acceptance
A	Water Supply and Conservation Report ^{1 2}	Monthly	Board Direction	Dec 2014	YES	Feb 2015
B	District Financial Statements ³					
C	Warrant List					
D	Upcoming Board Business					
E	Strategic Work Plan Accomplishments Report	Annually. Fiscal Year Cycle	District Code	Oct 2014		Aug 2015
F	Employee Retention Statistics ⁴			Aug 2014 to Per. Com.		
G	Outstanding Receivables Report			Aug 2014		
H	Employee and Director Reimbursements greater than \$100 ⁵			CA Government Code Aug 2014		
I	Board Committee Goal Status Report	Annually, Calendar Year Cycle	Board Direction	Oct 2014	YES	Jan 2016
J	“No Net Change” Operating Budget Adjustments	As they occur but not more frequently than monthly	Budget Accountability Policy (See Note A)	None in FYE 2014	YES	Before end of month after occurrence
K	Capital Outlay Budget Adjustments			Oct 2014		
L	Capital Project Budget Adjustments			Oct 2014		
M	Unexpected Asset Replacements			Dec 2014		

Note A: For the current fiscal year the totals for these reports are as follows:

Category	YTD	This Meeting	Total
“No Net Change” Operating Budget Adjustments	\$0	\$0	\$0
Capital Outlay Budget Adjustments	\$12,453	\$1,000	\$13,453
Capital Project Budget Adjustments	\$45,000	\$0	\$45,000
Unexpected Asset Replacements	\$35,751	\$0	\$35,751

¹ Monthly during Community Drought Emergency; monthly during the winter season in non-drought years.
² Separate agenda item presented to Board as a Board Business item during Community Drought Emergency.
³ Except in July.
⁴ In Jan 2015 administratively moved to FY rather than CY cycle to accommodate data access issues which are reported on CY cycle
⁵ Reimbursements also reported monthly in the Warrant List (Item C).



Monthly Financial Report

Report Name	Page
Revenue Summary	1
Working Capital Summary	2
Expense Summary by Fund	3
Expense Summary by Department	4
Expense Summary by Category	5
Capital Outlay by Division	6
Capital Project Expense Summary	7
Financing Agreement Calculations	8
D.U.E. Recap	9
Investment Report	10
Financial Statements	13
Legislative Division Expenses Report	17

Dublin San Ramon Services District

Revenue Summary

December 2014

Revenue Source	Budget	Budget to Date	YTD Actual	Amount Remaining	%f Budget Received	% Revenue Expected
Local Sewer Operations	\$ 2,138,511	\$ 908,439	\$ 945,063	\$ 1,193,448	44.19%	42.48%
Regional Sewer Operations	\$ 19,374,765	\$ 7,265,537	\$ 7,576,358	\$ 11,798,407	39.10%	37.50%
Service Charges - Sewer	\$ 21,513,276	\$ 8,173,976	\$ 8,521,422	\$ 12,991,855	39.61%	38.00%
Water Operations	\$ 24,001,250	\$ 9,000,469	\$ 10,425,363	\$ 13,575,887	43.44%	37.50%
Water Expansion	\$ 0	\$ 0	\$ (640)	\$ 640	100.00%	50.00%
Service Charges - Water	\$ 24,001,250	\$ 9,000,469	\$ 10,424,722	\$ 13,576,528	43.43%	37.50%
Local Sewer Replacement	\$ 523,747	\$ 261,873	\$ 309,070	\$ 214,677	59.01%	50.00%
Local Sewer Expansion	\$ 509,233	\$ 254,617	\$ 300,536	\$ 208,697	59.02%	50.00%
Regional Sewer Replacement	\$ 1,663,501	\$ 831,750	\$ 1,113,820	\$ 549,681	66.96%	50.00%
Regional Sewer Expansion	\$ 10,846,201	\$ 5,423,101	\$ 7,301,439	\$ 3,544,763	67.32%	50.00%
Capacity Reserve Fees - Sewer	\$ 13,542,682	\$ 6,771,341	\$ 9,024,865	\$ 4,517,817	66.64%	50.00%
Water Replacement	\$ 2,063,802	\$ 1,031,901	\$ 848,108	\$ 1,215,695	41.09%	50.00%
Water Expansion	\$ 5,656,349	\$ 2,828,174	\$ 2,376,637	\$ 3,279,711	42.02%	50.00%
Capacity Reserve Fees - Water	\$ 7,720,151	\$ 3,860,076	\$ 3,224,745	\$ 4,495,406	41.77%	50.00%
Fees & Permits	\$ 3,836,199	\$ 1,918,100	\$ 2,284,068	\$ 1,552,131	59.54%	50.00%
Interest	\$ 659,744	\$ 329,872	\$ 414,730	\$ 245,014	62.86%	50.00%
Other Income	\$ 3,796,215	\$ 1,898,108	\$ 2,102,998	\$ 1,693,217	55.40%	50.00%
	<u>\$ 75,069,518</u>	<u>\$ 31,951,941</u>	<u>\$ 35,997,550</u>	<u>\$ 39,071,968</u>	<u>47.95%</u>	<u>42.56%</u>

Note: Interfund transfers and Contributions of Property are excluded from this report.

Dublin San Ramon Services District
Working Capital Summary
December, 2014

Enterprise Funds					
Fund	Dollars (\$)		In Months		
	YTD Actual	Budget	Target (Months)	Last Month	Current Month
Local Enterprise	\$ 1,059,067	\$ 745,512	4	5.75	5.68
Regional Enterprise	\$ 8,033,055	\$ 5,531,747	4	5.53	5.81
Water Enterprise	\$ 10,976,944	\$ 6,625,683	4	6.05	6.63

*
*
*

Replacement Funds			
Fund	In Dollars (\$)		
	Actual	Target	Above (Below)
Local Replacement	\$ 9,540,714	\$ 3,764,249	\$ 5,776,465
Regional Replacement	\$ 13,824,797	\$ 7,950,853	\$ 5,873,944
Water Replacement	\$ 9,914,912	\$ 10,453,012	\$ (538,100)

Expansion Funds			
Fund	In Dollars (\$)		
	Actual	Target	Above (Below)
Local Expansion	\$ 5,992,137	\$ 141,000	\$ 5,851,137
Regional Expansion	\$ 42,562,087	\$ 15,075,272	\$ 27,486,815
Water Expansion	\$ 15,782,631	\$ 8,373,072	\$ 7,409,559

Temporary Infrastructure Charge Status			
Revenue Type	In Dollars (\$)		
	Amount Collected	Amount Repaid	Net
Temporary Infrastructure Charge Status	\$ 8,208,152	\$ (4,037,358)	\$ 4,170,795

Dublin San Ramon Services District

Expense Summary by Fund

December 2014

% of Year Completed= 50%

Expense Summary by Fund	Budget	Budget to Date	Year To Date Actual	Dollars Remaining	Percent Used
200 - Local Sewer Operations	\$ 1,683,340	\$ 841,670	\$ 669,916	\$ 1,013,424	39.80 %
210 - Local Sewer Replacement	\$ 848,900	\$ 424,450	\$ 412,501	\$ 436,399	48.59 %
220 - Local Sewer Expansion	\$ 265,347	\$ 132,673	\$ 171,529	\$ 93,817	64.64 %
300 - Regional Sewer Operations	\$ 13,613,842	\$ 6,806,921	\$ 6,793,611	\$ 6,820,231	49.90 %
310 - Regional Sewer Replacement	\$ 160,509	\$ 80,255	\$ 55,394	\$ 105,115	34.51 %
320 - Regional Sewer Expansion	\$ 7,070,891	\$ 3,535,445	\$ 3,325,892	\$ 3,744,999	47.04 %
600 - Water Operations	\$ 17,925,177	\$ 8,962,589	\$ 7,422,546	\$ 10,502,631	41.41 %
605 - Water Rate Stabilization Fund	\$ 50,000	\$ 25,000	\$ 5,619	\$ 44,381	11.24 %
610 - Water Replacement	\$ 389,588	\$ 194,794	\$ 291,009	\$ 98,579	74.70 %
620 - Water Expansion	\$ 3,860,821	\$ 1,930,410	\$ 1,963,531	\$ 1,897,290	50.86 %
900 - Administrative Overhead	\$ 7,002,215	\$ 3,501,108	\$ 2,718,631	\$ 4,283,585	38.83 %
965 - Other Post Employment Benefits	\$ 764,050	\$ 382,025	\$ 371,732	\$ 392,318	48.65 %
995 - DV Standby Assessment	\$ 1,429,211	\$ 714,606	\$ 218	\$ 1,428,994	0.02 %
	<u>\$ 55,063,890</u>	<u>\$ 27,531,945</u>	<u>\$ 24,202,128</u>	<u>\$ 30,861,762</u>	<u>43.95 %</u>

Note: This report shows operating expenses prior to the Administrative Overhead fund's expenses being allocated to the other funds.

Dublin San Ramon Services District
Expense Summary By Department
December 2014

% of Year Completed= 50%

Expense Summary by Department	Budget	Budget To Date	Year To Date Actual	Dollars Remaining	Percentage Used
Executive	\$ 1,532,148	\$ 766,074	\$ 643,477	\$ 888,671	42.00%
Organizational Services	\$ 2,442,217	\$ 1,221,108	\$ 948,332	\$ 1,493,885	38.83%
Financial Services	\$ 3,981,849	\$ 1,990,924	\$ 1,637,152	\$ 2,344,697	41.12%
Engineering	\$ 4,160,502	\$ 2,080,251	\$ 1,730,546	\$ 2,429,956	41.59%
Operations	\$ 13,603,249	\$ 6,801,624	\$ 6,367,876	\$ 7,235,373	46.81%
Non-Departmental	\$ 29,343,926	\$ 14,671,963	\$ 12,874,745	\$ 16,469,181	43.88%
	<u>\$ 55,063,890</u>	<u>\$ 27,531,945</u>	<u>\$ 24,202,128</u>	<u>\$ 30,861,762</u>	<u>43.95%</u>

Dublin San Ramon Services District

Expense Summary by Category

December 2014

% of Year Completed= 50%

Expense Summary by Category	Budget	Budget to Date	Year to Date Actual	Budget Remaining	Percentage Used
Personnel	\$ 20,548,611	\$ 10,274,306	\$ 8,815,153	\$ 11,733,458	42.90%
Materials and Supplies	\$ 12,874,914	\$ 6,437,457	\$ 5,202,624	\$ 7,672,290	40.41%
Contract Services	\$ 4,698,436	\$ 2,349,218	\$ 1,594,758	\$ 3,103,678	33.94%
Other Expenses	\$ 15,746,270	\$ 7,873,135	\$ 8,073,539	\$ 7,672,731	51.27%
Capital Outlay	\$ 1,195,659	\$ 597,830	\$ 516,054	\$ 679,605	43.16%
	<u>\$ 55,063,890</u>	<u>\$ 27,531,945</u>	<u>\$ 24,202,128</u>	<u>\$ 30,861,762</u>	<u>43.95%</u>

Dublin San Ramon Services District

Capital Outlay by Division
December, 2014

<u>Capital Outlay - Identified</u>	<u>Budget</u>	<u>Year To Date Actual</u>	<u>Dollars Remaining</u>	<u>Percent Used</u>
License wireless point-to-point radio	\$ 40,000	\$ -	\$ 40,000	0.00%
Information Systems	\$ 40,000	\$ -	\$ 40,000	0.00%
Backflow Program Software	(1) \$ 25,000	\$ 26,045	\$ (1,045)	104.18%
Planning & Permitting	\$ 25,000	\$ 26,045	\$ (1,045)	104.18%
GeoKNXMobile for Lucy Software	\$ 26,500	\$ -	\$ 26,500	0.00%
F-350 truck w/utility bed and accessories	59,000		59,000	0.00%
New CCTV camera w/ inclinometer & lift	43,000		43,000	0.00%
F-450 truck with utility bed, crane, compressor	59,000		59,000	0.00%
Vac Con Jetter / Combo Truck (with vacuum)	350,000		350,000	0.00%
Combination Vacuum/Jetter truck	(2) 400,000	408,052	(8,052)	102.01%
Field Operations	\$ 937,500	\$ 408,052	\$ 529,448	0.00%
Truck for LAVWMA operations	\$ 23,000	\$ -	\$ 23,000	0.00%
Plant Operations	\$ 23,000	\$ -	\$ 23,000	0.00%
WWTP Primary Sludge End Collectors	\$ 60,000	\$ -	\$ 60,000	0.00%
Fleet pool vehicle	20,000	18,677	1,323	93.38%
FLS Mixer (2)	13,000		13,000	0.00%
Used Bucket Truck	35,000		35,000	0.00%
Mechanical Maintenance	\$ 128,000	\$ 18,677	\$ 109,323	14.59%
Truck for Operations Control Sys Specialist	\$ 25,000	\$ 21,253	\$ 3,747	85.01%
WWTP Aeration Blowers	17,159	17,159	-	100.00%
Electrical Maintenance	\$ 42,159	\$ 38,412	\$ 3,747	91.11%
Total Capital Outlay - Identified	\$ 1,195,659	\$ 491,186	\$ 704,473	41.08%
Unexpected Capital Outlay				
Cogen#1 Intercooler heat exchanger	\$ 11,651	\$ 11,325	\$ 326	
Chlor-a-vac chemical induction unit	10,500			
Repalcement pump#2 for FSL sludge	13,600	\$ 13,542	\$ 58	
Total Unexpected Capital Outlay	\$ 35,751	\$ 24,867	\$ 384	
Total All Capital Outlay	\$ 1,231,410	\$ 516,053	\$ 704,857	

(1) Cost for software support needs to be moved to Div 42 operating budget

(2) General Manager approved overage to cover tax and license cost

Capital Project Expense Summary Report

Dublin San Ramon Services District

December, 2014

<u>Fund #</u>		<u>Budget</u>	<u>Year-to-date Expenditures</u>	<u>Balance</u>	<u>Prct Used</u>
210	Local Sewer Replacement	786,000.00	238,883.10	547,116.90	30.39%
220	Local Sewer Expansion	101,000.00	8,049.61	92,950.39	7.97%
310	Regional Sewer Replacement	3,666,000.00	721,927.93	2,944,072.07	19.69%
320	Regional Sewer Expansion	865,000.00	38,239.82	826,760.18	4.42%
610	Water Replacement	4,062,500.00	565,887.78	3,496,612.22	13.93%
620	Water Expansion	3,003,500.00	223,215.38	2,780,284.62	7.43%
	Grand Total	<u>12,484,000.00</u>	<u>1,796,203.62</u>	<u>10,687,796.38</u>	<u>14.39%</u>

**Financing Administration Agreement Calculations
December, 2014**

Bond Target Level Calculation

	Max Annual Debt	
LAVWMA 2011 Refunding Bonds (Expansion Portion) highest fiscal year debt service (2024)	\$ 4,332,552	
DSRSD Expansion Amount Outstanding	\$48,866,096	
<u>Bank of America Refunding Bond</u>	\$ 2,300,289	
Expansion Amount Outstanding	\$10,229,315	
BOND TARGET LEVEL (7c) or 2X		\$ 13,265,682
ADMINISTRATIVE TARGET LEVEL (7d) or 5XMADS		\$ 33,164,204
Working Capital in Rate Stabilization/Regional Sewer Expansion Fund		\$ 42,562,087
Number of Years of Maximum Debt Service on Hand (Working Capital/Max Annual Debt)	\$ 6,632,841	6.42
Capacity Fee Revenue this Fiscal Year		\$ 8,415,259
Debt Service for FY 14/15		\$ 6,613,538
Capacity fees in excess (deficiency) of this amount		\$ 1,801,721
Amount in Rate Stabilization Fund in Excess of (below) 5XMADS		\$ 9,397,883

Dublin San Ramon Services District
Dublin San Ramon Services District
December, 2014

Comparison of Actual DUE's to Budget

	Budget	Actual	Above (Below)
Sewer			
<i>DSRSD</i>	682	341	(341)
<i>Pleasanton</i>	250	226	(24)
Water	631	261	(370)

Dublin San Ramon Services District
Treasurer's Report - Portfolio Management Summary
As of : December 31, 2014

Description	Face Amount	Market Value	Book Value	% of Portfolio	Permitted by Policy	In Compliance	YTM @ Cost
CAMP	5,818.89	5,818.89	5,818.89	0.01%	100%	Yes	0.050%
Certificate of Deposit	4,250,000.00	4,239,270.25	4,250,000.00	3.93%	30%	Yes	0.724%
Corporate Bonds	19,500,000.00	19,901,939.00	19,817,958.59	18.03%	30%	Yes	1.503%
Federal Agency Callables	52,880,000.00	52,602,704.56	52,886,127.93	48.88%	100%	Yes	1.044%
LAIF - Operating	31,541,171.78	31,541,171.78	31,541,171.78	29.16%	\$50 million	Yes	0.267%
Total Investments	\$ 108,176,990.67	\$ 108,290,904.48	\$ 108,501,077.19	100.00%			0.888%
Bank of America	24,328,688.92	24,328,688.92	24,328,688.92				
Total Cash & Investments	\$ 132,505,679.59	\$ 132,619,593.40	\$ 132,829,766.11				0.888%

I certify that this report reflects all Government Agency pooled investments and is in conformity with the Investment Policy of Dublin San Ramon Services District.

The investment program herein shown provides sufficient cash flow liquidity to meet the next six month's expenses.

Market values for Certificates of Deposit and Federal Agency Callables were provided by Wells Fargo Institutional Securities, LLC.


John Archer, Interim Financial Services Manager

1/13/15
Date

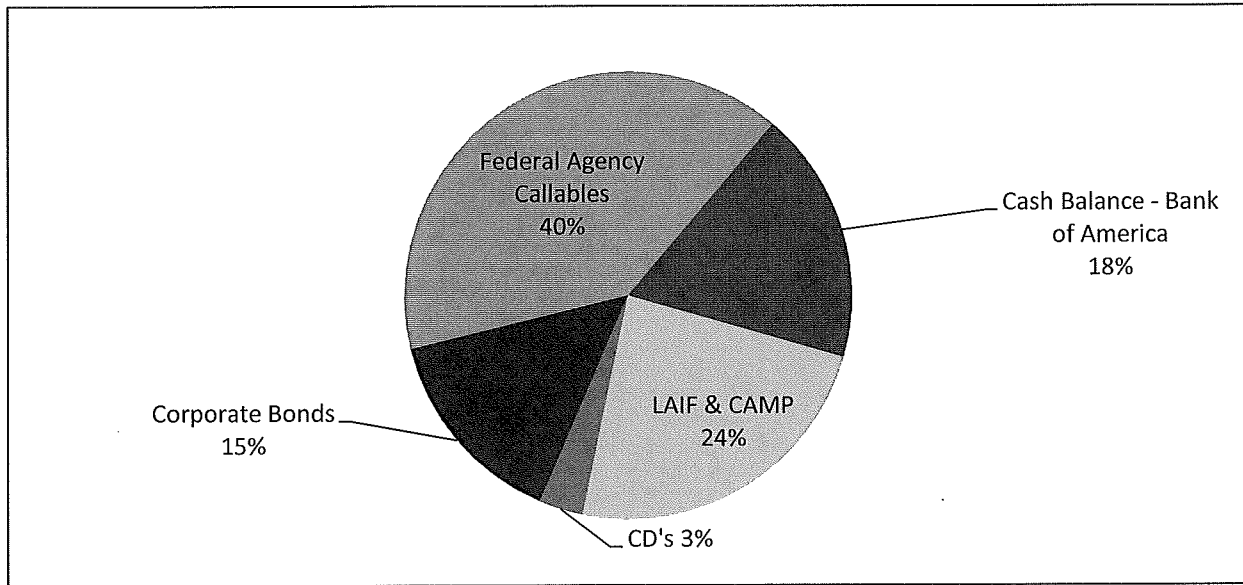
For comparison - prior month summary as of: 11/30/2014

Description	Face Amount	Market Value	Book Value	% of Portfolio	Permitted by Policy	In Compliance	YTM @ Cost
CAMP	5,818.11	5,818.11	5,818.11	0.01%	100%	Yes	0.050%
Certificate of Deposit	4,250,000.00	4,243,903.75	4,250,000.00	3.93%	30%	Yes	0.724%
Corporate Bonds	17,500,000.00	17,910,398.50	17,838,899.58	16.18%	30%	Yes	1.503%
Federal Agency Callables	52,880,000.00	52,787,613.48	52,885,617.22	48.88%	100%	Yes	1.044%
LAIF - Operating	31,541,171.78	31,541,171.78	31,541,171.78	29.16%	\$50 million	Yes	0.261%
Total Investments	\$ 106,176,989.89	\$ 106,488,905.62	\$ 106,521,506.69	98.15%			0.874%
Bank of America	17,627,183.41	17,627,183.41	17,627,183.41				
Total Cash & Investments	\$ 123,804,173.30	\$ 124,116,089.03	\$ 124,148,690.10				0.874%

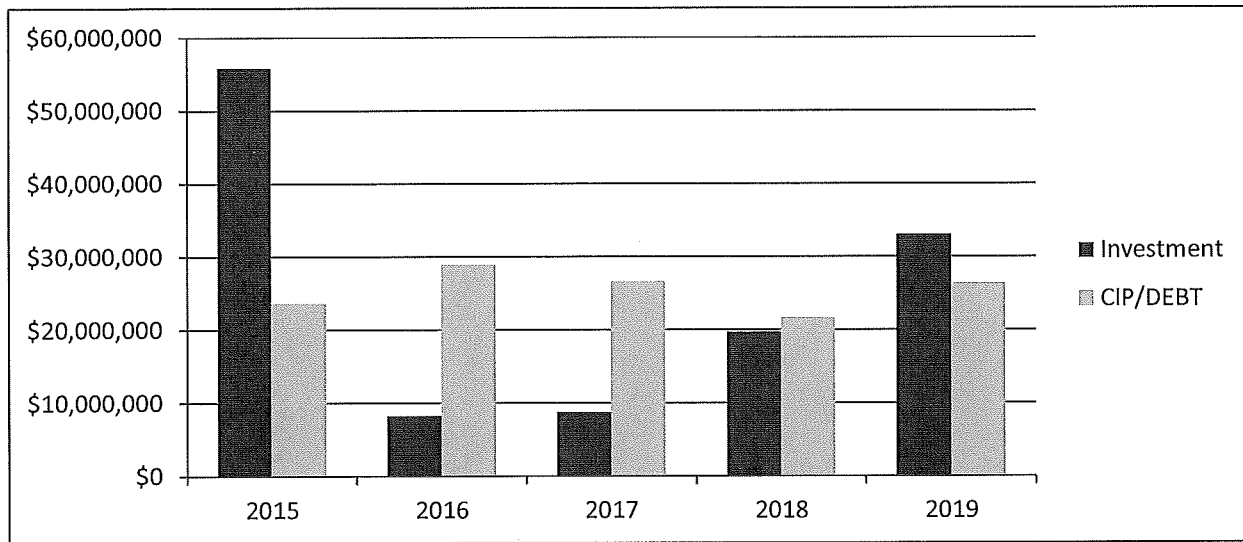
**Investment Review for :
Summary of Current Investments**

December 31, 2014

	Face Amount	% of Portfolio	Avg Maturity (in Years)	Avg Yield
Cash Balance - Bank of America	\$ 24,328,688.92	18%		
LAIF & CAMP	31,546,990.67	24%		0.267%
Certificates of Deposit	4,250,000.00	3%	1.7	0.724%
Corporate Bonds	19,500,000.00	15%	2.0	1.503%
Federal Agency Callables	52,880,000.00	40%	3.5	1.044%
	<u>\$ 132,505,679.59</u>			



Investment / Cash needs next 5 years



FYE	Investment	CIP/DEBT
2015	\$ 55,875,679.59	\$ 23,625,684.29
2016	8,250,000.00	\$ 28,908,068.29
2017	8,750,000.00	\$ 26,589,591.29
2018	19,630,000.00	\$ 21,568,996.29
2019	33,000,000.00	\$ 26,353,901.29
	<u>\$ 125,505,679.59</u>	<u>\$ 127,046,241.45</u>
Long Term Maturity	7,000,000.00	
	<u>\$ 132,505,679.59</u>	

Dublin San Ramon Services District
Treasurer's Report - Portfolio Management Detail
As of 12/31/14

Description	CUSIP/Ticker	Settlement Date	Face Amount	Market Value	Book Value	Coupon Rate	YTM @ Cost	Next Call Date	DTC/M	DTM	Maturity Date	Accrued Interest
CAMP												
CAMP LGIP	LGIP6300	6/30/2011	5,818.89	5,818.89	5,818.89	0.050%	0.050%	N/A	1	1	N/A	N/A
Sub Total / Average			\$ 5,818.89	\$ 5,818.89	\$ 5,818.89	0.050%	0.050%		1	1		-
Certificate of Deposit												
Ally Bank 0.9 3/2/2015	02005QZE6	3/1/2012	250,000.00	250,169.00	250,000.00	0.900%	0.900%		61	61	3/2/2015	745.89
GE Cap Retail Bk 0.8 9/28/2015	36157PRM3	9/27/2013	250,000.00	250,454.50	250,000.00	0.800%	0.800%		271	271	9/28/2015	520.55
SAFRA NB 0.5 9/30/2015	78658QFS7	9/30/2014	250,000.00	249,909.25	250,000.00	0.500%	0.500%		273	273	9/30/2015	315.07
SYNOVUS Bank 0.5 9/30/2015	87164DFR6	9/30/2014	250,000.00	249,909.25	250,000.00	0.500%	0.500%		273	273	9/30/2015	315.07
Sterling Svgs Bank 0.5 3/22/2016	8595316H3	3/22/2013	250,000.00	250,444.75	250,000.00	0.500%	0.500%		447	447	3/22/2016	342.47
Comenity Capital 0.7 3/29/2016	20033AGY6	9/29/2014	250,000.00	249,598.00	250,000.00	0.700%	0.700%		454	454	3/29/2016	9.59
Flushing Bank 0.7 3/29/2016	34387AAQ2	9/30/2014	250,000.00	249,628.50	250,000.00	0.700%	0.700%		454	454	3/29/2016	76.71
BMW Bk 0.5 5/16/2016	05580AAB0	5/16/2014	250,000.00	249,268.25	250,000.00	0.500%	0.500%		502	502	5/16/2016	154.11
Customers Bk 0.5 5/31/2016	23204HBF4	5/28/2014	250,000.00	249,209.75	250,000.00	0.500%	0.500%		517	517	5/31/2016	113.01
Oriental Bank 0.5 5/31/2016-14	686184UH3	5/29/2014	250,000.00	249,206.25	250,000.00	0.500%	0.500%		517	517	5/31/2016	6.85
First Fed S&L 0.5 5/31/2016	32023HAC2	5/30/2014	250,000.00	249,171.50	250,000.00	0.500%	0.500%		517	517	5/31/2016	3.42
Compass Bk 0.5 5/31/2016	20451PJX5	5/28/2014	250,000.00	249,175.25	250,000.00	0.500%	0.500%		517	517	5/31/2016	113.01
American Exp Centr 1.15 9/26/2016	02587DTW8	9/26/2013	250,000.00	250,622.50	250,000.00	1.150%	1.150%		635	635	9/26/2016	756.16
Everbank 0.95 11/30/2016	29976DPX2	11/30/2012	250,000.00	249,065.50	250,000.00	0.950%	0.950%		700	700	11/30/2016	201.71
Washington Fed Seattle 0.75 5/30/2017-13	93882AB86	5/30/2013	250,000.00	249,133.75	250,000.00	0.750%	0.750%	1/31/2015	31	881	5/30/2017	15.41
Discover Bank 1.2 3/13/2018	254671LE8	3/13/2013	250,000.00	247,453.50	250,000.00	1.200%	1.200%		1168	1168	3/13/2018	895.89
State Bk of India 1.15 5/14/2018	856283UK0	5/14/2013	250,000.00	246,850.75	250,000.00	1.150%	1.150%		1230	1230	5/14/2018	370.21
Sub Total / Average			\$ 4,250,000.00	\$ 4,239,270.25	\$ 4,250,000.00	0.724%	0.724%		504	554		4,955.13
Corporate Bonds												
Toyota Mtr Credit 1 2/17/2015	89233P5Z5	6/4/2012	3,000,000.00	3,002,244.00	3,001,782.27	1.000%	0.880%		48	48	2/17/2015	11,166.67
Commonwealth Bk 1.95 3/16/2015-12	20271RAA8	6/11/2012	2,000,000.00	2,006,074.00	2,001,924.92	1.950%	1.750%		75	75	3/16/2015	11,375.00
Wal-Mart 1.5 10/25/2015	931142CX9	5/21/2012	2,000,000.00	2,018,528.00	2,014,634.98	1.500%	0.757%		298	298	10/25/2015	5,500.00
GE Capital Var. Corp 2/8/2016	36962G5T7	2/8/2012	2,000,000.00	2,013,142.00	2,000,000.00	1.039%	1.034%		404	404	2/8/2016	3,035.72
GE Capital Corp 2.3 4/27/2017	36962G5W0	5/21/2012	3,000,000.00	3,072,750.00	2,995,698.46	2.300%	2.361%		848	848	4/27/2017	12,266.67
Barclays Bank PLC Var. Corp 5/11/2017	06738K4G3	5/11/2012	3,000,000.00	2,996,901.00	3,000,000.00	2.000%	2.000%		862	862	5/11/2017	8,333.33
JPMorgan Chase 2 8/15/2017	48126EAA5	12/22/2014	2,000,000.00	2,019,020.00	2,025,540.00	2.000%	1.506%		958	958	8/15/2017	15,111.11
Gen Elec Co 5.25 12/6/2017	369604BC6	12/17/2012	2,500,000.00	2,773,280.00	2,778,377.96	5.250%	1.396%		1071	1071	12/6/2017	9,114.58
Sub Total / Average			\$ 19,500,000.00	\$ 19,901,939.00	\$ 19,817,958.59	2.153%	1.503%		574	574		75,903.08
Federal Agency Callables												
FHLB 0.55 6/5/2015	313379P78	6/5/2012	3,000,000.00	3,004,107.00	3,000,000.00	0.550%	0.550%		156	156	6/5/2015	1,191.67
FHLMC 0.5 6/27/2016-14	3134G4PX0	12/27/2013	2,000,000.00	1,992,438.00	2,000,000.00	0.500%	0.500%	3/27/2015	86	544	6/27/2016	111.11
FHLMC 0.625 9/26/2016-14	3134G4YA0	3/26/2014	2,500,000.00	2,495,742.50	2,500,000.00	0.625%	0.625%		635	635	9/26/2016	4,123.26
FHLMC 0.75 12/27/2016-14	3134G4NQ7	12/27/2013	2,500,000.00	2,496,332.50	2,500,000.00	0.750%	0.750%	3/27/2015	86	727	12/27/2016	208.33
FHLB 0.875 3/10/2017	3133782N0	8/22/2014	4,000,000.00	3,997,520.00	4,004,427.76	0.875%	0.830%		800	800	3/10/2017	10,791.67
FFCB 0.65 3/28/2017	3133ECKC7	5/8/2013	1,380,000.00	1,373,496.06	1,381,700.17	0.650%	0.600%		818	818	3/28/2017	2,317.25
FHLMC 1 6/27/2017-14	3134G4PB8	12/27/2013	2,500,000.00	2,496,572.50	2,500,000.00	1.000%	1.000%	3/27/2015	86	909	6/27/2017	277.78
FNMA Step 9/27/2017-13	3134G0C74	9/27/2012	3,000,000.00	3,005,733.00	3,000,000.00	1.000%	1.119%	9/27/2015	270	1001	9/27/2017	7,833.33
FNMA Step 12/19/2017-13	3136G14A4	12/19/2012	5,000,000.00	4,992,635.00	5,000,000.00	0.625%	1.043%	3/19/2015	78	1084	12/19/2017	1,666.67
FNMA Step 1/30/2018-13	3136G1BD0	1/30/2013	5,000,000.00	4,975,565.00	5,000,000.00	0.750%	1.045%	1/30/2015	30	1126	1/30/2018	15,625.00
FFCB 1.08 2/26/2018-14	3133ECGC2	2/26/2013	5,000,000.00	4,970,855.00	5,000,000.00	1.080%	1.080%		1153	1153	2/26/2018	18,750.00
FHLMC 1.2 6/12/2018-13	3134G46D5	6/12/2013	5,000,000.00	4,944,490.00	5,000,000.00	1.200%	1.200%	3/12/2015	71	1259	6/12/2018	3,166.67
FHLB 1 6/28/2018-13	313381HD0	12/28/2012	5,000,000.00	4,920,010.00	5,000,000.00	1.000%	1.000%		1275	1275	6/28/2018	416.67
FNMA 1.875 4/30/2019-14	3136G1ZY8	4/30/2014	2,000,000.00	2,002,808.00	2,000,000.00	1.875%	1.875%	1/30/2015	30	1581	4/30/2019	6,250.00
FHLMC 1.5 4/30/2020-15	3134G42U1	5/1/2013	2,500,000.00	2,432,070.00	2,500,000.00	1.500%	1.500%	4/30/2015	120	1947	4/30/2020	6,250.00
FHLB Step 5/22/2020-13	313382YF4	5/22/2013	2,500,000.00	2,502,330.00	2,500,000.00	0.700%	1.910%	2/22/2015	53	1969	5/22/2020	2,979.17
Sub Total / Average			\$ 52,880,000.00	\$ 52,602,704.56	\$ 52,886,127.93	0.936%	1.044%		403	1078		81,958.58
LAIF - Operating												
LAIF LGIP	LGIP1001	6/30/2011	31,541,171.78	31,541,171.78	31,541,171.78	0.261%	0.261%	N/A	1	1	N/A	N/A
Sub Total / Average			\$ 31,541,171.78	\$ 31,541,171.78	\$ 31,541,171.78	0.261%	0.261%		1	1		-
Total / Average			\$ 108,176,990.67	\$ 108,290,904.48	\$ 108,501,077.19	0.931%	0.874%		323	655		162,816.79

