

# AGENDA

## NOTICE OF SPECIAL MEETING

**TIME:** 6 p.m.

**DATE:** Tuesday, February 19, 2019

**PLACE:** The Wave, Community Room  
4201 Central Parkway, Dublin, CA 94568

**Our mission is to provide reliable and sustainable water, recycled water, and wastewater services in a safe, efficient, and environmentally responsible manner.**

1. CALL TO ORDER
2. PLEDGE TO THE FLAG
3. ROLL CALL – Members: Duarte, Halket, Johnson, Misheloff, Vonheeder-Leopold
4. SPECIAL ANNOUNCEMENTS/ACTIVITIES
  - New Employee Introductions
5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC)

At this time those in the audience are encouraged to address the Board on any item of interest that is within the subject matter jurisdiction of the Board and not already included on tonight’s agenda. Comments should not exceed five minutes. Speaker cards are available from the District Secretary and should be completed and returned to the Secretary prior to addressing the Board. The President of the Board will recognize each speaker, at which time the speaker should proceed to the lectern, introduce him/herself, and then proceed with his/her comment.
6. REPORTS
  - 6.A. Reports by Staff
    - Event Calendar
    - Correspondence to and from the Board
  - 6.B. Joint Powers Authority and Committee Reports
  - 6.C. Agenda Management (consider order of items)
7. CONSENT CALENDAR

Matters listed under this item are considered routine and will be enacted by one Motion, in the form listed below. There will be no separate discussion of these items unless requested by a Member of the Board or the public prior to the time the Board votes on the Motion to adopt.

  - 7.A. Approve Special Meeting Minutes of February 5, 2019  
**Recommended Action:** Approve by Motion
  - 7.B. Accept Regular and Recurring Reports: Warrant List and Quarterly Financial Reports  
**Recommended Action:** Accept by Motion

8. BOARD BUSINESS

- 8.A. Public Hearing: Receive Presentation on the Transition Process from an At-Large to a Division-Based Election System, Receive Input from the Community Regarding Boundaries and Composition of Divisions to Be Established for Division-Based Elections Pursuant to Elections Code Section 10010, and Provide Direction  
**Recommended Action:** Hold Public Hearing and Provide Direction
- 8.B. Receive Presentation on Water Distribution System Improvements  
**Recommended Action:** Receive Presentation
- 8.C. Approve Amendment to the Capital Improvement Program (CIP) Ten-Year Plan and the CIP Two-Year Budget to Add the Valve and Blow-Off Replacement Project (CIP 19-W004)  
**Recommended Action:** Approve by Resolution
- 8.D. Approve Budget Adjustment for Water Distribution Operations for Fiscal Year Ending 2019  
**Recommended Action:** Approve by Resolution
- 8.E. Receive a Briefing on District Office Flood Insurance Claim  
**Recommended Action:** Receive Presentation
- 8.F. Approve Amendment to the Capital Improvement Program (CIP) Ten-Year Plan and Increase to the CIP Two-Year Budget to Add the District Office Renovation Project (CIP 19-A005)  
**Recommended Action:** Approve by Resolution
- 8.G. Approve Continuation of Emergency Action Procurement by General Manager for Repair of the District Office and Find that the Need for the District Office Flooding Emergency Still Exists  
**Recommended Action:** Approve by Motion
- 8.H. Receive Annual Briefing Related to District Governance (Brown Act, California Public Records Act, and Conflict of Interest)  
**Recommended Action:** Receive Presentation and Discuss

9. BOARD MEMBER ITEMS

- Submittal of Written Reports for Day of Service Events Attended by Directors
- Request New Agenda Item(s) Be Placed on a Future Board or Committee Agenda

10. CLOSED SESSION

- 10.A. Conference with Labor Negotiators Pursuant to Government Code Section 54957.6
- Agency Negotiators: Dan McIntyre, General Manager  
Carol Atwood, Administrative Services Manager
- Employee Organizations: 1. Stationary Engineers, Local 39  
2. Mid-Management Employees' Bargaining Unit  
3. Professional Employees' Bargaining Unit  
4. Confidential Employees' Bargaining Unit
- Additional Attendees: Carl P. A. Nelson, General Counsel  
Genevieve Ng, Sloan Sakai Yeung & Wong LLP

- 10.B. Conference with Legal Counsel – Anticipated Litigation  
Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(d)(2): One Potential Case
  
