



**DUBLIN SAN RAMON SERVICES DISTRICT
Board of Directors**

NOTICE OF REGULAR MEETING

TIME: 6:00 p.m.
PLACE: Regular Meeting Place
7051 Dublin Boulevard, Dublin, CA

DATE: Tuesday, July 21, 2015

AGENDA

(NEXT RESOLUTION NO. 57-15)

(NEXT ORDINANCE NO. 338)

Our mission is to provide reliable and sustainable water and wastewater services to the communities we serve in a safe, efficient and environmentally responsible manner.

BUSINESS:

REFERENCE

<u>Recommended Action</u>	<u>Anticipated Time</u>
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1. CALL TO ORDER
2. PLEDGE TO THE FLAG
3. ROLL CALL – Members: Benson, Duarte, Halket, Howard, Vonheeder-Leopold
4. SPECIAL ANNOUNCEMENTS/ACTIVITIES
 - New Employee Introductions
5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC)

At this time those in the audience are encouraged to address the Board on any item of interest that is within the subject matter jurisdiction of the Board and not already included on tonight’s agenda. Comments should not exceed five minutes. Speakers’ cards are available from the District Secretary and should be completed and returned to the Secretary prior to addressing the Board. The President of the Board will recognize each speaker, at which time the speaker should proceed to the lectern, introduce him/herself, and then proceed with his/her comment.

6. REPORTS
 - A. Reports by General Manager and Staff
 - Event Calendar
 - Correspondence to and from the Board
 - B. Agenda Management (consider order of items)
 - C. Committee Reports
LAVWMA

July 15, 2015

7. APPROVAL OF MINUTES - Regular Meeting of
June 16, 2015

Executive Services Supervisor	Approve by Motion
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BUSINESS:

REFERENCE

<u>Recommended Action</u>	<u>Anticipated Time</u>
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8. **CONSENT CALENDAR**

Matters listed under this item are considered routine and will be enacted by one Motion, in the form listed below. There will be no separate discussion of these items unless requested by a Member of the Board of Directors or the public prior to the time the Board votes on the Motion to adopt.

- | | | | | |
|----|---|---------------------------------|-----------------------|--|
| A. | Intention to Levy Annual Assessments in the Dougherty Valley Standby Charge District 2001-1 for Fiscal Year 2015 - 2016 | Administrative Services Manager | Approve by Resolution | |
| B. | Authorize Workers' Compensation Insurance for District Volunteers | Administrative Services Manager | Approve by Resolution | |
| C. | Accept the Following Regular and Recurring Reports: Warrant List, Upcoming Board Business, Strategic Work Plan Accomplishments, Employee Retention Statistics, Outstanding Receivables Report, and Annual Disclosure of Reimbursements Greater than \$100 | General Manager | Accept by Motion | |

9. **BOARD BUSINESS**

- | | | | | |
|----|--|------------------------------|---|--------|
| A. | Review and Discuss Drought Management Program | General Manger | Discuss & Provide Direction | 5 min |
| B. | Accept Water Supply and Demand and Drought Response Action Plan Status Reports and Find that the Need for the Community Drought Emergency Still Exists | General Manager | Accept by Motion | 5 min |
| C. | Discuss Status of Long Term Alternative Water Supply Study and Water Supply and Conservation Policy | Engineering Services Manager | Discuss & Provide Direction | 5 min |
| D. | Discuss Tri-Valley Water Policy Roundtable Activities on Water Reliability and Water Recycling | Engineering Services Manager | Discuss & Provide Direction | 10 min |
| E. | Appoint District Secretary, Revise Duties of District Secretary and Establish the Amount of the Monthly Stipend, if any, Payable to District Secretary | General Manager | Approve by Motion & Approve by Resolution | 5 min |

BUSINESS:

REFERENCE

	<u>Recommended Action</u>	<u>Anticipated Time</u>
10. <u>BOARDMEMBER ITEMS</u>		
• Submittal of Written Reports from Travel and Training Attended by Directors		
11. <u>CLOSED SESSION</u>		
A. Public Employee Performance Evaluation Pursuant to Government Code Section 54957 Title: District General Counsel		10 min
12. <u>REPORT FROM CLOSED SESSION</u>		
13. <u>ADJOURNMENT</u>		

BOARD CALENDAR*

<u>Committee & Board Meetings</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
Financial Affairs	August 4, 2015	4:30 p.m.	District Office
Administrative Affairs	August 4, 2015	5:00 p.m.	District Office
Regular Board Meeting	August 4, 2015	6:00 p.m.	District Office

*Note: Agendas for regular meetings of District Committees are posted not less than 72 hours prior to each Committee meeting at the District Administrative Offices, 7051 Dublin Boulevard, Dublin, California

All materials made available or distributed in open session at Board or Board Committee meetings are public information and are available for inspection at the front desk of the District Office at 7051 Dublin Blvd., Dublin, during business hours, or by calling the District Secretary at (925) 828-0515. A fee may be charged for copies. District facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Secretary as soon as possible, but at least two days prior to the meeting.

**DUBLIN SAN RAMON SERVICES DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

June 16, 2015

A regular meeting of the Board of Directors was called to order at 6:00 p.m. by President Edward R. Duarte. Boardmembers present: President Edward R. Duarte, Vice President D.L. (Pat) Howard, Director Richard M. Halket, Director Dawn L. Benson, and Director Georgean M. Vonheeder-Leopold. District staff present: Bert Michalczyk, General Manager; Dan McIntyre, Engineering Services Manager; John Archer, Administrative Services Manager/Treasurer; Dan Gallagher, Operations Manager; Carl P.A. Nelson, General Counsel; and Nancy Gamble Hatfield, District Secretary.

1. CALL TO ORDER
2. PLEDGE TO THE FLAG
3. ROLL CALL - Members: Benson, Duarte, Halket, Howard, Vonheeder-Leopold
4. SPECIAL ANNOUNCEMENTS/ACTIVITIES

General Manager Michalczyk presented a Certificate of Appreciation which the District received from the City of Dublin for outstanding service contribution and support of Dublin Pride Week 2015. He thanked the Public Information Division and Engineering Management Services Department staff members for their efforts to staff a water conservation information table and publicize a Bay-friendly garden and conservation workshop.

5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:01 p.m. – There was no public comment received.
6. REPORTS

A. Reports by General Manager and Staff

- Event Calendar – General Manager Michalczyk reported on the following:
 - o He will make a presentation at tonight’s Dublin City Council meeting at 7 p.m related to the 2015 Drought.
 - o He will also make essentially the same presentation to the San Ramon City Council on June 23 at 7 p.m.
 - o There is no business slated for the regular Board meeting scheduled for July 7 so the meeting will be canceled.
 - o The next Tri-Valley Water Policy Roundtable Committee meeting will be hosted by City of Livermore on Wednesday July 22, 2015 at 5:00 p.m., with the location still to be determined. Directors Halket and Vonheeder-Leopold are the DSRSD representatives. If they cannot attend, all other Boardmembers are alternates and can fill in. Alternates are welcome to attend and listen to the

discussion but if they wish to participate, please let staff know so we can prepare the additional noticing as required by the Brown Act.

- o The Association of California Water Agencies has started its nominating process for its President and Vice-President for 2016 and 2017. Any Boardmembers interested in being nominated should advise the General Manager before July 15. A resolution of support is required and the item would need to be scheduled for the Board’s consideration.
 - o Operations Manager Gallagher reported that the second residential recycled water fill station located on Dublin Blvd. is expected to have a “soft launch” opening by end of week. Staff will notify current registered users via email.
- Correspondence to and from the Board on an Item not on the Agenda

Date	Format	From	To	Subject	Response Date
6/12/15	Letter	Marcie Schwartz	DSRSD Management	Water Restrictions (Home Hot Water Systems)	6/15/15

The Board discussed aspects of hot water systems and the possibility of including them in the District’s Enhanced Rebate Program. It was determined that this suggestion will be brought back at a future Board meeting.

B. Agenda Management (consider order of items) – No changes were made

C. Committee Reports - None

7. APPROVAL OF MINUTES – Regular Meeting of *June 2, 2015*

VP Howard MOVED for the approval of the June 2, 2015 minutes. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FIVE AYES.

8. CONSENT CALENDAR

Director Vonheeder-Leopold MOVED for approval of the items on the Consent Calendar. Director Benson SECONDED the MOTION, which CARRIED with FIVE AYES.

A. Revise Enhanced Rebate Program for Water Efficient Devices and Appliances and Lawn Replacements to Limit its Applicability to Devices that are Not Otherwise Mandated and Rescind Resolution No. 30-15 – Approved – Resolution No. 45-15

B. Approve Agreement with Dublin Unified School District (DUSD) for Conversion to Irrigation with Recycled Water – Approved – Resolution No. 46-15

C. Approve New Water/Wastewater Systems Lead Operator Job Description and Salary and Abolish Water/Wastewater Systems Operator V and VI Job Descriptions – Approved – Resolution No. 47-15

- D. Adopt Pay Schedule in Accordance with California Code of Regulations, Title 2, Section 570.5, Requirement for a Publicly Available Pay Schedule and Rescind Resolution No. 7-15 – Approved – Resolution No. 48-15
- E. Accept Report Recommending No Changes to Certain Personnel Policies – Approved
- F. Rescind Employment Eligibility Verification Policy and Resolution No. 58-07 – Approved – Resolution No. 49-15
- G. Rescind Family and Medical Leave Policy and Resolution No. 63-07 – Approved – Resolution No. 50-15
- H. Rescind Reasonable Accommodations (ADA) Policy and Resolution No. 57-07 – Approved – Resolution No. 51-15
- I. Rescind School Leave Policy and Resolution No. 65-07 – Approved – Resolution No. 52-15
- J. Adopt Revised Prohibition against Harassment, Discrimination and Retaliation Policy and Rescind Resolution No. 53-11 – Approved – Resolution No. 53-15
- K. Rescind Web Site Policy and Resolution No. 18-11 – Approved – Resolution No. 54-15
- L. Authorize General Manager to Execute Purchase Orders with PAX Water Technologies for the Water Distribution System Water Quality Improvements Project (CIP 15-W017) – Approved
- M. Accept the Following Regular and Recurring Reports: District Financial Statements, Warrant List and Upcoming Board Business – Approved
- N. Approve Casting District Vote in the California Special Districts Association (CSDA) 2015 Election for Representative to the Board of Directors for Region 3, Seat A – Approved
- O. Approve Telecommunications Site Lease Agreement with New Cingular Wireless PCS, LLC, for Telecommunications Facility to be located at Reservoir R20 – Approved – Resolution No. 55-15

9. BOARD BUSINESS

A. Discuss Drought Management Program

General Manager Michalczyk reported that this is a standing agenda item intended for discussion on the District's Drought Management Program. He reported that program updates were recently made per the actions the Board took at the May 19, 2015 meeting. An additional update in the Enhanced Rebate Program was also approved this evening, (Item 8.A on the Consent Calendar), to ensure that certain rebates are made available only where not already specified by law.

Mr. Michalczyk then presented a summary of the Wise Water User Credit and the Board discussed possible scenarios pertaining to how a possible change in the water supply shortage rates, a discussion which will be held this evening under Item 9.C, could affect the Wise Water User Credit, which is currently \$2.00 per month. The discussion concluded that the matter will be brought back for further discussion at a future board meeting if the Board decides to change the rate stage under Item 9.C.

No members of the public addressed the Board on this topic.

The Board did not direct staff to develop any other changes to the program.

B. Accept Water Supply and Demand and Drought Response Action Plan Status Reports and Find that the Need for the Community Drought Emergency Still Exists

General Manager Michalczyk reported that this is a standing agenda item. He stated the District, year-to-date, is still achieving nearly 30% conservation from 2015 to 2013, with 20% - 40% savings each week due to fluctuating weather. The District recently received a new allocation from the State Water Resources Control Board (SWRCB) which calls for 12% required conservation, down from 16%. The SWRCB also recently issued a rule-making proposal for one element of the Governor's Executive order, which is to mandate conservation pricing, which staff believes the District already has in place. The SWRCB also issued a draft model landscaping ordinance which the District forwarded on to the cities of Dublin and San Ramon.

No members of the public addressed the Board on this topic.

VP Howard MOVED to accept the Water Supply and Demand Report and the Drought Response Action Plan Status Report and find that the need for the Community Drought Emergency Still Exists. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FIVE AYES.

C. Activate Stage 1 Water Supply Shortage Rates and Rescind Resolution No. 28-15

Administrative Services Manager Archer introduced the item recommending the reduction of Stage 2 Water Supply Shortage Rates to Stage 1. In addition, staff recommended that, if approved, the Stage 1 rates be activated retroactive to May 19, 2015 for ease of billing administration.

Mr. Archer explained that last week the State Water Regional Control Board (SWRCB) posted an update to the required water conservation for California water suppliers. The District's required water conservation target for 2015 had been reduced to 12% from the 2013 level, compared to the 16% reduction previously required, based on revised water conservation information staff provided. The District is currently conserving almost 30%. If the Board approves Stage 1 rates, Customer Services staff is prepared to make the necessary billing adjustments, retroactive to May 19, to recalculate billing for impacted accounts. He stated that the Stage 1 rates are in line with the District's targeted savings and would not overcharge accounts achieving the targeted reductions.

The Board discussed the recommendation noting in particular the relationship between the District's current Drought Management Program, including the current Stage 2 rate, and impacts to consumer behavior regarding actual conservation and targeted conservation. The Boardmembers cautioned against sending a mixed message to consumers and the community as a whole at the onset of the hottest time of the year if the rate stage is changed again, particularly when water use and water resources will be highly unpredictable. Boardmembers also observed that the District may need to consider conserving more than the reduced conservation requirement of 12% as a safeguard against the risk of possible depletion of ground reserves by Zone 7. Director Howard inquired if there was any reason the District could not strive to conserve more. General Counsel Nelson concurred that the District can elect to conserve more than the required 12%.

No members of the public addressed the Board on this topic.

There was no formal action taken; with no action, rates will remain at Stage 2.

The Board expressed its desire to reconsider its adopted Drought Management Program at the conclusion of summer.

D. Approve Transfer of \$175,000 from the Water Expansion Fund to the Water Rate Stabilization Fund

Administrative Services Manager Archer reported that per the Water Expansion Fund Management policy, adopted by the Board last year, an annual year-end review of the Water Expansion and Water Rate Stabilization Funds is to be conducted to determine if a portion of the Temporary Infrastructure Charge (TIC) can be repaid to the benefit of ratepayers. The required year-end review has been

completed. He referred to the tables included with the agenda item showing an analysis of planned and stressed development based on the policy criteria. He noted that for planned development, 2017 is slightly under target, which was already expected. For stressed development, 2023 shows as a negative period, which staff felt is far enough into the future to warrant the proposed transfer, which is minimal but will reflect the Board's continued commitment to repay the TIC. The transfer amount will be reviewed again next year when anticipated development and capacity fees have come in and when the Water Master Plan is complete which will allow a more precise forecast of capital spending needs from the Water Expansion Fund.

No members of the public addressed the Board on this topic.

Director Halket MOVED to adopt Resolution No. 56-15, approving a Transfer of \$175,000 from the Water Expansion Fund to the Water Rate Stabilization Fund. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FIVE AYES.

E. Determine District Position on California Budget Trailer Bill 825: Public Water Systems Consolidation

General Manager Michalczyk reported that the State budget was approved on June 15, 2015 and is now on the Governor's desk awaiting signature which must be done within a 14-day period. He explained that after the completion of the budget, the California Department of Finance reviews the approved expenditures and proposes budget implementation language which are called "Trailer Bills." One such is California Budget Trailer Bill 825: Public Water Systems Consolidation. This bill is controversial with both ACWA and CSDA opposing it. The bill would authorize the State Water Resources Control Board (SWRCB) to consolidate public water districts if a water district fails to provide an adequate and safe water supply. This would arguably benefit several small central valley communities which have depleted water supply and limited financial resources.

Mr. Michalczyk stated that he and Director Vonheeder-Leopold discussed the bill extensively last week after she learned of it at an Alameda County Special District Association (ACS DA) Board meeting. She requested that the matter be placed on the Board agenda for consideration of a District position. If the Board opposes the bill, a letter will be written conveying the District's position, per the Board's Legislative Advocacy policy. The bill is scheduled to be voted on by the California legislature on June 18, 2015. An updated version of the bill provided in the agenda packet has been provided to the Board tonight for review.

The Board discussed the proposed bill and voiced concerns regarding what is considered to be an adequate and safe water supply, the possible impacts to DSRSD, LAFCo's involvement in assisting impacted agencies, and the SWRCB's authority should the bill pass.

No members of the public addressed the Board on this topic.

Director Vonheeder-Leopold MOVED that the District OPPOSE the California Budget Trailer Bill 825 – Public Water Systems Consolidation in accordance with the District’s Legislative Advocacy Policy. Director Benson SECONDED the MOTION, which CARRIED with FOUR AYES and ONE NAY (Howard).

F. Affirm No Changes to Candidates’ Statement Costs Policy (P100-13-3)

District Secretary Hatfield reported that this policy was brought before the Board for review on May 19, 2015. At that time, a question was raised related to a suggestion to perhaps charge incumbents a greater deposit amount for a candidate statement so as to encourage non-incumbents to seek elective office. At that time General Counsel was directed to research the matter.

General Counsel Nelson reported that while there is no legal prohibition against charging differing amounts as was suggested, he noted, however, that the public could view it as unfair and the District could be at increased risk if challenged. Accordingly he stated that he could not recommend such a change to the policy.

No members of the public addressed the Board on this topic.

Director Vonheeder-Leopold MOVED to affirm that the Candidates’ Statement Costs policy should remain status quo. VP Howard SECONDED the MOTION, which CARRIED with FIVE AYES.

G. Approve Proclamation Honoring Nancy Gamble Hatfield - Retiring District Secretary and Executive Services Supervisor of Dublin San Ramon Services District

General Manager Michalczyk stated that this was a very special evening in that it is Nancy Hatfield’s last Board meeting before her retirement. He stated that he is very pleased to recommend that the Board approve a proclamation honoring and thanking her for her 26 years of loyal service to the District.

No members of the public addressed the Board on this topic.

Director Benson MOVED to approve Proclamation Honoring Nancy Gamble Hatfield – Retiring District Secretary and Executive Services Supervisor of Dublin San Ramon Services District. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FIVE AYES.

10. BOARDMEMBER ITEMS

Director Vonheeder-Leopold reported she attended the Dublin Chamber of Commerce Economic Development Committee meeting on June 4, 2015. Presentations were made

regarding projects underway at the city, including several vested residential developments, water supply concerns, traffic congestion, and general plan amendments. She stated that she also attended the ACSDA Board meeting and discussed the 2015 dinner, the March 24, 2016 dinner planning, approval of proposed bylaws, new legislative staff, and possible changes to the dues structure.

Director Benson reported she brought in copies of the Castro Valley Forum and San Leandro Times newspapers which include articles highlighting the District's recycled water program. Her husband, Greg Benson, writes for these publications. She reported that she will be out of the country during much of the month of July.

President Duarte adjourned the meeting in memory of long-time District Principal Engineer Garry Lee who passed away earlier this month. He shared that he met Garry at the Employee Recognition Event hosted by the Board of Directors in 2013 and they had a nice conversation getting acquainted. The District Board and staff will truly miss this gentleman. President Duarte asked for a moment of silence to honor our friend and colleague Garry Lee.

11. ADJOURNMENT

President Duarte adjourned the meeting at 6:55 p.m.

Submitted by,

Nicole Genzale
Executive Services Supervisor



Reference Administrative Service Manager	Type of Action Approve Intention to Levy Assessments in the Dougherty Valley	Board Meeting of July 21, 2015
Subject Intention to Levy Annual Assessments in the Dougherty Valley Standby Charge District 2001-1 for Fiscal Year 2015-2016		
<input type="checkbox"/> Motion	<input type="checkbox"/> Minute Order	<input checked="" type="checkbox"/> Resolution
<input type="checkbox"/> Ordinance	<input type="checkbox"/> Informational	<input type="checkbox"/> Other
REPORT:	<input type="checkbox"/> Verbal	<input type="checkbox"/> Presentation
	<input checked="" type="checkbox"/> Staff	J. Archer
		<input type="checkbox"/> Board Member

Recommendation:

The Administrative Services Manager recommends the Board of Directors adopt, by Resolution, the intention to levy assessments in the Dougherty Valley and direct staff to schedule a public hearing on this matter on August 4, 2015.

Summary:

All Zone 7 customers pay for their share of certain State Department of Water Resources projects and costs. All Alameda customers are billed for this service directly by Zone 7 on the property tax rolls. Zone 7 is an Alameda county agency and cannot impose the property tax in Contra Costa County. In order for DSRSD to provide water services to Dougherty Valley; DSRSD must collect the fee for State Water projects from the Dougherty Valley customer via the Dougherty Valley Standby Charge District and submit payment to Zone 7.

Each year, Zone 7 provides estimated costs associated with the State Department of Water Resources (DWR) specifically tied to providing water service to Dougherty Valley. In Fiscal Year 2014/15, the DWR charges to Zone 7 were \$17.4 million; Dougherty Valley’s share was \$1,311,950. For Fiscal Year 2015/16, DWR charges to Zone 7 are estimated to be \$20.5 million and Zone 7 has estimated that Dougherty Valley’s share of DWR costs will be approximately the same at \$1.5 million. Each year, an updated Engineer’s Report is prepared that shows a projection of the costs expected to be incurred in the upcoming fiscal year and the allocation of those costs based upon equivalent dwelling units (“EDU’s”). The annual assessment for Dougherty Valley Standby Charge District Fiscal Year 2015/16 will remain at the maximum allowed of \$170.75 per EDU.

The Board first adopts a resolution of intention to levy annual assessments, followed by a public hearing at the next Board meeting. After the public hearing, the Board adopts the Engineer’s Report and directs the levy of the assessment. These assessments are then placed on the Contra Costa County tax roll.

This action is the first action that must be taken by the Board each year in order to levy assessments.

Committee Review			Legal Review	Staff Review		
COMMITTEE ---	DATE ----	RECOMMENDATION ---	Not Required	ORIGINATOR J. Archer	DEPARTMENT Admin Services	REVIEWED BY
ATTACHMENTS <input type="checkbox"/> None						
<input checked="" type="checkbox"/> Resolution	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Task Order	<input type="checkbox"/> Staff Report	<input type="checkbox"/> Ordinance		
<input checked="" type="checkbox"/> Cost \$0	<input type="checkbox"/> Funding Source A. B.		Attachments to S&R 1. Preliminary Engineer's Report 2. 3.			

RESOLUTION NO. _____

A RESOLUTION OF THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT OF INTENTION TO LEVY ANNUAL ASSESSMENTS IN THE DUBLIN SAN RAMON SERVICES DISTRICT DOUGHERTY VALLEY STANDBY CHARGE DISTRICT 2001-1 FOR FISCAL YEAR 2015-2016

RESOLVED by the Board of Directors (the “Board”) of the Dublin San Ramon Services District (the “District”), County of Contra Costa (the “County”), State of California, as follows:

WHEREAS, on May 1, 2001 this Board adopted Resolution No. 14-01, A Resolution Initiating Proceedings for the Levy of Standby Charges, and in it directed the preparation and filing of a report in writing (the “Engineer’s Report”), all in accordance with and pursuant to Article XIII D of the California Constitution and the Uniform Standby Charge Procedures Act, Sections 54984 et seq., of the California Government Code (together, the “Act”) in and for the District’s proposed Dougherty Valley Standby Charge District 2001-1 (the “Assessment District”);

WHEREAS, on June 19, 2001, after a duly-noticed and held public hearing, by Resolution No. 20-01, this Board approved the establishment of the Assessment District and approved the Engineer’s Report with respect thereto and authorized the levy of assessments for standby charges (the “Assessments”) in the Assessment District to pay for certain water supply costs in amounts not to exceed those provided in the Engineer’s Report.

WHEREAS, under the Act, this Board is authorized to levy assessments each year for the Assessment District and by this resolution expresses its intention to do so for the fiscal year 2015-2016 (the “Next Fiscal Year”);

NOW THEREFORE, BE IT ORDERED that:

1. Engineer’s Report. The District Engineer is hereby designated as the Engineer of Work for the District. The Engineer of Work has caused to be prepared a report, under the Act (the “Engineer’s Report”) and has filed the Engineer’s Report with the District Secretary. The Report has been duly considered by this Board with the aid of District Staff, and is hereby deemed sufficient and preliminarily approved and shall stand as the Engineer’s Report for all subsequent proceedings for the District. Reference is hereby made to the Engineer’s Report for a full and detailed description of the budget for the Assessment District for the Next Fiscal Year and the proposed assessments upon the described, assessable lots and parcels of land within the Assessment District.

2. Public Hearing. Under the Act, this Board hereby orders that a public hearing shall be held before this Board, in the regular meeting place thereof, District Office, Board Chambers, 7051 Dublin Boulevard, Dublin, California on August 4, 2015, at 6:00 p.m. At the public hearing, the Board

will hear all persons interested in the Assessments, consider all objections to the Assessments, if any, and then take final action on the levy of the Assessments. The public hearing may be continued from time to time as determined by the Board, without further published or written notice.

3. Published Notice. Notice of the public hearing is given by publishing a notice substantially in the form of Exhibit A, hereto attached, once a week for two successive weeks in a newspaper circulated in the District and published once a week or oftener, with at least five days intervening between the respective publication dates, not counting such publication dates, with the first publication at least 14 days before the date of the public hearing.

4. Information. To get additional information about the Assessment District, contact: Dublin San Ramon Services District, Accountant, 7051 Dublin Boulevard, Dublin, CA 94568, Telephone: (925) 875-2276. The Engineer's Report and other written material about the Assessment District may be reviewed at the District's office during regular business hours.

PASSED AND ADOPTED this 21st day of July, 2015 by the following vote:

AYES:

NOES:

ABSENT:

Edward R. Duarte, President

ATTEST: _____
Nicole M. Genzale,

PUBLIC HEARING

NOTICE OF INTENTION TO LEVY ANNUAL ASSESSMENTS IN THE DUBLIN SAN RAMON SERVICES DISTRICT DOUGHERTY VALLEY STANDBY CHARGE DISTRICT 2001-1 FOR FISCAL YEAR 2015-2016

THE BOARD OF DIRECTORS OF THE DUBLIN SAN RAMON SERVICES DISTRICT hereby gives notice that:

1. On June 19, 2001, by its Resolution No. 20-01, the Board under Article XIII D of the California Constitution and the Uniform Standby Charge Procedures Act, Sections 54984 *et seq.*, of the California Government Code (together, the “Act”) established the District’s Dougherty Valley Standby Charge District 2001-1 (the “Assessment District”) and authorized the levy of assessments for standby charges (the “Assessments”) in the Assessment District to pay for certain water supply costs and charges.

2. Under the Act, the Board, by a Resolution adopted July 21, 2015, will express its intention to levy the Assessments for the fiscal year 2015-2016 (the “Next Fiscal Year”) after a public hearing to be held before the Board, in its regular meeting place, District Office, Board Chambers, 7051 Dublin Boulevard, Dublin, California on August 4, 2015, at 6:00 p.m. At the hearing, the Board will consider the Engineer’s Report concerning the proposed Assessments for the Next Fiscal Year, hear all persons interested in the Assessments, consider all objections to the Assessments, if any, and take final action on the levy of the Assessments for the Next Fiscal Year.

3. To get additional information about the Assessment District, contact: Dublin San Ramon Services District, Accountant, 7051 Dublin Boulevard, Dublin, CA 94568, Telephone: (925) 875-2276. The Engineer’s Report and other written material about the Assessment District may be reviewed at the District’s office during regular business hours.

Dated as of July 13, 2015

Nicole Genzale
Executive Service Supervisor
Dublin San Ramon Services District



Dublin San Ramon Services District

Dougherty Valley Standby Charge District 2001-1

Engineer's Report Fiscal Year 2015/16

DRAFT

Main Office

32605 Temecula Parkway, Suite 100
Temecula, CA 92592

Toll free: 800.676.7516 Fax: 951.296.1998

Regional Office

870 Market Street, Suite 1223
San Francisco, CA 94102

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DUBLIN SAN RAMON SERVICES DISTRICT

7051 Dublin Boulevard
Dublin, California 94568
Phone - (925) 828-0515

DISTRICT BOARD

Edward (Ed) R. Duarte, President

D.L. (Pat) Howard, Vice President

Richard M. Halket, Director

Dawn L. Benson, Director

Georgian M. Vonheeder-Leopold, Director

DISTRICT STAFF

Daniel McIntyre, PE, Engineering Services Manger

John Archer, Administrative Services Manager

NBS

Pablo Perez, Client Services Director

Kristin Harvey, Project Manager

Jason Roth, Consultant

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DRAFT

1. ENGINEER'S LETTER

WHEREAS, on May 1, 2001, the Board of Directors (the "Board") of the Dublin San Ramon Services District (the "District"), County of Contra Costa, State of California, under the Uniform Standby Charge Procedures Act, being Chapter 12.4 (commencing with Section 54984) of Part 1, Division 2 of Title 5 of the California Government Code (the "Act"), adopted its Resolution to Initiate Proceedings to Fix Standby Charges (the "Resolution to Initiate") for the fixing of Standby Charges to pay certain costs of the District incurred or to be incurred by the District as of certain agreements between the District and Alameda County Flood Control and Water Conservation District, Zone 7 to serve California State Water Project to the Dougherty Valley; and

WHEREAS, the Board desires to fix a maximum Standby Charge for each Equivalent Dwelling Unit (EDU) of the Dougherty Valley Service area; and

WHEREAS, the District's cost obligation to Zone 7 includes the annual payments to Zone 7 for 6,080 acre feet of State Water Project water for Zone 7 and annual payments to Zone 7 for 43,000 acre feet of water storage in Semitropic Water Storage Directory ("Semitropic"); and

WHEREAS, the Board desires to collect the money necessary to make required Zone 7 payments under provisions of the Act; and

WHEREAS, the Resolution to Initiate directed the undersigned to make and file a report presenting those materials specified in Section 54984.3 of the Act, to which Resolution to Initiate reference is hereby made for further particulars; and

WHEREAS, the Act provides that any Standby Charges imposed thereunder are deemed to be assessments and this Report presents such Standby Charges as and denominates them as "Assessments";

NOW, THEREFORE, the following Assessment is made to cover the annual costs of the charges and the costs and expenses incidental thereto:

SUMMARY OF ASSESSMENT

Description	As Originally Approved	As Confirmed by the Board
Charges		
State Water Project	\$1,521,620.00	\$1,521,620.00
Semitropic Water Storage	0.00	0.00
<i>Subtotal</i>	\$1,521,620.00	\$1,521,620.00
Administration		
Total Administration Costs	\$329,540.20	\$329,540.20
Carryover Contribution	(\$0.00)	(\$0.00)
Total Costs	\$1,851,160.20	\$1,851,160.20
Maximum Assessment	\$1,547,130.91	\$1,547,130.91
Rounding Adjustment	(56.77)	(56.77)
Total Assessment	\$1,547,074.14	\$1,547,074.14

I, the undersigned, do hereby assess and apportion the total assessment of the total cost of the acquisitions, work and improvements upon the several lots, pieces or parcels or portions of lots or subdivisions of land liable therefore and benefited thereby, and hereinafter numbered to correspond with the numbers upon the attached assessment diagram, upon each, severally and respectively, in accordance with the benefits to be received by such subdivisions, respectively, from the Assessments, and more particularly set forth in the list hereto attached and by reference made a part hereof.

The Assessment is made upon the several subdivisions of land within the Dougherty Valley Standby Charge District 2001-1 (the "Standby Charge District") in proportion to the estimated benefits to be received by the subdivisions, respectively, from the Assessments. An Assessment Diagram for the Standby Charge District has been submitted to the District Secretary in the format required under the provisions of the Act. The lines and dimensions shown on maps of the County Assessor of the County of Contra Costa for the current year are incorporated by reference herein and made part of this Report.

Each subdivision of land assessed is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Contra Costa for Fiscal Year 2015/16 and includes all of such parcel excepting those portions thereof within existing public roads or right of way to be acquired in these proceedings for public road purposes. For a more particular description of said property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of the County of Contra Costa.

The assessment has been levied in accordance with the assessment methodology adopted and approved by the Board at the time of the Standby Charge District formation.

Dated: _____, 2015

By: _____

2. ESTIMATE OF COSTS

The cost of servicing, maintaining, repairing, and replacing the actual improvements as described in the plans and specifications are summarized as follows.

2.1. Dougherty Valley Standby Charge District 2001-1 Budget

The budget for the Standby Charge District is outlined in the following table. The total annual assessment per EDU is described in Section 3.1.

Engineer's Cost Estimate	
Description	Budget
Charges	
State Water Project Costs (Zone 7)	\$1,521,620.00
Administrative Charges & Fees	
Engineer's Report	10,000.00
District Administration Charge (15%), (1)	228,243.00
Notice, Recording, Miscellaneous Contingencies (1%), (2)	15,216.20
Contingency (5%), (3)	76,081.00
<i>Subtotal</i>	\$329,540.20
Total Cost	\$1,851,160.20
Less: Carryover Contribution (estimated)	(\$0.00)
Maximum Assessment for Fiscal Year 2015/16	\$1,547,130.91
Rounding Adjustment	(56.77)
Total Levy for Fiscal Year 2015/16	\$1,547,074.14
Assessable EDU for Fiscal Year 2015/16	9,060.796
Assessment Per EDU for Fiscal Year 2015/16	\$170.75
Maximum Assessment Per EDU, Per Original Formation, (4)	\$170.75

(1) Annual Administration Charge – 15% of combined Water and Storage Charges.

(2) Contingencies – 1% of combined Water and Storage Charges.

(3) Contingencies – 5% of combined Water and Storage Charges.

(4) \$170.75 is the maximum allowable rate per EDU.

3. ASSESSMENTS

The actual assessment and the amount of the Assessment for Fiscal Year 2015/16 apportioned to each parcel as shown on the latest equalized roll at the County Assessor's office are listed in Section 5 of this Report. The description of each lot or parcel is part of the records of the County Assessor of the County of Contra Costa and such records are, by reference, made part of this Report.

3.1. Method of Apportionment

The Assessments are apportioned according to the special benefits received by the lots, pieces, and parcels of land within the Standby Charge District. The proportionate benefit derived by each parcel is determined in relationship to the entirety of the Standby Charges. No assessment has been apportioned on any parcel that exceeds the reasonable cost of the proportional benefit conferred on that parcel.

Under this Report the Assessments for the Standby Charge District are apportioned in accordance with the foregoing and using the following criteria.

The Assessments for each parcel of land were apportioned based on the number of projected EDUs for build-out within that parcel.

For this purpose, a single family detached dwelling unit is equal to 1.0 EDU, a multi-family attached dwelling unit is equal to .40 EDU, and each acre of commercial land is equal to 4.0 EDU.

With respect to Windemere Ranch, the number of EDUs per parcel were originally determined at the time of district formation from the approved tentative subdivision maps for Phase 1, and for future phases, the number of EDUs per parcel were estimated by evenly distributing the remaining approved dwelling units within the project per the Dougherty Valley Specific Plan over the developable acreage within each parcel because the zoning is the same. No EDUs were assigned to parks, schools or open space areas. For this Report, the estimate of EDUs per parcel was updated based on current development for parcels that were subdivided.

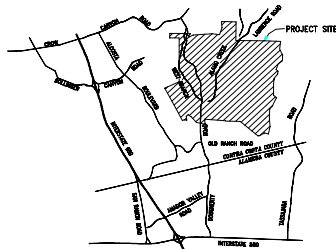
With respect to Gale Ranch, the number of EDUs per parcel was originally determined at the time of district formation from the approved tentative subdivision map for Phase 2, and the tentative subdivision map dated May 27, 2001, submitted to the Contra Costa County for review for Phase 3. For the remaining areas of Gale Ranch (Phase 4), the number of EDUs was estimated based on the total approved dwelling units and non-residential land uses per the Dougherty Valley Specific Plan. No EDUs were assigned to parks, schools, or open space areas. For this Report, there have been no subdivisions or changes to the assumptions.

(Note: Phase 1 of Gale Ranch is not included in the Standby Charge District)

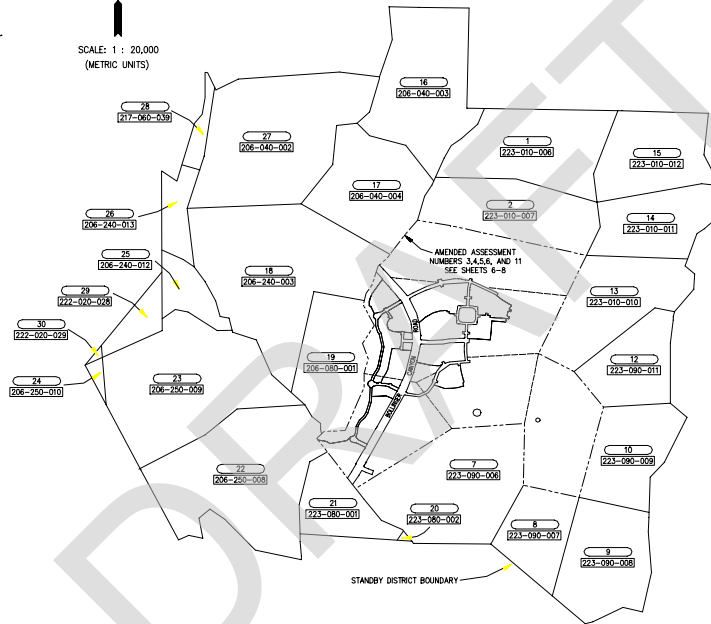
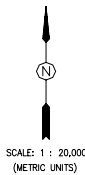
4. ASSESSMENT BOUNDARY MAP

An Assessment Diagram for the Standby Charge District has been submitted to the Secretary of the Board in the format required under the provisions of the Act. The lines and dimensions shown on maps of the County Assessor of the County of Contra Costa for the current year are incorporated by reference herein and made part of this Report. A reduced copy is attached.

DRAFT



VICINITY MAP
NOT TO SCALE



AMENDED ASSESSMENT DIAGRAM
DOUGHERTY VALLEY
STANDBY CHARGE DISTRICT 2001-1
DUBLIN SAN RAMON SERVICES DISTRICT
COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA
AUGUST 6, 2002



- FILED IN THE OFFICE OF THE AGENCY SECRETARY, DUBLIN SAN RAMON SERVICES DISTRICT, THIS _____ DAY OF _____ 2002.
SECRETARY
DUBLIN SAN RAMON SERVICES DISTRICT
BY: _____
- RECORDED IN THE OFFICE OF THE DISTRICT ENGINEER, DUBLIN SAN RAMON SERVICES DISTRICT, THIS _____ DAY OF _____ 2002.
SECRETARY
DUBLIN SAN RAMON SERVICES DISTRICT
BY: _____
- AN ASSESSMENT WAS LEVIED BY THE DISTRICT BOARD OF DIRECTORS ON THE LOTS, PIECES AND PARCELS OF LAND SHOWN ON THIS ASSESSMENT DIAGRAM. SAID ASSESSMENT WAS LEVIED ON THE _____ DAY OF _____ 2002; THE ASSESSMENT DIAGRAM AND THE ASSESSMENT ROLL WERE RECORDED IN THE OFFICE OF THE ENGINEER OF WORK OF THE DUBLIN SAN RAMON SERVICES DISTRICT ON THE _____ DAY OF _____ 2002. REFERENCE IS MADE TO THE ASSESSMENT ROLL RECORDED IN THE OFFICE OF THE ENGINEER OF WORK FOR THE EXACT AMOUNT OF EACH ASSESSMENT LEVIED AGAINST EACH PARCEL OF LAND SHOWN ON THIS ASSESSMENT DIAGRAM.
SECRETARY
DUBLIN SAN RAMON SERVICES DISTRICT
BY: _____
- FILED THIS _____ DAY OF _____ 2002, AT THE HOUR OF _____ O'CLOCK _____ M., IN BOOK _____ OF MAPS OF ASSESSMENT AND COMMUNITY FACILITIES DISTRICTS AT PAGE _____, IN THE OFFICE OF THE COUNTY RECORDER OF THE COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA.
COUNTY RECORDER IN AND FOR
THE COUNTY OF CONTRA COSTA,
STATE OF CALIFORNIA
BY: _____
COUNTY RECORDER
- I, THE COUNTY SURVEYOR OF THE COUNTY OF CONTRA COSTA, CALIFORNIA, HEREBY CERTIFY THAT A CERTIFIED COPY OF THE ASSESSMENT DIAGRAM AND THE ASSESSMENT ROLL RECORDED IN MY OFFICE ON _____ DAY OF _____ 2002.
BY: _____
COUNTY SURVEYOR

5. ASSESSMENT ROLL

The entire list of parcels on the assessment roll may be reviewed at the District's office during regular business hours at 7051 Dublin Boulevard, Dublin, CA 94568

The following pages show the assessment roll for Fiscal Year 2015/16.

DRAFT



Reference Administrative Services Manager	Type of Action Adopt Resolution	Board Meeting of July 21, 2015
Subject Authorize Workers' Compensation Insurance for District Volunteers		
<input type="checkbox"/> Motion	<input type="checkbox"/> Minute Order	<input checked="" type="checkbox"/> Resolution
<input type="checkbox"/> Ordinance	<input type="checkbox"/> Informational	<input type="checkbox"/> Other
REPORT:	<input type="checkbox"/> Verbal	<input type="checkbox"/> Presentation
	<input checked="" type="checkbox"/> Staff	J. Archer
		<input type="checkbox"/> Board Member

Recommendation:

The Administrative Services Manager recommends the Board of Directors authorize, by Resolution, workers' compensation insurance for District volunteers.

Summary:

For over 30 years, the District has played a key role in helping individuals find employment in the water and wastewater industry through sponsorship of a volunteer Operator-In-Training (OIT) Program. Students who complete their required coursework in programs such as the Regional Occupational Program (ROP) and Bay Area Consortium for Water and Wastewater Education (BACWWE) then contact the District to request volunteer opportunities for on-the-job training, since obtaining certification as water or wastewater operator in the state of California requires not only education, but also a minimum number of training hours. Each year the District selects top candidates from a pool of interested persons and provides them with a training opportunity.