	200 Local Sewer Operations	205 Local Rate Stabilization (RSF)	210 Local Sewer Replacement	220 Local Sewer Expansion	Total
BALANCE SHEETS					
CASH & INVESTMENTS	1,090,950	686,192	9,541,024	5,989,718	17,307,884
RECEIVABLES	45,792	703	11,848	6,546	64,888
OTHER	0	0	0	3,895	3,895
CURRENT ASSETS	1,136,742	686,894	9,552,872	6,000,159	17,376,667
FIXED ASSETS	31,688,253	0	398,230	12,928	32,099,411
LONG-TERM ASSETS	0	0	0	8,294	8,294
TOTAL ASSETS	32,824,995	686,894	9,951,102	6,021,381	49,484,372
ACCOUNTS PAYABLE	9,591	0	706	0	10,296
DEPOSITS	(9,838)	0	4,331	0	(5,507)
OTHER CURRENT LIABILITIES	77,922	0	7,122	8,022	93,066
CURRENT LIABILITIES	77,675	0	12,158	8,022	97,855
DEFERRED REVENUE	0	0	0	405,794	405,794
LONG-TERM LIABILITIES	0	0	0	405,794	405,794
RETAINED EARNINGS	32,747,320	686,894	9,938,944	5,607,566	48,980,724
TOTAL LIABILITIES & RETAINED EARNINGS	32,824,995	686,894	9,951,102	6,021,381	49,484,372

INCOME STATEMENT

OPERATING REVENUE					
SERVICE CHARGES	945,063	0	0	0	945,063
OTHER OPERATING REVENUE	2,034	0	0	522,443	524,477
TOTAL OPERATING REVENUE	947,098	0	0	522,443	1,469,540
NON-OPERATING REVENUE					
CONNECTION FEES	0	0	309,070	300,536	609,606
INTEREST	2,957	2,017	32,122	18,695	55,790
OTHER NON-OPERATING REVENUE	589,380	0	0	0	589,380
TOTAL NON-OPERATING REVENUE	592,337	2,017	341,192	319,230	1,254,776
TRANSFERS IN	0	108,869	143,500	0	252,369
TOTAL RECEIPTS	1,539,434	110,886	484,692	841,673	2,976,685
DISBURSEMENTS					
OPERATING EXPENSES	865,756	0	412,501	208,675	1,486,932
CAPITAL PROJECTS	0	0	238,883	8,050	246,933
TRANSFER OUT	252,369	0	0	0	252,369
TOTAL DISBURSEMENTS	1,118,125	0	651,384	216,725	1,986,234
NET INCOME (LOSS)	421,309	110,886	(166,691)	624,948	990,452

EXPENSE BUDGET FOR FY 2015	2,236,537				
WORKING CAPITAL TARGET FOR FY 2015	745,512				
WORKING CAPITAL TARGET (in months)	4.00				
WORKING CAPITAL	1,059,067	686,894	9,540,714	5,992,137	17,278,812
WORKING CAPITAL ON HAND (in months) WC / (ExpBudget / 12)	5.68				
CURRENT EXCESS (DEFICIENCY) <i>Working Capital - Working Capital Target</i>	313,555				

	300 Regional Sewer Operations	305 Regional Rate Stabilization (RSF)	310 Regional Sewer Replacement	320 Regional Sewer Expansion	Total
BALANCE SHEETS					
CASH & INVESTMENTS	6,823,348	7,727,749	13,828,291	37,972,938	66,352,326
RECEIVABLES	238,702	7,599	19,552	387,942	653,794
OTHER	2,017,968	0	0	4,711,706	6,729,674
CURRENT ASSETS	9,080,018	7,735,348	13,847,843	43,072,586	73,735,794
FIXED ASSETS	98,169,692	0	10,698,290	32,397,174	141,265,156
LONG-TERM ASSETS	0	0	34,634	807,148	841,782
TOTAL ASSETS	107,249,710	7,735,348	24,580,766	76,276,907	215,842,731
ACCOUNTS PAYABLE	310,125	0	3,352	0	313,477
DEPOSITS	60,613	0	0	2,389	63,002
OTHER CURRENT LIABILITIES	676,224	0	19,694	508,109	1,204,027
CURRENT LIABILITIES	1,046,962	0	23,046	510,498	1,580,507
BONDS PAYABLE	7,687,941	0	0	44,392,355	52,080,295
ACCRUED EXPENSES/OTHER	690,000	0	0	0	690,000
DEFERRED REVENUE	0	0	34,634	676,716	711,350
LONG-TERM LIABILITIES	8,377,941	0	34,634	45,069,071	53,481,646
RETAINED EARNINGS	97,824,807	7,735,348	24,523,086	30,697,338	160,780,579
TOTAL LIABILITIES & RETAINED EARNINGS	107,249,710	7,735,348	24,580,766	76,276,907	215,842,731
INCOME STATEMENT					
OPERATING REVENUE					
SERVICE CHARGES	7,576,358	0	0	0	7,576,358
OTHER OPERATING REVENUE	294,280	0	0	21,532	315,812
TOTAL OPERATING REVENUE	7,870,639	0	0	21,532	7,892,170
NON-OPERATING REVENUE					
CONNECTION FEES	0	0	1,113,820	7,301,439	8,415,259
INTEREST	21,486	22,162	43,408	118,931	205,988
OTHER NON-OPERATING REVENUE	0	0	0	0	0
TOTAL NON-OPERATING REVENUE	21,486	22,162	1,157,228	7,420,370	8,621,247
TRANSFERS IN	0	1,483,399	1,287,228	0	2,770,627
TOTAL RECEIPTS	7,892,124	1,505,561	2,444,456	7,441,902	19,284,044
DISBURSEMENTS					
OPERATING EXPENSES	7,849,373	0	55,394	3,336,829	11,241,596
CAPITAL PROJECTS	0	0	721,928	38,240	760,168
TRANSFER OUT	2,770,627	0	0	0	2,770,627
TOTAL DISBURSEMENTS	10,620,000	0	777,322	3,375,069	14,772,391
NET INCOME (LOSS)	(2,727,876)	1,505,561	1,667,134	4,066,833	4,511,653
EXPENSE BUDGET FOR FY 2015	16,595,241				
WORKING CAPITAL TARGET FOR FY 2015	5,531,747				
WORKING CAPITAL TARGET (in months)	4.00				
WORKING CAPITAL	8,033,055	7,735,348	13,824,797	42,562,087	72,155,287
WORKING CAPITAL ON HAND (in months) WC / (ExpBudget / 12)	5.81				
CURRENT EXCESS (DEFICIENCY) <i>Working Capital - Working Capital Target</i>	2,501,308				

	600 Water Operations	605 Water Rate Stabilization (RSF)	610 Water Replacement	620 Water Expansion	Total
BALANCE SHEETS					
CASH & INVESTMENTS	11,829,197	10,297,521	9,908,937	16,713,984	48,749,639
RECEIVABLES	787,202	7,065	10,120	20,356	824,743
OTHER	0	0	0	0	0
CURRENT ASSETS	12,616,400	10,304,586	9,919,057	16,734,340	49,574,382
FIXED ASSETS	120,725,516	0	2,740,399	23,074,651	146,540,567
LONG-TERM ASSETS	0	0	0	2	2
TOTAL ASSETS	133,341,916	10,304,586	12,659,456	39,808,993	196,114,952
ACCOUNTS PAYABLE	32,715	0	1,823	0	34,538
DEPOSITS	449,272	0	0	0	449,272
OTHER CURRENT LIABILITIES	1,157,469	69,036	2,322	951,709	2,180,536
CURRENT LIABILITIES	1,639,455	69,036	4,145	951,709	2,664,346
BONDS PAYABLE	0	0	0	35,650,133	35,650,133
ACCRUED EXPENSES/OTHER	0	0	0	264,138	264,138
DEFERRED REVENUE	0	0	0	6,178,283	6,178,283
LONG-TERM LIABILITIES	0	0	0	42,092,554	42,092,554
RETAINED EARNINGS	131,702,461	10,235,550	12,655,311	(3,235,270)	151,358,051
TOTAL LIABILITIES & RETAINED EARNINGS	133,341,916	10,304,586	12,659,456	39,808,993	196,114,952
INCOME STATEMENT					
OPERATING REVENUE					
SERVICE CHARGES	10,425,363	0	0	(640)	10,424,722
OTHER OPERATING REVENUE	273,362	43,541	1,938	1,576,532	1,895,373
TOTAL OPERATING REVENUE	10,698,725	43,541	1,938	1,575,892	12,320,095
NON-OPERATING REVENUE					
CONNECTION FEES	0	0	848,108	2,376,637	3,224,745
INTEREST	42,389	25,069	30,495	50,500	148,453
OTHER NON-OPERATING REVENUE	550,821	234,034	31,607	0	816,462
TOTAL NON-OPERATING REVENUE	593,210	259,103	910,210	2,427,137	4,189,661
TRANSFERS IN	0	3,673,016	1,525,019	337,500	5,535,535
TOTAL RECEIPTS	11,291,935	3,975,659	2,437,167	4,340,529	22,045,291
DISBURSEMENTS					
OPERATING EXPENSES	8,114,694	5,619	291,009	2,035,346	10,446,667
CAPITAL PROJECTS	0	0	565,888	223,215	789,103
TRANSFER OUT	5,261,018	274,517	0	0	5,535,535
TOTAL DISBURSEMENTS	13,375,712	280,136	856,897	2,258,561	16,771,306
NET INCOME (LOSS)	(2,083,776)	3,695,524	1,580,270	2,081,968	5,273,985
EXPENSE BUDGET FOR FY 2015	19,877,050				
WORKING CAPITAL TARGET FOR FY 2015	6,625,683				
WORKING CAPITAL TARGET (in months)	4.00				
WORKING CAPITAL	10,976,944	10,235,550	9,914,912	15,782,631	46,910,036
WORKING CAPITAL ON HAND (in months) WC / (ExpBudget / 12)	6.63				
CURRENT EXCESS (DEFICIENCY) <i>Working Capital - Working Capital Target</i>	4,351,261				

	900 Administrative Overhead	965 OPEB	995 DV Standby Assessment		Total
BALANCE SHEETS					
CASH & INVESTMENTS	(920,178)	253,235	1,744,317	0	1,077,373
RECEIVABLES	246,201	223	949	0	247,373
OTHER	1,020,041	0	0	0	1,020,041
CURRENT ASSETS	346,064	253,457	1,745,266	0	2,344,787
LONG-TERM ASSETS	125,413	12,134,452	0	0	12,259,864
TOTAL ASSETS	471,477	12,387,909	1,745,266	0	14,604,651
ACCOUNTS PAYABLE	44,628	51,636	0	0	96,264
OTHER CURRENT LIABILITIES	426,849	355,302	117,558	0	899,709
CURRENT LIABILITIES	471,477	406,938	117,558	0	995,973
RETAINED EARNINGS	0	11,980,971	1,627,708	0	13,608,679
TOTAL LIABILITIES & RETAINED EARNINGS	471,477	12,387,909	1,745,266	0	14,604,651
INCOME STATEMENT					
OPERATING REVENUE					
OTHER OPERATING REVENUE	654,983	0	730,780	0	1,385,763
TOTAL OPERATING REVENUE	654,983	0	730,780	0	1,385,763
NON-OPERATING REVENUE					
INTEREST	0	815	3,740	0	4,555
OTHER NON-OPERATING REVENUE	0	0	0	0	0
TOTAL NON-OPERATING REVENUE	0	815	3,740	0	4,555
TRANSFERS IN	0	0	0	0	0
TOTAL RECEIPTS	654,983	815	734,520	0	1,390,318
DISBURSEMENTS					
OPERATING EXPENSES	654,983	371,732	218	0	1,026,932
CAPITAL PROJECTS	0	0	0	0	0
TRANSFER OUT	0	0	0	0	0
TOTAL DISBURSEMENTS	654,983	371,732	218	0	1,026,932
NET INCOME (LOSS)	0	(370,917)	734,302	0	363,386
EXPENSE BUDGET FOR FY 2015	0				
WORKING CAPITAL TARGET FOR FY 2015	0				
WORKING CAPITAL TARGET (in months)	0.00				
WORKING CAPITAL	(125,413)	(153,481)	1,627,708	0	1,348,815
WORKING CAPITAL ON HAND (in months) WC / (ExpBudget / 12)	0.00				
CURRENT EXCESS (DEFICIENCY) <i>Working Capital - Working Capital Target</i>	(125,413)				

December Budget Variance Report

Categories are flagged if Actual Expense % > Target Expense %
 (Target Expense % = (Period/12)*100 + Tolerance %)

Expected Expense: 50.00%
 Tolerance Level: 3.00%

Target Expense: 53.00%

Accounting Period: 6
 Accounting Year: 2015

Division: 10. Legislative

	<u>2015</u>	<u>YTD</u>	<u>MTD</u>	<u>% of YTD</u>	<u>Flag</u>
	<u>Adjusted Budget</u>	<u>Expenditure</u>	<u>Expenditure</u>	<u>to Budget</u>	
Employee Memberships & Certifications	0.00	0.00	0.00	-	%
Medical	36,647.28	8,187.00	1,524.00	22.34%	
Other Benefits	9,817.99	4,000.11	664.51	40.74%	
Retirement	4,126.92	951.76	220.06	23.06%	
Salaries	56,160.00	12,702.00	2,920.00	22.62%	
Salary / Benefit Credit	0.00	0.00	0.00	-	%
Training Costs	20,000.00	3,329.07	0.00	16.65%	
1. Personnel	126,752.19	29,169.94	5,328.57	23.01%	
Office Supplies	4,800.00	777.51	82.55	16.20%	
2. Materials and Supplies	4,800.00	777.51	82.55	16.20%	
Advertising	0.00	0.00	0.00	-	%
Other Services	101,500.00	4,836.57	1,890.00	4.77%	
Professional Services	33,000.00	14,319.00	0.00	43.39%	
Telephone Service	0.00	0.00	0.00	-	%
3. Contract Services	134,500.00	19,155.57	1,890.00	14.24%	
Meetings	700.00	358.81	0.00	51.26%	
Permits, Licenses & District Mbrshps	0.00	0.00	0.00	-	%
Subscriptions & Publications	0.00	0.00	0.00	-	%
4. Other	700.00	358.81	0.00	51.26%	
10. Legislative Total	266,752.19	49,461.83	7,301.12	18.54%	

Check History Description Listing

Dublin San Ramon Services District

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
11/26/2014	83573	00710 AAI TERMITE & PEST CONTF	3 INVOICES FOR PEST CONTROL @ DO:9-25, 1	435.00	435.00
11/26/2014	83574	03460 ACCO ENGINEERED SYSTEM	BLDG T AIR DRIER SERVICE CALL - SC #0001	625.29	625.29
11/26/2014	83575	00439 IUOE LOCAL 39	LOCAL 39 UNION DUES: PAYMENT	4,270.03	4,270.03
11/26/2014	83576	01078 STEFANIE OLSON	OLSON REIMB EXP AT STOPWASTE.ORG MEETING	10.00	10.00
11/26/2014	83577	01126 KEN PETERSON	PETERSON REIMB EXP AT ESRI PACIFIC CONF	85.33	85.33
11/26/2014	83578	01389 SCOTT ROBERSON	ROBERSON CERT REIMB WATER TREAT GR 2 REN	60.00	60.00
11/26/2014	83579	04973 NATERCIA SAUCEDA	CASE ID FL364781: PAYMENT	111.23	111.23
11/26/2014	83580	04243 VIRGILITO SEVILLA	SEVILLA CERTIFICATE REIMBURSEMENT WWTP O	340.00	340.00
11/26/2014	83581	01719 A & M PRINTING, INC.	DROUGHT - WISE WATER USER REBATE LETTER	1,592.01	1,592.01
11/26/2014	83582	01482 AAA LOCKSMITHS	LEVER LOCK FOR PUMP STATION PS20B	152.60	152.60
11/26/2014	83583	00009 ACWA	ACWA - 2015 ANNUAL AGENCY DUES	23,854.00	23,854.00
11/26/2014	83584	02120 ALAMEDA COUNTY CLERK	15-R009 - ENVIRONMENTAL DECLARATION COUN	50.00	50.00
11/26/2014	83585	00622 AT&T	WWTP TO PS300 DV THRU 11/12/2014	253.77	
			SCADA FOD TO DO THRU 11/12/2014	186.94	
			DO T-1 TO FOD THRU 11/12/2014	186.94	627.65
11/26/2014	83586	01085 CALPERS LONG-TERM CARE	LONG-TERM CARE: PAYMENT	98.26	98.26
11/26/2014	83587	06638 INC. ENVIRONMENTAL WATE	LEROI GAS COMPRESSOR REBUILD FOR FUEL SK	2,829.85	2,829.85
11/26/2014	83588	00314 FEDEX	SHIPPING CHARGES 11/12/2014	23.66	23.66
11/26/2014	83589	03900 GARTON TRACTOR INC	DLD HARVESTING: TRACTOR RENTAL OCT 2014	9,705.96	
			Corrected Billing for Overhour Charge	-992.66	8,713.30
11/26/2014	83590	06860 GLOBAL INDUSTRIAL	30 GALLON ECO EFFICIENT SPILL KITS	1,316.86	1,316.86
11/26/2014	83591	00509 LIEBERT CASSIDY WHITMOF	GENERAL LEGAL SERVICES 10/14	2,239.50	

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
			EMPLOYMENT RELATED LEGAL SERVICES	1,588.00	3,827.50
11/26/2014	83592	04231 MSC INDUSTRIAL SUPPLY CO	HAND WARMERS FOR FIELD STAFF (SHOP CACHE EXIT SIGNS AND LENS CLEANER	129.06 128.31	257.37
11/26/2014	83593	02109 ONE HOUR DELIVERY SERVI	ONE HOUR DELIVERY - BOD MAIL DELIVERY 10	120.00	120.00
11/26/2014	83594	00620 P G & E	TO NO. 4; RES 3B W/PS 4B ELEC - NOVEMBER	995.36	995.36
11/26/2014	83595	02939 ROYAL WHOLESALE ELECTF	PLC BATTERIES & SCADA WORKBENCH	1,990.76	1,990.76
11/26/2014	83596	00556 UNITED WAY OF THE BAY AF	UNITED WAY: PAYMENT	233.93	233.93
11/26/2014	83597	06004 VANGUARD CLEANING SYST	NOV 2014: CUSTODIAL SERVICES AT THE DO A	1,675.00	1,675.00
11/26/2014	83598	00966 WHITLEY BURCHETT & ASSC	12-W021 T.O. #2 - AUG (LATE INVOICE) 12-W021 T.O. #2 - SEPT (LATE INV)	3,939.24 1,032.50	4,971.74
11/26/2014	83599	00987 ZONE 7 WATER AGENCY	DOUGHERTY VALLEY O&M 8-31-14 TO 10-25-14	1,908.82	1,908.82
11/26/2014	112614	06456 CIGNA GROUP INSURANCE	11/14 - EE LIFE & DISABILITY INSURANCE P	9,275.12	9,275.12
12/01/2014	7965	05511 CALIFORNIA STATE	CHILD SUPPORT GARNISHMENT: PAYMENT	276.92	276.92
12/01/2014	12012014	03718 HR SIMPLIFIED	2014 FSA/DCA/POS	1,323.54	1,323.54
12/01/2014	607120114	01098 NATIONWIDE RETIREMENT S	NATIONAL DEFERRED COMPENSATION: PAYMENT	45,869.82	45,869.82
12/01/2014	608120114	01098 NATIONWIDE RETIREMENT S	NATIONAL DEFERRED COMPENSATION: PAYMENT	65.00	65.00
12/01/2014	1000494243	00494 PERS	RETIREMENT: PAYMENT	46,131.73	46,131.73
12/02/2014	62994365	00558 IRS - PAYROLL TAXES	FEDERAL WITHHOLDING TAXES: PAYMENT	533.66	533.66
12/02/2014	73991855	00558 IRS - PAYROLL TAXES	FEDERAL WITHHOLDING TAXES: PAYMENT	107,984.71	107,984.71
12/02/2014	570841056	00559 EDD - PAYROLL	CALIFORNIA STATE TAXES: PAYMENT	10.00	10.00
12/02/2014	587018056	00559 EDD - PAYROLL	CALIFORNIA STATE TAXES: PAYMENT	22,735.52	22,735.52
12/04/2014	83600	03460 ACCO ENGINEERED SYSTEM	NOV 2014: HVAC QUARTERLY MAINTENANCE - D	248.00	248.00
12/04/2014	83601	00031 ALLIED PACKING & SUPPLY I	REPLACEMENT PUMP #2 FOR FSL SLUDGE	13,542.66	13,542.66

Check History Description Listing

Dublin San Ramon Services District

From: 11/24/2014 To: 1/11/2015

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
12/04/2014	83602	01013 BARRETT BUSINESS SERVIC	M. ROBERSON: W/E 11/9/14 N. POON: W/E 11/9/14 C. SCHMIDT: WE 11/9/14 S. SWANSON: W/E 11/9/14 C. DARCH: W/E 11/9/14 M. ZAVALA: W/E 11/9/14 S. TRAN: W/E 11/9/14	819.20 727.04 576.00 176.64 161.28 157.44 76.80	2,694.40
12/04/2014	83603	00085 RHODORA BIAGTAN	BIAGTAN REIMB EXP AT BACWA MEETING 11/5	51.34	51.34
12/04/2014	83604	03614 CAROLLO ENGINEERS	MICROFILTRATION EVAL 10 YR PLAN 10/1/14- 14-P027 TO OC-9 10/1/14-10/31/14	2,387.90 2,127.50	4,515.40
12/04/2014	83605	00216 DAIOHS U.S.A. INC.	HOT BEVERAGE @ DO - DEC. 2014	160.28	160.28
12/04/2014	83606	03165 ESRI, INC.	15-A013 ARCGIS SERVER UPGRADE	16,350.00	16,350.00
12/04/2014	83607	05828 ANNA GARCIA	GARCIA CERT REIMB FOR WWTP OPERATOR 3	300.00	300.00
12/04/2014	83608	04424 GRAYBAR ELECTRIC COMPA	ELE PARTS & SUPPLIES ELE PARTS & SUPPLIES	1,014.88 7.75	1,022.63
12/04/2014	83609	00365 RAJ GUMBER	GUMBER CERT REIMB CWEA LAB ANALYST GRADE	94.00	94.00
12/04/2014	83610	00386 HDR ENGINEERING INC.	LOCAL LIMITS STUDY TO NO. 1 9/28/14-11/1	3,210.59	3,210.59
12/04/2014	83611	00491 ERIK KUEFNER	KUEFNER CERT REIMB CWEA INSP GRADE 3	245.00	245.00
12/04/2014	83612	03623 GARRY LEE	LEE REIMB EXP AT BAWWA DINNER AND MEMBER	55.00	55.00
12/04/2014	83613	01171 MCGUIRE & HESTER	12-P004 WWTP SLOPE REPAIR	11,395.80	11,395.80
12/04/2014	83614	01086 JOHN PETTINICHIO	PETTINICHIO CERT REIMB FOR WWTP OPERATOR	300.00	300.00
12/04/2014	83615	00688 RMC WATER & ENVIRONMEI	CLEAN WATER PROGRAM ADMIN ASSISTANCE 8/3	9,438.50	9,438.50
12/04/2014	83616	00801 STATE CHEMICAL MFG. CO.	PAINT: VARIETY OF CASES	2,218.97	2,218.97
12/04/2014	83617	05026 UNIVAR USA INC.	SODIUM HYPOCHLORITE FOR THE WWTP ON 11/1	2,275.38	

Check History Description Listing

Dublin San Ramon Services District

From: 11/24/2014 To: 1/11/2015

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
			SODIUM HYPOCHLORITE FOR THE WWTP ON 11/1	2,274.01	4,549.39
12/04/2014	83618	00916 BRIAN VANNATTER	VANNATTER CERT REIMB WWPT OPERATOR GRADE	340.00	340.00
12/04/2014	83619	05127 VISION SERVICE PLAN - CA (DECEMBER 2014 - VISION	2,471.28	2,471.28
12/04/2014	83620	00019 A-1 ENTERPRISES	LAVWMA: WEEKLY STREET SWEEPING OCT '14	275.00	
			DROUGHT: PORT-A-POTTY & HANDWASHING STAT	236.46	511.46
12/04/2014	83621	00021 AAF INTERNATIONAL	(48) GALV CLIP & (16) PREFILTER CLIPS 2"	148.23	148.23
12/04/2014	83622	02120 ALAMEDA COUNTY CLERK	15-R009 NOTICE OF DETERMINATION FOR EIR	50.00	50.00
12/04/2014	83623	05872 ALL INDUSTRIAL ELECTRIC S	HEATER ELEMENTS FOR CO-GEN #3 EXHAUST FA	97.65	97.65
12/04/2014	83624	01076 ALSCO INC	WWTP TOWEL SERVICE NOV '14	196.40	
			FOD TOWEL SERVICE NOV '14	129.80	326.20
12/04/2014	83625	01195 AMERICAN BATTERY CO.	BATTERIES FOR STOCK	240.15	240.15
12/04/2014	83626	01484 APPIAN ENGINEERING	REFUND METER # 1549691	867.51	867.51
12/04/2014	83627	00058 ARROWHEAD MOUNTAIN SF	LAVWMA: BOTTLED WATER NOV '14	17.42	17.42
12/04/2014	83628	00622 AT&T	TELE SVCS & USAGE THRU 11/12/2014	1,719.73	
			LAVWMA PS & SANLEANDRO DECHLOR STATION N	98.60	1,818.33
12/04/2014	83629	02838 AT&T MOBILITY	CONSTRUCTION INSPECTOR 4G HOT SPOTS X3 O	119.95	119.95
12/04/2014	83630	05097 BATTERIES PLUS	UPS BATTERIES	614.64	614.64
12/04/2014	83631	06908 ROBYN BATTLE	REFUND 4220 LORIMER LOOP	61.38	61.38
12/04/2014	83632	06909 SHELLEY BERGER	REFUND 5059 ROUND HILL DR	201.76	201.76
12/04/2014	83633	06905 KEN BRADLEY	REFUND 7996 VIA ZAPATA	136.62	136.62
12/04/2014	83634	06911 LISA BROWN	REFUND 3747 BRANDING IRON	6.90	6.90
12/04/2014	83635	06910 JERRY BRUMMETT	REFUND 4533 FABRIANO PL	59.64	59.64
12/04/2014	83636	06467 DAVID BURNHAM	REFUND 3695 WHITWORTH DR	32.56	32.56