- 10.C. Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9(d)(1)  
Name of Case: Dublin Unified School District

11. REPORT FROM CLOSED SESSION

12. ADJOURNMENT

*All materials made available or distributed in open session at Board or Board Committee meetings are public information and are available for inspection at the front desk of the DSRSD Field Operations Facility at 7035 Commerce Circle, Pleasanton, during business hours, or by calling the District Secretary at (925) 828-0515. A fee may be charged for copies. District facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Secretary as soon as possible, but at least two days prior to the meeting.*

**DUBLIN SAN RAMON SERVICES DISTRICT  
MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS**

**Item 7.A.**

**February 5, 2019**

1. CALL TO ORDER

A special meeting of the Board of Directors was called to order at 6 p.m. by President Misheloff.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting:

President Madelyne A. (Maddi) Misheloff, Vice President Edward R. Duarte, Director Ann Marie Johnson, Director Richard M. Halket, and Director Georgean M. Vonheeder-Leopold.

District staff present: Dan McIntyre, General Manager; Carol Atwood, Administrative Services Manager/Treasurer; Judy Zavadil, Engineering Services Manager/District Engineer; Jeff Carson, Operations Manager; Carl P.A. Nelson, General Counsel; and Nicole Genzale, Executive Services Supervisor/District Secretary.

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES – None

5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:05 p.m. No public comment was received.

6. REPORTS

6.A. Reports by General Manager and Staff

- Event Calendar – General Manager McIntyre reported on the following:
  - o The annual Employee Recognition Event planning is underway for Wednesday, May 29 at the Shannon Community Center.
  - o A Zone 7 Water Agency Liaison Committee meeting has been scheduled for Tuesday, February 26 at 4 p.m.
  - o A City of Pleasanton Liaison Committee will be scheduled for March or April.
  - o A dedication ceremony for the District’s dredge and dinner honoring retired Director Pat Howard will be held Thursday, February 21.
  
- Correspondence to and from the Board on an Item not on the Agenda

<b>Date</b>	<b>Format</b>	<b>From</b>	<b>To</b>	<b>Subject</b>	<b>Response</b>
1/16/19	Letter	Representative Eric Swalwell	Director Georgean Vonheeder-Leopold	Congratulations on re-election	N/A
1/16/19	Letter	Representative Eric Swalwell	Director Ann Marie Johnson	Congratulations on election	N/A
2/5/19	Email	Ms. Debi Davis (Dublin Resident)	DSRSD Board (City of Dublin, various DSRSD staff)	Water Quality	Email from Communications staff

6.B. Joint Powers Authority and Committee Reports

**DRAFT**

Tri-Valley Water Liaison – January 23, 2019  
Special DERWA – February 4, 2019

President Misheloff invited comments on recent JPA and committee activities. Directors Halket and Vonheeder-Leopold noted they will comment on these meetings under items 8.E and 9, respectively.

6.C. Agenda Management (consider order of items) – No changes were made.

7. CONSENT CALENDAR

Director Halket MOVED for approval of the items on the Consent Calendar. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FIVE AYES.

7.A. Regular Meeting Minutes of January 15, 2019 – Approved

7.B. Approve Annual Scholarship Donations to Association of California Water Agencies (ACWA) and California Association of Sanitation Agencies (CASA) in Honor of James B. Kohnen – Approved

8. BOARD BUSINESS

8.A. Public Hearing: Receive Presentation on the Transition Process from an At-Large to a Division-Based Election System and Receive Input from the Community Regarding Boundaries and Composition of Divisions to Be Established for Division-Based Elections Pursuant to Elections Code Section 10010

President Misheloff declared the Public Hearing open.

Executive Services Supervisor/District Secretary Genzale reviewed the item for the Board. She explained that this is one of several public hearings the District will hold to disseminate information and to gather input from the public regarding the District's election system transition process. She introduced the District's independent demographer, Mr. Michael Wagaman of Wagaman Strategies, and special counsel Ms. Robin Johansen of Remcho, Johansen & Purcell, LLP, who are assisting the District with facilitation of the process.

Mr. Wagaman proceeded to give a presentation to the Board, staff, and members of the public in attendance. Copies of the slide presentation were provided. He explained what area-based elections are, reviewed relevant legislation, explained the decision-making criteria and best practices for creating division maps, explained how census and electoral geographic data is used for analysis, and reviewed the District's public outreach efforts, the transition process timeline, and next steps.

