



**DUBLIN SAN RAMON SERVICES DISTRICT
Board of Directors**

NOTICE OF REGULAR MEETING

TIME: 6:00 p.m.
PLACE: Regular Meeting Place
7051 Dublin Boulevard, Dublin, CA

DATE: Tuesday, August 16, 2016

AGENDA

Our mission is to provide reliable and sustainable water and wastewater services to the communities we serve in a safe, efficient and environmentally responsible manner.

BUSINESS:

REFERENCE

	<u>Recommended Action</u>	<u>Anticipated Time</u>
1. <u>CALL TO ORDER</u>		
2. <u>PLEDGE TO THE FLAG</u>		
3. <u>ROLL CALL</u> – Members: Duarte, Halket, Howard, Misheloff, Vonheeder-Leopold		
4. <u>CLOSED SESSION</u>		
A. Conference with District’s Real Property Negotiators – Pursuant to Government Code Section 54956.8. Property: 11099 Brittany Lane, Dublin, Assessor’s Parcel Number 941-0100-007-54 Agency Negotiator: Dan McIntyre, General Manager Judy Zavadil, Engineering Services Manager Rhodora Biagtan, Principal Engineer – Supervisory Carl P.A. Nelson, General Counsel Negotiating Parties: N-Dublin Family Partnership Under Negotiation: Price, Terms and Conditions		10 min
5. <u>REPORT FROM CLOSED SESSION</u>		
6. <u>SPECIAL ANNOUNCEMENTS/ACTIVITIES</u> None		
7. <u>PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC)</u> At this time those in the audience are encouraged to address the Board on any item of interest that is within the subject matter jurisdiction of the Board and not already included on tonight’s agenda. Comments should not exceed five minutes. Speakers’ cards are available from the District Secretary and should be completed and returned to the Secretary prior to addressing the Board. The President of the Board will recognize each speaker, at which time the speaker should proceed to the lectern, introduce him/herself, and then proceed with his/her comment.		

BUSINESS:

REFERENCE

		<u>Recommended Action</u>	<u>Anticipated Time</u>
8.	<u>REPORTS</u>		
A.	<u>Reports by General Manager and Staff</u>		
	• Event Calendar		
	• Correspondence to and from the Board		
B.	Agenda Management (consider order of items)		
C.	<u>Joint Powers Authority and Committee Reports</u> Special LAVWMA	August 15, 2016	
9.	<u>APPROVAL OF MINUTES</u> - Regular Meeting of <i>August 2, 2016</i>	Executive Services Supervisor	Approve by Motion
10.	<u>CONSENT CALENDAR</u>		
Matters listed under this item are considered routine and will be enacted by one Motion, in the form listed below. There will be no separate discussion of these items unless requested by a Member of the Board of Directors or the public prior to the time the Board votes on the Motion to adopt.			
A.	Accept the Following Regular and Recurring Reports: Water Supply and Conservation, Warrant List, and Upcoming Board Business	Administrative Services Manager	Accept by Motion
11.	<u>BOARD BUSINESS</u>		
A.	Videotaping Board Meetings (CIP 16-A004)	Engineering Services Manager	Receive Presentation & Provide Direction 20 min
B.	Adopt Revised Day of Service Policy and Rescind Resolution No. 9-14	General Manager	Adopt Policy by Resolution 10 min
C.	Adopt Revised District Safety Programs Policy and Rescind Resolution No. 74-07	Operations Manager	Adopt Policy by Resolution 5 min
D.	Approve the FYE17 Legislative Advocacy Agenda	General Manager	Approve by Motion 10 min
12.	<u>BOARDMEMBER ITEMS</u>		
	• Submittal of Written Reports from Travel and Training Attended by Directors		

BUSINESS:

REFERENCE

	<u>Recommended Action</u>	<u>Anticipated Time</u>
13.	<u>CLOSED SESSION</u>	
A.	Consultation with Dan McIntyre, Security Operations Manager Pursuant to Government Code Section 54957 – Threat to Public Services or Facilities	15 min
B.	Conference with Legal Counsel – Anticipated Litigation [Significant exposure to litigation] Pursuant to paragraph (2) of subdivision (d) of Section 54956.9: (Two cases) (circumstances need not be disclosed pursuant to paragraph (1) of subdivision (e) of Government Code Section 54956.9)	10 min
14.	<u>REPORT FROM CLOSED SESSION</u>	
15.	<u>ADJOURNMENT</u>	

All materials made available or distributed in open session at Board or Board Committee meetings are public information and are available for inspection at the front desk of the District Office at 7051 Dublin Blvd., Dublin, during business hours, or by calling the District Secretary at (925) 828-0515. A fee may be charged for copies. District facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Secretary as soon as possible, but at least two days prior to the meeting.

**DUBLIN SAN RAMON SERVICES DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

August 2, 2016

1. CALL TO ORDER

A regular meeting of the Board of Directors was called to order at 6:00 p.m. by President D.L. (Pat) Howard.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting:

President D.L. (Pat) Howard, Vice President Richard M. Halket, Director Edward R. Duarte, and Director Georgean M. Vonheeder-Leopold.

Director Madelyne (Maddi) A. Misheloff was absent.

Recusals:

Director Vonheeder-Leopold - Item 9.C Director Vonheeder-Leopold stated that she would recuse herself from any participation in any discussions, decisions, or voting on the Health Insurance Contribution for Calendar Year 2017 for Board of Directors, Item 9.C, to ensure that she neither influence nor attempt to influence another member of the DSRSD Board regarding any matters pertinent to the item, consistent with applicable provisions of the Government Code, because she receives health benefits as a retired Boardmember of Dublin San Ramon Services District.

Director Vonheeder-Leopold departed from the Boardroom at approximately 6:14 p.m. before Item 9.C. She returned to the Board meeting at 6:17 p.m. after the conclusion of discussion of Item 9.C.

District staff present: Dan McIntyre, General Manager; John Archer, Administrative Services Manager/Treasurer; Dan Lopez, Interim Operations Manager; Rhodora Biagtan, Principal Engineer-Supervisory; Carl P.A. Nelson, General Counsel; and Nicole Genzale, Executive Services Supervisor/District Secretary.

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES – None

5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:01 p.m.

Speaker: Ms. Dawn Benson, Boardmember Valley Children’s Museum. Ms. Benson invited the Boardmembers and staff to the unveiling of a new museum exhibit called The Imagination Playground, and safety fair, to be held on Saturday August 20, 2016 at Emerald Glen Park.

6. REPORTSA. Reports by General Manager and Staff

- Event Calendar – General Manager McIntyre reported on the following:
 - o The California Association of Sanitation Agencies annual conference will be held in Monterey August 10-12, 2016. Boardmembers Duarte and Vonheeder-Leopold and a few staff members will be attending.
- Correspondence to and from the Board on an Item not on the Agenda – None

B. Agenda Management (consider order of items) – No changes were made.C. Joint Powers Authority and Committee Reports – None7. APPROVAL OF MINUTES – Regular Meeting of July 19, 2016

Director Vonheeder-Leopold MOVED for the approval of the July 19, 2016 minutes. Director Duarte SECONDED the MOTION, which CARRIED with FOUR AYES, and ONE ABSENT (Misheloff).

8. CONSENT CALENDAR

Director Duarte MOVED for approval of the items on the Consent Calendar. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FOUR AYES, and ONE ABSENT (Misheloff).

- A. Authorize Task Order No. 2 for Professional Records Management Consulting Services with Records Control Services – Approved
- B. Affirm No Changes to Emergency Response Plan (ERP) Policy (P300-12-1) – Approved
- C. Affirm No Changes to Sewer System Overflows Policy (P600-12-1) – Approved

9. BOARD BUSINESS

- A. Public Hearing: Adopt Engineer's Report and Direct Levy of Annual Assessments in the Dougherty Valley Standby Charge District 2001 -1 for Fiscal Year 2016-2017

Administrative Services Manager Archer reviewed the item for the Board.

President Howard declared the Public Hearing open.

Hearing no comments from the public, Vice President Halket MOVED to close the Public Hearing. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FOUR AYES, and ONE ABSENT (Misheloff).

The Board and staff discussed various aspects of the annual assessment and Engineer's Report, including how the District processes the assessment as a pass-through of State Water Project costs related to Dougherty Valley on behalf of Zone 7 Water Agency (Zone), the difference in methodology for billing costs to customers in Dougherty Valley (Contra Costa County) versus customers in the Zone's service area (Alameda County), and speculations as to how to handle the assessment in the future given the maximum assessment limit has been reached. Staff also clarified that the assessment for customers in the Zone's service area are billed via property taxes and are subject to increases as deemed necessary by the Zone. The Board requested that staff begin research on ways to handle this assessment and associated fees going forward, and present information to the Board at a future meeting.

Vice President Halket MOVED to adopt Resolution No. 49-16, adopting Engineer's Report and Directing the Levy of Annual Assessments in the Dublin San Ramon Services District Dougherty Valley Standby Charge District 2001-1 for Fiscal Year 2016-2017. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FOUR AYES, and ONE ABSENT (Misheloff).

- B. Approve Health Insurance Contribution for Calendar Year 2017 for Stationary Engineers Local 39, Professional, Mid-Management, Confidential and Senior Management Employees

Administrative Services Manager Archer reviewed the item for the Board.

Vice President Halket MOVED to adopt Resolution No. 50-16, Fixing the Employer Contribution at an Equal Amount for Employees and Annuitants Under the Public Employees' Medical and Hospital Care Act for Stationary Engineers Local 39, Professional, Mid-Management, Confidential, and Senior Management Employees. Director Duarte SECONDED the MOTION, which CARRIED with FOUR AYES, and ONE ABSENT (Misheloff).

- C. Approve Health Insurance Contribution for Calendar Year 2017 for Board of Directors

Administrative Services Manager Archer reviewed the item for the Board.

Director Duarte MOVED to adopt Resolution No. 51-16, Fixing the Employer Contributions at an Equal Amount for Employees and Annuitants Under the Public Employees' Medical and Hospital Care Act for Board of Directors. Vice President Halket SECONDED the MOTION, which CARRIED with THREE AYES, TWO ABSENT (Misheloff, Vonheeder-Leopold).

- D. Approve Response to Contra Costa County Grand Jury Report 1606 – "Reclaiming Our Water"

General Manager McIntyre introduced Principal Engineer Rhodora Biagtan who reviewed the item for the Board. Ms. Biagtan gave a presentation on the proposed response to the Grand Jury.

The Board and staff discussed various aspects of the proposed response and surmised possible impetuses for the Grand Jury’s investigation of this particular topic. The Board commented that the proposed response was appropriate and informative and agreed upon its submittal to the Grand Jury.

Vice President Halket MOVED to approve the response to Contra Costa Grand Jury Report 1606 – “Reclaiming Our Water.” Director Duarte SECONDED the MOTION, which CARRIED with FOUR AYES, and ONE ABSENT (Misheloff).

10. BOARDMEMBER ITEMS

Vice President Halket commented on recent publications regarding the Dublin’s new aquatic center, which is currently under construction and slated to open in summer 2017, and concerns he suspects revolve around not only water conservation, but traffic and noise congestion, too. He also noted recent publications and information received regarding proposed legislation for assessment of connection charges for adding “mother-in-law” units to residential properties. General Counsel Nelson explained the nature of the legislation he was referring to. Vice President Halket requested that staff agendize this matter for a future Board meeting to discuss the effects of this legislation on the District. General Manager McIntyre agreed to do so once the legislation has been implemented.

11. CLOSED SESSION

At 6:38 p.m. the Board went into Closed Session.

- A. Conference with Legal Counsel – Existing Litigation Pursuant to Subdivision (d)(1) of Section 54956.9 (Hendrix Litigation)

12. REPORT FROM CLOSED SESSION

At 6:48 p.m. the Board came out of Closed Session. President Howard announced that there was no reportable action.

13. ADJOURNMENT

President Howard adjourned the meeting at 6:49 p.m.

Submitted by,

Nicole Genzale, CMC
Executive Services Supervisor



Reference Administrative Services Manager	Type of Action Accept Report(s)	Board Meeting of August 16, 2016
Subject Accept the Following Regular and Recurring Reports: Water Supply and Conservation, Warrant List, and Upcoming Board Business		
<input checked="" type="checkbox"/> Motion	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Resolution
<input type="checkbox"/> Ordinance	<input type="checkbox"/> Informational	<input type="checkbox"/> Other
REPORT:	<input type="checkbox"/> Verbal	<input type="checkbox"/> Presentation
	<input checked="" type="checkbox"/> Staff	J. Archer
		<input type="checkbox"/> Board Member

Recommendation:

Staff recommends the Board of Directors accept, by Motion, the attached regular and recurring reports, and direct staff to remove the “Employee Retention Statistics” from the annual report.

Summary:

To maximize openness and transparency and to allow the Board to be informed about key aspects of District business and to provide direction when appropriate, the Board directed that various regular and recurring reports be presented for Board acceptance at regular intervals. This item is routinely presented to the Board at the second meeting of each calendar month.

Staff proposes to remove the “Employee Retention Statistics” from the annual report requirement because of the administrative burden required to create the report. Approximately 40 hours of staff time is needed to prepare the report annually. Staff will report any unusual trends to the Board when appropriate.

Attachment 1 summarizes the current regular and recurring reports; the actual reports are themselves attachments to Attachment 1 as referenced below. Reports presented this month for acceptance are:

- Ref item A: Water Supply and Conservation
- Ref item C: Warrant List
- Ref item D: Upcoming Board Business

This item is regularly presented at the second Board meeting of the month.

Committee Review			Legal Review	Staff Review		
COMMITTEE ---	DATE ---	RECOMMENDATION ---	Not Required	ORIGINATOR J. Archer	DEPARTMENT Admin Services	REVIEWED BY
ATTACHMENTS <input type="checkbox"/> None						
<input type="checkbox"/> Resolution	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Task Order	<input type="checkbox"/> Staff Report	<input type="checkbox"/> Ordinance		
<input checked="" type="checkbox"/> Cost \$0	<input type="checkbox"/> Funding Source A. B.		Attachments to S&R 1. Summary of Regular and Recurring Reports 2. 3.			

SUMMARY OF REGULAR AND RECURRING REPORTS

Ref.	Description	Frequency	Authority	Last Acceptance	Acceptance at this Meeting?	Next Acceptance
A	Water Supply and Conservation Report	Monthly	Board Direction	April 2016	Yes	Sept 2016
B	District Financial Statements ¹			July 2016		Sept 2016
C	Warrant List					
D	Upcoming Board Business					
E	Low Income Assistance Program Report	Annually – Fiscal Year	Board Direction	N/A		July 2017
F	Strategic Work Plan Accomplishments Report	Annually – Fiscal Year	Board Direction	July 2016		July 2017
G	Employee Retention Statistics²	Annually – Fiscal Year	Board Direction	July 2015	Item to be removed from list and monitored by Sr. Mgt.	N/A
H	Outstanding Receivables Report	Annually – Fiscal Year	District Code	July 2016		July 2017
I	Employee and Director Reimbursements greater than \$100 ³	Annually – Fiscal Year	CA Government Code	July 2016		July 2017
J	Utility Billing Adjustments	Annually – Fiscal Year	Board Direction	August 2015	Below limit; nothing to report	August 2017
K	Annual Rate Stabilization Fund Transfer Calculation	Annually – After Audit	Board Direction Budget Accountability Policy (See Note A)	Nov 2015		Nov 2016
L	“No Net Change” Operating Budget Adjustments	As they occur but not more frequently than monthly		April 2014		Before end of month after occurrence
M	Capital Outlay Budget Adjustments			May 2016		
N	Capital Project Budget Adjustments			Oct 2014		
O	Unexpected Asset Replacements			Nov 2015		

Note A: For the fiscal year ending 2017, the totals for these reports are as follows:

Category	YTD	This Meeting	Total
“No Net Change” Operating Budget Adjustments	\$0	\$0	\$0
Capital Outlay Budget Adjustments	\$0	\$0	\$0
Capital Project Budget Adjustments	\$0	\$0	\$0
Unexpected Asset Replacements	\$0	\$0	\$0

¹ No Report for the months of July and August while prior fiscal year is being closed; report will resume in September.

² Employee retention statistics will be reviewed annually by Senior Management

³ Reimbursements also reported monthly in the Warrant List (Item C). Presented to Board as separate agenda item.