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
12/04/2014	83637	05404 CALIFORNIA FIRST AID AND	FIRST AID KIT INSPECTION & RESTOCK - WWT	255.66	
			FIRST AID KIT INSPECTION & RESTOCK - DIS	134.67	
			FIRST AID KIT INSPECTION & RESTOCK - FOD	53.03	
			FIRST AID KIT INSPECTION & RESTOCK - LAV	31.50	474.86
12/04/2014	83638	00105 CAL-STEAM	MISC OPERATING SUPPLIES	68.69	68.69
12/04/2014	83639	00118 CALTEST ANALYTICAL LAB	SAMPLE TESTING	180.50	180.50
12/04/2014	83640	01167 CITY OF DUBLIN	ENCROACHMENT PERMIT:8103 CARDIFF DR. 11/	478.00	478.00
12/04/2014	83641	00157 CITY OF PLEASANTON	WWTP: POTABLE WATER OCT '14	203.82	
			DERWA: POTABLE WATER OCT '14	136.86	340.68
12/04/2014	83642	05744 CONTRACT SWEEPING SER	REFUND METER # 1629933	462.28	462.28
12/04/2014	83643	03997 CORRPRO COMPANIES, INC	LAWWMA: REPAIR EXISTING CATHODIC PROTECT	21,303.75	21,303.75
12/04/2014	83644	06903 MARY COSTA	REFUND 7109 ELBA WAY	36.12	36.12
12/04/2014	83645	00014 COUNTY OF ALAMEDA	OCTOBER 2014 FUEL CHARGES	5,271.84	5,271.84
12/04/2014	83646	06902 CWP PROPERTY MANAGEM	REFUND 8644 BEVERLY LN	125.85	125.85
12/04/2014	83647	06686 D-A LUBRICANT COMPANY	RELIANT 15W40 5 GALLON PAILS (QTY 5)	276.13	276.13
12/04/2014	83648	00241 DGS OFS SVC REVOLVING F	NATURAL GAS SERVICE AT THE WWTP - OCTOBE	40,557.03	40,557.03
12/04/2014	83649	06856 DME EXPANSION JOINTS	(2 OF 2) EXHAUST EXPANSION JOINTS	695.79	695.79
12/04/2014	83650	00307 FAIRWAY EQUIPMENT & SUF	RETURN: MATLS FOR BLDG A CHILLER PIPING	-693.48	
			GAUGES & FITTINGS	3,063.94	
			MATLS FOR BLDG A CHILLER PIPING	1,012.42	
			MATLS FOR SLUDGE TRANSFER PIPING FSL'S F	692.24	
			STD WELD CAPS	67.99	4,143.11
12/04/2014	83651	05976 JOE FRAZZANO	REFUND 2894 POPPY HILLS LN	182.59	182.59
12/04/2014	83652	06907 NAWAID HAMID	REFUND 4510 CENTRAL PKWY	6.61	6.61

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
12/04/2014	83653	03149 HDS WHITE CAP CONST SUI	MISC PARTS FOR REPAIRS MISC ITEMS FOR REPAIRS:3 18" PIPE WRENCH	5,490.40 268.85	5,759.25
12/04/2014	83654	00388 HEATH'S WELDING SUPPLY	WELDING SUPPLIES	281.22	281.22
12/04/2014	83655	00401 HOME DEPOT	LAVWMA: CONCRETE MIX & BUCKETS FOR LAVWM	147.56	147.56
12/04/2014	83656	06378 IRONHOUSE SANITARY DIST	2015 COC0 COUNTY SCIENCE & ENGINEERING F	300.00	300.00
12/04/2014	83657	03758 JDH CORROSION CONSULTA	DERWA: ANNUAL SURVEY OF THE IRON HORSE T	7,500.00	7,500.00
12/04/2014	83658	04452 LOWE'S	MISC SUPPLIES FOR REPAIRS	70.24	70.24
12/04/2014	83659	06896 REGINA LUCAS	REFUND 2848 E COG HILL TER	382.87	382.87
12/04/2014	83660	00536 MC MASTER-CARR SUPPLY	CO-GEN: PIPE FITTING & CLIP-ON NUT	56.73	56.73
12/04/2014	83661	05897 MERIT RESOURCE GROUP	A. MCCAFFERY: W/E 11/9/14	1,227.40	1,227.40
12/04/2014	83662	06738 MOOREFIELD CONSTRUCTI	REFUND METER # 65495582	877.04	877.04
12/04/2014	83663	04231 MSC INDUSTRIAL SUPPLY C	CO-GEN: SCREW EXTRACTORS; CARBIDE DRILLS	98.19	98.19
12/04/2014	83664	04672 NYSTROM	LAVWMA: NEW FLOOR HATCH ON EXIT GATE #3	1,141.35	1,141.35
12/04/2014	83665	06904 KATHIE O'CONNOR	REFUND 6712 POPLAR WAY	152.44	152.44
12/04/2014	83666	05356 OFFICE DEPOT	OFFICE SUPPLIES: 2 DAILY DIARIES D BATTE	131.32	131.32
12/04/2014	83667	00620 P G & E	PUMP STATION 300B ELEC - NOVEMBER 2014 PUMP STATION R200A ELECTRICITY - NOVEMBE PUMP STATION 30A ELEC - NOVEMBER 2014 PUMP STATION 300C ELEC - NOVEMBER 2014 RESERVOIR 20A ELECTRICITY - NOVEMBER 201 RESERVOIR R200 DERWA TANK 2 ELEC - NOVEM	5,283.49 2,769.63 1,614.07 621.95 57.19 36.68	10,383.01
12/04/2014	83668	04211 PLATT ELECTRIC SUPPLY	PARTS FOR NEW ELECTRICAL FEED TO RES 20A	176.12	176.12
12/04/2014	83669	05543 ADMINISTRATORS (PBIA) PR	DECEMBER 2014 - DENTAL	22,871.95	22,871.95

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
12/04/2014	83670	00696 RED WING SHOE STORE	SCOTT ROBERSON SAFETY SHOES	171.66	
			J. KILLIPS SAFETY SHOES	171.39	343.05
12/04/2014	83671	06661 SCELZI ENTERPRISES, INC.	SCELZIE CROWN SERIES SERVICE BODY	4,928.57	4,928.57
12/04/2014	83672	05838 SCHWEITZER ENGG LABOR.	WWTP SEL PROTECTIVE RELAYS GPS CLOCK ACC	2,278.43	2,278.43
12/04/2014	83673	02698 SHAMROCK OFFICE SOLUTI	DELIVERY AND INSTALL OF MPC 3503 AND MPC	395.00	395.00
12/04/2014	83674	00768 SHEA HOMES	REFUND METER # 65615499	931.57	931.57
12/04/2014	83675	06861 SIGNA MECHANICAL	SPARE PUMP @ EAST DUBLIN LIFT STATION Q4	5,670.30	5,670.30
12/04/2014	83676	05582 ATTORNEYS AT LAW SOMAC	LEGAL ANALYSIS ON WATER RIGHTS	189.00	189.00
12/04/2014	83677	00825 SWRCB	NPDES ANNUAL FEE FOR WWTP	83,288.00	
			LAND TREATMENT UNIT (LTU/ DLD) ANNUAL PE	14,929.00	
			SEWER COLLECTIONS SYSTEM ANNUAL PERMIT F	11,195.00	109,412.00
12/04/2014	83678	00825 SWRCB	FY 15 PERMIT (FAC ID 2 019129001)	20,000.00	20,000.00
12/04/2014	83679	00855 THE VALLEY TIMES	SUBSCRIPTION-VALLEY TIMES 52 WEEKS	187.20	187.20
12/04/2014	83680	02902 TORRENT LABORATORY, INC	SAG Testing	368.00	368.00
12/04/2014	83681	06702 UNIFIRST INC.	OCT 2014: WEEKLY DELIVERY OF FLAME RESIS	268.12	268.12
12/04/2014	83682	02449 VALLEY POWER SYSTEMS II	ELEMENT FILTER LUB OIL - PART #168660B (837.47	837.47
12/04/2014	83683	00920 VASCO ROAD LANDFILL	UNLOADING OF WWTP SOLIDS/GRIT NOV '14	321.38	321.38
12/04/2014	83684	02918 WALNUT CREEK FORD	#89 FRONT GREASE SEAL	6.62	6.62
12/04/2014	83685	06812 KELLY WILLIAMS	REFUND 5073 PIPER GLEN TER	90.00	90.00
12/04/2014	83686	06906 WILLOW TREE	REFUND 6513 REGIONAL ST	2,454.22	2,454.22
12/04/2014	83687	06875 YANLING ZOU	REFUND 3565 ROCKING HORSE CT	30.11	30.11
12/08/2014	12082014	03718 HR SIMPLIFIED	2014 POS	410.57	410.57
12/10/2014	1000494249	01111 CALPERS	DECEMBER 2014 - ER CODE 0740 & 7316	175,080.32	175,080.32

Check History Description Listing

Dublin San Ramon Services District

From: 11/24/2014 To: 1/11/2015

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
12/12/2014	83688	01013 BARRETT BUSINESS SERVIC	M. ROBERSON: W/E 11/16/14	1,024.00	
			C. OLMSTEAD: W/E 11/16/14	953.28	
			N. POON: W/E 11/16/14	727.04	
			C. SCHMIDT: W/E 11/16/14	409.60	
			S. SWANSON: W/E 11/16/14	176.64	
			S. TRAN: W/E 11/16/14	168.96	
			M.ZAVALA: W/E 11/16/14	153.60	
			C. DARCY: W/E 11/21/14	88.32	3,701.44
12/12/2014	83689	05359 BURKE, WILLIAMS & SOREN	GENERAL COUNSEL SVCS - OCTOBER 2014	4,371.64	4,371.64
12/12/2014	83690	03614 CAROLLO ENGINEERS	13-P007 TO OC-8 10/1/14-10/31/14	1,802.55	
			12-W021 RW FEASIBILITY STUDY TECH ASSIST	1,511.40	3,313.95
12/12/2014	83691	04424 GRAYBAR ELECTRIC COMPA	REPLT TIMER FOR LIGHTS AND CONTACTORS	1,418.83	
			ELE MATLS FOR VACTOR STATION PROJECT	212.56	1,631.39
12/12/2014	83692	00386 HDR ENGINEERING INC.	AMENDMENT 1 TO TASK ORDER 3 SVCS 9/28/14	1,104.06	
			15-R009 RW EXPANSION - GLEASON DRIVE POR	779.30	1,883.36
12/12/2014	83693	00386 HDR ENGINEERING INC.	REGIONAL SEWER RATES	1,051.65	1,051.65
12/12/2014	83694	01242 INFO SEND, INC	UB BILLING PRINTING/MAILING SVCS NOV. 14	2,159.30	2,159.30
12/12/2014	83695	00473 KEMIRA WATER SOLUTIONS	FERROUS CHLORIDE DELIVERY ON 11/16/14	5,251.62	5,251.62
12/12/2014	83696	00478 FLORENCE KHAW	KHAW CERT REIMB WATER USE EFF. PRACTITIO	50.00	50.00
12/12/2014	83697	00501 LAVWMA	FY2015 LAVWMA 1/2 O&M AND DEBT PMT	2,497,966.99	2,497,966.99
12/12/2014	83698	01416 MANCO	GAS MONITOR FOR BAR SCREEN & COGEN ROOM	5,783.87	5,783.87
12/12/2014	83699	01171 MCGUIRE & HESTER	12-P004 1 YR POST CONSTRUCTION MAINTENAN	1,000.00	1,000.00
12/12/2014	83700	04041 RENEE OLSEN	OLSEN REIMB EXP AT ACWA 2014 FALL CONFER	183.52	183.52
12/12/2014	83701	01078 STEFANIE OLSON	OLSON REIMB EXP AT BAPPG MEETING 12/03/2	18.87	18.87

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
12/12/2014	83702	01403 PRAXAIR DISTRIBUTION INC	LIQUID ARGON CYLINDER RENTAL	528.45 59.24	587.69
12/12/2014	83703	00685 R.S. HUGHES CO., INC.	BATTERIES	197.76	197.76
12/12/2014	83704	00688 RMC WATER & ENVIRONMEI	CLEAN WATER PROGRAM ASSISTANCE - 9/27 -	17,358.76	17,358.76
12/12/2014	83705	00730 NATALIE RUSSO	RUSSO REIMB EXP FOR 12/09 DEPARTMENT MEE	8.54	8.54
12/12/2014	83706	04973 NATERCIA SAUCEDA	CASE ID FL364781: PAYMENT	111.23	111.23
12/12/2014	83707	00805 SUE STEPHENSON	STEPHENSON REIMB EXP AT ACWA 2014 FALL C	73.22	73.22
12/12/2014	83708	00762 TESTAMERICA LABORATORI	SAMPLE TESTING	25.00	25.00
12/12/2014	83709	05026 UNIVAR USA INC.	SODIUM HYPOCHLORITE FOR THE WWTP 11/19/1	2,205.84	2,205.84
12/12/2014	83710	01125 KAREN VADEN	VADEN REIMB EXP AT DEPT MEETING 12/09/20	45.03	45.03
12/12/2014	83711	00937 W.W. GRAINGER, INC.	SUMP PUMPS FOR VAULTS 24V DC ADAPTER FOR PLC PROGRAMMING	364.45 25.60	390.05
12/12/2014	83712	00021 AAF INTERNATIONAL	AIR FILTERS - VARIETY OF SIZES AND QUA AIR FILTERS - VARIETY OF SIZES AND QUA	1,677.16 1,146.56	2,823.72
12/12/2014	83713	05400 ALANIZ CONSTRUCTION INC	14-A018/15-W005 PP#1 OCT-NOV 2014	40,702.75	40,702.75
12/12/2014	83714	00026 ALCO IRON & METAL	STEEL BARS & STEEL TUBE	486.84	486.84
12/12/2014	83715	02158 AMADOR VALLEY INDUSTRIE	DO GARBAGE- DO 107786 NOVEMBER 2014	307.67	307.67
12/12/2014	83716	06552 BILLING SOLUTIONS INC. AM	AQUAHAWK MONTHLY	1,250.00	1,250.00
12/12/2014	83717	01954 ANDERSON'S UNIFORMS	D. LEONARDO UNIFORM ITEMS J. HENDRYX UNIFORM PARTS	420.41 340.30	760.71
12/12/2014	83718	06349 ARCSINE ENGINEERING	09-6101 TO NO. 1 9/1/14-10/31/14	147,363.47	147,363.47
12/12/2014	83719	02217 BSK ASSOCIATES INC.	SAMPLE TESTING	730.00	730.00
12/12/2014	83720	00107 CALCO FENCE, INC.	(2) WHEELS FOR DO GATE REPAIR	381.50	381.50

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
12/12/2014	83721	03079 CALCON SYSTEMS INC	PROVIDE INST, CTRL, AND PLC/SCADA SRVCS	894.00	894.00
12/12/2014	83722	01085 CALPERS LONG-TERM CARE	LONG-TERM CARE: PAYMENT	98.26	98.26
12/12/2014	83723	05821 CASTRO VALLEY SANITARY	SPECIAL DISCHARGE PERMIT NO. 10767 RENEW	378.00	378.00
12/12/2014	83724	00148 CHEVRON & TEXACO CARD	DO GASOLINE PURCHASE 10/23/14 - 11/23/14	60.51	60.51
12/12/2014	83725	06107 COGENT COMMUNICATIONS	DUBLINSA00001 INTERENT SERVICE 12/1-12/3	2,300.00	2,300.00
12/12/2014	83726	01156 CWEA	MEMBERSHIP RENEWAL: DAISY THACH DALLA-BE	156.00	156.00
12/12/2014	83727	00271 EARL ISING INC.	DI EXCHANGE	381.25	381.25
12/12/2014	83728	00280 ECOWATER SYSTEMS	LAB WATER SOFTENER EXCHANGE TANKS DEC '1 RO TANKS (QTY 2) EXCHANGED ON A QTRYLY B	205.20 17.00	222.20
12/12/2014	83729	00297 ENVIRONMENTAL EXPRESS	CHEMICALS AND SUPPLIES	354.80	354.80
12/12/2014	83730	00307 FAIRWAY EQUIPMENT & SUP	MATLS FOR BLDG A CHILLER PIPING WELDABLE FLANGE	2,048.92 91.53	2,140.45
12/12/2014	83731	02656 FASTENAL COMPANY	MATLS FOR SECONDARY #4 DEBUR SET FOR SHOP	94.07 61.78	155.85
12/12/2014	83732	00314 FEDEX	WWTP: OVERNIGHT DELIVERY CHARGES DEC '14 WWTP: OVERNIGHT DELIVERY CHARGES NOV '14	39.84 13.24	53.08
12/12/2014	83733	03900 GARTON TRACTOR INC	Tractor NH T7.220 - Pick up on 10/29/14	293.25	293.25
12/12/2014	83734	00352 GOLDEN STATE FLOW MEAS	250 SEN-9101 5/8 METERS & 250 SEN-9145 1 END POINTS FOR NEW METERS 162 UNITS	39,054.70 22,602.24	61,656.94
12/12/2014	83735	03149 HDS WHITE CAP CONST SUI	6 8" COUPLINGS 2 - 3/4 FIB BALL VALVE W/LOCK WING	2,404.17 117.72	2,521.89
12/12/2014	83736	00388 HEATH'S WELDING SUPPLY	LPG FOR FORKLIFT	98.10	98.10
12/12/2014	83737	00417 IDEXX DISTRIBUTION, INC	ENTEROLERT COLILERT	2,159.80	2,159.80

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
12/12/2014	83738	00578 INNOVYZE, INC.	H2OMAP SOFTWARE 2015 LICENCES RENEWAL	2,300.00	2,300.00
12/12/2014	83739	06074 INSIGHT PUBLIC SECTOR	INFORMACAST - LICENSE - 150 IP PHONES -	5,577.72	5,577.72
12/12/2014	83740	00468 KAMAN INDUSTRIAL TECHN	PISTON PUMP FOR WWTP EMG GATES (QTY 1)	2,105.08	2,105.08
12/12/2014	83741	01369 MARTIN & CHAPMAN CO.	MARTIN & CHAPMAN CO. - 2015 WALL CALEND	16.54	16.54
12/12/2014	83742	00536 MC MASTER-CARR SUPPLY	CO-GEN: HOSES & SWIVEL CASTER	122.60	122.60
12/12/2014	83743	05897 MERIT RESOURCE GROUP	A. MCCAFFERY: W/E 11/16/14	1,292.00	1,292.00
12/12/2014	83744	04231 MSC INDUSTRIAL SUPPLY C	BRAIDED SS HOSES FOR BLDG A CHILLER PIPI LAWWMA: MATLS FOR PUMP STN EQPT REPLACEM	542.93 241.65	784.58
12/12/2014	83745	00591 NEOPOST USA INC.	NEOPOST - ANNUAL POSTAGE ACH FEE ACH50	50.00	50.00
12/12/2014	83746	02109 ONE HOUR DELIVERY SERV	ONE HOUR DELIVERY - BOD MAIL DELIVERY 11 15-R009 - COURIER ENV DEC TO ALA CTY REC	120.00 115.54	235.54
12/12/2014	83747	00620 P G & E	PUMP STATION R300B ELEC - NOVEMBER 2014 PUMP STATION 4A ELEC - NOVEMBER 2014 RESERVOIR R100 ELEC - NOVEMBER 2014 ALAMO TRUNK SEWER ELEC - NOVEMBER 2014 JOHNSON DRIVE STREETScape ELEC - NOVEMBE	436.25 393.34 19.86 15.90 13.10	878.45
12/12/2014	83748	02095 PG&E	09-6101 NW OF 11099 BRITTANY LN, DUBLIN	18,590.38	18,590.38
12/12/2014	83749	04211 PLATT ELECTRIC SUPPLY	REPLACEMENT UPS UNITS (QTY 6) - 3 DERWA REPLT LAMPS FOR DO	4,054.80 291.75	4,346.55
12/12/2014	83750	04951 PLEASANTON TRUCKING	Dredge: Relocate from FSL #3 to FSL #6 TRUCKING MATERIAL FROM VULCAN TO FOD	1,830.00 1,029.68	2,859.68
12/12/2014	83751	00696 RED WING SHOE STORE	BAKER: FY15 EMPLOYEE SAFETY SHOES JOHN CHALK SAFETY SHOES	180.66 137.33	317.99
12/12/2014	83752	00699 REDWOOD COAST PETROLI	GASOLINE DELIVERY TO THE WWTP ON 11/17/1	1,038.05	

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
			GASOLINE DELIVERY TO THE WWTP ON 10/20/1	804.66	1,842.71
12/12/2014	83753	02939 ROYAL WHOLESALE ELECTF	PLC BATTERIES	1,855.45	1,855.45
12/12/2014	83754	06348 SELECT CERT IRRIGATION A	OLSON IRRIGATION ASSOCIATION CERTIFICATE	100.00	100.00
12/12/2014	83755	06710 SHILOH WEST EQUESTRIAN	UB Refund Cst #00062150	765.13	765.13
12/12/2014	83756	02470 SHRED-IT	SHREDDING SERVICES NOV. 2014	99.45	99.45
12/12/2014	83757	00596 SPRINT/NEXTEL	CELL PHONES OCT. 15 - NOV. 14, 2014	1,814.09	1,814.09
12/12/2014	83758	04464 UNISON SOLUTIONS	SAG MEDIA CHANGE OUT	6,120.13	6,120.13
12/12/2014	83759	00556 UNITED WAY OF THE BAY AF	UNITED WAY: PAYMENT	233.93	233.93
12/12/2014	83760	00920 VASCO ROAD LANDFILL	UNLOADING OF WWTP SOLIDS/GRIT ON 11/20 &	537.61	537.61
12/12/2014	83761	04112 CONSULTING VINNEDGE EN	15-R009 TO NO. 8 PROF SERVICES FR 10/1 - PROVIDE CEQA COMPLIANCE FOR RW PIPELINE	3,430.00 970.00	4,400.00
12/12/2014	83762	00933 VWR INTERNATIONAL, INC.	GLOVE M,XS LAURYL TRYPTOSE BROTH SULFURIC ACID 0.1N	373.31 13.15	386.46
12/12/2014	83763	00945 WATER ENVIRONMENT RESI	WERF RESEARCH - 2014-2015 SUBSCRIPTION	4,458.00	4,458.00
12/12/2014	83764	02884 WEST VALLEY CONSTRUCTI	7265 VILLAGE PKWY ON 10-14-14 4TH & FERNANDEZ EMERGENCY LEAK REPAIR 10/ WORK AT 8126 HEWITT PL., 10-1-14 13TH & BRYANT ON 10/15/14 PLACE CLAMP ON 6942 DARIAN CT., 10-16-14 PLACE CLAMP ON 8077 PEPPERTREE DR., WORK 10-3-14	6,179.65 5,153.72 3,962.81 3,660.80 3,660.80 2,245.85	24,863.63
12/12/2014	83765	00966 WHITLEY BURCHETT & ASSC	12-W021 T.O.#2 - OCT	1,490.00	1,490.00
12/12/2014	83766	05814 YORKE ENGINEERING LLC	OCT 2014: PROFESSIONAL SERVICES AIR PERM	845.50	845.50
12/12/2014	83767	00987 ZONE 7 WATER AGENCY	NOVEMBER 2014 CONNECTION FEES	1,110,745.50	1,110,745.50
12/12/2014	83768	03536 U S BANK/ CORP PMT SYSTE	SCORM AUTHORIZING SOFTWARE	2,796.00	

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
			DROUGHT: DATA LOGGERS FOR INTERTIE PRESS	1,104.00	
			CASA-REGISTRATION-2014 WINTER CONFERENCE	1,000.00	
			C. HOFFMANN - 2014 CALPELRA CONFERENCE L	710.62	
			ACWA FALL CONFERENCE - REGISTRATION - MI	695.00	
			POSITION TRANSMITTER FOR PLEASANTON GATE	555.00	
			OFFICE SUPPLIES:CLIPBOARDS, PLANNERS, CA	519.70	
			STEPHENSON - CASA 2015 WINTER CONFERENCE	500.00	
			GALLARDO - 2014 CALPELRA CONFERENCE LODG	489.44	
			OPERATING SUPPLIES	405.80	
			ANNUAL MAINT CONTRACT FOR ALARM DIALER S	395.00	
			64 BAGS 50# CONCRETE	361.63	
			RECYCLED WATER ATTENDANTS - POLO SHIRTS	348.35	
			STEPHENSON - ACWA BOARD MEETING LODGING	320.61	
			DERWA: MEMORY MODULES FOR MF SLC 500'S	315.13	
			R. ROBLES & D. LEONARDO CWEA RENEWAL FOR	312.00	
			DIESEL FOR TRUCK #35	300.00	
			SUPPLIES FOR NEW CAMEL COMBO TRUCK	290.30	
			MATERIALS FOR DUCT WORK ON BLDG A ROOF	289.77	
			COPY PAPER, BUFF PAPER, BATTERIES, ETC	286.98	
			HEADSETS	283.90	
			NEOPOST - POSTAGE MACHINE - INK CARTRIDG	271.40	
			GIFT CARDS - EMPLOYEE RECOGNITION AWARDS	250.00	
			OFFICE SUPPLIES: CALENDARS, PENS, PLANNE	249.54	
			ADOBE CREATIVE CLOUD SINGLE-APP MEMBERSH	239.88	
			OPERATING SUPPLIES FOR WWTP	230.38	
			(24) ISI POLY SUNNY STREAKLESS 240	220.04	
			MARKING FLAGS FOR WATER & RECYCLED WATER	219.57	
			TEAMBUILDING BREAKFAST FOR MEC DIVISION	203.91	
			OFFICE SUPPLIES: PACKING TAPE, PENS, COP	201.47	

Check History Description Listing

Dublin San Ramon Services District

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
			STEPHENSON - 2015 CASA WINTER CONFERENCE	199.36	
			HILTON-CASA WINTER 2014 CONF.-DEPOSIT- M	199.36	
			HILTON-CASA WINTER 2014 CONF.-DEPOSIT- V	199.36	
			HILTON-CASA WINTER 2014 CONF.-DEPOSIT- V	199.36	
			ART/PHOTOS FOR CAFR & CITY OF DUBLIN WAT	199.00	
			STEPHENSON - CASA 2015 WINTER CONFERENCE	188.20	
			TRI-VALLEY CONCRETE FOR DERWA/IRONHORSE	180.94	
			DERWA: MEMORY MODULES FOR MF SLC 500'S	179.97	
			FOD SUPPLIES	177.76	
			MISC SUPPLIES FOR FOD	170.21	
			FAUCET FOR ANALYZER ROOM SINK	161.32	
			BSMITH: MEMBERSHIP RENEWAL	156.00	
			NEW LOGO TRADEMARK FILING FEES	151.00	
			GODADDY SSL CERT AIRWATCH DO-MDM-01.DSRs	149.99	
			GROUP LUNCH MEETING RE: RES 30A WIRE PUL	137.50	
			EXECUTIVE ROUNDTABLE@DUBLIN CTY MGR OFFI	131.25	
			OFFICE SUPPLIES - TONER	129.43	
			OFFICE SUPPLIES: CALENDARS	128.04	
			MATERIAL FOR DERWA PROJECT	126.44	
			MATERIAL FOR DERWA PROJECT/IRONHORSE TRA	126.44	
			TOOLS FOR BILL'S TRUCK	125.96	
			OFFICE SUPPLIES: FOLDERS, PENS, LABEL TA	124.78	
			SANI-WIPES FOR FIELD STAFF (FOD)	119.86	
			OFFICE SUPPLIES - TONER	118.89	
			LEVEL SWITCHGAGE FOR 750KW DIESEL GENERA	117.26	
			RED FOLDERS	113.32	
			EM LUNCH MEETING	105.51	
			COPY PAPER X2	100.26	
			2015 CALENDARS FOR CS	90.12	

Check History Description Listing

Dublin San Ramon Services District

From: 11/24/2014 To: 1/11/2015

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
			TSTODDARD: E/I-3 CERTIFICATE RENEWAL	89.00	
			OPTO 22 SERIAL BOARD FOR WWTP SCADA	84.98	
			R. LEE CWEA RENEWAL 2014	84.00	
			40 WATEREUSE 12/12/14 MEETING SETUP FEE	84.00	
			CORD & PARTS FOR MAOUNTING UPS @ FUEL SK	83.84	
			TOOLS	80.59	
			OFFICE SUPPLIES - TONER	79.98	
			OFFICE SUPPLIES: PLANNERS, CORDLESS MOUS	78.02	
			MISC SUPPLIES	77.32	
			ONLINE JOB POSTING (FLEET MECHANIC)	75.00	
			ONLINE JOB POSTING (FLEET MECHANIC)	75.00	
			MEMORY MODULES FOR BLOWER SLC 500 PLC'S	68.85	
			OFFICE DEPOT ORDER	68.63	
			HOLESAW FOR MOUNTING POSITION TRANSMITTE	65.54	
			SUPPLIES FOR FOD	58.73	
			FOD SUPPLIES	53.90	
			PRINTER PAPER FOR NEW FUEL MONITORING ST	52.68	
			GAS: ENGINEERING EXPLORER - CUWCC STRATE	50.50	
			FOD MISC SUPPLIES	50.25	
			LUNCH: MEETING WITH EBMUD	50.00	
			MISC AUTO PARTS	40.99	
			GENERAL SUPPLIES	40.81	
			(9.525G) DIESEL FOR WATER TRUCK	40.00	
			(10.002G) DIESEL FOR CRANE TRUCK	40.00	
			C. HOFFMANN- 2014 CALPELRA CONFERENCE ME	35.12	
			FLASHLIGHT BATTERIES	33.16	
			TOOLS: REPLT SCREWDRIVERS	33.06	
			TOOLS	32.67	
			MEETING WITH DANIEL SMITH 10/29/14	32.27	