President Misheloff inquired if there were any comments from the public or questions for Mr. Wagaman.

Speaker: Mr. George Williams (Dublin resident) – Mr. Williams stated his opposition to the District having to transition to division-based elections and questioned the legitimacy of the demand letter sent to the District given it incorrectly cites the Elections Code regarding the California Voting Rights Act (CVRA). He cited concerns with voters receiving fair representation under a division-based system given customers receive different services based on where they reside in the District's service area. He also cited concerns with the legislation and the quick pace of the transition process. He encouraged the Board to "think outside of the box" and consider other possible solutions.

Speaker: Anonymous (Dublin Resident) – The speaker stated she has some of the same concerns as the previous speaker and encouraged contacting Senator Steven Glazer and Assembly Member Rebecca Bauer-Kahan as this issue needs to be fixed by the state legislature. She noted the District has difficulty finding candidates to begin with and believes it will be difficult for the District to draw divisions in this particular area, though she could see some divisions in San Ramon. She expressed interest in hearing thoughts from the Directors from San Ramon as well as Mr. Scott Rafferty, the attorney who sent the letter.

Speaker: Mr. Scott Rafferty (Attorney representing Bay Area Voting Rights Initiative; issued demand letter to the District) – Mr. Rafferty stated he understands many of the concerns stated this evening, but believes there is a lot to be gained by the District implementing division-based elections. He stated the CVRA legislation has a certain wisdom and will be a positive change on how this area is governed.

The Board of Directors asked questions and commented on the process of transitioning from at-large to division-based elections. The Board expressed concerns about the necessity of the CVRA legislation as well as possible impacts division-based voting may have on future District elections, candidate and voter opportunities, voter representation, confusion for voters who may end up in multiple divisions created amongst San Ramon Valley agencies, and how best to approach drawing of division boundaries. Director Vonheeder-Leopold stated for the record that she is opposed to the transition.

The Board's inquiries included if/how prisoners would be counted, determination of which divisions would be up for election in 2020, how to factor in county lines (the District serves Dublin in Alameda County and parts of San Ramon in Contra Costa County, so has overlap in its service area), and the result of having multiple incumbents in a division.

Mr. Wagaman advised that he will help facilitate the process and the Board can give direction on certain aspects to consider when creating draft maps, some of which were inquired about this evening, and confirmed three divisions would be up for election in 2020. The Board will be asked to provide such direction at the next public hearing on February 19. He confirmed that for purposes of the CVRA, the District will only be subject to this transition process once, but will have to review new census data going forward and perhaps, adjust the division boundaries to ensure they are balanced. He also gave a brief demonstration of the mapping software that will be used to create draft maps.

Director Vonheeder-Leopold MOVED to CLOSE the public hearing. Director Halket SECONDED the MOTION, which CARRIED with FIVE AYES.

President Misheloff declared the Public Hearing closed.

8.B. Receive Overview of District Office Renovation Options and Provide Direction

Engineering Services Manager Zavadil reviewed the item for the Board. The Board and staff discussed aspects of the four renovation options and the related cost estimates. They discussed the benefit to completing the work via a change order to City of Dublin's current construction contract for the new police services building utilizing the Tri-Valley Intergovernmental Reciprocal Services Master Agreement. They also discussed the insurance claim process and the importance of the District's carrier providing an overall cost estimate. The District recently received its first insurance

payment of \$1,000,000. The Board agreed it was appropriate to perform the recommended work per the four options to bring the building up to code, meet compliance and efficiency standards, accomplish necessary near-term improvements, and to do so while the building remains unoccupied. Staff clarified that other necessary systems and repair projects, including the Boardroom audio/visual upgrade project, are outside of the scope and budget of this project and would be handled separately. Ms. Zavadil stated she will present a proposed capital improvement project for the District Office renovation encompassing the four recommended options for the Board’s approval on February 19.

Director Vonheeder-Leopold MOVED to Approve the Staff Recommendation for District Office Renovation Options 1 through 4. Director Halket SECONDED the MOTION, which CARRIED with FIVE AYES.