DSRSD - Monthly Report on Water Supply

Reporting Month: July 2016

State Drought Regulations	DSRSD Compliance to State Regulations	Long Term Water Supply Factors at this stage of Water Year (June 3, 2016)																
<p>Executive Order B-29-15 & B-36-15 DSRSD Potable Reduction in Month, %</p> <table border="1"> <thead> <tr> <th>Apr-16</th> <th>May-16</th> <th>Jun-16</th> <th>Jul-16</th> </tr> </thead> <tbody> <tr> <td>36.2%</td> <td>35.7%</td> <td>32.5%</td> <td>32.5%</td> </tr> <tr> <td colspan="4">Required State Potable Reduction, %</td> </tr> <tr> <td>0%</td> <td>0%</td> <td>0%</td> <td>0%</td> </tr> </tbody> </table>			Apr-16	May-16	Jun-16	Jul-16	36.2%	35.7%	32.5%	32.5%	Required State Potable Reduction, %				0%	0%	0%	0%
Apr-16	May-16	Jun-16	Jul-16															
36.2%	35.7%	32.5%	32.5%															
Required State Potable Reduction, %																		
0%	0%	0%	0%															
<p>CA Drought Management Measures</p> <table border="1"> <thead> <tr> <th>Drought Stage</th> <th>Stage 1</th> </tr> </thead> <tbody> <tr> <td>Days per week irrig</td> <td>7</td> </tr> <tr> <td>No. Complaints</td> <td>4</td> </tr> <tr> <td>No. Follow-Ups</td> <td>3</td> </tr> <tr> <td>No. Warnings</td> <td>0</td> </tr> <tr> <td>No. Penalties</td> <td>0</td> </tr> </tbody> </table>			Drought Stage	Stage 1	Days per week irrig	7	No. Complaints	4	No. Follow-Ups	3	No. Warnings	0	No. Penalties	0				
Drought Stage	Stage 1																	
Days per week irrig	7																	
No. Complaints	4																	
No. Follow-Ups	3																	
No. Warnings	0																	
No. Penalties	0																	
<p>Long Term Water Supply Factors</p> <p>DWR - SWP Allocation Available: 60%</p> <p>Monthly Precipitation, % of Seasonal Avg to Date: 118%</p> <p>Northern Sierra Snowpack, % of Average: 72%</p> <p>Lake Oroville Storage, % of Hist. Avg.: 90%</p>																		
<p>SBx7-7 (20% by 2020) Required gpcd</p> <table border="1"> <thead> <tr> <th>Baseline</th> <th>2015</th> <th>2020</th> </tr> </thead> <tbody> <tr> <td>211</td> <td>190</td> <td>169</td> </tr> </tbody> </table> <p>DSRSD gpcd</p> <table border="1"> <thead> <tr> <th>Apr-16</th> <th>May-16</th> <th>Jun-16</th> <th>Jul-16</th> </tr> </thead> <tbody> <tr> <td>73.2</td> <td>90.3</td> <td>105.9</td> <td>108.8</td> </tr> </tbody> </table>			Baseline	2015	2020	211	190	169	Apr-16	May-16	Jun-16	Jul-16	73.2	90.3	105.9	108.8		
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Apr-16	May-16	Jun-16	Jul-16															
24.9%	27.9%	29.0%	29.7%															
<p>Zone 7 Potable Supply Situation = 100%</p> <p>"Zone 7 is prepared to meet all projected 2016 demands."</p> <p>Preliminary Approval of 2016 Treated Water Request 2-19-16</p>																		

apCkHistDesc

Check History Description Listing

Page: 1

Printed on: 08/08/2016 8:22AM

Dublin San Ramon Services District

From: 7/11/2016 To: 8/7/2016

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
07/11/2016	8020	05511 CALIFORNIA STATE	CHILD SUPPORT GARNISHMENT: PAYMENT	86.31	86.31
07/11/2016	71116	03718 HR SIMPLIFIED	IRS 125 POS/FSA/DCA 2016	4,664.37	4,664.37
07/11/2016	607071106	01098 NATIONWIDE RETIREMENT SOLI	NATIONAL DEFERRED COMPENSATION: PAYMENT	44,579.04	44,579.04
07/11/2016	1000723055	00494 PERS	RETIREMENT: PAYMENT	92,348.04	92,348.04
07/12/2016	148318848	00559 EDD - PAYROLL	CALIFORNIA STATE TAXES: PAYMENT	24,122.02	24,122.02
07/12/2016	473863383	00558 IRS - PAYROLL TAXES	FEDERAL WITHHOLDING TAXES: PAYMENT	133,131.10	133,131.10
07/14/2016	89671	00710 AAI TERMITE & PEST CONTROL	DO PEST CONTROL FOR JUNE	147.00	
			LAVWMA: TERMITE & PEST CONTROL JUN '16	74.00	221.00
07/14/2016	89672	01013 BARRETT BUSINESS SERVICES	J. KAUFFMAN: W/E 6/26/16	1,337.60	
			J. KAUFFMAN: W/E 6/19/16	1,239.04	
			J. MAINES: WE 06/19/16	1,024.00	
			J. MAINES: WE 06/26/16	1,024.00	
			S. GREER: WE 06/26/16	1,011.20	
			S. GREER: WE 07/03/16 (6/27/16 - 6/30/16	972.80	
			D. RODRIGUEZ: W/E 6/26/16	896.00	
			D. CALDEIRA: W/E 6/26/16	896.00	
			C. SIMMONS: WE 06/19/16	844.80	
			J. CRIST: W/E 6/26/16	844.80	
			D. HESTER: WE 06/19/16	832.00	
			S.GREER: WE 06/19/16	832.00	
			D. HESTER: WE 06/26/16	832.00	
			D. RODRIGUEZ: W/E 6/19/16	768.00	
			D. CALDEIRA: W/E 6/19/16	729.60	
			J. CRIST: W/E 6/19/16	716.80	
			P. BRICK JR: W/E 6/19/16	414.72	

apCkHistDesc

Check History Description Listing

Printed on: 08/08/2016 8:22AM

Dublin San Ramon Services District

From: 7/11/2016 To: 8/7/2016

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
			K. KOLODZIE: W/E 6/19/16	322.56	
			W. RHODES: W/E 6/19/16	322.56	
			C. SCOTT: W/E 6/19/16	322.56	
			P. BRICK JR.: W/E 6/26/16	322.56	
			K. CORRIGAN: W/E 6/26/16	322.56	
			K. KOLODZIE: W/E 6/26/16	322.56	
			N. POON: WE 06/19/16	261.12	
			N. POON: WE 06/26/16	261.12	
			R. CARDENAS: W/E 6/12/16	215.04	
			J. DOMINO: W/E 6/19/16	215.04	
			R. CARDENAS: W/E 6/19/16	215.04	
			J. DOMINO: W/E 6/26/16	215.04	
			S. JENNE: W/E 6/26/16	215.04	
			S. MACHI: W/E 6/26/16	215.04	
			C. SCOTT: W/E 6/26/16	215.04	
			R. CARDENAS: W/E 6/26/16	211.20	
			S. AMARAL: WE 06/26/16	204.80	
			C. HIVES: W/E 6/19/16	143.36	
			C. HIVES: W/E 6/26/16	143.36	
			R. CARDENAS: W/E 6/5/16	107.52	
			K. CORRIGAN: W/E 6/19/16	107.52	
			R. CARDENAS: W/E 5/29/16	76.80	
			R. CARDENAS: W/E 5/1/16	23.04	20,195.84
07/14/2016	89673	03614 CAROLLO ENGINEERS	16-R014 TO NO. OC-19	154,871.11	
			12-P003 TO OC-1 BID DOCUMENT PREPARATION	17,684.85	172,555.96
07/14/2016	89674	00216 DAIHOS U.S.A. INC.	FY 2017 HOT BEVERAGE SERVICE DO - JULY 2	91.04	91.04
07/14/2016	89675	07497 AMANDA DEPONTE	DEPONTE REIMB EXP FOR BLUEFROG MEETING W	19.55	19.55

apCkHistDesc

Check History Description Listing

Printed on: 08/08/2016 8:22AM

Dublin San Ramon Services District

From: 7/11/2016 To: 8/7/2016

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
07/14/2016	89676	06114 EID, INC.	EID - PROJECT PLANNING,ROLLOUT, SUPPORT	15,000.00	15,000.00
07/14/2016	89677	07205 GLENMOUNT GLOBAL SOLUTION	09-6101 PP#9 05/01/16-05/31/16	176,150.54	176,150.54
07/14/2016	89678	04424 GRAYBAR ELECTRIC COMPANY	SHOP STOCK MATERIAL (4) VIBRATION PADS ELECTRICAL PARTS - MUD RINGS AND TIMER	1,378.48 254.26 117.20	1,749.94
07/14/2016	89679	01242 INFO SEND, INC	UB BILLING PRINTING/MAILING SVCS JUNE 20 UB BILLING PRINTING/MAILING SVCS ANNUAL	5,376.06 162.35	5,538.41
07/14/2016	89680	01115 AARON JOHNSON	JOHNSON REIMB EXP AT ESRI CONF. SAN DIEG	751.31	751.31
07/14/2016	89681	00491 ERIK KUEFNER	KUEFNER CERT REIMB ENVIROMENTAL CHEMIST	81.00	81.00
07/14/2016	89682	03543 LINO LANTIN	LANTIN REIMB EXP FOR SAFETY GLASSES	379.00	379.00
07/14/2016	89683	01171 MCGUIRE & HESTER	PERF 4/19/16 JUAREZ LN SERV REPAIR PERF 4/18/16 3945 ALSTEAD CT SERV REPAIR PERF 4/26/16 4101 DUBLIN BLVD PAVING PERF 4/27/16 ALSTEAD/JUAREZ/MARWICK PAVE SERVICE REPAIR 11322 MARWICK DR. 4/8/16 4101 DUBLIN BLVD EMERGENCY PERF REPAIRS 4/20/16 HENRY RANCH PAVE & 4/7/16 HILLROSE DR SERVICE REPAIR PERF 4/21/16 JUAREZ & ALSTEAD PREP FOR P	9,965.51 9,930.25 9,540.56 9,283.69 8,172.36 7,998.48 7,958.63 7,593.52 6,047.37	76,490.37
07/14/2016	89684	02076 NORTHERN TOOL & EQUIPMENT	SHELVING FOR BLOWER BUILDING PALLET JACK FOR SHOP	4,025.64 784.83	4,810.47
07/14/2016	89685	00608 OFFICE TEAM	TEMP SVCS W/E 07/01/16 - MONTAGUE	270.20	270.20
07/14/2016	89686	01078 STEFANIE OLSON	OLSON REIMB EXP AT BACWA MEETING 7/13/16 OLSON REIMB EXP FOR RW STATION	8.00 4.73	12.73
07/14/2016	89687	01403 PRAXAIR DISTRIBUTION INC 186	CYLINDER RENTAL	66.08	66.08

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07/14/2016	89688	02470 SHRED-IT USA LLC	SHREDDING SERVICES FY 2016 - JUNE 2016	101.40	101.40
07/14/2016	89689	00805 SUE STEPHENSON	STEPHENSON REIMB EXP FOR JULY ELECTED WO STEPHENSON REIMB EXP AT PIO LUNCH MEETIN	25.00 20.00	45.00
07/14/2016	89690	00762 TESTAMERICA LABORATORIES I	DRINKING WATER MONITORING J72366-1 5-20- DRINKING WATER MONITORING DRINKING WATER MONITORING J72468-1 5-26-	205.50 68.50 68.50	342.50
07/14/2016	89691	00937 W.W. GRAINGER, INC.	MISC PARTS	621.75	621.75
07/14/2016	89692	00937 W.W. GRAINGER, INC.	RAINSUIT FOR C. SIMMONS & RESPIRATORS	383.00	383.00
07/14/2016	89693	03622 JUDY ZAVADIL	ZAVADIL REIMB EXP SURFACE PRO 4 AND KEYB	1,885.33	1,885.33
07/14/2016	89694	03536 U S BANK/ CORP PMT SYSTEMS	16-A005 MASTER KEY SYSTEM AT 7035 COMMER 16-A005 MASTER KEY SYSTEM AT 7035 COMMER SURFACE PRO 4 TABLETS (QTY 2) ICEMAKER FOR OPERATIONS DEPARTMENT TOOL BOXES FOR NEW GOLF CARTS LAWWMA: REPLT LIGHTING FOR PS SHOP BATTERY CHARGERS FREEZER FOR OPERATIONS DEPARTMENT MAGNETIC TRUCK SIGNS FOR CONTRACTORS J. ZAVADIL WEFTEC REGISTRATION 2016 NEW PC NATION - KODAK I2420 SHEETFED SCANNER LED REPLACEMENT LAMPS IKEA - SIT STAND TABLE QTY (1) LG 55" TV FOR SAFETY OFFICE OFFICE SUPPLIES: STAPLER, POST-ITS, PRIN REGISTRATION: D. LOPEZ - CASA CONFERENCE REGISTRATION: S. DELIGHT - CASA CONFEREN REGISTRATION: L. FULLER - CASA CONFERENC	2,594.05 1,556.43 1,523.63 1,444.19 1,300.83 1,123.41 878.88 837.66 791.76 725.00 706.22 648.21 612.56 605.03 599.62 550.00 550.00 550.00	

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			ERGONOMIC SIT-STAND J. SIMMERSON	542.03	
			FABRIC ROLL FOR THE GRIT BUILDING	525.37	
			FOD TOOLS	477.39	
			HEAT AND TRAFFIC SAFETY PPE	462.96	
			(3QTY) VICE FOR NEW GOLF CART	431.78	
			MANHOLE LIFTER	411.10	
			SHADE CANOPIES	410.47	
			BIOLOGICAL WASTEWATER TREATMENT SEMINAR:	375.00	
			PUMPS PARTS	348.50	
			METER LOCKS	343.17	
			JABRA HEADSETS	339.90	
			CABLE GRIP FOR DREDGE	339.01	
			OFFICE SUPPLIES: 2 TONER CARTRIDGES	321.93	
			OFFICE SUPPLIES: CYAN TONER, FASTENERS,	292.57	
			SECURITY MONITOR FOR OPS ADMIN	285.40	
			OFFICE SUPPLIES: STAPLER HIGH CAPACITY	280.57	
			CO-GEN: EMISSIONS TESTER	261.58	
			14-P004 SPECIALTY'S BIOSOLIDS MTG 06-07-	260.98	
			ARCHER AICPA MEMBERSHIP RENEWAL FY 2017	255.00	
			QTY (2) CAR CHARGERS FOR MOTION TABLETS	251.00	
			16-A005 DESIGN RVW PARK FENCING FOR SECU	250.00	
			(4QTY) CANOPY FOR VEHICLES	248.20	
			DIGESTER GAS FLAME ARRESTORS	241.41	
			SOUTHWEST AIR ESRI CONFERENCE SAN/OAK	239.95	
			ERGONOMIC KEYBOARD - S. HALVERSON	237.05	
			QTY (2) HP 80A TONER CARTRIDGES FOR DAN	227.74	
			BLOCK HEATER DO BACKUP GENERATOR	223.89	
			SPARE UPS FOR FACILITIES	208.49	
			EXHAUST HOSE FOR GENERATOR	202.58	

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			MISC SUPPLIES	196.48	
			ORCHARD SUPPLY	193.66	
			QTY (1) REPLACEMENT BATTERY FOR MOTION T	191.88	
			LANGUAGE PEOPLE	189.98	
			OFFICE SUPPLIES: PENCILS, PENS, CORRECTI	189.08	
			REGISTRATION: D. LOPEZ FOR CWEA BIOSOLID	175.00	
			REGISTRATION: S. DELIGHT FOR CWEA BIOSOL	175.00	
			QTY (1) SSD HARD DRIVE OLIVIERI	173.23	
			OFFICE SUPPLIES: COPY PAPER, ENVELOPES 9	168.27	
			AEROSOL SPRAY FOR THE SHOP	168.25	
			ASCO REPLT SOLENOID FOR CLA VALVE IN TUR	166.10	
			MICROWAVE FOR OPERATIONS DEPT LUNCHROOM	164.24	
			MJOHNSTON: MEMBERSHIP RENEWAL, EXP 07/31	164.00	
			R. BAKER: CWEA MEMBERSHIP RENEWAL	164.00	
			CWEA SAFETY COMMITTEE MEETING LUNCH	162.51	
			SHOP SUPPLIES	158.09	
			TOOL BOXES FOR #55	153.28	
			OFICE SUPPLIES	142.83	
			DUAL MONITOR STAND	142.34	
			DERWA: ROTAMETERS FOR SAND FILTERS	142.07	
			PATCH CABLES COMM CIRCLE	140.34	
			GENERAL SUPPLIES FOR THE WWTP	138.81	
			ERGONOMIC KEYBOARD & MOUSE - J. SIMMERSO	136.85	
			OFFICE SUPPLIES	131.72	
			CHAIR MAT (RUSSO)	126.13	
			CHAIR MAT (BAILEY)	126.13	
			PARTS FOR CO-GEN #1	122.17	
			OFFICE SUPPLIES: ENV, STAPLES, INK, KEYB	122.08	
			PPE - SAFETY GLASSES	112.35	

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			SAWZALL BLADES FOR SHOP	111.53	
			VISITOR PPE STATION - WWTP	110.53	
			TEAM BUILDING PID	107.66	
			HORIZON	105.33	
			GIFT CARD TO APPLY TO PURCHASE OF ICE MA	100.00	
			DERWA: ELECTRIC STRIKE PARTS FOR MF BLDG	97.95	
			POWER INVERTER FOR HARVESTING FLOW METER	94.48	
			INVERTER CABLING FOR FSL HARVESTING FLOW	93.97	
			LITERATURE RACK FOR DO LOBBY	93.36	
			OPERATING SUPPLIES	90.76	
			QTY (1) OTTERBOX AND (1) AC CHARGER FOR	90.32	
			S.HALLIDAY: CWEA CERTIFICATE RENEWAL 07-	86.00	
			CRIMPING TOOL FOR CAT5 CONNECTORS	83.76	
			MISC SUPPLIES	79.87	
			OFFICE SUPPLIES: ENVELOPES, TAPE, ETC.	79.76	
			(26.784G) DIESEL FOR UNIT #113	77.65	
			WATER COOLERS FOR RWFS STAFF	74.85	
			WATER DEPT PUMP STATIONS KEYS FOR MECHAN	73.67	
			ETHERNET CONNECTORS FOR MISC PLANT CONNE	72.92	
			SHOP SUPPLIES: CHAMOIS	72.19	
			OFFICE SUPPLIES: ELECTRIC STAPLER, NOTEP	71.25	
			PAVERS FOR RES 3A	67.01	
			FLEET FORMS	66.03	
			FUEL FOR TRUCK #4	66.00	
			INVERTERS FOR TRUCK	65.63	
			(22.364G) DIESEL FOR UNIT #113	62.60	
			BALL BEARINGS FOR LOOP PUMP	62.15	
			FUEL FOR EXPLORER	60.99	
			SUPPLIES FOR BLDG S CONF ROOM WALL FINIS	60.16	

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Date	Check #	Vendor	Description	Amount Paid	Check Total
			12 MONTH SUBSCRIPTION (MAGAZINE & TECH S	59.00	
			KVM SWITCH & MEMORY STICK FOR WWTP SCADA	58.99	
			BINDERS TO ORGANIZE DEL'S CD COLLECT	58.18	
			GASOLINE - DO ENGINEERING VAN	57.84	
			CONNECTORS FOR PROGRAMMING MDS RADIOS	56.97	
			DERWA: FILTERS FOR PS R200A/A/C UNIT	55.75	
			STORAGE RACK & HANGERS	51.87	
			MISC SUPPLIES: HITCH PINS, ELECTRICAL TA	51.53	
			ENR SUBSCRIPTION RENEWAL THRU 05/29/17	49.95	
			WALLET CARDS FOR DUBLIN FILL STATION	49.26	
			DRYERASE CALENDAR; MARKERS; NOTEBOOKS	48.46	
			FUEL FOR TRUCK #61	47.54	
			(6QTY) ENGINE PAINT	45.92	
			DUSTER & BATTERIES FOR SHOP	43.73	
			CUSTOMER FIELD REP II APPRAISAL BOARD EX	40.93	
			WIRE WHEEL FOR SHOP	38.64	
			SPRAY PAINT FOR DO FENCE	38.46	
			ERGONOMIC KEYBOARD	38.31	
			QTY (1) MINI DISPLAY TO VGA ADAPTER FOR	38.30	
			OFFICE SUPPLIES: VELCRO, DURABLE TABS	38.19	
			FILL STATION SUPPLIES: DUCT TABLE, CABLE	37.74	
			14-P004 SAFEWAY BIOSOLIDS MTG 06-07-16	37.38	
			DISTRICT BANNER FABRIC	36.78	
			ENGINEERING SERVICES MANAGER APPRAISAL B	32.46	
			NEW HIRE LUNCH-BYRUM & D PETTINICHIO	32.37	
			ENGINEERING SERVICES MANAGER APPRAISAL B	32.08	
			VISITOR PPE STATION SUPPLIES	32.04	
			MISC SUPPLIES	31.70	
			CONNECTOR & BATTERIES FOR MDS RADIOS	29.54	