One of the challenges in maintaining an OIT Program is that volunteers are required to be covered by workers' compensation insurance while onsite at the WasteWater Treatment Plant. Historically, workers' compensation coverage has been provided through the ROP or BACWWE programs, as coverage for volunteers is not currently provided under the District's workers' compensation policy. Recently, the District was notified that the ROP program may be closing down until they can find a new sponsor. Further, students in the BACWWE program must end their volunteer OIT training during summer months, as the BACWWE program (through Solano Community College) is closed during this time and does not provide extended workers' compensation coverage. In order to provide a continuous learning opportunity for student volunteers and to prevent delays in operator certification, staff assessed coverage options available through the District's current insurance provider, California Sanitation Risk Management Authority (CSRMA).

While OIT trainees are not considered to be "employees" for the purpose of Fair Labor Standards Act (FLSA), California Labor Code Section 3363.5 does provide that a public agency may declare its volunteers as employees for workers' compensation insurance purposes by adopting a resolution authorizing such coverage. Staff recommends that the Board adopt a resolution to allow volunteers to be covered by the District's workers' compensation policy. Staff estimates having five (5) OIT trainees at any given time, and these training positions (and accident rate associated with them) may be calculated into the formula for determining future costs for the District's workers compensation program. There is no additional "up-front" costs or premium for adding this provision to the policy; however, a loss could result in a retroactive adjustment or future dividends received.

Committee Review			Legal Review	Staff Review		
COMMITTEE ---	DATE ---	RECOMMENDATION ---	Not Required.	ORIGINATOR M. Gallardo	DEPARTMENT Admin Services	REVIEWED BY
ATTACHMENTS <input type="checkbox"/> None						
<input checked="" type="checkbox"/> Resolution	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Task Order	<input type="checkbox"/> Staff Report	<input type="checkbox"/> Ordinance		
<input checked="" type="checkbox"/> Cost \$0; no additional cost; losses may have impact	<input type="checkbox"/> Funding Source A. B.	Attachments to S&R 1. 2. 3.				

RESOLUTION NO. _____

RESOLUTION OF THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT
AUTHORIZING WORKER'S COMPENSATION INSURANCE COVERAGE FOR DUBLIN SAN
RAMON SERVICES DISTRICT VOLUNTEERS

WHEREAS, Dublin San Ramon Services District ("District") is a member of the California Sanitation Risk Management Authority ("CSRMA"), an association of wastewater agencies joined to protect member resources by providing broad coverage and quality risk management services that stabilize risk cost in a reliable, economical and beneficial manner; and

WHEREAS, from time to time volunteers provide various types of services to Dublin San Ramon Services District; and

WHEREAS, except for certain statutory exceptions, volunteers are not covered by Dublin San Ramon Services District worker's compensation insurance coverage if they are injured as a result of such volunteer services; and

WHEREAS, Labor Code Section 3363.5 provides that a public agency may declare its volunteers as employees for workers' compensation insurance purposes by adopting a resolution authorizing such coverage.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT, a public agency in the counties of Alameda and Contra Costa, California, as follows:

- (1) That Pursuant to Labor Code Section 3363.5, the Board of Directors for Dublin San Ramon Services District does hereby declare that any person who performs voluntary service without pay for Dublin San Ramon Services District shall be deemed to be an employee of Dublin San Ramon Services District for worker's compensation purposes, provided the volunteer services are authorized by Dublin San Ramon Services District Board of Directors.

Res. No. _____

(2) The provisions of this resolution shall be prospective in nature.

ADOPTED by the Board of Directors of Dublin San Ramon Services District, a public agency in the State of California, counties of Alameda and Contra Costa, at its regular meeting held on the 21st day of July 2015, and passed by the following vote:

AYES:

NOES:

ABSENT:

Edward R. Duarte, President

ATTEST: _____
Nicole Genzale,



Reference General Manager	Type of Action Accept Report(s)	Board Meeting of July 21, 2015
Subject Accept the Following Regular and Recurring Reports: Warrant List, Upcoming Board Business, Strategic Work Plan Accomplishments, Employee Retention Statistics, Outstanding Receivables Report and Annual Disclosure of Reimbursements Greater Than \$100		
<input checked="" type="checkbox"/> Motion	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Resolution
<input type="checkbox"/> Verbal	<input type="checkbox"/> Presentation	<input type="checkbox"/> Ordinance
<input type="checkbox"/> Other	<input checked="" type="checkbox"/> Staff	<input type="checkbox"/> Informational
REPORT:	B. Michalczyk	<input type="checkbox"/> Board Member

Recommendation:

The General Manager recommends the Board of Directors accept, by Motion, the attached regular and recurring reports.

Summary:

To maximize openness and transparency and to allow the Board to be informed about key aspects of District business and to provide direction when appropriate, the Board directed that various regular and recurring reports be presented for Board acceptance at regular intervals. This item is routinely presented to the Board at the second meeting of each calendar month.

Attachment 1 summarizes the current regular and recurring reports; the actual reports are themselves attachments to Attachment 1. Reports presented this month for acceptance are:

- Warrant List;
- Upcoming Board Business;
- Strategic Work Plan Accomplishments;
- Employee Retention Statistics;
- Outstanding Receivables Report; and
- Annual Disclosure of Reimbursements Greater Than \$100

Committee Review			Legal Review	Staff Review		
COMMITTEE ---	DATE ---	RECOMMENDATION ---	Not Required	ORIGINATOR B. Michalczyk	DEPARTMENT Executive	REVIEWED BY
ATTACHMENTS <input type="checkbox"/> None						
<input type="checkbox"/> Resolution	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Task Order	<input type="checkbox"/> Staff Report	<input type="checkbox"/> Ordinance		
<input checked="" type="checkbox"/> Cost \$0	<input type="checkbox"/> Funding Source A. B.	Attachments to S&R 1. Summary of Regular and Recurring Reports 2. 3.				

SUMMARY OF REGULAR AND RECURRING REPORTS

Ref.	Description	Frequency	Authority	Last Acceptance	Acceptance at this Meeting?	Next Acceptance
A	Water Supply and Conservation Report ^{1 2}	Monthly	Board Direction	June 2015	YES	August 2015
B	District Financial Statements ³					
C	Warrant List					
D	Upcoming Board Business					
E	Strategic Work Plan Accomplishments Report	Annually. Fiscal Year Cycle	District Code	Oct 2014	YES	July 2016
F	Employee Retention Statistics ⁴			Aug 2014 to Per. Com.		
G	Outstanding Receivables Report			Aug 2014		
H	Employee and Director Reimbursements greater than \$100 ⁵			CA Government Code Aug 2014		
I	Board Committee Goal Status Report	Annually, Calendar Year Cycle	Board Direction	Jan 2015		Jan 2016
J	“No Net Change” Operating Budget Adjustments	As they occur but not more frequently than monthly	Budget Accountability Policy (See Note A)	April 2014		Before end of month after occurrence
K	Capital Outlay Budget Adjustments			April 2015		
L	Capital Project Budget Adjustments			Oct 2014		
M	Unexpected Asset Replacements			Dec 2014		

Note A: For the fiscal year ending 2015, the totals for these reports are as follows:

Category	YTD	This Meeting	Total
“No Net Change” Operating Budget Adjustments	\$10,000	\$0	\$10,000
Capital Outlay Budget Adjustments	\$17,520.06	\$0	\$17,520.06
Capital Project Budget Adjustments	\$45,000	\$0	\$45,000
Unexpected Asset Replacements	\$35,751	\$0	\$35,751

¹ Monthly during Community Drought Emergency; monthly during the winter season in non-drought years.
² Separate agenda item presented to Board as a Board Business item during Community Drought Emergency.
³ No Report for the months of June and July
⁴ In Jan 2015 administratively moved to FY rather than CY cycle to accommodate data access issues which are reported on CY cycle
⁵ Reimbursements also reported monthly in the Warrant List (Item C).

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Check History Description Listing

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Printed on: 07/13/2015 7:26AM

Dublin San Ramon Services District

From: 6/8/2015

To: 7/12/2015

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
06/08/2015	6082015	03718 HR SIMPLIFIED	2015 POS	642.53	642.53
06/10/2015	100562984	01111 CALPERS	JUNE 2015 - ER CODE 0740 & 7316	175,890.63	175,890.63
06/11/2015	85468	03460 ACCO ENGINEERED SYSTEMS II	MAY 2015: HVAC QUARTERLY MAINTENANCE - D	248.00	248.00
06/11/2015	85469	02786 ALEXANDER & ASSOCIATES, INC	15-R009 - GLEASON DRIVE RW MAIN EXTENSIO	1,425.00	1,425.00
06/11/2015	85470	01013 BARRETT BUSINESS SERVICES	E. HEUER: W/E 5/17/15 M. ATKINSON: W/E 5/17/15 S. TRAN: W/E 5/17/15 K. GARCIA: W/E 5/17/15 N. POON: W/E 5/17/15 C. HIVES: W/E 5/17/15 S. LONDON: W/E 5/17/15 K. GARCIA: W/E 5/10/15 C. DARCY: W/E 5/17/15 S. LONDON: W/E 5/10/15 M. ZAVALA: W/E 5/17/15 S. SWANSON: W/E 5/17/15	4,566.16 1,408.28 960.00 537.60 409.60 357.12 345.60 337.92 314.88 276.48 176.64 107.52	9,797.80
06/11/2015	85471	05903 AARON CASTRO	CASTRO CERT REIMBURSEMENT - WWTP OP GRAD	340.00	340.00
06/11/2015	85472	00335 LEVI FULLER	FULLER REIMB 2015 CASA WINTER CONFERENCE	54.00	54.00
06/11/2015	85473	04424 GRAYBAR ELECTRIC COMPANY	CONDUIT, BOXES & SUPPORTS FOR ALTRONICS WWTP: REPLT LED FIXTURES FOR BLDG A ADMI	258.08 160.63	418.71
06/11/2015	85474	00386 HDR ENGINEERING INC.	15-R009 RW EXPANSION PHASE 1 - DISTRIBUT	58,758.71	58,758.71
06/11/2015	85475	03643 GEMMA LATHI	LATHI REIMB EXP FOR OFFICE SUPPLIES FOR	108.59	108.59
06/11/2015	85476	00608 OFFICE TEAM	TEMP SVCS W/E 05/29/15 - MONTAGUE	629.65	629.65
06/11/2015	85477	01078 STEFANIE OLSON	OLSON REIMB 2015 CWEA CONF. 04/28/2015 -	410.75	410.75

Check History Description Listing

Dublin San Ramon Services District

From: 6/8/2015

To: 7/12/2015

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
06/11/2015	85478	01403 PRAXAIR DISTRIBUTION INC 186	GAS SUPPLIES AND RENTAL	556.57	
			GAS SUPPLIES AND RENTAL	62.40	618.97
06/11/2015	85479	04973 NATERCIA SAUCEDA	CASE ID FL364781: PAYMENT	111.23	111.23
06/11/2015	85480	00805 SUE STEPHENSON	STEPHENSON REIMB EXP AT 2015 AWWA ANN CO	11.64	11.64
06/11/2015	85481	00762 TESTAMERICA LABORATORIES I	SAMPLE TESTING	45.00	
			SAMPLE TESTING	25.00	70.00
06/11/2015	85482	05026 UNIVAR USA INC.	SODIUM HYPOCHLORITE FOR THE WWTP 05/20/1	2,311.39	
			SODIUM HYPOCHLORITE DERWA OPERATIONS 05/	2,063.73	4,375.12
06/11/2015	85483	01719 A & M PRINTING, INC.	8-UP LABELS DSRSD (2 - LOTS)	502.93	
			BUSINESS CARDS - MULTIPLE EMPLOYEES	479.24	982.17
06/11/2015	85484	00021 AAF INTERNATIONAL	WWTP: (PARTIAL DELIVERY) VARIETY OF AIR	1,522.49	
			WWTP: (PARTIAL DELIVERY) VARIETY OF AIR	331.64	1,854.13
06/11/2015	85485	05729 ACME RIGGING & SUPPLY CO.	(2QTY) 2TON C-M CHAIN FALL 10' HOISTS FO	535.87	535.87
06/11/2015	85486	05728 ALAMEDA COUNTY SHERIFF	CASE FILE # 14-10334: PAYMENT	479.19	479.19
06/11/2015	85487	05872 ALL INDUSTRIAL ELECTRIC SUPI	LED UPGRADE PROJECT FOR MF/RO INTERIOR L	1,383.73	1,383.73
06/11/2015	85488	06565 AM CONSERVATION GROUP	DROUGHT 15 - WATER CONSERVATION DEVICES	1,772.31	1,772.31
06/11/2015	85489	01195 AMERICAN BATTERY CO.	DREDGE BATTERIES	182.14	182.14
06/11/2015	85490	01476 AVALONBAY COMMUNITIES INC	REFUND METER # 1262735	815.26	
			REFUND METER # 65352725	569.64	1,384.90
06/11/2015	85491	01697 B & C TRUCK PARTS, INC	DREDGE PARTS	457.01	
			BLANKET PURCHASE ORDER - DIVISION 53	76.29	533.30
06/11/2015	85492	00091 BOLD, POLISNER, MADDOW, NEI	MONTHLY LEGAL SERVICES - 04/15	16,882.00	
			LEGAL SERVICES 04/28/15 - 05/31/15 (GORD	1,800.00	18,682.00
06/11/2015	85493	02217 BSK ASSOCIATES INC.	SAMPLE TESTING	320.00	320.00

Check History Description Listing

Dublin San Ramon Services District

From: 6/8/2015

To: 7/12/2015

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
06/11/2015	85494	05404 CALIFORNIA FIRST AID & SAFTE	FIRST AID KIT MAINTENANCE - WWTP	256.26	
			FIRST AID KIT MAINTENANCE - DISTRICT OFF	139.25	
			FIRST AID KIT INSPECTION & RESTOCK - DO	39.68	435.19
06/11/2015	85495	01085 CALPERS LONG-TERM CARE PR	LONG-TERM CARE: PAYMENT	68.12	68.12
06/11/2015	85496	00118 CALTEST ANALYTICAL LAB	SAMPLE TESTING	180.50	180.50
06/11/2015	85497	00136 CDW GOVERNMENT INC.	LANDESK RENEWAL	2,106.00	2,106.00
06/11/2015	85498	01167 CITY OF DUBLIN	INSTALLING DSRSD WALL MOUNT SIGN	511.80	
			Encroachment Permit @ 7002 Corinth Ct.,	478.00	989.80
06/11/2015	85499	06107 COGENT COMMUNICATIONS INC	DUBLINSA00001 INTERENT SERVICE 6/1/15-6/	2,300.00	2,300.00
06/11/2015	85500	01156 CWEA	MEMBERSHIP RENEWAL: JACKIE YEE 2016	156.00	
			CERTIFICATION RENEWAL: C. THACH-DALLA LA	84.00	240.00
06/11/2015	85501	00229 DELL MARKETING LP	QTY (13) REPLACEMENT DESKTOP COMPUTERS	15,966.51	15,966.51
06/11/2015	85502	05495 EWING	IRRIGATION REPAIR PARTS	75.49	75.49
06/11/2015	85503	00307 FAIRWAY EQUIPMENT & SUPPLY	4" HEAVY DUTY GATE VALVE	806.00	806.00
06/11/2015	85504	02656 FASTENAL COMPANY	MISC REPAIR PARTS	791.71	791.71
06/11/2015	85505	00313 FASTSIGNS	DROUGHT 2015 - DUBLIN RW FILL STATION SI	413.77	413.77
06/11/2015	85506	00314 FEDEX	15-R009 BID DOCUMENT DISTRIBUTION	365.16	365.16
06/11/2015	85507	07132 FLAGSHIP FACILITY SVCS, INC	DEEP CLEAN (4) RESTROOMS & APPLY PENETRA	2,200.00	2,200.00
06/11/2015	85508	07129 NINA GARCIA	REFUND 108 SPALDING CT	69.54	69.54
06/11/2015	85509	07128 PEDRO GOLCHIN	REFUND 2448 BASSWOOD DR	63.83	63.83
06/11/2015	85510	00368 HACH COMPANY	MISC SUPPLIES/ANALYZERS PARTS	3,998.48	3,998.48
06/11/2015	85511	07123 KEVIN HAYWARD	REFUND 8120 MULBERRY PL	477.11	477.11
06/11/2015	85512	04482 HAZARD MANAGEMENT SERVIC	ASBESTOS CONCRETE PIPE SAFETY CLASS	500.00	500.00

Check History Description Listing

Dublin San Ramon Services District

From: 6/8/2015

To: 7/12/2015

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
06/11/2015	85513	00388 HEATH'S WELDING SUPPLY	GAS SUPPLIES AND RENTAL	228.85	228.85
06/11/2015	85514	01228 FRMLY. JH RECOGNITION CO HE	EE RECOGNITION EVENT EXPENSE - SERVICE P	383.25	383.25
06/11/2015	85515	00394 HILTI, INC.	REPAIR CORDLESS ROTARY HAMMER DRILL	54.27	54.27
06/11/2015	85516	07126 SHALLEY HSUEH	REFUND 3318 MONAGHAN ST	36.16	36.16
06/11/2015	85517	07086 INDUSTRIAL SERVICE	CATALYST CLEANING	1,110.00	1,110.00
06/11/2015	85518	00486 KOFFLER ELECTRIC/MECH	DERWA: REPAIR OF BLOWER MOTOR FOR PS R1	265.33	265.33
06/11/2015	85519	07135 KATHERINE M. LEE	FINAL PAYMENT TO BENEFICIARY	44,977.49	44,977.49
06/11/2015	85520	07125 XIAOMIN LI	REFUND 4828 SWINFORD CT	73.51	73.51
06/11/2015	85521	05897 MERIT RESOURCE GROUP	A. MCCAFFERY: W/E 05/17/15	1,340.45	1,340.45
06/11/2015	85522	04895 MOORE MECHANICAL	WWTP BUILDING B HVAC UNIT UV DYE INJECTI UV DYE INJECTION PERFORM UV LEAK CHECK	851.00 583.00 258.00	1,692.00
06/11/2015	85523	07134 DEXUE MOU	REFUND 1905 BAROSSA DR	226.00	226.00
06/11/2015	85524	04231 MSC INDUSTRIAL SUPPLY CO	DRK LENS SAFETY GLASSES - PPE DRK LENS SAFETY GLASSES (PPE) SHOP	146.38 73.19	219.57
06/11/2015	85525	04796 NAPA AUTO PARTS	PARTS FOR #4 FUEL TANK DREDGE PARTS DREDGE PARTS: SERPENTINE BELTS DREDGE PARTS: U-BOLTS SHOP SUPPLIES - RUBBING COMPOUND	1,184.77 294.64 109.53 20.63 5.72	1,615.29
06/11/2015	85526	02109 ONE HOUR DELIVERY SERVICE,	ONE HOUR DELIVERY - BOD MAIL DELIVERY 5/	120.00	120.00
06/11/2015	85527	00620 P G & E	PUMP STATION 300B ELEC - MAY 2015 PUMP STATION 30A ELEC - MAY 2015 PUMP STATION R200A ELEC - MAY 2015	7,427.29 2,198.89 1,788.76	

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			PUMP STATION R300B ELEC - MAY 2015	856.98	
			PUMP STATION 4A ELEC - MAY 2015	598.53	
			RESERVOIR 20A ELECTRICITY - MAY 2015	106.68	
			RESERVOIR R100 ELEC - MAY 2015	21.00	
			ALAMO TRUNK SEWER ELEC - MAY 2015	18.02	
			JOHNSON DRIVE STREETSCAPE ELEC - MAY 201	13.07	13,029.22
06/11/2015	85528	00643 PENN VALLEY PUMP	PENN PUMP REPAIR PARTS	1,438.00	1,438.00
06/11/2015	85529	04943 PROFESSIONAL TRACTOR REPA	TRACTOR REPAIR - PARTS & LABOR	4,249.77	
			D7 TRACTOR REPAIR	2,274.32	6,524.09
06/11/2015	85530	07127 SATYAN RAJU	REFUND 418 MELROSE CT	24.88	24.88
06/11/2015	85531	05732 CAROL REEVES	REFUND 5350 FRANZIA CT	193.70	193.70
06/11/2015	85532	02318 ROEBBELEN CONSTRUCTION IN	DERWA R200 SECURITY FENCE INSTALLATION C	52,020.10	52,020.10
06/11/2015	85533	07122 DON SABIN	REFUND 8000 BRISTOL RD	174.33	174.33
06/11/2015	85534	05680 SDRMA	MEMBER#7119/PROGRAM YEAR 2015-16	25,832.51	25,832.51
06/11/2015	85535	02698 SHAMROCK OFFICE SOLUTIONS	OVERAGE USAGE COLOR COPIES 05/06 - 06/05	373.69	373.69
06/11/2015	85536	00774 SIEMENS INDUSTRY, INC	LEVEL TRANSMITTER (QTY 1) FOR FOD TANKS	1,170.60	1,170.60
06/11/2015	85537	00786 SNAP-ON INDUSTRIAL	FLEET TOOLS	278.52	278.52
06/11/2015	85538	02654 STAINLESS DISTRIBUTORS	LAVWMA: PARTS FOR ARV REPAIRS	956.25	956.25
06/11/2015	85539	00848 THE LIGHTHOUSE	BLANKET PURCHASE ORDER - DIVISION 53	126.60	126.60
06/11/2015	85540	01470 TRI-VALLEY HOSE	DREDGE: SILICONE HOSE; HEATER HOSE; HOSE	164.40	
			DREDGE: 1-1/4" SUCTION HOSE, STEM, FERRU	114.51	
			DREDGE: 1/2" LOCK ON HOSE, ADAPTER, PUSH	61.42	340.33
06/11/2015	85541	00903 UNITED RENTALS, INC.	BOOM RENTAL FOR OVERHEAD CRANE REPAIR	897.15	897.15
06/11/2015	85542	00556 UNITED WAY OF THE BAY AREA	UNITED WAY: PAYMENT	243.93	243.93

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06/11/2015	85543	00912 VALLEY CARE HEALTH SYSTEM	BLOOD BORNE PATHOGEN - HEP B VACCINATION	76.00	76.00
06/11/2015	85544	05785 WAUKESHA PEARCE INDUSTRIE	CO-GEN: CYLINDER HEADS, FILTER ELEMENTS CO-GEN: RBLT NON-WELD	6,568.64 2,737.90	9,306.54
06/11/2015	85545	07139 YUBA COUNTY WATER AGENCY	2015 TEMPORARY WATER TRANSFER AGREEMENT	20,000.00	20,000.00
06/11/2015	85546	00987 ZONE 7 WATER AGENCY	MAY 2015 CONNECTION FEES	417,192.75	417,192.75
06/15/2015	7985	05511 CALIFORNIA STATE	CHILD SUPPORT GARNISHMENT: PAYMENT	276.92	276.92
06/15/2015	6152015	03718 HR SIMPLIFIED	2015 PSA/FSA/DCA 2014 FSA	2,768.50	2,768.50
06/15/2015	607061515	01098 NATIONWIDE RETIREMENT SOLI	NATIONAL DEFERRED COMPENSATION: PAYMENT	52,644.10	52,644.10
06/15/2015	1000565744	00494 PERS	RETIREMENT: PAYMENT	45,712.05	45,712.05
06/16/2015	63353993	00558 IRS - PAYROLL TAXES	FEDERAL WITHHOLDING TAXES: PAYMENT	141,306.45	141,306.45
06/16/2015	871117056	00559 EDD - PAYROLL	CALIFORNIA STATE TAXES: PAYMENT	24,447.89	24,447.89
06/19/2015	85547	01013 BARRETT BUSINESS SERVICES	E. HEUER: W/E 5/24/15 M. ATKINSON: W/E 5/24/15 TEMPORARY OPERATOR IN TRAINING K. GARCIA: W/E 5/24/15 S. LONDON: W/E 5/24/15 C. HIVES: W/E 5/24/15 S. SWANSON: W/E 5/24/15 C. DARCY: W/E 5/24/15 N. POON: W/E 5/24/15 M. ZAVALA: W/E 5/24/15 J. KAUFFMAN: W/E 5/24/15 K. HAWKINS: W/E 5/24/15 C. SIMMONS: W/E 5/24/15 J. CRIST: W/E 5/24/15	3,600.24 1,408.28 960.00 506.88 445.44 353.28 303.36 245.76 204.80 153.60 91.52 83.20 83.20 83.20	

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			D. CALDEIRA: W/E 5/24/15	83.20	
			C. DARCY: W/E 5/31/15	69.12	8,675.08
06/19/2015	85548	05524 HERMAN CHEN	TRAINING GFOA (CFPO) H CHEN	295.00	295.00
06/19/2015	85549	00249 DLT SOLUTIONS, LLC.	SOLARWIND VIRT MGR RENEWAL 6/14/15-16	1,019.12	1,019.12
06/19/2015	85550	06114 EID, INC.	15-A006 TRUSTWORTHY ECMS	11,880.00	11,880.00
06/19/2015	85551	00319 FISHER SCIENTIFIC	CHEMICALS AND SUPPLIES	352.33	
			CHEMICALS AND SUPPLIES	93.85	446.18
06/19/2015	85552	04424 GRAYBAR ELECTRIC COMPANY	WWTP BLDG B & BLDG K - REPLT WALLPACK LE	2,879.21	
			WWTP: REPLT LED FIXTURES FOR BLDG A LOBB	2,815.68	
			ELE PARTS/SUPPLIES FOR STOCK	867.02	
			LED LIGHTING FOR STOCK	810.57	
			ELE SUPPLIES TO TIE ALTRONIC CTRL PANEL	438.48	7,810.96
06/19/2015	85553	01242 INFO SEND, INC	UB BILLING PRINTING/MAILING SVCS MAY 15	324.55	
			MAILING - BILL INSERT: DRUG DROP/EMERGEN	179.72	504.27
06/19/2015	85554	00473 KEMIRA WATER SOLUTIONS INC	FERROUS CHLORIDE DELIVER ON 05/28/15	5,341.41	5,341.41
06/19/2015	85555	00491 ERIK KUEFNER	KUEFNER CERT REIMB ENVIROMENT CHEMIST I	79.00	79.00
06/19/2015	85556	00608 OFFICE TEAM	TEMP SVCS W/E 06/05/15 - MONTAGUE	827.54	827.54
06/19/2015	85557	00688 RMC WATER & ENVIRONMENT	15-W007 LONG TERM ALTERNATIVE WATER SUPP	22,492.28	22,492.28
06/19/2015	85558	00762 TESTAMERICA LABORATORIES I	SAMPLE TESTING	220.00	220.00
06/19/2015	85559	05026 UNIVAR USA INC.	SODIUM HYPOCHLORITE FOR THE WWTP MAY '15	2,291.75	2,291.75
06/19/2015	85560	03831 JACKIE YEE	YEE REIMB EXP AT NPDES PERMIT WORKSHOP 0	98.59	98.59
06/19/2015	85561	01482 AAA LOCKSMITHS	LAVWMA - Keys made	8.21	8.21
06/19/2015	85562	07103 AARONSON, DICKERSON, COHN	PROFESSIONAL SERVICES INVESTIGATION # 14	36.43	36.43
06/19/2015	85563	07031 ADVANCED CONTROL SOLUTION	TURBIWELL TURBIDIMETERS (QTY 2) DERWA &	9,579.55	9,579.55

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06/19/2015	85564	05400 ALANIZ CONSTRUCTION INC	15-W005 & 14-A018 PP#3 RELEASE RETENTION	7,999.00	7,999.00
06/19/2015	85565	02158 AMADOR VALLEY INDUSTRIES	DO GARBAGE- DO 107786 MAY 2015	307.67	307.67
06/19/2015	85566	00058 ARROWHEAD MOUNTAIN SPRING	OPS DEPT BOTTLED WATER MAY '15 WATER FOR THE LAB	343.15 79.99	423.14
06/19/2015	85567	00079 BAY AREA AIR QUALITY MGMT.	PLANT 1371 - 2016 ANNUAL PERMIT RENEWAL	11,258.00	11,258.00
06/19/2015	85568	01254 BAY AREA BARRICADE SVC, INC	28" TRAFFIC CONES AND STOP/ SLOW PADDLES	447.75	447.75
06/19/2015	85569	05646 BEST BEST & KRIEGER	BEST BEST & KRIEGER - YUBA WATER TRANSFER	2,175.00	2,175.00
06/19/2015	85570	02217 BSK ASSOCIATES INC.	SAMPLE TESTING	500.00	500.00
06/19/2015	85571	06826 CHANG RUTHENBERG & LONG	LEGAL CONSULTING SERVICES	1,100.00	1,100.00
06/19/2015	85572	05196 COMCAST	BUSINESS TV BASIC 06/07/15 - 07/06/15	15.59	15.59
06/19/2015	85573	00208 CSRMA	DEDUCTIBLE RECOVERY/CLAIM FILE CLOSED	1,489.85	1,489.85
06/19/2015	85574	01089 CWEA - NRTC	S. OLSON - 2015 RENEW ENV COMP INSP GRAD	163.00	163.00
06/19/2015	85575	06686 D-A LUBRICANT COMPANY	CO-GEN: OIL	1,422.65	1,422.65
06/19/2015	85576	01559 EATON CORPORATION	TECH SUPPORT: POWERNET ENGINEER ONSITE-4	2,046.50	2,046.50
06/19/2015	85577	00307 FAIRWAY EQUIPMENT & SUPPLY	HH FILL STATION EXPANSION - CONDUIT AND RAS LINE: 14" VICTAULIC COUPLING. GASKET WELD-ON COUPLERS FOR RES 1A; TUBING FOR DERWA: POP OFF VALVES FOR SF AIR COMPRES	3,388.04 1,837.31 234.12 169.58	5,629.05
06/19/2015	85578	02656 FASTENAL COMPANY	NITRILE GLOVES (PPE) SHOP LAWWMA: LIFTING EYELETS FOR BASIN #2 CON	248.13 11.06	259.19
06/19/2015	85579	00313 FASTSIGNS	DROUGHT 2015 - RW GARDEN SIGNS 4 BARRICADES AND SIGNAGE	4,530.36 1,277.80	5,808.16
06/19/2015	85580	00314 FEDEX	WWTP: OVERNIGHT DELIVERY CHARGES JUN '15	30.83	30.83

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06/19/2015	85581	05851 JENFITCH, LLC	JC 1679 CATIONIC COAGULANT	4,872.00	4,872.00
06/19/2015	85582	00468 KAMAN INDUSTRIAL TECHNOLO	PRIMARY 1 & 2 - MAX NH78 11T 1 3/4" SHEA	1,316.52	1,316.52
06/19/2015	85583	06166 KBA	COPIERS UCC & LEASE 06/01-06/30/15	809.21	809.21
06/19/2015	85584	05852 LOOKING POINT, INC.	PHASE 2-4 PROJECT COMPLETION-UC AND NETW	12,740.00	12,740.00
06/19/2015	85585	05897 MERIT RESOURCE GROUP	A. MCCAFFERY: W/E 5/24/15	1,437.35	1,437.35
06/19/2015	85586	01650 MICROSOFT	QTY (3) MICROSOFT SURFACE PRO 3 TABLETS	5,105.41	5,105.41
06/19/2015	85587	04895 MOORE MECHANICAL	NORITZ TANKLESS WATER HEATER	4,132.00	4,132.00
06/19/2015	85588	04231 MSC INDUSTRIAL SUPPLY CO	RUBBER PALM GLOVES, RUBBER BOOTS	452.67	452.67
06/19/2015	85589	04796 NAPA AUTO PARTS	OIL FOR NEW GENERATORS	164.57	
			FILTERS FOR DREDGE	21.99	
			A/C OIL FOR DREDGE	6.56	193.12
06/19/2015	85590	00595 NEWARK ELECTRONICS	WIRE FERRULE CRIMPER FOR CO-GEN #1	324.55	
			SSR DIN RAIL MOUNT FOR CO-GEN #1 ALTRONI	152.12	476.67
06/19/2015	85591	00620 P G & E	PUMP STATION 200A ELEC - MAY 2015	4,609.53	
			DISTRICT OFFICE ELECTRICITY - MAY 2015	4,387.10	
			PUMP STATION R200B ELEC - MAY 2015	3,662.42	
			PUMP STATION 300A ELEC - MAY 2015	464.63	
			DISTRICT OFFICE GAS SERVICE - MAY 2015	380.89	
			DO UTILITY BUILDING ELEC - MAY 2015	134.62	
			PUMP STATION 2B ELEC - MAY 2015	91.52	
			DO UTILITY BUILDING GAS SVC - MAY 2015	12.02	13,742.73
06/19/2015	85592	00663 PLEASANTON GARBAGE SVC IN	TRANSPORT OF SOLIDS/GRIT SCREENINGS MAY	3,384.17	3,384.17
06/19/2015	85593	00679 QUADRANT SYSTEMS INC.	QUADRANT ANNUAL MAINTENANCE SUPPORT	1,350.00	1,350.00
06/19/2015	85594	04251 R.L. RIGHETTI ENTERPRISES IN	CO-GEN #1 PARTS: VAVLE, STEM SEAL, VALVE	11,231.66	11,231.66

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06/19/2015	85595	06915 SHARPS SOLUTIONS, LLC	PHARMACEUTICAL WASTE DISPOSAL FOR POLLUT	215.55	215.55
06/19/2015	85596	00774 SIEMENS INDUSTRY, INC	LEVEL TRANSMITTERS (QTY 3)	3,603.38	3,603.38
06/19/2015	85597	00786 SNAP-ON INDUSTRIAL	FLEET TOOLS	897.33	
			CABINET, ABRASIVE BLAST, SIDE OPENING	5,439.15	
			FLEET TOOLS	2,498.06	8,834.54
06/19/2015	85598	00804 STATE WATER RESOURCES CO	ELAP CERTIFICATION FOR ICP-MS	452.00	452.00
06/19/2015	85599	00810 STUDIO BLUE REPROGRAPHICS	14-S013 BID DOCUMENT REPRODUCTION	313.30	
			LAMINATE 25X40 PICTURE FOR OPERATIONS	30.66	343.96
06/19/2015	85600	00829 T & T VALVE & INSTRUMENTS IN	LAWWMA: 4" ARI COMBINATION AIR VALVE FOR	4,056.94	
			4" VALVES FOR PS 3A PUMPS	351.50	4,408.44
06/19/2015	85601	00848 THE LIGHTHOUSE	CIRCUIT BREAKERS FOR STOCK	95.27	
			60 AMP CIRCUIT BREAKERS FOR STOCK	63.51	158.78
06/19/2015	85602	05781 THERMO ELECTRON NORTH AM	CHEMICALS AND SUPPLIES	1,007.67	1,007.67
06/19/2015	85603	01470 TRI-VALLEY HOSE	DREDGE: AC HOSE; AC HOSE STEM; AC STEM;	262.89	
			DREDGE: DISCHARGE HOSE; 3" CAMLOCK; 3-1/	165.94	428.83
06/19/2015	85604	00920 VASCO ROAD LANDFILL	UNLOADING OF WWTP SOLIDS/GRIT MAY '15	596.93	596.93
06/19/2015	85605	00924 VERIZON WIRELESS	CELL PHN SVC AND EQUPTMNT CHARGES 05/04	1,910.22	1,910.22
06/19/2015	85606	00933 VWR INTERNATIONAL, INC.	NITRILE GLOVES	296.13	
			CHEMICALS AND SUPPLIES	61.31	
			CHEMICALS AND SUPPLIES	32.05	389.49
06/19/2015	85607	00957 WEST YOST & ASSOCIATES	14-W007 TO NO. 1	46,522.00	46,522.00
06/19/2015	85608	03536 U S BANK/ CORP PMT SYSTEMS	Radios for RW Fill Station Attendants	1,000.00	
			OFFICE SUPPLIES:INK CARTRIDGES, PENS, CO	675.10	
			DREDGE PARTS	485.77	
			FLOW DISPLAY FOR HARVESTING TRACTOR	386.69	

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			LODGING: C. SANCHEZ CWEA CONFERENCE SAN	380.56	
			TIME RECORDER/TIME CARDS - RW ATTENDANTS	353.21	
			COPY PAPER, ENVELOPES, CD SLEEVE, ETC	346.08	
			SHADE CANOPIES - HEAT SAFETY	325.23	
			BHI MANGEMENT CONSULTING - GOODBOARDWORK	324.00	
			ENGINEERING REFERENCE BOOKS	309.25	
			VIDEO CAMERA EQUIPMENT	263.36	
			RETIREMENT SAFEWAY GIFT CARD D KURTZ ITS	250.00	
			DERWA SUPPLIES	247.70	
			REPLT LEVEL TRANSMITTER FOR DUBLIN LIFT	244.26	
			SPEAKERS' BUREAU EQUIPMENT - LAVALIER MI	243.35	
			QTY (1) FLUKE NETWORKS T30 PHONE TEST SE	240.17	
			ONLINE JOB POSTING - SR. CIVIL ENG SUPVR	200.00	
			CRIMP HOSE END FOR PRIMARY #1	198.33	
			1 UCC (STANDARD) SSL CERT -2 YR RENEWAL	179.99	
			DRIVE SHAFT FOR DREDGE	173.58	
			STOCK PHOTOS FOR DROUGHT MAILING AND DRO	169.15	
			FOD SUPPLIES	164.24	
			PCARNEY: MEMBERSHIP RENEWAL, EXP 06/29/1	156.00	
			DIGITAL VOICE RECORDER	139.95	
			BUG/TICK REPELLENT	139.94	
			S. ROBERSON HARVEYS HOTEL WHILE ATTENDIN	133.34	
			J. PETTINICHIO HARVEYS HOTEL WHILE ATTEN	133.34	
			VADEN - CAPPO MEMBERSHIP 05/15-04/16	130.00	
			AIR FILTER; OIL FILTER; ANTIFREEZE; BLIN	127.72	
			REPAIR MATERIAL FOR MULBERRY CT.	127.57	
			HI-SPEED USB CABLE & 2TB PORTABLE DRIVE	127.30	
			SPEARKERS' BUREAU EQUIPMENT - PORT PROJE	126.44	
			LENOX BLADES; WATERPROOF GREASE; FAUCET	121.80	

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			PARTS FOR DREDGE	630.42	
			MJOHNSTON: LODGING FROM 04/28-30/15 RE:	570.84	
			RBROOKS: LODGING FROM 04/28-30/15 RE: AC	570.84	
			BSMITH: LODGING FROM 04/28-30/15 RE: AC2	570.84	
			HP CAREPACK RENEWAL SECURITY SERVER	550.80	
			STEPHENSON - 2015 SPRING ACWA CONFERENCE	480.50	
			BATTERY CHARGER PACKAGE	458.30	
			SPEAKERS' BUREAU EQUIPMENT - PORTABLE LO	418.73	
			MATENDIDO: PE LICENSE RENEWAL, EXP 06/30	116.00	
			YOUR WATER FOOTPRINT (BOOKS)	112.26	
			OFFICE SUPPLIES: COPY PAPER, DESKTOP ORG	111.22	
			MISC FOD SUPPLIES	110.40	
			OFFICE SUPPLIES: INK CARTRIDGES, CLIPS,	102.23	
			OFFICE SUPPLIES: PENS, MARKERS, COFFEE C	100.98	
			PARTIAL PAYMENT ON (4) RADIOS FOR RW FIL	100.36	
			ONLINE JOB POSTING (FOD SUPERVISOR)	100.00	
			JIM DRYDEN'S RETIREMENT GIFT CARD	100.00	
			GRASHUIS - EMPLOYEE BENEFITS TRAINING SE	99.00	
			(27.508G) DIESEL FOR TRUCK #77	99.00	
			OFFICE SUPPLIES:COFFEE CONDIMENTS, COPY	95.00	
			90 DEG SNAP ELBOW 1/2" NPT FOR CO-GEN #1	93.63	
			PID REFERENCE BOOK	93.00	
			QUICK CONNECT FITTINGS FOR WWTP	88.85	
			J. PETTINICHIO CWEA RENEWAL NOTICE	84.00	
			R. LAWRENCE CWEA RENEWAL NOTICE	84.00	
			JIM DRYDEN'S RETIREMENT GIFT CARD - LAZY	75.00	
			SHADE CANOPY SAND BAGS	74.46	
			BLUE ROAD REFLECTOR FOR WWTP	72.77	
			BSMITH/MJOHNSTON/RBROOKS: 04/29/15 DINNE	69.80	

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			OFFICE SUPPLIES: MEMO BOOKS, COPY PAPER	67.88	
			S/S HEX SCREW HOSE CLAMP FOR HH FILL STA	67.54	
			MATERIALS & PARTS FOR DREDGE	66.49	
			ANTIFREEZE FOR FUEL SKID	65.63	
			BSMITH/MJOHNSTON/RBROOKS: 04/30/15 DINNE	65.38	
			DRY CLEANING - OSCAR OTTER COSTUME	65.00	
			WATER POLICY ROUNDTABLE RENTAL	64.53	
			MATERIALS & PARTS FOR TRUCK #77	63.99	
			ALUMINUM SIGN	60.23	
			LUNCH FOR HAZWASTE HANDLER CLASS	59.99	
			BSMITH/MJOHNSTON/RBROOKS: 04/28/15 LUNCH	59.88	
			HINGE FOR D.O. TRANSMITTER COVERS	56.92	
			BSMITH/MJOHNSTON/RBROOKS: 04/29/15 BREAK	55.87	
			BSMITH/MJOHNSTON/RBROOKS: 04/30/15 BREAK	52.36	
			LUNCH WITH MEMBERS OF SWRCB 5/12/15	51.93	
			GENERAL SUPPLIES FOR WWTP	51.42	
			BSMITH/MJOHNSTON/RBROOKS: 05/01/15 BREAK	51.36	
			Airport Transportation: R. Gumber CWEA	50.60	
			CUSTOMER SERVICE REP II APPRAISAL BOARD	50.05	
			ONLINE JOB POSTING (HR TECHNICIAN)	50.00	
			(13.892G) DIESEL FOR CRANE TRUCK	50.00	
			WALLET CARD TEMPLATES FOR RW FILL STATIO	49.26	
			LED FLASHLIGHT	48.11	
			JIM DRYDEN RETIREMENT GIFT CARD-DENICA'S	45.00	
			PAINT SUPPLIES	43.46	
			PAINT SUPPLIES	43.06	
			DREDGE PARTS	42.91	
			PRE-FILTERS FOR PID AIR FILTER	42.71	
			GENERAL SUPPLIES FOR WWTP	41.00	