- 8.C. Approve Continuation of Emergency Action Procurement by General Manager for Repair of the District Office and Find that the Need for the District Office Flooding Emergency Still Exists

Director Halket MOVED to Approve Continuation of Emergency Action Procurement by General Manager for Repair of the District Office and Find that the Need for the District Office Flooding Emergency Still Exists. Vice President Duarte SECONDED the MOTION, which CARRIED with FIVE AYES.

The Board took a 10-minute break at the conclusion of Item 8.C.

- 8.D. Amend Previous Board Action on Fund Transfers from the Regional Wastewater Rate Stabilization (Fund 305) to Make Transfers to the Regional Wastewater Replacement (Fund 310) and Regional Wastewater Expansion (Fund 320)

General Manager McIntyre reviewed the item for the Board.

Director Halket MOVED to Amend Previous Board Action on Fund Transfers from the Regional Wastewater Rate Stabilization (Fund 305) to Make Transfers to the Regional Wastewater Replacement (Fund 310) and Regional Wastewater Expansion (Fund 320). Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FIVE AYES.

- 8.E. Discuss Tri-Valley Water Reliability Projects and Provide Direction

Engineering Services Manager Zavadil reviewed the item for the Board and gave an overview of the January 23 Tri-Valley Water Liaison Committee meeting. She conveyed that there appears to be some disparity in the understanding of supply reliability amongst the partner agencies and that they requested more information about potable reuse be presented at the April meeting. The partner agencies need to reach a consensus on reliability standards, make a commitment to such standards, and commit financial support for a selected project(s) to meet such standards. Staff will work with other agency staff in an effort to bring everyone on the same page.

Director Halket and President Misheloff represented DSRSD at the meeting. Director Halket reported that some agencies’ commitment seem tentative as the last drought moves further away. He emphasized what the “no project” option would mean in the future. He was pleased, however, that no options were eliminated and the agencies’ consensus was to continue forward. President Misheloff asked staff which projects would be in DSRSD’s best interest. Ms. Zavadil noted that it is in

everyone's best interest to keep all options on the table for now. The Board and staff also discussed the importance of educating the community on potable reuse as other areas in Santa Clara, Monterey, and Orange County are already using it. The Board agreed the delay in progress was disappointing and is slowing progress for a project to address future droughts.

8.F. Receive Water Rate Presentation and Provide Direction for Water Rate Study

Financial Services Supervisor Herman Chen reviewed the item for the Board. He gave a presentation on seven policy options pertaining to water rates and provided copies of the slide presentation for the Board. Mr. Chen noted that staff was modifying one of its recommendations pertaining to Zone 7 Water Agency (Zone 7) pass through rates so that the District would continue to blend the Zone 7 fixed rate into the Zone 7 variable pass through rate. This would result in DSRSD assuming some water rate risk, but minimize the impact of the fixed rate on low consumption customers.

The Board discussed the various policies as outlined below, and decided, by consensus, the following direction to staff:

- 1) Dougherty Valley Special Assessment - Charges above the Dougherty Valley Standby Charge District baseline assessment limit will be included as a surcharge on Dougherty Valley customers' bimonthly water bills, but the baseline assessment will continue to be placed on property tax rolls.
- 2) Zone 7 Fixed Charges - The Zone 7 fixed charge will continue to be passed through as part of the Zone 7 variable rate.
- 3 & 6) Residential Tier Rates & Seasonal Rates - A single unified potable rate will replace existing tiered residential and seasonal commercial rates.
- 4) Recycled Water Rates - Recycled water rates will be calculated on a cost of service basis.
- 5) Power Charge - Maintain current power charges.
- 7) Alternative Water Supply - Staff is granted flexibility to consider smoothing rates to include estimated alternative water supply costs.

Staff noted that the Board's policy decisions would be reflected in the upcoming water rate study, which is tentatively scheduled to be presented to the Board in March.

9. BOARDMEMBER ITEMS

- Submittal of Written Reports from Travel and Training Attended by Directors

Director Vonheeder-Leopold submitted a written report to Executive Services Supervisor Genzale. She reported she attended the California Association of Sanitation Agencies 2019 Winter Conference and Board of Directors meeting in Renaissance Indian Wells January 23-25, and the DERWA meeting February 4. She noted the DERWA Board approved a wastewater diversion agreement with Central Contra Costa Sanitation District. She summarized the activities and discussions at the meetings.