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			QTY (2) CISCO RACK MOUNT KIT	26.97	
			DISTRICT BANNER & MEETING MATERIALS	26.84	
			PRO SUBSCRIPTION (JUNE 2016)	26.00	
			EXEC/BOARD KITCHEN SUPPLIES	23.00	
			EZ COPY REMOTE CONTROL FOR PROJECTOR	21.84	
			CALENDARS	21.77	
			GASOLINE - DISTRICT POOL VEHICLE	20.00	
			REFRESHMENT FOR JOINT MAINT MEETING - 06	20.00	
			DONUTS	17.73	
			BANDING STRIPS FOR SHOP	17.65	
			DERWA: PIPE FITTINGS FOR PS R200B AIR RE	13.90	
			FILL STATION SUPPLIES: PENS	13.13	
			SUPPLIES	13.00	
			QTY (1) FIBER OPTIC CABLE, LC/ST MULTIMO	11.88	
			(2QTY) FIN COMB FOR RADIATORS & HEAT EXC	10.60	
			WALMART - TAPE FOR BROTHER LABELING MACH	10.45	
			DERWA: BELT FOR PS R200A A/C UNIT	9.32	
			DERWA: BELT FOR PS R200B	9.32	
			FILL STATION SUPPLIES: SHACKLE LG BRASS	9.30	
			KEY HOLDERS FOR FLEET	8.99	
			PARKING SF MICROSOFT STORE	8.00	
			FAX SERVICE - MAY 2016	7.95	
			LAVWMA: REBAR FOR MANHOLE @ DUBLIN CANYO	7.17	
			ZONE 7 KEYS FOR BRIAN & BILL	4.34	
			OFFICE SUPPLIES: CHAIRS, DISH DETERGENT	3.77	
			OFFICE SUPPLIES: NOTEPAD RETURN	-18.92	
			FILL STATION SUPPLY CREDIT FOR LOCK XTRA	-24.08	35,397.58
07/14/2016	89695	01719 A & M PRINTING, INC.	DISTRICT LETTERHEAD	971.32	

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			#10 ENVELOPES W/DISTRICT LOGO	872.26	
			OFFICE SUPPLIES: BLANK STOCK	127.38	
			STATIONARY FOR WWTP	49.27	2,020.23
07/14/2016	89696	00007 AA FIRE SYSTEMS, INC.	BLDG S FIRE RISER - LEAK REPAIR	1,038.50	1,038.50
07/14/2016	89697	00021 AAF INTERNATIONAL	FILTERS FOR THE WWTP	553.13	553.13
07/14/2016	89698	07554 AIRGAS USA, LLC	PROPANE FOR WWTP FORKLIFT	204.78	204.78
07/14/2016	89699	07510 ALL-CAL EQUIPMENT SERVICES	SERVICE CALL - CRANE A2B DIAGNOSTIC - VE	562.50	562.50
07/14/2016	89700	02158 AMADOR VALLEY INDUSTRIES	FOD JUNE DUMPSTER RENTAL	322.81	
			DO GARBAGE SVC - FY 15/16 - JUNE 2016	321.67	644.48
07/14/2016	89701	01195 AMERICAN BATTERY CO.	STOCK BATTERIES	175.68	175.68
07/14/2016	89702	07570 APEX CIVIL ENGINEERING	16-A005 TO NO.1 MATERIAL BINS DESIGN	9,300.00	9,300.00
07/14/2016	89703	00058 ARROWHEAD MOUNTAIN SPRING	BOTTLED WATER LAB	61.01	61.01
07/14/2016	89704	01254 BAY AREA BARRICADE SVC, INC	TRAFFIC CONES, SIGNS, BRACES - LAVWMA LI	567.10	567.10
07/14/2016	89705	00089 BLUE SKY ENVIRONMENTAL, INC	COMPLIANCE EMISSIONS TESTING - COGEN #1	1,750.00	
			COMPLIANCE EMISSIONS TESTING - COGEN #3	1,750.00	3,500.00
07/14/2016	89706	07594 BLUE PHAZE CREATIONS LLC	SHAREPOINT MIGRATION	11,250.00	11,250.00
07/14/2016	89707	00105 CAL-STEAM	SUPPLIES FOR SAFETY TRAILER	44.96	44.96
07/14/2016	89708	01167 CITY OF DUBLIN	ENCROACHMENT PERMIT 7588 HILLROSE DR., D	488.00	
			ENCROACHMENT PERMIT FALL CREEK/TUSCANY D	267.00	755.00
07/14/2016	89709	06107 COGENT COMMUNICATIONS INC	INTERNET SERVICE - JULY 2016	4,650.00	4,650.00
07/14/2016	89710	05196 COMCAST	BUSINESS TV BASIC 07/07-08/06/16	18.82	18.82
07/14/2016	89711	01559 EATON CORPORATION	POWERNET ON-SITE TECH SUPPORT VISIT 6-23	2,095.25	2,095.25
07/14/2016	89712	00307 FAIRWAY EQUIPMENT & SUPPLY	PLANT SUPPLIES	6,079.42	
			WELD SHOP TABLE PARTS	1,078.12	

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			PARTS FOR GLYCOL TANK PROJECT	125.05	7,282.59
07/14/2016	89713	02656 FASTENAL COMPANY	MISC PARTS	1,258.41	1,258.41
07/14/2016	89714	00328 FRANK A. OLSEN CO.	ECCENTRIC PLUG VALVE	2,955.10	2,955.10
07/14/2016	89715	03900 GARTON TRACTOR INC	TRACTOR PARTS	513.15	513.15
07/14/2016	89716	07137 GOODYEAR COMMERCIAL TIRE	#82 REAR TIRES	338.66	
			TIRES FOR VEHICLE NO. 82	338.66	
			TIRES FOR VEHICLE NO., 36	290.92	968.24
07/14/2016	89717	04482 HAZARD MANAGEMENT SERVIC	AC PIPE TRAINING - 6/21	500.00	500.00
07/14/2016	89718	03149 HDS WHITE CAP CONST SUPPLY	FOD MISC REPAIR PARTS	6,175.80	
			CONCRETE FOR STA 623+70 - LAVWMA	272.49	6,448.29
07/14/2016	89719	00424 INDUSTRIAL SAFETY SUPPLY	HEARING PROTECTION EQUIPMENT	493.35	493.35
07/14/2016	89720	00578 INNOVYZE, INC.	INFOMASTER DESKTOP SUITE AND MAINTENANCE	1,875.00	1,875.00
07/14/2016	89721	06931 IWATER, INC	INFRAMAP OFFICE 2 LICENSES	5,998.00	5,998.00
07/14/2016	89722	04693 KAISER PERMANENTE	PFPA DEPOSIT REFUND	16,110.31	16,110.31
07/14/2016	89723	06166 KBA	COPIERS UCC & LEASE 06/01/16-06/30/16	809.21	809.21
07/14/2016	89724	06166 KBA	COPIER FOD/ENGR/MAINT 06/01/16-06/30/16	298.38	298.38
07/14/2016	89725	07330 LIBERTY PROCESS EQUIPMENT,	MISCELLANEOUS PARTS FOR FSL PUMP #1	527.53	527.53
07/14/2016	89726	03958 LIVERMORE AUTO GROUP	#93 MULTI FUNCTION SWITCH	92.52	92.52
07/14/2016	89727	04452 LOWE'S	MISC FOD SUPPLIES	325.43	325.43
07/14/2016	89728	06567 M.S. ELECTRICAL	WIRING AND FIBER SERVICES COMMERCE CIRCL	550.00	550.00
07/14/2016	89729	07264 MANPOWERGROUP US INC.	M. ZAKLAN: WE 06/19/16	409.64	409.64
07/14/2016	89730	05897 MERIT RESOURCE GROUP	A. MCCAFFERY: WE 06/19/16	1,227.40	1,227.40
07/14/2016	89731	04231 MSC INDUSTRIAL SUPPLY CO	STORAGE EQUIPMENT AND PARTS	1,769.11	1,769.11

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07/14/2016	89732	04796 NAPA AUTO PARTS	SHOP TOOL	150.19	
			#506 E AIR FILTERS BOB CAT COMP	49.59	
			#72 SOLAR BATTERY CHARGER	29.26	
			#91 SOLAR BATTERY CHARGER	29.26	
			TOOL FOR FLEET SHOP	16.41	
			OIL FILTER FOR STOCK - FLEET	15.77	
			OIL FOR PAVING BRAKER	3.23	293.71
07/14/2016	89733	07461 OFFICE RELIEF	ANTI-FATIGUE MATS FOR SIT STAND USERS	417.50	417.50
07/14/2016	89734	02109 ONE HOUR DELIVERY SERVICE,	ONE HOUR DELIVERY - BOD MAIL DELIVERY 6/	120.00	120.00
07/14/2016	89735	00620 P G & E	WWTP ELECTRICITY FOR JUNE 2016	35,572.06	
			PUMP STATION 200A ELEC - JUNE 2016	5,568.49	
			DISTRICT OFFICE ELECTRICITY - JUNE 2016	5,094.48	
			PUMP STATION 4A ELEC - JUNE 2016	706.54	
			DISTRICT OFFICE GAS SERVICE - JUNE 2016	144.41	
			DO UTILITY BUILDING ELEC - JUNE 2016	128.14	
			RESERVOIR R100 - DERWA TANK 1 ELEC - JUL	18.16	
			DO UTILITY BUILDING GAS SERVICE - JUNE 2	12.14	
			JOHNSON DRIVE STREETScape ELEC - JUNE 20	11.93	
			ALAMO TRUNK SEWER ELEC - JUNE 2016	9.53	47,265.88
07/14/2016	89736	07593 QUINCY COMPRESSOR	CO-GEN STARTING AIR COMPRESSOR	7,067.23	7,067.23
07/14/2016	89737	00696 RED WING SHOE STORE	SHAWN QUINLAN: SAFETY SHOES	200.00	200.00
07/14/2016	89738	00708 RESTEK CORP	LAB SUPPLIES AND CHEMICALS	453.65	453.65
07/14/2016	89739	02466 RICOH AMERICAS CORP	COPIER LEASES MAIL RMS, HR/FIN JULY 2016	699.28	
			COPIER LEASES MAIL RMS, HR/FIN JULY 2016	416.24	
			COPIER LEASES MAIL RMS, HR/FIN JULY 2016	389.24	1,504.76
07/14/2016	89740	07172 ROUX ASSOCIATES INC.	DLD TO NO. 3 CLOSURE COST ESTIMATE THRU	4,193.63	4,193.63

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07/14/2016	89741	06661 SCELZI ENTERPRISES, INC.	TRUCK MOUNT WACHS VALVE EXERCISER	33,477.25	33,477.25
07/14/2016	89742	00756 SECURITY ETC.	FIRE ALARM & INTRUSION ALARM MONITORING	252.00	
			FIRE ALARM SYSTEM MONITORING - WWTP	165.00	
			FIRE ALARM SYSTEM MONITORING - DERWA	165.00	582.00
07/14/2016	89743	02698 SHAMROCK OFFICE SOLUTIONS	OVERAGE USAGE COLOR COPIES 06/06 - 07/05	270.03	270.03
07/14/2016	89744	01096 SHAPE INC	SUMP PUMPS FOR EQUIPMENT GALLERY	13,260.45	
			REPLACEMENT PUMP FOR REJECT WATER: DERWA	9,219.90	22,480.35
07/14/2016	89745	00786 SNAP-ON INDUSTRIAL	PULLER SET FOR SHOP	2,535.06	2,535.06
07/14/2016	89746	00800 STATE BOARD OF EQUALIZATION	2016 2ND QRT USE TAX RETURN (4Q FY 2016)	1,892.00	1,892.00
07/14/2016	89747	05498 TRI VALLEY AUTO GLASS	#93 WINDSHEILD REPLACEMENT	396.03	396.03
07/14/2016	89748	00924 VERIZON WIRELESS	CELL PHN SVC AND EQUPTMNT CHARGES 06/04	3,632.04	3,632.04
07/14/2016	89749	00933 VWR INTERNATIONAL, INC.	OVEN 5 CUFT	3,135.12	
			CHEMICALS AND SUPPLIES	381.63	
			VWR THERMOMETER	215.77	3,732.52
07/14/2016	89750	07621 WESTERN TRAFFIC SUPPLY, INC	50 TRAFFIC CONES	958.76	958.76
07/14/2016	89751	00987 ZONE 7 WATER AGENCY	JUNE 2016 CONNECTION FEES	2,994,847.60	2,994,847.60
07/20/2016	7202016	00501 LAVWMA	LAVWMA 1ST ADVANCE FYE2017	5,665,702.50	5,665,702.50
07/20/2016	8339805	00591 NEOPOST USA INC.	POSTAGE ADVANCE 07/20/16	1,000.00	1,000.00
07/21/2016	89752	00085 RHODORA BIAGTAN	BIAGTAN REIMB EXP FOR BACWA MEETING 7/12	28.03	28.03
07/21/2016	89753	05875 BRETT CASTELLO	CASTELLO TUITION REIMBURSEMENT: MSIS	2,625.00	2,625.00
07/21/2016	89754	01381 JOYCE CHANG	CHANG REIMB EXP FOR LOBBY MAKE OVER	9.80	9.80
07/21/2016	89755	01623 EAST BAY DISCHARGERS AUTH	O&M ASSESSMENT - JULY 1, 2016 QTR	169,760.49	169,760.49
07/21/2016	89756	04691 INC. EQUIFAX INFORMATION SV	EQUIFAX	658.14	658.14

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07/21/2016	89757	00319 FISHER SCIENTIFIC	AMMONIA PH ADJUSTING ISA	89.60	89.60
07/21/2016	89758	04424 GRAYBAR ELECTRIC COMPANY	PARTS FOR BUILDING A - COFFEE AREA REMOD (20) I BEAM CLAMPS FOR STOCK	97.79 42.03	139.82
07/21/2016	89759	06791 HYLAND SOFTWARE, INC.	ONBASE BY HYLAND - MAINTENANCE - 7/1/201	12,771.00	12,771.00
07/21/2016	89760	00439 IUOE LOCAL 39	LOCAL 39 UNION DUES: PAYMENT	4,756.30	4,756.30
07/21/2016	89761	03653 LORI MARTIN	MARTIN REIMB EXP AT 7/20 GENERAL EE MEET	953.70	953.70
07/21/2016	89762	04594 MCCAMPBELL ANALYTICAL INC	ANALYTICAL TESTING FOR SPECIAL WASTE PRO	1,072.50	1,072.50
07/21/2016	89763	01171 MCGUIRE & HESTER	PERF PAVING 4/8/16 @ CYPRESS & VOMAC PERF 3/13/16 CYPRESS CT. RUPTURED MAIN SERVICE REPAIR 3/13/16 @ 8150 VOMAC RUPT	41,597.24 24,535.51 23,709.26	89,842.01
07/21/2016	89764	00608 OFFICE TEAM	TEMP SVCS W/E 07/15/16 - MONTAGUE TEMP SVCS W/E 07/08/16 - MONTAGUE	829.90 463.20	1,293.10
07/21/2016	89765	04553 PACHECO BROTHERS GARDENI	GROUND COVER PLANTS AND BARK FOR WWTP PL DEAD/FALLEN TREE REMOVAL AT THE WWTP REPAIR MAINLINE & BROKEN ROTOR ON DUBLIN	2,461.50 1,085.00 435.00	3,981.50
07/21/2016	89766	04973 NATERCIA SAUCEDA	CASE ID FL364781: PAYMENT	111.23	111.23
07/21/2016	89767	07687 AARON STIBICH	REFUND 5537 CASTELLO CT	130.90	130.90
07/21/2016	89768	00843 THE COVELLO GROUP INC	T.O. NO. 1 - FIELD OBSERVATION SUPPORT S 16-R008 COVELLO TO NO. 4 CM SERVICES THR LAWWMA: CONSTRUCTION MGMNT SRVCS - MEDIU	22,920.00 9,005.00 3,797.50	35,722.50
07/21/2016	89769	05026 UNIVAR USA INC.	WWTP SODIUM HYPOCHLORITE DELIVERY 06/20/	2,136.70	2,136.70
07/21/2016	89770	01738 3T EQUIPMENT COMPANY INC.	MISC REPAIR PARTS FOR CCTV CAMERA	1,213.99	1,213.99
07/21/2016	89772	00020 A.T.S. ELECTRO-LUBE INTL INC.	GREASE AUTO LUBERS FOR THE WWTP, 1ST PAY	1,009.21	1,009.21
07/21/2016	89773	02940 ALAMEDA CO PUBLIC WORKS A	REFUND METER # 64727124	27.45	27.45

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07/21/2016	89774	03597 ALAMEDA CTY ENVIRONMENTAL	PUMP STATION 4A HMBP PERMIT FEE	634.00	634.00
07/21/2016	89775	07510 ALL-CAL EQUIPMENT SERVICES	ANNUAL CERTIFICATION OF UNIT #16 GROVE	778.08	778.08
07/21/2016	89776	01076 ALSCO INC	WWTP TOWEL SERVICE JUN '16	226.84	
			FOD TOWEL SERVICE JUN '16	181.00	
			DO TOWEL SERVICE JUN '16	90.15	497.99
07/21/2016	89777	06552 BILLING SOLUTIONS INC. AMERI	AQUA HAWK ALERTING 08/01 - 09/01/2016	2,083.00	2,083.00
07/21/2016	89778	01954 ANDERSON'S UNIFORMS	D. PETTINICHIO: UNIFORM ITEMS	587.74	587.74
07/21/2016	89779	00058 ARROWHEAD MOUNTAIN SPRIN	OPS DEPT BOTTLED WATER - PO #01007578 FI	546.22	
			FOD BOTTLED WATER SERVICE MAY '16	83.61	629.83
07/21/2016	89780	00058 ARROWHEAD MOUNTAIN SPRIN	LAWWMA BOTTLED WATER SERVICE JUN '16	8.75	8.75
07/21/2016	89781	06211 ASSOCIATED SERVICES CO.	OPS DEPT HOT BEVERAGE SERVICE JUN '16	192.95	192.95
07/21/2016	89782	00622 AT&T	LAWWMA PS PHONE & DSL JUL '16	296.57	296.57
07/21/2016	89783	01254 BAY AREA BARRICADE SVC, INC	TRAFFIC CONES FOR FLEET	351.50	351.50
07/21/2016	89784	07594 BLUE PHAZE CREATIONS LLC	SHAREPOINT MIGRATION THRU JUNE 2016	3,500.00	3,500.00
07/21/2016	89785	00091 BOLD, POLISNER, MADDOW, NEI	MONTHLY LEGAL SERVICES - 06/2016	12,206.00	12,206.00
07/21/2016	89786	07693 ELISABETH BYKOFF	REFUND 3713 WHITWORTH DR	38.20	38.20
07/21/2016	89787	07138 CALIFORNIA WATER TECHNOLO	FERROUS CHLORIDE DELIVERY 06/14/16	4,447.90	
			FERROUS CHLORIDE DELIVERY 06/03/16	4,336.08	8,783.98
07/21/2016	89788	01085 CALPERS LONG-TERM CARE PR	LONG-TERM CARE: PAYMENT	68.12	68.12
07/21/2016	89789	00105 CAL-STEAM	22 3X2 BRS BUSH	1,360.36	
			25 LF 3X2 BRS BUSH, & MISC PARTS	249.57	1,609.93
07/21/2016	89790	06826 CHANG RUTHENBERG & LONG	CONSULTING SERVICES - NATIONWIDE 457(B)	1,092.50	1,092.50
07/21/2016	89791	07683 CHANTEL CHARAIS	REFUND 5571 MARTINELLI WAY	23.01	23.01