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Date	Check #	Vendor	Description	Amount Paid	Check Total
			EMPLOYEE RECOGNITION EXPENSE	40.58	
			SPANISH TRANSLATION OF RW GUIDELINES EXP	40.00	
			SHOP TOOLS: TAP WRENCH; T-HANDLE TAP WRE	38.07	
			DAILY PLANNER REFILL - STEPHENSON	37.73	
			BROCHURE ENVELOPES	37.21	
			TUBING FOR TURBIDIMETER	36.48	
			FOD Supervisor Staff Meeting on 05/01/15	35.22	
			DREDGE HOSE FITTING	35.17	
			150-160 MHZ 7.5" 1/4 WAVE 90 DEGREE COAX	32.28	
			JIM DRYDEN'S RETIREMENT GIFT CARD - THE	30.00	
			SAN RAMON CHAMBER OF COMMERCE - REGISTRA	30.00	
			OFFICE SUPPLIES - WALLET CARD TEMPLATE A	29.55	
			PRO SUBSCRIPTION (MAY 2015)	26.00	
			Airport Transportation: C. Sanchez CWEA	25.30	
			FASTRACK REPLENISHING CHARGE May '15	25.00	
			MINI SPEAKER FOR PROJECTOR	24.47	
			(12) 1/2 SIDE BEAM ANF BRKT EG; VLV ACTI	23.95	
			ANT KILLER; LIQUID ANT BAIT;50' HD GARDE	19.13	
			POWER STRIPS FOR GM CONF ROOM AND ADMIN	18.59	
			SPEAKERS' BUREAU EQUIPMENT - MICROPHONE	18.56	
			PARKING CHARGES ON 04/28-30/15 RE: CWEA	18.00	
			REFRESHMENTS FOR SUPERVISORS MEETING	15.09	
			ELECTRIC TIMER - GM CONFERENCE ROOM	12.40	
			CO-GEN: J-B WELLD EPOXY; ADSHV SQR MAGNE	10.93	
			TURBIDIMETER TEMP TUBING	8.21	
			FAX SERVICE - APRIL 2015	7.95	
			PARKING: D. GALLAGHER ON 5/6/15 IN SAC	6.00	
			CO-GEN: 1/4" NICKEL PLATE	4.92	
			REPLACEMENT KEY - SIMONE'S DESK	4.45	

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			BLOHMAN: REFUND RE AC2015 CANCELLATION O	-356.25	16,774.20
06/22/2015	6222015	03718 HR SIMPLIFIED	2015 POS	908.56	908.56
06/26/2015	85609	04483 AA OFFICE EQUIPMENT CO, INC	DESKS AND CABINETS FOR FLEET MAINTENANCE	4,688.79	4,688.79
06/26/2015	85610	00710 AAI TERMITE & PEST CONTROL	LAWWMA: TERMITE & PEST CONTROL JUN '15	72.00	72.00
06/26/2015	85611	03460 ACCO ENGINEERED SYSTEMS II	BLDG G AC SERVICE CALL - SC #000162340	338.00	338.00
06/26/2015	85612	00053 JOHN ARCHER	ARCHER REIMB EXP FOR TRAVEL TO ZONE 7 W/	151.38	151.38
06/26/2015	85613	07034 AOMAR BAHLOUL	BAHLOUL REIMB EXP AT CORNERSTONES TRUST	32.20	32.20
06/26/2015	85614	01013 BARRETT BUSINESS SERVICES	E. HEUER: W/E 6/7/15	4,171.00	
			E. HEUER: W/E 5/31/15	4,127.12	
			M. ATKINSON: W/E 5/31/15	1,148.86	
			J. KAUFFMAN: W/E 6/7/15	1,126.40	
			D. CALDEIRA: W/E 6/7/15	1,033.60	
			R. CRIST: W/E 6/7/15	1,024.00	
			J. KAUFFMAN: W/E 5/31/15	901.12	
			C. SIMMONS: W/E 6/7/15	825.60	
			C. SIMMONS: W/E 5/31/15	819.20	
			D. CALDEIRA: W/E 5/31/15	819.20	
			J. CRIST: W/E 5/31/15	819.20	
			K. HAWKINS: W/E 6/7/15	761.60	
			K. HAWKINS: W/E 5/31/15	595.20	
			C. HIVES: W/E 6/7/15	476.16	
			S. LONDON: W/E 5/31/15	441.60	
			M. ZAVALA: W/E 6/7/15	391.68	
			K. GARCIA: W/E 6/7/15	384.00	
			N. POON: W/E 6/7/15	378.88	
			K. GARCIA: W/E 5/31/15	376.32	
			S. TRAN: W/E 5/31/15	371.20	

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			C. HIVES: W/E 5/31/15	353.28	
			S. SWANSON: W/E 6/7/15	353.28	
			M. ZAVALA: W/E 5/31/15	322.56	
			N. POON: W/E 5/31/15	307.20	
			S. LONDON: W/E 6/7/15	307.20	
			S. SWANSON: W/E 5/31/15	215.04	22,850.50
06/26/2015	85615	03614 CAROLLO ENGINEERS	15-W012 TO OC-11	2,085.00	
			15-W017 TO OC-13	912.45	
			DERWA TO OC-12 HYDRAULIC MODEL UPDATE AN	342.05	3,339.50
06/26/2015	85616	00216 DAIHOS U.S.A. INC.	FY2015 HOT BEVERAGE SERVICE DO - JUNE	171.18	171.18
06/26/2015	85617	06022 EDWARD DUARTE	ED DUARTE - CASA - WASHINGTON DC - EXPEN	400.44	400.44
06/26/2015	85618	04691 INC. EQUIFAX INFORMATION SV	EQUIFAX IDENTITY VERIFICATION	511.60	511.60
06/26/2015	85619	04424 GRAYBAR ELECTRIC COMPANY	T5 HIGH AMBIENT 5000K LAMPS FOR FLEET MA	987.60	
			ELECTRICAL WIRES FOR STOCK	941.10	
			LIGHT FIXTURES FOR ADMIN BLDG	642.54	
			FY15 DIV 54 BPO - ELECTRICAL SUPPLIES	416.55	
			BREAKERS FOR BLDG Q PANEL REPLT; VINYL T	386.17	
			VINYL TAPES; LINERLESS RUBBE TAPES; TAPE	304.39	
			PANEL J BOX FOR CO-GEN #3	9.11	3,687.46
06/26/2015	85620	00439 IUOE LOCAL 39	LOCAL 39 UNION DUES: PAYMENT	4,367.75	4,367.75
06/26/2015	85621	00473 KEMIRA WATER SOLUTIONS INC	PAX-XL8 FOR DERWA RW TREATMENT ON 05/15/	10,219.70	
			FERROUS CHLORIDE DELIVERY 06/11/15	5,098.32	15,318.02
06/26/2015	85622	00485 KOFF & ASSOCIATES INC.	RECRUITMENT SUPPORT - HR TECHNICIAN & CL	2,974.50	2,974.50
06/26/2015	85623	04529 LAI & ASSOCIATES, INC.	15-R009 FIELD DENSITY TESTING/GEOTECHNIC	2,757.36	2,757.36
06/26/2015	85624	00503 LEADERSHIP SERVICES LTD	LSL - COACHING TO ATTEND SR. MANAGERS M	728.33	728.33

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06/26/2015	85625	01171 MCGUIRE & HESTER	15-R009 CONSTRUCTION AGREEMENT	285,797.05	
			15-R009 CONSTRUCTION AGREEMENT	77,229.30	
			PUBLIC SAFETY RW FILL STATION	55,925.00	
			ON-CALL WATER & SEWER REPAIRS	29,633.15	448,584.50
06/26/2015	85626	02076 NORTHERN TOOL & EQUIPMENT	PORTABLE GENERATOR FOR ELECTRICAL SHOP	499.00	
			LAVWMA54: SLSS - 20KW COLD WE FOR 15KW D	229.99	728.99
06/26/2015	85627	04553 PACHECO BROTHERS GARDENI	MONTHLY LANDSCAPE MAINTENANCE JUN '15	3,360.00	
			REPAIR MAIN WATER LINE LEAK	1,118.36	
			LANDSCAPE MTCE AT PS R200A; RES 200A; PS	75.00	4,553.36
06/26/2015	85628	04541 PLATINUM PIPELINE, INC.	REFUND METER #65615499	564.93	564.93
06/26/2015	85629	00685 R.S. HUGHES CO., INC.	(3QTY) 2PART EPOXY APPLICATOR GUN	275.95	275.95
06/26/2015	85630	04973 NATERCIA SAUCEDA	CASE ID FL364781: PAYMENT	111.23	111.23
06/26/2015	85631	00801 STATE CHEMICAL MFG. CO.	STRIPE WHITE (QTY 5)	1,473.96	1,473.96
06/26/2015	85632	00762 TESTAMERICA LABORATORIES I	SAMPLE TESTING	70.00	70.00
06/26/2015	85633	00866 DUC-TRI (TROY) TO	TO REIMB CERTIFICATE CWEA	89.00	89.00
06/26/2015	85634	05026 UNIVAR USA INC.	SODIUM HYPOCHLORITE FOR THE WWTP ON 6/03	2,310.01	2,310.01
06/26/2015	85635	00937 W.W. GRAINGER, INC.	REPLT PRESS TRANSDUCER FOR PS 3A DISCHAR	155.96	
			PRESSURE GAUGE	130.88	286.84
06/26/2015	85636	02880 WUNDERLICH-MALEC SYSTEMS	APR 2015: ON-CALL SCADA SUPPORT SERVICES	1,957.50	1,957.50
06/26/2015	85637	01738 3T EQUIPMENT COMPANY INC.	CCTV CAMERA SERVICE & REPAIR	123.49	123.49
06/26/2015	85638	01719 A & M PRINTING, INC.	DROUGHT 2015 - DROUGHT VIOLATION 2 PART	770.09	
			A&M PRINT DOOR HANGERS	666.93	1,437.02
06/26/2015	85639	00019 A-1 ENTERPRISES	LAVWMA: WEEKLY STREET SWEEPING MAY '15	275.00	
			DROUGHT: PORT-A-POTTY & HANDWASHING STAT	236.46	511.46

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06/26/2015	85640	02120 ALAMEDA COUNTY CLERK	09-6101 NOTICE OF EXEMPTION ALAMEDA COUN	50.00	50.00
06/26/2015	85641	05728 ALAMEDA COUNTY SHERIFF	CASE FILE # 14-10334: PAYMENT	479.19	479.19
06/26/2015	85642	07161 ERIC ALLEN	REFUND 3901 VERITAS WAY	146.07	146.07
06/26/2015	85643	00256 ALLIANT INSURANCE, INC.	COMMERCIAL CRIME PROGRAM 7/1/2015 - 7/1/	565.00	565.00
06/26/2015	85644	07164 ALPHAMEDIA	DROUGHT - KKIQ RADIO ADS (JULY)	1,656.00	1,656.00
06/26/2015	85645	06565 AM CONSERVATION GROUP	DROUGHT 15 - WATER CONSERVATION DEVICES	910.83	910.83
06/26/2015	85646	02158 AMADOR VALLEY INDUSTRIES	FOD 4 YD. DUMPSTER & 20 YD. BOX RENTAL	308.90	308.90
06/26/2015	85647	06552 BILLING SOLUTIONS INC. AMERI	AQUAHAWK ENHANCEMENTS -CONS ON CLOSED AC	3,850.00	3,850.00
06/26/2015	85648	01954 ANDERSON'S UNIFORMS	UNIFORMS FOR CSR'S	501.83	501.83
06/26/2015	85649	00058 ARROWHEAD MOUNTAIN SPRIN	LAVWMA: BOTTLED WATER MAY '15	47.89	47.89
06/26/2015	85650	06211 ASSOCIATED SERVICES CO.	OPS DEPT HOT BEVERAGE SERVICE JUN '15	192.95	192.95
06/26/2015	85651	00622 AT&T	TELE SVCS & USAGE THRU 06/12/2015	1,769.88	
			T1 WWTP TO PS300 DV THRU 06/12/2015	258.27	
			DO T-1 TO FOD THRU 06/12/2015	190.25	
			T1 SCADA FOD TO DO THRU 06/12/2015	190.25	2,408.65
06/26/2015	85652	00622 AT&T	LAVWMA PS PHONE & DSL JUN '15	228.69	228.69
06/26/2015	85653	03813 AT&T CONFERENCING	CONF CALL 05/26/15, 05/29/15	24.77	24.77
06/26/2015	85654	01697 B & C TRUCK PARTS, INC	OIL FILTER FOR #78 DUMP TRUCK	39.01	39.01
06/26/2015	85655	07158 HAI YUN BAO	REFUND 3047 SWEETVIOLET DR	149.83	149.83
06/26/2015	85656	05097 BATTERIES PLUS	REPLT BATTERIES FOR EMERGENCY LIGHTS @ W	707.14	707.14
06/26/2015	85657	00079 BAY AREA AIR QUALITY MGMT.	BAAQMD ANNUAL RENEWAL FEE: TOXIC INVENTO	185.00	185.00
06/26/2015	85658	07106 BAY AREA CONCRETES	REFUND METER # 1262735	879.54	879.54
06/26/2015	85659	04042 BAY AREA NEWS GROUP	BAY AREA NEWS GROUP 5/12,5/19,5/23 DROUG	1,299.78	1,299.78

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06/26/2015	85660	02445 BENNETT MARINE UTILITY INC	LINE AND RESERVOIR CLEANING	3,885.00	3,885.00
06/26/2015	85661	05098 BIOVIR LABORATORIES, INC.	CLASS A BIOSOLIDS TESTING	1,239.00	1,239.00
06/26/2015	85662	00092 BORGES & MAHONEY CO	MISC SUPPLIES	1,455.88	1,455.88
06/26/2015	85663	00096 BROWN & CALDWELL	14-S013 TO NO. 1 ENG SVCS DESIGN, BID PE	21,731.76	21,731.76
06/26/2015	85664	06889 BUCCANEER DEMOLITION INC	REFUND METER # 64833090	906.84	906.84
06/26/2015	85665	07155 PAM BUCK	REFUND 3354 MONAGHAN ST	60.10	60.10
06/26/2015	85666	01032 CAL WEST CONCRETE CUTTING	LAWWMA EXIT GATE #2	2,400.00	2,400.00
06/26/2015	85667	00116 CALIFORNIA URBAN WATER COL	2015 MEMBERSHIP DUES - CUWCC	3,187.04	3,187.04
06/26/2015	85668	01085 CALPERS LONG-TERM CARE PR	LONG-TERM CARE: PAYMENT	68.12	68.12
06/26/2015	85669	00118 CALTEST ANALYTICAL LAB	SAMPLE TESTING	180.50	180.50
06/26/2015	85670	00133 CCCSD (CSDA CONTRA COSTA C	CCSDA - MEMBERSHIP DUES RENEWAL 2015 -20	100.00	100.00
06/26/2015	85671	00148 CHEVRON & TEXACO CARD SVC	DO GASOLINE PURCHASE 05/23/15 - 06/23/15	81.77	81.77
06/26/2015	85672	04820 COASTAL IGNITION & CONTROL	COGEN #1 IGNITION SYSTEM	3,664.92	
			CO-GEN SPARE: WOODWARD LABOR, WASHERS	571.57	4,236.49
06/26/2015	85673	05780 CONTRACTOR COMPLIANCE INC	15-R009 LABOR COMPLIANCE WEST DUBLIN	750.00	
			15-R009 LABOR COMPLIANCE PROGRAM SERVICE	500.00	1,250.00
06/26/2015	85674	03995 CORELOGIC SOLUTIONS, LLC	METROSCAN FOR MONTH OF MAY	324.58	324.58
06/26/2015	85675	01140 CONTRA COSTA COUNTY COUN	09-6101 NOTICE OF EXEMPTION CONTRA COSTA	50.00	50.00
06/26/2015	85676	07087 CRANETWORKS, INC.	REPAIR SHOP CRANE AND CO-GEN CRANE - WO	4,381.53	4,381.53
06/26/2015	85677	01156 CWEA	CWEA RENEWAL FOR VIRGIL SEVILLA FY16	156.00	156.00
06/26/2015	85678	01089 CWEA - NRTC	KHAW - CERT FOR ENV COMPLIANCE INSPCTR G	79.00	79.00
06/26/2015	85679	00297 ENVIRONMENTAL EXPRESS LTD	CHEMICALS AND SUPPLIES	413.30	413.30
06/26/2015	85680	00300 ENVIRONMENTAL SCIENCE ASS	RESTORATION MONITORING - APR 1 THRU MAY	4,681.83	4,681.83

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06/26/2015	85681	02550 ENVIROTECH	SAMPLING PUMP REPAIRS	603.58	603.58
06/26/2015	85682	06977 EORM INC.	SAFETY CONSULTING SERVICES	4,753.06	4,753.06
06/26/2015	85683	00307 FAIRWAY EQUIPMENT & SUPPLY	PRIMARY #2 AND #4 REPIPE - CPVC PIPES & PRIMARY #2 & #3 REPIPE - CPVC PARTS REPLT PUMP FOR PS R300B PRIMARY #3 & #4 REPAIRS - STAINLESS STEE PVC PARTS FOR PRIMARIES #2, #3 & #4	5,438.06 5,258.16 1,389.35 930.23 408.25	13,424.05
06/26/2015	85684	02656 FASTENAL COMPANY	(12QTY) CONCRETE REPAIR FOR STOCK BOLTS FOR FUEL SKID VESSEL PARTS FOR PS 3A REPAIR	660.42 147.80 135.82	944.04
06/26/2015	85685	00313 FASTSIGNS	RW DECALS FOR FILL STATION SIGNACADES AND SIGNS FOR RW FILL STATION DROUGHT 2015 - SIGNS FOR DUBLIN RW FILL RECYCLED WATER - TRUCK SIGN SIGN FOR RW FILL STATION	1,505.63 1,304.71 1,138.25 109.50 42.24	4,100.33
06/26/2015	85686	07130 FLW, INC.	AIR VELOCITY FLOW METER	1,083.70	1,083.70
06/26/2015	85687	00699 FLYERS ENERGY, LLC	GASOLINE DELIVERY TO THE WWTP ON 6/11/15 MOBIL PEGASUS 805 BULK OIL	3,725.75 3,004.68	6,730.43
06/26/2015	85688	07111 GARDNER DENVER THOMAS INC	CHEMSTAR BELT DRIVE VACUUM PUMP	4,418.00	4,418.00
06/26/2015	85689	03900 GARTON TRACTOR INC	DLD HARVESTING: TRACTOR RENTAL 6/8/15 -	5,811.75	5,811.75
06/26/2015	85690	04342 GENERAL WHOLESALE ELECTRI	CONDUIT FITTINGS TO TIE ALTRONIC CTRL PA	22.14	22.14
06/26/2015	85691	00352 GOLDEN STATE FLOW MEASURI	ENDPOINTS FOR NEW CONNECTIONS	11,335.00	11,335.00
06/26/2015	85692	06759 GRATIA REALTY	REFUND 715 CLIFTON CT	170.44	170.44
06/26/2015	85693	00368 HACH COMPANY	REACTOR ADAPTER	62.87	62.87
06/26/2015	85694	05964 HAYWARD RUBBER STAMP	(2) DSRSD DATE STAMPS	86.84	86.84

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06/26/2015	85695	03149 HDS WHITE CAP CONST SUPPLY	FY15 DIV 53 BPO - OPERATING PARTS & SUPP	136.28	136.28
06/26/2015	85696	00388 HEATH'S WELDING SUPPLY	(4QTY) PROPANE FOR FORKLIFT USE (3QTY) COMPRESSED NITROGEN FOR SULFATREA	197.10 158.77	355.87
06/26/2015	85697	05331 HERTZ EQUIPMENT RENTAL	EQPT RENTAL: BUCKET TRUCK FOR RES 300A	663.91	663.91
06/26/2015	85698	03142 HI-LINE	STOCK ORDER: WIRE SXL CROSS LINK ELE SUPPLIES & PARTS FOR STOCK BROWN AND YELLOW WIRE SXL CROSS LINK	705.75 432.37 72.26	1,210.38
06/26/2015	85699	00394 HILTI, INC.	PLANT SUPPLIES: EXP ANCHOR	1,432.38	1,432.38
06/26/2015	85700	07017 HYDROSCIENCE ENGINEERS, IN	15-R009 TO NO. 1 DESIGN AND CROSS CONNEC	57,925.73	57,925.73
06/26/2015	85701	00417 IDEXX DISTRIBUTION, INC	TESTING CHEMICALS AND SUPPLIES	2,047.77	2,047.77
06/26/2015	85702	00468 KAMAN INDUSTRIAL TECHNOLO	DREDGE: (2QTY) BALL BEARING FLANGE UNIT	302.99	302.99
06/26/2015	85703	06166 KBA	COPIER FOD/ENGR/MAINT 5/1/15 - 5/31/15	423.24	423.24
06/26/2015	85704	07149 WINNIE KO	REFUND 7548 ODYSSEY WAY	140.34	140.34
06/26/2015	85705	07165 MICHAEL KRAUSNICK	REFUND LAWN CONVERSION 11542 CIRCLE WAY	500.00	500.00
06/26/2015	85706	04634 LABWORKS EQUIPMENT SRVC,	AUTOCLAVE PREVENTIVE MAINTENANCE 2015	437.50	437.50
06/26/2015	85707	06888 LATHROP CONSTRUCTION ASSC	REFUND METER # 1628473	878.08	878.08
06/26/2015	85708	07125 XIAOMIN LI	REFUND 4828 SWINFORD CT	40.18	40.18
06/26/2015	85709	00509 LIEBERT CASSIDY WHITMORE	EMPLOYMENT- RELATED LEGAL SERVICES GENERAL LEGAL SERVICES 05/15	12,729.00 733.00	13,462.00
06/26/2015	85710	05852 LOOKING POINT, INC.	PHASE 1 - 4 ISE - UC AND NETWORK DEPLOYM ASA 5545-X WITH SW 8GE DATA 1GE MGMT AC PROFESSIONAL SERVICES	11,756.64 9,990.19 6,913.96	28,660.79
06/26/2015	85711	07124 DANIEL MANOUKIAN	REFUND 8053 JADE CIR	264.71	264.71

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06/26/2015	85712	05897 MERIT RESOURCE GROUP	A. MCCAFFERY: W/E 6/7/15	1,340.45	
			A. MCCAFFERY: W/E 5/31/15	1,057.83	2,398.28
06/26/2015	85713	07159 YUSHING MING	REFUND 7836 STONELEAF RD	25.11	25.11
06/26/2015	85714	04895 MOORE MECHANICAL	WWTP BUILDING B HVAC UNIT SERVICE CALL	727.00	727.00
06/26/2015	85715	04231 MSC INDUSTRIAL SUPPLY CO	TOOLS FOR TRUCK #79	1,791.31	1,791.31
06/26/2015	85716	04796 NAPA AUTO PARTS	DREDGE: 24PC O-RING KIT	5.60	5.60
06/26/2015	85717	00595 NEWARK ELECTRONICS	CO-GEN #1: RECTIFIER TO MAKE ALTRONIC DE	49.16	49.16
06/26/2015	85718	07160 AKSHATA NILKUND	REFUND 2627 CASELLA WAY	123.40	123.40
06/26/2015	85719	02109 ONE HOUR DELIVERY SERVICE,	ONE HOUR DELIVERY - BOD MAIL DELIVERY 5/	120.00	120.00
06/26/2015	85720	00620 P G & E	WWTP ELECTRICITY - MAY 2015	39,718.87	
			PUMP STATION 20B ELEC - MAY 2015	12,304.26	
			MISC PUMP STNS; DUBLIN LIFT STN - MAY 20	11,973.42	
			PUMP STATION R20 ELEC - JUNE 2015	5,130.38	
			FSL AERATORS; LAB HVAC; FLEET - JUNE 201	2,315.74	
			PUMP STATION R300A ELEC - MAY 2015	1,174.13	
			TO NO. 4; RES 3B W/PS 4B ELEC - JUNE 201	1,120.54	
			LAVWMA PIPELINE & LIVERMORE LINE JUN '15	387.97	
			PUMP STATION 10A ELEC - MAY 2015	327.84	
			RESERVOIR 10B ELECTRICITY - JUNE 2015	66.04	
			ALTITUDE VALVE (RES 10B) ELEC - JUNE 201	9.86	74,529.05
06/26/2015	85721	07150 NANCY PARSONS	REFUND 11849 DUBLIN GREEN DR	59.08	59.08
06/26/2015	85722	07162 TIEN PHAM	REFUND 2756 SALISBURY WAY	206.01	206.01
06/26/2015	85723	04211 PLATT ELECTRIC SUPPLY	UPS (QTY 2)	1,515.79	1,515.79
06/26/2015	85724	04951 PLEASANTON TRUCKING	MOVE DREDGE FROM MAINTENANCE SHOP TO FSL	1,880.00	1,880.00
06/26/2015	85725	05475 PRESIDIO SYSTEMS, INC.	CCTV INSPECTIONS FOR DEVELOPMENT PROJECT	3,380.55	

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			CCTV INSPECTIONS FOR DEVELOPMENT PROJECT	1,000.00	4,380.55
06/26/2015	85726	02316 RECORDS CONTROL SERVICES	RECORDS CONTROL SERVICES - INACTIVE STOR	5,815.95	5,815.95
06/26/2015	85727	00696 RED WING SHOE STORE	SAFETY SHOES REIMBURSEMENT FOR ERIK KUEF	157.67	157.67
06/26/2015	85728	04301 RESOURCE TRENDS, INC.	CONSULTING SERVICES	1,500.00	1,500.00
06/26/2015	85729	02466 RICOH AMERICAS CORP	COPIER USAGE MAR. 15 - JUNE 2015	2,225.93	
			COPIER LEASES MAIL RMS, HR/FIN	699.28	
			COPIER LEASES MAIL RMS, HR/FIN	416.24	
			COPIER LEASES MAIL RMS, HR/FIN	389.24	3,730.69
06/26/2015	85730	07154 CEMBER SALUD	REFUND 6149 BRIDGESTONE CIR	123.44	123.44
06/26/2015	85731	05449 SAMBA HOLDINGS, INC.	MONTHLY DMV REPORTING	165.36	165.36
06/26/2015	85732	07157 MIKE SICKINGER	REFUND 4967 TRECOTT CT	91.05	91.05
06/26/2015	85733	07144 SKYHAWK PHOTOGRAPHY	ARIEL PHOTO PACKAGE OF DSRSD FACILITIES	1,642.50	1,642.50
06/26/2015	85734	00786 SNAP-ON INDUSTRIAL	INLINE DIPSTICK TRANSMISSION FLUSHER	4,136.83	4,136.83
06/26/2015	85735	02654 STAINLESS DISTRIBUTORS	STAINLESS STEEL FITTINGS	68.17	68.17
06/26/2015	85736	06634 SUNSHINE INVESTMENTS	REFUND 3129 S BRIDGEPOINTE LN	172.25	172.25
06/26/2015	85737	00829 T & T VALVE & INSTRUMENTS IN	REPLT 4" VALVES FOR PS 3A	702.99	702.99
06/26/2015	85738	07156 TAHIRA TAYEB	REFUND 4702 LEE THOMPSON ST	111.36	111.36
06/26/2015	85739	05433 TAYLOR MORRISON	REFUND 2985 VITTORIA LOOP	126.55	126.55
06/26/2015	85740	00847 THE IMPRINT WORKS	THE IMPRINT WORKS - RETIREMENT PLAQUES -	28.74	28.74
06/26/2015	85741	00848 THE LIGHTHOUSE	LED LIGHTBAR; LED TRAFFIC ADVISOR	1,607.46	
			STOCK ORDER FOR FLEET	572.03	
			STOCK ORDER: CIRCUIT BREAKER	31.76	2,211.25
06/26/2015	85742	05781 THERMO ELECTRON NORTH AM	CHEMICALS AND SUPPLIES	1,762.09	
			CHEMICALS AND SUPPLIES	1,395.38	3,157.47

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Date	Check #	Vendor	Description	Amount Paid	Check Total
06/26/2015	85743	02902 TORRENT LABORATORY, INC	SAG Testing	15.00	15.00
06/26/2015	85744	01470 TRI-VALLEY HOSE	#4 PARTS FOR FUEL TANK	214.58	214.58
06/26/2015	85745	01806 U.S. BANK	COPIER LEASE LAB/CUST SVC/ EXEC - JUNE 2	548.60	548.60
06/26/2015	85746	00556 UNITED WAY OF THE BAY AREA	UNITED WAY: PAYMENT	243.93	243.93
06/26/2015	85747	00912 VALLEY CARE HEALTH SYSTEM	RESP MED EXAM & FIT TEST / AUDIOGRAM FRE PRE-EMPLOYMENT PHYSICAL/DRUG SCREEN	206.00 153.00	359.00
06/26/2015	85748	00914 VALLEY PLUMBING HOME CTR, I	BACKFLOW TEST FOR DISTRICT - 11222 BETLE BACKFLOW TEST FOR DISTRICT - 8137 CREEKS	74.50 74.50	149.00
06/26/2015	85749	06004 VANGUARD CLEANING SYSTEMS	JUN 2015: CUSTODIAL SERVICES AT THE DO A	1,675.00	1,675.00
06/26/2015	85750	04112 CONSULTING VINNEDGE ENVIR	15-R009 NEPA/CEQA DOCUMENTATION	1,092.50	1,092.50
06/26/2015	85751	06210 VISION INTERNET	VISIONLIVE ANNUAL SUBSCRIPTION 6/615-6/5	6,300.00	6,300.00
06/26/2015	85752	00933 VWR INTERNATIONAL, INC.	CHEMICALS AND SUPPLIES CHEMICALS AND SUPPLIES CHEMICALS AND SUPPLIES CHEMICALS AND SUPPLIES CHEMICALS AND SUPPLIES CHEMICALS AND SUPPLIES CHEMICALS AND SUPPLIES CHEMICALS AND SUPPLIES CHEMICALS AND SUPPLIES SULFURIC ACID 0.02N CHEMICALS AND SUPPLIES CHEMICALS AND SUPPLIES	987.67 980.68 742.36 293.88 248.75 244.00 179.41 153.02 26.21 581.47 488.35	4,925.80
06/26/2015	85753	02918 WALNUT CREEK FORD	BRAKE PARTS FOR TRUCK #36	606.58	606.58
06/26/2015	85754	05785 WAUKESHA PEARCE INDUSTRIE	CO-GEN SPARE PARTS: GASKETS, O-RINGS	2,823.63	2,823.63
06/26/2015	85755	04061 WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	684.67	684.67

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Date	Check #	Vendor	Description	Amount Paid	Check Total
06/26/2015	85756	07153 ANTHONY WEGRECKI	REFUND 4754 WESTWOOD CT	75.98	75.98
06/26/2015	85757	00966 WHITLEY BURCHETT & ASSOCIA	14-R025 TO OC-2 ROUND 3 GRANT ASSISTANCE	2,696.08	2,696.08
06/26/2015	85758	07151 ROBERT WILLEY	REFUND 11219 CHAMPAGNE CT	69.54	69.54
06/26/2015	85759	07152 RICHARD XU	REFUND 6660 ADARE LN	58.97	58.97
06/26/2015	6262015	06456 CIGNA GROUP INSURANCE	6/15 - EE LIFE & DISABILITY INSURANCE PR	9,142.82	9,142.82
06/29/2015	7986	05511 CALIFORNIA STATE	CHILD SUPPORT GARNISHMENT: PAYMENT	276.92	276.92
06/29/2015	607062915	01098 NATIONWIDE RETIREMENT SOLI	NATIONAL DEFERRED COMPENSATION: PAYMENT	46,799.64	46,799.64
06/29/2015	1000570756	00494 PERS	RETIREMENT: PAYMENT	44,553.15	44,553.15
06/30/2015	33540664	00558 IRS - PAYROLL TAXES	FEDERAL WITHHOLDING TAXES: PAYMENT	144,661.17	144,661.17
06/30/2015	48040056	00559 EDD - PAYROLL	CALIFORNIA STATE TAXES: PAYMENT	26,849.31	26,849.31
07/01/2015	608070115	01098 NATIONWIDE RETIREMENT SOLI	NATIONAL DEFERRED COMPENSATION: PAYMENT	65.00	65.00
07/02/2015	62482531	00558 IRS - PAYROLL TAXES	FEDERAL WITHHOLDING TAXES: PAYMENT	311.79	311.79
07/02/2015	958420056	00559 EDD - PAYROLL	CALIFORNIA STATE TAXES: PAYMENT	10.00	10.00
07/06/2015	7062015	03718 HR SIMPLIFIED	2015 POS	656.06	656.06
07/09/2015	85760	00031 ALLIED FLUID PRODUCTS CORP	HYDRAULIC MOTOR & APTER FOR FSL TRACTOR	1,588.50	1,588.50
07/09/2015	85761	01013 BARRETT BUSINESS SERVICES	E. HEUER: W/E 6/14/15	4,522.26	
			J. KAUFFMAN: W/E 6/14/15	1,154.56	
			N. POON: W/E 6/14/15	624.64	
			C. SIMMONS: W/E 6/14/15	572.80	
			J. CRIST:W/E 6/14/15	537.60	
			K. HAWKINS: W/E 6/14/15	518.40	
			K. GARCIA: W/K 06/14/15	491.52	
			D. CALDEIRA: W/E 6/14/15	486.40	
			C. HIVES: W/K 6/14/15	422.40	

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Date	Check #	Vendor	Description	Amount Paid	Check Total
			M. ZAVALA: W/K 6/14/15	387.84	
			S. LONDON: W/K 06/14/15	376.32	
			S. SWANSON: W/K 6/14/15	299.52	10,394.26
07/09/2015	85762	06114 EID, INC.	15-A006 EID TASK ORDER #2 TO MSTR AGREEM	15,000.00	15,000.00
07/09/2015	85763	04424 GRAYBAR ELECTRIC COMPANY	ELE PARTS & SUPPLIES FOR WATER TREATMENT	1,535.39	
			LIGHTS FOR PLANT ADMIN BLDG	261.25	
			MOTOR TESTING AMP PROBE	216.95	
			ELE PARTS FOR RES 1A CHLORAMINATION PROJ	179.88	2,193.47
07/09/2015	85764	00365 RAJ GUMBER	GUMBER CERT REIMB AWWA GRADE 3 LAB ANALY	55.00	55.00
07/09/2015	85765	00386 HDR ENGINEERING INC.	15-R009 RW EXPANSION PHASE 1 - DISTRIBUT	13,449.00	
			TO NO. 7 ADMIN MEN'S SHOWER-LOCKER ROOM	1,987.56	15,436.56
07/09/2015	85766	06791 HYLAND SOFTWARE, INC.	HYLAND SOFTWARE, INC. - MAINTNENANCE CON	19,156.50	19,156.50
07/09/2015	85767	01242 INFO SEND, INC	INFOSEND BILL PRINT & MAIL	5,222.03	
			UB BILLING PRINTING/MAILING SVCS JUNE 15	2,423.03	7,645.06
07/09/2015	85768	04529 LAI & ASSOCIATES, INC.	FIELD DENSITY TESTING 8254 CREEKSIDE DR.	715.68	
			FIELD DENSITY TESTING 8349 LOCUST PL. N	705.72	
			FIELD DENISTY TESTING 7002 CORINTH CT.,	643.63	
			FIELD DENSITY TESTING 6842 BRIGHTON DR.,	643.63	2,708.66
07/09/2015	85769	01134 DANIEL LEONARDO	LEONARDO REIMB EXP FOR LED FLASHLIGHTS (216.89	
			LEONARDO CERT REIMB FOR COLLECTOR GRADE	84.00	
			LEONARDO REIMB EXP AT RCAC CLASS 06/24/2	8.63	309.52
07/09/2015	85770	05852 LOOKING POINT, INC.	CISCO SPARE HARDWARE AND MAINTENANCE	9,999.40	
			CISCO SOFTWARE LICENSES	9,997.87	19,997.27
07/09/2015	85771	01171 MCGUIRE & HESTER	PUBLIC SAFETY RW FILL STATION	2,552.00	2,552.00
07/09/2015	85772	00608 OFFICE TEAM	TEMP SVCS W/E 06/19/15 - MONTAGUE	791.56	

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Date	Check #	Vendor	Description	Amount Paid	Check Total
			TEMP SVCS W/E 06/12/15 - MONTAGUE	701.61	
			TEMP SVCS W/E 06/26/15 - MONTAGUE	521.71	2,014.88
07/09/2015	85773	07170 ANTHONY ONYEANULA	REFUND ACCT #07-75-216800-008	35.87	35.87
07/09/2015	85774	04553 PACHECO BROTHERS GARDENI	FIRE HAZARD WEED ABATEMENT AT RESERVOIR	2,160.00	2,160.00
07/09/2015	85775	01086 JOHN PETTINICHIO	PETTINICHIO CERT REIMB T2 CLASSIFICATION	60.00	60.00
07/09/2015	85776	01403 PRAXAIR DISTRIBUTION INC 186	GAS SUPPLIES AND RENTAL	556.57	556.57
07/09/2015	85777	00685 R.S. HUGHES CO., INC.	SAFETY PANEL COVERS (2QTY)	111.98	111.98
07/09/2015	85778	04973 NATERCIA SAUCEDA	CASE ID FL364781: PAYMENT	111.23	111.23
07/09/2015	85779	00762 TESTAMERICA LABORATORIES I	SAMPLE TESTING	45.00	
			SAMPLE TESTING	25.00	70.00
07/09/2015	85780	05127 VISION SERVICE PLAN - CA (VSF	JULY 2015 - VISION	2,539.98	2,539.98
07/09/2015	85781	00937 W.W. GRAINGER, INC.	(4QTY) THERMOMETERS TO TRACK RTU CABINET	56.98	
			MAGNETIC STRIP, 50FT L, 3/4 IN W	50.35	107.33
07/09/2015	85782	01738 3T EQUIPMENT COMPANY INC.	CCTV REPAIR	2,912.57	2,912.57
07/09/2015	85783	01719 A & M PRINTING, INC.	DROUGHT - WISE WATER USER REBATE LETTER	1,380.39	1,380.39
07/09/2015	85784	07088 AJ MADISON	MOVINCOOL OFFICE PRO SERIES OP24.	3,370.00	
			MOVINCOOL PORTABLE HVAC	3,164.44	6,534.44
07/09/2015	85785	05728 ALAMEDA COUNTY SHERIFF	CASE FILE # 14-10334: PAYMENT	479.19	479.19
07/09/2015	85786	01954 ANDERSON'S UNIFORMS	SCOTT ROBERSON: UNIFORM ITEMS	416.87	416.87
07/09/2015	85787	03798 BALLESTEROS, MONA - PETTY C	PETTY CASH WWTP - WE 06/30/2015 FY 2015	275.99	275.99
07/09/2015	85788	04042 BAY AREA NEWS GROUP	BAY AREA NEWS GROUP - INV# 885881	691.65	691.65
07/09/2015	85789	06176 BAY VALVE SERVICE & ENG'G LL	DERWA: REPLACEMENT PARTS FOR DERWA GATES	2,159.30	2,159.30
07/09/2015	85790	02217 BSK ASSOCIATES INC.	SAMPLE TESTING	570.00	570.00

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07/09/2015	85791	01085 CALPERS LONG-TERM CARE PR	LONG-TERM CARE: PAYMENT	68.12	68.12
07/09/2015	85792	01167 CITY OF DUBLIN	encroachment Permit 6842 Brighton Dr.,	478.00	478.00
07/09/2015	85793	01044 CLIPPER CONTROLS INC.	REPLACEMENT OF REFRIGERATION ASSEMBLY	1,021.99	1,021.99
07/09/2015	85794	06107 COGENT COMMUNICATIONS INC	INTERNET SERVICE - MONTHLY JULY 2015	2,300.00	2,300.00
07/09/2015	85795	00014 COUNTY OF ALAMEDA	FY 2015 FUELING - FOD/INSP/CFRS - MAY 20	3,605.91	3,605.91
07/09/2015	85796	06686 D-A LUBRICANT COMPANY	GAS COMPRESSOR OIL (6QTY)	922.80	922.80
07/09/2015	85797	00241 DGS OFS SVC REVOLVING FUNE	NATURAL GAS SEVICE AT THE WWTP - MAY 201	15,708.97	15,708.97
07/09/2015	85798	06592 DRAKE CONTROLS INC.	COGEN #1 - E3 CONTROL SYSTEM - FUEL BLEN	7,244.20	7,244.20
07/09/2015	85799	00277 EBMUD	2015 WHEELING OF DSRSD TRANSFER WATER	132,982.09	132,982.09
07/09/2015	85800	00307 FAIRWAY EQUIPMENT & SUPPLY	DROUGHT: PARTS FOR TRAILERS RESIDENTIAL WATER WASH DOWN VALVES (QTY 8) CHEMICAL "O" RINGS FOR REPAIRS	4,865.34 4,746.51 280.45	9,892.30
07/09/2015	85801	00313 FASTSIGNS	DROUGHT 2015 - RW GARDEN SIGNS DO BOARDROOM SIGNAGE (NEW LOGO)	4,530.36 2,880.09	7,410.45
07/09/2015	85802	00314 FEDEX	LAWWMA: OVERNIGHT DELIVERY	135.45	135.45
07/09/2015	85803	00699 FLYERS ENERGY, LLC	GASOLINE DELIVERY TO THE WWTP ON 6/1/15. GASOLINE DELIVERY TO THE WWTP ON 6/19/15	2,234.16 1,118.33	3,352.49
07/09/2015	85804	04638 GIL'S BODY WORKS INC.	#67 BODY WORK PER PRELIMINARY ESTIMATE	1,650.25	1,650.25
07/09/2015	85805	00368 HACH COMPANY	LAB SUPPLIES AND CHEMICALS	2,180.57	2,180.57
07/09/2015	85806	07105 HAIG PRECISION MFG. CORP.	COGEN - FABRICATED FLANGES (QTY 3)	953.64	953.64
07/09/2015	85807	03149 HDS WHITE CAP CONST SUPPLY	MISC REPAIR PARTS MISC REPAIR PARTS FIBER OPTIC PULL BOX COVERS	2,108.97 1,587.42 580.35	4,276.74