Director Duarte reported he attended the Contra Costa California Special Districts Association chapter meeting on Monday, January 28 at Central Contra Costa Sanitary District’s Collection System Operations facility in Walnut Creek. He summarized the activities and discussions at the meeting.

- Request New Agenda Item(s) Be Placed on a Future Board or Committee Agenda – None

10. CLOSED SESSION

At 9:14 p.m. the Board went into Closed Session.

- 10.A. Conference with Legal Counsel – Anticipated Litigation  
Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(d)(2): One Potential Case

Executive Services Supervisor/District Secretary Genzale left the closed session at 9:17 p.m.

- 10.B. Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9(d)(1)  
Name of Case: Dublin Unified School District

- 10.C. Conference with Legal Counsel – Anticipated Litigation  
Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(d)(2): Two Potential Cases

11. REPORT FROM CLOSED SESSION

At 9:21 p.m. the Board came out of Closed Session. President Misheloff announced that there was no reportable action.

12. ADJOURNMENT

President Misheloff adjourned the meeting at 9:21 p.m.

Submitted by,

Nicole Genzale, CMC  
Executive Services Supervisor/District Secretary



**TITLE:** Accept Regular and Recurring Reports: Warrant List and Quarterly Financial Reports

**RECOMMENDATION:**

Staff recommends the Board of Directors accept, by Motion, the attached regular and recurring reports.

**SUMMARY:**

To maximize openness and transparency and to allow the Board to be informed about key aspects of District business, the Board directed that various regular and recurring reports be presented for Board acceptance at regular intervals. This item is routinely presented to the Board at the second meeting of each calendar month.

The reports presented this month for acceptance are noted below and are submitted as part of Attachment 1:

- Ref Item A: Warrant List
- Ref Item B: Quarterly Financial Reports

<b>Originating Department: Administrative Services</b>	<b>Contact: H. Chen</b>	<b>Legal Review: Not Required</b>
<b>Cost: \$0</b>	<b>Funding Source: N/A</b>	
<b>Attachments:</b> <input type="checkbox"/> None <input type="checkbox"/> Staff Report <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Task Order <input type="checkbox"/> Proclamation <input checked="" type="checkbox"/> Other (see list on right)	<b>Attachment 1 – Summary of Regular and Recurring Reports</b>	
		10 of 97

## SUMMARY OF REGULAR AND RECURRING REPORTS

Ref.	Description	Frequency	Authority	Last Acceptance	Acceptance at this Meeting?	Next Acceptance
A	Warrant List	Monthly	Board Direction	January 2019	Yes	March 2019
B	District Financial Reports <sup>1</sup>	Quarterly	Board Direction	November 2018	Yes	May 2019
C	Low Income Assistance Program Report	Annually – Fiscal Year	Resolution 41-10	July 2018		July 2019
D	Strategic Work Plan Accomplishments Report	Annually – Fiscal Year	Resolution 24-17	August 2018		August 2019
E	Outstanding Receivables Report	Annually – Fiscal Year	District Code 1.50.050	July 2018		July 2019
F	Employee and Director Reimbursements greater than \$100 <sup>2</sup>	Annually – Fiscal Year	CA Government Code 53065.5	August 2018		August 2019
G	Utility Billing Adjustments <sup>3</sup>	Annually – Fiscal Year	Utility Billing Adjustment Policy	August 2018		August 2019
H	Annual Rate Stabilization Fund Transfer Calculation	Annually – After Audit	Financial Reserves Policy	January 2019		December 2019
I	“No Net Change” Operating Budget Adjustments	As they occur but not more frequently than monthly	Board Direction Budget Accountability Policy (See table below)	November 2017		Before end of month after occurrence
J	Capital Outlay Budget Adjustments			July 2018		
K	Capital Project Budget Adjustments			October 2014		
L	Unexpected Asset Replacements			May 2018		

For the fiscal year ending 2019, the totals for these reports are as follows:

Category	YTD	This Meeting	Total
Capital Outlay Budget Adjustments	\$327,800	\$0	\$327,800
Capital Project Budget Adjustments	\$0	\$0	\$0
Unexpected Asset Replacements	\$0	\$0	\$0

<sup>1</sup> Financial reporting changed from monthly to quarterly reporting.

<sup>2</sup> Reimbursements also reported monthly in the Warrant List (Item B). Presented to Board as separate agenda item.