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07/21/2016	89792	07688 DAVID CHEN	REFUND 4486 SPARROW CT	72.79	72.79
07/21/2016	89793	07695 PU CHEN	REFUND 7018 SYRAH DR	163.72	163.72
07/21/2016	89794	05082 CODE PUBLISHING INC.	CODE PUBLISHING - WEB HOSTING ONE YEAR	600.00	600.00
07/21/2016	89795	05780 CONTRACTOR COMPLIANCE INC	15-R009 LABOR COMPLIANCE WEST DUBLIN THR	535.00	535.00
07/21/2016	89796	04376 CONVERGINT TECHNOLOGIES L	16-A005 7035 COMMERCE CIRCLE SECURITY SY	38,740.72	38,740.72
07/21/2016	89797	00014 COUNTY OF ALAMEDA	FY 2016 FUELING - FOD/INSP/CFRS - JUNE 2	3,781.50	3,781.50
07/21/2016	89798	05534 CSAC EXCESS INS. AUTHORITY	EE ASSISTANCE: JUL - SEP 2016 CHARGES	1,010.22	1,010.22
07/21/2016	89799	00208 CSRMA	WORKERS' COMP COVERAGE RENEWAL '17 PROPERTY INSURANCE PREMIUM RENEWAL '17	248,679.00 46,830.92	295,509.92
07/21/2016	89800	00237 DERWA	DERWA JUNE 2016 DSRSD SHARE	254,476.26	254,476.26
07/21/2016	89801	06700 DETECTOR SERVICE CENTER, II	WIPE TEST	35.00	35.00
07/21/2016	89802	00277 EBMUD	LAVWMA LEWELLING WTR & SWR JUN '16	138.02	138.02
07/21/2016	89803	00280 ECOWATER SYSTEMS	LAB WATER SOFTENER EXCHANGE TANKS - JUL RO TANKS (QTY 2) - JUL '16 MECH	211.20 19.00	230.20
07/21/2016	89804	04991 EISENBERG, OLIVIERI & ASSOC.	NPDES PERMIT RENEWAL ASSISTANCE	4,592.52	4,592.52
07/21/2016	89805	00307 FAIRWAY EQUIPMENT & SUPPLY	SUPPLIES FOR CHLORINE CONTACT TANK PARTS FOR CHLORINE CONTACT TANK AND FSL	1,673.23 759.31	2,432.54
07/21/2016	89806	02656 FASTENAL COMPANY	NITRILE GLOVES	1,073.10	1,073.10
07/21/2016	89807	07572 FBD VANGUARD CONSTRUCTIO	REFUND METER # 64833112	918.53	918.53
07/21/2016	89808	00314 FEDEX	WWTP: OVERNIGHT DELIVERY CHARGES WWTP: OVERNIGHT DELIVERY CHARGES	30.71 12.58	43.29
07/21/2016	89809	00699 FLYERS ENERGY, LLC	OIL FOR STOCK FLEET (2250) GASOLINE DELIVERY ON 6/29/16	3,027.53 1,096.80	4,124.33

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07/21/2016	89810	05630 Foothill Locksmiths Inc.	16-A005 MASTER KEY SYSTEM AT 7035 COMMER	647.02	647.02
07/21/2016	89811	02914 STATE OF CALIFORNIA FRANCHISE	FRANCHISE TAX BOARD: PAYMENT	188.09	188.09
07/21/2016	89812	06247 GROENIGER & CO	MISC SUPPLIES	3,547.80	3,547.80
07/21/2016	89813	03149 HDS WHITE CAP CONST SUPPLY	FOD SUPPLIES	57.68	57.68
07/21/2016	89814	06787 HENSEL PHELPS	REFUND METER # 64097139	910.04	910.04
07/21/2016	89815	07690 CATHERINE HICKMAN	REFUND 5703 AMBERGELN ST	69.32	69.32
07/21/2016	89816	06732 HIRERIGHT, INC.	EMPLOYMENT BACKGROUND SCREENING (CS FIEL	146.66	146.66
07/21/2016	89817	00401 HOME DEPOT	MISC SUPPLIES FOD SUPPLIES FOD SUPPLIES	680.37 607.08 304.64	1,592.09
07/21/2016	89818	00417 IDEXX DISTRIBUTION, INC	SIMPLATE	115.94	115.94
07/21/2016	89819	00424 INDUSTRIAL SAFETY SUPPLY	HEARING PROTECTION - EAR BUDS	87.82	87.82
07/21/2016	89820	07689 ADIBA ISMAILZADA	REFUND 4824 HIBERNIA DR	25.27	25.27
07/21/2016	89821	01376 J & M INC	REFUND METER # 64024462	1,907.25	1,907.25
07/21/2016	89822	07685 MONICA JACQUAY	REFUND 2203 HAGGERTY DR	85.99	85.99
07/21/2016	89823	05851 JENFITCH, LLC	DERWA JC 1679 CATIONIC COAGULANT ORDERS	4,872.00	4,872.00
07/21/2016	89824	00451 JM SQUARED ASSOCIATES INC.	PS300C IMPELLOR FOR PUMP#1	9,421.38	9,421.38
07/21/2016	89825	06657 INC. JPA LANDSCAPE AND CONE	IRRIGATION REPAIRS AT 6893 DUKE CT	92.83	92.83
07/21/2016	89826	01225 KAESER COMPRESSORS, INC	PARTS FOR COMPRESSOR - DERWA	78.53	78.53
07/21/2016	89827	04634 LABWORKS EQUIPMENT SRVC,	AUTOCLAVE PREVENTEIVE MAINTENANCE 2016	849.38	849.38
07/21/2016	89828	06888 LATHROP CONSTRUCTION ASSC	REFUND MTR #65615501	20.51	20.51
07/21/2016	89829	07696 LISA LAURIE	REFUND 101 ALLANMERE CT	243.91	243.91
07/21/2016	89830	05709 LESCURE COMPANY, INC.	SERVICE CALL TO RESET ALARM ON FUEL OIL	625.00	625.00

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			TANK #3 SUMP SENSOR	600.00	1,225.00
07/21/2016	89831	07686 JINGMING LI	REFUND 4632 VALLEY VISTA DR	42.65	42.65
07/21/2016	89832	07694 KE LI	REFUND 4518 AMATI PL	170.61	170.61
07/21/2016	89833	00509 LIEBERT CASSIDY WHITMORE	EMPLOYMENT RELATED LEGAL SERVICES (6/16)	774.50	
			GENERAL LEGAL SERVICES (6/16)	185.50	960.00
07/21/2016	89834	05406 MAAS BROTHERS POWDER CO/	POWDER COATED FLATBED FOR GOLF CART	200.00	200.00
07/21/2016	89835	04480 MACHINING UNLIMITED	REPAIR BEARING SHAFT - 9 SERIES PUMP REP	350.00	350.00
07/21/2016	89836	07264 MANPOWERGROUP US INC.	M. ZAKLAN: WE 06/26/16	409.64	409.64
07/21/2016	89837	05897 MERIT RESOURCE GROUP	A. MCCAFFERY: WE 06/26/16	1,227.40	1,227.40
07/21/2016	89838	07678 MYERS TIRE SUPPLY	TIRE WEIGHTS FOR FLEET	212.04	212.04
07/21/2016	89839	04796 NAPA AUTO PARTS	PARTS FOR GROVE REPAIR	14.98	
			PARTS FOR VEHICLE #12 LIGHTS	13.01	27.99
07/21/2016	89840	06596 NATIONAL PLANT SERVICES, INC	CCTV INSPECTION SERVICES THRU 06/30/16	78,962.99	78,962.99
07/21/2016	89841	00620 P G & E	PUMP STATION R20 ELEC - JULY 2016	7,933.42	
			PUMP STATION R200B ELECTRICITY - JULY 20	6,055.67	
			PUMP STATION R300A ELEC - JUNE 2016	2,646.93	
			FSL AERATORS; LAB HVAC; FLEET - JUNE 201	2,364.52	
			PUMP STATION 2B ELEC - JUNE 2016	1,245.64	
			PUMP STATION 10A ELEC - JUNE 2016	1,209.81	
			PUMP STATION 300A ELEC - JUNE 2016	732.81	
			LAVWMA PIPELINE & LIVERMORE LINE - JUL	484.24	
			LAVWMA PIPELINE & LIVERMORE LINE - JUNE	362.06	
			RESERVOIR 10B ELECTRICITY - JULY 2016	72.52	
			ALTITUDE VALVE (RES 10B) ELEC - JULY 201	10.51	23,118.13
07/21/2016	89842	03173 BETH FREELAND PETTY CASH	PETTY CASH REIMBURSE WE 06/30/2016	55.38	55.38

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07/21/2016	89843	04211 PLATT ELECTRIC SUPPLY	DEWALT BATTERY CHARGERS FOR TRUCKS 60 &	216.81	216.81
07/21/2016	89844	06093 PUMP REPAIR SERVICE CO.	16-R008 DERWA: PUMP REBUILD & IMPELLER I	36,260.93	36,260.93
07/21/2016	89845	07556 QUALITY ASSURANCE SOLUTIOI	DSRSD LAB: 1 DAY FLASH AUDIT/ QUALITY AS	1,200.00	1,200.00
07/21/2016	89846	06886 RALPH ANDERSEN & ASSOCIATE	RECRUITMENT SERVICES - ENGINEERING SERVI RECRUITMENT SERVICES - ADMINISTRATIVE SE	12,125.00 6,000.00	18,125.00
07/21/2016	89847	02316 RECORDS CONTROL SERVICES	RCS RECORDS RETENTION PROGRAM DESIGN AND	2,439.12	2,439.12
07/21/2016	89848	00696 RED WING SHOE STORE	WORK BOOTS - CHARLES SIMMONS	200.00	200.00
07/21/2016	89849	07697 TERRI ROGERS	REFUND 6072 HILLBROOK PL	117.83	117.83
07/21/2016	89850	06345 RON DUPRATT FORD	2016 F150 4X2 SUPERCAB PICKUP TRUCK	23,886.22	23,886.22
07/21/2016	89851	05449 SAMBA HOLDINGS, INC.	MONTHLY DMV REPORTING - 6/16	173.31	173.31
07/21/2016	89852	04698 SAMPLE TRAPS, LLC	SAMPLE BOTTLES	294.56	294.56
07/21/2016	89853	02125 SEEVER & SONS TIRE	FORKLIFT TIRE	72.32	72.32
07/21/2016	89854	02698 SHAMROCK OFFICE SOLUTIONS	SHIPPING COSTS FOR CS TONER	10.90	10.90
07/21/2016	89855	00862 TIFCO INDUSTRIES	GENERAL SUPPLIES FOR THE WWTP	248.19	248.19
07/21/2016	89856	01470 TRI-VALLEY HOSE	HOSE FOR GROVE FLEET	221.80	221.80
07/21/2016	89857	01806 U.S. BANK	COPIER LEASE LAB/CUST SVC/ EXEC - JULY 2 COPIER LEASE LAB/CUST SVC/ EXEC - JULY 2	623.05 598.69	1,221.74
07/21/2016	89858	06702 UNIFIRST INC.	JUNE 2016: WEEKLY DELIVERY OF FLAME RESI	497.52	497.52
07/21/2016	89859	03245 UNITED SITE SERVICES OF	DUBLIN RESIDENTIAL RW FILL STATION: JUL	279.72	279.72
07/21/2016	89860	00556 UNITED WAY OF THE BAY AREA	UNITED WAY: PAYMENT	280.93	280.93
07/21/2016	89861	00912 VALLEY CARE HEALTH SYSTEM	RESPIRATOR EVAL & AUDIOGRAM - HAYES RESPIRATOR EVAL & FIT TEST - RODRIGUEZ AUDIOGRAM - BRACKETT	206.00 166.00 40.00	412.00

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07/21/2016	89862	01514 DBA BRIGHTVIEW VALLEYCRES	15-R009 APRIL & MAY 2016	43,548.90	43,548.90
07/21/2016	89863	00914 VALLEY PLUMBING HOME CTR, I	2015-16 BACKFLOW TESTING FOR DISTRICT 73	652.55	
			2015-16 BACKFLOW TESTING FOR DISTRICT 71	134.50	787.05
07/21/2016	89865	00920 VASCO ROAD LANDFILL	UNLOADING OF WWTP SOLIDS/GRIT JUN '16	1,541.13	1,541.13
07/21/2016	89866	07692 BALA VENKET	REFUND 3331 VITTORIA LOOP	128.29	128.29
07/21/2016	89867	00933 VWR INTERNATIONAL, INC.	GRADUATED CYLINDER 100ML, 10ML	349.91	
			CHEMICALS AND SUPPLIES	274.98	
			GRADUATED CYLINDER 50ML	243.62	
			GRADUATED CYLINDER 25ML	195.35	
			VWR THERMOMETER REFRIGERATOR	123.57	
			E.COLI	103.04	
			CHEMICALS AND SUPPLIES	96.05	
			TSA PLATE, PHOSPH BUFFER	81.79	
			CONDUCTIVITY STD	23.59	1,491.90
07/21/2016	89868	07691 YUE WANG	REFUND 3687 WHITWORTH DR	100.63	100.63
07/21/2016	89869	00957 WEST YOST & ASSOCIATES	14-P004 TO NO. 2 WASTEWATER TREATMENT AN	75,340.66	75,340.66
07/21/2016	89870	00966 WHITLEY BURCHETT & ASSOCIA	16-R014 TITLE XVI FED FUNDING SUPPORT T.	1,528.17	
			16-R014 TASK ORDER NO. 1 - FUNDING ASSIS	1,409.52	
			15-R009 TO NO. 1 TO AGMT DATED 11-2-15 P	637.50	3,575.19
07/21/2016	89871	07684 SUSAN WONG	REFUND 7068 N MARIPOSA LN	32.83	32.83
07/25/2016	8023	05511 CALIFORNIA STATE	CHILD SUPPORT GARNISHMENT: PAYMENT	86.31	86.31
07/25/2016	72516	03718 HR SIMPLIFIED	IRS 125 2016 POS/DCA/FSA	3,170.60	3,170.60
07/25/2016	7252016	01160 DSRSD - MGMT CHECKING	MGMNT CHECKING REIMB 07/25/2016	200.00	200.00
07/25/2016	607072516	01098 NATIONWIDE RETIREMENT SOLI	NATIONAL DEFERRED COMPENSATION: PAYMENT	44,667.04	44,667.04
07/25/2016	1000728436	00494 PERS	RETIREMENT: PAYMENT	92,692.60	92,692.60

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07/26/2016	5344214	00558 IRS - PAYROLL TAXES	FEDERAL WITHHOLDING TAXES: PAYMENT	141,010.33	141,010.33
07/26/2016	339991168	00559 EDD - PAYROLL	CALIFORNIA STATE TAXES: PAYMENT	26,070.81	26,070.81
07/28/2016	89872	00710 AAI TERMITE & PEST CONTROL	LAWWMA: TERMITE & PEST CONTROL JUL '16	74.00	74.00
07/28/2016	89873	03460 ACCO ENGINEERED SYSTEMS II	DERWA: A/C COMPRESSOR REPLT FOR PS R200A	4,992.00	4,992.00
07/28/2016	89874	01385 DAVID BAILEY	BAILEY REIMB EXP AT GE MEETING 07/20/201	47.51	47.51
07/28/2016	89875	01013 BARRETT BUSINESS SERVICES	W/E 7/3/16: J. MAINES	1,024.00	
			W/E 7/3/16: J. KAUFFMAN	929.28	
			W/E 7/3/16: D. RODRIGUEZ	844.80	
			W/E 7/3/16: D. CALDEIRA	838.40	
			D. HESTER: WE 07/03/16	832.00	
			W/E 7/3/16: J. CRIST	768.00	
			W/E 7/3/16:C. SCOTT	322.56	
			W/E 7/3/16: P. BRICK., JR.	322.56	
			W/E 7/3: W. RHODES	322.56	
			W/E 7/3/16: K. CORRIGAN	322.56	
			W/E 7/3/16: S. AMARAL	281.60	
			N. POON: WE 07/03/16	261.12	
			W/E 7/3/16: S. JENNE	215.04	
			W/E 7/3/16: S. MACHI	215.04	
			W/E 7/3/16: K. KOLODZIE	215.04	
			W/E 7/3/16: C. HIVES	143.36	7,857.92
07/28/2016	89876	05359 BURKE, WILLIAMS & SORENSEN	GENERAL COUNSEL SVCS - JUNE 2016	1,861.08	1,861.08
07/28/2016	89877	00103 C. OVERAA & CO.	05-3103 RAISE 6 DIGESTED SLUDGE VALVES F	9,580.98	9,580.98
07/28/2016	89878	03614 CAROLLO ENGINEERS	16-R014 TO NO. OC-19 THRU JUNE 2016	163,329.22	
			16-S021 TO OC-20 ENGINEERING DESIGN SERV	68,958.21	
			12-P003 TO OC-1 BID DOCUMENT PREPARATION	21,509.10	