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07/09/2015	85808	03149 HDS WHITE CAP CONST SUPPLY	MISC REPAIR PARTS	1,178.03	1,178.03
07/09/2015	85809	06732 HIRERIGHT, INC.	EMPLOYMENT BACKGROUND SCREENING (CUSTOME	155.84	155.84
07/09/2015	85810	00536 MC MASTER-CARR SUPPLY CO.	COGEN EMISSIONS SAMPLE STATION: TUBING &	1,180.68	1,180.68
07/09/2015	85811	05897 MERIT RESOURCE GROUP	A. MCCAFFERY: W/E 6/14/15	1,453.50	1,453.50
07/09/2015	85812	03978 MICROTECH SCIENTIFIC	LAB SUPPLIES	558.07	558.07
07/09/2015	85813	03746 MITCHELL 1	SHOPKEY RENEWAL/UPGRADE	2,892.24	2,892.24
07/09/2015	85814	07074 MOTIVATIONAL SYSTEMS INC	DO BUILDING SIGNAGE - EXTERIOR FRONT ENT	4,020.22	4,020.22
07/09/2015	85815	04231 MSC INDUSTRIAL SUPPLY CO	WATER COOLERS FOR RW FILL STATION STAFF	110.11	110.11
07/09/2015	85816	04796 NAPA AUTO PARTS	#4 DIESEL TANK FUEL CAP	111.96	
			#110 LIGHT BULB	8.72	120.68
07/09/2015	85817	02447 NEOGEN CORP	EC MEDIUM	80.82	80.82
07/09/2015	85818	00591 NEOPOST USA INC.	NEOPOST - RATE CHANGE FOR SCALE	315.41	315.41
07/09/2015	85819	06971 NETAWARE INC.	TAP-5000 SERVICE - 05/10/15 TO 08/09/15	450.00	450.00
07/09/2015	85820	00606 OFFICE DEPOT	5 MESH WASTEBASKETS	166.72	166.72
07/09/2015	85821	02109 ONE HOUR DELIVERY SERVICE,	ONE HOUR DELIVERY - BOD MAIL DELIVERY 6/	120.00	120.00
07/09/2015	85822	00620 P G & E	PUMP STATION 300B ELEC - JUNE 2015	6,519.98	
			PUMP STATION R200A ELECTRICITY - JUNE 20	5,207.09	
			PUMP STATION 30A ELEC - JUNE 2015	2,709.08	
			PUMP STATION R300B ELEC - JUNE 2015	1,161.16	
			PUMP STATION 300C ELEC - JUNE 2015	522.82	
			RESERVOIR 20A ELECTRICITY - JUNE 2015	117.37	
			RESERVOIR R200 DERWA TANK 2 ELEC - JUNE	41.86	16,279.36
07/09/2015	85823	05543 ADMINISTRATORS (PBIA) PREFE	JULY 2015 - DENTAL	21,647.60	21,647.60
07/09/2015	85824	04251 R.L. RIGHETTI ENTERPRISES INI	(2QTY) FUEL FILTER FOR EMERGENCY GEN 500	85.45	85.45

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07/09/2015	85825	02316 RECORDS CONTROL SERVICES	RECORDS CONTROL SERVICES - INACTIVE DOCU	2,810.40	2,810.40
07/09/2015	85826	00696 RED WING SHOE STORE	WORK BOOTS - G. HOWARD	293.18	
			WORK BOOTS - K. BAXTER	223.38	
			JBAGAKIS: SAFETY SHOES FY15	181.49	
			R. LAWRENCE PROTECTIVE FOOTWEAR	177.39	
			RBROOKS: FY15 EMPLOYEE SAFETY SHOES	177.38	1,052.82
07/09/2015	85827	00708 RESTEK CORP	LAB SUPPLIES AND CHEMICALS	359.73	359.73
07/09/2015	85828	06444 RICHERT LUMBER	DROUGHT: FILL STATION PLUMBING MATERIALS	109.37	109.37
07/09/2015	85829	07172 ROUX ASSOCIATES INC.	95CN040 TO NO. 1 PRO SVCS 5/16/15-6/19/1	1,950.40	1,950.40
07/09/2015	85830	04698 SAMPLE TRAPS, LLC	SAMPLE BOTTLES	338.36	
			SAMPLE BOTTLES	26.28	364.64
07/09/2015	85831	02698 SHAMROCK OFFICE SOLUTIONS	OVERAGE USAGE COLOR COPIES 06/06 - 07/05	279.94	279.94
07/09/2015	85832	00779 SIGMA-ALDRICH, INC.	LAB SUPPLIES AND CHEMICALS	188.46	188.46
07/09/2015	85833	00810 STUDIO BLUE REPROGRAPHICS	FYE 2015 BLUEPRINT SERVICES	1,541.02	
			FYE 2015 BLUEPRINT SERVICES	122.51	
			FYE 2015 BLUEPRINT SERVICES	120.45	1,783.98
07/09/2015	85834	00848 THE LIGHTHOUSE	LED LIGHTS FOR VEHICLE #77	2,245.21	
			BLANKET PURCHASE ORDER - DIVISION 53	640.85	2,886.06
07/09/2015	85835	00862 TIFCO INDUSTRIES	OPERATING PARTS & SUPPLIES	356.09	356.09
07/09/2015	85836	06702 UNIFIRST INC.	MAY 2015: WEEKLY DELIVERY OF FLAME RESIS	380.01	380.01
07/09/2015	85837	00556 UNITED WAY OF THE BAY AREA	UNITED WAY: PAYMENT	243.93	243.93
07/09/2015	85838	00912 VALLEY CARE HEALTH SYSTEM	PRE-EMPLOYMENT PHYSICAL/DRUG SCREEN	369.00	369.00
07/09/2015	85839	00933 VWR INTERNATIONAL, INC.	CHEMICALS AND SUPPLIES	269.28	
			CHEMICALS AND SUPPLIES	227.86	

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			CHEMICALS AND SUPPLIES	105.99	603.13
07/09/2015	85840	02918 WALNUT CREEK FORD	SPARK PLUGS FOR TRUCK #19	95.65	95.65
07/09/2015	85841	04061 WAXIE SANITARY SUPPLY	RETURN: PAPER PRODUCTS FROM INV 75318992	-87.45	
			JANITORIAL SUPPLIES: PAPER PRODUCTS	89.37	1.92
07/09/2015	85842	02884 WEST VALLEY CONSTRUCTI	ON-CALL WATER & SEWER REPAIR	21,500.92	
			PULLED 1" SERVICE @ 7002 CORINTHEA, DUBL	4,264.15	
			PULLED 5/8" SERVICE @ 6842 BRIGHTON PL.,	4,209.07	
			HYDRANT RUN REPAIR @ 3750 DUBLIN BLVD. O	3,952.72	
			SAW CUT FOR AC PAVING @ VARIOUS LOCATION	3,582.20	37,509.06
07/09/2015	85843	00957 WEST YOST & ASSOCIATES	14-P004 TO NO. 2 WASTEWATER TREATMENT AN	41,969.00	
			14-P004 TO NO. 2 WASTEWATER TREATMENT AN	26,182.27	68,151.27
07/09/2015	85844	00966 WHITLEY BURCHETT & ASSK	14-R025 TO OC-2 ROUND 3 GRANT ASSISTANCE	645.50	645.50
07/09/2015	85845	00987 ZONE 7 WATER AGENCY	TREATED WATER SERVICE FOR MAY 2015	591,398.86	
			GROUNDWATER PUMPING QUOTA TRUE-UP FOR 1/	21,491.40	
			GROUNDWATER PUMPING QUOTA ADJUSTMENT FOR	3,225.00	616,115.26
07/10/2015	1000570764	01111 CALPERS	JULY 2015 - ER CODE 0740 & 7316	175,259.88	175,259.88

398 checks in this report

Total Checks: 3,881,997.37

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TENTATIVE BOARD ITEMS

Board Mtg	Agenda Item	Admin Affairs	Financial Affairs	Technical Affairs	Executive	TVWPR
8/4/2015	Award Construction Contract to NMI Industrial Holdings, Inc. for the Secondary Clarifier #3 Rehabilitation Project (CIP 14-S013)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Closed Session Public Employee Performance Review FYE 2015 Review General Manager	9/1/2015	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Approve District Health Insurance Contribution	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Drought Related Customer Issues and Concerns	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Accept Kaiser Dublin Medical Center Water Supply Assessment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Consider Appeal by {name} of Staff Denial of a Waiver of Enforcement Action Related to Violation of Water Use Limitations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Consider Appeal by {name} of Staff Denial of an Exemption to Water Use Limitations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Public Hearing - Adopt Dougherty Valley Standby Assessment District 2001-1 Tax Levy Charge for Fiscal Year 2015-16	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Long Term Water Resources / Water Supply and Conservation Policy (1st of 2 - Intro Only, no action)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Approve Master Consulting Agreement with Covello Group and Task Order No. ___ and Operating Budget Adjustment for FYE16	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cast District Ballot for Georgan Vonheeder-Leopold - CASA Board of Directors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Potential Water Conservation Program: Instant Hot Water Systems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Award Construction Contract to _____ for the Recycled Water Expansion Phase 1, Distribution to West Dublin: Onsite Conversions (CIP 15-R009)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Board Mtg

Agenda Item

**Admin
Affairs**

**Financial
Affairs**

**Technical
Affairs**

Executive

TVWPR

8/4/2015

Preparation of a Regional Urban Water Management Plan

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Discuss Tri-Valley Water Policy Roundtable Activities on Water Reliability and Water Policy

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Approve Amendment to the 457(b) Plan Administration Agreement with Nationwide Retirement Solutions

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Accept Long Term Alternative Water Resources Master Plan

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Strategic Work Plan Accomplishments Report

Goal	Committee	Goal Statement	Importance	Start Time	Time to Achieve	FY 15 Status	Results
1.1.1	FIN	Working in concert with the cities to which we provide wastewater services develop equitable and acceptable programs to mitigate the impact capacity fees have on restaurants in the current economy	Important	Ongoing	Short Term	Complete	Extended Unused Sewer Capacity Program for the City of Dublin to attract restaurants into the City. Implemented a program to reallocate unused City DUEs to other City projects. Future work include reviewing restaurant fees as part of the Regional Fee Study after completion of the WWTP Master Plan in FYE 2016 & 2017.
1.1.2	FIN	Update Water Capacity Reserve Fee study in conjunction with the update to the Water Master Plan	Important	Ongoing	Short Term	In Progress	Master Plan work in process.
1.1.3	FIN	Prepare CIP ten year plan	Important	Ongoing	Short Term	Complete	10 Year Capital Plan approved by Board on 6/2/15.
1.2.1	FIN	Review annually the ability to pay back the funds advanced through the Temporary Infrastructure Charge to the water replacement fund from water capacity revenues that maintains expansion reserves at the levels set by Board Water Expansion Fund Management policy	Important	Ongoing	Continuous	Complete	Board review and approval on June16, 2015
1.2.2	FIN	Prepare an updated Regional rate study that includes appropriate cash reserves and debt coverage	Important	Ongoing	Continuous	In Progress	Rates to be completed in FYE 2016
1.3.1	FIN	Work with DERWA and LAVWMA to transition to a two-year budgeting system	Important	Ongoing	Continuous	Complete	Two one-year budget proposals were submitted to DERWA and LAVWMA in March 2015 for FYE 2016 and FYE 2017, although both JPA's adopted only the first year of the budget. To formally convert to 2-year budgets it may be necessary to revise the respective JPA's.
1.3.2	FIN	Prepare Biennial Operating Budget in odd numbered fiscal years	Important	Ongoing	Continuous	Complete	Completed and Board Approved on June 2.2015
1.3.3	FIN	Prepare Biennial CIP budget in odd numbered fiscal years	Important	Ongoing	Continuous	Complete	2 Year CIP Budget approved by Board on 6/2/15
1.3.4	FIN	Prepare DERWA O&M budget	Important	Ongoing	Continuous	Complete	FYE 2016 and FYE 2017 O&M budgets were submitted to DERWA in March 2015.
1.3.5	FIN	Prepare LAVWMA O&M budget	Important	Ongoing	Continuous	Complete	FYE 2016 and FYE 2017 O&M budgets were submitted to LAVWMA in March 2015.
1.3.6	FIN	Continue to work closely with Zone 7 to influence Zone 7 to raise rates the minimum amount to achieve their mission while maintaining prudent reserves	Important	Ongoing	Continuous	Complete	In ongoing dialogue with Zone 7 staff for 2015 and 2016 rate and budget plan. Avoided Drought charge for Summer 2014 and gave feedback for Zone 7 Budget. Continuing discussions regarding the rates
1.4.1	FIN	Provide all required reports and disclosures mandated by indentures	Important	Ongoing	Continuous	Complete	Completed with approval of audit and CAFR.
1.4.2	FIN	Regularly evaluate the District's debt instruments (including Bank Bond) for refinancing and early repayment opportunities that would be beneficial to the District	Important	Ongoing	Continuous	Complete	Preliminary evaluation completed and sent to Pleasanton for review as required by the FAA. Bank Band was paid in Full on June 12, 2015
1.4.3	FIN	Annually provide briefings to the Board regarding pension obligations and funding	Important	Ongoing	Continuous	Complete	Update provided to Board in January 15 and \$5 million payment of unfunded liability made in June 2015.
1.5.1	FIN	Investigate ways to generate revenue from the District's Gleason property until such time as it is needed for District purposes or is sold	Best Practice	Ongoing	Continuous	In Progress	Commenced discussions with potential leasor. Alternative property under site review for the District Corp Yard.
1.5.2	FIN	Participate with regional partners in the pursuit of Federal and State assistance for biosolids-to-energy projects	Best Practice	Ongoing	Continuous	In Progress	Review status on a monthly basis with lobbyists.
1.5.3	FIN	Collect cell phone tower lease revenue and renew expiring leases on favorable terms	Best Practice	Ongoing	Continuous	Complete	On Going
1.5.4	FIN	Collect building lease payments	Best Practice	Ongoing	Continuous	Complete	On going
1.5.5	FIN	Advocate for continued receipt of property tax revenue	Best Practice	Ongoing	Continuous	N/A	If/when legislation arises regarding continued receipt of property tax revenue, we will issue appropriate comment letters to our elected officials.

Strategic Work Plan Accomplishments Report

Goal	Committee	Goal Statement	Importance	Start Time	Time to Achieve	FY 15 Status	Results
1.6.2	FIN	Un-suspend the credit-against-fee agreement with Shapell, Lin and Pimm Brother or their successors	Important	Ongoing	Continuous	Complete	Re-examined at end of each FY against performance of water expansion fund No need to re-suspend at end of FYE 2015
1.6.3	FIN	Manage reserve funds in accordance with Board policy and regularly report status	Important	Ongoing	Continuous	Complete	Reported with 2014 Audit and 2016-17 Budget
1.6.4	FIN	For regional treatment system, develop Excel replacement funding model	Important	Ongoing	Continuous	Not Started	Deferred until asset management is able to provide updated replacement information. On Going
1.7.1	FIN	Continually match short-and long-range investment maturities to short-and long-term cash needs	Important	Ongoing	Continuous	Complete	
1.7.2	FIN	Regularly report on adherence of investments made to the investment policy and benchmark to market returns	Important	Ongoing	Continuous	Complete	In progress
1.7.3	FIN	Evaluate and recommend one of three investment options offered by PERS for District OPEB investments	Important	Ongoing	Continuous	Complete	Ongoing evaluation. OPEB status was reviewed by the Board 2/3/15. No proposed changes made to investment policy
2.1.01	WW	Complete condition assessment of appurtenances in highly corrosive locations and prepare report of findings	Important	Ongoing	Continuous	In Progress	Layers have been added to GIS for repair locations and soil classifications. First impressions do not indicate any specific correlation other than age of pipe. Engineering is working with FOD staff to identify additional information that may lead to a better understanding of failure modes.
2.1.02	WW	For water system asset management, develop and implement an effective valve turning program based upon criticality	Important	Ongoing	Continuous	In Progress	Software has been acquired to capture asset management information for valves. A pending new valve turning machine will provide data to evaluate the condition of valves. A new valve exercising schedule will be developed based on information collected and analyzed.
2.1.03	WW	For WWTP Asset Management, identify and develop inspection schedule for critical processes and equipment	Important	Ongoing	Continuous	In Progress	As part of the Wastewater Treatment Plant Master Plan, critical assets will be identified FYE17. Subsequently, an inspection schedule will be developed.
2.1.04	WW	Conduct CCTV, as well as possible sonar and laser analysis, of large diameter sewers	Important	Ongoing	Continuous	In Progress	Using the Asset Management data base and risk rating, the highest priority sewers has been completed. Assessment of less priority sewers continues.
2.1.05	WW	Pilot test methods for assessing condition of underground water pipes	Important	Ongoing	Continuous	In Progress	A pilot project using acoustic testing was completed in May 2014 that estimated changes in wall thickness. Staff will be assessing the significance of the data along with additional testing for possible CIP projects in FYE16 and FYE17.
2.1.06	WW	For LAVWMA Asset Management, identify inspection schedules and assessment protocols for critical equipment	Important	Ongoing	Continuous	In Progress	A list of assets has been prepared. Inspection schedules and assessment protocols to be developed by FYE19.
2.1.07	WW	For DERWA Asset Management, identify inspection schedules and assessment protocols for critical equipment	Important	Ongoing	Continuous	In Progress	A list of assets has been prepared. Development of inspection procedures and assessment protocols to be completed in FYE19.
2.1.08	WW	Implement asset management for critical aspects of the water system	Important	Ongoing	Continuous	In Progress	A list of primary assets and list of preliminary estimated remaining life of assets has been prepared. A new software will be purchased in FYE16 to better assemble information and begin assessing issues of criticality.
2.1.09	WW	For WWTP Asset Management, identify and develop assessment protocols for laboratory equipment and replacement	Important	Ongoing	Continuous	Not Started	The lab major assets have be inventoried along with useful lives and replacement costs estimated. Estimated to be done in FYE19.
2.1.10	WW	Continue to use Collection system asset management electronic storage, retrieval and closing of AMP work orders	Important	Ongoing	Continuous	In Progress	Field Operations are transitioning to paperless processing of work orders
2.1.11	WW	Incorporate critical WWTP piping into GIS	Important	Ongoing	Continuous	In Progress	Approximately 80% of the WWTP piping has been captured in GIS/CAD format. The remaining piping, typically for smaller auxiliary systems requires field verification. Approximately 50% of the of the asset information such as pipe material, size, depth, etc. has been added to the GIS layers.

Strategic Work Plan Accomplishments Report

Goal	Committee	Goal Statement	Importance	Start Time	Time to Achieve	FY 15 Status	Results
2.1.12	WW	Enter all District owned or operated assets in CMMS	Important	Ongoing	Continuous	In Progress	Planned progress on this multi-year project is continuing as scheduled.
2.1.13	WW	Integrate asset management of the water system into routine operations	Important	Ongoing	Continuous	Complete	The water system was evaluated for a condition assessment, and A/C pipe was identified as a potential high risk of failure. Ultrasonic analysis was used to study the condition of existing A/C water mains, and the sections of pipe most susceptible to failure were identified. Engineering developed a plan to replace 800 lineal feet of A/C pipe to confirm or modify the findings of the ultrasonic analysis, which the Board approved for construction during FYE 2016. The results of the construction project will be used to develop recommendations for eventually replacing the remainder of the A/C pipe in service.
2.2.01	WW	Study the feasibility, in association with Pleasanton, of constructing a compressed natural gas (CNG) fueling station at the WWTP	Mission Critical	Ongoing	Long Term	In Progress	Developing alternative location possibilities and identifying partners. A long term (1-2 year) process to complete.
2.2.01	WW	Rehabilitate the WWTP RAS line	Mission Critical	Ongoing	Long Term	In Progress	CCTV of 14" RAS line was completed in June 2015. Results are being reviewed to determine rehabilitation method.
2.2.02	WW	Reservoir Access Road Improvements	Mission Critical	Ongoing	Long Term	Complete	Completed in April 2015.
2.2.03	WW	Dougherty Road Utilities	Mission Critical	Ongoing	Long Term	In Progress	This project will be completed in conjunction with the City of Dublin widening of Dougherty Road.
2.2.04	WW	Clarifier 4 Recoating	Mission Critical	Ongoing	Long Term	Complete	Completed in November 2015.
2.2.05	WW	CoGen Engine 3 Fuel-switching	Mission Critical	Ongoing	Long Term	Complete	Complete.
2.2.06	WW	Digester Roof Recoating	Mission Critical	Ongoing	Long Term	Complete	Completed in August 2014.
2.2.07	WW	Dublin Trunk Relief Sewer	Mission Critical	Ongoing	Long Term	Not Started	This project was included in the FYE15 CIP Mid-cycle adjustment to coordinate with a new Pleasanton East Amador Relief Sewer Pump Station. Pleasanton has not moved forward on the design of the Pump Station.
2.2.08	WW	Complete Water and Recycled Water SCADA Improvements Project	Mission Critical	Ongoing	Long Term	In Progress	Project Notice to Proceed was issued in June 2016. Estimated completion date is December 2016.
2.2.09	WW	Plan and design corporation yard	Mission Critical	Ongoing	Long Term	In Progress	Staff is performing due diligence on the potential purchase of a developed property in Pleasanton for the Corporation Yard per Board direction on April 21, 2015.
2.2.10	WW	Replace sections of Camp Parks water mains in coordination with development of Camp Parks Cantonment Area	Mission Critical	Ongoing	Long Term	Not Started	This work will be completed in conjunction with development of the Camp Parks Cantonment Area.
2.2.11	WW	Design and construct Reservoir 20B	Mission Critical	Ongoing	Long Term	Not Started	Currently scheduled for FYE 19 in the FY16/17 CIP. The schedule may be revised per Water Master Plan currently in progress.
2.3.1	WW	Integrate the District's GIS database capabilities into the water system hydraulic model and CMMS (Lucity)	Best Practice	Short Term	Short Term	Complete	
2.3.2	WW	Prepare water master plan, including recycled water	Best Practice	Short Term	Short Term	In Progress	Study is in progress.
2.3.3	WW	Develop and maintain potable and recycled water system dynamic hydraulic modeling	Best Practice	Short Term	Short Term	In Progress	A dynamic hydraulic model has been developed and is being updated as part of the Water and Recycled Water Master Plan.
2.3.4	WW	Prepare regional treatment plant master plan including administrative spaces and biosolids handling	Best Practice	Short Term	Short Term	In Progress	WWTP and Biosolids Master Plan was awarded to West Yost and Associates in March 2015 and is scheduled to be finished in November 2016.

Strategic Work Plan Accomplishments Report

Goal	Committee	Goal Statement	Importance	Start Time	Time to Achieve	FY 15 Status	Results
2.3.4	WW	Review and optimize WWTP power use	Best Practice	Short Term	Short Term	Complete	A consultant prepared a spreadsheet that staff is now using to make decisions on how much power to generate during peak, partial peak, and off peak periods, both summer and winter. The spreadsheet generates the information that will enable staff to make informed decisions about whether it is more economically advantageous to generate power or buy utility power, at any given time. Staff also applied to SFSU to conduct an industrial energy audit in FYE 2016.
2.3.5	WW	Identify other systems for optimization other than power and chemicals (i.e. natural gas, water, etc.)	Best Practice	Short Term	Short Term	Complete	Leaks in the blower air piping system were corrected by replacing several corroded pipes and replacing a corroded 6-inch air valve. A digester gas-natural gas blending system was installed on the No. 1 cogen engine, which allows the engine to vary which gas it uses to help eliminate digester gas flaring. The gas conditioning system was improved so that any of the vessels containing media can be serviced and/or the media replaced without stopping the flow of digester gas and causing flaring. Staff is also replacing several small, undersized, and trouble-prone digester gas cooling systems with a single, larger gas cooling system that will be more efficient.
2.3.6	WW	Prepare regional treatment plant master plan including administrative spaces and biosolids handling, power distribution and generation, alternative energy, odor control and NG fueling station	Best Practice	Short Term	Short Term	In Progress	WWTP and Biosolids Master Plan was awarded to West Yost and Associates in March 2015 and is scheduled to be finished in November 2016.
2.4.01	PER	Complete security improvements at District Office and WWTP	Mission Critical	Ongoing	Continuous	Complete	The DO security panel was replaced with a different model capable of "auto-arming" the building, and the building is now programmed to auto-arm at 10:00 PM each evening. The WWTP front gate camera was replaced with new higher resolution camera. A larger hard drive was installed on the camera server to hold more video data. Additional enhancements to the DO security system may be desired, so in the future a committee may be convened to discuss needs.
2.4.02	PER	Improve emergency communications capabilities	Mission Critical	Ongoing	Continuous	Not Started	
2.4.03	PER	Complete approved security improvement at Maintenance Building	Mission Critical	Ongoing	Continuous	Complete	The Maint Bldg outside cameras have been programmed to automatically sense motion and trigger intrusion alarms for the Operators. In the future staff intends to program the SCADA system to display, log, and transmit these alarms to the Operator's cell phone.
2.4.04	PER	Update a risk/vulnerability assessment of District facilities and identify needed assets	Mission Critical	Ongoing	Continuous	Not Started	
2.4.05	PER	Complete security improvements to the water system pump stations and reservoirs	Mission Critical	Ongoing	Continuous	In Progress	Security improvements such as reservoir hatch and PLC cabinet alarms and facility card readers are being installed as part of the Water and Recycled Water SCADA project. Remaining security improvements will be identified by the District Facilities Security Project - Phase 2 scheduled for FYE17 in the FY16/17 CIP.
2.4.06	PER	Implement modern inventory management and control system for maintenance	Mission Critical	Ongoing	Continuous	Complete	The majority of the District's spare parts and spare equipment has been inventoried and entered into a warehouse module in CMMS. The inventory was recently reorganized to be more user friendly, and heavier items were moved to lower shelves for earthquake preparedness. An intern also organized and created a filing system for cogen spare parts, materials, and permits.
2.4.07	PER	Regularly train employees regarding what to expect and how to act during a local, regional, and/or national emergency using a variety of exercises, drills and classroom venues	Mission Critical	Ongoing	Continuous	In Progress	Key staff attended the City of Dublin 3-day Disaster Exercise and SEMS training in July 2013. DSRSD staff met to debrief afterward and scheduled future sessions for staff to train.

Strategic Work Plan Accomplishments Report

Goal	Committee	Goal Statement	Importance	Start Time	Time to Achieve	FY 15 Status	Results
2.4.08	PER	Regularly assess and test the security of the District's physical and cyber assets	Mission Critical	Ongoing	Continuous	In Progress	Identity Services Engine has gone live with 801.1x; an IEEE Standard for port-based Network Access Control providing an authentication mechanism to devices wishing to attach to wired and wireless networks. Installing Cisco FirePOWER network security Intrusion Detection (IDS) and Remediation software in monitor mode. Reported out security incident reports to Board and Senior Management.
2.4.09	PER	Regularly Update Emergency Response Plan	Mission Critical	Ongoing	Continuous	In Progress	An Emergency Prep work group has been formed. Each of the EOC section leaders are reviewing their roles and responsibilities. Upon a thorough understanding by each, the group has a goal to update the ERP. Portions are expected to be completed in FYE 2016
2.5.1	WW	Provide secure access to fully integrated voice and data technology to provide relevant information to ensure good business and operational decisions	Important	Ongoing	Continuous	In Progress	New network infrastructure has been installed as part of the Communications CIP. New VOIP phone system also live. Unified Communications features continue to be rolled out. Network security continues to tighten.
2.5.2	WW	Have maps for new infrastructure available electronically	Important	Ongoing	Continuous	In Progress	All new development maps are scanned and entered into SharePoint as received. New pipelines are included in GIS as they are built.
3.1.1.01	WAT	Manage the District's available water supply so as to achieve the necessary degree of water use conservation and/or curtailment (as compared to previous years) while: - Communicating to our customers the necessity of doing so; - Maintaining the financial integrity of the water fund(s); - Minimizing the financial burden on low water using customers; and - Always maintaining sufficient water for health and safety and fire protection purposes	Mission Critical	Ongoing	Continuous	Complete	In April 2014 Zone 7 directed retailers to achieve 25% overall curtailment of deliveries during 2014. Results as of December 31, 2014: 24.1% overall. Actual conservation after May 5, 2014, was 30.1%. In addition, CY 2014 usage was 1.1% less than the allocation that was assigned to DSRSD by Zone 7. During 2014 the need for conservation was communicated to customers via direct mailings, radio, television, newspapers, signs, and speaking engagements. Revenues were sufficient to meet budgetary requirements. A "Wise Water User" credit program was established to reward Tier 1 residential users that maintained very low usage during 2014. A residential recycled water fill station was opened on June 12, 2014, to provide customers with a means to offset the use of expensive and restricted use potable water for non-potable uses. System storage was maintained above the 6.3 MG minimum design for fire protection during FYE 2015, with the exception of two brief periods in early January 2015 when system storage dropped below 6.3 MG.
3.1.1.02	WAT	Regularly assess, in conjunction with Zone 7 and Urban Water management Plans and Water Supply Assessments, the long term adequacy of the District's water supply	Mission Critical	Ongoing	Continuous	In Progress	Periodically review status of Delta fix with Zone 7 staff. Final draft of the DSRSD Long Term Alternative Water Supply is being prepared for public release and Board approval.
3.1.1.03	WAT	Encourage Zone 7 and other Tri-Valley retailers to develop a portfolio of local water supply options that can be implemented in the event efforts to fix the Delta are delayed or fail or which will supplement an improved Delta supply	Mission Critical	Ongoing	Continuous	In Progress	Tri-Valley Water Policy Roundtable discussions are in progress, where decision makers may direct staff to seek alternative water supplies for the valley. Zone 7's Water Supply Evaluation is in progress; District staff has provided comments. Evaluation is expected to be completed September 2016.
3.1.1.04	WAT	Support regional desalination programs that will benefit District customers	Mission Critical	Ongoing	Continuous	In Progress	The final draft of DSRSD's Long Term Alternative Water Supply Study is in progress. The alternatives list desalination & Indirect Potable Reuse. The draft will be released to the public late July and will be presented to the Board in August for discussion. The Tri-Valley Water Policy Roundtable discussions are in progress, where decision makers may direct staff to seek alternative water supplies, including desalination, for the valley. Zone 7's Water Supply Evaluation is in progress; District staff has provided comments. Zone 7's Water Supply Evaluation also includes desalination & IPR as alternative supplies.
3.1.1.05	WAT	Support regional operational interties between major water systems that will benefit District customers	Mission Critical	Ongoing	Continuous	In Progress	Intertie facility with the City of Livermore complete. Testing of DSRSD/EBMUD interties completed. The test confirmed that water can be brought in from EBMUD and exhibited areas of improvement to increase reliability.

Strategic Work Plan Accomplishments Report

Goal	Committee	Goal Statement	Importance	Start Time	Time to Achieve	FY 15 Status	Results
3.1.1.06	WAT	Routinely monitor and analyze unaccounted loss for recycled and potable water take steps as appropriate to address issues that arise	Mission Critical	Ongoing	Continuous	In Progress	This task is continuous. Information is reviewed on a quarterly basis. As of the end of June 2015, potable water loss is 5.5% and recycled water loss is 1.5%.
3.1.1.07	WAT	Update Water Shortage Contingency/Conservation Plan	Mission Critical	Ongoing	Continuous	Not Started	Plan will be reviewed as part of the 2015 UWMP update.
3.1.1.08	WAT	Assess water supply for UWMP 2015	Mission Critical	Ongoing	Continuous	Not Started	Water supply issues are being monitored. Detail review will be part of the 2015 UWMP update.
3.1.1.09	WAT	Complete updated UWMP 2015	Mission Critical	Ongoing	Continuous	In Progress	Staff is determining feasibility of collaborating with Zone 7 and the Tri-valley water retailers to preparation of a Regional Urban Water Management Plan study. This would eliminate duplication of efforts and inconsistencies in reporting within the valley, resulting in significantly reduced cost. The UWMP must be adopted by the Board before July 1, 2016.
3.1.1.10	WAT	Possible reopen of the Zone 7-DSRSD Water Supply Contract if Zone 7 needs to do so because of financing issues related to Delta improvements	Mission Critical	Ongoing	Continuous	Not Started	Zone 7 considering "Principles of Agreement" for new SWP contract. DSRSD submitted letter saying we reserve our prerogative to take position once more detail is made available
3.1.2.1	WAT	Examine the appropriateness of maintaining the District's membership in the California Urban Water Conservation Council if that organization continues on its path of being a semi-regulatory body that prescribes rules beyond what are required to meet State policy (10% by 2015 and 20% by 2020)	Important	Ongoing	Continuous	Complete	In 2013 the Operations Manager was chosen to serve on a Project Advisory Committee (PAC) that negotiated possible revisions to BMP 1.4 related to volumetric rate setting. The PAC was disbanded in January 2014 after reaching an impasse, and the CUWCC then created a Board Subcommittee to make another attempt to revise BMP 1.4. On May 30 the Operations Manager attended a joint meeting of the former BMP 1.4 PAC and the Board Subcommittee to discuss the history of Group 1's efforts to revise the BMP. A number of ACWA members took great interest in BMP 1.4 and participated in efforts to revise BMP 1.4. CUWCC Executive Director Chris Brown resigning in Jan 2014 and he was subsequently replaced by new ED Greg Weber. The CUWCC Board Subcommittee completed negotiations and proposed revisions of BMP 1.4 that were discussed at the March 2015 Plenary Meeting. CASA and ACWA were consulted as stakeholders in this process. The CUWCC then scheduled the revised BMP for voting in June 2015, and the revisions were subsequently approved by a majority of the membership, although voter turnout was rather dismal (i.e. less than 30%). Following the vote the General Manager met with ED Greg Webber to discuss the future of the CUWCC, and Webber described his and the Board's efforts to overhaul and redefine the CUWCC. Following this meeting the General Manager decided to continue supporting the CUWCC for the time being in the hope that efforts to redefine what the Council is and how it works will be successful.
3.1.2.2	WAT	Regularly monitor per capita water usage within the District to ensure the District continues to sustainably meet State water conservation targets (10% by 2015 and 20% by 2020)	Important	Ongoing	Continuous	In Progress	This task is continuous and information is updated quarterly. Water demand is at 88 gpcd (12-month running average). This is 46% below the District's 20% by 2020 target of 163 gpcd .
3.1.2.3	WAT	Participate in, administer as reasonably needed, and promote Zone 7 rebate programs for water conservation	Important	Ongoing	Continuous	In Progress	This task is continuous. Rebates have been increased as part of the drought action plan. Rebate requests have increased. Rebates are handled through Customer Service and tracked by the Clean Water Section.
3.1.2.4	WAT	Maintain an active Public Information program to reflect the current conservation needs	Important	Ongoing	Continuous	In Progress	This FY we issued 19 drought-related news releases. Most of CY2014 we spearheaded a regional ad campaign and achieved a 25% water reduction throughout the TriValley. However, in CY2015, the TriValley water retailers water conservation goals vary from 12% to 34% so we discontinued the regional ad campaign.
3.1.2.5	WAT	Investigate and develop as appropriate and in partnership with agencies having regulatory approval, a local gray water reuse program	Important	Ongoing	Continuous	In Progress	This is one of the demand management measures being studied as part of the Long Term Alternative Water Supply Study, which is in progress.
3.1.2.6	WAT	Investigate and develop as appropriate and in partnership with agencies having regulatory approval a local rainwater capture program	Important	Ongoing	Continuous	In Progress	This is one of the demand management measures being studied as part of the Long Term Alternative Water Supply Study, which is in progress.
3.1.3.1	WAT	Sunset the three-way (DSRSD, Pleasanton, Zone 7) joint water quality resolution and replace with Valley wide water quality policy developed by Zone 7 in cooperation with retailers	Best Practice	Ongoing	Long Term	Complete	All agencies approved in 1st Q of fiscal year

Strategic Work Plan Accomplishments Report

Goal	Committee	Goal Statement	Importance	Start Time	Time to Achieve	FY 15 Status	Results
3.1.3.2	WAT	Monitor and evaluate the impact of the Zone 7 demineralization system for improving District water quality	Best Practice	Ongoing	Long Term	Not Started	Due to the 2014 drought Zone 7's demin facility is currently off-line.
3.1.3.3	WAT	Evaluate measures to reduce water age and maintain a chlorine residual in potable water system	Best Practice	Ongoing	Long Term	In Progress	Measures were evaluated and the Water Distribution System Water Quality Improvements Project was included in the FY16/17 CIP. A chloramination system is in construction at Reservoir 1A.
3.1.3.4	WAT	Encourage Zone 7 to take all financially prudent operational and capital improvement steps to improve the overall quality of water served in the Tri-Valley	Best Practice	Ongoing	Long Term	In Progress	Provided review comments on the Zone 7 long term groundwater quality management plan. Provided comments to Zone 7's 10-year CIP Update.
3.1.3.5	WAT	Appropriately participate as appropriate on emerging issues affecting the water supply (pharmaceuticals, endocrine disrupters, fluoride concentrations in drinking water, chromium)	Best Practice	Ongoing	Long Term	In Progress	Continue to follow revisions to standards to identify any issues affecting the District. Currently none of concern.
3.2.1.1	WW	Make recommendation regarding participation in Regional Biosolids project	Mission Critical	Ongoing	Long Term	In Progress	Meet monthly to assess program. Biosolids management will be studied under the Wastewater Treatment Plant Master Plan.
3.2.1.2	WW	Facilitate Pleasanton membership in the BAB2E program	Mission Critical	Ongoing	Long Term	In Progress	BAB2E executive Committee approved Pleasanton membership; Pleasanton scheduled to take action at their end in October 2014
3.2.1.3	WW	Pilot dewatering and waste-to-energy processing	Mission Critical	Ongoing	Long Term	Not Started	BAB2E continues to work with potential contractors in an effort to establish a pilot system to test the viability of innovative technologies for converting biosolids to energy. BAB2E is currently working with Synagro, who may utilize a technology that is now being tested full scale at a facility in Spain. The results of the Spanish full scale test are not yet known, so progress has been slow. Once a contractor and a technology are secured for construction, DSRSD staff can then move forward with plans to bring in rental equipment to dewater sludge cake for testing and evaluation.
3.2.1.5	WW	Annually harvest biosolids from the FSL's and land application on the DLD	Mission Critical	Ongoing	Long Term	Complete	During 2014 staff harvested biosolids from FSL No. 3. Harvesting began on June 2 and was completed on October 19. A total of 1,369 US dry tons were pumped from the lagoon and injected into the surface of the DLD, with no odor complaints. In the fall staff discovered that a problem with a valve had caused too much sludge to be pumped in to FSL No. 6, resulting in solids that appeared at the surface of the lagoon. When harvesting on No. 3 FSL was complete, staff then moved the dredge over to FSL No. 6 so that they could relocate some of the excess solids to the other FSL's. Once this was complete, the dredge is removed from the lagoon and taken to the Maintenance Shop for servicing. During the winter months staff replaced the 30-year old diesel engine on the dredge with a new Tier 4 diesel that meets AQMD requirements. In February 2015 a farmer planted winter wheat on the entire surface of the DLD. The planting occurred much later than normal due to heavy rains in December that inundated the field. Due to the late planting and other factors, germination was poor and the wheat failed to produce a harvestable crop. As a result, the remnants of the wheat crop were disked into the DLD in May 2015. Due to the crop failure, the farmer's fees were waived for 2015. Harvesting from the No. 6 FSL began on June 4, 2015.
3.2.2.1	WW	Explore in good faith ways to closeout remaining regional agreement issues related to Clean Water Revival	Mission Critical	Ongoing	Long Term	Complete	Supplemental Agreement 6 approved by DSRSD and Pleasanton May 19 resolving all outstanding CWR issues
3.2.3.1	WW	Complete improvements to landscaping and fencing on east side of WWTP	Best Practice	Ongoing	Continuous	Complete	Completed.

Strategic Work Plan Accomplishments Report

Goal	Committee	Goal Statement	Importance	Start Time	Time to Achieve	FY 15 Status	Results
3.2.3.2	WW	Hold meetings at least annually with the WWTP neighbors	Best Practice	Ongoing	Continuous	Complete	A WWTP Neighborhood Meeting was held on Monday Oct 20, 2014. Director Vonheeder-Leopold attended. Attendance was the highest staff could remember, and the majority of the questions that were asked centered around the residential recycled water fill station rather than treatment plant odors. The information presented was well received by those attending, and none of the neighbors complained about odors.
3.2.3.3	WW	Maintain odor control facilities in working order to meet objectives for performance	Best Practice	Ongoing	Continuous	Complete	Maintenance was performed on the biofilters, ORT, DAFT, and other odor removal equipment and the systems operated properly during the year. Odor complaints were minimal and sporadic.
3.2.3.4	WW	Identify and correct fugitive sources of odors at WWTP	Best Practice	Ongoing	Continuous	Complete	Staff installed a check valve to prevent sewer odors from escaping at a storm drain near the WWTP front gate. Staff decided that it was not practical to install a check valve on another storm drain next to Bldg A. Staff removed hanging poly strips from the doorways of the rebuilt DAFT and replaced them with framing and screens doors to prevent pigeons from nesting inside the DAFT while still minimizing the escape of odors. Leaks have been detected in the foul air piping between the Headworks and the main biofilter on the west side of the plant, and staff is now planning to line the pipe in the fall after the fill station traffic drops off. Staff is also purchasing heavy rubber mats to cover the grating where the Pleasanton sewers enter the plant, which has proven to be a significant source of odors, and this should be complete in early FYE 2016.
3.2.3.5	WW	Regularly communicate with neighbors at WWTP regarding odors	Best Practice	Ongoing	Continuous	Complete	The annual WWTP Neighborhood Meeting was held on Monday Oct 20, 2014. POD staff continued to maintain the 24-hour Odor Hotline for neighbors to report odors or other concerns.
3.2.4.1	WW	Appropriately participate as regulations are formulated and developed related to emerging issues affecting wastewater operations (nutrient removal, plastics, endocrine disrupters, sediment quality, metals, total maximum daily loads (TMDLs), greenhouse gas emissions, air emissions)	Mission Critical	Ongoing	Continuous	Complete	Staff attended a Bay Area nutrient removal workshop in October 2014. In April 2014 the Bay Area RWQCB adopted a Nutrient Watershed Permit that effectively modified NPDES permits for discharges to San Francisco Bay. The permit established higher levels of required nutrient monitoring requirements, and permittees must conduct and submit planning studies to evaluate the cost and feasibility of adding nutrient removal capabilities. From these regulatory activities it is obvious that some level of nutrient removal will be required for discharges to SF Bay in the coming years. Staff attends periodic meetings of the CWCCG (GHG's), the CASA Regulatory Workgroup (formerly called Tri-TAC), ACWA, and BACWA to stay abreast of potential new regulations and the implementation of existing regulations. During FYE 2015 work began on the update to the WWTP Master Plan, which will include consideration for potential nutrient removal, estimated costs, and technologies.
3.2.4.2	WW	Continue to educate our customers on the importance of proper disposal of pharmaceuticals and personal care products and work to provide them with viable options for doing so	Mission Critical	Ongoing	Continuous	Complete	Worked with City of Pleasanton and established a permanent drop box within the Police Department to collect pharmaceuticals Began collecting drugs 10/24/2014 which we announced to the community in a joint news release.
3.2.4.3	WW	Replace temporary struvite control equipment with permanent improvements	Mission Critical	Ongoing	Continuous	Complete	Maintenance installed permanent ferric injectors in the No. 1, No. 2, and No. 3 digesters when the digesters were cleaned and inspected in 2013-2014. Maintenance also cleaned the ferric chloride tank and replaced the ferric chloride sediment filters and piping. Maintenance completed the installation of rigid conduit to contain and protect the poly tubing that is used to convey ferric chloride to the injectors on each digester.
3.3.1.1	WAT	Examine ways in the future to stretch the existing recycled water system in ways that are financially sound such as the use of seasonal storage and fringe basin or other unusable wells	Mission Critical	Ongoing	Long Term	In Progress	Options are being studied as part of the Alternate Water Supply, which will be reviewed and approved by the Board in August of 2015.