<sup>3</sup> Per the policy a report will be presented to the Board if total credits in preceding fiscal year exceeded \$25,000

apCkHistDesc

**Check History Description Listing**

Page: 1

Printed on: 02/11/2019 6:42AM

Dublin San Ramon Services District

From: 1/7/2019

To: 2/10/2019

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
01/07/2019	8140	05511 DISBURSEMENT UNIT CALIFORN	CHILD SUPPORT GARNISHMENT: PAYMENT	612.92	612.92
01/07/2019	1001234632	00494 PERS	RETIREMENT: PAYMENT	98,087.99	98,087.99
01/08/2019	55320091	00558 IRS - PAYROLL TAXES	FEDERAL WITHHOLDING TAXES: PAYMENT	151,735.37	151,735.37
01/08/2019	1575119680	00559 EDD - PAYROLL	CALIFORNIA STATE TAXES: PAYMENT	31,205.42	31,205.42
01/10/2019	99258	01013 BARRETT BUSINESS SERVICES	P. MULLEN: WE 12/16/18	1,549.80	1,549.80
01/10/2019	99259	01013 BARRETT BUSINESS SERVICES	H. BIRDSELL: W/E 12/16/18	798.72	
			A. GEHMLICH: WE 12/16/18	544.00	
			M. ZAKLAN: WE 12/16/18	437.76	
			S. MONTAGUE: W/E 12/16/18	156.00	
			B. GOMEZ: W/E 12/16/18	1,040.00	
			J. CHAMBERS JR.: W/E 12/16/18	1,040.00	4,016.48
01/10/2019	99260	00085 RHODORA BIAGTAN	BIAGTAN REIMB EXP FOR MILEAGE W/E 11/16/18	100.36	100.36
01/10/2019	99261	03614 CAROLLO ENGINEERS INC.	16-R014 T.O. 1 11/1/18 - 11/30/18	30,720.50	
			18-P002 TO OC-17 ELEC SYS STUDIES & DIAG	9,553.00	
			18-W019 T.O. OC-18 11/1/19 - 11/30/18	1,168.50	41,442.00
01/10/2019	99262	03572 BONIFACIO DUENAS	DUENAS REIMB EXP FOR W/E 11/29/2018	30.41	30.41
01/10/2019	99263	01623 EAST BAY DISCHARGERS AUTH	O&M ASSESSMENT - JANUARY 1, 2019 - 3RD	168,644.93	168,644.93
01/10/2019	99264	04727 EVOQUA WATER TECH. LLC	DERWA MEMCLEAN EXA2	2,294.25	2,294.25
01/10/2019	99265	00937 GRAINGER, INC.	REPLACEMENT HYPO PUMP MOTOR	683.93	683.93
01/10/2019	99266	04424 GRAYBAR ELECTRIC COMPANY	SHOP STOCK SUPPLIES	1,477.74	
			ENCLOSURE FOR NEW LIGHT AT PSR1 WET WELL	1,181.65	
			SHOP STOCK MATERIAL	869.60	
			FOD BUILDING LIGHTING PARTS	434.52	
			STOCK PARTS	74.27	

