

**DUBLIN SAN RAMON SERVICES DISTRICT
MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS**

February 17, 2015

A special meeting of the Board of Directors was called to order at 5:00 p.m. by President Edward R. Duarte. Boardmembers present: President Edward R. Duarte, Vice President D.L. (Pat) Howard, Director Richard M. Halket, Director Dawn L. Benson, and Director Georgean M. Vonheeder-Leopold. District staff present: Bert Michalczyk, General Manager; Rhodora Biagtan, Interim Engineering Services Manager; John Archer, Administrative Services Manager/Treasurer; Dan Gallagher, Operations Manager; Carl P.A. Nelson, General Counsel; and Nancy Gamble Hatfield, District Secretary.

1. CALL TO ORDER
2. PLEDGE TO THE FLAG
3. ROLL CALL - Members: Benson, Duarte, Halket, Howard, Vonheeder-Leopold
4. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 5:01 p.m. – No members of the public addressed the Board.
5. BOARD BUSINESS
 - A. Long Term Alternative Water Supply Study Workshop

General Manager Michalczyk stated at this evening's workshop the Board would receive a presentation from RMC Water and Environment (RMC) consultants and be discussing the District's long term water supply study and options. Examining long term water supply options became readily apparent and important when the State Water Project was shut down and water service was severely curtailed to District customers in 2014 during the current drought. The Board added a project to the Capital Improvement Program budget to study the District's long term water supply this fiscal year. A series of Tri-Valley Water Policy Roundtable meetings have begun and discussions at those meetings are covering much of the same material as tonight's discussion. The study, being discussed at this meeting however, is to focus solely on the District. Mr. Michalczyk stated the Board is not set to make any decisions tonight, but rather staff is looking for guidance on long term water supply considerations for this District.

No members of the public addressed the Board.

Before the presentation, Directors collectively agreed this effort is not intended to usurp water reliability discussions and planning being done Valley-wide, but rather to focus the issue specifically on the District's situation and water portfolio.

Engineering Services Manager Biagtan introduced presenters Mr. Randy Raines and Ms. Carrie Del Boccio from RMC who gave the remainder of the presentation which covered the following topics. The Board provided policy input to each topic area as noted:

- Project Drivers
- Identify Policy Framework for Project
 - Reduce Demand
 - Increase Reuse
 - Increase Reliability
 - BOD: Reliability needs to be comparable to nearby agencies
 - Decrease Variability
 - Reduce Dependence on Imported Supplies
 - Reduce “Concentration Risk”
- Possible Portfolio Elements
 - Existing Water Supply Conditions
 - Future Water Supply Needs
 - Demand Management
 - BOD: Focus should be on potable water demand management
 - BOD: Any targets should be on a system-wide, rather than individual basis
 - BOD: Any targets should be based on the total of indoor plus outside potable water use
 - BOD: Include demand management in the commercial and institutional sectors
 - Water Supply Options
 - BOD: Look at mandating rainwater capture and gray water systems for new development
- Evaluation Process
 - BOD: Add water quality impacts to evaluation criteria
 - BOD: Add rate impacts to evaluation criteria
- Project Schedule

Following the presentation, the Board concurred with the direction of the study and tentatively endorsed the following policy framework around which the portfolios to be evaluated for this study will be formed:

Reduce Potable Demand	70 gallons per person per day
Increase Reuse	No discharge to Bay 300 days per year
Increase Supply Portfolio Reliability & Variability	<ul style="list-style-type: none"> • 85% deliveries once every 10 years • 70% deliveries once every 30 years
Increase Local Control	At least 60% of demand satisfied by local and regional supplies

Reduce Concentration Risk	No more than 40% of supply originates from one source
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The Board requested that a second workshop be held on this topic in the April 2015 timeframe when the portfolios are developed with more specificity.

No formal action was taken.

6. ADJOURNMENT

President Duarte adjourned the meeting at 6:25 p.m.

Submitted by,

Nancy Gamble Hatfield
District Secretary