Check History Description Listing

Dublin San Ramon Services District

Bank code: apbank

<u>Date</u>	<u>Check #</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount Paid</u>	<u>Check Total</u>
			GIFT CARDS - EMPLOYEE RECOGNITION AWARDS	30.00	
			MT. DIABLO ARMA CHAPTER MEETING & TRAINI	30.00	
			GFOA - GAAFR SUPPLEMENT EBOOK	30.00	
			MISC SUPPLIES FOR FOD	27.45	
			PRO SUBSCRIPTION (NOVEMBER 2014)	26.00	
			DROUGHT GARDEN SIGNAGE (STRAWBERRY TREE)	25.07	
			COLOR SELECTOR	24.95	
			UNIVERSAL MINI PORTABLE WIRELESS SPEAKER	24.91	
			HINGES FOR GM'S CONF ROOM CABINET DOORS	22.19	
			TWO ENGRAVED LABEL PLATES	21.80	
			QTY (1) SET OF LOGITECH DESK SPEAKERS FO	21.79	
			SUPPLY FOR LAB ROOF	21.47	
			EFILE STMT OF INFO C1516247	20.00	
			DONUTS FOR JOINT MAINT MEETING - 11/20/1	20.00	
			GALLARDO - 2014 CALPELRA CONFERENCE INTE	19.90	
			EIN NUMBERS FOR D7 TRACTOR	18.53	
			(5.002G) UNL GAS FOR TRUCK 36	17.70	
			20" EXTENSION BAR	17.43	
			STEPHENSON - ACWA BOARD MEETING PARKING	17.00	
			SUPPLY FOR LAB ROOM DUCT WORK	16.33	
			8 PC SCREWDRIVER SET	16.26	
			SENIOR MANAGER RECRUITMENT MTG BUS EXPEN	15.76	
			TRAY FOR HOT WATER HEATER @ DO UTILITY B	15.24	
			PARKING: CUWCC STRATEGIC PLANNING MTG 11	15.00	
			C. HOFFMANN- 2014 CALPELRA CONFERENCE -	14.00	
			Parking: CASA Briefing on CUWCC BMP 1.4	12.00	
			HAND SANITIZING WIPES FOR RES. R/W FILL	11.31	
			C. HOFFMANN - 2014 CALPELRA CONFERENCE I	9.95	
			C. HOFFMANN - 2014 CALPELRA CONFERENCE I	9.95	

Check History Description Listing

Dublin San Ramon Services District

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
			GE MEETING 10/29/14 - WEB EXPERT RECOGNI	9.51	
			GE MEETING 10/29/14	9.49	
			FILE FOLDERS	8.71	
			BART: Meeting with EBMUD to discuss a	8.20	
			FAX SERVICE - NOVEMBER 2014	7.95	
			FOD SUPPLIES	5.44	
			SURFACE GARD FOR GM'S CONF ROOM CABINET	3.80	
			CREDIT FOR RETURNED ITEM FOR FOD	-14.22	21,022.07
12/15/2014	7966	05511 CALIFORNIA STATE	CHILD SUPPORT GARNISHMENT: PAYMENT	276.92	276.92
12/15/2014	5962628	00591 NEOPOST USA INC.	POSTAGE ADVANCE 12/15/2014	1,000.00	1,000.00
12/15/2014	12152014	03718 HR SIMPLIFIED	2014 POS/TRN/FSA/DCA	2,569.33	2,569.33
12/15/2014	607121514	01098 NATIONWIDE RETIREMENT	NATIONAL DEFERRED COMPENSATION: PAYMENT	45,119.72	45,119.72
12/15/2014	1000499287	00494 PERS	RETIREMENT: PAYMENT	45,925.55	45,925.55
12/16/2014	55161935	00558 IRS - PAYROLL TAXES	FEDERAL WITHHOLDING TAXES: PAYMENT	105,696.98	105,696.98
12/16/2014	674459056	00559 EDD - PAYROLL	CALIFORNIA STATE TAXES: PAYMENT	22,979.27	22,979.27
12/18/2014	83769	00710 AAI TERMITE & PEST CONT	PEST CONTROL AT DO 12-12-14	145.00	
			LAVWMA: TERMITE & PEST CONTROL DEC '14	72.00	217.00
12/18/2014	83770	03460 ACCO ENGINEERED SYSTEM	NOV 2014: HVAC QUARTERLY MAINTENANCE - W	580.00	580.00
12/18/2014	83771	00031 ALLIED PACKING & SUPPLY I	WWTP: PLUG VALVES (QTY 10 - VARIETY)	3,662.14	
			WWTP: INDUSTRIAL HOSES (QTY 4)	1,929.04	5,591.18
12/18/2014	83772	04074 MAURICE ATENDIDO	ATENDIDO COMPUTER LOAN	1,083.55	1,083.55
12/18/2014	83773	01013 BARRETT BUSINESS SERVIC	M. ROBERSON: W/E 11/23/14	1,024.00	
			C. SCHMIDT: W/E 12/07/14	1,024.00	
			M. ROBERSON: W/E 12/07/14	1,024.00	
			C. OLMSTEAD: W/E 11/23/14	1,013.76	

Check History Description Listing

Dublin San Ramon Services District

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
			C. OLMSTEAD: W/E 12/07/14	996.48	
			C. SCHMIDT: W/E 11/23/14	819.20	
			C. SCHMIDT: W/E 11/30/14	614.40	
			M. ROBERSON: W/E 11/30/14	614.40	
			C. OLMSTEAD: W/E 11/30/14	506.88	
			N. POON: W/E 11/23/14	460.80	
			N. POON: W/E 11/30/14	286.72	
			M. ZAVALA: W/E 11/23/14	168.96	
			C. DARCY: W/E 11/23/14	161.28	
			S. TRAN: W/E 11/23/14	153.60	
			C. DARCY: W/E 11/30/14	88.32	
			C. DARCY: W/E 12/12/14	88.32	
			S. SWANSON: W/E 11/23/14	84.48	
			M. ZAVALA: W/E 11/30/14	84.48	
			S. SWANSON: W/E 11/30/14	84.48	
			S. TRAN: W/E 11/30/14	69.12	9,367.68
12/18/2014	83774	05359 BURKE, WILLIAMS & SOREN	ALTRAN - ADD'L WORK PIRELLI CABLES	1,500.00	1,500.00
12/18/2014	83775	06114 EID, INC.	15-A006 TRUSTWORTHY ECMS	11,880.00	11,880.00
12/18/2014	83776	04691 INC. EQUIFAX INFORMATION	EQUIFAX	403.78	403.78
12/18/2014	83777	00319 FISHER SCIENTIFIC	0.45UM FILTER 250ML	94.89	94.89
12/18/2014	83778	03146 MICHELLE GALLARDO	GALLARDO COMPUTER LOAN	490.49	490.49
12/18/2014	83779	04424 GRAYBAR ELECTRIC COMPA	ELE SUPPLIES	310.25	310.25
12/18/2014	83780	00386 HDR ENGINEERING INC.	15-R009 TO NO. 6 11/5/14-11/29/14	16,466.78	16,466.78
12/18/2014	83781	01242 INFO SEND, INC	UB BILLING PRINTING/MAILING SVCS NOV. 14	3,381.71	3,381.71
12/18/2014	83782	02314 DONALD KURTZ	KURTZ REIMB EXP FOR OFFICE 2013 TRAINING	17.85	17.85
12/18/2014	83783	04529 LAI & ASSOCIATES, INC.	13-P007 GEOTECHNICAL SERVICES 11/1/14-11	6,430.00	

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
			7014 WINEBERRY WAY FIELD DENSITY TESTING	1,522.56	
			FIELD DENSITY TESTING 10/18/14 @ 7265 VI	1,126.23	
			FIELD DENSITY TESTING 11/15/14	632.55	9,711.34
12/18/2014	83784	00503 LEADERSHIP SERVICES LTD	LEADERSHIP COACHING SESSION W/ MARK GROS	662.19	662.19
12/18/2014	83785	01416 MANCO	LCM4 CARDS FOR SCADAARCNET TO ETHERNET	1,880.76	1,880.76
12/18/2014	83786	04594 MCCAMPBELL ANALYTICAL I	200.8 MERCURY	255.00	255.00
12/18/2014	83787	01171 MCGUIRE & HESTER	WATER SERVICE 7676 SERENA CT. 10/30-11/0	20,567.36	
			CAMP PARKS NEAR 4TH & HUTCHINS PERFORMED	9,538.28	
			WATER LINE LEAK @ MULBERRY 10-21-14	9,501.83	
			WATER LEAK @ 8139 MULBERRY PL PERFORMED	8,789.15	48,396.62
12/18/2014	83788	04553 PACHECO BROTHERS GARC	MONTHLY LANDSCAPE MAINTENANCE DEC '14	3,360.00	
			LANDSCAPE MTCE AT PS R200A; RES 200A; PS	75.00	3,435.00
12/18/2014	83789	00762 TESTAMERICA LABORATORI	SAMPLE TESTING	220.00	
			SAMPLE TESTING	45.00	
			SAMPLE TESTING	45.00	
			SAMPLE TESTING	35.00	
			SAMPLE TESTING	25.00	370.00
12/18/2014	83790	00843 THE COVELLO GROUP INC	STANDARD SPECS TO CSI FORMAT 11/1 - 11/3	360.00	360.00
12/18/2014	83791	05026 UNIVAR USA INC.	SODIUM HYPOCHLORITE FOR THE WWTP ON 12/0	2,274.01	
			SODIUM HYPOCHLORITE FOR THE WWTP ON 11/2	2,230.84	4,504.85
12/18/2014	83792	04694 VULCAN MATERIALS CO	24.33 TONS OF 3/4IN CL2 BASE FOR REPAIR	268.47	268.47
12/18/2014	83793	00937 W.W. GRAINGER, INC.	DOUBLE COATED TAPE FOR LABELER	80.25	
			HEAD LAMP (PPE - B. BROUGH)	38.09	118.34
12/18/2014	83794	06643 WEIR TECHNICAL SERVICES	MANAGEMENT SVCS/EXPENSES - NOVEMBER 2014	4,385.08	4,385.08
12/18/2014	83795	06831 ADVANCED INDUSTRIAL SVC	15-P002 PP#1	149,055.00	149,055.00

Check History Description Listing

Dublin San Ramon Services District

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
12/18/2014	83796	03473 ALAMEDA COUNTY CHAPTE	ALAMEDA CSDA - 2015 MEMBERSHIP DUES	50.00	50.00
12/18/2014	83797	05872 ALL INDUSTRIAL ELECTRIC	HEATERS FOR EXHAUST FAN STARTER @ PS 20B	162.75	162.75
12/18/2014	83798	06591 ALLIANCE FOR WATER EFFI	ANNUAL MEMBERSHIP (NEW)	500.00	500.00
12/18/2014	83799	02158 AMADOR VALLEY INDUSTRIE	NOVEMBER BILLING FOR 3 YD BIN & MIXED RC	308.90	308.90
12/18/2014	83800	00058 ARROWHEAD MOUNTAIN SF	OPS DEPT BOTTLED WATER DEC '14	281.19	
			LAB BOTTLED WATER	46.07	327.26
12/18/2014	83801	00080 BAY AREA COATING INC.	14-S013 INSPECTION CLARIFIER #4 RECOATI	7,212.50	7,212.50
12/18/2014	83802	02217 BSK ASSOCIATES INC.	SAMPLE TESTING	125.00	125.00
12/18/2014	83803	01372 CALIFORNIA CHAMBER OF C	2015 CA EMPLOYER POSTERS	122.11	122.11
12/18/2014	83804	06195 CALIFORNIA PRODUCT STEI	2014-2015 CPSC ASSOCIATE FEES	1,000.00	1,000.00
12/18/2014	83805	00105 CAL-STEAM	#15 ZESTON 45 FOR CHILLER LOOP PIPING	69.13	69.13
12/18/2014	83806	00118 CALTEST ANALYTICAL LAB	SAMPLE TESTING	180.50	180.50
12/18/2014	83807	06826 CHANG RUTHENBERG & LOI	LEGAL CONSULTING SERVICES	3,942.00	3,942.00
12/18/2014	83808	00157 CITY OF PLEASANTON	ELECTRICAL EQUIPMENT LABELS	282.94	
			(2) 24" NO STRUCK SIGNS	172.93	
			DIRECTORY SIGNS	166.97	622.84
12/18/2014	83809	00157 CITY OF PLEASANTON	ROOM CAPACITY SIGNS FOR WWTP	107.99	107.99
12/18/2014	83810	05196 COMCAST	BUSINESS TV BASIC 12/07/14 - 01/06/15	13.98	13.98
12/18/2014	83811	03995 CORELOGIC SOLUTIONS, LL	METROSCAN NOVEMBER	324.58	324.58
12/18/2014	83812	00194 COSTCO	2015 WHOLESALE MEMBERSHIP RENEWAL	165.00	165.00
12/18/2014	83813	00014 COUNTY OF ALAMEDA	NOVEMBER 2014 FUEL CHARGES	3,019.30	3,019.30
12/18/2014	83814	00202 CREATIVE SUPPORTS INC	CREATIVE SUPPORTS - PARTS FOR ERGONOMIC	175.06	175.06
12/18/2014	83815	06489 DIGITAL ENGINEERING SYST	KIP ANNUAL MAINTENANCE RENEWAL 10/1/14-9	1,870.00	1,870.00

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
12/18/2014	83816	05659 ECOLOGICAL CONCERNS IN	LAVWMA: WESTERN TERMINUS MITIGATION MAIN	7,360.00	7,360.00
12/18/2014	83817	05909 ENGINEERING SUPPLY COM	GPS EQUIPMENT - MAGNET FIELD, GIS	542.50	542.50
12/18/2014	83818	00300 ENVIRONMENTAL SCIENCE /	RESTORATION MONITORING - AUG 30 THRU NOV	2,490.26	2,490.26
12/18/2014	83819	00307 FAIRWAY EQUIPMENT & SUF	GALVANIZED PARTS: 3W PIPING FOR EALS	1,564.71	1,564.71
12/18/2014	83820	00352 GOLDEN STATE FLOW MEAS	450 SEN-9101	35,149.23	
			66 SEN-2100 METERS, 1 SEN-9285	9,342.13	
			2 C FIX/RETURN COMMAND LINK - NO	505.56	44,996.92
12/18/2014	83821	03149 HDS WHITE CAP CONST SUF	MISC SUPPLIES	5,886.00	5,886.00
12/18/2014	83822	03976 JMB CONSTRUCTION, INC	13-P007 PP#3 11/1/14-11/30/14	90,627.62	90,627.62
12/18/2014	83823	06166 KBA	COPIERS UCC & LEASE 12/01-12/31/14	805.52	805.52
12/18/2014	83824	06166 KBA	COPIER FOD/ENGR/MAINT 11/1/14 - 11/30/14	313.43	313.43
12/18/2014	83825	00536 MC MASTER-CARR SUPPLY I	CO-GEN #1 GAS VALVE/AIRSTART PARTS	91.69	91.69
12/18/2014	83826	05897 MERIT RESOURCE GROUP	A. MCCAFFERY: W/E 11/30/14	1,227.40	
			A. MCCAFFERY: W/E 12/7/14	1,227.40	2,454.80
12/18/2014	83827	00545 BERT MICHALCZYK	MICHALCZYK REIMB TRAVEL EXP THRU 12/31/1	824.62	824.62
12/18/2014	83828	06864 MRC GLOBAL	LAVWMA: REPLACEMENT ACTUATOR AT EXIT GAT	5,771.55	5,771.55
12/18/2014	83829	04231 MSC INDUSTRIAL SUPPLY CO	CO-GEN: REPLT TOOLS	809.22	
			(2) CORDLESS IMPACT GUN FOR SHOP USE	510.40	
			SPARE CONTROL SWITCH BLOCK	49.87	
			CO-GEN: STUDS/COUPLINGS	21.84	1,391.33
12/18/2014	83830	04796 NAPA AUTO PARTS	STOCK ORDER: PUMP OIL; BRAKLEEN	194.39	
			RESCUE TAPE FOR FLEET STOCK	65.35	
			BOTTLE JACK FOR SHOP	59.94	
			WIPER BLADES FOR #95.	7.84	327.52

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
12/18/2014	83831	02109 ONE HOUR DELIVERY SERVI	ONE HOUR DELIVERY - BOD MAIL DELIVERY 11	120.00	120.00
12/18/2014	83832	00620 P G & E	WWTP ELECTRICITY - NOVEMBER 2014	15,238.60	
			MISC PUMP STNS; DUBLIN LIFT STN - NOVEMB	8,216.96	
			PUMP STATION 20B ELEC - NOVEMBER 2014	7,444.82	
			DISTRICT OFFICE ELECTRICITY - NOVEMBER 2	3,600.81	
			PUMP STATION 200A ELEC - NOVEMBER 2014	3,559.23	
			FSL AERATORS; LAB HVAC; FLEET - NOVEMBER	1,483.56	
			PUMP STATION R20 ELEC - DECEMBER 2014	1,040.69	
			DISTRICT OFFICE GAS SERVICE - NOVEMBER 2	733.89	
			PUMP STATION R300A ELEC - NOVEMBER 2014	549.45	
			PUMP STATION 300A ELEC - NOVEMBER 2014	520.33	
			PUMP STATION R200B ELEC - NOVEMBER 2014	343.94	
			LAVWMA PIPELINE & LIVERMORE LINE DEC '14	314.52	
			PUMP STATION 10A ELEC - NOVEMBER 2014	191.87	
			PUMP STATION 2B ELEC - NOVEMBER 2014	155.64	
			DO UTILITY BUILDING ELEC - NOVEMBER 2014	143.26	
			RESERVOIR 10B ELECTRICITY - DECEMBER 201	45.16	
			DO UTILITY BUILDING GAS SVC - NOVEMBER 2	13.35	
			ALTITUDE VALVE (RES 10B) ELEC - DECEMBER	9.55	43,605.63
12/18/2014	83833	04211 PLATT ELECTRIC SUPPLY	REPLT SOFT START FOR PS 30A PUMP #3	1,546.11	1,546.11
12/18/2014	83834	00663 PLEASANTON GARBAGE SV	TRANSPORT OF SOLIDS/GRIT SCREENINGS NOV	3,275.67	3,275.67
12/18/2014	83835	04251 R.L. RIGHETTI ENTERPRISE	PARTS & LABOR FOR WWTP EMERGENCY GENSET	1,432.20	1,432.20
12/18/2014	83836	03442 RABBIT OFFICE AUTOMATIO	COPIER LEASE LAB/CUST SVC - DEC. 2014	440.36	440.36
12/18/2014	83837	06886 RALPH ANDERSEN & ASSOC	RECRUITMENT SERVICES - ADMINISTRATIVE SE	6,062.50	
			RECRUITMENT SERVICES - ENGINEERING SERVI	5,750.00	11,812.50
12/18/2014	83838	00699 REDWOOD COAST PETROLI	COGEN OIL - MOBILE PEGASUS 805	6,009.37	

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
			GASOLINE DELIVERY TO THE WWTP ON 12/9/14	1,418.53	
			GASOLINE DELIVERY TO THE WWTP ON 11/25/1	1,241.30	
			OIL FOR LAVWMA PUMP STATION	774.51	9,443.71
12/18/2014	83839	02466 RICOH AMERICAS CORP	DO MAIL ROOM COPIER USAGE SEPT. - NOV. 2	661.44	661.44
12/18/2014	83840	06345 RON DUPRATT FORD	2015 FORD ESCAPE	21,253.27	
			2015 FORD FUSION	18,676.51	39,929.78
12/18/2014	83841	06866 ROUNDSTONE SOLUTIONS	ASSUREON NEXSAN SECURED STORAGE 8TB	32,424.00	32,424.00
12/18/2014	83842	05449 SAMBA HOLDINGS, INC.	DMV REPORTING FOR 11-14	171.72	171.72
12/18/2014	83843	02698 SHAMROCK OFFICE SOLUTI	OVERAGE USAGE COLOR COPIES 11/06 - 12/05	372.03	372.03
12/18/2014	83844	01096 SHAPE INC	REPLT CTRL PARTS FOR WWTP DIVERSION STRU	1,760.77	1,760.77
12/18/2014	83845	06915 SHARPS SOLUTIONS, LLC	PHARMACEUTICAL WASTE REMOVAL	269.95	269.95
12/18/2014	83846	03618 SKILLSOFT	SKILLSOFT TRAINING	150.00	150.00
12/18/2014	83847	02444 STAPLES ADVANTAGE	COPY PAPER, TONER, BOND PAPER, ETC	708.41	708.41
12/18/2014	83848	06916 THE GROOVE DOCTORS	THE GROOVE DOCTORS-1ST DEPOSIT - 2014 EM	1,650.00	1,650.00
12/18/2014	83849	02845 TYLER TECHNOLOGIES	EDEN SUPPORT - 2015 (MISC MODULES)	54,114.95	54,114.95
12/18/2014	83850	01806 U.S. BANK	COPIER LEASE LAB/CUST SVC/ EXEC. - DEC.	546.10	
			COPIER LEASE LAB/CUST SVC/ EXEC. - DEC.	455.08	1,001.18
12/18/2014	83851	06702 UNIFIRST INC.	NOV 2014: WEEKLY DELIVERY OF FLAME RESIS	353.15	353.15
12/18/2014	83852	00907 UNIVERSITY OF SOUTHERN	WATER PURVEYOR MEMBERSHIP 2015	598.85	598.85
12/18/2014	83853	06004 VANGUARD CLEANING SYST	DEC 2014: CUSTODIAL SERVICES	1,675.00	1,675.00
12/18/2014	83854	00924 VERIZON WIRELESS	ON-CALL OP'S CELL PH SVC 11/04 -12/03/14	985.61	985.61
12/18/2014	83855	04112 CONSULTING VINNEDGE EN	15-R009 TO 8 NEPA/CEQA	2,621.00	
			CEQA COMPLIANCE FOR RW PIPELINE SANTA RI	970.00	3,591.00

Check History Description Listing

Dublin San Ramon Services District

From: 11/24/2014 To: 1/11/2015

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
12/18/2014	83856	00933 VWR INTERNATIONAL, INC.	NITRIC ACID HI PURITY PH KIT YSI SULFURIC ACID	578.81 276.35 66.50	921.66
12/18/2014	83857	02918 WALNUT CREEK FORD	TUNE-UP PARTS FOR #87 #68 02 SENSORS	554.83 84.52	639.35
12/18/2014	83858	00943 WATER EDUCATION FOUND	WATER EDUCATION FOUNDATION - 2015 MEMBER	1,550.00	1,550.00
12/18/2014	83859	00946 WATEREUSE ASSOCIATION	WATEREUSE - RESEARCH - SUBSCRIBER FEES C WATEREUSE - 2015 ASSOC DUES	6,000.00 4,571.84	10,571.84
12/18/2014	83860	02884 WEST VALLEY CONSTRUCTI	REPAIR SERVICE LEAK, INSTALL NEW 3/4" LO	15,379.47	15,379.47
12/18/2014	83861	00966 WHITLEY BURCHETT & ASSC	13-S004 TO NO. 1 NOVEMBER 2014	1,437.50	1,437.50
12/18/2014	83862	00987 ZONE 7 WATER AGENCY	TREATED WATER SERVICE FOR THE PERIOD OF	502,682.65	502,682.65
12/22/2014	12222014	03718 HR SIMPLIFIED	2014 POS	229.26	229.26
12/23/2014	83863	01385 DAVID BAILEY	BAILEY CERT REIMB FOR WWTP OPERATOR GRAD	300.00	300.00
12/23/2014	83864	00439 IUOE LOCAL 39	LOCAL 39 UNION DUES: PAYMENT	4,278.16	4,278.16
12/23/2014	83865	03643 GEMMA LATHI	LATHI REIMB EXP FOR WATEREUSE MEETING 12	93.23	93.23
12/23/2014	83866	04973 NATERCIA SAUCEDA	CASE ID FL364781: PAYMENT	111.23	111.23
12/23/2014	83867	05990 ALAMEDA COUNTY SEF	2015 ALCO SEF SPONSORSHIP - REGIONAL W &	1,000.00	1,000.00
12/23/2014	83868	00622 AT&T	TELE SVCS & USAGE THRU 12/12/2014 T1 WWTP TO PS300 DV THRU 12/12/2014 DO T-1 TO FOD THRU 12/12/2014 T1 SCADA FOD TO DO THRU 12/12/2014	1,706.74 253.77 186.94 186.94	2,334.39
12/23/2014	83869	00091 BOLD, POLISNER, MADDOW	MONTHLY LEGAL SERVICES - 11/14	16,049.00	16,049.00
12/23/2014	83870	01085 CALPERS LONG-TERM CARE	LONG-TERM CARE: PAYMENT	98.26	98.26
12/23/2014	83871	02152 DR HORTON	REFUND METER # 62216626	527.13	527.13

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
12/23/2014	83872	02152 DR HORTON	REFUND LEE THOMPSON @ ARALDI IRRIG ACT #	375.48	375.48
12/23/2014	83873	03389 GHILOTTI CONSTRUCTION C	REFUND METER # 1629806	793.86	793.86
12/23/2014	83874	06919 JULIE PETERSON	REFUND 7856 GATE WAY	118.04	118.04
12/23/2014	83875	02466 RICOH AMERICAS CORP	COPIER LEASES MAIL RMS, DO MAILROOM	696.08	
			COPIER LEASES MAIL RMS, WWTP DECEMBER 14	414.34	
			COPIER LEASES MAIL RMS, HR/FIN DECEMBER	387.46	
			FREIGHT FOR COPIER TONER	11.50	1,509.38
12/23/2014	83876	06923 NANCY ROBISON	REFUND 2740 ASHWELL LN	59.54	59.54
12/23/2014	83877	06922 SALLY SAMAN	REFUND 625 DROMANA CT	155.79	155.79
12/23/2014	83878	06918 SILVER CREEK PROPERTY M	REFUND 7920 JADE CIR	182.52	
			REFUND 3433 MONAGHAN ST	99.45	281.97
12/23/2014	83879	00596 SPRINT/NEXTEL	CELL PHONES NOV. 15 - DEC. 14, 2014	1,474.20	1,474.20
12/23/2014	83880	00556 UNITED WAY OF THE BAY AF	UNITED WAY: PAYMENT	233.75	233.75
12/23/2014	83881	06921 LORRAINE VAN TUYL	REFUND 5307 GARCES CT	26.28	26.28
12/23/2014	83882	00966 WHITLEY BURCHETT & ASSC	14-R025 AUG 2015 SERVICES	630.00	630.00
12/23/2014	83883	06920 KEVIN WISE	REFUND 4849 SCALA CT	80.30	80.30
12/29/2014	7967	05511 CALIFORNIA STATE	CHILD SUPPORT GARNISHMENT: PAYMENT	276.92	276.92
12/29/2014	12292014	06456 CIGNA GROUP INSURANCE	12/14 - EE LIFE & DISABILITY INSURANCE P	5,672.88	5,672.88
12/29/2014	607122914	01098 NATIONWIDE RETIREMENT S	NATIONAL DEFERRED COMPENSATION: PAYMENT	44,467.50	44,467.50
12/29/2014	1000503511	00494 PERS	RETIREMENT: PAYMENT	45,893.64	45,893.64
12/30/2014	51002056	00559 EDD - PAYROLL	CALIFORNIA STATE TAXES: PAYMENT	23,969.10	23,969.10
12/30/2014	54219879	00558 IRS - PAYROLL TAXES	FEDERAL WITHHOLDING TAXES: PAYMENT	103,921.74	103,921.74
01/02/2015	608010215	01098 NATIONWIDE RETIREMENT S	NATIONAL DEFERRED COMPENSATION: PAYMENT	65.00	65.00

Check History Description Listing

Dublin San Ramon Services District

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
01/05/2015	1052015	03718 HR SIMPLIFIED	2014 POS	924.96	924.96
01/05/2015	72049314	00558 IRS - PAYROLL TAXES	FEDERAL WITHHOLDING TAXES: PAYMENT	348.75	348.75
01/05/2015	94126056	00559 EDD - PAYROLL	CALIFORNIA STATE TAXES: PAYMENT	10.00	10.00
01/07/2015	1000508086	00494 PERS	RETIREMENT: 2015 REPLACEMENT CHARGES	683.76	683.76
01/08/2015	83884	01013 BARRETT BUSINESS SERVIC	C. SCHMIDT: W/E 12/14/14	1,100.80	
			C. OLMSTEAD: W/E 12/14/14	1,013.76	
			M. ROBERSON: W/E 12/14/14	563.20	
			N. POON: W/E 12/07/14	225.28	
			S. TRAN: W/E 12/14/14	84.48	2,987.52
01/08/2015	83885	04688 BAXTER, KENNY	BAXTER REIMB EXP FOR RAIN GEAR	53.40	53.40
01/08/2015	83886	03614 CAROLLO ENGINEERS	15-W012 TO OC-11 11/1/14-11/30/14	7,717.58	
			13-P007 TO OC-8 11/1/14-11/30/14	4,545.05	
			12-W006 TO OC-1 11/1/14-11/30/14	2,884.63	15,147.26
01/08/2015	83887	00216 DAIOHS U.S.A. INC.	HOT BEVERAGE @ DO - JAN. 2015	160.28	160.28
01/08/2015	83888	00249 DLT SOLUTIONS, LLC.	SOLARWINDS NPM (500) RENEWAL	1,509.51	1,509.51
01/08/2015	83889	02749 DAN GALLAGHER	GALLAGHER REIMB EXP FOR W/E 12/16/2014	289.51	289.51
01/08/2015	83890	04424 GRAYBAR ELECTRIC COMPA	ELE PARTS & SUPPLIES FOR STOCK	484.76	
			(2) HOLE SAW	198.90	683.66
01/08/2015	83891	00384 JEFF HAYES	HAYES COMPUTER LOAN	1,290.19	1,290.19
01/08/2015	83892	01242 INFO SEND, INC	UB BILLING PRINTING/MAILING SVCS DEC. 14	5,561.68	
			MAILING - BILL INSERT: AQUAHAWK & FOG	147.86	5,709.54
01/08/2015	83893	00473 KEMIRA WATER SOLUTIONS	KEMIRA PAX-XL8 FOR DERWA RW TREATMENT ON	10,069.23	
			KEMIRA PAX-XL8 FOR DERWA RW TREATMENT ON	9,930.51	
			PAX-XL8 FOR DERWA RW TREATMENT ON 12/08/	4,878.84	24,878.58