Strategic Work Plan Accomplishments Report

Goal	Committee	Goal Statement	Importance	Start Time	Time to Achieve	FY 15 Status	Results
3.3.1.2	WAT	Work with Zone 7 to fulfill the MOU commitment to provide up to 1,200 AF yield of seasonal recycled water storage within Zone 7's holdings in the chain of lakes/gravel quarries	Mission Critical	Ongoing	Long Term	In Progress	Provided Zone 7 with documentation if storage needs for their Chain of Lakes Master Plan update. Reviewed ranking system for evaluating the sustainability of each lake for recycled water storage. Zone 7 reports that areas in the Chain of Lakes under consideration will not be available until 2058.
3.3.2.1	WAT	Complete planning of western Dublin and Camp Parks recycled water projects to a level sufficient to qualify for State and/or Federal funding	Important	Ongoing	Long Term	Complete	Feasibility Study is complete and have been submitted to USBR in December 2013 for determination. USBR determined feasibility in March 2015. NEPA for western Dublin expansion is expected to be executed by BOR in July 2015.
3.3.2.2	WAT	Investigate and develop as appropriate the extension of recycled water to the Alameda County Governmental properties in accordance with the 1996 Area Wide Facility Agreement between the District and Alameda County	Important	Ongoing	Long Term	Complete	Board authorized CIP as part of the Drought 2014 Action Plan. CIP Project is one of the BAIRWMP projects awarded Prop. 84 Drought Emergency Grant. Pipeline and retrofits completed in April 2015.
3.3.3.1	WAT	Support recycled water research to promote indirect and direct potable reuse	Best Practice	Ongoing	Continuous	Complete	Complete for FYE 2014 and FYE 2015 - payment remitted to research arm of WaterReuse
3.3.3.2	WAT	Upon approval of DSRSD-Pleasanton and DERWA-Pleasanton agreements take appropriate steps to implement and operate facilities to deliver "interim" service of up to 500 AFA to Pleasanton	Best Practice	Ongoing	Continuous	Complete	In March 2014 deliveries of recycled water to Val Vista Park began. In May 2014 the City of Pleasanton also began hauling recycled water to the Calippe Golf Course due to the drought. In May 2015 the City of Pleasanton opened bids for the construction of recycled water piping between DSRSD and the Pleasanton Sports Park, which should be complete by fall 2015. DSRSD expects very soon to receive the City's request to begin installing the sixth sand filter cell.
3.3.3.3	WAT	Appropriately participate as regulations are formulated and developed related to emerging issues affecting recycled water such as constituents of emerging concern in recycled water and indirect and direct potable reuse	Best Practice	Ongoing	Continuous	In Progress	Financially supported the WaterReuse Potable Reuse Initiative for research needed to support regulations in place by 2016.
3.3.3.4	WAT	Work with ACWA and other statewide agencies to implement the statewide RW policy on regional and local level	Best Practice	Ongoing	Continuous	In Progress	No specific actions this quarter other than monitoring progress.
3.3.3.5	WAT	Support WaterReuse in the development of state-wide potable reuse policy and regulations	Best Practice	Ongoing	Continuous	In Progress	Financially supported the WaterReuse Potable Reuse initiative for research needed to support regulations in place by 2016.
3.3.4.1	FIN	Resolve the allocation of Water Resources Development Act grants to DERWA as called for in various DERWA agreements	Important	Ongoing	Long Term	In Progress	Issue raised on numerous occasions with DERWA Authority Manager with no action to date. Letter written at end of FYE 2015 providing DSRSD notice.
3.3.4.2	FIN	Partner with Tri-Valley retailers to encourage Zone 7 to financially support recycled water expansion in a prudent and cost effective manner	Important	Ongoing	Long Term	In Progress	Retailors submitted a "White Paper" to Zone 7 regarding the need to support and ways to support retailer development of recycled water supplies. Tri-Valley Water Policy Roundtable discussions are in progress, where decision makers may direct staff to seek alternative water supplies for the valley which includes expansion of water recycling. Zone 7's Water Supply Evaluation is in progress, which includes expansion of water recycling; District staff has provided comments. Evaluation is expected to be completed September 2015.
3.3.4.3	FIN	Support and continue to participate in the Western Recycled Water Coalition seeking federal support for recycled water projects	Important	Ongoing	Long Term	In Progress	This task is continuous. Staff participates in monthly meetings with the Western Recycled Water Coalition and provide support for discussions with federal representatives.
4.1.1	PER	Put in place any changes to the District's organizational structure	Mission Critical	Ongoing	Continuous	Complete	Decision made to go with "Three Department / no AGM" model. Functional reorg below SM level completed June 30
4.1.2	PER	Transition to a permanent senior management team	Mission Critical	Ongoing	Continuous	Complete	New SM team in place Feb 2015; functional reorganization complete at end of FYE 2015
4.1.3	PER	Plan to hire a new General Manager within the time frame of this Strategic Plan	Mission Critical	Ongoing	Continuous	In Progress	Very preliminary discussions opened with BOD

Strategic Work Plan Accomplishments Report

Goal	Committee	Goal Statement	Importance	Start Time	Time to Achieve	FY 15 Status	Results
4.1.4	PER	Support the ROP Water Pollution Control Program to ensure its continued success	Mission Critical	Ongoing	Continuous	Complete	ROP classes were again held at DSRSD's treatment plant during 2014-2015. In June 2015 TVRPO staff notified DSRSD that the program's teachers had resigned and they were looking for teachers and potentially another location to hold the classes. District staff offered to help solicit new teachers and assured ROP that DSRSD would like to continue serving as the host site for the program, but at this time it is unclear what ROP management intends to do.
4.1.5	PER	Continue to develop and expand the existing OJT Program	Mission Critical	Ongoing	Continuous	Not Started	Not yet started.
4.1.6	PER	Annually review and update electronic FOD O&M manuals	Mission Critical	Ongoing	Continuous	Not Started	The FOD eO&M manual review was not updated during FYE 2015 due to sewer root removal efforts and ongoing drought related activities. An update is planned for FYE 2016.
4.1.7	PER	Annually review and update electronic WWTP O&M manuals	Mission Critical	Ongoing	Continuous	Complete	Treatment Plant Operations completed an annual update of the eO&M for FYE 2015.
4.1.8	PER	Update long-term staffing plan that is compatible with revenue projections	Mission Critical	Ongoing	Continuous	Complete	updated for 2015 budget, will be expanded to accommodate new rate studies in 2016
4.1.9	PER	Assess training needs biennially	Mission Critical	Ongoing	Continuous	Complete	Sent on 2/27/15
4.2.01	PER	Assess District wide safety program	Mission Critical	Ongoing	Continuous	Complete	Safety Officer completed assessment and multi-year program update plan on 9/3/14
4.2.02	PER	Maintain a vigilant safety program and management attention on the importance of safety in the workplace	Mission Critical	Ongoing	Continuous	In Progress	Full Management goals set for the FY15 rating period include a review of required safety training needs for their staff and set targets for completing training.
4.2.03	PER	Promptly and thoroughly investigate all accidents and near misses	Mission Critical	Ongoing	Continuous	In Progress	Ongoing
4.2.04	PER	Routinely inspect work areas for hazards, and correct hazards when identified	Mission Critical	Ongoing	Continuous	In Progress	Ongoing; annual inspection of WWTP completed on 8/26/14, inspection of District Office, FOD Facility, and LAVWMA Facilities completed on 2/24/15.
4.2.05	PER	Provide the necessary tools and equipment to ensure a safe work environment	Mission Critical	Ongoing	Continuous	In Progress	Ongoing
4.2.06	PER	Promptly investigate and take action related to allegations of workplace discrimination, harassment, or any other bias proscribed by law	Mission Critical	Ongoing	Continuous	In Progress	Ongoing
4.2.07	PER	Provide mandatory safety training in accordance with federal and state regulatory requirements	Mission Critical	Ongoing	Continuous	In Progress	Ongoing
4.2.08	PER	Provide workplace violence prevention training	Mission Critical	Ongoing	Continuous	In Progress	Ongoing
4.2.09	PER	Provide diversity training	Mission Critical	Ongoing	Continuous	In Progress	Ongoing
4.2.10	PER	Provide non-harassment training	Mission Critical	Ongoing	Continuous	In Progress	Ongoing
4.2.11	PER	Continue to formally recognize employees at events such as the annual recognition event and other similar venues and opportunities	Mission Critical	Ongoing	Continuous	Complete	2014 EE Recognition event successfully held March 7, 2015.
4.3.1	PER	Fill IT Analyst position	Important	Ongoing	Continuous	Complete	Aomar Bahloul was hired 7/14/14.
4.3.2	PER	Assess the District's Deferred Compensation (457) plan and conduct marketing review every 4 years	Important	Ongoing	Continuous	In Progress	Plan assessment completed on 9/8/14. Delegation of Trustee/Custodian completed on 3/17/15; plan marketing to begin Q1 of FY16.
4.3.4	PER	Undertake timely and appropriate compensation and benefit surveys as job classifications are modified or created and in advance of labor contract negotiations	Important	Ongoing	Continuous	In Progress	Admin and Engineering Services Manager position descriptions to be presented to the Board on 10/7/14. Comp survey completed on 9/10/14.

Strategic Work Plan Accomplishments Report

Goal	Committee	Goal Statement	Importance	Start Time	Time to Achieve	FY 15 Status	Results
4.3.5	PER	Maintain a viable suggestion program to improve business practices	Important	Ongoing	Continuous	In Progress	Ongoing
4.3.6	PER	Review current District work practices and personnel work rules to reflect the cultural shift towards a maintenance organization	Important	Ongoing	Continuous	In Progress	Ongoing; Recruitment/selection, confidentiality, travel/training rules in draft. Rule updates completed include Electronic Communications, Temporary Employees, and Performance Management.
4.3.7	PER	Maintain an advisory committee to advise the full management team on matters of business process improvements, assuring that staff at all levels is prepared, empowered, and willing to make decisions that affect their work	Important	Ongoing	Continuous	Complete	TQI has been rolled into the fabric of the organization and will no longer be separately branded as "TQI" but will become part of cultural norms of Team Work; Empowerment; Ownership; and Bottom-up decision making
4.5.1	PER	Conduct performance evaluations for all District employees at least annually and as new employees reach the end of probationary periods	Best Practice	Ongoing	Continuous	Complete	Ongoing; annual performance evaluations completed on 9/30/14.
4.5.2	PER	Conduct annual performance evaluations for all Board-appointed positions	Best Practice	Ongoing	Continuous	Complete	all perf evals completed for FYE 2014 during FYE 2015
4.5.3	PER	Assess the need for a new supervisory academy program triennially	Best Practice	Ongoing	Continuous	Not Started	
4.6.1	PER	Meet regularly with representatives of recognized employee groups to address labor issues	Best Practice	Ongoing	Continuous	In Progress	Ongoing
4.6.2	PER	Seek to resolve all grievances at the lowest possible level	Best Practice	Ongoing	Continuous	In Progress	Ongoing
4.7.1	PER	Assist the Board with the development of a long-term compensation and benefits philosophy	Important	Short Term	Long Term	In Progress	Comp and benefits philosophy currently in development.
4.7.2	PER	Monitor and implement as appropriate the provisions of the enacted California pension reform legislation and meet and confer as may be needed to address issues as they arise	Important	Short Term	Long Term	In Progress	Ongoing
4.7.3	PER	Monitor and implement as appropriate the provisions of the enacted Federal health care reform legislation and meet and confer as may be needed to address issues as they arise	Important	Short Term	Long Term	In Progress	Ongoing
4.8.1	PER	Stay abreast of news stories, trends, issues and realities associated with public sector employment	Best Practice	Ongoing	Continuous	In Progress	Ongoing
4.8.2	PER	Stay abreast of evolving legislation involving public sector employment	Best Practice	Ongoing	Continuous	In Progress	Ongoing
4.8.3	PER	Regularly conduct employee exit interviews	Best Practice	Ongoing	Continuous	In Progress	Ongoing
4.8.5	PER	Develop plan to address identified and legitimate issues regarding input received on employee satisfaction surveys	Best Practice	Ongoing	Continuous	Complete	Met with Full Management to discuss survey results on 8/12/14.
5.1.01	EA	Update Board Guidelines	Best Practice	Ongoing	Continuous	Complete	Board approved in July 2014.
5.1.02	EA	Achieve CSDA Transparency certification	Best Practice	Ongoing	Continuous	Complete	District achieved Transparency Certificate of Excellence in January 2014. Certificate in effect for 2 years. Efforts to recertify will begin late 2015.
5.1.03	EA	Improve experience for online users of Board and Committee agendas focusing of accessibility with tablet devices	Best Practice	Ongoing	Continuous	In Progress	Full secured wired and wireless network and Internet access is installed in Board Room. Electronic Enterprise Content Management (ECMS) System addresses some of the Agenda Management that will facilitate mobile agenda packets. ECMS is live for the Executive Division.
5.1.04	EA	Evaluate the operation of the Board's revised Committee system a year after it goes into operation	Best Practice	Ongoing	Continuous	Complete	Committee system streamlining rolled into revised Board guidelines adopted in July 2014.

Strategic Work Plan Accomplishments Report

Goal	Committee	Goal Statement	Importance	Start Time	Time to Achieve	FY 15 Status	Results
5.1.05	EA	Conduct prospective Board member orientation programs	Best Practice	Ongoing	Continuous	N/A	No election in 2014 - two incumbent candidates for two seats
5.1.06	EA	Conduct newly elected Board member orientation programs	Best Practice	Ongoing	Continuous	N/A	Not needed in FYE 2015 - no election; two incumbent candidates for two seats
5.1.07	EA	Conduct consolidated District elections	Best Practice	Ongoing	Continuous	Complete	Nomination period for two Directors' seats closed 8/2014; only two incumbents filed papers. Incumbents filled both elective seats and were sworn in 12/2015.
5.1.08	EA	Update the Strategic Plan Mission, Vision, Values and Goals every two years	Best Practice	Ongoing	Continuous	Complete	Fourth edition approved June 2014; will revisit early in CY 2015
5.1.09	EA	Update the Strategic Work Plan Tasks every year	Best Practice	Ongoing	Continuous	Complete	New Strategic Plan approved in May 2015 along with updated work plan for ensuing two years
5.1.10	EA	Annually review 25% of District policies	Best Practice	Ongoing	Continuous	In Progress	Designated policies scheduled for on target review through end of calendar year 2015.
5.1.11	EA	Ensure ease of communication from the public to their elected officials	Best Practice	Ongoing	Continuous	In Progress	Customers have many ways to "contact us" via the website, often via "contact us" button in upper right hand corner of every webpage. In addition, customers can email each Board Member directly or select one email that reaches all members of the Board. PI drafts response letters on behalf of the Board when customers email the Board via the web.
5.1.12	EA	Provide required notice and monitor compliance with regular Board Ethics Training	Best Practice	Ongoing	Continuous	Complete	All Board members current with completion of training.
5.1.13	EA	Conduct annual Conflict of Interest, Brown Act, and Public Records Act training for Board	Best Practice	Ongoing	Continuous	Complete	Training completed January 2015.
5.1.14	EA	Conduct regular harassment prevention training for Board	Best Practice	Ongoing	Continuous	In Progress	Ongoing
5.1.15	EA	Respond to all Public Records Act requests within the "spirit of the law"	Best Practice	Ongoing	Continuous	In Progress	All PRA's received in FYE 2015 processed in accordance with legal requirements.
5.1.16	EA	Encourage timely compliance of all FPPC filings by elected officials	Best Practice	Ongoing	Continuous	Complete	All elected officials in compliance at current time
5.2	EA	MANAGE THE DISTRICT IN ACCORDANCE WITH BOARD POLICY DIRECTION	Best Practice	Ongoing	Continuous		
5.2.1	EA	Evaluate and update Purchasing Guidelines	Best Practice	Ongoing	Continuous	Not Started	Item deferred
5.2.2	EA	Undertake biennial review of Conflict of Interest Code	Best Practice	Ongoing	Continuous	In Progress	2012 COI review completed-received final approval 5/19/15 after resolution of final FPPC request. Next review to commence later this year.
5.2.3	EA	Regularly evaluate and update personnel rules	Best Practice	Ongoing	Continuous	In Progress	Ongoing
5.2.4	EA	Maintain the District Code online on a continuous basis	Best Practice	Ongoing	Continuous	In Progress	Online Code is current.
5.2.5	EA	Maintain District policies online on an ongoing basis	Best Practice	Ongoing	Continuous	In Progress	All District policies maintained online. Per the annual policy review cycle, policies reviewed are reposted after Board approval.
5.2.6	EA	Encourage timely compliance of all FPPC filings by required filers	Best Practice	Ongoing	Continuous	In Progress	All filings current.
5.2.7	EA	Provide information and ensure compliance regarding ethics training to designated employees	Best Practice	Ongoing	Continuous	In Progress	Designated employees currently in compliance. When upcoming training is required, employees will be notified in advance.
5.2.8	EA	Conduct regular harassment prevention training for District staff	Best Practice	Ongoing	Continuous	In Progress	All employees currently in compliance; new employees and supervisors due to complete their 2-year training will complete by 6/30

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Goal	Committee	Goal Statement	Importance	Start Time	Time to Achieve	FY 15 Status	Results
5.2.9	EA	Post Board and Committee agendas, supporting materials, and minutes online	Best Practice	Ongoing	Continuous	In Progress	All agendas for BOD and Committee have been posted in compliance with the Brown Act on website. Approved minutes and Board meeting videos are posted.
5.3.1	EA	Continue to recover from backlog in records management	Best Practice	Ongoing	Continuous	In Progress	Backlog was greatly reduced but due to an unexpected influx of boxes resulting from FOD records inventory, former general counsel's office, and last minute dept. deliveries to Records Center, additional processing will be scheduled for completion in FYE 2016.
5.3.2	EA	Examine and implement ways to streamline, enhance and update current records management and email retention programs District-wide	Best Practice	Ongoing	Continuous	In Progress	Successful implementation of OnBase Electronic Content Management System (ECMS) in June 2014 for initial District user groups - Accounting & Executive/Board. User acceptance testing and selective data import in progress. Champion User training held in June. Email, contract, and agenda management will be examined and explored through workflow configurations once foundational system is well in place. Migration of physical records into ECMS to be explored as well. New/updated policies and procedures in initial stages of development to accompany ECMS. Updated Records Retention Schedule policy approved by Board in April.
5.3.3	EA	Examine and implement as appropriate a formal contract management and administration system	Best Practice	Ongoing	Continuous	In Progress	In advance of formal contract management and administration system configuration in newly implemented OnBase ECM system, staff to continue review/retention of aged District agreements. Further actions anticipated with continued implementation and workflow configuration within ECMS project.
5.3.4	EA	Conduct an annual review and update of the Sanitary Sewer Management Plan (SSMP)	Best Practice	Ongoing	Continuous	Complete	Staff completed an annual review and update of the SSMP in 2014 to reflect changes to the regulatory requirements for reporting SSO's. Staff is currently working on another annual update that will be completed in the fall of 2015.
5.3.5	EA	Review insurance requirements of standard agreements and construction contracts triennially	Best Practice	Ongoing	Continuous		Update completed in FY14
6.1.1	EA	Finalize Intergovernmental Reciprocal Services Master Agreement (IRSMA) for Board consideration	Important	Short Term	Continuous	Complete	Approved by all agencies except San Ramon - in force and being used
6.1.2	EA	Implement Task Orders involving DSRSD under IRSMA	Important	Short Term	Continuous	In Progress	Several task orders are under negotiations for the following items: 1. Urban Water Management Plan Preparation (Zone 7) 2. Recycled Water Pipeline Installation on San Ramon Road (City of Dublin) 3. Manhole Raising/Valve Box Raising (City of Dublin) 4. Reservoir Road Pavement Maintenance (Zone 7)
6.2.1	EA	Reconvene Tri-Valley Utility Ad Hoc Committee to assess progress since 2014 meeting	Important	Ongoing	Long Term	In Progress	On hold due to drought - will target spring 2016 to reconvene
6.2.2	EA	Move forward with implementation/further evaluation as directed by Board	Important	Ongoing	Long Term	In Progress	Tri-Valley Utility Ad Hoc Committee endorsed further evaluation of the following six items (which were also endorsed for further discussion by DSRSD Board on May 20) Specialty utility fleet maintenance Water conservation programs Inventory control and management Specialty laboratory services Closed circuit TV inspection of sewers and storm drains After-hours call out/emergency response On hold due to focus on drought last two summers
6.3.2	EA	Plan, design and construct all major infrastructure needed for Camp Parks Exchange Project	Mission Critical	Ongoing	Continuous	Not Started	This work will be completed in conjunction with development of the Camp Parks Cantonment Area.
6.3.3	EA	Review and inspect all developer-dedicated infrastructure for Camp Parks Exchange project	Mission Critical	Ongoing	Continuous	In Progress	The first developer project in Camp Parks commenced Spring 2013. Staff continues to work with Camp Parks staff and developer to ensure that adequate facilities are constructed to support the Camp Parks master plan.

Strategic Work Plan Accomplishments Report

Goal	Committee	Goal Statement	Importance	Start Time	Time to Achieve	FY 15 Status	Results
6.3.4	EA	Meet at least quarterly with the senior staff of Camp Parks to ensure broad cooperation	Mission Critical	Ongoing	Continuous	Complete	Complete for FYE 2015
6.5.1	EA	Meet at least quarterly with the senior staff of the cities we serve to ensure broad cooperation	Best Practice	Ongoing	Continuous	Complete	Complete for FYE 2015
6.5.2	EA	Meet at least annually with the elected officials of the cities we serve to coordinate broad policy matters	Best Practice	Ongoing	Continuous	Complete	Complete for FYE 2015
6.5.3	EA	Meet as needed with the senior staff of the school districts in our service area to ensure broad cooperation	Best Practice	Ongoing	Continuous	Complete	Complete for FYE 2015
6.5.4	EA	Meet as needed with the elected officials of the school districts in the service area to coordinate broad policy matters	Best Practice	Ongoing	Continuous	Complete	Complete for FYE 2015
6.5.5	EA	Meet as needed with County staff to ensure broad cooperation	Best Practice	Ongoing	Continuous	In Progress	Ongoing on an as-needed basis
6.6.1	EA	Meet at least quarterly with the Tri-Valley Retailers Group senior staff to ensure broad cooperation	Best Practice	Ongoing	Continuous	In Progress	Monthly meetings in progress.
6.6.2	EA	Meet with the City of Pleasanton in accordance with the Regional Agreement	Best Practice	Ongoing	Continuous	Complete	Meeting held in April.
6.6.3	EA	Attend DERWA Board meetings in accordance with the DERWA JPA and Board-adopted meeting schedule	Best Practice	Ongoing	Continuous	Complete	The Operations Manager or designee attended DERWA Board Meetings held during the year, except for meetings when the DERWA Authority Manager recommended that the agenda would not involve any questions related to the operation and maintenance of the DERWA facilities.
6.6.4	EA	Meet at least quarterly with the DERWA Public Affairs Steering Committee to ensure broad cooperation	Best Practice	Ongoing	Continuous	In Progress	Participate in the DERWA Public Affairs Steering Committee meetings.
6.6.5	EA	Meet periodically during the year with the DERWA and EBMUD recycled water senior operations staff to ensure broad cooperation	Best Practice	Ongoing	Continuous	Complete	DERWA O&M Coordination Meetings were held on August 6, 2014, October 22, 2014, and March 4, 2015. The next meeting is scheduled for July 29, 2015. Meetings are generally scheduled in the spring, summer, and fall, and due to low demands during rainy season a meeting is not held during the winter months.
6.6.6	EA	Attend LAVWMA Board meetings in accordance with the LAVWMA JPA and Board-adopted meeting schedule	Best Practice	Ongoing	Continuous	Complete	The Operations Manager or designee attended all LAVWMA Board Meetings, except for the rare occasion when the agenda does not include any items related to the operation and maintenance of the LAVWMA facilities.
6.6.7	EA	Meet at least quarterly with the LAVWMA and member agency senior operations staff to ensure broad cooperation	Best Practice	Ongoing	Continuous	Complete	LAVWMA O&M Coordination Meetings are scheduled monthly, although occasionally meetings are cancelled due to schedule conflicts or a lack of new topics to discuss.
6.7.1	EA	Develop and maintain professional working relationships with regulatory agencies that govern District operations	Best Practice	Ongoing	Continuous	Complete	District staff maintained effective working relationships with the RWQCB, SWRCB, DDW, and AQMD.
6.8.1	EA	Participate in CASA governance and/or Committee and Task Force work	Best Practice	Ongoing	Continuous	Complete	Complete for FYE 2015 Dan Gallagher is Vice Chair State Leg Committee Sue Stephenson on Communications Committee Bert Michalczyk on Volumetric pricing working group and citizen suit working group, Georgan Vonheeder-Leopold on Program Committee
6.8.2	EA	Participate in ACWA governance and/or Committee and Task Force work	Best Practice	Ongoing	Continuous	Complete	Complete for FYE 2015 Sue Stephenson is on ACWA Board of Directors and Chairs Commination Committee Bert Michalczyk on State Leg Committee and Water Management Committee (Chairing Recycled Water Subcommittee) and is an Outreach Ambassador and on "Low Income Subsidy" working group

Strategic Work Plan Accomplishments Report

Goal	Committee	Goal Statement	Importance	Start Time	Time to Achieve	FY 15 Status	Results
6.8.3	EA	Participate in CSRMA governance and/or Committee and Task Force work	Best Practice	Ongoing	Continuous	Complete	Complete for FYE 2015 Bert Michalczyk Chair of Pooled Liability Committee and member of Executive Board
6.8.4	EA	Participate in WateReuse governance and/or Committee and Task Force work	Best Practice	Ongoing	Continuous	In Progress	Staff is currently vice president of the Northern California Chapter of WateReuse.
6.8.5	EA	Participate in CUWCC governance and/or Committee and Task Force work	Best Practice	Ongoing	Continuous	Complete	The Operations Manager serves on a Project Advisory Committee (PAC) for revising BMP 1.4 related to volumetric rate setting. The PAC met numerous times during Sept 2013 thru Jan 2014 and reached an impasse. The Operations Manager also attended several Plenary meeting held during the year, and spoke in regard to BMP 1.4 and the PAC's efforts to revise the requirements.
6.8.6	EA	Participate in BACWA governance and/or Committee and Task Force work	Best Practice	Ongoing	Continuous	Complete	The Lab Supervisor served on BACWA's Lab Committee. The Field Operations Supervisor served on the BACWA Collections (sewer) Committee. The Operations Manager served as the District's designated BACWA contact for nutrient removal studies.
6.8.7	EA	Participate in Tri-TAC governance and/or Committee and Task Force work	Best Practice	Ongoing	Continuous	Complete	The Operations Manager and the Operations Supervisor both served on the CASA Regulatory Workgroup and Water Quality Committee (formerly Tri-TAC) and attended most of the meetings that are held monthly.
7.1.1	EA	Re-evaluate cost of the District paying the credit card fee for debit/credit card transactions currently being paid by customers who use this method of payment	Important	Ongoing	Continuous	In Progress	Investigating options with alternate price points. No change in costs at this time defer until FYE 2016.
7.1.2	EA	Launch new internet platform	Important	Ongoing	Continuous	Complete	New Internet Website is live! Launched June 2014.
7.1.3	EA	Develop content for new District website	Important	Ongoing	Continuous	In Progress	The new website went live three weeks early 6.6.14 and PI has added new content ever since: Weekly updates on the Homepage red drought banner and "How Are We Doing" page in 2014; Created a simpler landing page for drought information with nine colorful buttons in 2015; Updated drought FAQs; Updated residential recycled water fill station's webpage and Facebook page; Improved AquaHawk page with annotated Help screenshot; Created detailed BOD elections page (hidden until election year); Revised Board committees for new structure; Updated offices and terms of BOD; Rewrote Emergencies landing page and Reporting Leaks and Thefts, and created new subpage on storing water for emergencies; Added photos/bios to District Management; Redesigned and updated career training, scholarships; Updated recycled water quality with 2014 data; Updated comp/benefits, salary schedule, org chart; Kept rates and fees pages (7 total) up to date; Wrote new Dollars at Work articles to brand the District's efforts of investing for the future, increasing efficiency, and increasing savings; Added diagrams and maps to the library; Expanded classroom programs about water; Updated science & engineering fairs; Added new page with information and map tracking construction project to extend recycled water into western Dublin. The large revolving homepage photo often correlates with bill inserts and has hosted information about Prop 1, recycled water investments, looking for leaks, AquaHawk, Green House Calls, annual water quality report, recycled water fill station, 2015 drought limitations, storing water for emergencies, spring gardening events, and a website survey. Also, web experts in Executive Services, Engineering, Finance, and Operations are maintaining their webpages.
7.1.4	EA	Use technology to allow customers to readily access their customer accounts	Important	Ongoing	Continuous	Complete	The new AquaHawk Customer Portal has been fully integrated and was released to the public immediately following Board adoption of the Drought Ordinances. This tool provides customers with detailed water consumption and projected billing information in an easy to use, sustainable and reliable platform. As resources become available our goal is to further enhance this tool's capabilities by including access to additional Utility Billing information.

Strategic Work Plan Accomplishments Report

Goal	Committee	Goal Statement	Importance	Start Time	Time to Achieve	FY 15 Status	Results
7.1.5	EA	Conduct a multi-year "branding" campaign emphasizing the value the District provides to the communities it serves	Important	Ongoing	Continuous	In Progress	Spoke at the Utility Branding Network meeting in Orange County 8.28.14 on communicating standards when pitching drought-related stories. Also, working with consultant John Ruetten regarding the District's Strategic goals 7.1.05 (web site) and 7.1.07 (branding). Completed "Standards" document and staff has been incorporating standards into DSRSD communication materials (news releases, talking points, CAFR, presentations). Completed "Policy Brief." Formed an SNWG to develop District Style Guide to enhance consistent communication and logo implementation.
7.1.6	EA	Continue to market electronic billing and payments	Important	Ongoing	Continuous	In Progress	The new website offers a "Quick Guide to Your Account" webpage that features electronic billing and payments. This page is always in the top 10 for website visits.
7.1.7	EA	Conduct customer satisfaction surveys in a cost-effective manner and report the results annually	Important	Ongoing	Continuous	In Progress	Due to increased work volumes related to drought restrictions this process has been temporarily suspended.
7.1.8	EA	Bill customers accurately and in a timely manner	Important	Ongoing	Continuous	Complete	Metrics continue to demonstrate compliance with this objective
7.2.1	EA	Use social media platforms to communicate key District messages, especially emergency water alerts	Best Practice	Ongoing	Continuous	In Progress	6.16.14 we started tweeting our news releases. 8.4.14 we created a Facebook page for our residential recycled water users to share tips and tricks of hauling recycled water and to show their green gardens and lawns.
7.2.2	EA	Prepare and cost-effectively distribute key publications (e.g., CAFR, AWQR, budget, strategic plan, etc.)	Best Practice	Ongoing	Continuous	Complete	CAFR completed 12/2014, AWQR completed 5/2015, Budget completed 6/2015. Strategic Plan being designed.
7.2.3	EA	Promote key District messages	Best Practice	Ongoing	Continuous	Complete	Since 7.1.14 we've issued 29 news releases: 19 were drought-related; one announced the Pleasanton Police pharmaceutical collection bin; one was about the \$4 million grant to expand the recycled water system; 2 were about reorganizing and hiring two senior managers; one was about our Lab chemist earning an award, one promoted scholarships for water careers, and one announced county science fair winners.
7.2.4	EA	Undertake appropriate community outreach activities	Best Practice	Ongoing	Continuous	Complete	Partnered with City of Dublin, PG&E, and others under Rising Sun Energy Center to provide 224 home audits (we hosted the summer staff and gave them literature and water conserving devices to distribute). Promoted speakers to 15 local community groups to discuss the drought.
7.2.5	EA	Provide means for cost-effective community input (such as an interactive web site, issue-specific open houses, brief surveys, social media, etc.)	Best Practice	Ongoing	Continuous	Complete	PI posted a survey on our website regarding customers satisfaction with the newly designed and restructured website. The survey will remain posted until October 1st.
7.2.6	EA	Provide media training for appropriate staff	Best Practice	Ongoing	Continuous	In Progress	Available whenever Board or staff want it.
7.3.1	EA	Provide educational materials and instruction to area schools and institutions of higher learning	Best Practice	Ongoing	Continuous	Complete	The District's website offers a unique lesson plan for each grade from kindergarten through 7th grade. In addition, the District distributed water conservation activity booklets to 1,495 second graders, Water Hero/home water audit packets to 1,404 third graders, and recycled water activity booklets to 2,495 5th graders.
7.3.2	EA	Undertake appropriate education and outreach to the continuation high schools in the District's service area	Best Practice	Ongoing	Continuous	Complete	Staffed informational table at the Bay Area STEM Education summit convened by Assemblywoman Susan Bonilla. Staffed a Boy Scout STEM event 10/11/14.
7.3.3	EA	Coordinate with Zone 7 (which employs three credentialed teachers under contract) to assist with the District's educational program	Best Practice	Ongoing	Continuous	Complete	Zone 7 educators offer classroom presentation in Dublin elementary schools.
7.3.4	EA	Continue to participate and fund the Bay Area Consortium of Water and Wastewater Education program	Best Practice	Ongoing	Continuous	Complete	Funding was budgeted for FYE 2015. Division Supervisors Levi Fuller and Raj Gumber both served as instructors of classes for BACWWE during the year.

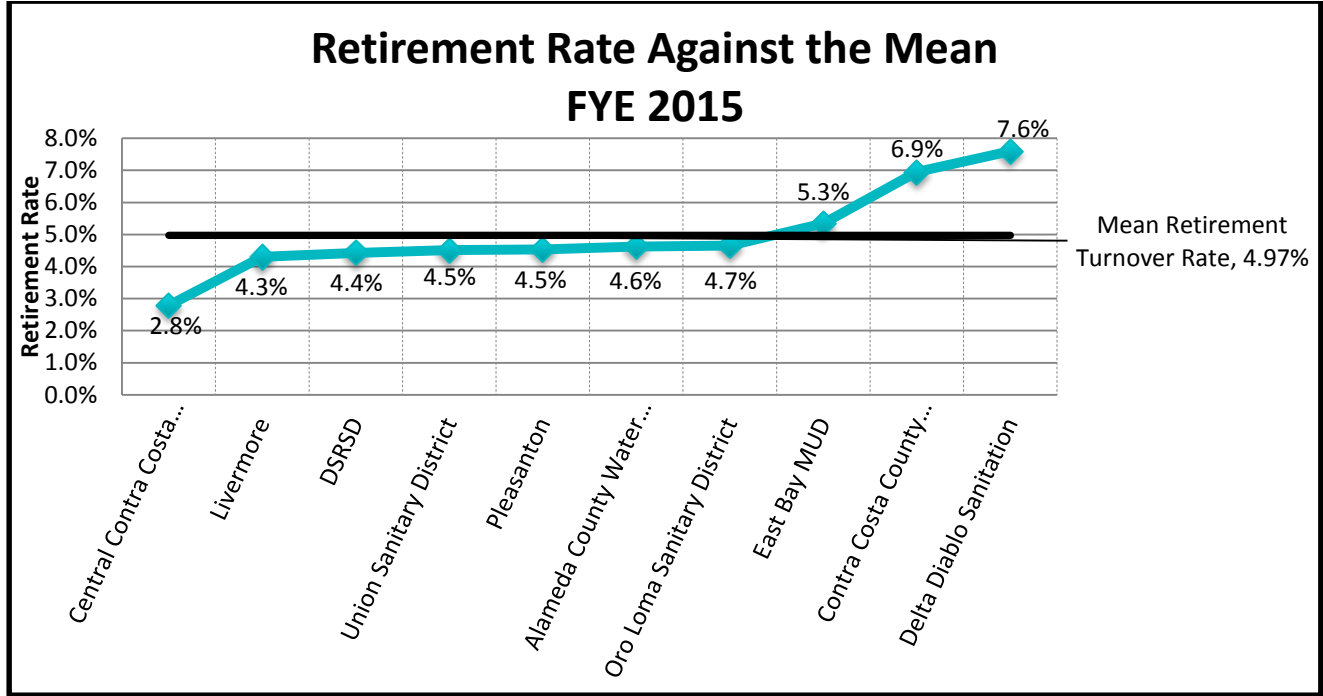
Strategic Work Plan Accomplishments Report

Goal	Committee	Goal Statement	Importance	Start Time	Time to Achieve	FY 15 Status	Results
7.3.5	EA	Continue to host the Tri-Valley Regional Occupational Program for future wastewater operators at the District's WWTP	Best Practice	Ongoing	Continuous	Complete	ROP classes were again held at DSRSD's treatment plant during 2014-2015. In June 2015 TVROP staff notified DSRSD that the program's teachers had resigned and they were looking for teachers and potentially another location to hold the classes. District staff offered to help solicit new teachers and assured ROP that DSRSD would like to continue to serve as the host site for the program, but at this time it is not clear what ROP management intends to do.
7.3.6	EA	Continue lecture series to Advanced Placement Environmental Studies class (high school level) regarding water in California	Best Practice	Ongoing	Continuous	Complete	Complete for FYE 2015 School year 2014/15 lecture for Feb 2015
7.3.7	EA	Continue lecture series to upper division Urban Planning class (UC Berkeley) regarding recycled water in CA	Best Practice	Ongoing	Continuous	Complete	Complete for FYE 2015 Spring semester lecture scheduled for April 2015
7.3.8	EA	Sponsor regional science fair awards related to the water sciences	Best Practice	Ongoing	Continuous	Complete	Held the organizational meetings for both Alameda and Contra Costa County regional science fair awards. Managed to share some of the workload with other water/wastewater agencies in the two counties.
7.3.9	EA	Annually sponsor and promote the James B. Kohnen scholarship program	Best Practice	Ongoing	Continuous	Complete	PI staff promoted the Kohnen scholarship and received no qualified applicants, so staff suggested and the Board approved making \$1,000 annual contributions each to ACWA and CASA scholarship funds.

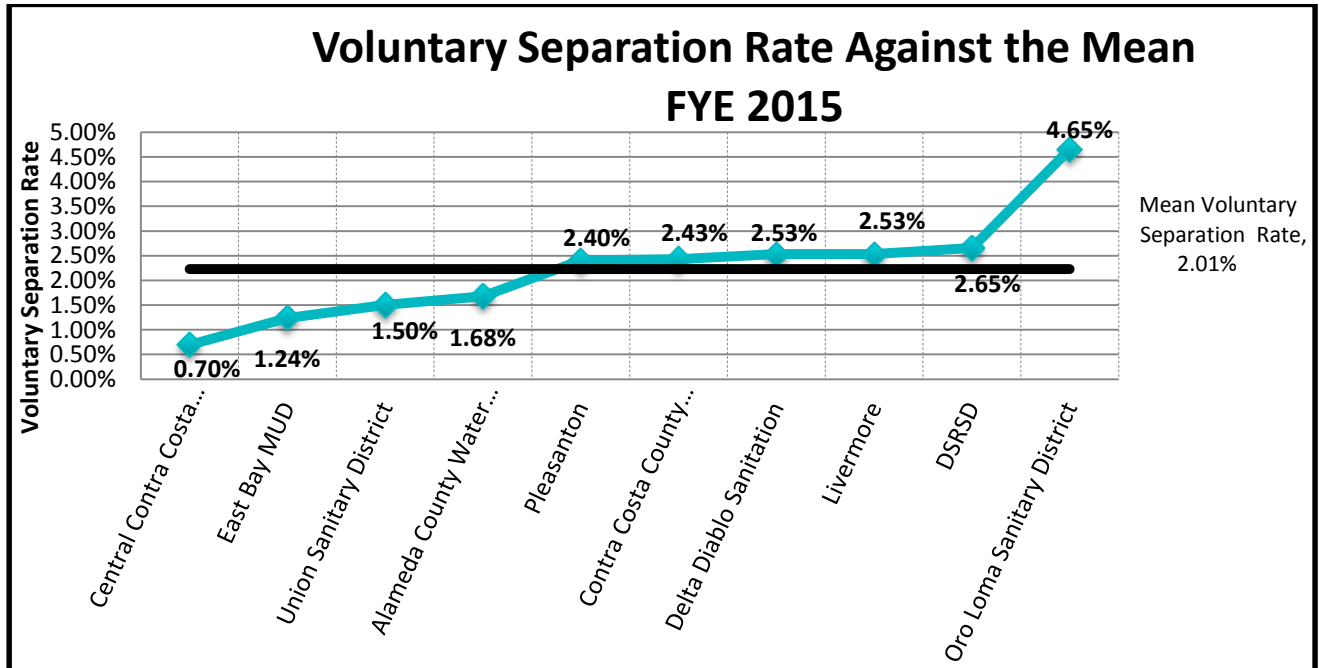
2015 RETENTION SURVEY RESULTS

Each summer, the District collects retention and retirement information from comparable organizations in the East Bay Area. This shared information allows the District to compare its hiring and turnover rates to other similar agencies. Key findings of the FYE 2015 survey include:

The average retirement rate as a percentage of budgeted FTE among the 10 surveyed organizations was 4.97%, with a range of 2.8% to 7.6%. The District had the third lowest rate among survey participants.