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			16-A002 TO OC-22 DUBLIN BLVD LIFT STATIO	21,089.51	
			14-W007 TO NO. OC-18 WATER MASTER PLAN A	3,809.30	
			DERWA TO OC-14	1,912.60	
			16-S019 TO OC-4 DAVONA-BERWICK SEWER DES	1,521.85	
			16-R008 CAROLLO TO OC-21	415.58	282,545.37
07/28/2016	89879	00319 FISHER SCIENTIFIC	BARNSTEAD MODULE	196.76	196.76
07/28/2016	89880	07205 GLENMOUNT GLOBAL SOLUTIONS	09-6101 SCADA IMPROVMENTS PP#10	183,150.68	183,150.68
07/28/2016	89881	04424 GRAYBAR ELECTRIC COMPANY	SHOP STOCK MATERIALS	333.38	333.38
07/28/2016	89882	00473 KEMIRA WATER SOLUTIONS INC	DERWA OPS PAX-XL8 DELIVERY 06/24/16	11,896.32	
			DERWA OPS PAX-XL8 DELIVERY ON 06/30/16	10,711.61	22,607.93
07/28/2016	89883	04529 LAI & ASSOCIATES, INC.	LAVWMA: GEOTECHNICAL CONSULTING	3,616.92	3,616.92
07/28/2016	89884	07234 NMI INDUSTRIAL HOLDINGS, LLC	14-S013 RETENTION RELEASE	23,416.36	23,416.36
07/28/2016	89885	04553 PACHECO BROTHERS GARDENI	MONTHLY LANDSCAPE MTCE DISTRICT FACILITI	3,470.00	
			MONTHLY LANDSCAPE MTCE FOD COMMERCE CIRC	390.00	
			LANDSCAPE MAINTENANCE - DERWA JUL '16	75.00	3,935.00
07/28/2016	89886	05026 UNIVAR USA INC.	SODIUM HYPOCHLORITE: WWTP ON 07/02/16	2,115.99	
			SODIUM HYPOCHLORITE: WWTP ON 07/08/16	2,110.28	4,226.27
07/28/2016	89887	00937 W.W. GRAINGER, INC.	SAFETY GLASSES - R. ROBLES	19.10	19.10
07/28/2016	89888	00019 A-1 ENTERPRISES	WWTP RESIDENTIAL RW FILL STATION: PORTAP	236.46	
			LAVWMA: WEEKLY STREET SWEEPING JUN '16	220.00	
			WWTP: BI-MONTHLY STREET SWEEPING JUN '16	170.00	626.46
07/28/2016	89889	00015 ALAMEDA COUNTY LAFCO	LAFCO - ALAMEDA - 2016 COST	15,693.00	15,693.00
07/28/2016	89890	01954 ANDERSON'S UNIFORMS	CUSTOM EMBLEMS FOR DISTRICT UNIFORMS	1,006.03	1,006.03
07/28/2016	89891	07361 ANIXTER INC	DERWA: AIR FITTINGS FOR UV CHANNEL WIPER	606.80	606.80
07/28/2016	89892	00058 ARROWHEAD MOUNTAIN SPRING	FOD BOTTLED WATER SERVICE JUN '16	92.98	92.98

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07/28/2016	89893	00622 AT&T	C3 - TELE SVCS & USAGE THRU 07/12/16	1,842.69	
			C3 - CC DO T1 X 2 THRU 07/12/16	331.90	
			C3 - T1 WWTP TO PS300 DV THRU 07/12/16	243.70	
			C3 - T1 BUS FOD TO DO THRU 07/12/16	173.52	
			C3 - T1 SCADA FOD TO DO THRU 07/12/16	173.52	2,765.33
07/28/2016	89894	01697 B & C TRUCK PARTS, INC	407 GENERATOR PARTS	50.49	50.49
07/28/2016	89895	03798 BALLESTEROS, MONA - PETTY C	PETTY CASH WWTP - WE 06/30/2016 FY 2016	84.06	84.06
07/28/2016	89896	01676 BANK OF AMERICA	BANK CHARGES - JUNE 2016	2,761.20	2,761.20
07/28/2016	89897	04042 BAY AREA NEWS GROUP	BAY AREA NEWS GROUP - VARIOUS ADS	1,204.20	1,204.20
07/28/2016	89898	06195 CALIFORNIA PRODUCT STEWAR	CPSC - 2016-2017 ASSOCIATE FEES	1,000.00	1,000.00
07/28/2016	89899	00105 CAL-STEAM	TUBING FOR AIRCOMPRESSOR; UNIONS FOR CHI	103.08	103.08
07/28/2016	89900	00157 CITY OF PLEASANTON	FOD: POTABLE WATER JUN '16 (63 UNITS USE	508.64	
			WWTP: POTABLE WATER JUN '16	222.14	
			FOD: POTABLE WATER - IRRIGATION JUN '16	148.09	
			LAVWMA: POTABLE WATER JUN '16	139.57	1,018.44
07/28/2016	89901	00157 CITY OF PLEASANTON	DERWA: POTABLE WATER JUN '16	158.67	158.67
07/28/2016	89902	01970 CWEA - SFBS	REGISTRATION FOR CWEA ELAP SEMINAR - LAB	225.00	225.00
07/28/2016	89903	00300 ENVIRONMENTAL SCIENCE ASS	RESTORATION MONITORING - APR 1 THRU JUN	108.15	108.15
07/28/2016	89904	00314 FEDEX	WWTP: OVERNIGHT DELIVERY CHARGES JUL '16	80.64	80.64
07/28/2016	89905	03900 GARTON TRACTOR INC	DLD HARVESTING: TRACTOR RENTAL JUL '16	5,528.25	5,528.25
07/28/2016	89906	07017 HYDROSCIENCE ENGINEERS, IN	15-R009 TO NO. 1 DESIGN AND CROSS CONNEC	4,202.10	
			TO NO. 3 TO AGMT DATED 3/9/14 - CW PROGR	4,035.00	
			TO NO. 3 TO AGMT DATED 3/9/14 - CW PROGR	907.80	9,144.90
07/28/2016	89907	06657 INC. JPA LANDSCAPE AND CONS	IRRIGATION REPAIRS AT 6893 DUKE CT	69.85	69.85

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07/28/2016	89908	07614 MAHLER CONSULTING SERVICE	TO NO. 1 - JUNE 2016 DEVELOPMENT PROJECT	16,432.20	16,432.20
07/28/2016	89909	07264 MANPOWERGROUP US INC.	M. ZAKLAN: WE 07/03/16	431.20	431.20
07/28/2016	89910	00536 MC MASTER-CARR SUPPLY CO.	PARTS FOR AIR COMPRESSOR & GLYCOL SYSTEM	150.89	150.89
07/28/2016	89911	05897 MERIT RESOURCE GROUP	A. MCCAFFERY: WE 07/03/16	193.80	193.80
07/28/2016	89912	07266 MICHAEL D. BROWN CONSULTIN	07-3201 ASSISTANCE IN DEVELOPING A BIOSO	1,375.00	1,375.00
07/28/2016	89913	07699 MIKE MC CALL LANDSCAPE INC.	RW OVERPAYMENTCASH RECEIPT INV# 01937	1.00	1.00
07/28/2016	89914	04796 NAPA AUTO PARTS	FILTERS FOR STOCK	38.43	38.43
07/28/2016	89915	00591 NEOPOST USA INC.	NEOPOST - ANNUAL RENEWAL POSTAGE METER R	2,160.48	2,160.48
07/28/2016	89916	00620 P G & E	LAVWMA PS FEEDER A JUL '16	48,690.57	
			MISC PUMP STNS; DUBLIN LIFT STN; COMMERC	16,408.80	
			PUMP STATION 20B ELEC - JUNE 2016	11,499.08	
			LAVWMA PS FEEDER B JUL '16	3,540.55	80,139.00
07/28/2016	89917	07555 PETERSEN PRODUCTS CO.	PIPELINE PLUG FOR EPS1 DISCHRG	5,800.21	5,800.21
07/28/2016	89918	00663 PLEASANTON GARBAGE SVC IN	TRANSPORT SOLIDS/GRIT SCREENINGS JUN '16	5,494.72	5,494.72
07/28/2016	89919	01168 PRSA	R. OLSEN - PRSA MANAGING INTENSE MEDIA S	715.00	715.00
07/28/2016	89920	02466 RICOH AMERICAS CORP	COPIER LEASES MAIL RMS, HR/FIN AUGUST 20	699.28	
			COPIER LEASES MAIL RMS, HR/FIN AUGUST 20	416.24	
			COPIER LEASES MAIL RMS, HR/FIN AUGUST 20	389.24	1,504.76
07/28/2016	89921	02698 SHAMROCK OFFICE SOLUTIONS	SHIPPING COSTS FOR TONER	11.26	11.26
07/28/2016	89922	00903 UNITED RENTALS, INC.	BULK PROPANE FOR FORKLIFT AT THE WWTP	67.73	67.73
07/28/2016	89923	00911 VADEN, KAREN - PETTY CASH	DO PETTY CASH WE 06/30/2016	64.18	64.18
07/28/2016	89924	01722 VALERO	RELEASE OF CASH BOND INV# 01220 & 01375	41,587.20	41,587.20
07/28/2016	89925	00912 VALLEY CARE HEALTH SYSTEM	RESPIRATOR MEDICAL EXAM & AUDIOGRAM - T	206.00	206.00

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07/28/2016	89926	00933 VWR INTERNATIONAL, INC.	NITRILE GLOVES FOR PLANT OPERATIONS	296.63	
			NITRILE GLOVES FOR PLANT OPERATIONS	197.43	
			50MG WEIGHT	120.82	614.88
07/28/2016	89927	03878 WASTE RECOVERY WEST. INC.	WASTE TIRE PICK-UP/DISPOSAL	186.20	186.20
07/28/2016	89928	07569 WASTEQUIP	REPLT GRIT DUMPSTER	13,199.83	13,199.83
07/28/2016	89929	00957 WEST YOST & ASSOCIATES	14-W007 TO NO. 1 THRU 06/30/16	17,583.31	
			TO 5: 2015 UWMP THRU 06/30/16	772.50	18,355.81
07/28/2016	89930	00966 WHITLEY BURCHETT & ASSOCIA	LAWWMA: ENGINEERING SRVCS EXPORT PS DESI	2,585.00	2,585.00
07/28/2016	89931	00987 ZONE 7 WATER AGENCY	JUNE TREATED WATER SERVICE	1,099,032.99	
			GROUNDWATER PUMPING QUOTA 1-1-16 TO 12-3	74,774.85	
			4-24-16 TO 6-30-16 DOUGHERTY VALLEY O&M	3,152.52	1,176,960.36
07/29/2016	72916	01016 THE BANK OF NEW YORK MELL	08/01/16 WATER DEBT PMT	1,253,633.59	1,253,633.59
07/29/2016	7292016	06456 CIGNA GROUP INSURANCE	7/16 - EE LIFE & DISABILITY INSURANCE PR	9,737.09	9,737.09
08/01/2016	8012016	03718 HR SIMPLIFIED	IRS 125 2016 POS	486.48	486.48
08/01/2016	608080116	01098 NATIONWIDE RETIREMENT SOLI	NATIONAL DEFERRED COMPENSATION: PAYMENT	40.00	40.00
08/02/2016	143485	00558 IRS - PAYROLL TAXES	FEDERAL WITHHOLDING TAXES: PAYMENT	377.87	377.87
08/02/2016	82206000	00559 EDD - PAYROLL	CALIFORNIA STATE TAXES: PAYMENT	40.00	40.00
08/04/2016	89932	01719 A & M PRINTING, INC.	A&M PRINTING	1,015.33	1,015.33
08/04/2016	89933	01954 ANDERSON'S UNIFORMS	R. BAKER: UNIFORM ITEMS	499.05	499.05
08/04/2016	89934	06895 ANDRITZ SEPARATION INC.	16-R008 DERWA CONTINUOUS BACKWASH UPFLOW	28,530.84	28,530.84
08/04/2016	89935	06349 ARCSINE ENGINEERING	09-6101 TO NO. 2 THRU JUNE 2016	52,268.00	52,268.00
08/04/2016	89936	01085 CALPERS LONG-TERM CARE PR	LONG-TERM CARE: PAYMENT	68.12	68.12
08/04/2016	89937	00241 DGS OFS SVC REVOLVING FUNI	NATURAL GAS SERVICE AT THE WWTP - JUNE 2	17,598.52	17,598.52

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08/04/2016	89938	01559 EATON CORPORATION	REPLT UNDERVOLTAGE RELEASE KIT FOR CO-GE	781.00	781.00
08/04/2016	89939	05201 EMERSON NETWORK POWER	UPS PREVENTIVE MAINTENANCE: DO & WWTP MA	5,986.50	5,986.50
08/04/2016	89940	00307 FAIRWAY EQUIPMENT & SUPPLY	GASKETS FOR HYPO STORAGE TANK	226.97	226.97
08/04/2016	89941	02656 FASTENAL COMPANY	NITRILE GLOVES - PPE	744.38	
			RESPIRATORS FOR FIT-TESTING	113.05	
			RESPIRATORS FOR FIT TESTING	103.85	961.28
08/04/2016	89942	02914 STATE OF CALIFORNIA FRANCHISE	FRANCHISE TAX BOARD: PAYMENT	87.69	87.69
08/04/2016	89943	06865 FUTURE FORD OF CONCORD	SENSOR ASSY FOR UNIT #63	41.33	41.33
08/04/2016	89944	03142 HI-LINE	ELE PARTS FOR SHOP STOCK	964.34	
			LOOM FOR FLEET STOCK	78.24	1,042.58
08/04/2016	89945	05851 JENFITCH, LLC	JC 1679 CATIONIC COAGULANT FOR DERWA	4,872.00	4,872.00
08/04/2016	89946	02353 KELLY-MOORE PAINT CO., INC.	6 SAFETY YELLOW PAINTS	390.85	390.85
08/04/2016	89947	00514 LIVERMORE-PLEASANTON FIRE	LAVWMA EXPORT PS - HMBP INSPEC. FEE 2016	318.80	318.80
08/04/2016	89948	07264 MANPOWERGROUP US INC.	M. ZAKLAN: WE 07/10/16	318.01	318.01
08/04/2016	89949	05897 MERIT RESOURCE GROUP	A. MCCAFFERY: WE 07/10/16	536.00	536.00
08/04/2016	89950	01649 MISAC MUNI INFO SYS ASSN CA	MISAC 16-17 ASSOC/FULL MEMBER RENEWAL B	550.00	550.00
08/04/2016	89951	04231 MSC INDUSTRIAL SUPPLY CO	SAFETY GLASSES & GLOVES - PPE	427.44	
			PARTS FOR NEW STARTING AIR COMPRESSOR	384.53	811.97
08/04/2016	89952	04796 NAPA AUTO PARTS	ANTIFREEZE (COOLANT) FOR STOCK	42.64	
			LOOM-SPLIT POLY FOR UNIT #27 REPAIR	26.28	
			CABIN AIR FILTER FOR UNIT #106	13.80	
			LIGHT BULBS FOR STOCK	8.77	91.49
08/04/2016	89953	02109 ONE HOUR DELIVERY SERVICE,	ONE HOUR DELIVERY - INVOICE FOR SHOW UP	30.00	30.00
08/04/2016	89954	00620 P G & E	PUMP STATION 300B ELECTRICITY - JULY 201	8,240.54	

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			PUMP STATION R200A ELECTRICITY - JULY 2	6,069.72	
			PUMP STATION 300C ELECTRICITY - JULY 201	3,867.10	
			PUMP STATION 30A ELECTRICITY - JULY 2016	3,029.15	
			RESERVOIR 20A ELECTRICITY FOR JULY 2016	129.48	
			RESERVOIR R200 DERWA TANK 2 ELECTRICITY	41.80	
			LAVWMA PIPELINE & LIVERMORE LINE JUN '16	29.29	21,407.08
08/04/2016	89955	05543 ADMINISTRATORS (PBIA) PREFE	AUGUST 2016 - DENTAL	21,555.60	21,555.60
08/04/2016	89956	05475 PRESIDIO SYSTEMS, INC.	FY 2017 CCTV INSPECTION SERVICES FOR DEV	932.25	932.25
08/04/2016	89957	01168 PRSA	STEPHENSON - PRSA MEMBERSHIP RENEWAL	330.00	330.00
08/04/2016	89958	02125 SEEVER & SONS TIRE	(2QTY) 245/75R17 TIRES FOR UNIT #86	351.47	351.47
08/04/2016	89959	00810 STUDIO BLUE REPROGRAPHICS	16-A005 CONFORM DOCUMENT FIELD OPS BUILD	144.23	
			16-A005 CONFORM DOCUMENT CORP YARD MATER	55.19	199.42
08/04/2016	89960	00861 THYSSEN KRUPP ELEVATOR CO	JUL-SEP 2016: ELEVATOR MAINTENANCE SERVI	1,441.44	1,441.44
08/04/2016	89961	00862 TIFCO INDUSTRIES	S/S CARRIAGE BOLTS FOR GOLF CART FABRICA	65.88	65.88
08/04/2016	89962	01470 TRI-VALLEY HOSE	GREASE HOSE FOR UNIT #110 CAMEL	159.85	159.85
08/04/2016	89963	00903 UNITED RENTALS, INC.	MISC ITEMS FOR FOD WORK	1,990.71	
			FOD MATERIAL	82.23	2,072.94
08/04/2016	89964	00556 UNITED WAY OF THE BAY AREA	UNITED WAY: PAYMENT	280.93	280.93
08/04/2016	89965	00912 VALLEY CARE HEALTH SYSTEM	RESPIRATOR MEDICAL EVALUATION - THACH-DA	206.00	
			RESPIRATOR EVAL & AUDIOGRAM - R. RAMOS	206.00	
			RESPIRATOR MEDICAL EVAL & AUDIOGRAM - MI	206.00	
			RESPIRATOR MEDICAL EVAL & AUDIOGRAM - K.	206.00	
			RESPIRATOR MEDICAL EVAL & AUDIOGRAM - S.	206.00	
			RESPIRATOR MEDICAL EVAL & AUDIOGRAM - F.	206.00	
			RESPIRATOR MEDICAL EVAL & AUDIOGRAM - A.	206.00	

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			RESPIRATOR MEDICAL EVAL & AUDIOGRAM - R.	206.00	
			RESPIRATOR MEDICAL EVAL & AUDIOGRAM - D.	206.00	
			RESPIRATOR MEDICAL EVALUATION - SANCHEZ	166.00	
			RESPIRATOR MEDICAL EVALUATION - KUEFNER	166.00	
			ADUIOGRAM & FIT-TEST	100.00	
			DOT MEDICAL EXAM - S. HALLIDAY	85.00	2,371.00
08/04/2016	89966	00920 VASCO ROAD LANDFILL	UNLOADING OF WWTP SOLIDS/GRIT JUL '16	960.92	
			UNLOADING OF WWTP SOLIDS/GRIT	514.48	
			UNLOADING OF WWTP SOLIDS/GRIT JUL '16	302.85	1,778.25
08/04/2016	89967	00933 VWR INTERNATIONAL, INC.	COLOR STD 20CU	115.72	
			DISH CRINKLE	112.68	
			GRAD CYLINDER 250ML	99.24	
			CHEMICALS AND SUPPLIES	78.02	
			VWR THERMOMETER	-215.77	189.89
08/04/2016	89968	04061 WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES FOR STOCK	1,450.96	1,450.96
08/04/2016	89969	00031 ALLIED FLUID PRODUCTS CORP	(2QTY) HOSE ASSY FOR BLDG S & T FIRE DRA	423.11	423.11
08/04/2016	89970	06379 RUSSELL BAKER	BAKER REIMB EXP FOR CWEA MECH TECH 3 CER	185.00	185.00
08/04/2016	89971	01013 BARRETT BUSINESS SERVICES	J. MAINES: W/E 7/24/16	1,024.00	
			W/E 7/10/16: J. KAUFFMAN	929.28	
			W/E 7/10/16: D. RODRIQUEZ	844.80	
			D. HESTER: WE 07/10/16	832.00	
			W/E 7/10/16: J. CRIST	563.20	
			W/E 7/10/16: D. CALDEIRA	499.20	
			W/E 7/10/16: C. HIVES	394.24	
			N. POON: WE 07/10/16	348.16	
			W/E 7/10/16: S. AMARAL	281.60	
			W/E 7/3/16: J. DOMINO	215.04	

