

PRIVATE PROPERTY IMPROVEMENTS MASTER CHECKLIST

On-site Private Property Only (work within private property only)

✓	Description	Date
	Application for Services submitted	
	General Terms and Conditions for Construction Permits received	
	Drawings showing water and/or sewer layout and scope of work submitted	
	Customer Owned Recycled Water Irrigation and Potable Water Plans (iterative)2	
	Customer Connection Drawings submitted for review (iterative)2	
	Proof of General Comprehensive Liability Insurance submitted	
	Invoice received/paid	
	Connection and/or Construction Permit Received	
	District Inspector notified at (925) 828-0515	
	District Inspector approval of work received	

Property Owner Improvements with a tap into District pipeline

✓	Description	Date
	Application for Services submitted	
	General Terms and Conditions for Construction Permits received	
	Drawings showing water and/or sewer and/or recycled water layout and scope of work submitted	
	Customer Owned Recycled Water Irrigation and Potable Water Plans (iterative)2	
	Customer Connection Drawings submitted for review (iterative)2	
	Certificate of Insurance naming DSRSD as additional insured submitted	
	Performance Bond submitted	
	Maintenance Bond submitted	
	Invoice received/paid	
	City encroachment permit obtained	
	Connection and/or Construction Permit Received	
	District Inspector notified at (925) 828-0515	
	District Inspector approval of work received	
	Letter of Request for Project Acceptance submitted	
	Project Accepted by DSRSD Board of Directors	
	Performance Bond Released	
	Maintenance Bond Released	

Revised on December 18, 2013