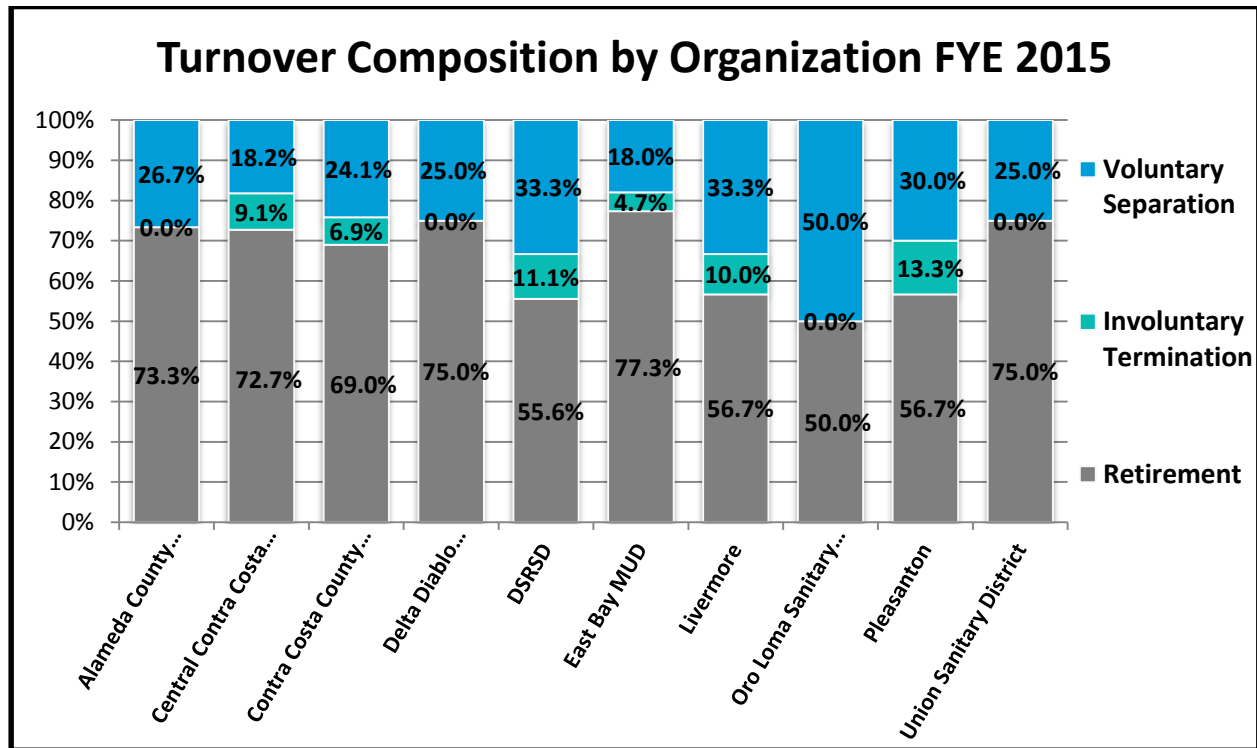


The average voluntary separation rate as a percentage of budgeted FTE was 2.01%, with a range of .70% to 4.65%. The District was above the mean. The mean and highest rate was the same in 2014 and 2015.



2015 RETENTION SURVEY RESULTS

Turnover among comparator agencies was primarily due to retirement.



Reviewing 5 years of raw data, retirements hold steady as the key reason for turnover at the District's comparator agencies, representing the local face of the nationwide exodus of the baby boomer generation from the workplace at an estimated rate of 10,000 employees per day.¹

For reference, the average turnover rate among state and local government nationwide for the most recently reported one-year period, May 1, 2014 through April 30, 2015, was 17%.

Job Openings and Labor Turnover Survey

Series Id: JTU92000000TSR
 Not seasonally adjusted
 Industry: State and local
 Region: Total US
 Data Element: Total separations
 Rate/Level: Rate

Download: [xls](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2005	1.1	0.9	0.9	0.9	1.4	2.3	1.6	2.4	1.9	1.2	1.0	1.0
2006	1.2	0.9	0.9	0.9	1.6	2.6	1.9	2.3	1.7	1.1	0.9	1.1
2007	1.2	0.8	0.8	0.9	1.5	2.2	2.3	2.3	1.5	1.1	0.9	1.1
2008	1.0	0.7	0.8	0.9	1.4	2.0	1.7	2.2	1.7	1.0	0.8	1.0
2009	1.2	0.7	0.7	0.8	1.3	1.8	2.0	2.0	1.7	0.9	0.8	1.0
2010	1.1	0.8	0.8	0.8	1.4	2.4	1.9	2.2	1.8	0.9	0.9	1.2
2011	1.1	0.7	0.8	0.9	1.8	2.1	2.1	2.2	1.7	1.0	0.8	1.2
2012	1.2	0.8	0.8	0.9	1.8	2.5	1.8	2.2	1.5	1.1	0.9	1.0
2013	1.1	0.8	0.9	0.9	1.5	2.6	1.7	1.9	1.6	1.1	0.8	1.2
2014	1.2	0.8	0.9	0.8	1.7	2.2	1.8	2.2	1.7	1.1	0.9	1.2
2015	1.3	0.9	1.0	1.0(P)								

P : preliminary

Source: Bureau of Labor Statistics, Job Openings and Labor Turnover Survey, <http://www.bls.gov>

¹ <http://www.wsj.com/articles/rob-portman-heading-off-the-entitlement-meltdown-1405983479>

REFERENCE G

Status of Outstanding Receivables – Section 1.50.050 of the District Code stipulates that the General Manager shall report annually to the Board of Directors on the status of outstanding receivables.

Attached are three reports which reflect the main outstanding receivables as of June 30, 2015

1. Utility Billing Customer Aging Report – reflects the amounts due from utility customers for water, recycled water, and sewer.
2. Accounts Receivable Customer Aging Summary – reflects amounts due from customers for miscellaneous billings such as industrial waste fees, construction inspections, and services provided to JPA's.
3. Regional Sewer Connection Fee Outstanding Balance – reflects balances due from non-residential customers who entered into an agreement with DSRSD to pay their regional sewer connection fee in monthly installments over a period of 10 years.

**Dublin San Ramon Services District
Utility Billing Customer Aging Report as of 06/30/15**

Customer Cycle	Current	31-60days	61-90days	91+days	Total
Accounts referred to collection agency totals :				21,763.20	21,763.20
Bankruptcy totals:				14,451.25	14,451.25
district 1 rte 1-8, even months 2/1 totals :	35,155.06	610.01		91.05	35,856.12
district 2 rte 9-20, odd months 1/1 totals :	2,848.45	740.33	25.00	363.21	3,976.99
district 3 rte 50-51, even months 2/1 totals :	33,781.04	1,145.11		58.50	34,984.65
district 4 rte 80, even months 2/1 totals :	792.34	14,785.25	34.39		15,611.98
district 5-6 rte 39-49, odd months 1/15 totals :	12,389.09	17,873.87	415.24	956.54	31,634.74
district 7 rte 60-79, even months 2/15 totals :	640,768.83	2,565.44	208.73	563.07	644,106.07
Dublin Unified School District	45.00				45.00
Recycled water accounts-DV & Dublin totals :	9,007.87				9,007.87
Grand Total	\$734,787.68	\$37,720.01	\$683.36	\$38,246.82	\$811,437.87

Dublin San Ramon Services District
Accounts Receivable Customer Aging Summary As of 6/30/2015

Cust#	Name/Phone	On Account	Current	30-59 Days	60-89 Days	90-120 Days	over 120 Days	Total
0014	DERWA		186,513.37	-	-	-	-	186,513.37
0031	TOLL BROTHERS, INC.		-	-	15.20	-	-	15.20
0042	MOUNTAIN CASCADE, INC.	(95.95)	-	-	-	-	(1)	(95.95)
0052	ZONE 7 WATER AGENCY		999.00	-	-	-	-	999.00
0124	DUBLIN STEAKHOUSE LP		267.82	-	-	-	-	267.82
0132	DENICA'S PASTRY CAFÉ		190.93	-	-	-	-	190.93
0133	QUARRY LANE SCHOOL	(0.05)	-	-	-	-	-	(0.05)
0156	DUBLIN SPORTS PUB & GRILL		-	-	-	-	440.60 (2)	440.60
0204	SAMARITAN SURGICAL CLINIC		230.10	-	-	-	-	230.10
0226	BLACK ANGUS		135.00	-	-	-	-	135.00
0232	ALAMEDA CO PUBLIC WORKS AGENCY		-	173.62	-	-	-	173.62
0275	ULFERTS CENTER DUBLIN, INC.		750.40	-	-	-	-	750.40
0293	ON THE BORDER		135.00	-	-	-	-	135.00
0299	ULFERTS CENTER DUBLIN, INC.	(1,114.46)	-	-	-	-	-	(1,114.46)
0329	RGW CONSTRUCTION, INC.		874.96	-	-	-	-	874.96
0351	ARMSTRONG GARDEN CENTER		-	135.00	-	-	-	135.00
0359	ST. RAYMOND CATHOLIC PARISH		13.50	-	-	-	-	13.50
0397	PHO MI RESTAURANT		245.61	-	-	24.56	-	270.17
0414	ME N' EDS PIZZA		135.00	-	-	-	-	135.00
0418	SHANNON COMMUNITY CENTER		-	135.00	-	-	-	135.00
0453	LINDA MORI DDS	(9.00)	-	-	-	-	-	(9.00)
0524	MR. PICKLES		1.35	1.35	13.50	-	135.00 (3)	151.20
0542	PEACOCK INDIAN CUISINE		-	-	-	-	358.40 (4)	358.40
0606	COZART BROTHERS INC.		4,910.00	-	-	-	-	4,910.00
0611	BROOKFIELD HOMES		1,525.00	-	-	-	-	1,525.00
0612	I WETTUM WATER TRUCK SERVICE		-	-	-	-	134.20 (5)	134.20
0615	USAG		-	43.50	-	-	-	43.50
0617	DESILVA GATES CONSTRUCTION		-	59.00	-	-	14.60 (5)	73.60
0619	BAY VALLEY CONSTRUCTION INC.		73.00	-	-	-	-	73.00
0643	PRISM ENGINEERING, INC.	(334.46)	-	-	-	-	-	(334.46)
0645	JANE CHAPLIN	(260.00)	-	-	-	-	-	(260.00)
0653	MOUNTAIN CASCADE, INC.		-	-	-	-	80.65 (1)	80.65
0654	DIRT MARKET		172.70	27.00	270.00	-	-	469.70
0669	BRUNS BELMONT CONSTRUCTION		-	-	-	-	6.00 (5)	6.00
0674	NBC BAY AREA - KNTV	(3.67)	-	-	-	-	-	(3.67)
0678	PRECISION DRILLING		-	-	-	-	1,053.03 (6)	1,053.03
0682	MCH ELECTRIC		323.00	7.10	-	-	-	330.10
0685	FERMA CORPORATION		580.00	-	-	-	-	580.00

Dublin San Ramon Services District
Accounts Receivable Customer Aging Summary As of 6/30/2015

Cust#	Name/Phone	On Account	Current	30-59 Days	60-89 Days	90-120 Days	over 120 Days	Total
0693	ANDREW WEST		-	13.00	-	-	-	13.00
0697	BROOKS STREET BUILDERS	(612.00)	-	-	-	-	-	(612.00)
0702	DROUGHT SAVERS	(73.00)	-	-	-	-	-	(73.00)
0706	LEO TIDWELL EXCAVATING CORP.		1.00	10.00	-	-	-	11.00
0707	JPA LANDSCAPE CONSTRUCTION		50.00	-	-	-	-	50.00
0709	PRESTON PIPELINES		7.30	-	-	-	-	7.30
0714	BAY AREA POWER WASH		83.00	-	-	-	-	83.00
0717	WICKERSHAM INC.		73.00	-	-	-	-	73.00
0718	VINEYARD ESTATES MOBILE		73.00	-	-	-	-	73.00
0719	TEICHERT CONSTRUCTION		73.00	-	-	-	-	73.00
0721	SHANE CARL GARREHY		73.00	-	-	-	-	73.00
0722	MICHAEL SEGUNDO		73.00	-	-	-	-	73.00
0723	LANDSCAPE DYNAMICS		73.00	-	-	-	-	73.00
0724	GVC CONSTRUCTION		73.00	-	-	-	-	73.00
Grand Total		\$ (2,502.59)	\$ 198,728.04	\$ 604.57	\$ 298.70	\$ 24.56	\$ 2,222.48	\$ 199,375.76

- (1) Credit balance from one account offsets balance in other account.
(2) Business has closed
(3) Business to be given final notice this month.
(4) Business changed ownership; dispute with new owner on responsibility of amount due.
(5) Unpaid Late Fees and Returned Check Fees for prior invoices
(6) Unpaid violation billing; company is disputing the charge.

Regional Sewer Connection Fee Program

Customer	June 30, 2015 Balance
Outback Steakhouse/Dublin Steakhouse eff. 12/01/05	535.07
Denica's Pastry/Taco	572.48
Quarry Lane School	3,738.18
Kunnikar Jirasetpatana/Thai Basil Express	3,897.55
James Choi-M Shaw/House of Sake	4,401.01
Chao Chung Ting/E Sushi Restaurant	4,602.35
Shouzhong Dong/Tony's Restaurant	5,039.90
Albert Ng/Quickly Resturant	6,598.97
Shamrock Village Assoc LLC/Amador Karaoke	7,526.20
Garnet Bear LP/Dogtopia Day Care	8,710.98
Ulfert's Center Dublin/Pamir Cuisine	11,978.88
Ulfert's Center Dublin, Inc/Pho mi (usage is < Vin Pearl)	12,280.19
Dublin Gateway Med Ctr/Triad Partners	15,701.63
Dublin Gateway Rx Bldg/Triad Partners	16,865.94
Dublin School District (Includes set up fee)	19,258.26
Execupreneur 1A, LLC/Fresh Millions	21,387.56
Magic Ulferts, LLC/Koi Garden Restaurant	23,262.45
T-4 Restaurant	25,000.00
Stanforth Holding Co LLC/Buffalo Wild Grill & Bar	25,498.70
Gladius Three/Vitality Bowls (The Village)	33,050.06
Joo R Chung/Yanagi Sushi @ Tralee	33,581.50
Stanforth Holding Co LLC/Hawaiian Grill	36,781.72
Hank Fung/Hacienda Medical, LLC 5924 Stoneridge Dr.	36,928.02
Stanforth Holding Co LLC/Panera Bread	52,473.81
Stanforth Holding Co LLC/Little Sheep Mongolian	77,021.10
Stanforth Holding Co LLC/Dumpling Factory	91,453.00
Hana Small Business Lending, Inc./Valero Gas Stn	100,000.00
Fairway Family Communities	184,850.38
Grand Total	\$ 862,995.89

REFERENCE H

Employee Reimbursements Over \$100 - Section 53065.5 of the California Government Code requires each special district to annually disclose any reimbursement paid by the district within the immediately preceding fiscal year of at least one hundred dollars (\$100) for each individual charge for services or product received. "Individual charge" includes, but is not limited to, one meal, lodging for one day, transportation, or a registration fee paid to any employee or member of the governing body of the district. The District complies with these requirements by including a document listing these expenses in its Board of Directors agenda packet each year by August for the prior fiscal year period.

Attached is the report of expense reimbursements of at least \$100 for the period July 1, 2014 through June 30, 2015.

Dublin San Ramon Services District
Employee Reimbursements Over \$100 - FY 2015
July 1, 2014 - June 30, 2015

Employee	Invoice		Amount	Check	
	Date	Invoice Description		Date	Check#
Archer, John	3/2/2015	Ee Recognition Event Expense - Drought Awards	625.00	03/19/15	84582
	3/2/2015	Ee Recognition Event Expense - Drought Awards	625.00	03/19/15	84582
	3/2/2015	Ee Recognition Event Expense - Drought Awards	300.00	03/19/15	84582
	3/2/2015	Ee Recognition Event Expense - Drought Awards	625.00	03/19/15	84582
	6/25/2015	Reimb Exp For Travel To Zone 7 W/E 06/04/2015	151.38	06/26/15	85612
Archer, John Total			2,326.38		
Bahloul, Aomar	3/27/2015	Cert Reimb For Cisco Network Professional	250.00	04/02/15	84740
Bahloul, Aomar Total			250.00		
Bailey, David	12/23/2014	Cert Reimb For Wwtp Operator Grade 3	300.00	12/23/14	83863
Bailey, David Total			300.00		
Benson, Dawn	10/31/2014	Reimb Misc Exp For W/E 10/20/2014	170.07	11/07/14	83397
	2/13/2015	2015 January Reimbursable Expenses	918.86	03/05/15	84416
Benson, Dawn Total			1,088.93		
Biagtan, Rhodora	11/4/2014	Reimb Exp For W/E 10/23/2014	158.54	11/07/14	83398
	3/25/2015	Reimb Exp At Casa Conf. 02/22/15 - 02/25/15	1,016.73	03/26/15	84654
	4/8/2015	2015 Watereuse Ca Conf 03/15-03/17/15	625.22	04/09/15	84811
	5/7/2015	Reimb Exp Cwea Annual Conference 4/29-05/02	592.59	05/07/15	85106
Biagtan, Rhodora Total			2,393.08		
Castello, Brett	10/23/2014	Reimb Exp At Misac Conf 10/05 - 10/08/14	101.28	10/23/14	83197
Castello, Brett Total			101.28		
Castro, Aaron	5/5/2015	Cert Reimbursement - Wwtp Op Grade Iv	340.00	06/11/15	85471
Castro, Aaron Total			340.00		
Chang, Joyce	10/8/2014	Reimb Exp For Air Purifier	326.99	10/09/14	83077
Chang, Joyce Total			326.99		
Chen, Herman	1/23/2015	Reimb Exp For W/E 12/11/2014	108.52	01/29/15	84092
	6/11/2015	Training Gfoa (Cfpo)	295.00	06/19/15	85548
Chen, Herman Total			403.52		
Delight, Steve	2/12/2015	Reimb Exp At 2015 Winter Casa Conf.	285.86	02/12/15	84221
	3/19/2015	Reimb Casa Bab2E Conf 02/22 - 02/26	263.67	03/19/15	84584
Delight, Steve Total			549.53		
Duarte, Edward	6/12/2015	Casa - Washington Dc - Expense Reimbursement	400.44	06/26/15	85617
Duarte, Edward Total			400.44		
Gallagher, Dan	9/4/2014	Reimb Exp At Casa 2014 Conf. 08/21-08/22	109.76	09/04/14	82745
	11/12/2014	Cert Reimb Swrcb V Wastewater Ops Cert	340.00	11/13/14	83420
	1/8/2015	Reimb Exp For W/E 12/16/2014	289.51	01/08/15	83889
Gallagher, Dan Total			739.27		
Garcia, Anna	12/3/2014	Cert Reimb For Wwtp Operator 3	300.00	12/04/14	83607
Garcia, Anna Total			300.00		
Gumber, Raj	5/12/2015	Reimb Team Lunch/Cwea Banquet	181.08	05/15/15	85230
	6/4/2015	Reimb Exp At 2015 Cwea Annual Conf. 4/29-5/01/15	681.97	06/04/15	85407
Gumber, Raj Total			863.05		
Hatfield, Nancy Gamble	10/1/2014	Reimb Exp At Training For Clerks 09/08-09/12	236.39	10/02/14	82995
Hatfield, Nancy Gamble Total			236.39		
Hendryx, Jeremy	7/23/2014	Cert Reimb Wwtp System Operator Iv	105.00	07/25/14	82234
	11/17/2014	Cert Reimb Water Distribution Operator 2	125.00	11/20/14	83491
	3/27/2015	Cert Reimb For Cwea Membership	156.00	04/02/15	84746
	4/8/2015	Cert Reimb-Coll Sys Maint Gr 1	150.00	04/09/15	84818
Hendryx, Jeremy Total			536.00		
Johnson, Aaron	8/27/2014	Reimb Exp At 2014 Esri User Conference 7/14-18	165.96	08/28/14	82686
Johnson, Aaron Total			165.96		
Johnson, Brian	2/6/2015	Cert Reimb For Electrician Certification	100.00	02/12/15	84224
Johnson, Brian Total			100.00		
Johnston, Mark	1/13/2015	Cert Reimb For Wwtp Operator Ii	230.00	01/15/15	83981
Johnston, Mark Total			230.00		
Khaw, Florence	10/21/2014	Reimb Exp - Watersmart Conf And Expo 10/06-10/14	213.64	10/23/14	83204
Khaw, Florence Total			213.64		

Dublin San Ramon Services District
Employee Reimbursements Over \$100 - FY 2015
July 1, 2014 - June 30, 2015

Employee	Invoice		Amount	Check	
	Date	Invoice Description		Date	Check#
Kuefner, Erik	12/4/2014	Cert Reimb Cwea Insp Grade 3	245.00	12/04/14	83611
Kuefner, Erik	6/4/2015	Reimb Exp At 2015 Pretreat Workshop 5/12-5/15/15	1,668.38	06/04/15	85409
Kuefner, Erik Total			1,913.38		
Lathi, Gemma	6/11/2015	Reimb Exp For Office Supplies For Dan Mcintyre	108.59	06/11/15	85475
Lathi, Gemma Total			108.59		
Lawson, Christie	4/15/2015	Do Cleanup - Bbq Appreciation Expense (4/15/15)	118.24	04/23/15	84966
Lawson, Christie Total			118.24		
Leonardo, Daniel	2/26/2015	Reimb Water Distribution Certificate	105.00	02/26/15	84405
	7/7/2015	Reimb Exp For Led Flashlights (10)	216.89	07/09/15	85769
Leonardo, Daniel Total			321.89		
Martin, Lori	7/31/2014	Reimb Exp At Meetings 07/16/2014 & 07/30/2014	985.24	07/31/14	82328
	10/31/2014	Reimb Exp For General Ee Meeting 10/29/2014	583.08	11/07/14	83406
	1/29/2015	Reimb Exp For Ge Ee Meeting 01/28/2015	737.41	01/29/15	84095
	4/21/2015	Reimb Exp For Do Lobby Display	1,052.82	04/23/15	84967
	4/29/2015	Reimb Exp For General Ee Meeting 4/29/15	789.85	04/30/15	85054
Martin, Lori Total			4,148.40		
Mcintyre, Daniel	5/28/2015	Reimb Exp At Acwa Conf 05/06-05/07/15	150.40	05/28/15	85350
Mcintyre, Daniel Total			150.40		
Michalczyk, Bert	8/25/2014	Reimb Travel Exp Thru 08/24/14	582.89	08/28/14	82653
	12/15/2014	Reimb Travel Exp Thru 12/31/14	824.62	12/18/14	83827
	2/3/2015	Reimb Travel Exp Thru 1/29/15	1,237.08	02/06/15	84201
	4/2/2015	Reimb Travel Exp Thru 3/31/15	1,210.42	04/02/15	84781
Michalczyk, Bert Total			3,855.01		
Millison, Todd	11/18/2014	Cert Reimb For Wastewater Operator 3	300.00	11/20/14	83497
Millison, Todd Total			300.00		
Mohan, Kapil	2/24/2015	Reimb Exp At Cwea Annual P3S Conference	241.32	02/26/15	84406
Mohan, Kapil Total			241.32		
Olsen, Renee	12/10/2014	Reimb Exp At Acwa 2014 Fall Conference 12/2-12/3	183.52	12/12/14	83700
Olsen, Renee Total			183.52		
Olson, Stefanie	10/24/2014	Reimb Exp - Watersmart Conf And Expo 10/06-10/14	364.18	10/30/14	83282
	4/8/2015	2015 Watereuse Ca Conf 03/15-03/17/15	366.44	04/09/15	84823
	6/10/2015	Reimb 2015 Cwea Conf. 04/28/2015 - 05/04/2015	410.75	06/11/15	85477
Olson, Stefanie Total			1,141.37		
Pettinichio, John	12/3/2014	Cert Reimb For Wwtp Operator 3	300.00	12/04/14	83614
Pettinichio, John Total			300.00		
Portugal, Rudy	3/12/2015	Reimb Exp At Vactor Receiving Station 03/04/2015	545.05	03/12/15	84524
Portugal, Rudy Total			545.05		
Sanchez, Connie	6/4/2015	Reimb Exp - 2015 Cwea Annual Conf. 4/29-05/01/15	305.23	06/04/15	85412
Sanchez, Connie Total			305.23		
Sevilla, Virgilito	11/25/2014	Certificate Reimbursement Wwtp Operator Grade V	340.00	11/26/14	83580
Sevilla, Virgilito Total			340.00		
Thach-Dallabetta, Camnga	8/4/2014	Awwa Membership Reimb 5/22/14 - 05/31/15	101.00	08/07/14	82395
Thach-Dallabetta, Camnga Total			101.00		
Valdez, Jessie	9/23/2014	Reimb 2015 Payroll Year End Registration	429.00	09/25/14	82987
	5/20/2015	Reimb Apa Annual Membership	219.00	05/21/15	85264
Valdez, Jessie Total			648.00		
Vannatter, Brian	12/2/2014	Cert Reimb Wwpt Operator Grade V Renewal	340.00	12/04/14	83618
Vannatter, Brian Total			340.00		
Vonheeder-Leopold, Georgan	9/22/2014	Exp For W/E 08/22/2014	215.08	09/25/14	82988
	2/3/2015	Reimb Expenses-2015 Casa Winter Conf	585.52	03/05/15	84430
Vonheeder-Leopold, Georgan Total			800.60		
Grand Total			\$ 27,726.46		



Reference General Manager	Type of Action Discuss and Provide Direction	Board Meeting of July 21, 2015
Subject Review and Discuss Drought Management Program		
<input type="checkbox"/> Motion	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Resolution
<input type="checkbox"/> Ordinance	<input type="checkbox"/> Informational	<input checked="" type="checkbox"/> Other
REPORT:	<input checked="" type="checkbox"/> Verbal	<input type="checkbox"/> Presentation
	<input checked="" type="checkbox"/> Staff	B. Michalczyk
		<input type="checkbox"/> Board Member

Recommendation:

The General Manager recommends the Board of Directors receive comments from the public related to the District’s Drought Management Program, discuss those as appropriate and, by Consensus, provide appropriate direction to staff and/or Board Committees for follow-up or action at this or a future Board meeting.

Summary:

On May 19, 2015 the Board updated the District’s Drought Management Program by taking various actions that will run through the end of the State of Community Drought Emergency on February 29, 2016. The elements of the current program include the following:

- Extended the Community Drought Emergency;
- Established Water Use Curtailment Goals;
- Adopted Water Use Limitations;
- Adopted Penalties and Enforcement Provisions;
- Adopted Water Shortage Rate Stage 2;
- Approved a Wise Water User Credit for FYE 2016;
- Approved an Enhanced Rebate Program (amended on June 16, 2015);
- Endorsed the FYE 2016 Drought Response Action Plan; and
- Approved budget amendments for FYE 2016 related to Drought Management Activities.

The various aspects of the Drought Management Program affect all customers of the District in various ways. To be as open and transparent as possible, the Board wishes to allow the public an opportunity to address the Board on the various aspects of the Drought Management Program in a manner that can lead to a productive outcome. The public may always address the Board under the “Public Comment” portion of the Board agenda. However, for public comment made at that time, the Board is precluded from having substantive discussions in response to the public comment received. This agenda item allows the Board to engage in a substantive discussion of issues that may be raised by the public and also to provide staff or a Board Committee appropriate direction related to the Drought Management Program in a timely fashion. This item will be a standing item on the Board agenda throughout the duration of the Community Drought Emergency which is currently scheduled to expire on February 29, 2016.

Committee Review			Legal Review	Staff Review		
COMMITTEE ---	DATE ---	RECOMMENDATION ---	Not Required	ORIGINATOR B. Michalczyk	DEPARTMENT Executive	REVIEWED BY
ATTACHMENTS <input checked="" type="checkbox"/> None						
<input type="checkbox"/> Resolution	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Task Order	<input type="checkbox"/> Staff Report	<input type="checkbox"/> Ordinance		
<input checked="" type="checkbox"/> Cost \$0	<input type="checkbox"/> Funding Source A. B.	Attachments to S&R 1. 2. 3.				



Reference General Manager	Type of Action Accept Reports and Make Finding	Board Meeting of July 21, 2015
Subject Accept Water Supply and Demand and Drought Response Action Plan Status Reports and Find that the Need for the Community Drought Emergency Still Exists		
<input checked="" type="checkbox"/> Motion	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Resolution
<input type="checkbox"/> Ordinance	<input type="checkbox"/> Informational	<input type="checkbox"/> Other
REPORT:	<input checked="" type="checkbox"/> Verbal	<input type="checkbox"/> Presentation
	<input checked="" type="checkbox"/> Staff	B. Michalczyk
		<input type="checkbox"/> Board Member

Recommendation:

The General Manager recommends the Board of Directors, by Motion, (a) accept the Water Supply and Demand Report and the Drought Response Action Plan Status Report, and (b) find that there still exists a need for continuing the Community Drought Emergency.

Summary:

On May 19, 2015 the Board extended the State of Community Drought Emergency through February 29, 2016. The Board directed the General Manager to inform the Board, on a monthly basis while the State of Emergency remains in effect, of:

- Developments regarding the water supply available to Zone 7 and the District;
- The water demand in the District’s service area and in the Tri-Valley;
- Operational issues encountered or anticipated to be encountered related to the effect of the limited water supply on the District’s water system;
- Pertinent policy level decisions made at the local, regional and state level related to the drought; and
- Other information relevant to the continuing need for the State of Community Drought Emergency.

The Water Supply and Demand Report, included as Attachment 1, provides the requested information and is the basis for the Board’s finding of a continuing need for the State of Community Drought Emergency.

In addition, when the Board endorsed the Drought Response Action Plan, it directed that a monthly status report be prepared documenting activities undertaken on the various aspects of the Drought Response Action Plan and the results achieved; Attachment 2 provides that information.

Committee Review			Legal Review	Staff Review		
COMMITTEE ---	DATE ---	RECOMMENDATION ---	Not Required	ORIGINATOR B. Michalczyk	DEPARTMENT Executive	REVIEWED BY
ATTACHMENTS <input type="checkbox"/> None						
<input type="checkbox"/> Resolution	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Task Order	<input type="checkbox"/> Staff Report	<input type="checkbox"/> Ordinance		
<input checked="" type="checkbox"/> Cost \$0	<input type="checkbox"/> Funding Source A. B.	Attachments to S&R 1. Water Supply and Demand Report 2. 2015 Drought Response Action Plan Status Report 3.				

The information in this Water Supply and Demand Report is current through June 30, 2015.

SUMMARY AND BACKGROUND

During the month of June there have been no further significant positive or negative developments (as discussed in depth below) that would be reason to repeal or modify the current State of Community Drought Emergency. As such, the continuation of the State of the Community Drought Emergency is warranted.

On May 19, 2015 the Board extended that State of Community Drought Emergency through February 29, 2016. The Board also directed the General Manager to inform the Board, on a monthly basis of each calendar month that the Declaration remains in effect, of:

1. Developments regarding the water supply available to Zone 7 and the District;
2. The water demand in the District's service area and in the Tri-Valley;
3. Operational issues encountered or anticipated to be encountered related to the effect of the limited water supply on the District's water system;
4. Pertinent policy level decisions made at the local, regional and state level related to the drought; and
5. Other information relevant to the continuing need for the State of Community Drought Emergency.

This report satisfies that direction for the month of July 2015 (report complete through June 2015) and serves as the basis for the Board's consideration of the continued need for the State of Community Drought Emergency.

1 - DEVELOPMENTS REGARDING THE WATER SUPPLY

There have been no significant changes, positive or negative, to the water supply situation during the month of June.

In terms of the supply, Water Year 2015 began on October 1, 2014 and eight months of data is now available. This period now includes the traditional wet season. The following is a summary of the most hydrological information available as of May 31, 2015. A seven year historic summary of this same information is presented in Table 1 below. Table 2 presents a month by month summary for the current water year showing how the situation evolved over the course of the winter season.

Precipitation. WY 2015 Northern Sierra precipitation for the Water Year 2015 remains well below average through June at 74 of normal for this point in the year in the Sacramento and Feather River basins where our water supply physically originates. It is very unlikely there will be any significant change in this data for the remainder of the year.

Forecast Precipitation. The National Weather Service's Climate Prediction center is forecasting an equal chance of either above or below normal precipitation through the middle of September 2015. However, it must be cautioned that average precipitation during this time frame is minimal.

Snowpack. Snowpack (really snow water content) is at the historically low of non-existent at this time of the year in the Northern Sierra. As of April 1 (the traditional date of maximum snowpack, the value stood at 5% of average).

Reservoir Storage. Lake Oroville is filled to only 39% capacity and is 48% of what it would normally be at this time of the year.

Unimpaired Runoff. As of May 1, DWR's final projection of unimpaired runoff in the Sacramento River watershed is 40% of normal.

Water Year Type. DWR is currently classifying the water year as "Critical" in terms of unimpeded runoff from the Sacramento River watershed.

Drought Conditions. The United States Drought Monitor presents the drought situation in the western United States. This Drought Watch factors in not only precipitation but also includes temperature, soil moisture and evaporative potential due to wind. The Drought Monitor upgraded its classification for the District's service as being in a state of "Extreme Drought" (the second worst category). The Drought Monitor categorizes 71.1% of the entire State of California in either Exceptional Drought or Extreme Drought Conditions and 99.9% of the State in some degree of drought conditions. The District's service area is categorized as being in Extreme Drought conditions meaning that there will be major crop/pasture losses; widespread water shortages or restrictions.

DWR Allocation. On March 2, 2015 DWR increased projected allocations to its contractors from 15% to 20%. An allocation of 20% would be the second lowest allocation in the project's history; the 5% allocation in 2014 being the worst.

Zone 7 Supply. The District has submitted its "normal" supply request for Calendar Year 2015 to Zone 7. Zone 7 has not yet acted on that request. However, in action taken by the Zone 7 Board on April 15, Zone 7 stated that it was lifting its Stage 2 Actions previously approved by the Board since Zone 7 can meet 100% of requested deliveries in 2015, there is no imminent threat of losing a major water supply source and the same objectives are being met through statewide mandates. However, as of the end of June, no response to the District's water delivery request for 2015 (made in August 2014) has yet been received.

Delta Outflow. The Sacramento River Delta has been in "balanced" conditions since March 16, 2015 which was the earliest date in history that the Delta went into balanced conditions. Under "balanced" conditions the amount of water entering the State's river systems essentially equals the minimum amount of outflow that is needed to prevent salt water from entering the Delta. Under "balanced" conditions DWR and

others may be required to discharge water from reservoirs in order to maintain a sufficient amount of outflow to the ocean. “Balanced” conditions can be used to limit or prevent water transfers.

Possible Water Transfers. On November 19, 2014 the Zone 7 Board conceptually approved a water exchange with Contra Costa Water District on 2,500 AF for 2015 and separately approved the Fifth Amendment to the Yuba Accord which has yielded an average of about 550 AF per year for the past several years. Through the end of June no actual water transfers have been completed by Zone 7.

The District, EBMUD and the Yuba County Water Agency (YCWA) approved agreements for the transfer of a net of 1,275 AF of water to the District’s service area. Zone 7 initially objected to the transfer but subsequently removed their opposition to the transfer and in its place expressed their “enthusiastic support” for DSRSD’s transfer. The transfer was unable to be completed in the spring of 2015 because of (a) the Delta being in “Balanced” conditions and (b) and the United States Bureau of Reclamation’s refusal to process the Environmental Assessment and the associated Warren Act contract to allow the transferred water to move through the Folsom South Canal.

2 - WATER DEMAND

There have been no significant changes, positive or negative, to the water demand situation during the month of June.

Water demand (really water furnished to District customers) is monitored on a weekly basis. The SWRCB acting on Governor Brown’s 25% Statewide curtailment allocated 12% curtailment to DSRSD. The declaration of the District’s Community Drought Emergency calls for system wide water use curtailment of twelve percent (12%) overall with five percent (5%) coming from indoor curtailment and twenty five (25%) from outdoor curtailment as compared to the same period in calendar year 2013. Zone 7 has not yet approved the District’s 2015 delivery request and as of the end of May.

Annual Demand. Since the beginning of 2015 the District’s service area has used 3,521 AF of water as compared to 5,077 AF used during the same period in 2013; this represents an overall system wide curtailment of 30.6%.

Actual Usage vs. Zone 7 Delivery Allocation. Since Zone 7 has not approved the DSRSD delivery request for 2015 but stated that it can make 100% deliveries while at the same time supporting the Governor’s call for conservation this metric will not be tracked this year.

Gallons per capital per day. The District monitors this metric on a monthly basis as of the end of each calendar month as part of monitoring our 20% by 2020 mandated usage. During the month of June 2013 (2013 is used because it is considered to be the “baseline” year) the District delivered water at a rate of 177 gpcpd while in June 2015 the rate was only 93 gpcpd representing a 47% reduction. On a “residential use alone”

basis water use in June 2013 and 2015 were 97.4 and 62.7 gpcpd, respectively representing a 35.6% usage reduction.

Tri-Valley Wide Demand. The following information has been abstracted from the SWRCB website related to how the Tri-Valley water agencies are performing during the drought; the latest data that is available on that website is through the end of May, 2015. DSRSD data from the same source is shown for comparison purposes and because of the way the results are calculated by the SWRCB the results below may not exactly agree with DSRSD generated data presented elsewhere in this report.

SWRCB Data	Cal Water	Livermore	Pleasanton	DSRSD
<i>Residential per Capita Water Use (gallons per person per day)</i>				
Jan 2015	58	66	64	45
Feb 2015	53	63	62	57
Mar 2015	73	83	89	44
Apr 2015	73	92	80	59
May 2015	80	83	93	61
<i>2015 vs. 2013 System Wide Water Use Reduction (Percent)</i>				
Goal	24%	20%	24%	16%
Jan 2015	12.1	0.0	-3.2	6.3
Feb 2015	23.2	6.0	13.9	17.4
Mar 2015	30.5	18.6	25.8	21.4
Apr. 2015	35.0	32.4	35.0	31.4
May 2015	50.0	44.3	46.2	42.5

3 - OPERATIONAL CONDITIONS

There have been no significant long term changes, positive or negative, to operational conditions during the month of June. There occurred one short term outage of the SBA during the month, but due to the ongoing conservation in the service area no further restrictions were necessary. In addition, the SBA outage contributed to Zone 7 producing a quantity of water with inadequate chlorine residual, which Zone 7 staff eventually corrected.

Reservoir storage is the single most critical operational parameter that the District monitors during the Community Drought Emergency to ensure adequate reserves for health and safety and fire-fighting purposes. However, there are other operational challenges related to which of the five existing turnouts Zone 7 will deliver water given various constraints that arise from operating with very limited amounts of surface water.

SBA Outage Incidents: On Saturday morning June 20, Zone 7 reported that DWR announced they would shut down the South Bay Aquaduct (SBA) due to a suspected leak in Fremont. The Patterson Pass WTP continued to operate, but the Del Valle WTP was forced to cease operating during the outage. DWR told Zone 7 that they did not have enough staff to divert to Livermore to change the gates and switch the Del Valle WTP over to lake water. As a result, during the outage Zone 7 was forced to use wells to

meet the majority of the Valley’s demand. The outage lasted about 24 hours, and DWR resumed flow in the SBA on Sunday morning June 21.

Then on Friday June 26, DWR again shut down the SBA, apparently to finish repair work started the previous weekend. The Patterson Pass WTP continued to operate, but the Del Valle WTP was again forced to cease operating during the outage, and once again Zone 7 used wells to meet demands. This outage lasted about 12 hours, and DWR resumed flow in the SBA on Friday evening June 26.

Due to the level of conservation being achieved in the District’s service area, these shutdowns did not adversely affect the volume of water available to the District or its customers

Water Quality Issues: When Zone 7 resumed operating the Del Vale WTP following the first SBA outage on June 20, the first batch of SBA water they produced did not contain a sufficient level of chlorine and the residual chlorine concentration in Zone 7’s Dougherty Reservoir plummeted. As a result, water delivered to DSRSD through Turnout No. 2 contained only very low levels of chlorine, which caused a number of water quality problems. Five positive coliform samples resulted, and staff was forced to begin adding sodium hypochlorite at several reservoirs and flushing at hydrants in an effort to draw chlorinated water into the distribution system. These activities continued until July 3, when Zone 7 was finally able to boost the chlorine concentration in the water they were sending to Dougherty Reservoir, and the chlorine concentration in the water delivered through Turnout No. 2 returned to normal.

Reservoir Storage. The District’s water system is designed to provide adequate fire suppression flows with a minimum of 6.30 MG in storage, the system-wide standard operating criteria for public health and safety. Minimum storage levels during 2015 are presented below:

Month	Date	Time	Minimum Volume	Comment
January	2	12:00 noon	6.06 MG	Below standard
February	28	10:00 am	6.84 MG	
March	2	11:00 am	7.01 MG	
April	4	12:00 noon	7.20 MG	
May	5	11:00 pm	9.64 MG	
June	15	8:00 am	10.04 MG	

System storage dropped below the minimum of 6.30 MG on two occasions during 2015, both for short periods of time and were due to the difficulty of operating the system using only two turnouts (described in more detail below), coupled with staff’s efforts to manage storage while maintaining acceptable water quality. Too much water in storage can result in water that loses chlorine so water quality suffers, and too little in storage can result in low pressures and not having enough water to meet demands.

Reservoir 10A (approx. 4 MG) was cleaned and returned to service on June 22 after being drained and out of service for the winter months.

System Operation during 2015 Drought Emergency. Since early 2014 DSRSD has been receiving water only through turnouts No. 2 (Stagecoach Road) and No. 5 (Fallon Road). Turnouts No. 1 (Dougherty Road) and No. 4 (Arnold) remain out of service at the request of Zone 7. Turnout No. 3 (Camp Parks) is intended for emergency use only and normally is not in service. This change allowed Zone 7 to reduce the pressure in their western loop from about 90 PSI to about 70 PSI in order to increase the maximum flow Zone 7's wells can produce by about 400 GPM. In addition, Zone 7 is allowing Dougherty Reservoir to "float" off their transmission system. To date the District has been able to move sufficient amounts of water from the two turnouts to each of the District's pressure zones, although as noted above the minimum quantity in storage has dropped below the system-wide standard operating criteria for health and safety briefly on two occasions, and both occurred during January 2015. Zone 7 currently plans to continue operating the western loop at the lower pressure, and they are evaluating adding pumping capacity at several Retailer turnouts in order to accommodate this as a long term operating strategy.

4 - PERTINENT POLICY DECISIONS

In June, the SWRCB adjusted the District's target conservation lever downward from 16% to 12%. This is not significant enough to warrant changes to either the District's Drought Management Plan or its declaration of its State of Emergency.