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			S. JENNE: W/E 7/10/16	215.04	
			W/E 7/10/16: P. BRICK, JR.	215.04	
			W/E 7/10/16: C. SCOTT	215.04	
			W/E 7/10/16: W. RHODES	215.04	
			W/E 7/10/16: K. KOLODZIE	215.04	
			W/E 7/10/16: S. MACHI	215.04	
			W/E 7/10/16: R. CARDENAS	107.52	
			W/E 7/10/16: J. DOMINO	107.52	
			W/E 7/10/16: K. CORRIGAN	107.52	7,544.32
08/04/2016	89972	04424 GRAYBAR ELECTRIC COMPANY	ELE PARTS FOR 1250 GEN-SET BATTERY SYSTE	224.86	
			ELE PARTS FOR WATER SCADA UPS	84.51	309.37
08/04/2016	89973	01242 INFO SEND, INC	UB BILLING PRINTING/MAILING SVCS JULY 20	5,234.30	5,234.30
08/04/2016	89974	00473 KEMIRA WATER SOLUTIONS INC	KEMIRA PAX-XL8 FOR DERWA ON 07/13/16	12,106.78	
			KEMIRA PAX-XL8 (POLYALUMINUM CHLORIDE) F	10,222.94	22,329.72
08/04/2016	89975	00503 LEADERSHIP SERVICES LTD	LEADERSHIP COACHING SESSION W/MARK GROSS	370.23	370.23
08/04/2016	89976	00608 OFFICE TEAM	TEMP SVCS W/E 07/22/16 - MONTAGUE	752.70	752.70
08/04/2016	89977	01078 STEFANIE OLSON	OLSON REIMB EXP AT BAB2E MEETING	30.22	30.22
08/04/2016	89978	04553 PACHECO BROTHERS GARDENI	REPLACE FAULTY VALVE - STUCK ON THE "ON"	375.00	375.00
08/04/2016	89979	01293 PK SAFETY SUPPLY	GAS MONITOR DOCKING MODULES FOR CALIBRAT	970.17	970.17
08/04/2016	89980	01403 PRAXAIR DISTRIBUTION INC 186	LIQUID ARGON	592.10	592.10
08/04/2016	89981	04973 NATERCIA SAUCEDA	CASE ID FL364781: PAYMENT	111.23	111.23
08/04/2016	89982	05127 VISION SERVICE PLAN - CA (VSF	AUGUST 2016 - VISION	2,640.25	2,640.25
08/04/2016	89983	00937 W.W. GRAINGER, INC.	DERWA: REPLT HOIST FOR MF/UV MODULE CLEA	1,054.54	
			TIMER & REPLT MOTOR FOR FSL MIXER CONTRO	371.15	
			WIRE CONNECTORS; RETRACTABLE TWIN BLADE	58.60	1,484.29

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08/04/2016	89984	00937 W.W. GRAINGER, INC.	SCREWDRIVER SET; PUMP, MOTION SECURITY L	545.32	545.32
08/04/2016	89985	06643 WEIR TECHNICAL SERVICES	MANAGEMENT SERVICES - JUNE 2016	4,362.46	
			MANAGEMENT SERVICES - MAY 2016	2,314.46	6,676.92
08/04/2016	89986	03831 JACKIE YEE	YEE REIMB EXP FOR DISTRICT SECURITY GATE	4.84	4.84
335 checks in this report				Total Checks:	14,761,255.11

Karen Vaden Digitally signed by
 Karen Vaden
 DN: cn=Karen Vaden
 Date: 2016.08.08 08:32:05 -07'00'

TENTATIVE BOARD ITEMS

8/11/2016 9:07:09 AM

Board Mtg	Agenda Item	External Affairs	Finance and Personnel	Water Resources
9/6/2016	Brown Act Training	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Closed Session - Negotiation of PSA's for Senior Managers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Resolution of Necessity for Nielsen Property for Electrical and Communication Facilities to Reservoir 3A (Easement Acquisition)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Approve Furniture Purchase for new FOD Corp Yard Building (CIP 16-A005)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Award Construction Agreement to Metcon-TI, Inc. for DSRSD Field Operations Building and Increase Budget (CIP 16-A005)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Report Impact of Accessory Dwelling Unit Legislation on District	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Closed Session - Public Employee Performance Review - FYE 2016 - General Counsel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Accept Water Quality Update	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	First Reading: Intro of Ordinance Revising District Code Sections 3.60.010, 3.60.020, 3.70.010 and 3.70.080 Time of Payment, etc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9/20/2016	Policy - Review Social Media	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Approve Legal Counsel Contract Amendment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Board Mtg

Agenda Item

**External
Affairs**

**Finance and
Personnel**

**Water
Resources**

9/20/2016

Update California WaterFix

Accept Regular and Recurring Reports: District Financials, Warrant List, Upcoming Board Business, (list)

Policy - Adopt Revised Water Recycling Policy and Rescind Reso No. 37-10

Award Construction Agreement to _____ for RAS Pipeline Rehabilitation Project (CIP 12-P003)

Closed Session - Public Employee Performance Evaluaton FYE 2016 - Pursuant to Government Code Section 54957

Title: General Manager

Closed Session - Public Employee Performance Review - FYE 2016

Review General Counsel

Award Construction Agreement to _____ for WWTP Pavement Road Improvement Project (CIP 14-P026)

Closed Session - Negotiation of PSA's for Senior Managers

Second Reading: Adoption of Ordinance Revising District Code Sections 3.60.010, 3.60.020, 3.70.010 and 3.70.080 Time of Payment, etc.



Reference Engineering Services Manager	Type of Action Direct Staff Regarding Videotaping Board Meetings	Board Meeting of August 16, 2016
Subject Videotaping Board Meetings (CIP 16-A004)		
<input type="checkbox"/> Motion	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Resolution
<input type="checkbox"/> Ordinance	<input type="checkbox"/> Informational	<input type="checkbox"/> Other
REPORT:	<input type="checkbox"/> Verbal	<input checked="" type="checkbox"/> Presentation
	<input checked="" type="checkbox"/> Staff	J. Zavadil
		<input type="checkbox"/> Board Member

Recommendation:

Staff recommends the Board of Directors review options of videotaping board meetings and provide direction on which options to focus further study on in order to improve broadcasts of Board meetings, and direct staff to report in early 2017 on results of consultant assessment of lighting and audio needs.

Summary:

The 24-year old audio system in the District Office boardroom is broken and needs to be replaced. Often it is difficult for the audience to hear boardmembers and staff when sitting in the room. It is even more difficult for the television audience to watch/listen to board meetings via recordings. The visual characteristics of the boardroom were not designed for videotaped meetings. So, the District is hiring consultants to design an appropriate audiovisual system.

The district designated \$100,000 in the current capital improvement budget for boardroom audio/video improvements. Staff plans to spend approximately half that to hire consultants to create the engineering designs to improve the sound system and lighting system. These engineering designs will include estimates of the cost of the proposed improvements. At that time, staff will return to the Board to request an additional appropriation to implement the project.

Meanwhile, Tri-Valley Community Television (TVCTV) has presented the district with six packages wherein they could provide some combination of the following services: video record the board meetings, broadcast the meetings on Channel 29 (four days after the meeting and rebroadcast the meeting at least four times during the two weeks), stream the meetings live (or delayed broadcast transmission of the meeting), provide video on demand (six days after the meeting), and index the video so viewers can jump to the agenda topic of their choice. For the purposes of comparison, staff has focused on TVCTV's Option 4, Package 3.

In addition to the TVCTV proposal, two other companies offer services worth considering: live and on-demand streaming to mobile devices in real time, cloud-based systems of unlimited content storage and distribution of board meeting videos, and archived video editing and indexing in real time. These options may be more cost effective than a TVCTV proposal.

The attached staff report gives an overview of the various options, preliminary costs, and advantages and disadvantages.

Committee Review			Legal Review	Staff Review		
COMMITTEE ---	DATE ---	RECOMMENDATION ---	Not Required	ORIGINATOR S. Stephenson	DEPARTMENT Executive	REVIEWED BY
ATTACHMENTS <input type="checkbox"/> None						
<input type="checkbox"/> Resolution	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Task Order	<input checked="" type="checkbox"/> Staff Report	<input type="checkbox"/> Ordinance		
<input checked="" type="checkbox"/> Cost \$50,000	<input type="checkbox"/> Funding Source A. \$100,000 CIP 16-A004 B.		Attachments to S&R 1. CIP Project 16-A004 project summary sheet 2. 3.			

STAFF REPORT

District Board of Directors
August 16, 2016



Videotaping Board Meetings

BACKGROUND

In April, 2012, the Board of Directors made a decision to commence recording and broadcasting board meetings, as inexpensively as possible, using existing District equipment. On June 5, 2012, the first DSRSD Board of Directors meeting was videotaped and broadcast live via a wide-angle camera mounted in the center of the boardroom's back wall. Shortly thereafter, the live broadcasts were terminated because the internet provider service was intermittent, but we continued recording the meetings and they were posted on YouTube the following morning where customers can access them via a link on the district's website.

In 2015, the board approved \$100,000 for CIP project 16-A004, Board Meeting Audio/Video Improvements. Per the description in the CIP Ten-Year Plan and Two-Year Budget, "this project will retrofit the Boardroom lighting and audio system and install video cameras and video streaming equipment to facilitate quality video streaming and indexing of board meetings. There will be an additional ongoing annual cost for third party support for videoing, streaming, and indexing of the video."

In January 2016, a proposal was presented by AVCaptureAll to provide live and on-demand streaming and synchronize recorded board meetings with agendas. In April 2016, Tri-Valley Community Television (TVCTV) also presented a proposal that included six packages with up-front costs ranging from \$0-\$9,430 and monthly costs ranging from \$1,600 to \$3,100/month. For purposes of comparison, Option 4, Package 3, which requires \$1,200 up-front and \$2,874 per month, will be the one staff analyzes. In July 2016, Granicus presented a proposal offering live and on-demand streaming to mobile devices, unlimited content storage and distribution, archived video editing and indexing, and a citizen web portal.

DISCUSSION

The Board's direction in 2012, with budget approval in 2015 (CIP Project 16-A004) was to make improvements in the boardroom's audio and video systems. Staff has done some preliminary assessment and determined that \$30,000 to \$50,000 will be spent on consultants to evaluate needed lighting and sound system improvements. Estimates will be developed for installation costs as part of the consultant evaluation.

No matter how we improve the videotaping of board meetings, it is necessary to improve the sound system, because not only does the audience in the boardroom not always hear what's being said, but it's even more difficult for the YouTube viewing audience to hear the board discussions. Also, the lighting needs to be improved. Hiring experts in acoustical and audiovisual systems will help the district achieve an environment that will enhance our ability to broadcast and record board meetings. A supplemental appropriation for installation will be needed and staff will return with a report in Spring 2017.

There are many reasons why it is advantageous to stream board meetings live and offer video on-demand to our customers. It makes it easier for customers to participate in the governing of their water system and is simply good business management practice in this "I want it now" digital age. This is the District's headquarters so it makes sense to improve the sound system and lighting in the boardroom. Another reason to improve the boardroom sound system and lighting is that in the event of a crisis, the boardroom becomes the district's emergency operations center. An improved sound system and lighting would be critical in this situation. And

finally, broadcasting and video recording board meetings is an efficient way for customers to be informed of board actions. We live in a digital age. Offering customers access to board meetings – live streaming and on-demand recordings for customers to view at their convenience – is the norm, it is expected. It should be noted that most of the other governmental agencies in the Tri-Valley provide enhanced recordings of their governing body meetings, including Zone 7, City of Pleasanton, City of Livermore, Livermore Area Recreation & Park District (LARPD), and some of the school districts.

A more robust program of recording meetings might also offer the possibility of enhanced community outreach on major District strategic priorities, including outreach on water supply diversification, including projects such as a potential potable reuse project and regional desalination.

Once the sound and lighting improvements are underway, we can consider ways to improve the videotaping of the board meetings. Currently, there are four options being considered.

Option 1 – Continue using the small, wide angle camera mounted in the center of the back wall to stream meetings live, record them, and post them the following morning on YouTube.

Advantages

- Cheapest alternative, no extra cost
- Minimal staff work
- Video posted following morning on YouTube
- Link on website enables video on-demand

Disadvantages

- Sound quality poor
- Picture quality poor
- Only one camera, wide angle view of directors and senior managers
- Not able to show PowerPoint presentations, nor individuals addressing the board
- Not able to index and synchronize agenda with video
- Not compliant with Americans with Disabilities Act

Option 2 – Use AVCaptureAll software service: \$0 set up costs, \$599/month, offers live and on-demand streaming, unlimited content storage and distribution, and recorded board meetings synchronized with the agendas

Advantages

- Live and on-demand video streaming
- Searchable by key word and phrase
- Archived video editing and indexing
- Multiple cameras
- Unlimited content storage and distribution
- Viewer statistics available

Disadvantages

- DSRSD has to provide recording equipment (unknown at this time)
- DSRSD has to provide crew (if salaried, no additional cost; if hourly, \$100/hour)
- Not compliant with Americans with Disabilities Act

Option 3 – Use Granicus software service: \$3,500 set up costs, \$755/month, offers live and on-demand streaming to mobile devices, unlimited content storage and distribution, archived video editing and indexing, a citizen web portal, and is compliant with the Americans with Disabilities Act

Advantages

- Live and on-demand video streaming
- Searchable by key word and phrase
- Archived video editing and indexing
- Multiple cameras
- Unlimited content storage and distribution
- Viewer statistics available
- Citizen web portal, eComment, is an easy, convenient way for citizens to get involved
- iLegislate, a paperless agenda environment for the iPad
- Compliant with Americans with Disabilities Act (their analog encoding appliance supports extraction and display of embedded closed captions)

Disadvantages

- DSRSD has to provide recording equipment (unknown at this time)
- DSRSD has to provide crew (if salaried, no additional cost; if hourly, \$100/hour)

Option 4 – Use Tri-Valley Community Television: Package 3, \$1,200 set up costs, \$2,874/month, offers crew and equipment to record board meetings and broadcast them on cable television Channel 29 four days after the meeting and make video on-demand available six days after the meeting

Advantages

- Includes equipment and crew
- Multiple cameras
- Web host video
- Broadcast on cable TV Channel 29, five times in two weeks
- Index video using agenda

Disadvantages

- Slowest service, broadcast is four days after the meeting, on-demand is six days after the meeting
- Most expensive (4-5 times more costly than the other two options)
- Not compliant with Americans with Disabilities Act
- No viewer statistics available
- Only store video for one year

RECOMMENDATION

Review options of videotaping board meetings and provide direction on further study and evaluation of various options for broadcasting board meetings. Additionally, direct staff to bring a report to the Board in early 2017 on results of consultant assessment of lighting and audio needs.

DSRSD CIP 10-Year Plan for FYEs 2014 - 2023

CATEGORY: GENERAL

Regional Wastewater Replacement (Fund 310)

CIP No. 16-A004 Board Meeting Audio/Video Improvements

Funding Allocation: 45% 310 45% 610 10% 210

Sponsor: Information Technology Services

Project Manager: Bob Treppa

Status: New-Initiate

Project Summary:

This project will retrofit the Boardroom lighting and audio system and install video cameras and video streaming equipment to facilitate quality video streaming and indexing of Board meetings. There will be an additional ongoing annual cost for third party support for videoing, streaming, and indexing of the video.

Anticipated

CEQA Requirement: Not a project under CEQA.

Reference:

Fund Allocation Basis: Project will mainly benefit customers so the allocation is based on revenues by fund.

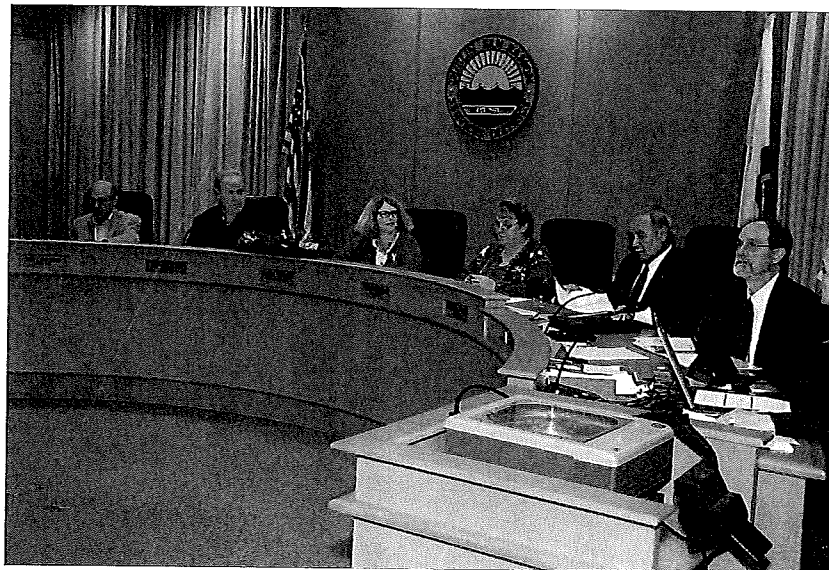
10-Year Cash Flow and Estimated Project Cost:

Prior	15-16	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25	Future
0	100,000	0	0	0	0	0	0	0	0	0	0

Total Estimated Project Cost \$100,000

Current Adopted Budget \$0

Increase/(Decrease) \$100,000





Reference General Manager	Type of Action Adopt Revised Policy	Board Meeting of August 16, 2016
Subject Adopt Revised Day of Service Policy and Rescind Resolution No. 9-14		
<input type="checkbox"/> Motion	<input type="checkbox"/> Minute Order	<input checked="" type="checkbox"/> Resolution
<input type="checkbox"/> Ordinance	<input type="checkbox"/> Informational	<input type="checkbox"/> Other
REPORT:	<input type="checkbox"/> Verbal	<input type="checkbox"/> Presentation
	<input checked="" type="checkbox"/> Staff	D. McIntyre
		<input type="checkbox"/> Board Member

Recommendation:

Staff recommends the Board of Directors adopt, by Resolution, a revised Day of Service policy and rescind Resolution No. 9-14.

