

**DUBLIN SAN RAMON SERVICES DISTRICT  
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

**April 3, 2018**

1. CALL TO ORDER

A regular meeting of the Board of Directors was called to order at 6:02 p.m. by President Vonheeder-Leopold.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting:

President Georgean M. Vonheeder-Leopold, Vice President Madelyne A. (Maddi) Misheloff, and Director Edward R. Duarte.

Directors D.L. (Pat) Howard and Richard M. Halket were absent.

District staff present: Dan McIntyre, General Manager; Carol Atwood, Administrative Services Manager/Treasurer; Judy Zavadil, Engineering Services Manager/District Engineer; Jeff Carson, Operations Manager; Carl P.A. Nelson, General Counsel; and Nicole Genzale, Executive Services Supervisor/District Secretary.

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES – None

5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:03 p.m.

Speaker: Mr. Dennis Gambs, City of Livermore resident - Mr. Gambs shared his views pertaining to his candidacy for the Zone 7 Water Agency Board of Directors.

Speaker: Ms. Linda Kelly, City of Pleasanton resident - Ms. Kelly encouraged a greater level of communication between water agencies and the public.

6. REPORTS

6.A. Reports by General Manager and Staff

- Event Calendar – General Manager McIntyre reported on the following:
  - o Tuesday, April 17, 2018 is DSRSD’s 65th birthday. A celebratory reception will be held at 5 p.m. before the regularly scheduled Board meeting.
- Correspondence to and from the Board on an Item not on the Agenda – None

6.B. Joint Powers Authority and Committee Reports – None

DERWA – March 26, 2018

President Vonheeder-Leopold invited comments on recent JPA activities. She reported DERWA approved the proposed budget and discussed alternative water supply sources.

6.C. Agenda Management (consider order of items) – No changes were made.

7. CONSENT CALENDAR

Vice President Misheloff MOVED for approval of the items on the Consent Calendar. Director Duarte SECONDED the MOTION, which CARRIED with THREE AYES, and TWO ABSENT (Halket and Howard).

7.A. Special Meeting Minutes of March 20, 2018 – Approved

8. BOARD BUSINESS

8.A. Second Reading: Adopt Ordinance Revising District Code Section 5.20.120 Regarding Discharge from Self-Regulating Water Softeners

President Vonheeder-Leopold read the title of the Ordinance: An Ordinance of Dublin San Ramon Services District Amending Section 5.20.120 of the District Code to Revoke the Prohibition on Waste Discharged from Nonresidential Water Softeners.

President Vonheeder-Leopold solicited a Motion to Waive Reading of Ordinance.

Director Duarte MOVED to Waive Reading of Ordinance. Vice President Misheloff SECONDED the MOTION, which CARRIED with THREE AYES, and TWO ABSENT (Halket and Howard).

Operations Manager Carson reviewed the item for the Board. There was no public comment received. The Board had no additional comments.

Vice President Misheloff MOVED to adopt Ordinance No. 344, Amending Section 5.20.120 of the District Code to Revoke the Prohibition on Waste Discharged from Nonresidential Water Softeners. Director Duarte SECONDED the MOTION, which CARRIED with THREE AYES, and TWO ABSENT (Halket and Howard).

8.B. Receive Report on the Dougherty Valley Standby Charge District (Assessment District) and Provide Direction for Future Assessment/Funding Options

Administrative Services Manager Atwood reviewed the item for the Board. She highlighted two key issues for the Board's consideration: (1) update DSRSD's method of charging fees for its administrative workload (base on time and materials instead of current method), and (2) select one of three proposed options to increase the amount charged for future assessments.

During the Board and staff discussion, the Board emphasized the importance of transparency regarding the assessment billing so ratepayers understand how they are charged. The Board directed staff to pursue administrative fees based on time and materials, and to address the pass-through as a surcharge via Option 3 - *Eliminate the Assessment District mechanism and address 100% of the DWR pass-through for Dougherty Valley as a surcharge.*

- 8.C. Support LAVWMA (Livermore-Amador Valley Water Management Agency) Operations and Maintenance Budget Submittal for Fiscal Year Ending 2019

Operations Manager Carson reviewed the item for the Board and highlighted the proposed budget increases in the areas of labor, SCADA PLC (Supervisory Control and Data Acquisition Programmable Logic Controller), and cathodic protection contractual services.

Director Duarte MOVED to Support LAVWMA (Livermore-Amador Valley Water Management Agency) Operations and Maintenance Budget Submittal for Fiscal Year Ending 2019. Vice President Misheloff SECONDED the MOTION, which CARRIED with THREE AYES, and TWO ABSENT (Halket and Howard).

- 8.D. Receive Presentation on Responses to the San Juan Capistrano Decision

General Counsel Nelson gave a presentation to the Board reviewing the San Juan Capistrano decision pertaining to tiered water rates, and the ensuing responses to the decision by local and state agencies, plaintiffs' attorneys, rate consultants, as well as proposed legislation and constitutional amendments. The Board and staff discussed aspects of the decision as well as the various factors that create difficulty determining the price of water. The Board thanked Mr. Nelson for his presentation.

Speaker: Ms. Kelly stated that communication to the ratepayers is crucial, noting only the "water people" understand the complicated pricing of this vital resource.

- 8.E. Receive Update on Joint Potable Reuse Feasibility Study and Provide Direction

General Manager McIntyre reviewed the item for the Board inquiring how and when the Board would prefer to receive a briefing on the study. The other participating agencies are currently considering their presentations while the City of Pleasanton will receive a presentation on May 15. He reported the next Tri-Valley Water Liaison Committee meeting will be held in September. He also shared that while attending the recent WaterReuse California conference in Monterey, he heard a presentation by a local agency reporting it took 30 years (20 years to decide, 10 years to build) for its potable reuse and desalination projects to become operational; he compared that to the Tri-Valley's three-year study process, so far. In addition, he noted the proposed California WaterFix will take, at best, 16 years to come to fruition and cautioned that potable reuse would not itself alone be a complete backfill for the WaterFix. The Board directed staff to schedule a full presentation at a workshop meeting in May to provide the members with a detailed understanding of the study.

9. BOARDMEMBER ITEMS

- Submittal of Written Reports from Travel and Training Attended by Directors – None

Director Duarte reported he attended City of San Ramon Mayor Bill Clarkson's monthly breakfast update meeting in March. He summarized the activities and discussions at the meeting.

President Vonheeder-Leopold reported she attended the Alameda County Special Districts Association's annual dinner meeting in Castro Valley on March 22, and the DERWA Board meeting on March 26. She summarized the activities and discussions at the meetings.

- Request New Agenda Item(s) Be Placed on a Future Board of Committee Agenda – None

10. CLOSED SESSION

At 7:22 p.m. the Board went into Closed Session.

- 10.A. Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9(d)(1)  
Names of Cases: Hendrix and Cameron

11. REPORT FROM CLOSED SESSION

At 7:41 p.m. the Board came out of Closed Session. President Vonheeder-Leopold announced that there was no reportable action.

12. ADJOURNMENT

President Vonheeder-Leopold adjourned the meeting at 7:42 p.m.

Submitted by,

Nicole Genzale, CMC  
Executive Services Supervisor/District Secretary