2014 Policy Decisions Still in Effect. Since early 2014 there have been many policy level decisions made at the local, regional, State and Federal levels as have been identified in earlier versions of this report during Water Year 2014. Key decisions that remain in effect include:

- U.S. Dept. of Agriculture declared Contra Costa and Alameda Counties natural disaster areas due to drought;
- The Zone 7 Water Agency directed the local water supply retailers and untreated water customers to assure a 25% total reduction with 5% coming from indoor curtailment and 50-60% from outdoor curtailment, and adopting mandatory conservation measures to achieve these reductions (apparently rescinded by Zone 7 on April 15, 2015);
- The District declared a State of Community Drought Emergency and extended that through June 30, 2015;
- The City of Dublin declared a Local Drought Emergency;
- The City of Pleasanton approved an urgency ordinance amending their water conservation plan as needed to protect the immediate threat of the potentially significant drought to preserve public health and safety;
- The City of Livermore declared a Stage 3 drought emergency; and
- Governor Edmund G. Brown proclaimed a Continued State of Emergency in the State of California and ordered that California residents should refrain from wasting water, specifying many practices that waste water and directing urban water suppliers to

implement drought response plans to limit outdoor irrigation and other wasteful water practices.

2015 Policy Actions. The following policy actions have been taken in 2015:

- Pleasanton took formal action to suspend enforcement of its water use curtailment restrictions on January 20, 2015;
- Zone 7 has stated that they will not approve the District's water supply request for 2015 until at least April; and
- On April 1, 2015 Governor Brown issued an Executive Order extending the State of Emergency due to the drought through February 28, 2016 and ordering mandatory statewide water use reductions of 25%;
- On April 15, 2015 Zone 7 lifted its Stage 2 Actions previously approved by the Board since Zone 7 can meet 100% or requested deliveries in 2015, there is no imminent threat of losing a major water supply source and the same objectives are being met through statewide mandates;
- On April 21, 2015 The City of Pleasanton took the following actions:
 - Continued the local emergency drought declaration;
 - Maintained Stage 3 mandatory water reductions of 25%; and
 - Reinstated excessive water use penalties for customers who do not achieve 25% reduction of water use (2015 vs. 2013).
- On May 5, 2015 the SWRCB established water use reduction targets for Tri-Valley agencies as follows:
 - DSRSD 16% (subsequently reduced to 12% - see below)
 - Pleasanton 24%
 - Livermore 20%
 - Cal Water 24%
- On May 19, 2015, the District conformed its Drought Management Plan to the SWRCB requirements and extended the State of Community Drought Emergency through February 29, 2016.
- On June 1, 2015 the SWRCB adjusted DSRSD's conservation target downward from 16% to 12%

Water Supply Uncertainties. There also remains a great deal of legal and regulatory uncertainty about the reliability of water supplies from the Sacramento-San Joaquin Delta. This uncertainty develops due to interwoven legislation, regulation, legal actions and basic hydrology of the Delta. This situation has existed in some form for several decades but has become particularly critical in recent years. It is very likely that the uncertainties will continue for at least several years into the future. *Attachment A* to this report provides specific information about what is driving the various legislative, regulatory and legal uncertainties related to the Delta water supply.

5 - OTHER RELEVANT INFORMATION

There is no other relevant information, positive or negative, to report at this time.

TABLE 1 TABULAR SUMMARY OF HISTORIC HYDROLOGICAL AND WATER SUPPLY CONDITIONS¹								
	WY2007	WY2008	WY2009	WY 2010	WY 2011	WY 2012	WY 2013	WY 2014
Precipitation ²	75%	73%	93%	107%	145%	80%	85%	62%
Snowpack ³	52%	101%	89%	126%	165%	74%	49%	23%
Oroville Storage (% of Normal)	101%	90%	59%	78%	135%	115%	92%	49%
Oroville Storage (% of Capacity)	62%	55%	38%	50%	86%	99%	79%	31%
Unimpaired Runoff								
Percent of Normal Year ⁴	53%	58%	64%	84%	138%	63%	64%	39%
Water Supply Index	Critical	Critical	Dry	Below Normal	Wet	Below Normal	Dry	Critical
Water Delivery Allocation								
DWR to State Water Cont.	60%	35%	40%	50%	80%	65%	35%	5%
Statewide and Regional Conservation								
CA Short Term	----		20%		Strongly encourage conservation and minimal use			20%
CA Long Term	---		10% per capita reduction target by 2015; 20% per capita reduction mandate by 2020					
Zone 7	----	Voluntary 10%						25% Overall 5% Inside 50-60% Outside
DSRSD CONSERVATION SUMMARY								
Pre SB 7X7 Methodology								
Target	Voluntary 10%		Stage I- Vol. 20%					
% Achieved ⁵	2.4%	4.5%	13.8%	21.1%	21.5%	26.8%		
Post SB 7X7 Methodology								
SB 7x7 Baseline							204	
2015 Target							183	
2020 Mandate							163	
UWMP Prediction							138	143
Actual							126	107

¹ Unless noted, data shown is for end of the Water Year shown.

² Percent of Normal; 8 Station Northern Sierra for the water year

³ Percent of Normal; Northern Sierra Average as of April 1 which is historically peak snowpack for the year

⁴ Runoff in percent of average year for Sacramento River watershed

⁵ Expressed on a per account basis with the baseline year (July 06 to June 07 for WY 2007 through 2012).

TABLE 2 TABULAR SUMMARY OF HYDROLOGICAL AND WATER SUPPLY CONDITIONS FOR WY 2015⁶												
	Oct 2014	Nov 2014	Dec 2015	Jan 2015	Feb 2015	Mar 2015	Apr 2015	May 2015	June 2015	July 2015	Aug 2015	Sept 2015
Precipitation ⁷	108%	75%	129%	86%	88%	76%	74%	70%	74%			
Snowpack ⁸	No Data	No Data	48%	14%	17%	5%	3%	0%	0%			
Oroville Storage (% of Normal)	46%	42%	62%	62%	70%	66%	61%	52%	48%			
Oroville Storage (% of Capacity)	28%	26%	39%	41%	49%	51%	50%	44%	39%			
Projected Unimpaired Runoff												
Expected ⁹	No Data	74%	92%	65%	60%	51%	48%	40%	40%			
Chance of Normal	No Data	25%	33%	20%	Nil	Nil	Nil	Nil	Nil			
Projected Type of Water Year												
WY Classification	No Data	Dry	Below Norm.	Critical	Critical	Critical	Critical	Critical	Critical			
Water Delivery Allocation												
DWR Allocation	No Data	No Data	10%	15%	15%	20%	20%	20%	20%			
Adopted Statewide and Regional Conservation Targets												
CA Short Term	20% voluntary curtailment as compared to 2013; with specific water use prohibitions		Statewide 25% mandatory curtailment vs 2013 with DSRSD required to achieve 12%. Also, specific water use prohibitions in place									
CA Long Term	10% per capita reduction interim target by 2015 and 20% per capita reduction mandated by 2020											
Zone 7	April 16, 2014: Zone 7 declared a drought emergency within its service area and established curtailments at 25% system-wide (5% indoor curtailment and 50-60% outside curtailment) and adopted various mandatory prohibitions					April 15, 2015: Zone 7 lifted its Stage 2 water shortages actions while stating its support for the extended statewide emergency and water conservation efforts and continued its local state of emergency.						
DSRSD CONSERVATION SUMMARY¹⁰												
DSRSD Stage	May 5, 2014: declared Stage 3 Drought Emergency and set target curtailment consistent with Zone 7 (25% overall; 5% indoors and 50-60% outside – all as 2014 as compared to 2013)		May 5, 2014: Extended Drought Emergency and set target curtailment consistent with SWRCB (12% overall; 5% indoors and 25% outside – all as 2015 as compared to 2013). Note initially was 16% and adjusted downward by SWRCB in June to 12% for DSRSD									
SENATE BILL 7X7 CONSERVATION REQUIREMENTS (gpcpd system wide)												
Baseline	204											

⁶ Data shown is current as of the last day of the month shown

⁷ Percent of Normal at this time of year; ⁸ Station Northern Sierra

⁸ Percent of Normal at this time of year; Northern Sierra Average

⁹ Projected water year runoff in percent of average year for Sacramento River watershed

¹⁰ Values shown are in gallons / person / day on a total system basis for the month shown excepting “Residential Only” which is Residential Use / No. Residents

**TABLE 2
TABULAR SUMMARY OF HYDROLOGICAL AND WATER SUPPLY CONDITIONS FOR WY 2015⁶**

	Oct 2014	Nov 2014	Dec 2015	Jan 2015	Feb 2015	Mar 2015	Apr 2015	May 2015	June 2015	July 2015	Aug 2015	Sept 2015
2015 Target	183 (10% reduction)											
2020 Mandate	163 (20% Reduction)											
UWMP Projection	143 for CY 2014			146 for CY 2015								
ACTUAL PER CAPITA WATER USAGE												
System Wide	93.0	75.8	66.8	73.6	72.7	79.1	82.6	84.0	93.2			
Res. Only	70.6	59.4	61.7	45.4	64.1	44.4	62.1	61.3	62.7			

ATTACHMENT A LEGAL AND REGULATORY ISSUES

SIGNIFICANT CHANGES SINCE THE LAST REPORT ARE HIGHLIGHTED

DELTA PLANNING

Bay Delta Conservation Plan: The Bay Delta Conservation Plan (BDCP) was designed to be a planning process for meeting the requirements of endangered species laws and achieving the co-equal goals of (1) conservation and management of the Delta's ecological functions and (2) improving current water supplies and the reliability of Central Valley Project (CVP) and State Water Project (SWP) water deliveries. Significant opposition to the Plan and the process has been voiced by residents and entities from Delta and Central Valley communities, and by some state and federal water contractors which question who will pay for water for wildlife refuges and for environmental uses under the BDCP, as well as who will pay for construction and operations costs of any conveyance facilities. In July 2012, the state and federal governments announced their joint commitment to a proposed BDCP that would include two gravity-fed tunnels with a diversion capacity of 9,000 cubic feet of water per second (cfs), each of which would be 40 feet in diameter and 35 miles long, plus restoration of 113,000 acres of freshwater marsh, 50,000 of which would be restored in the next 15 years. Estimates said the tunnels would take at least 10 years to build, result in excavation and the need to dispose of 7 million cubic yards of "tunnel muck," and cost an estimated \$24.5 - 28 Billion to construct and operate the conveyance facility as well as fund the mitigation and adaptive management for the 50-year implementation period. Estimates indicates that 60 - 70% of that cost would be paid by water users (and approximately 60% of that amount would be paid by SWP contractors), with the balance coming from a variety of state and federal sources. Construction costs for the 9,000 cfs dual-bore tunnel were estimated at \$14.5 Billion, but since that estimate was based on a 10% design, the draft BDCP said that the actual construction costs could be 50% higher or 25% lower than that number. On December 19, 2014, the Department of Water Resources (DWR) announced that the tunnel plan was being revised to eliminate the 3 large intake pumps on the Sacramento River near Hood and Walnut Grove, and instead to put a new pump station near the end of the tunnels, adjacent to Clifton Court Forebay. In other words, when river conditions will not allow the water to flow under the Delta via gravity alone, the water will now be pulled across the Delta from the south, rather than pushed from the north.

The draft BDCP and draft EIR/EIS were released for public comment on December 9, 2013; the comment period was extended twice, and closed on July 29, 2014. The draft documents were more than 41,000 pages. Approximately 11,000 individual comments were received, including about 9,000 "standardized" letters from people organized by a group opposed to the BDCP. DWR's current schedule remains vague, especially since they announced on August 27 that the document would be "partially recirculated" in early 2015. The general scope of the recirculated document was announced on December 19, but no schedule for its release was provided. Intended beneficiaries do not yet fully know what benefits they can anticipate, and federal agencies have given no indication if or when they will do a feasibility analysis that is required before federal funds for the implementation of the BDCP could be appropriated. Current estimates are that only about 25% of CVP contractors would actually receive any water supply benefits if the project is fully implemented. The principal unknown is how the new system would be operated, which will determine water supply, water quality, and fisheries impacts. Fisheries

agencies suggested that current science requires high flows through the Delta and to the sea; such flow requirements would mean that future exports would be less than what contractors currently receive. Export contractors – especially irrigation entities -- are hoping to see far lower flows for fish and water quality protection so that farmers and ranchers can avoid having to pay large amounts of money for less water. In July 2013, federal agencies submitted comments on the administrative draft EIR/EIS which raised numerous difficult issues; some commentators suggested that the federal fisheries agencies believe the proposed project was not “permissible” under the Federal Endangered Species Act (FESA). The interplay between state and federal fisheries agencies and the CVP and SWP will be critical to ultimate governmental determinations concerning the proposed project. One month after the comment period on the Draft EIR/EIS closed, the US EPA sent a 43-page letter to the U.S. Fish & Wildlife Service asserting that as proposed, the BDCP would violate federal standards under the Clean Water Act, and the letter was viewed by many participants in the BDCP process to be a major setback. A recent addition to the list of interagency issues concerns the 1986 Coordinated Operations Agreement (COA), which was intended to ensure that the SWP and CVP each receives its share of available Delta water, and carries its fair share of obligations such as water releases for Delta water quality. Over time, the relative proportion of water available for CVP exports has decreased in an unanticipated amount, while the relative proportion of export water going to the SWP has increased in a similarly unanticipated amount, and the SWP has been carrying a much smaller water quality burden. Some analyses show the imbalance totaled as much as 400,000 AF per year of export water in past years, and both Reclamation and some federal export contractors (primarily in the San Joaquin Valley) want that imbalance corrected and the COA renegotiated before beginning to consider how any BDCP operations criteria will be determined, and even whether the US can be a partner in the BDCP. Renegotiation of the COA after 30 years would be very controversial, would entail CEQA and NEPA documentation and consideration under the state and federal Endangered Species Acts, and may need Congressional action.

The key question for many water agencies has been their forecasted share of the costs burdens for the proposed project. If a project is ultimately approved and implemented, the earliest construction could begin is 2017 (engineering work to date is only at the 10% level), and the earliest date for operation of the new conveyance would be 2027. Largely because there is not yet an approved project, to date there are no firm funding commitments for the costs of construction or operation of the proposed facilities. Entities both inside and outside the “water community” have raised questions about project financing and cost-sharing. On November 14, 2014, the State Treasurer’s Office released a new report on financing of the BDCP tunnels, and estimated that SWP contractors would be expected to pay \$248 – 322/AF for the water they are entitled to receive under their SWP contract. CVP contractors which benefit from the tunnels would be expected to pay \$345 – 367/AF. The report said that these amounts are expected to be required on a “take-or-pay” basis – i.e., the annual payment would be required regardless whether any water is received. On Dec. 10, DWR held the initial negotiation session with the SWP contractors concerning amendments to their contracts to cover funding for the BDCP.

On April 30, Governor Brown announced a new approach to the BDCP, separating the upgrade of Delta water conveyance (i.e., the tunnels) from ecosystem restoration. The revised tunnel project, and related mitigation, will be called “WaterFix;” the previous co-equal habitat restoration goal will be separated into a new program called “EcoRestore.” The US Department of Interior expressed initial support for the new approach. A “Partially Recirculated Draft EIR/ Supplemental Draft EIS” for the tunnels project was issued on July 9. A 45-day comment period is anticipated, starting on July 17, when the Federal Register notice of a proposed NEPA analysis will be published, and ending on August 31. Two 4-hour public meetings will be held regarding the draft, in Sacramento on July 28 and in Walnut Grove on July 29. Efforts to extend that period are likely in view of the public reactions to the previous

draft documents. The EcoRestore effort is aimed at achieving 30,000 acres of fish and wildlife habitat restoration in the next 3 to 4 years, at a projected cost of at least \$300 Million, \$130 Million of which is anticipated to be needed between 2015 and 2018. SWP and CVP contractors are expected to pay those costs. Other than separation of the goals, the principal difference from the BDCP is that efforts to obtain 50-year permits from fisheries agencies are being abandoned. Tunnels proponents admit that the security of 50-year permits was not achievable, so they are now pursuing a more traditional approach of seeking shorter-term regulatory approvals and permits. DWR now estimates that costs for the tunnel and related facilities will be \$15 Billion, to be paid by at least some of the SWP and CVP contractors.

Delta Stewardship Council's Delta Plan and EIR: The 2009 legislative package that included the Delta Reform Act tried to address long-standing issues about Delta planning and the possibility of insuring water supply reliability and simultaneously reaching the co-equal goal of restoring/enhancing the Delta ecosystem. At the heart of this measure was establishment of the Delta Stewardship Council and a mandate that it develop a Delta Plan and the necessary environmental analysis by December 31, 2011. The goal of the Plan was to provide guidance to state and local agency actions to meet the coequal goals. (That statutory deadline was not met.) On May 16-17, 2013, the Council adopted the Delta Plan, certified the completion of the EIR, and approved the process for implementing the regulations. The adopted Plan contains 14 policies, which the Council has attempted to turn into legally enforceable state regulations. No substantial action based on the Plan will happen very quickly, and the EIR has been the subject of substantial criticism from all sides. Numerous parties, including the State Water Contractors, filed 7 lawsuits in three different Counties; the cases were all coordinated and assigned to the Sacramento Superior Court. The suits are challenges to the Plan, arguing that it is not consistent with the 2009 legislation because it does not achieve the co-equal goals of Delta ecosystem restoration and water supply reliability, and challenging the regulations. Those cases are all pending, as one coordinated proceeding; the final round of briefs was filed May 21, 2015.

The Delta Plan called for adoption of Delta flow objectives by June 2014; implementation measures to reach those objectives would then be analyzed and recommended to the SWRCB in approximately one year after that. The SWRCB started the process for setting those objectives, in conjunction with its triennial review of the Water Quality Control Plan for the Delta (WQCP), and indicated that it would seek to set flow objectives for five "primary tributaries to the Bay-Delta" by June, 2018. However, the heavy workload the SWRCB is facing due to the current and continuing drought has slowed that schedule. This effort will inevitably be controversial, since an earlier and non-precedential SWRCB decision related to flow objectives established criteria that would dedicate between 50% and 75% of the available flows in the Delta to in-stream uses, which would result in drastic cutbacks in water available for export.

On December 31, 2012, the SWRCB released its proposed revisions to flow requirements (plus a 2000-page environmental analysis) for the San Joaquin River and 3 tributaries (Merced, Stanislaus, and Tuolumne Rivers), which featured establishment of a threshold of 35% of the unimpaired flow of the tributaries to be set aside for Delta protection. Historically about 20% of unimpaired flow in those rivers reached the Delta. Water users and water rights holders on those rivers are vigorously resisting implementation of that threshold, arguing that it would result in a supply cut of 15% in average water years, and up to 50% in dry years. The SWRCB began a hearing on San Joaquin flows on March 20, 2013. A "final" version of the WQCP objectives and environmental impact analysis was issued in May, but the SWRCB has now postponed any action on this still-controversial subject until an as-yet unknown date.

Some Central Valley legislators have introduced legislation to require the State to study the potential adverse impact on groundwater if diversions from the three rivers have to be reduced in spring months.

In the 2014 drought, the SWRCB curtailed diversion of water under many water rights (including some very senior rights to divert from the Delta and some of its tributaries), and began to analyze the diversion of water by farmers and agricultural water districts in the Delta region. Renewed curtailments have begun, and to date curtailments of 5,740 water rights have been ordered in 2015, including some unprecedented curtailments of diversions under very senior water rights dating back as far as 1858 in at least one watershed. On July 9, Sacramento Superior Court Judge issued a temporary restraining order intended to keep the SWRCB from enforcing curtailment orders for several entities that directly divert water from the Delta. A hearing on a preliminary injunction is scheduled for July 30. The newly appointed Delta Watermaster has led an effort to achieve an open dialog among the many parties regarding in-Delta water diversions and use, in an effort to quiet the previously high degree of animosity between in-Delta water users and the export community, but the curtailment orders have made that difficult. Each of those subjects is essentially unprecedented in California, and further illustrates the difficult challenges to water management in general, but in particular in the Delta.

LEGISLATION

2014 Water Bond: The November 2009 water legislation package passed on to the voters the question of whether to authorize issuance of \$11.14 billion in General Obligation bonds, for which debt service payments of about \$700 million per year would have to come from the State's General Fund. The bond issue was to be on the November 2010 ballot, but the Legislature subsequently passed a bill delaying the election to 2012, largely because of the state's precarious financial situation. On August 13, 2014, the Legislature adopted AB 1471, the Water Quality, Supply, and Infrastructure Improvement Act of 2014; the vote was 77 – 2 in the Assembly and 37 – 0 in the Senate. 33 senators were either authors or co-authors of the bill, which was signed by the Governor. It replaced the 2009 bond measure, and called for voter approval of \$7.545 Billion in new general obligation bonds. It appeared on the November ballot as Proposition 1, and had elements calling for new surface and groundwater storage, regional reliability, sustainable groundwater management and cleanup, water recycling and conservation, watershed protection, and safe drinking water, especially for disadvantaged communities. Prop. 1 was supposed to be "tunnel-neutral," and called for spending up to \$2.7 Billion on new surface or groundwater storage; surface storage projects that could meet the criteria in the measure include the proposed new Sites and Temperance Flat Reservoirs, and a further expansion of Los Vaqueros Reservoir. 67% of the voters voted for the bond, in a resounding victory. Significant efforts are now underway to develop the procedures and schedule for funding of projects based on passage of the new bond measure, and it is already obvious that there will be intense competition for the available money. In March 2015, the Legislature approved and the Governor signed a bill appropriating \$1.060.5 Billion for "local drought relief and infrastructure projects to make the state's infrastructure more resilient to extreme weather events." About 26% of the total is expected to be available for drinking water quality, water recycling, and desalination projects.

Groundwater Legislation: Governor Brown signed a package of bills in 2014 which will for the first time require a degree of oversight of groundwater production in California – all other western states have some form of such legislation already. The major thrust of the bills is to require that local entities in each of the several hundred groundwater basins begin now to draft, approve, and implement a plan for achieving sustainability of the local groundwater resource (i.e., essentially, an end of over-drafting) by

2040. The legislation is not expected to have significant impact in the Tri-Valley area, but may be of considerable significance in the Central and Salinas Valleys over time.

Federal Drought Relief Legislation: Throughout 2014, efforts were made in both houses of Congress to pass drought relief legislation, but the efforts stalled. Since the mid-term election, renewed efforts in the Senate suggested that Senator Feinstein's bill might move forward in the waning days of the current Congress, but in November she decided to await the commencement of the new Congress and to try again. Closed-door meetings on the legislation were called by Sen. Feinstein in late January, but only with a few Democratic members of Congress. The major proponents of the legislation have been irrigation interests in the San Joaquin Valley, led by Westlands Water District. A much more aggressive bill was passed in the House, and Pres. Obama's administration indicated that if a bill in that form reached him, it would be vetoed. The House of Representatives is now considering HR 2898, introduced on June 25 by Congressman David Valadao with co-sponsorship by all Republican California members of the House, calling for more water and relaxation of regulatory limits on exports. On July 8, Congressman Jared Huffman and over 30 California Democratic co-sponsors introduced the Drought Relief and Resilience Act as the Democratic response to the Valadao bill. Senator Dianne Feinstein is still reported to be working on a Senate bill to address California water matters, as she has been doing for the past several years. The deep partisan divide between Republican and Democratic members of the California Congressional delegation, and the differences in thinking between legislators from the Central Valley as opposed to those from coastal areas, are significant factors affecting water-related legislative efforts.

State Drought Relief Legislation: In addition to taking the unprecedented action of ordering mandatory water conservation by urban users, on June 24 Gov. Brown signed legislation to allow water retailers to fine customers who violate locally-imposed drought rules up to \$10,000, in lieu of the current statutory limit of \$500. The bill also streamlines environmental review and permitting processes for some local water supply projects, especially those with minimal adverse environmental impacts. In contrast, a bill to streamline the review process for two proposed large new reservoirs (Sites and Temperance Flat) was rejected by a key Assembly Committee. Another provision of the signed bill would allow the SWRCB to force the consolidation of public water systems if a system fails to provide an adequate supply of safe drinking water. This provision was opposed by a broad range of associations representing utilities, cities, counties, and LAFCOs.

DELTA ECOSYSTEM ISSUES

Delta Smelt and Salmonid Species: Federal litigation concerning the interaction of the Federal Endangered Species Act (FESA) and NEPA with the operations of the CVP and SWP has dominated all considerations of Delta water export operations in the last few years. Most of that litigation has concerned the balance between water exports and the need to restrict or limit exports in an effort to protect Delta smelt and a variety of salmonid species. For salmonids, litigation challenging the Biological Opinion was decided by the 9th Circuit US Court of Appeal in December, 2014, and the Court upheld the BiOp as having been based on sound science. For Delta smelt, a trial court decision overturning the BiOp was reversed by the 9th Circuit in a 2 – 1 decision on March 13, but the Court held that Reclamation must complete additional NEPA documentation on certain actions before accepting the smelt BiOp. There is still some uncertainty as to the practical effect of that aspect of the rulings, but in the meantime, Delta operations are being managed in accordance with both BiOps, while the federal fisheries agencies are working on new ones under court-established deadlines (12/1/15 for smelt and 4/30/16 for salmon). On January 12, petitions by San Joaquin Valley growers, the State Water Contractors, and Westlands Water District asking the US Supreme Court to take the smelt case and invalidate the smelt BiOp were

denied. In a second smelt case, on December 22 the 9th Circuit unanimously reversed another trial court decision which had found the BiOp invalid. In still another smelt-related case, the 9th Circuit ruled that environmental groups could challenge federal renewals of 41 long-term water service contracts for contractors in the Sacramento and San Joaquin Valleys, and the U. S. Supreme Court refused to take that case; the litigation will proceed, and the contracts remain in jeopardy.

The 2014 fall mid-water trawl, conducted for the 46th year in 2014 and one of the key scientific indicators of the abundance of critical fish species, showed that the four species of greatest concern were at near-record lows; in particular, Delta smelt were at the lowest year on record. Since the decline of pelagic organisms (i.e., aquatic species that feed in the middle of the water column) such as Delta smelt, began in the Delta in 2002, the smelt index has ranged from a high of 151 to a low of 4 (it was 7 in 2008 and 2013), as compared to values that were occasionally greater than 1000 in prior years). The population indices used to track 4 key fish species have declined by 95.6% to 99.8% since the trawl began in 1967. The combination of record low precipitation and fish-related operations restrictions made export operations particularly difficult for 2014, and limited the use of cross-Delta water transfers and recovery of water in groundwater banks that might otherwise have been available to assist in areas dependent on Delta export pumping. 2015 to date has involved similar and even greater operational difficulties. As of January 7, export pumps had “taken” (i.e., killed) 72% of the Delta smelt they were originally allowed to take during the water years; on January 9 the US F&WS increased the take limit by more than 150%. Mid-water trawls only found 6, 1, and 8 Delta smelt in March, April and May, respectively; some biologists assert that the species is “near-extinction,” but the State’s fisheries experts are not yet ready to reach that inference. In June, 2015, trawl-based the index for Delta smelt was 0.018 (which rounds to 0).

An equipment malfunction led to incorrect information being relied upon concerning water temperatures in Shasta Reservoir this spring, resulting in premature release of up to 120,000 AF of water. The CVP and SWP are trying to conserve as much cold water as possible in Shasta now, in an effort to prevent further damage to or possible extinction of at least one Sacramento River salmon species. To do so, they are releasing more water than would otherwise be the case from Oroville and Folsom reservoirs. The SWRCB has now relaxed some streamflow requirements to allow the CVP and SWP to conserve more cold water in storage rather than release it for water quality and fisheries protection; in 2014, 95% of the winter run, 98% of fall run, and virtually all of the spring run of Chinook salmon were determined to have died due to elevated water temperatures. The SWRCB has -adopted a revised water temperature management plan to try to avoid or limit the potentially disastrous impacts on salmonids. There is concern among the project operators about their ability to maintain good Delta water quality; e.g., there may be difficulty in avoiding violation of the 250 mg/l standard at Rock Slough; the last time that standard was threatened was in 1977, when DWR installed a special pumping plant on Woodward Island and used EBMUD’s No. 1 Aqueduct to convey Middle River water across two Delta islands to improve water quality in Rock Slough, from which water is pumped into the Contra Costa Canal. The temperature control efforts at Shasta are putting considerable strain on Folsom Reservoir, which is down to about 38% of capacity and releasing over 5,000 AF/day. Projections are that the Reservoir will level off at about 12% of capacity, or 120,000 AF. However, “worst case scenario” modeling projects a late 2015 capacity of 4% (40,000 AF). The City of Folsom, Folsom Prison, Roseville, and some American River communities can only receive water if the Reservoir is above 80,000 AF, so a floating pump station is now being built in the Reservoir by Reclamation.

Construction of three temporary stream barriers has been authorized in the Delta to try to improve water operations and quality in spite of the drought conditions. Construction of the West False River

Barrier, located about 5 miles northeast of the town of Oakley and intended to reduce the adverse impacts of salinity intrusion into the central Delta, began on May 6 and was complete by May 29. The barrier is scheduled to be removed in November. If successful, the barrier will reduce the salinity levels experienced at the SWP, CVP, and CCWD intakes, but is causing difficult water level and navigation problems in some Delta channels.

LOCAL WATER SUPPLY CONTRACTS

State Water Project Contract: On May 1, 2013 DWR began what was originally planned to be three months of public negotiations with the SWC on contract amendments to the contract term and on certain financial provisions of the current basic water supply contract between DWR and each member of the SWC. DWR wants to issue 30-year bonds for its debt financing, but there are only 20 years left on the present contract. DWR urged a 40-year extension, but some of the SWC argued that it should be 75 years. DWR uses revenue bond financing for capital improvements and upgrades of existing systems; in recent years it has sold as much as \$200 Million in such bonds per year, and it estimates that it needs \$2.5 Billion to repair, restore, and strengthen existing infrastructure. DWR also estimates that the BDCP improvements would require the SWC to pay another \$10 Billion, and the current contract negotiations would put the necessary financial accounting and oversight mechanisms in place for that as well. Negotiations over an 11-month period culminated in Agreements in Principle (AIP) on March 8, 2014; one or more agreements to express the AIP were drafted, and the parties met again on June 18 in an effort to complete the AIP. By July 15, 26 of the 29 SWP contractors had indicated they would sign the AIP. DWR will conduct an environmental review process for an amendment to the SWP Contract, which is now anticipated to take from September 2014 through an indefinite date in 2016. The Notice of Preparation for the anticipated EIR was issued on Sep. 12, two scoping meetings were held on Sep. 23, and the scoping period for receipt of public comments ended on Oct. 13. Numerous environmental and fisheries groups filed critical comments during the scoping period. Once the EIR is certified, public contract negotiations are expected to commence in late 2016 or early 2017. The proposed amendment needs to be reviewed in the Legislature, but does not need legislative approval. Under the AIP, if adopted as the parties have tentatively agreed, the amendments would extend the current SWP contracts by 50 years, to 2085. Three Sacramento Valley SWP contractors (Butte and Plumas Counties, and Yuba City) want the new contract to expressly provide for them to opt out of the costs associated with the BDCP's conveyance facilities, but that issue has been set aside now pending separate negotiations on BDCP cost allocations among the SWP contractors. SWP North Bay Aqueduct (NBA) contractors (in Napa and Solano Counties) are also concerned about those facilities because the Draft EIR/EIS for the BDCP indicates that it would have an unavoidable significant adverse impact on water quality in the NBA, which may require relocation of the NBA intake at a preliminarily estimated cost of \$510 Million.

BBID transfer to Zone 7: Since 1995, an important part of Zone 7's water supply portfolio has been an annual transfer of up to 5,000 AF of Delta water to Zone 7 from Byron Bethany Irrigation District (BBID). On December 14, 2012, DWR told BBID that the transfer was being made without DWR's consent, and that the water had to be "repaid" to DWR. Both BBID and Zone 7 vigorously objected to DWR's position and resisted the demand that Zone 7 "repay" any previously transferred water. Zone 7 received no water from BBID in 2014 and will receive none in 2015. Zone 7's 2015 Annual Review of Sustainable Water Supply projects that no water will be received from BBID in the foreseeable future. In 2014, BBID received about 1,700 AF of supplemental water via a pilot transfer agreement with CCWD (between August 28 and the end of October, resulting in a reduction in storage in Los Vaqueros of approximately 60 AF/day). The SWRCB-approved transfer was made possible because CCWD could rely on water

stored in Los Vaqueros rather than diverting from the Delta, and BBID was allowed to divert what would otherwise be CCWD's water from its diversion point on the intake channel to the SWP's Banks Pumping Plant. Without this transfer, much or perhaps all of the Byron area in eastern Contra Costa County would have been out of water entirely this fall due to curtailment of its diversion rights. 500 AF may similarly be transferred in 2015 under a one-year extension of the pilot agreement; the necessary water rights petitions were filed on May 22, 2015.

WATER SUPPLY RELIABILITY IMPROVEMENT EFFORTS

Regional Activities: Numerous discussions of a variety of water transfers, interties, and cooperative arrangements are underway, involving water agencies throughout the Bay Area region and in the Central Valley; e.g., Zone 7, CCWD, and EBMUD are discussing a possible link between CCWD facilities (which have a 100 million gallon per day (mgd) intertie with EBMUD's Mokelumne Aqueduct) and Bethany Reservoir, the forebay for the South Bay Aqueduct (SBA). Numerous 2015 transfer arrangements are under discussion or being implemented among irrigation agencies and individual farmers, with purchase prices expected to range as high as the 2014 peak published price of \$3,000 per AF (in Kern and Madera County). Metropolitan Water District's Board has authorized spending up to \$71 Million to purchase up to 100,000 AF of north-of-Delta transfer water in 2015, but it is unlikely that much water will be available. In some San Joaquin Valley agricultural areas, a fairly robust private water transfer market exists, with farmers and orchardists paying prices between \$1,600 and \$2,200 per AF; the high market prices that tree and vine crops now sell for makes this short-term spot market viable.

CCWD's Los Vaqueros Expansion Project (LVE) is complete, and the Reservoir currently holds about 102,000 AF. Due to the reduced allocation of CVP water, CCWD is now withdrawing about 120 AF/day from LV storage. It filled at a rate of about 300 AF/day during a hydrologic window of opportunity which lasted about 10 days in March. The ability to quickly react to such opportunities has become increasingly important in the protracted drought. Federal and state agencies are leading a study effort to consider a further expansion of the Reservoir, and numerous water agencies have signed an updated Memorandum of Understanding continuing those studies through 2016, including Zone 7, the other South Bay Aqueduct agencies (ACWD and SCVWD), EBMUD, and the San Luis and Delta Mendota Water Authority. Other entities, including BBID and East Contra Costa ID, may also consider joining. Federal legislation was introduced in 2014 by Congressmen Costa and Miller which would have expedited expansion of the Reservoir; it called for a phased approach, including near-term agreements to lease storage space in the existing 160,000 AF Reservoir, construction of a proposed \$200 Million pipeline to Bethany Reservoir to provide water directly to the South Bay Aqueduct (water that would not have to go through the SWP's Banks Pumping Plant, and that would be diverted through existing state-of-the-art fish screens), and further expansion of the storage capacity to 275,000 AF. State funds for the studies were also provided for in Prop. 1. Congress did not act on the legislation before the end of the previous session. Environmental documentation and endangered species coverage has already been completed for each of these proposed projects. Federal and state studies dating back to the 1960's indicated that the Los Vaqueros site could accommodate a reservoir with as much as 1 million AF of storage capacity.

In January, 2013 the Boards of Directors of EBMUD and CCWD accepted principles of agreement for a new partnership arrangement concerning LVE, and a demonstration project under which 5,000 AF of EBMUD water would be stored in the reservoir for up to 5 years took place. (Under a separate agreement, EBMUD also wheeled about 1,600 AF of CCWD's CVP water to CCWD between July 17 and 24, 2014, and a similar arrangement could be made for the summer or fall of 2015.) CCWD reached a similar understanding with ACWD on April 3, 2013 for a 1,000 AF pilot project, which was expanded to

5,000 AF in 2014 due to the drought; that water was delivered to ACWD (via the SBA between mid-July and September 1, 2014). This transfer was approved by the SWRCB and required the cooperation and coordination of Reclamation and DWR. CCWD was able to forego diversion of a similar amount from the Delta because it is able to rely on storage in Los Vaqueros. The Zone 7 Board approved a similar one-year demonstration project on November 19, 2014, and both ACWD and Zone 7 will each receive up to 2,500 AF in 2015; the transfer was approved by the SWRCB on Jan. 20, 2015. On February 25, 2014, the EBMUD Board agreed to exercise an option to buy up to 20,000 AF of water from the Placer County Water Agency (PCWA) in 2014, and diverted the first 5,000 AF in April, at a price of \$75/AF. EBMUD chose to not exercise the option to take another 15,000 AF of PCWA water, and the water was purchased instead by Westlands Water District, which bought a total of 35,000 AF from Placer for \$325/AF; none of the SBA contractors apparently expressed interest in buying that water. In 2014, EBMUD also purchased 16,800 AF of CVP water under its 1970 water service contract, and diverted that water via its Freeport facilities – the initial use of that contract and facilities in that manner. About 230 to 250 AF/day were delivered to EBMUD’s San Pablo Reservoir and Upper San Leandro Reservoir. Those operations were necessary because the treatment plants that draw water from those reservoirs are “full treatment” plants that can adequately handle Sacramento River water; EBMUD’s other principal treatment plants (Orinda, Lafayette, and Walnut Creek) are in-line filter plants which can only treat EBMUD’s higher quality Mokelumne River water. On April 15, 2015, EBMUD began pumping about 270 AF/day at Freeport, and that water is now being used to fill San Pablo and USL reservoirs, as happened in 2014. Importation of CVP water allows EBMUD to slow the rate at which it used its Mokelumne River supply; as a result Pardee Reservoir is currently 86% full and their key local reservoirs are 78% full, but there is no snowpack, runoff is predicted to be very low (among the 5 lowest years on record), and EBMUD’s rights to divert water from the Mokelumne River have now been curtailed by the SWRCB. Overall, EBMUD imported almost 23,400 AF of supplemental water from non-Mokelumne River sources between April and July, 2014. In 2015, in addition to its purchase and importation of 33,250 AF of CVP water, EBMUD is buying about 11,000 AF from two Sacramento Valley CVP contractors, about 12,000 AF of additional transfer water from PCWA, and about 3,000 AF from a rice farming company in the Colusa area. Its previously Board-approved purchase of about 10,000 AF from Glenn-Colusa ID will not happen because GCID does not have that much transfer water available. EBMUD’s announced goal is to buy 65,000 AF of supplemental water (i.e., CVP and transfer water) in 2015, so that it can keep its Freeport pumps in operation through mid-December. EBMUD’s Freeport facilities can be used to convey CVP water or water made available by Yuba County Water Agency (YCWA), PCWA, or other Sacramento Valley sources, but which cannot be delivered south of the Delta due to export restrictions at the DWR pumps; arrangements of this nature, especially if implemented jointly with CCWD, could provide supply and reliability benefits to numerous Bay Area water agencies. EBMUD’s Mokelumne River facilities were also used in 2013 to successfully convey 2,000 AF of transfer water from the Woodbridge Irrigation District (near Lodi) to CCWD. EBMUD has also renewed consideration of a conjunctive use idea with a number of entities in San Joaquin County, and has a MOU in place to begin a pilot program of wheeling north-of-Delta transfer water through Freeport to some of the entities that buy water at wholesale from San Francisco’s Hetch Hetchy system.

Many similar transactions happened in 2014 and will happen again this year as a result of the drought, and regulatory agencies (especially the SWRCB) have been very helpful due to the drought crisis. Another such transaction in 2014 involved a SWRCB-approved transfer of 10,000 AF from South Sutter Water District across the Delta to five SWP entities, four of which will receive their share of the transfer water through the Banks Pumping Plant. When water can be found north of the Delta, similar arrangements could conceivably be made to provide additional water that could then be pumped via the South Bay Aqueduct for the benefit of Zone 7 or the other SWP contractors on that Aqueduct, but a

considerable amount of planning and negotiation is needed. Such efforts were quite successful for ACWD in 2014.

In 2014, Metropolitan Water District of Southern California increased subsidies it will pay to water retailers for their efforts to develop local water resources, including recycled water, desalination, and recovered groundwater. Previous subsidies were a maximum of \$250/AF; on October 14, the MWD Board increased the maximum to \$340/AF. In 2015, MWD also expanded its funding of turf removal by over \$300 Million.

In anticipation of 2015 remaining dry, and Zone 7 again receiving a small proportion of its SWP water supply contract entitlement, DSRSD negotiated a water transfer with YCWA of up to 1,500 AF, to be delivered via EBMUD's Freeport, Aqueduct, and local facilities, and via the federal Folsom-South Canal. The water was to be transferred in mid- to late April, stored by EBMUD, and made available for distribution to District customers in June through September. The many permits and approvals required for the transaction were pursued vigorously, with a great deal of work by DSRSD, EBMUD, and YCWA staff members. The transaction was also contingent on hydrologic conditions in the Delta being conducive to such a transfer in the latter half of April, but that did not happen. In addition, Reclamation refused to agree to the Warren Act contract that was needed for the water to be wheeled via the Folsom South Canal. District staff continues to work closely with YCWA and EBMUD in an effort to make it possible for a transfer of this nature to occur in the right circumstances in the future.

Prior to the current drought, about 33% of California's water supply came from groundwater, but in 2014 it was up to 75%. A University of California study estimates that over 6 Million Af of groundwater will be pumped in 2015 to replace surface water, on top of about 5 Million AF in 2014, despite fallowing of what has been estimated to be as much as 900,000 acres of farmland. Record volumes of groundwater are now being pumped in the San Joaquin Valley, where farmers in Westlands Water District pumped over 650,000 AF in 2014. In the Tulare Lake Basin, current estimates are that the groundwater basin is being over drafted by 1-2 million acre-feet per year. As dry conditions persist, hundreds of new deep wells are being installed in the Central Valley, and the pumping of old and new wells is resulting in declining aquifers (by as much as 200 feet in one year in some areas) and land subsidence in an area that may be as large as 1,200 square miles. Many of these new wells are needed to irrigate hundreds of thousands of acres of permanent tree and vine crops that have been planted in recent years (in lieu of previous field crops like tomatoes and cotton) despite the lack of reliable and consistent imported water supplies. California now has over 860,000 acres of almond trees, as compared to about 400,000 acres in 1995, and since such trees need an average of 3 to 4 acre-feet of water per acre to survive, this increase in almond production has "hardened" annual demand for water in areas which used to be annual field/row crops or pasture (all of which could be fallowed in dry years; trees cannot). Despite the drought, California almond production was about 2.1 billion pounds in 2014, of which 80% was exported from the US, and almond orchards use 60% of the nation's entire managed honeybee population for pollination. 2015 production is estimated at 1.85 to 1.9 billion pounds. In 1993 fruits and nuts represented about 29% of the State's \$19.9 billion agricultural economy; in 2013 the agricultural economy was \$44 billion, of which 47.3 % was fruits and nuts. Statewide, dairy production is about 17% of the total agricultural economy, but Central Valley dairy production averages use of 5 to 6 AF/acre of land in dairy use. The acreage now in pistachio trees (approximately 300,000 acres) has probably doubled in the past 20 years, and is still expanding. On July 15, 2014, a trial court judge in Sacramento issued an unprecedented decision holding that the "public trust doctrine," which had previously only been applied to certain surface water resources, is also applicable to groundwater

resources. If that decision stands up on appeal, it could have significant impact on utilization of previously unregulated and unmanaged groundwater resources in California.