Summary:

The Day of Service policy was most recently revised by the Board on February 18, 2014. At that time, revisions were made to require a director to deliver a written report to the Board at the next regular Board meeting following an event, in accordance with Government Code Section 61047, and to provide guidelines for what would constitute a written report.

The key proposed revision to the Day of Service policy adds attendance at ceremonial functions of other agencies, such as ribbon cuttings and groundbreakings, as activities eligible for compensation. The current policy requires pre-approval by the Board for public events, trainings, or meetings other than those of the Board, Board committees, and certain joint powers authorities (JPAs). Adoption of the revised policy as proposed will not comprise pre-approval. Directors currently do not receive compensation for attendance at social or ceremonial events. Section 61047 lists the only types of meetings and events for which a director can receive compensation for a day of service:

- 1) A meeting conducted pursuant to the Ralph M. Brown Act
- 2) Representation of the district at a public event
- 3) Representation of the district at a public meeting or a public hearing conducted by another public agency
- 4) Representation of the district at a meeting of a public benefit nonprofit corporation on whose board the district has membership
- 5) Participation in a training program on a topic that is directly related to the district

The change would allow a director to receive \$146 for attending a ceremonial function and does not affect a director's ability to get reimbursed for expenses incurred when traveling on and conducting district business.

The additional revisions to the policy comprise the following: 1) require a director to deliver a written report at the next Board meeting, regardless of the type of meeting, to conform more closely to state law (the current policy specifies reporting at a regular Board meeting); 2) remove the dissolved Union Sanitary District Financing Authority from the list of JPAs; and 3) spell out the acronyms for the various entities to promote reader friendliness.

In accordance with Strategic Plan Initiative 3.01.04, to annually review 25% of District policies, this policy is scheduled to be reviewed again in 2020.

Committee Review			Legal Review	Staff Review		
COMMITTEE ---	DATE ---	RECOMMENDATION ---	Yes	ORIGINATOR V.Chiu	DEPARTMENT Executive	REVIEWED BY
ATTACHMENTS <input type="checkbox"/> None						
<input checked="" type="checkbox"/> Resolution	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Task Order	<input type="checkbox"/> Staff Report	<input type="checkbox"/> Ordinance		
<input checked="" type="checkbox"/> Cost \$0 \$146 per day of service	<input type="checkbox"/> Funding Source A. B.		Attachments to S&R 1. Red-lined version of revised policy 2. 3.			



POLICY

Dublin San Ramon Services District

Policy No.:	P100-14-2	Type of Policy:	Board Business
Policy Title:	Day of Service		
Policy Description:	Definition of a Compensable Day of Service for a Director		
Approval Date:	February 18, 2014	Last Review Date:	2014 <u>2016</u>
Approval Resolution No.:	9-14	Next Review Date:	2018 <u>2020</u>
Rescinded Resolution No.:	3-139-14	Rescinded Resolution Date:	February 19, 2013 <u>18, 2014</u>

It is the policy of the Board of Directors of Dublin San Ramon Services District:

That each Director shall exhibit good judgment in the matter of compensation for service, and shall have proper regard for the propriety and economy of conducting District business.

1. Compensation for Days of Service

Directors may, upon submittal of the District's monthly Board of Director's Timesheet, receive an amount of compensation not to exceed that approved by the Board of Directors. The amount of compensation shall be set in accordance with Water Code ~~s~~Section 20200 *et seq.*, as amended. Compensation shall be earned for each day's service rendered as a member of the Board, and cannot exceed a total of ten [10] days in any calendar month. Except for the Board and Committee meetings described in subsections 2 a and b of this policy, in order to be eligible for compensation for a day of service, the Board must have previously approved, at a Board meeting, the Director's representation of the District, and the Director must deliver a written report to the Board regarding his or her attendance at a qualifying activity or event at the next ~~regular~~ Board meeting following the qualifying activity or event. If the written report is not submitted at the next ~~regular~~ Board meeting following the qualifying activity or event, the Director is no longer eligible for and shall not be paid compensation for the day(s) of service associated with the qualifying activity or event. (~~Government~~- Code- Section 61047, subdivisions (e)(2) through (e)(5).)

2. Services Eligible for Compensation

DSRSD Policy

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Policy No.: ~~P100-14-2~~

Policy Title: Day of Service

Pursuant and subject to Government Code Section 61047(e), ~~T~~the following activities are eligible for compensation as a day of service:

- a. Attendance in a policy maker role at District meetings noticed in accordance with the Brown Act (Government Code ~~s~~Section- 54950 *et seq.*). This is specifically limited to:
 - Regular Board Meetings
 - Special Board Meetings
 - Adjourned ~~Regular~~ Board Meetings
 - Regular, Adjourned, and Special Meetings of Board Standing Committees, including Liaison Committees
 - Emergency Meetings of the Board or a Standing Committee

- b. Attendance in a policy maker role at meetings of a Joint Powers Authority (JPA) of which the District is a Member and that have been noticed in accordance with the Brown Act (Government Code ~~s~~Section- 54950 *et seq.*), including:
 - Regular JPA Meetings
 - Special JPA Meetings
 - Adjourned Regular JPA Meetings
 - Regular, Adjourned, and Special Meetings of Standing Committees of the JPA, including Liaison Committees
 - Emergency Meetings of the JPA or a Standing Committee of the JPA

JPA's, include but are not limited to Livermore-Amador Valley Water Management Agency (LAVWMA), DSRSD-EBMUD Recycled Water Authority (DERWA), WaterReuse Finance Authority, ~~Union Sanitary District Financing Authority~~, or California Sanitation Risk Management Authority (CSRMA).

- c. Attendance at professional, technical, and trade association meetings, conferences, (and the board and/or committee meetings of these groups for which the Director is a member of the board and/or a committee) activities, and organized educational activities, training sessions and events, including but not limited to ethics training pursuant to Government Code ~~s~~Section 53234 *et seq.*, as it may be amended from time to time, including but not limited to California Association of Sanitation Agencies (CASA), California Sanitation Risk Management Authority (CSRMA), Association of California Water Agencies (ACWA), California Special Districts Association (CSDA), Sanitation and Water Agencies of Contra Costa County, Economic Development Alliance for Business (EDAB), WaterReuse, and National Water Research Institute (NWRI). Travel on the day before or the day after the activity shall not be eligible for compensation as a day of service.

- d. As a principal speaker, panel member, or otherwise representing the District in an official capacity at a public event including ceremonial functions of other agencies, meetings of a service club, a homeowner association, a chamber of commerce or other

DSRSD Policy

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Policy No.: ~~P100-14-2~~

Policy Title: Day of Service

business or neighborhood group including meetings with neighbors of the wastewater treatment facilities (when those meetings are open and held at the wastewater treatment plant).

- e. Representation of the District at a public meeting or public hearing of another public agency (e.g., Board of Supervisors, City Council, Local Agency Formation Commission [LAFCO], State Water Resource Control Board [SWRCB], Regional Water Quality Control Board [RWQCB], Bay Area Air Quality Management District [BAAQMD]) at which that agency has agenda'd business that involves the District.

3. **Activities and/or Events Ineligible for Compensation**

- a. Compensation will only be paid for one day of service if a Director attends two or more meetings or activities on one day which meetings are otherwise separately eligible for compensation.
- b. Compensation will not be paid for attendance at a meeting of an ad hoc or advisory committee of the Board that does not have a continuing subject matter jurisdiction or a meeting schedule fixed by formal action of the Board.
- c. Compensation will not be paid for attendance at meeting of a Standing or Liaison Committee of the Board on which the Director does not serve.
- d. Compensation will not be paid for any meeting with District staff unless the meeting is a Board or Committee meeting noticed pursuant to the Brown Act.

4. **Review and Approval**

Principal responsibility for compliance with this policy rests with each Director. The General Manager shall review Director's timesheets and written reports to determine conformance with this policy prior to approving payment. If a Director disagrees with the General Manager's determination, the Director submitting the timesheet shall refer the matter to the President of the Board (or Vice President if the timesheet is that of the President) for consideration. The submittal of a timesheet by a Director shall be deemed an acknowledgement by that Director that the timesheet, in the exercise of his or her judgment, complies with the terms of this policy, that any required approval of the Board was obtained at a Board meeting in a timely manner advance of the activity or event, that any required written report has been submitted at the next Board meeting following the activity or event, and that the Director has considered any issues that the General Manager has identified. If the matter is referred to the Board President (or the Vice President as the case might be), they shall approve the timesheet unless they believe it substantially deviates from this policy. Directors may appeal any timesheet disapproved by the President or Vice President by submitting the matter to the Board as an agenda item at a regular meeting not later than 60 days after the day for which reimbursement is requested.

5. **Contents of Written Reports**

Written reports submitted in accordance with this Policy shall consist of one or more of the following:

DSRSD Policy

Page 4 of 4

Policy No.: ~~P100-14-2~~

Policy Title: Day of Service

- A handwritten report of the Director's activities;
- A typewritten report of the Director's activities;
- Copies of agendas for the qualifying event;
- Copies of handouts distributed at the qualifying event;
- Copies of business cards from contacts made by the Director;
- Copies of notes the Director took while attending the qualifying event;
- Certificates the Director received for attending the qualifying event;
- Remarks made at the qualifying event if a Director was a speaker (bullet points or script);
- Other similar written materials.

All materials should give a member of the public a sense of the business purpose of the qualifying event as well as the Director's role at the qualifying event.

6. Administration

The General Manager shall administer this policy and shall institute appropriate accounting and control procedures to ensure the policy is being followed.

7. Previous Policies Superseded

This policy supersedes all previously adopted District policies related to compensation for a day of service by a Director.

RESOLUTION NO. _____

RESOLUTION OF THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT REVISING THE DAY OF SERVICE POLICY AND RESCINDING RESOLUTION NO. 9-14

WHEREAS, on February 18, 2014, the Board adopted a revised Day of Service policy (“policy”) for definition of a compensable day of service for a Director; and

WHEREAS, the policy is revised to add attendance at ceremonial functions of other agencies, such as ribbon cuttings and groundbreakings, as public events that may comprise a day of service eligible for compensation; and

WHEREAS, the policy is also revised to require a director to deliver a written report to the Board regarding the Director’s representation at the next Board meeting, regardless of the type of meeting, following a meeting, event, or activity, to conform more closely to California Government Code Section 61047; and

WHEREAS, the policy is further revised to remove a dissolved joint powers authority and to spell out the acronyms of various entities.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT, a public agency located in the Counties of Alameda and Contra Costa, California that the revised Day of Service policy, attached as Exhibit “A” be adopted; and Resolution No. 9-14, attached as Exhibit “B,” is hereby rescinded.

ADOPTED by the Board of Directors of the Dublin San Ramon Services District, a public agency in the State of California, Counties of Alameda and Contra Costa, at its regular meeting held on the 16th day of August, 2016.

AYES:

NOES:

ABSENT:

D. L. (Pat) Howard, President

ATTEST: _____
Nicole Genzale, District Secretary



Policy

Policy No.:	Type of Policy: Board
Policy Title: Day of Service	
Policy Description: Definition of a Compensable Day of Service for a Director	
Approval Date:	Last Review Date: 2016
Approval Resolution No.:	Next Review Date: 2020
Rescinded Resolution No.: 9-14	Rescinded Resolution Date: 2/18/2014

It is the policy of the Board of Directors of Dublin San Ramon Services District:

That each Director shall exhibit good judgment in the matter of compensation for service, and shall have proper regard for the propriety and economy of conducting District business.

1. Compensation for Days of Service

Directors may, upon submittal of the District’s monthly Board of Director’s Timesheet, receive an amount of compensation not to exceed that approved by the Board of Directors. The amount of compensation shall be set in accordance with Water Code Section 20200 *et seq.*, as amended. Compensation shall be earned for each day’s service rendered as a member of the Board, and cannot exceed a total of ten [10] days in any calendar month. Except for the Board and Committee meetings described in subsections 2 a and b of this policy, in order to be eligible for compensation for a day of service, the Board must have previously approved, at a Board meeting, the Director’s representation of the District, and the Director must deliver a written report to the Board regarding his or her attendance at a qualifying activity or event at the next Board meeting following the qualifying activity or event. If the written report is not submitted at the next Board meeting following the qualifying activity or event, the Director is no longer eligible for and shall not be paid compensation for the day(s) of service associated with the qualifying activity or event. (Government Code Section 61047, subdivisions (e)(2) through (e)(5).)

2. Services Eligible for Compensation

Pursuant and subject to Government Code Section 61047(e), the following activities are eligible for compensation as a day of service:

- a. Attendance in a policy maker role at District meetings noticed in accordance with the Brown Act (Government Code Section 54950 *et seq.*). This is specifically limited to:

Policy No.:

Policy Title: Day of Service

- Regular Board Meetings
 - Special Board Meetings
 - Adjourned Board Meetings
 - Regular, Adjourned, and Special Meetings of Board Standing Committees, including Liaison Committees
 - Emergency Meetings of the Board or a Standing Committee
- b. Attendance in a policy maker role at meetings of a Joint Powers Authority (JPA) of which the District is a Member and that have been noticed in accordance with the Brown Act (Government Code Section 54950 *et seq.*), including:
- Regular JPA Meetings
 - Special JPA Meetings
 - Adjourned Regular JPA Meetings
 - Regular, Adjourned, and Special Meetings of Standing Committees of the JPA, including Liaison Committees
 - Emergency Meetings of the JPA or a Standing Committee of the JPA

JPAs, include but are not limited to Livermore-Amador Valley Water Management Agency (LAVWMA), DSRSD-EBMUD Recycled Water Authority (DERWA), WateReuse Finance Authority, or California Sanitation Risk Management Authority (CSRMA).

- c. Attendance at professional, technical, and trade association meetings, conferences, (and the board and/or committee meetings of these groups for which the Director is a member of the board and/or a committee) activities, and organized educational activities, training sessions and events, including but not limited to ethics training pursuant to Government Code Section 53234 *et seq.*, as it may be amended from time to time, including but not limited to California Association of Sanitation Agencies (CASA), California Sanitation Risk Management Authority (CSRMA), Association of California Water Agencies (ACWA), California Special Districts Association (CSDA), Sanitation and Water Agencies of Contra Costa County, Economic Development Alliance for Business (EDAB), WateReuse, and National Water Research Institute (NWRI). Travel on the day before or the day after the activity shall not be eligible for compensation as a day of service.
- d. As a principal speaker, panel member, or otherwise representing the District in an official capacity at a public event including ceremonial functions of other agencies, meetings of a service club, a homeowner association, a chamber of commerce or other business or neighborhood group, including meetings with neighbors of the wastewater treatment facilities (when those meetings are open and held at the wastewater treatment plant).
- e. Representation of the District at a public meeting or public hearing of another public agency (e.g., Board of Supervisors, City Council, Local Agency Formation Commission [LAFCO], State Water Resource Control Board [SWRCB], Regional Water Quality Control

Policy No.:	Policy Title: Day of Service
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Board [RWQCB], Bay Area Air Quality Management District [BAAQMD]) at which that agency has agendized business that involves the District.

3. Activities and/or Events Ineligible for Compensation

- a. Compensation will only be paid for one day of service if a Director attends two or more meetings or activities on one day which meetings are otherwise separately eligible for compensation.
- b. Compensation will not be paid for attendance at a meeting of an ad hoc or advisory committee of the Board that does not have a continuing subject matter jurisdiction or a meeting schedule fixed by formal action of the Board.
- c. Compensation will not be paid for attendance at meeting of a Standing or Liaison Committee of the Board on which the Director does not serve.
- d. Compensation will not be paid for any meeting with District staff unless the meeting is a Board or Committee meeting noticed pursuant to the Brown Act.

4. Review and Approval

Principal responsibility for compliance with this policy rests with each Director. The General Manager shall review Director’s timesheets and written reports to determine conformance with this policy prior to approving payment. If a Director disagrees with the General Manager’s determination, the Director submitting the timesheet shall refer the matter to the President of the Board (or Vice President if the timesheet is that of the President) for consideration. The submittal of a timesheet by a Director shall be deemed an acknowledgement by that Director that the timesheet, in the exercise of his or her judgment, complies with the terms of this policy, that any required approval of the Board was obtained at a Board meeting in advance of the activity or event, that any required written report has been submitted at the next Board meeting following the activity or event, and that the Director has considered any issues that the General Manager has identified. If the matter is referred to the Board President (or the Vice President as the case might be), they shall approve the timesheet unless they believe it substantially deviates from this policy. Directors may appeal any timesheet disapproved by the President or Vice President by submitting the matter to the Board as an agenda item at a regular meeting not later than 60 days after the day for which reimbursement is requested.

5. Contents of Written Reports

Written reports submitted in accordance with this Policy shall consist of one or more of the following:

- A handwritten report of the Director’s activities;
- A typewritten report of the Director’s activities;
- Copies of agendas for the qualifying event;
- Copies of handouts distributed at the qualifying event;
- Copies of business cards from contacts made by the Director;
- Copies of notes the Director took while attending the qualifying event;

Policy No.:	Policy Title: Day of Service
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- Certificates the Director received for attending the qualifying event;
- Remarks made at the qualifying event if a Director was a speaker (bullet points or script);
- Other similar written materials.

All such materials should give a member of the public a sense of the business purpose of the qualifying event as well as the Director’s role at the qualifying event.

6. Administration

The General Manager shall administer this policy and shall institute appropriate accounting and control procedures to ensure the policy is being followed.

7. Previous Policies Superseded

This policy supersedes all previously adopted District policies related to compensation for a day of service by a Director.

RESOLUTION NO. 9-14

RESOLUTION OF THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT ADOPTING A REVISED DAY OF SERVICE POLICY AND RESCINDING RESOLUTION NO. 3-13

WHEREAS, on June 16, 2009 the Board adopted a revised Day of Service policy (“policy”); and

WHEREAS, the policy was last revised on February 19, 2013 and among the changes made at that time was a loosening of the timing requirements for submittal of the required written reports for certain specified events; and

WHEREAS, the timing requirements specified in the policy were not fully in accordance with the Community Services District Act under which the District is organized; and

WHEREAS, it is necessary to conform the timing requirements for submittal of written reports contained in the policy with those of the Community Services District Act.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT, a public agency located in the Counties of Alameda and Contra Costa, California as follows:

The revised Day of Service policy, attached as Exhibit “A” be adopted, and Resolution No. 3-13 is hereby rescinded and attached as Exhibit “B.”