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
01/08/2015	83894	01171 MCGUIRE & HESTER	12-P004 1 YR POST CONSTRUCTION MAINTENAN	1,000.00	1,000.00
01/08/2015	83895	00608 OFFICE TEAM	TEMP SVCS W/E 12/19/14 - MONTAGUE	178.13	178.13
01/08/2015	83896	04553 PACHECO BROTHERS GARC	DO - REPAIR MAINLINE LEAKING IN DROUGHT	218.90	218.90
01/08/2015	83897	00688 RMC WATER & ENVIRONMEI	CLEAN WATER PROGRAMS ASSISTANCE 11/1 - 1	6,820.50	6,820.50
01/08/2015	83898	04973 NATERCIA SAUCEDA	CASE ID FL364781: PAYMENT	111.23	111.23
01/08/2015	83899	05026 UNIVAR USA INC.	SODIUM HYPOCHLORITE FOR DERWA OPERATIONS	2,085.00	2,085.00
01/08/2015	83900	01719 A & M PRINTING, INC.	DROUGHT - POTABLE IRRIGATION CUSTOMER L	527.13	527.13
01/08/2015	83901	00019 A-1 ENTERPRISES	DROUGHT: PORT-A-POTTY & HANDWASHING STAT	236.46	
			LAWWMA: WEEKLY STREET SWEEPING NOV '14	220.00	456.46
01/08/2015	83902	05728 ALAMEDA COUNTY SHERIFF	CASE FILE # 14-10334: PAYMENT	479.19	479.19
01/08/2015	83903	01076 ALSCO INC	WWTP TOWEL SERVICE DEC '14	286.60	
			FOD TOWEL SERVICE DEC '14	168.25	454.85
01/08/2015	83904	01195 AMERICAN BATTERY CO.	CREDIT FOR CORE RETURN	-183.12	
			GOLF CART BATTERIES	2,481.21	2,298.09
01/08/2015	83905	06552 BILLING SOLUTIONS INC. AM	AMCOBI	1,250.00	1,250.00
01/08/2015	83906	00068 AMERICAN WATER WORKS /	2015 AWWA MEMBERSHIP RENEWAL: R. GUMBER	249.00	249.00
01/08/2015	83907	01954 ANDERSON'S UNIFORMS	J. CHALK: UNIFORM ITEMS	302.75	
			B. LOHMAN: UNIFORM ITEMS	207.92	
			B. JOHNSON: UNIFORM ITEMS	185.52	
			S. HALLIDAY: UNIFORM ITEMS	150.15	
			T. STODDARD: UNIFORM ITEMS	29.10	875.44
01/08/2015	83908	06895 ANDRITZ SEPARATION INC.	DERWA: WASHING BOX CASCADE ASSEMBLY	909.18	909.18
01/08/2015	83909	00058 ARROWHEAD MOUNTAIN SF	LAWWMA: BOTTLED WATER DEC '14	16.01	16.01
01/08/2015	83910	06211 ASSOCIATED SERVICES CO.	OPS DEPT HOT BEVERAGE SERVICE DEC '14	123.95	123.95

Check History Description Listing

Dublin San Ramon Services District

From: 11/24/2014 To: 1/11/2015

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
01/08/2015	83911	00622 AT&T	LAVWMA PS PHONE & DSL DEC '14	200.09	200.09
01/08/2015	83912	00622 AT&T	LAVWMA PS & SANLEANDRO DECHLOR STATION D	98.60	98.60
01/08/2015	83913	02838 AT&T MOBILITY	CONSTRUCTION INSPECTOR 4G HOT SPOTS X3 N	123.78	123.78
01/08/2015	83914	00092 BORGES & MAHONEY CO	LAVWMA: CL2 ANALYZERS	1,125.46	1,125.46
01/08/2015	83915	06924 BUENA VISTA TREE SERVICE	EMERGENCY TREE REMOVAL AT CAMP PARKS	1,500.00	1,500.00
01/08/2015	83916	05997 BURLINGTON SAFETY LAB	NOMEX FIRE RETARDANT COVERALL	302.71	302.71
01/08/2015	83917	01085 CALPERS LONG-TERM CARE	LONG-TERM CARE: PAYMENT	98.26	98.26
01/08/2015	83918	00118 CALTEST ANALYTICAL LAB	SAMPLE TESTING	180.50	180.50
01/08/2015	83919	00130 CASA	CASA-2015 MEMBERSHIP DUES	15,600.00	15,600.00
01/08/2015	83920	00148 CHEVRON & TEXACO CARD	DO GASOLINE PURCHASE 11/23/14 - 12/23/14	188.77	188.77
01/08/2015	83921	00156 CITY OF LIVERMORE	DROUGHT - NEWSPAPER ADS, TRI-VALLEY DROU	3,710.19	3,710.19
01/08/2015	83922	05082 CODE PUBLISHING INC.	CODE INTERFACE- WEB HOSTING- 2 HOURS	150.00	150.00
01/08/2015	83923	06107 COGENT COMMUNICATIONS	DUBLINSA00001 INTERENT SERVICE 1/1/15-1/	2,300.00	2,300.00
01/08/2015	83924	00202 CREATIVE SUPPORTS INC	OFFICE CHAIR FOR RUDY PORTUGAL	377.18	377.18
01/08/2015	83925	03154 DAPPER TIRE CO	#93 TIRES	1,129.76	
			TIRES FOR #80	335.32	1,465.08
01/08/2015	83926	00229 DELL MARKETING LP	QTY (1) DELL PRECISION T5610 WORKSTATION	5,336.08	5,336.08
01/08/2015	83927	00237 DERWA	NOV 2014 OPER EXP - DSRSD SHARE	2,140.35	2,140.35
01/08/2015	83928	00241 DGS OFS SVC REVOLVING F	NATURAL GAS SERVICE AT THE WWTP - NOVEMB	22,377.87	22,377.87
01/08/2015	83929	05367 DOUG HORNER	SPECIAL BOARD MTG ATTENDANCE - 11/05/14	50.00	50.00
01/08/2015	83930	06925 DUBLIN SPEAKEASIES	S. DELIGHT - MEMBERSHIP FOR DUBLIN SPEAK	59.60	59.60
01/08/2015	83931	00280 ECOWATER SYSTEMS	LAB WATER SOFTENER EXCHANGE TANKS JAN '1	205.20	
			RO TANKS (QTY 2) EXCHANGED ON A QTRLY BA	17.00	222.20

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
01/08/2015	83932	05583 ENPDES.COM & ASSOCIATE	PROF SRVCS: TECHNICAL SUPPORT NPDES CY20	1,350.00	1,350.00
01/08/2015	83933	02656 FASTENAL COMPANY	LAVWMA: BOLTS FOR FILTER CANISTERS @ SUR	128.14	128.14
01/08/2015	83934	00314 FEDEX	SHIPPING CHARGES 11/24-26/14 & 12/2, 12/ WWTP: OVERNIGHT DELIVERY CHARGES DEC '14 WWTP: OVERNIGHT DELIVERY CHARGES DEC '14	222.28 18.58 12.11	252.97
01/08/2015	83935	01517 HARRYS AUTO REPAIR INC	SMOG CERTIFICATES FOR DSRSD VEHICLES	921.75	921.75
01/08/2015	83936	03149 HDS WHITE CAP CONST SUI	MISC SUPPLIES	442.11	442.11
01/08/2015	83937	00388 HEATH'S WELDING SUPPLY	(3) LIQUEFIED PETROLEUM GAS FOR FORKLIFT	147.15	147.15
01/08/2015	83938	06023 JERRY PENTIN	SPECIAL BOARD MTG ATTENDANCE - 11/05/14	50.00	50.00
01/08/2015	83939	05370 JERRY THORNE	SPECIAL BOARD MTG ATTENDANCE - 11/05/14	50.00	50.00
01/08/2015	83940	05368 JOHN MARCHAND	SPECIAL BOARD MTG ATTENDANCE - 11/05/14	50.00	50.00
01/08/2015	83941	06550 KARLA BROWN	SPECIAL BOARD MTG ATTENDANCE - 11/05/14	50.00	50.00
01/08/2015	83942	00509 LIEBERT CASSIDY WHITMOF	EMPLOYMENT RELATED LEGAL SERVICES GENERAL LEGAL SERVICES 11/14 EMPLOYMENT RELATED LEGAL SERVICES EMPLOYMENT RELATED LEGAL SERVICES	7,733.00 1,137.00 470.00 132.50	9,472.50
01/08/2015	83943	05852 LOOKING POINT, INC.	ASA5545 AVC & NGFW IPS 3 YR SFP-10G-LRM=: 10GBASE-LRM SFP MODULES	1,740.00 1,338.08	3,078.08
01/08/2015	83944	05897 MERIT RESOURCE GROUP	A. MCCAFFERY: W/E 11/23/14 A. MCCAFFERY: W/E 12/14/14	1,227.40 1,227.40	2,454.80
01/08/2015	83945	03978 MICROTECH SCIENTIFIC	LAB SUPPLIES	520.63	520.63
01/08/2015	83946	04231 MSC INDUSTRIAL SUPPLY CO	EARPLUG STATIONS (HEARING PROTECTION)	165.17	165.17
01/08/2015	83947	06917 MUNICIPAL DISCLOSURE AD	MCDC -RELATED REVIEW OF 5 YEAR COMPLIANC	2,500.00	2,500.00
01/08/2015	83948	04796 NAPA AUTO PARTS	BRAKE WASHER - REPLACEMENT	1,917.31	

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
			STOCK ORDER	68.81	
			LICENSE PLATE FRAMES FOR NEW VEHICLES	45.41	2,031.53
01/08/2015	83949	00586 NCCIPMA - HR	HR STAFF - NCCIPMA-HR 2015 ANNUAL CONFER	297.00	297.00
01/08/2015	83950	00595 NEWARK ELECTRONICS	CABLE CONNECTORS FOR IRIG CLOCKS ON SEL	23.86	23.86
01/08/2015	83951	02109 ONE HOUR DELIVERY SERVI	ONE HOUR DELIVERY - BOD MAIL DELIVERY 12	120.00	120.00
01/08/2015	83952	00620 P G & E	LAVWMA PS FEEDER A DEC '14	74,718.97	
			LAVWMA PS FEEDER B DEC '14	45,949.78	
			PUMP STATION 300B ELEC - DECEMBER 2014	4,244.99	
			PUMP STATION 30A ELEC - DECEMBER 2014	1,314.43	
			PUMP STATION 300C ELEC - DECEMBER 2014	1,254.68	
			PUMP STATION R200A - DECEMBER 2014	995.51	
			TO NO. 4; RES 3B W/PS 4B ELEC - DECEMBER	597.45	
			PUMP STATION R300B ELEC - DECEMBER 2014	181.61	
			RESERVOIR R200 DERWA TANK 2 ELEC - DECEM	34.92	129,292.34
01/08/2015	83953	00649 PERKIN ELMER HEALTH SCII	LABWORKS LIMS ASSIST SUPPRT 01/01/2015-1	10,549.28	10,549.28
01/08/2015	83954	04211 PLATT ELECTRIC SUPPLY	REPLT ELECTRICAL PARTS FOR WWTP AERATION	736.59	
			WWTP AERATION BLOWER #1 MOTOR SOFTSTART	545.00	1,281.59
01/08/2015	83955	05543 ADMINISTRATORS (PBIA) PR	JANUARY 2015 - DENTAL	21,773.21	21,773.21
01/08/2015	83956	00699 REDWOOD COAST PETROLI	GASOLINE DELIVERY TO THE WWTP ON 12/12/1	573.53	573.53
01/08/2015	83957	02466 RICOH AMERICAS CORP	COPIER USAGE OCT. - DEC. 2014	697.16	
			COPIER USAGE OCT. - DEC. 14 HR/FIN	295.65	
			DO MAIL ROOM COPIER USAGE 12/01 - 12/17/	28.44	1,021.25
01/08/2015	83958	00754 SCP SCIENCE	FLARED TUBING, ORANGE/YELLOW	-78.00	
			DIGITUBES 50ML, SCREW CAPS	235.00	157.00
01/08/2015	83959	00756 SECURITY ETC.	FIRE ALARM SYSTEM MONITORING WWTP Q3	165.00	165.00

Check History Description Listing

Dublin San Ramon Services District

From: 11/24/2014 To: 1/11/2015

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
01/08/2015	83960	02470 SHRED-IT	SHREDDING SERVICES DEC. 2014	92.82	92.82
01/08/2015	83961	00779 SIGMA-ALDRICH, INC.	EPA 601 PURGEABLE MIX LAB SUPPLIES	-74.91 171.27	96.36
01/08/2015	83962	06912 SULLIVAN COUNTER TOPS, I	COUNTERTOP FAB & INSTALL - BLDG S	1,490.00	1,490.00
01/08/2015	83963	00848 THE LIGHTHOUSE	STOCK ORDER: LIGHTS	134.79	134.79
01/08/2015	83964	01806 U.S. BANK	TRUSTEE FEE 11/01/14 - 10/31/15 (2011 SW	850.00	850.00
01/08/2015	83965	00556 UNITED WAY OF THE BAY AF	UNITED WAY: PAYMENT	243.93	243.93
01/08/2015	83966	00920 VASCO ROAD LANDFILL	UNLOADING OF WWTP SOLIDS/GRIT DEC '14	1,226.69	1,226.69
01/08/2015	83967	00933 VWR INTERNATIONAL, INC.	VWRTUBES CULT 20X150 CLAMP, COND STD, MUREXIDE IND, H2SO4, NH CONDUCTIVITY STD 1000US/CM	604.38 413.36 23.17	1,040.91
01/08/2015	83968	02918 WALNUT CREEK FORD	#61 ENGINE PARTS	152.33	152.33
01/08/2015	83969	04489 WATER ENVIRONMENT FEDI	2015 WEF MEMBERSHIP RENEWAL: DAN GALLAGH 2015 WEF MEMBERSHIP RENEWAL: RAJ GUMBER	272.00 272.00	544.00
01/08/2015	83970	00957 WEST YOST & ASSOCIATES	14-W007 WATER SYSTEM MASTER PLAN AND CAP	33,955.50	33,955.50
01/08/2015	83971	00966 WHITLEY BURCHETT & ASSK	LAVWMA EXPORT PUMP STN EVALUATION-OCT/NO	15,939.82	15,939.82
01/08/2015	83972	05814 YORKE ENGINEERING LLC	NOV 2014: PROFESSIONAL SERVICES AIR PERM	778.00	778.00
01/09/2015	1000508899	01111 CALPERS	JANUARY 2015 - ER CODE 0740 & 7316	176,789.68	176,789.68

432 checks in this report

Total Checks: 7,100,412.08

TENTATIVE BOARD ITEMS

1/15/2015 1:43:43 PM

Board Mtg	Agenda Item	Admin Affairs	Financial Affairs	Technical Affairs	Executive	TVWPR
2/3/2015	Consider Appeal by {name} of Staff Denial of a Waiver of Enforcement Action Related to Violation of Water Use Limitations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Conflict of Interest Code Update- Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Adopt Pay Schedule	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Provide Direction to the District Treasurer Regarding the Appropriate OPEB Trust Investment Process and Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	"Mission to Vision" Review by the Board	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Approve Agreement and Permit for Conversion of Alameda County Facilities to Use Recycled Water for Irrigation and Other Non-Potable Use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Presentation - Nutrients in the San Francisco Bay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Consider Appeal by {name} of Staff Denial of an Exemption to Water Use Limitations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Approve Cell Phone Tower Agreement for Reservoir R20	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Discuss Conversion to Action Style Minutes for Board and Committee Meetings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Receive Presentation on District Role on Land Use Planning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Drought Related Customer Issues and Concerns	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	PERS Update Presentation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

2/17/2015

Board Mtg**Agenda Item****Admin
Affairs****Financial
Affairs****Technical
Affairs****Executive****TVWPR**

2/17/2015

Receive Presentation on Asset Management Program - CIP 10 Year Plan

--	--	--	--	--

Approve Master Consulting Agreement with _____ for the WWTP/Biosolids Master Plan (CIP 14-P004)

--	--	--	--	--

Policy - Records Retention Schedule Policy Update

--	--	--	--	--

Regular and Recurring Reports: January District Financial Statements, Warrant List, Board Calendar, (list)

--	--	--	--	--

Consider Appeal by {name} of Staff Denial of a Waiver of Enforcement Action Related to Violation of Water Use Limitations

--	--	--	--	--

Consider Appeal by {name} of Staff Denial of an Exemption to Water Use Limitations

--	--	--	--	--

Approve Agreement with _____ for Design Services for Component 2 (Western Dublin) of the Recycled Water Expansion Phase 1 - Distribution to Western Dublin and Alameda County Facilities (CIP 15-R009)

--	--	--	--	--

Debt Disclosure Training

--	--	--	--	--

Accept Water Supply and Demand and Drought Response Action Plan Status Reports and Find that the Need for the Community Drought Emergency Still Exists

--	--	--	--	--

Drought Related Customer Issues and Concerns

--	--	--	--	--

TRIENNIAL 2014 GOAL STATUS - FINAL

EXTERNAL AFFAIRS COMMITTEE 2014

Committee Members:	Vice President Duarte Director Benson Alternate: Director Howard
Meeting Date and Time:	First Tuesday after First Board Meeting at 5:30 p.m.
Staff Liaison:	Bert Michalczyk General Manager
Committee Mission:	The Mission of the External Affairs Committee is to provide policy level guidance to programs that focus on the District's service to, relationship with, and communication with all of our customers including residents, businesses, schools, and major institutional customers. The Committee will recommend new policies, or changes to policies, that are related to its mission. The Committee's mission also includes matters that require a focused District involvement on external matters such as State and Federal Legislation, the subject of which is not specifically covered by the Charter of another Committee. The Committee will be the primary deliberative Committee for matters related to the Tri-Valley Utility Coordination and Integration study unless the Board establishes another or an ad-hoc committee. Finally, the Committee will provide policy level guidance on all openness and transparency matters. The Committee shall review and guide other matters that, from time to time, may be referred to it by the Board of Directors.
Type of Committee:	Deliberative Liaison as to the City of Dublin Liaison as to the City of San Ramon Liaison as to the City of Livermore Liaison to all school districts
Adopted by Committee:	January 8, 2014
Accepted by Board	February 4, 2014

COMMITTEE GOALS

The goal of the Committee is to ensure that the District makes steady and reasonable progress on the goals the Board established in the Strategic Plan that are related to the Mission of the Committee with a special focus on the following for 2014:

- Review any Strategic Work Plan changes that require budgetary support and that are within the Charter of the Committee;
 - **COMPLETED, APRIL 2014**
- Review any mid-cycle budget proposal items that are within the Charter of the Committee;
 - **COMPLETED APRIL 2014**
- Provide policy level guidance related to Tri-Valley Utility Coordination and Integration discussions;
 - **COMPLETED MAY 2014**

- Provide policy level guidance related to the development of the Intergovernmental Reciprocal Services Master Agreement (IRSMA) for eventual Board consideration;
 - **COMPLETED OCTOBER 2014**
- Provide policy level guidance regarding District communications related to the developing water supply situation;
 - **COMPLETED FOR 2014**
- Provide policy level support to ensure positive, cooperative and timely responses to requests from news organizations for information
 - **COMPLETED FOR 2014 - ALL REQUESTS RESPONDED TO IN A TIMELY MANNER;**
- Provide policy level guidance related to finalizing the Guidelines for Conducting Board Business;
 - **COMPLETED JULY 2014**
- Provide policy level guidance for the eventual adoption of a District-wide electronic record management system;
 - **COMPLETED SEPTEMBER 2014**
- Provide policy level support for the launch of the District's new web platform
 - **COMPLETED JUNE 2014**
- Guide the award of the annual James B. Kohnen scholarship program
 - **COMPLETED - There were no qualified applicants in 2014. In early January 2015, the program was reformatted by the Board to enable contributions in Director Kohnen's name to ACWA and CASA scholarship programs.**

TRIENNIAL 2014 GOAL STATUS - FINAL

FINANCE COMMITTEE 2014

Committee Members:	President Vonheeder-Leopold Director Halket Alternate: Director Benson
Meeting Date and Time:	1st Monday after 1st Board Meeting @ 8:30 a.m.
Staff Liaison:	John Archer Interim Financial Services Manager
Committee Mission:	The Mission of the Finance Committee is to provide policy level guidance to programs that focus on the District's financial affairs. The Committee will recommend new policies, or changes to policies that are related to its mission. The Committee's mission also includes policy level review of budgeting, rate setting, risk management, financial acquisitions and strategies as well as debt management. In addition, the Committee shall review and guide other matters that from time to time may be referred to it by the Board of Directors.
Type of Committee:	Deliberative as to Finance
Adopted by Committee:	January 13, 2014
Accepted by Board	February 4, 2014

COMMITTEE GOALS

The goal of the Committee is to ensure that the District makes steady and reasonable progress on the goals the Board established in the Strategic Plan that are related to the Mission of the Committee with a special focus on the following for 2014:

- Review any Strategic Work Plan changes that require budgetary support and that are within the Charter of the Committee; **COMPLETED MAY 2014**
- Review any mid-cycle budget proposal items that are within the Charter of the Committee; **COMPLETED MAY 2014**
- Provide policy level guidance for the water capacity fee decision; **DEFERRED TO COMPLETE WATER MASTER PLAN WHICH IS IN PROGRESS**
- Provide policy level guidance for miscellaneous fee decision; **COMPLETED MARCH 2014**
- Provide policy level guidance for the work with Pleasanton to review wastewater account classifications and the regional rate decision; and **ONGOING**
- Monitor fund balances and development revenue and provide policy level guidance for matters related to the Water Expansion Fund. **COMPLETED AUGUST 2014**

TRIENNIAL 2014 GOAL STATUS – FINAL

PERSONNEL COMMITTEE 2014

Committee Members:	Vice President Duarte Director Benson Alternate: Director Halket
Meeting Date and Time:	First Tuesday after First Board Meeting at 5:30 p.m. (5:45 p.m. on dates when there is also an External Affairs Committee meeting)
Staff Liaison:	Michelle Gallardo Interim Organizational Services Manager
Committee Mission:	The Mission of the Personnel Committee is to provide policy level guidance to programs that focus on the District’s personnel including labor relations and performance management. The Committee will recommend new policies, or changes to policies that are related to its mission. In addition, the Committee shall review and guide other matters that from time to time may be referred to it by the Board of Directors.
Type of Committee:	Deliberative
Adopted by Committee:	January 14, 2014
Accepted by Board	February 4, 2014

COMMITTEE GOALS

The goal of the Committee is to ensure that the District makes steady and reasonable progress on the goals the Board established in the Strategic Plan that are related to the Mission of the Committee with a special focus on the following for 2014:

- Review any Strategic Work Plan changes that require budgetary support and that are within the Charter of the Committee; **COMPLETE**
- Review any mid-cycle budget proposal items that are within the Charter of the Committee; **COMPLETE**
- Complete performance assessments for General Manager, General Counsel, Treasurer and District Secretary; **COMPLETE**
- Explore reasonable means to ensure management level succession planning in a difficult economy; **ESSENTIALLY COMPLETE BY YEAR END; remaining to be finalized are the PSAs with the successful candidates**
- Guide the update to the District’s Emergency Response Plan and ensure a reasonable degree of staffing readiness; **ONGOING; effort was delayed because resources were diverted to drought response in 2014.**
- Ensure that the District has sufficient manpower to enable it to meet its Mission; **COMPLETED– all new positions filled – working on vacancies only.**
- Assist the Board to develop a compensation and benefits philosophy that will allow the District to remain competitive and attract highly qualified, motivated and innovative staff

- to ensure a high performing organization; **COMPLETED**
- Guide the updating of the Employer-Employee Relations Resolution; **COMPLETE**
- Ensure Board and staff complete mandated Ethics Training and Harassment Prevention training in accordance with District Policies and industry best management practices; **ON GOING**

TRIENNIAL 2014 GOAL STATUS - FINAL

WATER COMMITTEE 2014

Committee Members:	President Vonheeder-Leopold Director Howard Alternate: Director Duarte
Meeting Day and Time:	First Thursday after Second Board Meeting@ 8:30 a.m.
Staff Liaison:	Rhodora Biagtan Interim Engineering Services Manager
Committee Mission:	The mission of the Water Committee is to provide policy level guidance related to programs and policies associated with potable and recycled water supply, facilities and services including reliability and water quality. The Committee will recommend new policies or changes to policies that are related to its mission. The Committee’s mission also includes representation of the District’s interests with DERWA. The Committee shall also serve as the District’s Liaison to Zone 7. In addition, the Committee shall review and guide other matters that from time to time may be referred to it by the Board of Directors.
Type of Committee:	Deliberative as to Water Representatives to DERWA Liaison to Zone 7
Adopted by Committee:	January 23, 2014
Accepted by Board	February 4, 2014

COMMITTEE GOALS

The goal of the Committee is to ensure that the District makes steady and reasonable progress on the goals the Board established in the Strategic Plan that are related to the mission of the Committee with a special focus on the following for 2014:

- Review any Strategic Work Plan changes that require budgetary support and that are within the Charter of the Committee; **COMPLETE.**
- Review any mid-cycle budget proposal items that are within the Charter of the Committee; **COMPLETE.**
- Guide and develop consensus for the Summer 2014 Water Shortage Contingency plan based upon the State allocation and consistent for all retailers and Zone 7; **COMPLETED.**
- Provide policy guidance in the implementation of the Zone 7 “2011 Water Supply Evaluation” study including but not limited to: policy review and support of proposal to Zone 7 by the Water Retailers for financial support of recycled water projects; revisions to the Zone 7 water conservation program to better target the need of retailers to achieve 20% by 2020 demand reduction; and providing seasonal storage for recycled water; **IN PROGRESS.** *Retailers submitted a draft “White Paper” to Zone 7 regarding possible ways that the Zone may provide financial support for recycled water. Effort has slowed down due to the need to assign staff to drought response and preparedness during 2014.*

- Provide policy level guidance for renewing the District's long term planning efforts to diversify its sources of potable water and for developing a plan for leading edge water management efforts including gray water, rainwater capture and more aggressive use of recycled water in non-traditional locations such as front yards so as to lessen the District's dependence on the fragile Delta supply; **IN PROGRESS. *Task order has been issued to the consultant and the consultant has been directed to commence work.***
- Provide information to the District's customers related to big picture water issues in the State that affect the District's present and future water supply reliability; and **COMPLETED FOR 2014. *Community forum with John Laird was held in January 2014; District issued a support position for Proposition 1. The District continues to provide ongoing public outreach related to water conservation and the drought.***
- Provide policy guidance for the Water Master Plan. **IN PROGRESS. *Water Master Plan is in progress.***

TRIENNIAL 2014 GOAL STATUS – FINAL

WASTEWATER COMMITTEE 2014

Committee Members:	Director Halket Director Howard Alternate: President Vonheeder-Leopold
Meeting Date and Time:	Second Wednesday after First Board Meeting @ 8:30 a.m.
Staff Liaison:	Dan Gallagher, Operations Manager
Committee Mission:	The Mission of the Wastewater Committee is to review and guide programs and policies that focus on delivery of safe, secure, economical and reliable wastewater collection, treatment and disposal services including liquids, biosolids, and air emissions such as odors, regulated air emissions and greenhouse gas emissions from wastewater operations. The Committee will recommend new policies, or changes to policies that are related to its mission. The Committee’s Mission also includes representing the District’s interest on LAVWMA and as Liaison to the City of Pleasanton. The Committee shall also represent the District’s interest with residents in the neighborhoods adjacent to the Wastewater Treatment Plant as may be required. In addition, the Committee shall review and guide other matters that, from time to time, may be referred to it by the Board of Directors.
Type of Committee:	Deliberative as to Wastewater JPA Representative to LAVWMA City of Pleasanton Liaison
Adopted by Committee:	January 15, 2014
Accepted by Board	February 4, 2014

COMMITTEE GOALS

The goal of the Committee is to ensure that the District makes steady and reasonable progress on the goals the Board established in the Strategic Plan that are related to the Mission of the Committee with a special focus on the following during CY 2014:

- Review any Strategic Work Plan changes that require budgetary support and that are within the Charter of the Committee; **COMPLETE**
- Review any mid-cycle budget proposal items that are within the Charter of the Committee; **COMPLETE**
- Guide updating the Strategic Plan in those areas that are within the Charter of the Committee; **COMPLETE**
- Provide policy level guidance to updating the District’s Biosolids Master Plan; **IN PROGRESS: An update of the Biosolids Master Plan will be included as a component of the Wastewater Treatment Plant Master Plan (see below). The District also participates in the Bay Area Biosolids to Energy (BAB2E) consortium, which is attempting to negotiate and implement a regional biosolids disposal facility that may provide a second or backup outlet**

for DSRSD's solids disposal needs.