Five local water entities (Zone 7, ACWD, CCWD, EBMUD and the SFPUC) and the WaterReuse Foundation are participating in projects being funded by the Water Research Foundation to study the potential for Direct Potable Reuse (DPR). The projects began early in 2014 and support research needs of the California Department of Public Health for compliance with the statutory mandates of SB 918 (2010) to investigate the feasibility of developing regulatory criteria for protection of public health by 2016; as a result of this work, DPR could ultimately be permitted for groundwater recharge and/or for surface water augmentation.

San Diego Desalination: Construction of the plant and pipeline are now more than 80% complete, and the project is on schedule and under budget, on a 54 mgd desalination plant in San Diego County; the San Diego County Water Authority (SDCWA) views it as a new long-term reliable source of drinking water, and will be paying an estimated \$1900 to \$2200/AF to achieve that reliability and the concurrent reduction in demand for imported water. The key conveyance pipeline was finished in June, , and “wet-testing” began in February. Operations are expected to begin in 2016, but first water deliveries will be in November 2015. A second such plant, with a production capacity of about 56,000 AFA, is nearing the end of the planning and permitting phase; it will be located in Huntington Beach if the planning and permitting processes can be successfully completed, and construction is projected for a possible 2018 completion date. Both of these desalination plants are sponsored by Poseidon Water and utilize engineering and technology techniques that were developed in Israel; the Huntington Beach proposal is being done in cooperation with the Orange County Water District. After adopting a report on the success of the City’s 2-year 1 mgd demonstration project, San Diego’s City Council acted in April 2013 to pursue implementation plans for a “water purification” project to augment City drinking water supplies with up to 15 mgd of purified wastewater that would be conveyed to San Vicente Reservoir to blend with stored Colorado River water. A 2013 public opinion poll indicated that 73% of the San Diego residents who were surveyed favored the project. Initial estimates are that the project would cost about \$370 Million, and could eventually be expanded to 88 mgd. On November 18, 2014, the San Diego City Council approved the water recycling/purification project that will provide supplemental drinking water supplies of up to one-third of the City’s needs by 2035, for an anticipated cost of \$3.5 Billion. The SDCWA has also recently completed a 152,000 AF storage addition to the City of San Diego’s 70-year old 90,000 AF San Vicente Reservoir, to increase reliability and emergency storage for that region.

Central Coast Desalination: On Sep. 23, 2014 the Santa Barbara City Council unanimously approved taking the first steps to reactivate the desalination plant that the City completed in 1992, but mothballed (and some parts sold) beginning in 1994. The work necessary to restore the plant to its original 5,000 AF per year capacity is estimated to cost \$32 Million and be completed in 2017. Expanding the capacity by 50% would add another \$28 Million. The two efforts together are estimated to result in a \$14 to \$20 per month increase in local water bills to City accounts.

OTHER WATER SUPPLY RELIABILITY AND UNCERTAINTY FACTORS:

Colorado River: Although it does not directly impact the District or Zone 7, a number of factors suggest that continuing uncertainty about southern California’s reliance on the Colorado River will increase. This spring the Colorado River system (as managed by Reclamation) has only about half the water that would be considered “normal.” The original 1922 allocation of Colorado River water (among 7 western states)

was based on a short period of hydrologic history which was wetter than any period since then. The assumption then was that the River would yield 15 MAFA; the U.S. now believes that the actual yield is closer to 12 MAFA. Upper Colorado River Basin runoff was 94% of average for 2014, but the impacts of the last 14 years of dry conditions means that storage in Lakes Powell and Mead is still at a point where water deliveries to California are curtailed. Lake Powell is at 54% of capacity; Lake Mead is at 37% of its 26 MAF capacity and on June 23 reached the lowest surface elevation since the enormous Lake began filling in 1935 (but has risen by one inch since then). -- the lake level is over 137 feet below a full reservoir pool. The total combined storage in the two lakes at the end of October was the lowest since 1968, when Lake Powell was first being filled. As a result, southern California's ability to rely on transfers from Imperial Irrigation District (IID) to San Diego (which gets 33% of its water from these transfers), or on full deliveries from the Colorado to the MWD is now less certain. As Colorado River supplies drop, Arizona and Nevada will experience cutbacks before California, and the first such cutbacks are expected to occur with regard to water delivered under the Central Arizona Project in 2016 or 2017. The complex set of agreements which resulted in transfers of Colorado River water from IID to San Diego requires IID to meet certain water conservation goals; this has proved to be difficult for IID, and the conservation programs are very controversial among its agricultural water users. MWD put over 2.7 MAF in storage in southern California in recent years, but approximately half of that has been used during the persistent drought. In the long run a reduction in Colorado River water tends to put added emphasis (i.e., water demand) on exports from the Delta to southern California. 2013 marked the worst 14 years of hydrologic history on the River since records have been kept; in contrast, in 2000, the combined storage in Lakes Mead and Powell was 95% of capacity. It should also be noted that in contrast to the extremely high prices being paid for water in the San Joaquin Valley, some farmers in the Coachella Valley and in Imperial County are paying as little as \$20 - 40/AF for Colorado River water. In anticipation of further decline in the reliability of Colorado River supplies, Arizona adopted and refined its comprehensive groundwater management statutes in the 1980's and 1990's, and these laws are the basis for an extensive groundwater banking program.

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As of June 30, 2015

<i>DROUGHT EXPENSE BUDGET (Calendar Year 2015)</i>		
No.	Description	Activities / Status
1	FYE 2015	Budget CY 2015: \$209,047 Actual CY 2015: <u>\$144,392</u> Remaining Drought Budget: \$ 64,655
<i>EXEMPTIONS FROM WATER USE LIMITATIONS (Calendar Year 2015)</i>		
No.	Description	Activities / Status
1	No. Requested	34
2	No. Approved by Drought Coordinator	23
3	No. Denied by Drought Coordinator	9
4	No. Pending with Drought Coordinator	2
5	No. Appealed to Board	1
6	No. Approved by Board	0
7	No. Denied by Board	0
	No. Pending with Board	1
<i>ENFORCEMENT OF WATER USE LIMITATIONS (Calendar Year 2015)</i>		
No.	Description	Activities / Status
1	No. Written Warnings Issued	48
2	No. \$250 Violations Issued	21
3	No. \$500 Violations Issued	7
4	No. \$1,000 Violations Issued	2
5	No. Flow Restrictors Installed	0
6	No. Service Shutoffs	0
7	No. Waivers Requested	11
8	No. Waivers Approved by Drought Coordinator	11
9	No. Waivers Denied by Drought Coordinator	0
10	No. Waivers Pending with Drought Coordinator	0
11	No. Waivers Appealed to Board	0
12	No. Waivers Approved by Board	0
13	No. Waivers Denied by Board	0
14	No. Waivers Pending with Board	0
<i>"DISTRICT AS AN ORGANIZATION" WATER USE CURTAILMENTS (Calendar Year 2015) review for changes</i>		
No.	Description	Activities / Status
1	Comply with District-wide water use limitations at all District facilities	Potable irrigation at remote sites has been adjusted to be in compliance with District mandatory restrictions.
2	Clean sewers with recycled water only (except for SSO's and emergencies)	All sewer cleaning is being done with recycled water, except when responding to plug ups and other emergencies.

3	Cease all hydrant flushing (except for critical areas with identified water quality problems)	All routine hydrant flushing has been suspended, except for problem areas with water quality concerns.
MEDIA BASED PUBLIC OUTREACH (Calendar Year 2015)		
No.	Description	Activities / Status
1	Run appropriate on-air drought awareness messages in coordination to the greatest extent possible with other Tri-Valley water agencies	<ul style="list-style-type: none"> • Regional meeting of Tri-Valley water agencies 4/20/2015 to determine messages and schedules for radio and TV ads regarding the drought. Pleasanton and DSRSD began running ads on KKIQ, July-Aug, 6-7am during the <i>Power Shower Hour</i>
2	Produce appropriate print media drought awareness messages in coordination to the greatest extent possible with other Tri-Valley water agencies	<ul style="list-style-type: none"> • 6/29/15 Dublin Recycled Water Fill Station Opens, generated 7 news stories • 6/18/15 Water District Websites, Champions for Change in Drought, generated 1 trade journal article • 6/3/15 Award \$4.28M to Extend RW Pipes west of I-680, generated 4 news stories • 5/14/15 Board to Decide on 2015 Drought Management Program, generated 4 news stories; • 4/2/15 Governor Orders Statewide Mandatory Water Reductions, Tri-Valley Already There, generated 4 news stories; • 3/10/15 NR "DSRSD Securing Supplemental Water Supplies" generated print news (Tri-Valley Times (2), Independent (2), Pleasanton Weekly, Marysville Appeal-Democrat (2), ACWA News), and online news in the Dublin, San Ramon and Danville Patches. • 2/13/15 NR, "Yes it rained, but the drought is still on! Keep your sprinklers off!" generated news in Tri-Valley Times and Dublin, San Ramon, Pleasanton and Danville Patches. • 1/12/15: NR, "DSRSD Cuts Water Use 24 Percent in 2014" generated news on three TV stations (KPX/CBS, KRON, and ABC7), five print media (Tri-Valley Times (2), Independent, Pleasanton Weekly, and ACWA News), and online news in Dublin, San Ramon, and Danville Patches. • 1/1/2015 to 6/30/2015 responded to 87 media inquiries regarding the drought which resulted in 102 news stories: <i>San Francisco Chronicle, Contra Costa Times, San Jose Mercury News, Los Angeles Times, Tri-Valley Times, Pleasanton Weekly, Independent, Fresno Bee, Associated Press, Castro Valley Forum, local Patches (Dublin, San Ramon, Pleasanton), KCBS radio, KTVU Channel 2, CBS evening national TV news</i>

NON-MEDIA BASED PUBLIC OUTREACH (Calendar Year 2015) review for changes / additions		
No.	Description	Activities / Status
1	Appropriate and timely direct mailers to District customers on drought related matters	<ul style="list-style-type: none"> • Early June, one page sent to water customers explaining limitations, Stage 2 water rates (less than Stage 3), violations and penalties. Late June, Wise Water User Credit letter sent to 1,103 water customers
2	Appropriate and timely bill stuffers to District customers on drought related matters	<ul style="list-style-type: none"> • 1/1--2/15 Insert in Bills, "The Drought is still on, Turn off your sprinklers —it's mandatory" • 2/15-3/15 Notice on bill, "Automatic sprinklers off thru 3/31/15" • 4/1-5/15 Notice on bill, "Free AquaHawk Portal allows customers to track water use" • "Can use sprinklers once a week April & May" and "Free AquaHawk Portal allows customers to track water use" • 6/1/15 Notice on bill, "Water shortage rates decreased on 5/19/15 from Stage 3 to Stage 2"
3	Appropriate and timely social media messages on sites such as Facebook and Twitter	<ul style="list-style-type: none"> • 1/7/15: KGO Radio tweeted their story, <i>Dublin San Ramon Services District recycles its billionth gallon of waste water, faces extra demand in the drought.</i> • DSRSD Tweet: NR 1/12/15, <i>DSRSD Cuts Water Use 24 Percent in 2014</i>; 1 retweet • DSRSD Tweet: 2/13/15 NR, <i>Drought still on, keep sprinklers off!</i> • DSRSD Tweet: 3/10/15 NR, <i>DSRSD securing supplemental water</i>, Tri-Valley Times tweeted related story, 4 retweets • DSRSD Tweet: 3/17/15 NR, <i>See how we recycled wastewater on a tour of the plant</i>, 1 retweet • DSRSD Tweet: 4/2/15 NR, <i>Governor Orders Statewide Reductions, We're Already There</i> • 4/10/15: Tri-Valley Times tweeted their story, <i>Free water for lawns</i>, 2 retweets • 5/10/15: Baykeepers hydrologist Ian Wren tweeted, "Public going bonkers for @DSRSDnews recycled H2O" • DSRSD Tweet: 5/14/15 NR, <i>Board to decide drought issues</i> • DSRSD Tweet: 6/13/15 NR, <i>Recycled water pipes coming to west Dublin</i>, 3 retweets • DSRSD Tweet 6/16/15: <i>Hiring fill station attendants</i>, 1 retweet • DSRSD Tweet 6/22/15: <i>Be mindful of weight in transporting recycled water</i> • 6/26/15: DanvilleSanRamon.com tweeted their story and photo, <i>Dougherty Valley excelling at water conservation per DSRSD report to SR Council</i> • DSRSD Tweet 6/26/15: <i>Second fill station opens in Dublin</i>, 6/30/15, Pleasanton Weekly and DanvilleSanRamon.com tweeted stories with photos

		<ul style="list-style-type: none"> • 7 tweets regarding fill station hours • 79 Twitter followers thru June, 22 mentions • 6/9-6/29/15: Recycled H2O blog mentioned and retweeted us 8 times • Facebook, www.facebook.com/FreeRecycledWater: Daily Reach: 0-508 people; Daily Impressions: 0-1,273; Daily Engaged: 0-73 people; Lifetime Likes: 310
4	Appropriate and timely presence at Community Events such as Farmer Markets etc.	<ul style="list-style-type: none"> • 6/8/15 S. Stephenson spoke at American Water Works Association conference on “The Drought is a Terrible Thing to Waste: Totes, Apps & Fill Stations” • 3/14/15, “Oscar the Otter Says you Otter Save Water” and TV truck with drought message on side panel participated in St. Patrick’s Day Parade
5	Appropriate and timely presentations to local City Councils	<ul style="list-style-type: none"> • City of Dublin June 16, 2015 • City of San Ramon June 23, 2015
6	Appropriate and timely meetings with major public customers (School District, Camp Parks, Alameda County, FCI etc)	<ul style="list-style-type: none"> • Renee Olsen spoke to City of Dublin Block Captain Academy (3/28/15) regarding emergency preparedness, especially in a drought • Renee and Sue demonstrated the watershed diorama at Live Oak Elementary School’s Community Services Day (4/22/15)
7	Appropriate and timely speaking engagements with local service organizations such as Rotary, Lions, etc	<ul style="list-style-type: none"> • Stephenson spoke to PEO Philanthropic Education Organization (5/14/15) and Coldwell Banker’s Customer Appreciation Day (5.31.15)
8	Appropriate and timely speaking engagements with Home Owners Associations (HOA’s) and similar groups of residents	<ul style="list-style-type: none"> • 7/1/15 S. Stephenson spoke at Eden Housing regarding what they can do to reduce water use; also handed out LIA applications (26 attended) • 3/11/15 S. Stephenson spoke at the Villa Paseo Rose Garden HOA Board meeting (12 attended) • 4/29/15 Stephenson spoke to FIIVA HOA
9	Continue to make appropriate yard signs available to customers; and	<ul style="list-style-type: none"> • Free “golden lawn” signs are available to residential customers, availability added to website in June • Many signs given away during 2014 • 61 currently on hand
	Coordinate with local businesses to jointly promote water conservation	<ul style="list-style-type: none"> • 2/18/15 co-sponsored Water Wise Gardening Workshop with Armstrong Garden Center (12 participants) • 3/7/15 Tri-Valley Water Agencies sponsored Water Conservation event at Home Depot in Livermore • 4/11/15 Tri-Valley Water Agencies sponsored Water Conservation event at Home Depot in Pleasanton
DIRECT CONSERVATION ASSISTANCE (Calendar Year 2015)		
No.	Description	Activities / Status
1	Continue small device give-away programs	<p>The following water conserving devices were given to customers:</p> <ul style="list-style-type: none"> • 58 kitchen faucet aerators

		<ul style="list-style-type: none"> • 136 bathroom faucet aerators • 134 showerheads • 136 toilet flappers • 276 toilet leak detection kits • 250 hose nozzles • 51 shower/faucet flow measurement bags • Includes devices provided for up to 250 Green House Calls in Dublin during summer
2	Conduct landscape water audits	1 audit for 2015 <ul style="list-style-type: none"> • Total paid out for 2015 has been \$105
3	Make home water audit kits available	Distributed 1,525 Water Hero packets (which contain a do-it-yourself home water audit kit) to 61 classes of third graders in 12 schools in our service area 4/2014
ENHANCED REBATE PROGRAMS (Calendar Year 2015)		
No.	Description	Activities / Status
1	High Efficiency Toilet (HET)	<ul style="list-style-type: none"> • 27 rebates processed • Total \$1,797 (average \$67/rebate)
2	Waterless Urinals	<ul style="list-style-type: none"> • None so far in 2015
3	High Efficiency Clothes Washer (HEW)	<ul style="list-style-type: none"> • 264 rebates processed • Total \$6,600 (average \$25/rebate)
4	Pool and Spa covers (to reduce evaporation)	<ul style="list-style-type: none"> • 6 rebates processed • Total \$350 (average \$58/rebate)
5	Weather Based Irrigation Controller ("Smart Controller) - Single Family Homes	<ul style="list-style-type: none"> • 2 rebates processed • Total \$150 (average \$75/rebate)
6	Weather Based Irrigation Controller ("Smart Controller) – Multi-Family Dwelling	<ul style="list-style-type: none"> • None so far in 2015
7	Lawn Replacement Program - Single Family Homes	<ul style="list-style-type: none"> • 12 rebate approved; 4 paid out at 100% due to artificial turf • Total \$944.50 (average \$0.50 per square foot)
8	Lawn Replacement Program - Multi-Family or Businesses	<ul style="list-style-type: none"> • 1 rebate processed • Total \$230 (average \$230/rebate)
9	Amount of District Rebates Issued (Fiscal Year)	Budget CY 2015: \$30,000 Actual CY 2015: <u>\$10,021</u> <ul style="list-style-type: none"> • Remaining Rebate Budget: \$19,979
EXPANDED RECYCLED WATER USE (Calendar Year 2015) review for updates / additions		
No.	Description	Activities / Status
1	Construct and place into operation extensions to Alameda County properties in eastern Dublin	The pipeline to Santa Rita Jail and other County facilities is complete and the site has been converted to use recycled water. Potable demand reduction is included under Item 6 below.

2	Construct and place into operation extensions to District irrigation customers on the west side of 680	Construction contract awarded at Board meeting 6/2/15. Construction has commenced.
3	Cooperate with EBMUD to extend recycled water service at Bishop Ranch	EBMUD decided that they will use their forces to install pipelines through Bishop Ranch.
4	Cooperate with EBMUD, if requested, to extend recycled water service to their customers west of 680	EBMUD selected an alternative pipe alignment that would reduce cost for them.
5	Cooperate with Pleasanton in accordance with existing agreements to implement recycled water service within the City of Pleasanton	<ul style="list-style-type: none"> • Implemented • DSRSD staff provided implementation guidance. • Val Vista Deliveries (YTD) are 8.46 million gallons
6	Retrofit appropriate District potable water customers to recycled water	2015 retrofits and annual estimated volumes: Animal Shelter 3 AF Firehouse 17 2 AF CHP 2 AF County K9 Training 10 AF County Ops Building 2 AF Parkwood Apartments 25 AF Santa Rita Jail <u>190 AF</u> • Total to Date 234 AF
7	Continue to operate the WWTP truck fill station for construction contractors and other larger scale water haulers	Permitted Haulers: 73 Volume: 10.63million gallons
8	Continue to operate the WWTP residential recycled water fill station	Registered Customers: >2,500 (estimated) ¹ Volume at WWTP Station: 7.21 million gallons Volume at Dublin Station: 0.19 million gallons Dublin Blvd Fill Station opened for residential users on June 24.

ENHANCED CUSTOMER SERVICE (Calendar Year 2015)		
No.	Description	Activities / Status
1	Continue to promote the AquaHawk customer service portal as a customer service feature to help customers manage their water use during the drought.	<ul style="list-style-type: none"> • 1,463 new customers registered in 2015 • 7,427 customers now registered
WISE WATER USER CREDIT PROGRAM (Calendar Year 2015)		
No.	Description	Activities / Status
1	Administer the 2015 Wise Water User Credit Program	<ul style="list-style-type: none"> • 1,373 eligible customers beginning of year • 1,103 customers issued Wise Water User Credit (By historically and currently limiting usage to Tier 1 volumes)

¹ This number is estimated because we have are backlogged with entering the large number of new users that are added every day

IRRIGATION ADJUSTMENTS AND REPAIRS CUSTOMER ASSISTANCE PROGRAM (Calendar Year 2015)		
No.	Description	Activities / Status
1	Requests Handled (Calendar Year)	<ul style="list-style-type: none"> • 2 requests processed Total \$324 (average \$162/request)
2	Cost of Repairs Handled (Fiscal Year)	Budget CY 2015: \$1,250 Actual CY 2015: <u>\$ 324</u> <ul style="list-style-type: none"> • Remaining Program budget: \$ 926
PURSUE SHORT-TERM TEMPORARY WATER SOURCES (Calendar Year 2015)		
No.	Description	Activities / Status
1	Upgrade the existing non-Dougherty Valley DSRSD-EMBUD interties to “semi-permanent” status	A quote was obtained from a contractor to fabricate rigid piping for the Alcosta-Davona and Southwick interties so that they can be installed when needed and used to accept flows on a continuous non-emergency basis, but the cost far exceeded the estimate so the work has not yet been awarded. Rigid piping would be an improvement from the original piping that relied on flexible hose for the connections. Radio telemetry has been purchased for the two interties so that the flow of transfer water could be continuously monitored. Meanwhile DSRSD obtained EBMUD’s agreement to proceed with design work to improve the Southwick intertie by moving the piping into a buried vault, which would eliminate the need to close the sidewalk when the intertie is used.
2	Continue to encourage and support Zone 7’s efforts for water transfers	<ul style="list-style-type: none"> • Continue to support Zone 7 efforts for CCWD Water Exchange • Continue to support Zone 7 efforts for Yuba Accord water
3	Explore retail-level water transfers utilizing existing interties as a source of additional supply directly to the District.	The District, EBMUD and the Yuba County Water Agency approved agreements for the transfer of a net of 1,275 AF of water to the District’s service area. Zone 7 removed their opposition to the transfer. However, the US Bureau of Reclamation ultimately refused to circulate the Environmental Assessment (EA) document and prepare a Warrant Act Contract to allow the water to pass through the Folsom South Canal, which effectively blocked the proposed water transfer. Discussions continue in an effort to understand why USBR took this position and address this issue for future transfers. Per agreements signed with the two agencies for the intended water transfer, DSRSD paid YCWA \$20,000 and EBMUD \$132,982 for their costs associated with attempting to implement the transfer.



Reference Engineering Services Manager	Type of Action Receive Report and Provide Direction	Board Meeting of July 21, 2015
Subject Discuss Status of Long Term Alternative Water Supply Study and Water Supply and Conservation Policy		
<input type="checkbox"/> Motion	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Resolution
<input type="checkbox"/> Ordinance	<input type="checkbox"/> Informational	<input type="checkbox"/> Other
REPORT:	<input checked="" type="checkbox"/> Verbal	<input type="checkbox"/> Presentation
	<input checked="" type="checkbox"/> Staff	D. McIntyre
		<input type="checkbox"/> Board Member

Recommendation:

The Engineering Services Manager recommends the Board of Directors receive an update report on the Long Term Alternative Water Supply Study and on the Water Supply and Conservation Policy and provide direction to staff.

Summary:

On April 21, 2015 the Board of Directors received a presentation from staff and the consultant RMC on a number of options for the Long Term Alternative Water Supply Study. Based on Board direction, staff and the consultant are finalizing a formal written report on the Long Term Alternative Water Supply Study, and drafting an updated Water Supply and Conservation policy. Adoption of an updated policy is one of the District’s goals in the Strategic Plan (Goal 2.01) that was approved on May 19, 2015.

Strategic Plan Goal 2.01 is to increase reliability of water supply by diversifying the water supply portfolio. The goal is to be finalized in conformance with final policy framework goals described in the Long Term Alternative Water Supply Study. Tentatively:

- 85% deliveries once every 10 years
- 70% deliveries once every 30 years
- At least 60% of demand satisfied by local and regional supplies
- No more than 40% of supply originates from one source

Because of the complexity of the major policy issues involved in the Long Term Alternative Water Supply Study and the resulting Water Supply and Conservation policy, and in the interests of fostering greater transparency and public engagement, staff is proposing to make the draft study and draft policy available for public comment well in advance of the Board’s discussion of the items. The Board’s preliminary review of those documents is scheduled for August 4, with final action on those items scheduled for September 1. Staff intends to make the documents available on the District web site, to the Zone 7 water agency, and to other water retailers at least one week prior to the initial discussion on August 4. This will help make the policy setting of the District more transparent, and allow ample time for input from interested stakeholders.

Committee Review			Legal Review	Staff Review		
COMMITTEE ---	DATE ---	RECOMMENDATION ---	Not Required	ORIGINATOR D.McIntyre	DEPARTMENT Engineering Services	REVIEWED BY
ATTACHMENTS <input checked="" type="checkbox"/> None						
<input type="checkbox"/> Resolution	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Task Order	<input type="checkbox"/> Staff Report	<input type="checkbox"/> Ordinance		
<input checked="" type="checkbox"/> Cost \$0	<input type="checkbox"/> Funding Source		Attachments to S&R			
H:\Board\2015\07-21-15\Update on Water Supply and Conservation Policy\Water Supply and Conservation Policy Update S&R.docx						122 of 132



Reference Engineering Services Manager	Type of Action Discuss and Provide Direction	Board Meeting of July 21, 2015
Subject Discuss Tri-Valley Water Policy Roundtable Activities on Water Reliability and Water Recycling		
<input type="checkbox"/> Motion	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Resolution
<input type="checkbox"/> Ordinance	<input checked="" type="checkbox"/> Informational	<input type="checkbox"/> Other
REPORT:	<input checked="" type="checkbox"/> Verbal	<input type="checkbox"/> Presentation
	<input checked="" type="checkbox"/> Staff	D. McIntyre
		<input type="checkbox"/> Board Member

Recommendation:

The Engineering Services Manager recommends the Board of Directors review materials for the July 22, 2015 Tri-Valley Water Policy Roundtable #5 meeting, and provide direction.

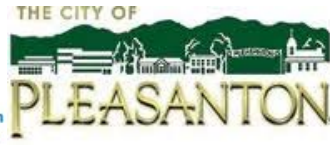
Summary:

In the face of 2014’s worsening drought, the agencies of the Tri-Valley agreed to conduct a series of Water Policy Roundtables to discuss water policy issues of concern in the Tri-Valley. The Water Policy Roundtables consist of elected (or corporate) officials of the following agencies (and investor owned utility): DSRSD, City of Pleasanton, City of Dublin, City of San Ramon, Zone 7 Water Agency, California Water Service Company, and City of Livermore. Four meetings of the Tri-Valley Water Policy Roundtable have been held thus far. At the most recent meeting on May 13, there was a discussion on recycled water policy, including indirect potable reuse (groundwater injection of reverse osmosis treated water, for example). At that meeting, there was consensus that study of advanced recycling, including indirect potable reuse, should be completed.

Water Policy Roundtable #5 is being held on July 22, 2015 in Livermore. The main topics to be discussed include review of a Phase 1 study of indirect potable reuse (IPR) and desalination that is being prepared by Zone 7 as an adjunct to the Zone’s Water Supply Evaluation. The second major topic is a presentation of a conceptual work plan for a joint Phase 2 indirect potable reuse (IPR) study by the retailers and Zone 7. The Roundtable group will receive a presentation on a conceptual scope of work. A formal joint IPR study could commence under a reciprocal services agreement this fall if authorized by the various boards and councils. The third main agenda item is a briefing on community engagement and outreach on indirect potable reuse.

A copy of the Tri-Valley Water Policy Roundtable #5 agenda and a DSRSD staff recommendation on the scope for an Indirect Potable Reuse study are attached for reference.

Committee Review			Legal Review	Staff Review		
COMMITTEE ---	DATE ---	RECOMMENDATION ---	Not Required	ORIGINATOR D. McIntyre	DEPARTMENT Eng Services	REVIEWED BY
ATTACHMENTS <input type="checkbox"/> None						
<input type="checkbox"/> Resolution	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Task Order	<input type="checkbox"/> Staff Report	<input type="checkbox"/> Ordinance		
<input checked="" type="checkbox"/> Cost \$0	<input type="checkbox"/> Funding Source		Attachments to S&R 1. Agenda for Tri-Valley Water Policy Roundtable #5 2. DSRSD Staff Recommendation on Scope of Work for IPR Study			



California Water Service Company / Dublin San Ramon Services District / City of Livermore / Zone 7 Water Agency / City of Pleasanton / City of San Ramon / City of Dublin

Water Policy Roundtable Meeting

City of Livermore
Robert Livermore Community Center
Sycamore Room
4444 East Avenue
Livermore, CA
Wednesday, July 22, 2015
5:00 P.M.

AGENDA

1. Welcome and Introductions
2. Public Comments / Citizen's Forum
*This is an opportunity for members of the public to speak on an item not listed on the agenda.
The Liaison Committee cannot deliberate or take action on a non-agenda item.*
3. Review the Evening's Agenda
4. Review of Top Priority Areas Discussed to Date
5. Presentation on Zone 7 Water Supply Evaluation/ Phased Study on Desalinization and Indirect Potable Re-use
6. Presentation and Discussion on Elements of Public Outreach
7. Summarize the Evening and Review Next Steps
8. Public Comment – *on agenda discussion items and presentation*
9. Announcements
10. Adjournment – 7 p.m. to next meeting

DSRSD Staff Recommendation

Possible Scope of Work for a Joint Indirect Potable Reuse (“IPR”/Advanced Recycling) Study

- Develop IPR project alternatives
- Assess environmental challenges to project alternatives
- Assess permitting, regulatory, and contractual challenges to project alternatives
- Asset feasibility of one or more project alternatives
- Complete programmatic environmental evaluation of at least one feasible project alternative
- Assess funding options for an IPR project
- Assess grant opportunities for an IPR project
- Begin community outreach & education



Reference General Manager	Type of Action Appointment and Stipend	Board Meeting of July 21, 2015
Subject Appoint District Secretary, Revise Duties of District Secretary and Establish the Amount of the Monthly Stipend, if any, Payable to District Secretary		
<input checked="" type="checkbox"/> Motion	<input type="checkbox"/> Minute Order	<input checked="" type="checkbox"/> Resolution
<input type="checkbox"/> Ordinance	<input type="checkbox"/> Informational	<input type="checkbox"/> Other
REPORT:	<input checked="" type="checkbox"/> Verbal	<input type="checkbox"/> Presentation
	<input checked="" type="checkbox"/> Staff	B. Michalczyk
		<input type="checkbox"/> Board Member

Recommendation:

The General Manager recommends that the Board, (a) by Motion, appoint Ms. Nicole Genzale to the position of District Secretary effective June 21, 2015, which appointment shall remain effective until another District Secretary is appointed by the Board; (b) by Resolution, revise the duties of the District Secretary; and (c) by separate Resolution, establish the monthly stipend, if any, for the District Secretary (resolution with two alternatives provided – one for the adjustment and one for the elimination of the stipend)

Summary:

The Government Code, as it relates to Community Services Districts, requires the Board to appoint a District Secretary. The Board may appoint anyone of its choosing as the District Secretary (employee, Boardmember, member of the public).

Ms. Nancy Hatfield (retired Executive Services Supervisor) previously served as District Secretary. Ms. Hatfield resigned her position as District Secretary effective June 20, 2015 concurrent with her retirement from the District. Ms. Nicole Genzale has been temporarily promoted to the position of Executive Services Supervisor while the District recruits to fill that position with a regular appointment. In that sense, it would be logical that Ms. Genzale be appointed as District Secretary. The appointment would remain in effect until another District Secretary is appointed by the Board. The duties of the District Secretary are distinct and apart from the duties of the Executive Services Supervisor and are specified by statute (Attachment 1). In the role of District Secretary and related to the performance of the statutory duties, the District Secretary reports directly to the Board. As an alternative, the Board, by majority vote, may name any individual of its choosing as District Secretary.

The Board should also consider the stipend, if any, paid to the District Secretary. The stipend for the former District Secretary was set at \$300 per month effective January 1, 2005 and was subject to annual cost of living adjustments tied to the CPI index. The stipend at the time of Ms. Hatfield’s resignation was \$378.12 per month. There once was a similarly sized stipend for another Board appointed position (Treasurer) which was done away with in 2011. There is no legal requirement that a stipend be paid. There are no legal limitations imposed on the Board in establishing the amount of the stipend. The stipend is not subject to negotiation with an individual or bargaining unit. The stipend is a unilateral and discretionary matter for the Board to decide. As such, the amount of the stipend cannot be discussed in closed session and must be decided in open session.

If the Board took no action on either resolution, the current stipend would remain in place, payable to the individual to be named as District Secretary, and the duties would remain as specified in Resolution No. 7-10. However, subsequent action would still need to be taken by the Board to adjust the duties of the District Secretary.

Committee Review			Legal Review	Staff Review		
COMMITTEE ---	DATE --	RECOMMENDATION ---	Yes	ORIGINATOR B. Michalczyk	DEPARTMENT Executive	REVIEWED BY
ATTACHMENTS <input type="checkbox"/> None						
<input checked="" type="checkbox"/> Resolution	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Task Order	<input type="checkbox"/> Staff Report	<input type="checkbox"/> Ordinance		
<input checked="" type="checkbox"/> Cost To be determined	<input type="checkbox"/> Funding Source A. 900 B.	Attachments to S&R 1. Statutory Duties of District Secretary 2. 3.				

RESOLUTION NO. _____

RESOLUTION OF THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT REVISING THE DUTIES OF THE DISTRICT SECRETARY

WHEREAS, on January 19, 2010 the Board of Directors of Dublin San Ramon Services District established the duties and responsibilities of the District Secretary; and

WHEREAS, the Board of Directors desires to revise those duties to conform to the duties specified by Statute and to limit the duties of the District Secretary to those duties specified by statute.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT, A PUBLIC AGENCY IN THE COUNTIES OF ALAMEDA AND CONTRA COSTA, CALIFORNIA, AS FOLLOWS:

1. That the person appointed to the position of District Secretary by the Board of Directors shall perform only the following responsibilities established by law for said position:

- Administration of oaths to Directors as they assume new offices and other duties as specified in the pertinent provisions of the Elections Code;
- Accepting notices and taking specified actions when an effort is underway to shift to elections by or from divisions as specified in the Community Services District Law;
- Accepting service of legal process as specified in Code of Civil Procedure § 416.50;
- Attesting ordinances and taking such further actions as are required by Government Code sections 25120-25132, pursuant to the Community Services District Law;
- Certifying a resolution of application to LAFCO seeking to provide additional services under Govt. Code § 56824.12, subd. (b);
- Performing other duties of the secretary or clerk of the governing body as are specified in statutes applying to the District through the Community Services District Law; and
- Performing such other duties of the secretary or clerk of the governing body as are specified in statutes otherwise governing the District's activities.

Res. No. _____

2. The duties specified herein shall supersede the list of duties established in Resolution No. 7-10.

ADOPTED by the Board of Directors of Dublin San Ramon Services District at its regular meeting held on the 21st day of July 2015, and passed by the following vote:

AYES:

NOES:

ABSENT:

Edward R. Duarte, President

ATTEST: _____
Nicole Genzale,

RESOLUTION NO. _____

RESOLUTION OF THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT
ESTABLISHING A STIPEND FOR THE POSITION OF DISTRICT SECRETARY AND RESCINDING
RESOLUTION NO. 7-10

WHEREAS, on January 19, 2010 the Board of Directors of the Dublin San Ramon Services District last considered the amount of the stipend for the District Secretary and affirmed the establishment of said stipend at \$300 per month effective in January 2006 with annual cost of living adjustments; and

WHEREAS, the current amount of the stipend is \$378.12 per month; and

WHEREAS, the Board, pursuant to Government Code 61060, has considered the compensation that it desires to set for the District Secretary.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT, A PUBLIC AGENCY IN THE COUNTIES OF ALAMEDA AND CONTRA COSTA, CALIFORNIA, AS FOLLOWS:

1. {VERSION A} That the monthly stipend for the District Secretary is hereby established and fixed at \$_____ per month, effective June 21, 2015 and that, effective the first pay period starting after January 1, 2016 the \$_____ stipend shall be adjusted annually by the Consumer Price Index – All Urban Wage Earners, Not Seasonally Adjusted, San Francisco-Oakland-San Jose, California, All Items 1982-84=100, series ID CWURA422SAO.

1. {VERSION B} That the monthly stipend for the District Secretary established in Resolution No. 7-10 is eliminated as of June 20, 2015 and, effective June 21, 2015 there shall be no separate compensation or stipend for the performance of the established duties of District Secretary.

2. That, Resolution No. 7-10 regarding the duties of the District Secretary and the terms and amount of the stipend paid for those duties, attached as Exhibit “A,” is hereby rescinded effective with the adoption of this Resolution.

ADOPTED by the Board of Directors of Dublin San Ramon Services District at its regular meeting held on the 21st day of July 2015, and passed by the following vote:

AYES:

NOES:

ABSENT:

Edward R. Duarte, President

ATTEST: _____
Nicole Genzale,

RESOLUTION NO. 7-10

RESOLUTION OF THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT SETTING FORTH THE DUTIES OF THE DISTRICT SECRETARY, ESTABLISHING A STIPEND FOR THE POSITION OF DISTRICT SECRETARY AND RESCINDING RESOLUTION NO. 21-08 REGARDING THE DUTIES OF THE DISTRICT SECRETARY

WHEREAS, on April 6, 2004 the Board of Directors of the Dublin San Ramon Services District considered the relevant statutory authority concerning the position of District Secretary, and determined that it was in the best interest of the District to clarify the role, responsibility and manner of appointment to the position; and

WHEREAS, on that same date the Board, by Resolution No. 16-04, established the duties and responsibilities for the position of District Secretary; and

WHEREAS, on December 6, 2005 with its adoption of Resolution No. 58-05, the Board last considered the amount of the stipend for the District Secretary and established said stipend at \$300 per month effective in January 2006 for the performance of the statutory duties of the District Secretary subject to an annual inflationary adjustment; and

WHEREAS, on January 1, 2006 the provisions of SB 135 (Chapter 249, Statutes of 2005), a complete revision of the Community Services District Law, became effective and provide for revised duties for the District Secretary; and

WHEREAS, on May 5, 2008 with its adoption of Resolution No. 21-08, (which also rescinded Resolution No. 58-05) the Board conformed the duties of the District Secretary to those specified by the Community Services District Law and reaffirmed the terms and amount of the stipend; and

WHEREAS, in 2009 the Board through its Personnel Committee examined the terms and amount paid for the stipend for the District Secretary in light of the economic conditions facing the District; and

WHEREAS, the Board, pursuant to Government Code 61060, has considered the compensation that it desires to set for the District Secretary.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT, A PUBLIC AGENCY IN THE COUNTIES OF ALAMEDA AND CONTRA COSTA, CALIFORNIA, AS FOLLOWS:

1. That, the person appointed to the position of District Secretary by the Board of Directors shall perform the following responsibilities established by law for said position, including but not limited to administering official oaths of office to Board officials, attesting or certifying all District documents when required, countersigning Bonds signed by the Board President, and accepting notices pursuant to Government Code Section 61028 when an effort is underway under Government Code Section 61025 to shift to elections by or from divisions.

2. That, the monthly stipend for the District Secretary is hereby established and fixed at \$300 per month, effective January 1, 2005.

3. That, effective the first pay period starting after January 1, 2006 the \$300 stipend shall be adjusted annually by the Consumer Price Index – All Urban Wage Earners, Not Seasonally Adjusted, San Francisco-Oakland-San Jose, California, All Items 1982-84=100, series ID CWURA422SAO.

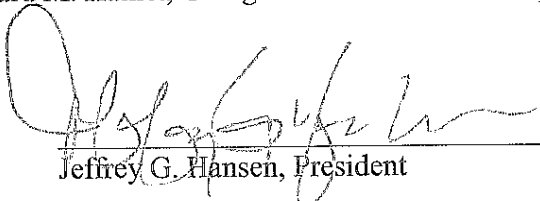
4. That, notwithstanding Paragraph 3 above, retroactive to December 28, 2009 and effective from that date through June 28, 2010, there shall be no CPI adjustment to the monthly stipend for the District Secretary.

5. That, effective with the pay period commencing June 28, 2010, the stipend for the District Secretary shall then be adjusted by the percent change in the CPI Index that would have otherwise been calculated under Paragraph 3 immediately above and that otherwise would have been effective at the time specified in Paragraph 3.

6. That, Resolution No. 21-08 regarding the duties of the District Secretary and the terms and amount of the stipend paid for those duties is hereby rescinded.

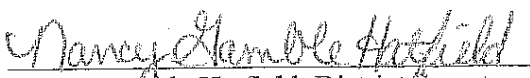
ADOPTED by the Board of Directors of Dublin San Ramon Services District at its regular meeting held on the 19th day of January 2010, and passed by the following vote:

AYES: 3 – Directors Daniel J. Scannell, Jeffrey G. Hansen, D.L. (Pat) Howard
NOES: 2 – Directors Richard M. Halket, Georgean M. Vonheeder-Leopold
ABSENT: 0



Jeffrey G. Hansen, President

ATTEST:



Nancy Gamble Hatfield, District Secretary

**DISTRICT SECRETARY
STATUTORY DUTIES**

1. Administration of oaths to Directors as they assume new offices and other duties as specified in the pertinent provisions of the Elections Code;
2. Accepting notices and take specified actions when an effort is underway to shift to elections by or from divisions as specified in the Community Services District Law;
3. Accepting service of legal process as specified in Code of Civil Procedure § 416.50;
4. Attesting ordinances and taking such further actions as are required by Government Code sections 25120-25132, pursuant to the Community Services District Law;
5. Certifying a resolution of application to LAFCO seeking to provide additional services under Govt. Code § 56824.12, subd. (b)
6. Performing other duties of the secretary or clerk of the governing body as are specified in statutes applying to the District through the Community Services District Law; and.
7. Performing such other duties of the secretary or clerk of the governing body as are specified in statutes otherwise governing the District's activities.