ADOPTED by the Board of Directors of Dublin San Ramon Services District, a public agency in the State of California, Counties of Alameda and Contra Costa, at its regular meeting held on the 18th day of February 2014, and passed by the following vote:

AYES: 5 – Directors D. L. (Pat) Howard, Dawn L. Benson, Edward R. Duarte, Richard M. Halket, Georgean M. Vonheeder-Leopold

NOES: 0

ABSENT: 0

Georgean M. Vonheeder-Leopold
Georgean M. Vonheeder-Leopold, President

ATTEST: Nancy G. Hatfield
Nancy G. Hatfield, District Secretary



Reference Operations Manager	Type of Action Adopt Revised Policy	Board Meeting of August 16, 2016
Subject Adopt Revised District Safety Programs Policy and Rescind Resolution No. 74-07		
<input type="checkbox"/> Motion	<input type="checkbox"/> Minute Order	<input checked="" type="checkbox"/> Resolution
<input type="checkbox"/> Ordinance	<input type="checkbox"/> Informational	<input type="checkbox"/> Other
REPORT:	<input type="checkbox"/> Verbal	<input type="checkbox"/> Presentation
	<input checked="" type="checkbox"/> Staff	D. Lopez
		<input type="checkbox"/> Board Member

Recommendation:

Staff recommends the Board of Directors adopt, by Resolution, the revised District Safety Programs policy and rescind Resolution No. 74-07.

Summary:

The District Safety Programs policy was last revised in 2007. As is the case with all District policies, it is reviewed every four years in accordance with Strategic Plan Initiative 3.01.04.

The proposed revisions to the District Safety Programs policy delete reference to S.B. 198 and Section 3203 of the General Industry Safety Orders, and replace it with the current California Code of Regulations, Title 8, Section 3203. The update also includes the addition of interns to be covered under the policy, which was included in the existing policy description but not in the body of the policy document.

A red-lined copy of the policy is attached to assist the Board in reviewing the proposed revisions.

Committee Review			Legal Review	Staff Review		
COMMITTEE ---	DATE ---	RECOMMENDATION ---	Not Required	ORIGINATOR D.Lopez	DEPARTMENT Operations	REVIEWED BY
ATTACHMENTS <input type="checkbox"/> None						
<input checked="" type="checkbox"/> Resolution	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Task Order	<input type="checkbox"/> Staff Report	<input type="checkbox"/> Ordinance		
<input checked="" type="checkbox"/> Cost \$0	<input type="checkbox"/> Funding Source A. B.		Attachments to S&R 1. Red-lined version of revised policy 2. 3.			



POLICY

Dublin San Ramon Services District

Policy No.:	P700-12-1	Type of Policy:	Personnel
Policy Title:	District Safety Programs		
Policy Description:	Provide a safe work environment for all employees; regular, part-time, limited-term, interns, temporary, contract, consultant, and elected officials.		
Approval Date:	Dec 18, 2007	Last Review Date:	2012 <u>2016</u>
Approval Resolution No.:	74-07	Next Review Date:	2016 <u>2020</u>
Rescinded Resolution No.:	13-9774-07	Rescinded Resolution Date:	Feb 18, 1997 <u>Dec 18, 2007</u>

It is the policy of the Board of Directors of Dublin San Ramon Services District that:

The District shall comply with applicable safety, health, and environmental laws, regulations, and requirements. The District shall perform work in a manner that protects the health and safety of employees and the public, preserves the quality of the environment, and prevents property damage. Safety, health, and the environment are to be priority considerations in the planning and execution of all work activities in the District.

The District's policy to provide a safe work environment applies to all regular, part-time, limited-term, intern, temporary, and contract employees, contractors, consultants, and elected officials.

All employees are required to follow all District safety rules and procedures as a condition of continued employment. The District has adopted a Safety Program in accordance with the requirements of ~~S.B. 198 and Section 3203 of the General Industry Safety Orders~~ the California Code of Regulations, Title 8, Section 3203. Copies of the safety program and the regulations it is based upon is available from Human Resources or the District Safety Officer. The program has and will continue to be thoroughly communicated to all employees.

The General Manager shall develop comprehensive rules and procedures in furtherance of this policy.

DSRSD Policy

Page 2 of 2

Policy No.: P700-12-1 _____

Policy Title: District Safety Programs

~~Policy is current and no changes need to be adopted by
the Board of Directors.~~

~~Status Quo Chronology~~

~~Date Adopted Dec 18, 2007~~

Reviewed by

Committee _____ Personnel _____ Date Oct. 3, 2012

Committee _____ Date _____

Committee _____ Date _____

Committee _____ Date _____

H:\Board\Policies-Current\District Safety Programs.docx

RESOLUTION NO. _____

RESOLUTION OF THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT REVISING THE DISTRICT SAFETY PROGRAMS POLICY AND RESCINDING RESOLUTION NO. 74-07

WHEREAS, on December 18, 2007 the District adopted Resolution No. 74-07 establishing a District Safety Programs policy declaring the District’s commitment to comply with applicable safety, health, and environmental laws, regulations, and requirements; and

WHEREAS, District policy is to annually review 25% of District policies; and

WHEREAS, the District has reviewed and updated the District Safety Programs policy to reference the California Code of Regulations, Title 8, Section 3203; and

WHEREAS, the policy is updated to include interns to be covered under the policy, making the body of the policy consistent with the description.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT, a public agency located in the Counties of Alameda and Contra Costa, California, as follows:

- (1) The revised District Safety Programs policy, attached as Exhibit “A” be adopted.
- (2) Resolution No. 74-07 is hereby rescinded and attached as Exhibit “B”.

ADOPTED by the Board of Directors of Dublin San Ramon Services District, a public agency in the State of California, Counties of Alameda and Contra Costa, at its regular meeting held on the 16th day of August, 2016, and passed by the following vote:

AYES:

NOES:

ABSENT:

D.L. (Pat) Howard, President

ATTEST: _____
Nicole Genzale, District Secretary



Policy

Policy No.:	Type of Policy: Personnel
Policy Title: District Safety Programs	
Policy Description: Provide a safe work environment for all employees; regular, part-time, limited-term, interns, temporary, contract, consultant, and elected officials.	
Approval Date:	Last Review Date: 2016
Approval Resolution No.:	Next Review Date: 2020
Rescinded Resolution No.: 74-07	Rescinded Resolution Date: 12/18/2007

It is the policy of the Board of Directors of Dublin San Ramon Services District:

The District shall comply with applicable safety, health, and environmental laws, regulations, and requirements. The District shall perform work in a manner that protects the health and safety of employees and the public, preserves the quality of the environment, and prevents property damage. Safety, health, and the environment are to be priority considerations in the planning and execution of all work activities in the District.

The District’s policy to provide a safe work environment applies to all regular, part-time, limited-term, interns, temporary, and contract employees, contractors, consultants, and elected officials.

All employees are required to follow all District safety rules and procedures as a condition of continued employment. The District has adopted a Safety Program in accordance with the requirements of California Code of Regulations, Title 8, Section 3203. Copies of the safety program and the regulations it is based upon is available from Human Resources or the District Safety Officer. The program has and will continue to be thoroughly communicated to all employees.

The General Manager shall develop comprehensive rules and procedures in furtherance of this policy.

RESOLUTION NO. 74-07

RESOLUTION OF THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT APPROVING AND ADOPTING DISTRICT SAFETY PROGRAMS POLICY

WHEREAS, the Dublin San Ramon Services District Board of Directors has previously adopted District Personnel Policies establishing broad guidelines, statements of principles, values and intent to provide a basis for consistent decision making, resource allocation, and to assist in the making of present and future decisions related to maintaining a safe, efficient and effective workforce; and

WHEREAS, the District has updated, revised and reorganized the District Personnel Policies to best implement current best businesses practices and standards and ensure consistency with all current federal, state and local requirements; and

WHEREAS, the District Personnel Policies have not been comprehensively reviewed or revised for a period of ten years and the Board wishes to ensure that the District Personnel Policies are periodically reviewed and modified as appropriate to reflect changes in law and to improve administration; and

WHEREAS, the attached policy entitled District Safety Programs, declares the District's commitment to comply with applicable safety, health, and environmental laws, regulations, and requirements; and

WHEREAS, the attached policy further declares the District's commitment to the performance of work in a manner that protects the health and safety of employees and the public, preserves the quality of the environment, and prevents property damage. Safety, health, and the environment are to be priority considerations in the planning and execution of all work activities in the District; and

WHEREAS, the attached policy represents a best business practice and is consistent with the

Res. No. 74-07

requirements of federal, state and local laws, regulations and ordinances.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DUBLIN SAN RAMON SERVICES DISTRICT, a public agency in the counties of Alameda and Contra Costa, California, as follows:

(1) That the attached policy entitled District Safety Programs, set forth in Exhibit "A" attached hereto and incorporated herein by reference is approved and adopted, and the General Manager is hereby authorized and directed to administer and implement said policies as set forth.

(2) That the Policy approved and adopted by this resolution shall be periodically reviewed by the Board of Directors, on a schedule to be determined by the General Manager, to ensure consistency with applicable laws and regulations and to ensure the efficient administration of the District's personnel system.

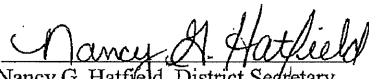
ADOPTED by the Board of Directors of the Dublin San Ramon Services District, a public agency in the State of California, counties of Alameda and Contra Costa, at its regular meeting held on the 18th day of December 2007, and passed by the following vote:

AYES: 5 - Directors Jeffrey G. Hansen, D.L. (Pat) Howard, Thomas W. Ford,
Daniel J. Scannell, Richard M. Halket

NOES: 0

ABSENT: 0


Richard M. Halket, President

ATTEST: 
Nancy G. Hatfield, District Secretary



Reference General Manager	Type of Action Direct Staff Regarding Potential Legislation	Board Meeting of August 16, 2016
Subject Approve the FYE17 Legislative Advocacy Agenda		
<input checked="" type="checkbox"/> Motion	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Resolution
<input type="checkbox"/> Ordinance	<input type="checkbox"/> Informational	<input type="checkbox"/> Other
REPORT:	<input type="checkbox"/> Verbal	<input type="checkbox"/> Presentation
<input checked="" type="checkbox"/> Staff	D. McIntyre	<input type="checkbox"/> Board Member

Recommendation:

Staff recommends the Board of Directors, by Motion, direct staff to proceed with legislative advocacy as noted in the attached *FY17 DSRSD Legislative Advocacy Agenda*.

Summary:

Except for its December recess, the California legislature is in session year-round. The district does not retain its own legislative advocate, but does belong to various organizations that do, including Association of California Water Agencies (ACWA), American Water Works Association, Bay Area Biosolids to Energy, Bay Area Coalition of Water Agencies, California Association of Sanitation Agencies (CASA), California Product Stewardship Council, California Special Districts Association, WaterReuse, Water Environment Federation, and Western Recycled Water Coalition. Occasionally these organizations ask the district to send support/oppose letters to our legislators and we do so when the issues are of interest to the district and are in accordance with our Legislative Advocacy policy.

Every year ACWA’s State Legislative Committee sends its members a request for proposal packet, asking for fully-developed proposals for ACWA-sponsored bills that would assist water districts and cities with statewide issues. ACWA’s State Relations Department staff thoroughly research and vet the proposals and make recommendations to the State Legislative Committee at its annual planning meeting October 21, 2016. The State Legislative Committee decides which proposals move forward as ACWA-sponsored measures and which ones will receive ACWA support, but not sponsorship. The submittal deadline is September 2, 2016.

The CASA has a more informal process to request legislative action.

The attached *FY17 DSRSD Legislative Advocacy Agenda* notes the legislative and regulatory issues staff has identified as important to pursue with the appropriate association/coalition.

Committee Review			Legal Review	Staff Review		
COMMITTEE ---	DATE ---	RECOMMENDATION ---	Not Required	ORIGINATOR S. Stephenson	DEPARTMENT Executive	REVIEWED BY
ATTACHMENTS <input type="checkbox"/> None						
<input type="checkbox"/> Resolution	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Task Order	<input type="checkbox"/> Staff Report	<input type="checkbox"/> Ordinance		
<input checked="" type="checkbox"/> Cost \$0	<input type="checkbox"/> Funding Source A. B.	Attachments to S&R 1. FY17 DSRSD Legislative Advocacy Agenda 2. Legislative Advocacy Policy 3.				

FY17 DSRSD Legislative Advocacy Agenda

Priority legislative and regulatory issues district staff will work on with the appropriate associations and coalitions include the following:

Develop uniform water recycling criteria for direct potable reuse (DPR). In 2010, the California legislature enacted Senate Bill 918 which defined the term “direct potable reuse” and directed the California Department of Public Health (CDPH) to investigate the feasibility of developing uniform water recycling criteria for DPR. On July 1, 2014, the responsibility for completing and submitting the final report to the legislature was transferred to the State Water Resources Control Board (SWRCB). An expert panel was convened to advise the SWRCB on public health issues and scientific and technical matters, to assess whether additional areas of research are needed; to recommend an approach for accomplishing any additional needed research in a timely manner; and, to provide the recommendations to the SWRCB. On September 1, 2016, a draft of the report to the legislature on the feasibility of developing uniform water recycling criteria for DPR will be provided for public comment.

Ensure water agencies can charge sewer and water capacity fees for “in-law” units (aka Accessory Dwelling Units). The intent of Senate Bill 1069 (moving) was to provide more housing options in California. However, the original version of the bill would have prohibited agencies (e.g., DSRSD) from charging water and wastewater capacity reserve fees for this type of new development, forcing the district to subsidize this type of new development. CASA worked with the bill’s author, Senator Bob Wieckowski, to draft compromise language that allows agencies to continue to charge capacity fees for accessory dwelling units. The compromise language is good news for DSRSD because our charges for second dwelling units are already adopted to be proportionate to their burden on our system. If this legislation (as currently written) becomes law, DSRSD is already compliant.

Develop a long-term conservation and drought policy that protects local decision-making, recognizes the role of local water supply investments and ensures agencies that their investments in water reliability will not be ignored in future droughts (no more one-size-fits-all mandatory water conservation cut-backs), and promotes sound policy on water use efficiency and long-term climate adaptation.

Make it easier to buy and sell water in California by improving water transfers and access to the voluntary water market. Assembly Bill 1755 (still moving) would enact the Open and Transparent Water Data Act, requiring the Department of Water Resources (DWR), the State Water Resources Control Board, and the Department of Fish and Wildlife to coordinate and integrate existing water and ecological data from local, state, and federal agencies. It would also require DWR to create, operate and maintain a statewide integrated water platform by January 1, 2018, to bring critical water and ecological data together in a user friendly, publicly accessible website.

Permanent Delta Solution Ensure that Delta solutions are part of a comprehensive plan to improve water reliability statewide and achieve the coequal goals.

Establish an annual “Drinking Water and Wastewater Professional Appreciation Day” in California to celebrate the efforts of water professionals who protect public health and the environment, elevating operators to the stature of fire fighters and police officers.



POLICY

Dublin San Ramon Services District

Policy No.:	P100-14-6	Type of Policy:	Board Business
Policy Title:	Legislative Advocacy		
Policy Description:	Taking Positions on Federal and State Legislation and City and County Ordinances		
Approval Date:	Aug 19, 2014	Last Review Date:	2014
Approval Resolution No.:	48-14	Next Review Date:	2018
Rescinded Resolution No.:	55-03	Rescinded Resolution Date:	Nov 18, 2003

It is the policy of the Board of Directors of Dublin San Ramon Services District:

It is the policy of the District to take positions, when appropriate, on Legislation and furthermore, that the District's position on Legislation shall be developed in accordance with the procedures set forth below.

In furtherance of the above policy, the following process shall be used to determine when and how the District will take a position on Legislation:

1. The General Manager shall periodically review pending Legislation and assess its applicability to the District. The General Manager shall take advantage of the District's membership in CASA, ACWA, WaterReuse, CSDA, AWWA, WEF and the Chambers to become aware of Legislation which may be applicable to the District. The General Manager may also use other resources and sources of information to become aware of Legislation which may be applicable to the District.
2. The General Manager shall characterize applicable Legislation as either having direct and significant bearing on the District, being of only general interest and applicability to the District, or of having no interest or applicability to the District.
3. If Legislation has a direct and significant bearing on the District, the General Manager shall present the Legislation to the Board, along with a recommendation from the General Manager for the position to be taken by the District and for the manner in which the District will express that position.
4. If Legislation is of only general interest and applicability to the District, and a position has been taken on the legislation by one of the organizations in which the District is a member such as but not limited

to CASA, ACWA, WateReuse, etc. (“Member Organization”) and that Member Organization requests that the District take action advocating its position, the General Manager may, in consideration of the need for the District to actually take a position on the Legislation given the District’s interest, and in further consideration of available District resources, take the position advocated by the Member Organization on behalf of the District. If the General Manager does so, a summary of the actions taken and the correspondence sent in support of positions taken by a Member Organization shall be communicated to the Board of Directors as soon as practical.

5. If legislation has a direct and significant bearing on the District, the District’s Board of Directors, in consideration of the General Manager’s recommendation, shall determine the position to be taken by the District and the manner in which the District will express that position.
6. If, in the General Manager’s opinion, it becomes necessary for the District to express its position on direct and significant Legislation, and if there is insufficient time for the procedures set forth herein to be followed, the General Manager shall draft a letter stating the District’s position on the Legislation and circulate said letter to all Board Members requesting comment before the end of the ensuing business day. In the event that at least two Board Members object to the position proposed by the General Manager, a special meeting of the Board of Directors shall be scheduled to review the position proposed by the General Manager. In those very rare instances that the General Manager determines that it is critical for the District to take a position on Legislation and there is insufficient time in which to either circulate a draft letter as above and/or to schedule a special meeting of the Board as described herein, the General Manager is hereby authorized to state a position of the District that he/she believes to be in the overall best interests of the District after due consideration of input he or she may have received from any Board Member, and is hereby directed to notify all members of the Board of Directors of his or her actions as soon as practicable.
7. If the District takes a position on Legislation, it shall be one of the following positions which positions shall have the meaning described:
 - A. Support: The Legislation, if passed, will have a direct, significant and positive effect on the District.
 - B. Support if Amended: The Legislation, if amended to address specific shortcomings identified by the District, will have a direct, significant and positive effect on the District.
 - C. Neutral: The Legislation does not have a direct, significant and positive or detrimental effect on the District. The District may identify its position as neutral if asked.
 - D. Oppose Unless Amended: The Legislation, unless amended to address specific shortcomings identified by the District, will have a direct, significant and detrimental effect on the District.