- Provide policy level guidance to updating the District's Wastewater Treatment Master Plan; **IN PROGRESS: Consultant selection under way.**
- Provide policy level guidance related to Pleasanton's desire to connect the proposed East Amador Relief Sewer and Lift Station to the Regional Treatment Plant; **IN PROGRESS: Pleasanton is currently studying alternatives for connecting the EARS lift station to the Wastewater Treatment Plant (WWTP). Pleasanton and District are in discussions regarding their needs.**
- Provide policy level guidance to implementing aesthetic improvements, security enhancements, and odor control corrective measures and improvements; **COMPLETED FOR 2014: The WWTP Landscaping and Fencing Project has been completed replacing a portion of the perimeter fence around the WWTP. Additional fencing and/or security improvements may be recommended in the future.**
- Provide policy level guidance leading towards a Board decision as to what constitutes the accomplishment of the District's odor control commitment made as part of the Stage IV WWTP Expansion; **IN PROGRESS: This effort will also be included as a component of the Wastewater Treatment Plant Master Plan (see above)**
- Provide policy level guidance related to Pleasanton's desire to implement a recycled water program; **COMPLETE FOR 2014: Deliveries to Val Vista Park began in March 2014; Pleasanton recently completed the design of the Phase I recycled water distribution system, which is slated for construction in the spring of 2015. The next step is for Pleasanton to provide notice to trigger starting the installation of the sixth DERWA sand filter cell.**
- Provide policy level guidance to the adoption of the annual budget for LAVWMA, including the potential continued development of an asset management program for LAVWMA's Facilities; **COMPLETED FOR 2014; DSRSD continues to plan and manage routine replacements and CMMS administration. However, in FYE 2014 LAVWMA suspended any enhancements to the asset management program that had been started by DSRSD staff in July 2012. The study is currently underway to evaluate replacing the export pumps, and the consultant to LAVWMA is expected to include a component of asset management for the pumps and related systems.**
- Provide policy level guidance for the implementation of efficiency improvements related to energy consumption and chemical use. **IN PROGRESS; staff continues to explore and implement opportunities for increasing energy efficiency as time allows. Examples:**
 - *An experimental continuously modulating gas mixing system was installed on the No. 1 rich burn cogeneration engine, which staff successfully configured so that it would function properly despite limitations in the manufacturer's design of the system.*
 - *Digester gas conditioning system was modified so that a sulfide scrubber could be removed from service to replace the media without interrupting the flow of digester gas to the cogeneration engines, which was a significant improvement to the original design of the gas conditioning system.*
 - *2-year CIP budget was revised to include funding to convert the No. 3 rich burn cogeneration engine so that it could be switched back and forth between digester gas and natural gas on the fly, and this work is currently underway. The improvements have already significantly reduced digester gas flaring*

Capital Outlay Budget Adjustment Request

Policy:

Budgeted Capital Assets that cost more than the amount approved by the Board:

When a budgeted capital item's cost is determined through the purchasing process to be in excess of the amount approved by the Board, the General Manager may approve the purchase of that item if the cost does not exceed the budgeted amount by more than 10%; however, if the item exceeds this amount or in total exceeds \$100,000, a budget adjustment is required prior to purchase.

Reporting: Capital asset purchases or refurbishments approved by the General Manager will be reported to the Finance Committee at its next regularly scheduled meeting.

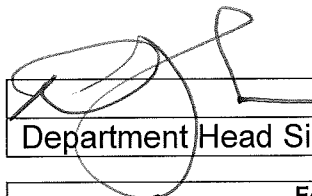

Directions:

1. Complete form.
2. Obtain signature of Department Head and GM.
3. Route the signed copy to the Financial Services Manager.

Account Number	Amount – Increase (Decrease)
210.70.51.050.5.555	\$400
610.70.51.050.5.555	\$600

Reason for Request:

Correction in the cost for the software since the Capital Outlay Budget Request was submitted as a part of the Mid-Cycle Budget Adjustment in early 2014.

	1/6/2015		1-8-15
Department Head Signature	Date	General Manager Signature	Date

For Accounting Use Only		Date
FSM	Reviewed by Financial Services Manager	
Accountant	Budget Adjustment Posted	
Accountant	Copy Placed in Finance Committee Box	
Accountant	File Original in Budget binder	

CAPITAL OUTLAY BUDGET REQUEST

Items of \$10,000 or more

Please save an electronic copy in: H:\DSRSD\Budget\2014-15 Midcycle Budget\Capital Requests
 Include your division number at the front of the file name (example: 30 Capital Outlay Budget Adjustment Request.docx)

Division Name	Field Operations
Requestor	Jim Dryden
Proposed Purchase Date (Fiscal Year)	January 1, 2015
Existing Asset Number	N/A
Description of Project:	Marshall GeoKNX solution – GeoKNXMobile for Lucity Software
Explain why this project is important (how is it important to the organization; does it provide for long term savings/efficiency?)	This is a “field user” friendly solution to a problem that staff has been trying diligently to resolve with Lucity (which is not field user friendly) related to the process of opening and closing work orders in the field . This system can work either in static or web based, depending on connectivity. Most agencies use the “static” mode due to connectivity issues, and then information is downloaded to the server when the electronic device is docked at end of day. This is a very much streamlined way of doing what staff has been trying to accomplish using Lucity directly, and not having a lot of success. This solution was designed for the field staff and will work with Lucity and the District’s GIS system.
Describe how this project is to be completed (i.e. outside vendors, combination of vendor labor and staff labor, bid and purchase item, etc.):	Vendor Training and Implementation – 10 seats(licenses) @ \$7700.00 annual maintenance
If this is a refurbishment, what is the primary system or thing being refurbished and how long will it extend the useful life?:	This will work with the District’s collection system and will also work with the water system, creating and closing work orders in the field. It works well with Lucity and GIS.
Total Estimated Cost of Project (do not include cost of staff time):	\$26,500 start up costs, and \$7,700 annual Maintenance cost for 10 licenses
Proposed Purchase Date (fiscal year):	FYE 2015
Fund /Split	600 / 200 (60/40)

List any individual equipment to be purchased costing \$10,000 or more:

Description	Cost

iWater, Inc.
 18 Goodyear, Suite 100
 Irvine, CA 92618
 Office: 949-768-4549
 Fax: 949-768-4155
 CA Contractor License #: A 783766



Estimate

DATE	ESTIMATE #
3/6/2014	207712

Estimate pricing valid for 30 days.

Bill to:

Dublin San Ramon Services District
 Att: Accounts payable
 7051 Dublin Blvd.
 Dublin, CA 94568

Ship To:

Dublin San Ramon Services District
 7051 Dublin Blvd.
 Dublin, CA 94568

Please visit our websites at:
www.iWater.org and www.infraMAPsoftware.com

REP	TERMS	PROJECT
ARH	Net 30	infraMAP

ITEM	DESCRIPTION	QTY	COST	TOTAL:
infraMAP Enterpr...	infraMAP Enterprise: - Software system for editing and updating infrastructure data. - Built on ESRI ArcGIS Engine framework. - Can be installed on a laptop/tablet PC as a mobile GPS system or on a desktop computer. **Annual Maintenance is \$1000.00 per license after the first year.	2	5,499.00	10,998.00
Integration	Lucity Integration	1	10,000.00	10,000.00
Service	Implementation	1	3,500.00	3,500.00
Training, infraMAP	Training for infraMAP Software. Price is per day. (Minimum 2 days.)	2	1,500.00	3,000.00
	210.70.51.050.5.555 - 40%			
	610.70.51.050.5.555 - 60%			
	Sales Tax (9.0%)			0.00
Approved by: _____ Date: _____		TOTAL:		\$27,498.00

63 12/30/14

PLEASE NOTE: CUSTOMER IS RESPONSIBLE FOR ALL APPLICABLE SALES TAX, WHETHER OR NOT SPECIFIED.



Reference General Manager	Type of Action Provide Direction	Board Meeting of January 20, 2015
Subject Discuss Drought Management Program		
<input type="checkbox"/> Motion	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Resolution
<input type="checkbox"/> Ordinance	<input type="checkbox"/> Informational	<input checked="" type="checkbox"/> Other
REPORT:	<input checked="" type="checkbox"/> Verbal	<input type="checkbox"/> Presentation
	<input checked="" type="checkbox"/> Staff	B. Michalczyk
		<input type="checkbox"/> Board Member

Recommendation:

The General Manager recommends the Board of Directors receive comments from the public related to the District’s Drought Management Program, discuss those as appropriate and, by Consensus, provide appropriate direction to staff and/or Board Committees for follow-up or action at future Board meeting.

Summary:

On May 5, 2014 the Board established the District’s Drought Management Program for 2014; on December 2, 2014 the Board took various actions to extend the Drought Management Program through June 30, 2015. The elements of the program include the following:

- Declared a Community Drought Emergency;
- Established Water Use Curtailment Goals;
- Adopted Water Use Limitations;
- Adopted Penalties and Enforcement Provisions (subsequently amended on August 5, 2014);
- Adopted Water Shortage Rate Stage 3;
- Approved a Wise Water User Credit for 2015;
- Approved an Enhanced Rebate Program;
- Endorsed the 2015 Drought Response Action Plan; and
- Approved budget amendments for FYE 2015 related to Drought Management Activities.

The various aspects of the Drought Management Program affect all customers of the District in various ways. To be as open and transparent as possible, the Board wishes to allow the public an opportunity to address the Board on the various aspects of the Drought Management Program in a manner that can lead to a productive outcome. The public may always address the Board under the “Public Comment” portion of the Board agenda. However, for public comment made at that time, the Board is precluded from having substantive discussions in response to the public comment received. This agenda item allows the Board to engage in a substantive discussion of issues that may be raised by the public and also to provide staff or a Board Committee appropriate direction related to the Drought Management Program in a timely fashion. This item will be a standing item on the Board agenda throughout the duration of the Community Drought Emergency which is currently scheduled to expire on June 30, 2015.

Committee Review			Legal Review	Staff Review		
COMMITTEE ---	DATE ---	RECOMMENDATION ---	Not Required	ORIGINATOR B. Michalczyk	DEPARTMENT Executive	REVIEWED BY
ATTACHMENTS <input checked="" type="checkbox"/> None						
<input type="checkbox"/> Resolution	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Task Order	<input type="checkbox"/> Staff Report	<input type="checkbox"/> Ordinance		
<input checked="" type="checkbox"/> Cost \$0	<input type="checkbox"/> Funding Source A. B.		Attachments to S&R 1. 2. 3.			



Reference General Manager	Type of Action Accept Reports and Make Finding	Board Meeting of January 20, 2015
Subject Accept Water Supply and Demand and Drought Response Action Plan Status Reports and Find that the Need for the Community Drought Emergency Still Exists		
<input checked="" type="checkbox"/> Motion	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Resolution
<input type="checkbox"/> Ordinance	<input type="checkbox"/> Informational	<input type="checkbox"/> Other
REPORT:	<input checked="" type="checkbox"/> Verbal	<input type="checkbox"/> Presentation
	<input checked="" type="checkbox"/> Staff	B. Michalczyk
		<input type="checkbox"/> Board Member

Recommendation:

The General Manager recommends the Board of Directors, by Motion, (a) accept the Water Supply and Demand Report and the Drought Response Action Plan Status Report, and (b) find that there still exists a need for continuing the Community Drought Emergency which the Board initially declared on May 5, 2014 and which the Board recently extended through June 30, 2015.

Summary:

On May 5, 2014 the Board declared a State of Community Drought Emergency. On December 2, 2014 the Board extended the duration of the State of Emergency through June 30, 2015. As part of those actions, the Board directed the General Manager to inform the Board, on a monthly basis while the State of Emergency remains in effect, of:

- Developments regarding the water supply available to Zone 7 and the District;
- The water demand in the District’s service area and in the Tri-Valley;
- Operational issues encountered or anticipated to be encountered related to the effect of the limited water supply on the District’s water system;
- Pertinent policy level decisions made at the local, regional and state level related to the drought; and
- Other information relevant to the continuing need for the State of Community Drought Emergency.

The Water Supply and Demand Report, included as Attachment 1, provides the requested information and is the basis for the Board’s finding of a continuing need for the state of Community Drought Emergency. Based on information in the report, there is no substantial change in conditions that would warrant the Board changing or rescinding the Community Drought Emergency at this time.

In addition, when the Board endorsed the Drought Response Action Plan, it directed that a monthly status report be prepared documenting activities undertaken on the various aspects of the Drought Response Action Plan and the results achieved; Attachment 2 provides that information. That report is the “close out” of the 2014 Action Plan; a slightly revised Action Plan has been adopted for 2015. Future reports will transition to report on activities in the 2015 Action Plan.

Committee Review			Legal Review	Staff Review		
COMMITTEE ---	DATE ---	RECOMMENDATION ---	Not Required	ORIGINATOR B. Michalczyk	DEPARTMENT Executive	REVIEWED BY
ATTACHMENTS <input type="checkbox"/> None						
<input type="checkbox"/> Resolution	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Task Order	<input type="checkbox"/> Staff Report	<input type="checkbox"/> Ordinance		
<input checked="" type="checkbox"/> Cost \$0	<input type="checkbox"/> Funding Source A. B.		Attachments to S&R 1. Water Supply and Demand Report 2. 2014 Drought Response Action Plan Status Report 3.			

The information in this Water Supply and Demand Report is current through Dec.31, 2014.

SUMMARY AND BACKGROUND

As documented herein, there have been no changed conditions or situations that would warrant changes to or the rescission of the state of the Community Drought Emergency.

On May 5, 2014 the Board declared a State of Community Drought Emergency. On December 2, 2014 the Board extended that State of Community Drought Emergency through June 30, 2015. The Board also directed the General Manager to inform the Board on a monthly basis of each calendar month that the Declaration remains in effect, of:

1. Developments regarding the water supply available to Zone 7 and the District;
2. The water demand in the District's service area and in the Tri-Valley;
3. Operational issues encountered or anticipated to be encountered related to the effect of the limited water supply on the District's water system;
4. Pertinent policy level decisions made at the local, regional and State level related to the drought; and
5. Other information relevant to the continuing need for the State of Community Drought Emergency.

This report satisfies that direction for the month of January 2015 (report complete through December 2014) and serves as the basis for the Board's consideration of the continued need for the State of Community Drought Emergency.

1 - DEVELOPMENTS REGARDING THE WATER SUPPLY

While there was significant rain for the month of December, snowpack and reservoir storage are significantly below normal. Plus, it is too early in the Water Year to draw any conclusions about how the remainder of the year will develop. As such, the continuation of the state of the Community Drought Emergency is warranted.

In terms of the supply, Water Year 2015 began on October 1, 2014 and three months of data is now available. However that data is from a period that is traditionally not the most productive part of the winter season (that being January, February and March). The following is a summary of the most hydrological information available as of December 31, 2014. A seven year historic summary of this same information is presented in Table 1 below. Table 2 presents a month by month summary for the current water year showing how the situation evolved over the course of the winter season.

Precipitation to Date. WY 2015 Northern Sierra precipitation for the new water year is above average, standing at 129% of normal for this point in the year in the Sacramento and Feather River basins where our water supply physically originates.

However it must be cautioned that the water year is only three months old and early season precipitation while helpful is not significant overall.

Forecast Precipitation. The National Weather Service's Climate Prediction center is forecasting about a thirty percent chance of above average precipitation through the middle of March 2015.

Snowpack. Snowpack (really snow water content) is at 48% in the Northern Sierra.

Reservoir Storage. Lake Oroville is filled to only 39% capacity and is 62% of what it would normally be at this time of the year; both of these improved as a result of the December rains but remain at near historic lows for this point in the season.

Unimpaired Runoff DWR projects that unimpaired runoff in the Sacramento River watershed is expected to be about 92% of normal and that there is about a 33% chance of normal runoff in 2015.

Water Year Type. DWR is currently classifying the water year as "Below Normal" in terms of unimpeded runoff from the Sacramento River watershed.

DWR Allocation. DWR has announced only 10% water allocations for 2015 largely due to the low reservoir storage levels.

Zone 7 Supply. The District has submitted its "normal" supply request for Calendar Year 2015 to Zone 7. Zone 7 has not yet acted on that request, informally stating that they will not do so until April 2015.

Possible Water Transfers. On November 19, 2014 the Zone 7 Board conceptually approved a water exchange with Contra Costa Water District on 2,500 AF for 2015 and separately approved the Fifth Amendment to the Yuba Accord which has yielded an average of about 550 AF per year for the past several years. The District has opened discussions with other agencies about possible water transfers for 2015.

2 - WATER DEMAND

There have been no substantial changes to the water demands in either a positive or negative way. As such, the continuation of the state of the Community Drought Emergency is warranted.

Water demand (really water furnished to District customers) is monitored on a weekly basis. The declaration of Community Drought Emergency calls for system wide water use curtailment of twenty five percent (25%) overall with five percent (5%) coming from indoor curtailment and fifty to sixty percent (50-60%) from outdoor curtailment as compared to the same period in calendar year 2013. Between February 18, 2014 and May 5, 2014 a 20% curtailment level was in effect. In addition, in accordance with the terms of the District – Zone 7 Water Supply Contract Zone 7 has provided the District with a water delivery allocation schedule that

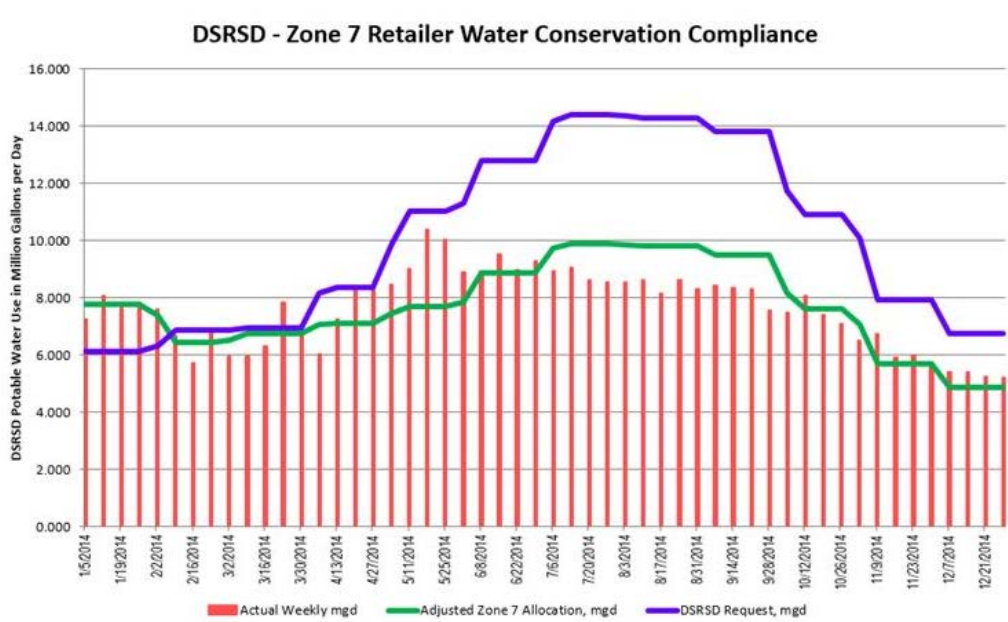
incorporates the overall 25% curtailment goal but which also incorporates physical delivery limitations that have arisen due to the lack of surface water availability.

Annual Demand During 2014 the District’s service area used 8,541 AF of water as compared to 11,246 AF used during 2013; this represents an overall system wide curtailment of 24.1% for the year as a whole.

Demand 050514 to Year End From May 5, 2014 (when the District declared a State of Emergency with a goal of 25% water use curtailment) through the end of 2014 the District’s service area used 5,776 AF of water as compared to 8,268 AF used during the same period in 2013; this represents an overall system wide curtailment of 30.1%. Thus, the overall curtailment level of 25% was achieved during this period.

Actual Usage vs. Zone 7 Delivery Allocation. The chart below presents data showing how demand in the District’s service area has tracked as compared to the adjusted Zone 7 allocation schedule. In 2014, allocated deliveries were 8,637 AF while demand in the District’s service area was 8,541 AF. The District’s service area thus used 1.1% LESS water than allocated for the calendar year to date.

Gallons per capital per day The District monitors this metric on a monthly basis as of the end of each calendar month as part of monitoring our 20% by 2020 mandated usage. In the month of December 2013 the District delivered water at a rate of 94.3 gpcpd while in December 2014 the rate was only 66.8 gpcpd representing a 29.2% reduction. On a “residential use alone” basis water use in December 2014 was 62 gpcpd.



Tri-Valley Wide Demand. The other retailers in the Tri-Valley have informally communicated to the District the following results for 2014:

- Cal Water 31% (through November, 2014);

- Livermore 25% (complete for the year 2014); and
- Pleasanton 28% (complete for the year 2014).

Zone 7 has informally communicated to the District that Valley-wide curtailment (including all water deliveries not just to the retailers) was 29%.

3 - OPERATIONAL CONDITIONS

There have been no substantial changes to Operational Conditions in either a positive or negative way. As such, the continuation of the state of the Community Drought Emergency is warranted.

Reservoir storage is the single most critical operational parameter that the District monitors during the Community Drought Emergency to ensure adequate reserves for health and safety and fire-fighting purposes. However, there are other operational challenges related to which of the five existing turnouts Zone 7 will deliver water given various constraints that arise from operating with very limited amounts of surface water.

Reservoir Storage At no time has overall reservoir storage been compromised due to the water supply. In addition, at no time has reservoir storage within any single pressure zone been compromised. Minimum total system storage during the summer months and following the May 5, 2014 Board action fluctuated between about 10 MG and about 12 MG. During December and the first half of January the minimum quantity that was in storage was 6.06 MG, which occurred at 6:50 AM on January 12. These are as compared to 6.30 MG required system-wide per standard operating criteria for health and safety and fire storage. Reservoir 10A (approx. 4 MG) was drained and removed from service on October 30 to help preserve chlorine residuals and water quality during the winter months when the demand is typically the lowest.

System Operation During Drought Emergency At the direction of Zone 7 DSRSD has been receiving water only through turnouts No. 2 (Stagecoach Road) and No. 5 (Fallon Road) since late March 2014. Turnouts No. 1 (Dougherty Road), No. 3 (Camp Parks), and No. 4 (Arnold) have remained out of service. This allowed Zone 7 to reduce the pressure on their western loop from about 90 PSI to about 70 PSI, which allows an increase of about 400 GPM in the maximum flow that the wells connected to the western loop can produce. The District has been able to move sufficient amounts of water from the two turnouts to each District pressure zone where it is needed. Before the summer began District staff modeled the water system and determined that the system could be operated in this manner under typical summertime demands as long as all of the District's reservoirs and pump stations are in service. Reservoir 10A was returned to service on June 3 following the completion of cleaning and rehabilitation work. Pump station 10A worked in conjunction with Reservoir 10A and operated normally all summer, and the programming was revised so that PS 10A would work correctly with turnout No. 4 off line. Due to the seasonal decrease in the demand for water, staff removed Reservoir 10A and Pump Station 10A from service on October 30 to help maintain adequate chlorine residuals throughout the distribution system, particularly in

Western Dublin. With the exception of Reservoir 10A and Pump Station 10A, all of the District's pumps stations and reservoirs are currently operating normally.

4 - PERTINENT POLICY DECISIONS

During the past month there were no policy actions taken at the Regional, State or Federal level that materially altered the water supply situation either positively or negatively. As such, the continuation of the state of the Community Drought Emergency is warranted.

Over the course of 2014 there have been many policy level decisions made at the local, regional, State and Federal levels as identified below.

There also remains a great deal of legal and regulatory uncertainty about the reliability of water supplies from the Sacramento-San Joaquin Delta. This uncertainty develops due to interwoven legislation, regulation, legal actions and basic hydrology of the Delta. This situation has existed in some form for several decades but has become particularly critical in recent years. It is very likely that the uncertainties will continue for at least several years into the future. Attachment A to this report provides specific information about what is driving the various legislative, regulatory and legal uncertainties related to the Delta water supply.

Prior to May 5, 2015 Policy level decisions made prior to May 5, 2014 include the following:

- January 15, 2014 – U.S. Dept. of Agriculture declares Contra Costa and Alameda Counties natural disaster areas due to drought;
- January 17, 2014 California Governor Edmund G. Brown issued a Proclamation of a State of Emergency, and encouraged all Californians to reduce their water usage by 20%;
- January 29, 2014 the Zone 7 Water Agency issued a Proclamation of a Local Drought Emergency and established a system-wide conservation goal of 20% for 2014 as compared to 2013 usage, which was based on demand reductions of 5% for indoor water use and 40% for outdoor water use;
- January 31, 2014 the Department of Water Resources reduced from 5% to 0% the anticipated allocation of water to customers of the State Water Project, including the Zone 7 Water Agency;
- February 18, 2014 the District declared a State of Community Drought Emergency and established a goal of curtailing overall District water usage by twenty percent (20%) base on five percent (5%) curtailment of inside water use and forty percent (40%) curtailment of outside water use as compared to the same period in 2013;
- February 24, 2014 the City of Livermore declared a Water Shortage Emergency;
- March 18, 2014 the City of Dublin declared a Local Drought Emergency;
- March 18, 2014 the City of Pleasanton approved an urgency ordinance amending their water conservation plan as needed to protect the immediate threat of the potentially significant drought to preserve public health and safety;
- April 5, 2014 the City of Livermore declares a Stage 3 drought emergency;
- April 16, 2014 the Zone 7 Water Agency directed the local water supply retailers and untreated water customers to assure a 25% total reduction for 2014 with 5% coming from

indoor curtailment and 50-60% from outdoor curtailment, and adopting mandatory conservation measures to achieve these reductions;

- April 18, 2014 the California Department of Water Resources announced that anticipated 2014 water allocations to the State Water Contractors (including Zone 7) will be increased to 5% but only on condition that delivery of water occur after September 1, 2014; and
- April 25, 2014 Governor Edmund G. Brown proclaimed a Continued State of Emergency in the State of California and ordered that California residents should refrain from wasting water, specifying many practices that waste water and directing urban water suppliers to implement drought response plans to limit outdoor irrigation and other wasteful water practices; and
- April 28, 2014 the City of Livermore adopts Stage 3 Water Shortage rates and mandatory conservation measures.

Subsequent to May 5, 2015 Policy level decisions made after May 5, 2014 include the following:

- May 6, 2014 the City of Pleasanton adopts water shortage penalty water rates and mandatory conservation measures;
- May 12, 2014 the City of Livermore adopts an ordinance extending mandatory water use limitations to entire City including Cal Water service area;
- Throughout May and June the State Water Resources Control Board issued diversion curtailment letters to about 9,500 junior water rights appropriators in the Sacramento and San Joaquin watershed;
- July 15, 2014 the State Water Resources Control Board adopted mandatory water use limitations to be applicable throughout California along with \$500 per violation fines;
- August 13, 2014 Governor Brown signed legislation placing a \$7.5B water bond on the November 2014 ballot;
- September 15, 2014 Governor Brown signed landmark groundwater management legislation;
- September 16, 2014 The District endorsed Proposition 1 – Water Bond on the November 4, 2014 Ballot;
- September 17, 2014 Zone 7 endorsed Proposition 1 – Water Bond on the November 4, 2014 Ballot;
- September 28, 2014 California Governor Jerry Brown signs AB 2071 establishing standards for providing recycled water for livestock; and
- November 4, 2014 California voters easily passed Proposition 1 (the Water Bond).

5 - OTHER RELEVANT INFORMATION

There is no other relevant information to report at this time. As such, the continuation of the state of the Community Drought Emergency is warranted.

**TABLE 1
TABULAR SUMMARY OF HISTORIC HYDROLOGICAL AND WATER SUPPLY CONDITIONS¹**

	WY2007	WY2008	WY2009	WY 2010	WY 2011	WY 2012	WY 2013	WY 2014
Precipitation ²	75%	73%	93%	107%	145%	80%	85%	62%
Snowpack ³	52%	101%	89%	126%	165%	74%	49%	23%
Oroville Storage (% of Normal)	101%	90%	59%	78%	135%	115%	92%	49%
Oroville Storage (% of Capacity)	62%	55%	38%	50%	86%	99%	79%	31%
Unimpaired Runoff								
Percent of Normal Year ⁴	53%	58%	64%	84%	138%	63%	64%	39%
Water Supply Index	Critical	Critical	Dry	Below Normal	Wet	Below Normal	Dry	Critical
Water Delivery Allocation								
DWR to State Water Cont.	60%	35%	40%	50%	80%	65%	35%	5%
Statewide and Regional Conservation								
CA Short Term	----		20%		Strongly encourage conservation and minimal use			20%
CA Long Term	---		10% per capita reduction target by 2015; 20% per capita reduction mandate by 2020					
Zone 7	----	Voluntary 10%						25% Overall 5% Inside 50-60% Outside
DSRSD CONSERVATION SUMMARY								
Pre SB 7X7 Methodology								
Target	Voluntary 10%			Stage I- Vol. 20%				
% Achieved ⁵	2.4%	4.5%	13.8%	21.1%	21.5%	26.8%		
Post SB 7X7 Methodology								
SB 7x7 Baseline							204	
2015 Target							183	
2020 Mandate							163	
UWMP Prediction							138	143
Actual							126	107

¹ Unless noted, data shown is for end of the Water Year shown.

² Percent of Normal; 8 Station Northern Sierra for the water year

³ Percent of Normal; Northern Sierra Average as of April 1 which is historically peak snowpack for the year

⁴ Runoff in percent of average year for Sacramento River watershed

⁵ Expressed on a per account basis with the baseline year (July 06 to June 07 for WY 2007 through 2012).

TABLE 2 TABULAR SUMMARY OF HYDROLOGICAL AND WATER SUPPLY CONDITIONS FOR WY 2014 ⁶								
	Oct 2014	Nov 2014	Dec 2015	Jan 2015	Feb 2015	Mar 2015	Apr 2015	May 2015
Precipitation ⁷	108%	75%	129%					
Snowpack ⁸	No Data	No Data	48%					
Oroville Storage (% of Normal)	46%	42%	62%					
Oroville Storage (% of Capacity)	28%	26%	39%					
Projected Unimpaired Runoff								
Expected ⁹	No Data	74%	92%					
Chance of Normal	No Data	25%	33%					
Projected Type of Water Year								
WY Classification	No Data	Dry	Below Norm.					
Water Delivery Allocation								
DWR Allocation	No Data	No Data	10%					
Adopted Statewide and Regional Conservation Targets								
California Short Term Policy	20% curtailment 2014 vs 2013; with specific water use prohibitions							
California Long Term Policy	10% per capita reduction interim target by 2015 and 20% per capita reduction mandated by 2020							
Zone 7	<u>April 16, 2014</u> : Zone 7 declared a drought emergency within its service area and established curtailments at 25% system-wide (5% indoor curtailment and 50-60% outside curtailment) and adopted various mandatory prohibitions							
DSRSD CONSERVATION SUMMARY ¹⁰								
DSRSD Stage	<u>May 5, 2014</u> : declared Stage 3 Drought Emergency and set target curtailment consistent with Zone 7 (25% overall; 5% indoors and 50-60% outside – all as 2014 as compared to 2013)							
SB 7x7 Baseline	204							
2015 Target	183							
2020 Mandate	163							
UWMP Prediction	143 for CY 2014			146 for CY 2015				
System Wide	93.0	75.8	66.8					
Residential Only	70.6	59.4	61.7					

⁶ Data shown is current as of the last day of the month shown

⁷ Percent of Normal at this time of year; ⁸ Station Northern Sierra

⁸ Percent of Normal at this time of year; Northern Sierra Average

⁹ Projected water year runoff in percent of average year for Sacramento River watershed

¹⁰ Values shown are in gallons / person / day on a total system basis for the month shown excepting "Residential Only" which is Residential Use / No. Residents

ATTACHMENT A LEGAL AND REGULATORY ISSUES

SIGNIFICANT CHANGES SINCE THE LAST REPORT ARE HIGHLIGHTED

DELTA PLANNING

Bay Delta Conservation Plan: The Bay Delta Conservation Plan (BDCP) is designed to be a planning process for meeting the requirements of endangered species laws and achieving the co-equal goals of (1) conservation and management of the Delta's ecological functions and (2) improving current water supplies and the reliability of Central Valley Project (CVP) and State Water Project (SWP) water deliveries. Significant opposition to the Plan and the process has been voiced by residents and entities from Delta and Central Valley communities, and by some state and federal water contractors which question who will pay for water for wildlife refuges and for environmental uses under the BDCP, as well as who will pay for construction and operations costs of any conveyance facilities. The end of the BDCP process cannot now be predicted with any degree of confidence. In July 2012, the state and federal governments announced their joint commitment to a proposed BDCP that would include two gravity-fed tunnels with a diversion capacity of 9,000 cubic feet of water per second (cfs), each of which would be 40 feet in diameter and 35 miles long, plus restoration of 113,000 acres of freshwater marsh, 50,000 of which would be restored in the next 15 years. Current estimates say the tunnels will take at least 10 years to build, will result in excavation and the need to dispose of 7 million cubic yards of "tunnel muck," and will cost an estimated \$24.5 - 28 Billion to construct and operate the conveyance facility as well as fund the mitigation and adaptive management for the 50-year implementation period. Current estimates indicate that 60 - 70% of that cost would be paid by water users (and approximately 60% of that amount would be paid by SWP contractors), with the balance coming from a variety of state and federal sources. Construction costs for the 9,000 cfs dual-bore tunnel are now estimated at \$14.5 Billion, but since that estimate is based on a 10% design, the draft BDCP says that the actual construction costs could be 50% higher or 25% lower than that number. On December 19, DWR announced that the tunnel plan is being revised to eliminate the 3 large intake pumps on the Sacramento River near Hood and Walnut Grove, and instead to put a new pump station near the end of the tunnels, adjacent to Clifton Court Forebay. In other words, when river conditions will not allow the water to flow under the Delta via gravity alone, the water will now be pulled across the Delta from the south, rather than pushed from the north.

On May 6, the Department of Water Resources (DWR) announced that it is setting up at least two new organizational units focused on implementation of the conveyance component of the BDCP. There will be a BDCP Program Manager, who will not be a DWR employee, and the new "Design and Construction Enterprise" will be some form of "joint powers arrangement" that will include a mix of DWR, local agencies, and consulting firm employees. Since there is not yet an approved project, BDCP critics have asserted that this new organization is premature. Governor Brown has appointed former Zone 7 employee Karla Nemeth as Deputy Secretary for Water Policy at the California Natural Resources Agency, where she will be his senior advisor on water policy. She has worked on the BDCP since 2009.

The draft BDCP and draft EIR/EIS were released for public comment on December 9, 2013; the comment period was extended twice, and closed on July 29, 2014. The draft documents were more

than 41,000 pages. Approximately 11,000 individual comments were received, including about 9,000 “standardized” letters from people organized by a group opposed to the BDCP. DWR’s current schedule remains vague, especially since they announced on August 27 that the document will be “partially recirculated” in early 2015. The general scope of the recirculated document was announced on December 19, but no schedule for its release was provided. Intended beneficiaries do not yet fully know what benefits they can anticipate, and federal agencies have given no indication if or when they will do a feasibility analysis that is required before federal funds for the implementation of the BDCP could be appropriated. Current estimates are that only about 25% of CVP contractors would actually receive any water supply benefits if the project is fully implemented. The principal unknown is how the new system would be operated, which will determine water supply, water quality, and fisheries impacts. Fisheries agencies have suggested that current science requires high flows through the Delta and to the sea; such flow requirements would mean that future exports would be less than what contractors currently receive. Export contractors – especially irrigation entities -- are hoping to see far lower flows for fish and water quality protection so that farmers and ranchers can avoid having to pay large amounts of money for less water. Operations criteria will have to take into account the recent hydrology, which indicates that between 1949 and 2009, Sacramento River flow conditions in 47% of all years were below normal, dry, or critically dry. Complex negotiations resulted in a May 30, 2014 draft Implementation Agreement concerning how the BDCP will be operated, including the governance structure, but not including the cost split between federal and state contractors or other financial components, and only providing broad general details regarding how operations will actually work. The 60-day public review process for that Agreement also ended on July 29. In July 2013, federal agencies submitted comments on the administrative draft EIR/EIS which raised numerous difficult issues; some commentators have suggested that the federal fisheries agencies may believe that the proposed project may not be “permissible” under the Federal Endangered Species Act (FESA). The interplay between state and federal fisheries agencies and the CVP and SWP will be critical to ultimate governmental determinations concerning the proposed BDCP. One month after the comment period on the Draft EIR/EIS closed, the US EPA sent a 43-page letter to the U.S. Fish & Wildlife Service asserting that as proposed, the BDCP would violate federal standards under the Clean Water Act, and the letter is viewed by many participants in BDCP the process to be a major setback. A recent addition to the list of interagency issues concerns the 1986 Coordinated Operations Agreement (COA), which was intended to ensure that the SWP and CVP each receives its share of available Delta water, and carries its fair share of obligations such as water releases for Delta water quality. Over time, the relative proportion of water available for CVP exports has decreased in an unanticipated amount, while the relative proportion of export water going to the SWP has increased in a similarly unanticipated amount, and the SWP has been carrying a much smaller burden in terms of the water quality burden. Some analyses show the imbalance totaled as much as 400,000 AF per year of export water in past years, and both Reclamation and some federal export contractors (primarily in the San Joaquin Valley) want that imbalance corrected and the COA renegotiated before beginning to consider how any BDCP operations criteria will be determined, and even whether the US can be a partner in the BDCP. Renegotiation of the COA after 30 years of its existence would be very controversial, and would entail both CEQA and NEPA documentation and consideration under the state and federal Endangered Species Acts.

Some stakeholders (including ACWD, CCWD, EBMUD, SFPUC, San Diego and the San Diego County Water Authority, numerous environmental groups, Contra Costa County, and the Contra Costa Council, plus 22 Democratic members of the State Senate or Assembly) urged DWR to add a “Portfolio Alternative” that would include, among other things, a smaller conveyance facility because their studies to date indicate a 3,000 cfs conveyance could meet the BDCP’s and Delta Plan’s water supply and ecosystem restoration goals. DWR now estimates that the capital construction cost for a single-bore

3,000 cfs tunnel would be \$8.56 Billion (down from the previously estimated \$11.5 billion). DWR did not analyze this alternative (or the suite of proposed actions making up the Portfolio Alternative) in the EIR. Zone 7 signed a multi-agency letter favoring the BDCP proposal and opposing the Portfolio Alternative. Recently, the US Bureau of Reclamation (Reclamation) announced that it was initiating a benefits analysis as part of Reclamation's process for deciding whether and how it might make any long-term commitment to BDCP; the schedule for that analysis and commitment determination are not known. In early August, 13 federal water service contractors (including EBMUD, Placer County WA, Sacramento County WA, the City of Sacramento, CCWD, and Friant, plus the Northern California Water Association) expressed an interest in the analysis and an opportunity to be heard. A number of environmental groups have announced opposition to the BDCP, but some agricultural interests that joined them in opposing the proposed Peripheral Canal in 1982 support the current proposal. The key question for many water agencies will be their share of the costs burdens for the proposed project. DWR has indicated that up to \$1.2 billion will be needed from project beneficiaries for completion of engineering and design work once the EIR/EIS is completed. If the project is ultimately approved and implemented, the earliest construction could begin is 2017 (engineering work to date is only at the 10% level), and the earliest date for operation of the new conveyance would be 2027. Largely because there is not yet an approved project, to date there are no firm funding commitments for the costs of construction or operation of the proposed facilities. DWR has estimated overall BDCP costs at about \$25 Billion; economists have indicated that total costs (including interest on bonds) could approach \$67 Billion. Entities both inside and outside the "water community" have raised questions about BDCP financing and cost-sharing. On November 14, the State Treasurer's Office released a new report on financing of the tunnels, and estimated that SWP contractors would be expected to pay \$248 – 322/AF for the water they are entitled to receive under their SWP contract. CVP contractors who benefit from the tunnels would be expected to pay \$345 – 367/AF. The report says that these amounts are expected to be required on a "take-or-pay" basis – i.e., the annual payment would be required regardless whether any water is received. On Dec. 10, DWR held the initial negotiation session with the SWP contractors concerning amendments to their contracts to cover funding for the BDCP.

Delta Stewardship Council's Delta Plan and EIR: The 2009 legislative package that included the Delta Reform Act tried to address long-standing issues about Delta planning and the possibility of insuring water supply reliability and simultaneously reaching the co-equal goal of restoring/enhancing the Delta ecosystem. At the heart of this measure was establishment of the Delta Stewardship Council and a mandate that it develop a Delta Plan and the necessary environmental analysis by December 31, 2011. The goal of the Plan was to provide guidance to state and local agency actions to meet the coequal goals. (That statutory deadline was not met.) On May 16-17, 2013, the Council adopted the Delta Plan, certified the completion of the EIR, and approved the process for implementing the regulations. The adopted Plan contains 14 policies, which the Council has attempted to turn into legally enforceable state regulations. No substantial action based on the Plan will happen very quickly, and the EIR has been the subject of substantial criticism from all sides. Numerous parties, including the State Water Contractors, filed suit in Sacramento Superior Court challenging the Plan and arguing that it is not consistent with the 2009 legislation because it does not achieve the co-equal goals of Delta ecosystem restoration and water supply reliability, and challenging the regulations. Those cases are all pending.

The Delta Plan called for adoption of Delta flow objectives by June 2014; implementation measures to reach those objectives would then be analyzed and recommended to the SWRCB in approximately one year after that. The SWRCB started the process for setting those objectives, in conjunction with its triennial review of the Water Quality Control Plan for the Delta (WQCP), and indicated that it would seek to set flow objectives for "primary tributaries to the Bay-Delta" by June,

2018. However, the heavy workload the SWRCB is facing due to the current drought has slowed that schedule. This effort will inevitably be controversial, since an earlier and non-precedential SWRCB decision related to flow objectives established criteria that would dedicate between 50% and 75% of the available flows in the Delta to in-stream uses, which would result in drastic cutbacks in water available for export.

On December 31, 2012, the SWRCB released its proposed revisions to flow requirements (plus a 2000-page environmental analysis) for the San Joaquin River and 3 tributaries (Merced, Stanislaus, and Tuolumne Rivers), which featured establishment of a threshold of 35% of the unimpaired flow of the tributaries to be set aside for Delta protection. Historically about 20% of unimpaired flow in those rivers reached the Delta. Water users and water rights holders on those rivers are vigorously resisting implementation of that threshold, arguing that it would result in a supply cut of 15% in average water years, and up to 50% in dry years. The SWRCB began a hearing on San Joaquin flows on March 20, 2013. A “final” version of the WQCP objectives and environmental impact analysis was issued in May, but the SWRCB has now postponed any action on this still-controversial subject until an as-yet unknown date.

In light of the drought circumstances facing the State in 2014, the SWRCB curtailed diversion of water under many water rights (including some rights to divert from the Delta and some of its tributaries), and has begun to analyze the diversion of water by farmers and agricultural water districts in the Delta region. Each of those subjects is essentially unprecedented in California, and further illustrates the difficult challenges to water management in general, but in particular in the Delta.

California Water Action Plan: On October 31, 2013, CalEPA, the Department of Food & Agriculture, and the Natural Resources Agency issued a draft Water Action Plan for the State, in response to direction from the Governor to identify key actions for the next one to five years to address urgent needs and “provide the foundation for sustainable management of California’s water resources.” The final plan was issued in conjunction with the Governor’s “State of the State” address on January 22, 2014. The 22-page plan is broad and general, and does not call for any specific actions; it is intended to be a broad-brush guide for state efforts to enhance water supply reliability, restore damaged and destroyed ecosystems, and improve the resilience of infrastructure. Part of the scientific backdrop for this Plan is a recent study, based on satellite data collected by NASA, which indicates that the Sacramento and San Joaquin basins contained about 24 million acre-feet (AF) less water in March 2010 than in October 2003, with about 2/3 of the decline due to groundwater depletion. The FYE 2015 State Budget includes approximately \$600 Million in funding for implementation of near-term Plan actions, including water efficiency projects, conservation, and integrated water resources management.

LEGISLATION

2014 Water Bond: The November 2009 water legislation package passed on to the voters the question of whether to authorize issuance of \$11.14 billion in General Obligation bonds, for which debt service payments of about \$700 million per year would have to come from the State’s General Fund. The bond issue was to be on the November 2010 ballot, but the Legislature subsequently passed a bill delaying the election to 2012, largely because of the state’s precarious financial situation. On August 13, 2014, the Legislature adopted AB 1471, the Water Quality, Supply, and Infrastructure Improvement Act of 2014; the vote was 77 – 2 in the Assembly and 37 – 0 in the Senate. 33 senators were either authors or co-authors of the bill, which was signed by the Governor. It replaces the 2009 bond measure, and calls for voter approval of \$7.545 Billion in new general obligation bonds. It appeared on the November ballot as Proposition 1. It has elements calling for new surface and groundwater storage, regional reliability,

sustainable groundwater management and cleanup, water recycling and conservation, watershed protection, and safe drinking water, especially for disadvantaged communities. Prop. 1 is supposed to be “tunnel-neutral,” and it calls for spending up to \$2.7 Billion on new surface or groundwater storage; surface storage projects that could meet the criteria in the measure include the proposed new Sites and Temperance Flat Reservoirs, and a further expansion of Los Vaqueros Reservoir. 67% of the voters voted for the bond, in a resounding victory.

Groundwater Legislation: Governor Brown recently signed a package of bills which will for the first time require a degree of oversight of groundwater production in California – all other western states have some form of such legislation already. The major thrust of the bills is to require that local entities in each of the several hundred groundwater basins begin now to draft, approve, and implement a plan for achieving sustainability of the local groundwater resource (i.e., essentially, an end of overdrafting) by 2040. The legislation is not expected to have significant impact in the Tri-Valley area, but may be of considerable significance in the Central and Salinas Valleys over time.

Federal Drought Relief Legislation: Throughout 2014, efforts have been made in both houses of Congress to pass drought relief legislation, but the efforts have long been stalled. Since the mid-term election, renewed efforts in the Senate suggested that Senator Feinstein’s bill might move forward in the waning days of the current Congress, but in November she decided to await the commencement of the new Congress and to try again. The major proponents of the legislation have been irrigation interests in the San Joaquin Valley, led by Westlands Water District. A much more aggressive bill was passed in the House, and Pres. Obama’s administration indicated that if a bill in that form reached him, it would be vetoed.

DELTA ECOSYSTEM ISSUES

Delta Smelt and Salmonid Species: Federal litigation concerning the interaction of the Federal Endangered Species Act (FESA) and NEPA with the operations of the Bureau of Reclamation’s Central Valley Project (CVP) and the Department of Water Resources’ (DWR) State Water Project (SWP) has dominated all considerations of Delta water export operations in the last few years. Most of that litigation has concerned the balance between water exports and the need to restrict or limit exports in an effort to protect Delta smelt and a variety of salmonid species. For salmonids, litigation challenging the Biological Opinion is on appeal to the 9th Circuit US Court of Appeal; oral argument took place on September 11 and the Court told the litigants that it would be quite some time before a decision is issued. For Delta smelt, a trial court decision overturning the BiOp was reversed by the 9th Circuit in a 2 – 1 decision on March 13, but the Court held that Reclamation must complete additional NEPA documentation on certain actions before accepting the smelt BiOp. There is still some uncertainty as to the practical effect of that aspect of the ruling, but in the meantime, Delta operations are being managed in accordance with both BiOps, while the federal fisheries agencies are working on new ones under court-established deadlines (12/1/14 for smelt and 4/30/16 for salmon). On October 1, San Joaquin Valley growers, the State Water Contractors, and Westlands Water District filed two separate petitions asking the US Supreme Court to take the smelt case and invalidate the smelt BiOp. In a second smelt case, on December 22 the 9th Circuit unanimously reversed another trial court decision which had found the BiOp invalid. In still another smelt-related case, the 9th Circuit ruled that environmental groups could challenge federal renewals of 41 long-term water service contracts for contractors in the Sacramento and San Joaquin Valleys, and the U. S. Supreme Court refused to take that case; the litigation will proceed, and the contracts remain in jeopardy. The 2013 fall mid-water trawl, one of the key scientific indicators of the abundance of critical fish species, showed that the four species of

greatest concern were at near-record lows; in particular, Delta smelt were at the 2nd-lowest year on record. Since the decline of pelagic organisms (i.e., aquatic species that feed in the middle of the water column) such as Delta smelt, began in the Delta in 2002, the smelt index has ranged from a high of 151 to a low of 4 (it was 7 in 2008 and 2013), as compared to values that were occasionally greater than 1000 in prior years). The population indices used to track 4 key fish species have declined by 95.6% to 99.8% since the trawl began in 1967. The combination of record low precipitation and fish-related operations restrictions made export operations particularly difficult for 2014, and limited the use of cross-Delta water transfers and recovery of water in groundwater banks that might otherwise have been available to assist in areas dependent on Delta export pumping. On July 11, the federal district court in Fresno denied an injunction sought by fisheries groups seeking to halt transfers of water from north of the Delta to the San Joaquin Valley because of a perceived threat to Delta smelt; the Judge decided that the courts must give deference to the federal fisheries agencies, which have long been addressing smelt issues.

Ammonia in Wastewater Discharges: On December 9, 2010, the Central Valley Regional Water Quality Control Board (RWQCB) unanimously adopted a new NPDES discharge permit for the large regional wastewater treatment plant operated by the Sacramento Regional Sanitation District (SacReg). Zone 7, Alameda County Water District, and Santa Clara Valley Water District (SCVWD), plus a number of other water agencies, had for 10 years sought to have the RWQCB order SacReg to significantly reduce the volume of pathogens and certain chemical contaminants in its effluent – particularly ammonium, which is believed to have a substantial adverse impact on Delta smelt. A partial settlement was reached late in April 2013, and SacReg is commencing implementation of remedial measures. Remaining issues in the litigation concern the NPDES permit requirement for tertiary treatment to remove pathogens and other pollutants from the discharge; settlement discussions were completed on May 23. The SacReg Board gave final approval to a \$2 Billion upgrade project on Sep. 24, and SacReg has started construction. As a result of the litigation initiated by the water agencies, the project will include tertiary treatment processes and reduced amounts of ammonia, nitrates, and pathogens in the discharge.

LOCAL WATER SUPPLY CONTRACTS

State Water Project Contract: On May 1, 2013 DWR began what was originally planned to be three months of public negotiations with the SWC on contract amendments to the contract term and on certain financial provisions of the current basic water supply contract between DWR and each member of the SWC. DWR wants to issue 30-year bonds for its debt financing, but there are only 21 years left on the present contract. DWR has urged a 40-year extension, but some of the SWC have argued that it should be 75 years. DWR uses revenue bond financing for capital improvements and upgrades of existing systems; in recent years it has sold as much as \$200 Million in such bonds per year, and it estimates that it needs \$2.5 Billion to repair, restore, and strengthen existing infrastructure. DWR also estimates that the BDCP improvements would require the SWC to pay another \$10 Billion, and the current contract negotiations would put the necessary financial accounting and oversight mechanisms in place for that as well. Negotiations over an 11-month period culminated in Agreements in Principle (AIP) that were reached on March 8, 2014; one or more agreements to express the AIP were drafted, the parties met again on June 18 in an effort to complete the AIP. By July 15, 26 of the 29 SWP contractors had indicated they would sign the AIP. DWR will conduct an environmental review process for an amendment to the SWP Contract, which is now anticipated to take from September 2014 through an indefinite date in 2016. The Notice of Preparation for the anticipated EIR was issued on Sep. 12, two scoping meetings were held on Sep. 23, and the scoping period for receipt of public comments ended on Oct. 13. Numerous environmental and fisheries groups filed critical comments during the scoping

period. Once the EIR is certified, public contract negotiations are expected to commence in late 2016 or early 2017. The proposed amendment needs to be reviewed in the Legislature, but does not need legislative approval. Under the AIP, if adopted as the parties have tentatively agreed, the amendments would extend the current SWP contracts by 50 years, to 2085. Three Sacramento Valley SWP contractors (Butte and Plumas Counties, and Yuba City) want the new contract to expressly provide for them to opt out of the costs associated with the BDCP's conveyance facilities, but that issue has been set aside now pending separate negotiations (now expected to begin in December 2014) on BDCP cost allocations among the SWP contractors. SWP North Bay Aqueduct (NBA) contractors (in Napa and Solano Counties) are also concerned about those facilities because the Draft EIR/EIS for the BDCP indicates that it would have an unavoidable significant adverse impact on water quality in the NBA, which may require relocation of the NBA intake at a preliminarily estimated cost of \$510 Million.

BBID transfer to Zone 7: Since 1995, an important part of Zone 7's water supply portfolio has been an annual transfer of up to 5,000 AF of Delta water to Zone 7 from Byron Bethany Irrigation District (BBID). On December 14, 2012, DWR told BBID that the transfer was being made without DWR's consent, and that the water had to be "repaid" to DWR. Both BBID and Zone 7 are vigorously objecting to DWR's position and resisting the demand that Zone 7 "repay" any previously transferred water. This year, BBID received about 1,600 AF of supplemental water via a transfer from CCWD (between August 28 and the end of October, resulting in a reduction in storage in Los Vaqueros of approximately 60 AF/day). The SWRCB-approved transfer was made possible because CCWD could rely on water stored in Los Vaqueros rather than diverting from the Delta, and BBID was allowed to divert what would otherwise be CCWD's water from its diversion point on the intake channel to the SWP's Banks Pumping Plant. Without this transfer, much or perhaps all of the Byron area in eastern Contra Costa County would have been out of water entirely this fall due to curtailment of its diversion rights.

PERTINENT WATER RELATED LITIGATION

Area of Origin Litigation: The Tehama-Colusa Canal Authority (TCCA) filed suit against the United States on February 11, 2010, alleging that the Bureau of Reclamation illegally failed to deliver full contract amounts of water to TCCA members before exporting water from the Delta. Their argument was based on "area of origin" protections in the California Water Code, with which Reclamation must comply. TCCA asserted that their location and the protective statute gave them a higher priority claim to CVP water, including stored water. TCCA's litigation was unsuccessful in trial and appellate courts, and on March 24 the U.S. Supreme Court denied TCCA's petition for *certiorari*, ending the case. Somewhat analogous litigation initiated in state court in 2008 by 4 north-of-Delta SWP contractors was settled in October 2013.

WATER SUPPLY RELIABILITY IMPROVEMENT EFFORTS

Regional Activities: Numerous discussions of a variety of water transfers, interties, and cooperative arrangements are underway, involving water agencies throughout the Bay Area region and in the Central Valley; e.g., Zone 7, CCWD, and EBMUD are discussing a possible link between CCWD facilities (which have a 100 million gallon per day (mgd) intertie with EBMUD's Mokelumne Aqueduct) and Bethany Reservoir, the forebay for the South Bay Aqueduct. Numerous transfer arrangements are under discussion or being implemented among irrigation agencies and individual farmers, with published prices ranging as high as \$3,000 per AF (in Kern County). Semitropic Water Storage District (in Kern County) and the Delta Wetlands Project received SWRCB approval on May 12, 2014 for a transfer of approximately 20,700 AF is intended for the benefit of the SBA contractors, to help them meet the

“health and safety” needs of their service areas during the severe water supply cutback due to the SWP’s 5% supply allocation. DSRSD, ACWD, and Zone 7 all supported the transfer. However, after the SWRCB issued its June curtailment order preventing of use of water under some water rights, it then refused to grant a health and safety exemption, so the transfer was not allowed to happen.

CCWD’s Los Vaqueros Expansion Project (LVE) is complete, and the Reservoir currently holds about 112,000 AF. Federal and state agencies are leading a study effort to consider a further expansion of the Reservoir, and numerous water agencies have signed a Memorandum of Understanding concerning those studies, including Zone 7, the other South Bay Aqueduct agencies (ACWD and SCVWD), EBMUD, and the San Luis and Delta Mendota Water Authority. Federal legislation was introduced by Congressmen Costa and Miller which would expedite expansion of the Reservoir; it called for a phased approach, including near-term agreements to lease storage space in the existing 160,000 AF Reservoir, construction of a proposed \$200 Million pipeline to Bethany Reservoir to provide water directly to the South Bay Aqueduct (water that would not have to go through the SWP’s Banks Pumping Plant, and that would be diverted through existing state-of-the art fish screens), and further expansion of the storage capacity to 275,000 AF. State funds for the studies were also provided for in Prop. 1. The legislation was part of the comprehensive and very controversial federal bill about California water that was in negotiations for months, and which featured a large gap between the versions passed by the two Houses of Congress. Congress did not act on the legislation before the end of the current session. Environmental documentation and endangered species coverage has already been completed for each of these proposed projects. Federal and state studies dating back to the 1960’s indicated that the Los Vaqueros site could accommodate a reservoir with as much as 1 million AF of storage capacity.

In January, 2013 the Boards of Directors of EBMUD and CCWD accepted principles of agreement for a new partnership arrangement concerning LVE, and a demonstration project under which 5,000 AF of EBMUD water would be stored in the reservoir for up to 5 years is under way. (Under a separate agreement, EBMUD also wheeled about 1,700 AF of CCWD’s CVP water to CCWD between July 17 and 24.) CCWD reached a similar understanding with ACWD on April 3, 2013 for a 1,000 AF pilot project, which was expanded to 5,000 AF in 2014 due to the drought; that water was delivered to ACWD (via the SBA as it crosses the Tri-Valley area) starting in mid-July and running through September 1. This transfer was approved by the SWRCB and required the cooperation and coordination of Reclamation and DWR. CCWD was able to forego diversion of a similar amount from the Delta because it is able to rely on storage in Los Vaqueros. Those two districts plus Zone 7 are in talks about repeating the transfer if 2015 remains dry, and are also in discussion with EBMUD about other ways in which local agencies can work together. The Zone 7 Board approved a one-year demonstration project on November 19, and Zone 7 will receive up to 2,500 AF in 2015. On February 25, the EBMUD Board agreed to exercise an option to buy up to 20,000 AF of water from the Placer County Water Agency (PCWA) in 2014, and diverted the first 5,000 AF in April, at a price of \$75/AF. EBMUD chose to not exercise the option to take another 15,000 AF of PCWA water, and the water was purchased instead by Westlands Water District, which is buying a total of 35,000 AF from Placer for \$325/AF; none of the SBA contractors apparently expressed interest in buying that water. EBMUD also purchased 16,800 AF of CVP water under its 1970 water service contract, and diverted that water via its Freeport facilities – the initial use of that contract and facilities in that manner. About 230 to 250 AF/day were delivered to EBMUD’s San Pablo Reservoir and Upper San Leandro Reservoir. Those operations were necessary because the treatment plants that draw water from those reservoirs are “full treatment” plants that can adequately handle Sacramento River water; EBMUD’s other principal treatment plants (Orinda, Lafayette, and Walnut Creek) are in-line filter plants which can only treat EBMUD’s higher quality Mokelumne River water. Importation of the CVP water allowed EBMUD to slow the rate at which it is using its Mokelumne River supply; as a result

Pardee Reservoir is still 84% full and their key local reservoirs are 65% full. (Overall, EBMUD imported almost 23,400 AF of supplemental water from non-Mokelumne River sources between April and July, and is apparently contemplating similar operations if 2015 is dry.) EBMUD's Freeport facilities can be used to convey CVP water or water made available by Yuba or Placer, but which cannot be delivered south of the Delta due to export restrictions at the DWR pumps; arrangements of this nature, especially if implemented jointly with CCWD, could provide supply and reliability benefits to numerous Bay Area water agencies. EBMUD's Mokelumne River facilities were also used in 2013 to successfully convey 2,000 AF of transfer water from the Woodbridge Irrigation District (near Lodi) to CCWD. EBMUD has also renewed consideration of a conjunctive use idea with a number of entities in San Joaquin County, and has a MOU in place to begin a pilot program of wheeling north-of-Delta transfer water through Freeport to some of the entities that buy water at wholesale from San Francisco's Hetch Hetchy system.

Many similar transactions have happened this year as a result of the drought, and regulatory agencies (especially the SWRCB) have been very helpful due to the drought crisis. Another recent such transaction involved a SWRCB-approved transfer of 10,000 AF from South Sutter Water District across the Delta to five SWP entities, four of which will receive their share of the transfer water through the Banks Pumping Plant. When water can be found north of the Delta, similar such arrangements could conceivably be made to provide additional water that could then be pumped via the South Bay Aqueduct for the benefit of Zone 7 or the other SWP contractors on that Aqueduct, but a considerable amount of planning and negotiation is needed. Such efforts were quite successful for ACWD this year.

Metropolitan Water District of Southern California has increased subsidies it will pay to water retailers for their efforts to develop local water resources, including recycled water, desalination, and recovered groundwater. Previous subsidies were a maximum of \$250/AF; on October 14, the MWD Board increased the maximum to \$340/AF.

Federal authorities are also investigating raising the elevation of San Luis Dam by 20 feet, in a \$360 Million project to improve seismic protection and to add 120,000 AF of storage capacity for the benefit of both the CVP and SWP. Congressman Costa's new legislation concerning the San Luis Dam project would also authorize raising Shasta Dam to add 634,000 AF of storage, as a cost of about \$1.1 Billion, and building Temperance Flat Reservoir on the Upper San Joaquin River to create 1.3 Million AF of new storage at a cost of about \$2.5 Billion. A federal EIS for Temperance Flat was issued for public review in early September, and public comments were due by October 27. Reclamation is facilitating the transfer of up to 90,000 AF of water from Sacramento Valley contractors to San Luis & Delta Mendota Water Authority (SLDMWA), which includes the Santa Clara Valley Water District, between October 1 and November 15. Reclamation is also doing an environmental evaluation of a 10-year plan for further such transfers to entities including SLDMWA, CCWD, and EBMUD.

Record volumes of groundwater are now being pumped in the San Joaquin Valley, where farmers in Westlands Water District are expected to pump over 650,000 AF in 2014. As dry conditions persist, hundreds of new deep wells are being installed in the Central Valley, and the pumping of old and new wells is resulting in declining aquifers (by as much as 200 feet in one year in some areas) and land subsidence in an area that may be as large as 1,200 square miles. Many of these new wells are needed to irrigate hundreds of thousands of acres of permanent tree and vine crops that have been planted in recent years (in lieu of previous field crops like tomatoes and cotton) despite the lack of reliable and consistent imported water supplies. California now has well over 800,000 acres of almond trees, as compared to about 400,000 acres in 1995, and since such trees need an average of 3 to 4 acre-feet of water per acre to survive, this increase in almond production has "hardened" annual demand for water

in areas which used to be annual field/row crops or pasture. Despite the drought, California almond production this year is expected to be 2.1 billion pounds, of which 80% is exported from the US, and uses 60% of the nation's entire managed honeybee population for pollination. On July 15, a trial court judge in Sacramento issued an unprecedented decision holding that the "public trust doctrine," which had previously only been applied to certain surface water resources, is also applicable to groundwater resources. If that decision stands up on appeal, it could have significant impact on utilization of previously unregulated and unmanaged groundwater resources in California.

Five local water entities (Zone 7, ACWD, CCWD, EBMUD and the SFPUC) and the WaterReuse Foundation are participating in projects being funded by the Water Research Foundation to study the potential for Direct Potable Reuse (DPR). The projects will begin early in 2014 and support research needs of the California Department of Public Health for compliance with the statutory mandates of SB 918 (2010) to investigate the feasibility of developing regulatory criteria for protection of public health by 2016; as a result of this work, DPR could ultimately be permitted for groundwater recharge and/or for surface water augmentation.

San Diego Desalination: Construction of the plant and pipeline are now more than 70% complete, and the project is on schedule and under budget, on a 54 mgd desalination plant in San Diego County; the San Diego County Water Authority (SDCWA) views it as a new long-term reliable source of drinking water, and will be paying an estimated \$1900 to \$2200/AF to achieve that reliability and the concurrent reduction in demand for imported water. The key conveyance pipeline is more than 70% finished. Operations are expected to begin in 2016, but first water deliveries may be in November 2015. A second such plant, with a production capacity of about 56,000 AFA, is nearing the end of the planning and permitting phase; it will be located in Huntington Beach if the planning and permitting processes can be successfully completed. Both of these desalination plants are sponsored by Poseidon Water and utilize engineering and technology techniques that were developed in Israel; the Huntington Beach proposal is being done in cooperation with the Orange County Water District. After adopting a report on the success of the City's 2-year 1 mgd demonstration project, San Diego's City Council acted in April 2013 to pursue implementation plans for a "water purification" project to augment City drinking water supplies with up to 15 mgd of purified wastewater that would be conveyed to San Vicente Reservoir to blend with stored Colorado River water. A 2013 public opinion poll indicated that 73% of the San Diego residents who were surveyed favored the project. Initial estimates are that the project would cost about \$370 Million, and could eventually be expanded to 88 mgd. (The SDCWA has also recently completed a 152,000 AF storage addition to the City of San Diego's 70-year old 90,000 AF San Vicente Reservoir, to increase reliability and emergency storage for that region.) On November 18, the San Diego City Council also approved a water recycling/purification project that will provide supplemental drinking water supplies of up to one-third of the City's needs by 2035, for an anticipated cost of \$3.5 Billion.

Central Coast Desalination: On Sep. 23, the Santa Barbara City Council unanimously approved taking the first steps to reactivate the desalination plant that the City completed in 1992, but mothballed (and sold off parts of) beginning in 1994. The work necessary to restore the plant to its original 5,000 AF per year capacity is estimated to cost \$32 Million and be completed on 2017. Expanding the capacity by 50% would add another \$28 Million. The two efforts together are estimated to result in a \$14 to \$20 per month increase in local water bills to City accounts.

Coalition to Support Near Term Delta Projects: Largely because of similar concerns about controversy surrounding the BDCP and the concern that it will be decades before it can come to fruition, a series of

water agencies, environmental groups, and others developed a consensus position on a number of projects on which immediate actions could be taken, and for which \$500 million in previously-approved bond funds are potentially available. Projects include specific actions related to water supply, water quality, levees, and ecosystem restoration. Participants include entities which do not always agree on Delta matters, including the Planning and Conservation League, Metropolitan Water District (MWD), Westlands Water District, Central Delta Water Agency, and Contra Costa Water District. These entities are working to get the necessary stakeholder support and a wide-spread consensus; the first projects will probably involve levee work. Several of the near term project ideas, including operable flow gates and temporary flow barriers are among the things being considered during the current drought conditions, and were generally referred to in the legislation introduced by 4 U.S. Senators on February 11, 2014. Several of the temporary flow barriers could be installed this year, but the spring storms caused DWR to defer the barriers for the time being.

OTHER WATER SUPPLY RELIABILITY AND UNCERTAINTY FACTORS:

Colorado River: Although it does not directly impact the District or Zone 7, a number of factors suggest that continuing uncertainty about southern California's reliance on the Colorado River will increase. The original 1922 allocation of Colorado River water (among 7 western states) was based on a short period of hydrologic history which was wetter than any period since then. The assumption then was that the River would yield 15 MAFA; the U.S. now believes that the actual yield is closer to 12 MAFA. Upper Colorado River Basin runoff was 94% of average for 2014, but the impacts of the last 14 years of dry conditions means that storage in Lakes Powell and Mead is still at a point where water deliveries to California are curtailed. Lake Powell is at 48% of capacity and might reach 60% this year; Lake Mead is at 40% of capacity but may drop by another 20 feet this year, and is currently at the lowest water surface elevation since the Lake began filling in 1935 -- the lake level is 137 feet below a full reservoir pool. The total combined storage in the two lakes at the end of October was the lowest since 1968, when Lake Powell was first being filled. As a result, southern California's ability to rely on transfers from Imperial Irrigation District (IID) to San Diego (which gets 33% of its water from these transfers), or on full deliveries from the Colorado to the MWD is now less certain. The complex set of agreements which resulted in transfers of water from IID to San Diego requires IID to meet certain water conservation goals; this has proved to be difficult for IID, and the conservation programs are very controversial among its agricultural water users. MWD has put over 2.7 MAF in storage in southern California, but in the long run a reduction in Colorado River water would tend to put added emphasis (i.e., water demand) on exports from the Delta to southern California. 2013 marked the worst 14 years of hydrologic history on the River since records have been kept; in contrast, in 2000, the combined storage in Lakes Mead and Powell was 95% of capacity. It should also be noted that in contrast to the extremely high prices being paid for water in the San Joaquin Valley, some farmers in the Coachella Valley and in Imperial County are paying as little as \$20 - 40/AF for Colorado River water. In anticipation of further decline in the reliability of Colorado River supplies, Arizona adopted and refined its comprehensive groundwater management statutes in the 1980's and 1990's, and these laws are the basis for an extensive groundwater banking program. California has no such legislation, and although there is extensive groundwater management planning in many areas (such as the Tri-Valley), there is nothing on a statewide or Central Valley-wide basis that can be used to offset drought conditions.

As of December 31, 2014

<i>DROUGHT EXPENSE BUDGET</i>		
No.	Description	Activities / Status
1	FYE 2014	Budget \$150,000 Expenses <u>\$125,552</u> Under (Over) Budget \$ 24,448
2	FYE 2015	Budget \$300,000 Expenses \$130,730 Encumbrances <u>\$ 22,516</u> Under (Over) Budget \$ 146,755
3	FY to FY Budget Transfers	None
EXEMPTIONS FROM WATER USE LIMITATIONS		
No.	Description	Activities / Status
1	No. Received	88
2	No. Approved by Drought Coordinator	48
3	No. Denied by Drought Coordinator	33
4	No. Appealed to Board	3
ENFORCEMENT OF WATER USE LIMITATIONS		
No.	Description	Activities / Status
1	No. Written Warnings Issued	1,172
2	No. \$250 Violations Issued	135
3	No. \$500 Violations Issued	11
4	No. \$1,000 Violations Issued	3
5	No. Flow Restrictors Installed	0
6	No. Service Shutoffs	1
7	No. Waivers Requested	66
8	No. Waivers Pending	0
9	No. Waivers Approved by Drought Coordinator	54
10	No. Waivers Denied by Drought Coordinator	8
11	No. Waivers Appealed to Board	2
IMMEDIATE WATER USE CURTAILMENTS.		
No.	Description	Activities / Status
1	Curtail potable irrigation systems at all District facilities (i.e., primarily remote pump stations)	Complete
2	Only cleaning sewers with recycled water (except for SSO's and emergencies)	Complete
3	Ceasing all hydrant flushing (except for critical areas with identified water quality problems)	Complete

4	Exchanging all potable hydrant meters for purple recycled water hydrant meters for construction use	Complete
MEDIA BASED PUBLIC OUTREACH		
No.	Description	Activities / Status
1	Radio Spots	<ul style="list-style-type: none"> • 420 spots monthly M-F, 30-seconds each, plus DJ chatter, 5/4/14 to 8/31/14 • \$22,680 for 3 months (shared total cost, \$68,040, with Livermore, Pleasanton & Zone 7 Water Agency) • No radio ads Sept 4 -21 • \$10,000, 210 total spots, 30-sec each, 42 per week, Sept 22 – Oct 26, DSRSD and Livermore shared funding
2	Television	<ul style="list-style-type: none"> • 4,000+ spots; 30-second each, airing on 10 Comcast channels, started 5/15/14 thru 7/27/14 • \$17,000 (shared total cost, \$50,000, with Livermore & Pleasanton)
3	Print (and Electronic media)	<ul style="list-style-type: none"> • 38 letters to HOA 5/21/14 regarding the Governor’s reinforcement of the drought emergency • Second letter sent 6/12/14 offering drought speakers
4	Drought Websites	<p>The Tri-Valley regional website, www.trivalleydrought.org, went live 5/12 and links to DSRSD website.</p> <p>Since 5/12/14, there have been 3,493 visits to the website: 444 from Dublin; 230 from San Ramon; 726 from Pleasanton; and, 533 from Livermore. Spikes in visits to the website correlate with ads on Comcast, KKIQ and coverage in the Times and Independent and the launch of the Facebook ad campaign driving traffic to the website starting 7/28/14.</p> <p>As of 9/29/14 2,222 clicks on ads directed users to the website; 315 “likes” on the post; 101 users “shared” the post with others on Facebook; 75 “likes” on the page; 43,209 people saw the ad but did not click the link to the regional website. Total cost to date of the Facebook ad campaign is \$735.95. Cost per day \$20; cost per click \$0.33.</p> <p>DSRSD website has the following drought related information: Drought emergency red banner across the top page of all web pages; water use limitations and penalties (in English and Spanish); rebates and resources; Stage 3 water shortage rates; how to report a drought violation; AquaHawk customer portal; residential recycled water fill station with a link to its Facebook page; information about past investments in recycled water paying big dividends in the present drought; Drought 2014, what you need to know; How to apply for a water use exemption/appeal a violation; and the news items on the Home Page are all drought related.</p>

COMMUNICATION WITH CUSTOMERS		
No.	Description	Activities / Status
1	Direct mailers, letters, to District customers notifying them of water use limitations, rate changes etc. including courtesy letters but excluding all enforcement action communications	<ul style="list-style-type: none"> • 5/13 - 17,516 courtesy letters sent to all District potable water customers about rate increase, limitations, violations and penalties • 5/21 - 712 courtesy letters delivered to the highest usage Tier 3 customers above 4,480 gallons in the previous week • 5/21 - 38 courtesy letters sent to HOA's in Dublin • 5/23 - 17,516 Aquahawk postcards sent to all District potable water customers • 5/28 - 631 courtesy letters sent to Tier 3 customers using more than 4,480 gallons in the previous week • 5/29 - 16 courtesy letters sent to DUSD and SRV USD school principals • 6/2 - 12 courtesy letters sent to HOA's in San Ramon • 6/20 - 196 courtesy letters sent to new District customers informing them of limitations, ways to save, etc. (accounts opened since June 1 – June 19) • 6/8 - 175 courtesy letters sent to new District customers informing them of limitations, ways to save, etc. (accounts opened since June 20 – July 7) • 9/10 - 580 courtesy letters sent to new District customers informing them of limitations, ways to save, etc. (accounts opened since July 8 – September 9)
2	Messages on social media sites such as Facebook and Twitter	<p>Tweeted news releases: (1) <i>Recycled Water Fill Station Open and Free to Residential Customers</i>; (2) <i>Tri Valley Water Reduction Meets Governor's Request</i>; (3) <i>Fire Safety Critical During Drought</i>; (4) <i>How Are We Doing</i>; (5) <i>DSRSD Customers Respond to Mandatory Measures</i>; (6) <i>DSRSD Endorses Water Bond for November Ballot</i>; (7) <i>Wildfire Training Fights Drought Using Recycled Water</i>; (8) <i>DSRSD and EBMUD Test Emergency Water Connections</i>; (9) <i>\$4 Million Grant Awarded to Expand SRVRWP</i>; and, (10) <i>DSRSD Rewards Its Thriftiest Customers for Maintaining Low Summer Water Use</i>; (11) <i>Turn off Irrigation</i>; (12) <i>Tour Treatment Plant Where we've recycled 1 Billion Gallons of Water</i>.</p> <p>At a customer's request, staff created a Facebook page for the residential recycled water users www.facebook.com/FreeRecycledWater. As of 12/31/14, 1,715 people have viewed this page, 271 people have engaged with the page and 55 have "liked" it.</p>

3	Periodic messages via bottom of the bill, bill stuffers and other direct mailings	<ul style="list-style-type: none"> • 1/15 water only when weather dry • 2/1 Gov. declared drought emergency. Reduce outdoor watering • 2/15 to 4/15 During drought fix leaks, reduce outdoor watering • 5/1 Drought serious. Reduce outdoor watering 50% • 5/15 to 7/15 Mandatory limits on water use, penalties, Stage 3 drought rates in effect. Reduce outdoor watering by at least half • May – June Bill Insert: Green House Calls/AWQR • 8/1 – 9/1 Mandatory limits on water use. Use AquaHawk. Free Lose Your Lawn Event on 9/13/14 • 9/15 – Use AquaHawk • 10/15 – 12/1 Effective 1/1/15 DSRSD water rates will increase 3.0% due to COLA • Oct – Nov Bill insert: AquaHawk and P2 • 10/15 – 11/15 Mandatory water use limitations remain in effect • 12/1 – Turn off automatic sprinklers Dec-Mar
---	---	--

PRESENCE IN THE COMMUNITY, AT COMMUNITY EVENTS AND AT COMMUNITY MEETINGS

No.	Description	Activities / Status
1	Making presentations to local City Councils	<ul style="list-style-type: none"> • Dublin City Council presentation 3/18 • San Ramon City Council presentation 4/8 • Dublin City Council presentation 11/18 • San Ramon City Council presentation 11/25
2	Meet with major public customers (School District, Camp Parks, Alameda County, FCI etc)	<ul style="list-style-type: none"> • Camp Parks Command Staff (twice, most recent on 5/16) • Alameda County Fire 4/14 • San Ramon Valley Fire 4/17 and 7/11 • Camp Parks Fire has not responded to numerous requests for a meeting, so a letter was sent on 5/2. • San Ramon PD: meeting held on 5/28 • Dublin PD: meeting held on 5/29 • Contra Costa Office of the Sheriff on 7/11 and 7/16
3	Speaking to local community groups including Rotary, Lions, etc	<ul style="list-style-type: none"> • Amador Valley Lions 2/27 (12 attendees) • San Ramon Rotary 3/6 (45 attendees) • Dublin Chamber Economic Development Committee 3/6 (10 attendees) • Dublin Rotary 3/11 (40 attendees) • Dublin Lions 3/25 (20 attendees) • Dougherty Elementary Science Night 5/15 (100 attendees) • 6/12 sent letter to community groups and HOAs offering drought speakers • Dublin Lions Club 7/23 • Tri-Valley SIRS 8/7 • Dublin Rotary 8/19 • St. Raymond's Women's Guild 10/7 • Neighborhood Improvement Committee, 10/20

4	Speaking to local Home Owners Associations (HOA's) and similar groups of residents	<ul style="list-style-type: none"> • Hansen Ranch HOA 2/27 (10 attendees) • Sorrento West HOA 3/6 (10 attendees) • Dougherty Elementary Science Day, Keynote Speaker 5/15 • California Highlands HOA 5/22 (100 attendees) • California Highlands HOA 5/22 (42 attendees) • Positano HOA 6/23 (14 attendees) • Terraces at Dublin Ranch HOA 7/15 • Community Association Institute (Assn of HOAs), 9/19 • Community Association Institute, mini expo of HOAs at Marriott in San Ramon 9/19 • Villa Paseo Rose Garden HOA to be scheduled
5	Conducting neighborhood meetings to explain the water situation and how to conserve water	<ul style="list-style-type: none"> • Dublin Corporate Center Green Fair informational booth about the drought 4/23 • Dublin "Water Wise" Workshop informational booth about the drought 5/3 • San Ramon Town Hall Mtg 5/22 (0 attendees)
6	Attend Farmers Markets and other community events to distribute information and simple water saving devices	<ul style="list-style-type: none"> • DSRSD staffed a booth at Dublin Farmer's Market 4/17 & 5/15 • KKIQ event booth talking about ways to reduce water use and handing out tote bags (spent \$2,000, 1/3 of total cost for 4,000 bags) with "I'm getting by with less water" printed on sides; 35 Dublin and San Ramon events during the summer and up to Labor Day weekend: Farmers Markets, Regal Summer Movie express, Fresh Millions Anniversary Event, Plaza at Gayle Ranch Car and Wine Stroll, San Ramon Concert Series
PROMOTING CONSERVATION MESSAGES IN THE COMMUNITY		
No.	Description	Activities / Status
1	Promoting the "Save Our Water" and "Californians Don't Waste" campaigns on the District website	Save Our Water button on our website's home page, http://www.drsrd.com/home/home.html ; Californian's Don't Waste used in residential lawn signs and community presentations
2	Making yard signs available to residents who allow their lawns to go golden "This lawn is helping to conserve our water supply"	<ul style="list-style-type: none"> • 6/5/14 golden lawn signs available to residential customers, about 150 signs have been given to customers so far. • Shared artwork for lawn signs with Pleasanton and Livermore
CONSERVATION-FOCUSED CUSTOMER EDUCATION		
No.	Description	Activities / Status
1	Develop simple "Residential Water Management Guides" for use by residents	Completed
2	Develop simple "Commercial Water Management Guides" for use by businesses (and enlist Chamber of Commerce assistance to distribute)	Distributed 400 flyers, <i>Conservation Strategies for Businesses and Restaurants</i> , which offered businesses free restroom mirror stickers and restaurant table tents, 4/ 1 Dublin Chamber of Commerce mailing (\$100). No requests.

3	Providing “School Site Water Management Guides” to be used by school district staff at each school site	<ul style="list-style-type: none"> • 2/26 sent Drought watch and water conservation tips to DUSD contact • 5/29/14 sent DUSD contact (T. Sbranti) tips for teachers on what they could do to reduce water use at school
4	Providing activity booklets to students in local schools about the need for conserving water and the value of recycled water	<ul style="list-style-type: none"> • 1495 second graders received water conservation activity booklets (\$2,814) • 1,404 third graders received home water audit/water hero packets (\$4,233) • 2,495 fifth graders received “Give Water a Second Chance, Recycle It” activity booklets
ASSISTANCE WITH CUSTOMER CONSERVATION		
No.	Description	Activities / Status
1	Conduct landscape water audits	1
2	Promote availability of home water saving devices	<p>From 1/1 to 12/31, distributed 2,731 water-saving devices to 281 customers through events and walk-ins:</p> <ul style="list-style-type: none"> • 153 kitchen faucet aerators • 708 bathroom faucet aerators • 444 showerheads • 484 toilet flappers • 539 toilet leak detection kits • 345 hose nozzles.
3	Partner with the City of Dublin and PG&E to sponsor the California Youth Energy Services “Rising Sun” program, which provides free home energy and water audits and distributes shower heads, aerators, toilet flappers, and dye tablets to District customers	DSRSD housed the California Youth Energy Services staff July 1 through mid-August in the Utility building. The staff conducted 226 home energy and water audits in our service area.
RECYCLED WATER PUBLICITY		
No.	Description	Activities / Status
1	Posting signs on sites that use recycled water that say “Recycled Water Keeps this Garden Green” so that the public knows why the area is green	<ul style="list-style-type: none"> • Printed (two sides) and distributed 250 (initially) (125 with our logo and City of Dublin’s logo and 125 with just our logo) \$4,063 residential lawn signs • Reprinted 250 more and making them available to residential customers using recycled water, and all had been given out as of 8/25 • 100 more signs were printed, and all have since been given away. Many of these signs were given away to customers of the residential recycled water fill station. No new signs have been ordered at this time.

2	Publicizing the availability of recycled water for contractors and the public	<ul style="list-style-type: none"> • 4.3.14 News Release, “District Provides Recycled Water for Construction” • 6.16.14 News Release, “Recycled Water Fill Station Open and Free to Residential Customers” • 6.18.14 News Release, TriValley Water Reduction Meets Governor’s Request But Still Needs to do More • 7.2.14 News Release, Fire Safety Critical During Drought • 7.31.14 News Release, Mid-Year Update: How Are We Doing? • 9.10.14 News Release, Tour Water Recycling Plant • 9.16.14 News Release, Customers respond to mandatory measures • 9.18.14 News Release, Board Endorses Water Bond • 11.17.14 News Release, \$4 Million Recycled Water Grant • 12.10.14 Tour Treatment Plant, See How We’ve Made 1 Billion Gallons of Recycled Water
---	---	---

EXPANDED RECYCLED WATER USE

No.	Description	Activities / Status	
1	Permanent Connections	COMPLETED	Est. Savings (Acre Feet)
		City of Dublin – 8 PW irrigation meters throughout City converted	38.38
		City of Dublin - Dougherty Road & Amador Valley Blvd landscaping	6.09
		City of Dublin - Public Works/Safety Complex	5.00
		City of Dublin - City Hall Interior Quad	4.70
		DUSD - Dublin High School	40.27
		DUSD - Dublin High PAC and Quads	6.50
		DUSD Murray Elementary Quads	54.50
		City of Pleasanton - Val Vista Park**	55.56
		Amador Lakes Apartments	18.89
		Archstone Apartments	30.28
		Dublin Golf Course (Tees and Greens)	19.33
		Dublin Ranch HOA (7 meters)	22.30
		Dublin Toyota	8.59
		Silvera Ranch HOA	8.59
TOTAL CONVERSIONS 2014		310.39	
** - Not in District Water Service Area			
IN PROGRESS:			
<ul style="list-style-type: none"> • Four SRVUSD schools sites (Estimated potable water savings not yet determined) 			

2	Temporary Connections	<p>No temporary connections are planned at this time due to the relatively high cost compared to the potential water savings for the sites that were evaluated.</p> <p>Staff continues to gather information in an attempt to provide recycled water for livestock watering in the Tassajara Valley. The RWQCB and DDW (former CDPH) have told DSRSD that such use is not allowed at this time, despite the recent passage of AB 2071.</p>
3	Contractors and Construction	<p>A large number of contractors have obtained permits and are actively hauling recycled water for construction grading and dust control. In addition, the City of Pleasanton obtained a permit to obtain recycled water for sewer cleaning, and beginning on June 3 the City began hauling recycled water for irrigating the Calippe Golf Course. As of December 31 a total of 16.2 MG of recycled water has been hauled offsite by contractors so far this year.</p>
4	Public Distribution	<p>DSRSD's Residential Recycled Water Fill Station was opened to the public on June 12th. As of December 31 there are 493 residential users participating in this program. During the summer months new participants signed up at the rate of 5-10 per day. A total of 2.3 MG of recycled water has been distributed to residential customers so far this year. The facility provides 8 dedicated residential fill stations and during the summer was open 7 days per week. Starting in December the open hours were reduced to only 4 days per week due to less demand, and the facility has been closed on a number of days due to rain.</p>

ENHANCED CUSTOMER SERVICE		
No.	Description	Activities / Status
1	Allow customers to monitor individual water consumption (hourly in most cases) via AquaHawk Alert customer portal	Completed with Aqua Hawk launch on 5/19. 6,066 Customers have registered as of 1/12.
2	Allow customers to set consumption thresholds and receive an electronic notice when they are approaching that threshold	Completed with Aqua Hawk launch on 5/19
3	Allow customers to set a billing threshold to receive an electronic notice when they are approaching a selected dollar amount	Completed with Aqua Hawk launch on 5/19
4	Notify the customer of possible leaks	Ongoing - number of letters specifically related to leaks has not been specifically tracked.
5	Identify, for the District, customers who may be violating a water use restriction	Ongoing - See above
6	Identify, for the District, customers who are using unreasonable or inappropriate amounts of potable water	Ongoing - See above

7	Identify, for the District, customers who are approaching or have crossed over a pre-determined threshold	AquaHawk allows the customer to set alerts to notify them that they are approaching enforcement consumption. Those who cross over are included in # 5.
WISE WATER USER CREDIT PROGRAM		
No.	Description	Activities / Status
1	Identify potentially eligible customers based on 2013 usage	Completed – 1,143 Customers limited usage to Tier 1 volumes
2	Identify potentially eligible customers based on 2014 usage	Completed – rebated Issued Wise water credits applied: 11/15/14 - 459 12/1/14 – 162 12/15/14 – 206 1/1/15 – 251 Total credits applied: 1,078
ENHANCED REBATE PROGRAMS (Since May 5)		
No.	Description	Activities / Status
1	High Efficiency Toilet (HET)	49 – DSRSD total \$2,351
2	Waterless Urinals	0
3	High Efficiency Clothes Washer (HEW)	523 – DSRSD total \$13,075 (\$25/rebate)
4	Pool and Spa covers (to reduce evaporation)	16 – DSRSD total \$794 (\$50/rebate)
5	Weather Based Irrigation Controller (“Smart Controller) - <i>Single Family Homes</i>	1 customer, if rebate is approved cost will be \$72
6	Weather Based Irrigation Controller (“Smart Controller) – <i>Multi-Family Dwelling</i>	1 site (2 controllers); total DSRSD rebate \$200
7	Lawn Replacement Program – Single Family	14 approved projects; paid out on 13 of them total \$1,743 Total possible payout once fall planting is approved & complete \$2,200.
8	Lawn Replacement Program - Commercial	One project and paid out \$345; total possible payout is \$575
9	Amount of District Rebates Issued	Program max. \$30,000 Actual: \$17,596 Pending: \$ 670 Remaining Rebate budget \$11,735
IRRIGATION ADJUSTMENTS AND REPAIRS PROGRAM		
No.	Description	Activities / Status
1	Secure Services of Contractor	JPA Landscape is providing contract services for this program.
2	Number of Requests Handled	6
3	Cost of Repairs Handled	Program Max. \$10,000 Actual: \$ 859 Pending: \$ 0 Remaining Program budget \$ 9,141

PURSUE SHORT-TERM TEMPORARY WATER SOURCES		
No.	Description	Activities / Status
1	Confirmed with Zone 7 that the District may pursue water transfers	Completed – 4/16
2	Pursuit of water transfers	<ul style="list-style-type: none"> • Letters of support for Delta Wetlands – Semi-tropic water transfer • In 2014 discussed possible transfer with Placer County Water Agency – but water already sold to Westlands and others • 11-19-14 Supported Zone 7 action on CCWD Water Exchange • 11-19-14 Supported Zone 7 approval of Amendment 5 to Yuba Accord • Exploring opportunities for water transfers in event 2015 is another dry year.