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
			WIRE STRIPPERS (BACK ORDERED)	29.42	
			PLANT FUEL SKID CHILLERS FOR CONTROL PAN	17.26	4,084.46
01/10/2019	99267	01242 INFO SEND, INC	INFOSEND	2,232.77	2,232.77
01/10/2019	99268	08373 ALEXANDER ORTEGA	ORTEGA CERTIFICATE REIMB FOR WATER TREAT	125.00	125.00
01/10/2019	99269	06964 RYAN PENDERGRAFT	PENDERGRAFT REIMB FEE EXP FOR PE CIVIL W	350.00	350.00
01/10/2019	99270	01403 PRAXAIR DISTRIBUTION INC 186	ARGON GAS AND CYLINDER RENTAL	81.55	81.55
01/10/2019	99271	00762 TEST AMERICA LABORATORIES	SAMPLE ANALYSES	82.50	
			SAMPLE ANALYSES	27.50	110.00
01/10/2019	99272	05026 UNIVAR USA INC.	235 GALLONS - 12.5% SODIUM HYPOCHLORITE	872.91	
			130 GALLONS - 12.5% SODIUM HYPOCHLORITE	592.14	1,465.05
01/10/2019	99273	02120 ALAMEDA COUNTY CLERK	19-P001 ENVIRONMENTAL DECLARATION / NOTI	50.00	50.00
01/10/2019	99274	01076 ALSICO INC	TOWEL & MAT SERVICE FOR FOF DEC '18	608.47	
			WWTP TOWEL & MAT SERVICE DEC '18	592.25	1,200.72
01/10/2019	99275	01954 ANDERSON'S UNIFORMS	UNIFORM ITEMS FOR J. BERTACCHI	826.18	826.18
01/10/2019	99276	07825 C & R TRUCKING INC.	HAULING VULCAN MATERIALS TO FOF YARD - 1	322.53	322.53
01/10/2019	99277	01372 CALIFORNIA CHAMBER OF COM	2019 CA EMPLOYMENT LAW POSTERS	256.08	256.08
01/10/2019	99278	07138 CALIFORNIA WATER TECHNOLO	41820.00 FERROUS CHLORIDE DELV 12-20-18	5,406.58	5,406.58
01/10/2019	99279	00105 DEPT 34261 CAL-STEAM	FOR AERATION BLOWER	10.23	10.23
01/10/2019	99280	00014 GSA COUNTY OF ALAMEDA	FY 2019 FUELING - FOD/INSP/CFRS - NOVEMB	2,536.49	2,536.49
01/10/2019	99281	00208 % ALLIANT INSURANCE SVCS, C	POOLED LIABILITY PROGRAM RENEWAL 2018 (	189,555.00	189,555.00
01/10/2019	99282	00229 DELL MARKETING LP	REPLACEMENT PC FOR KEN PETERSON DUE TO F	2,949.33	2,949.33
01/10/2019	99283	00237 EBMUD MAIL REMITTANCE DERI	DERWA - NOV. 2018	27,199.78	27,199.78
01/10/2019	99284	00241 DGS OFS SVC REVOLVING FUNI	NATURAL GAS SERVICE @ WWTP - NOV 2018	33,865.36	33,865.36

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
01/10/2019	99285	00297 ENVIRONMENTAL EXPRESS LTD	STANDARD SOLUTIONS AND LABORATORY SUPPLI	62.57	62.57
01/10/2019	99286	02656 FASTENAL COMPANY	PPE: N95 RESPIRATOR, SAFETY GLASSES, GL	199.84	199.84
01/10/2019	99287	00368 HACH COMPANY	REPLACMENT DISPLAYS FOR AERATION DO METE TOTAL CHLORINE STANDARDS FOR DPD PORTABL	380.19 74.87	455.06
01/10/2019	99288	03428 HOPKINS TECHNICAL PRODUCT	REPLACEMENT PROBES FOR TURNOUT FLUORIDE	5,767.09	5,767.09
01/10/2019	99289	00468 CORP KAMAN INDUSTRIAL TECH	SHEAVE PARTS FOR SUTERBILT BLOWER	127.28	127.28
01/10/2019	99290	07575 LENOVO	QTY (1) DOCK FOR TREPPA	250.72	250.72
01/10/2019	99291	03958 LIVERMORE AUTO GROUP	#61 BRAKE SHOES	55.72	55.72
01/10/2019	99292	00536 MC MASTER-CARR SUPPLY CO.	SEALS FOR INFLUENT AIR FILTER ORINGS FOR STOCK	95.41 16.68	112.09
01/10/2019	99293	05897 MERIT RESOURCE GROUP	A. MCCAFFERY: WE 12/16/18	1,311.00	1,311.00
01/10/2019	99294	08559 MICHAEL BAKER INT'L. INC.	17-W003 T.O. 1 PERIOD ENDING 12/2/18	13,627.57	13,627.57
01/10/2019	99295	04231 MSC INDUSTRIAL SUPPLY CO	PPE: GLOVES FOR WWTP FABRICATION SUPPLIES & REPLACEMENT FOR M	320.67 309.31	629.98
01/10/2019	99296	04796 NAPA AUTO PARTS	#94 AIR FILTERS	60.60	60.60
01/10/2019	99297	00595 NEWARK ELECTRONICS	SPARE OPTO 22 OUTPUT MODULES	226.13	226.13
01/10/2019	99298	00620 P G & E	PUMP STATION R200A ELECTRICITY - DEC 201 DEPARTING LOAD NON-BYPASSABLE CHARGES - LAVWMA PIPELINE & LIVERMORE LINE - DEC 2 RESERVOIR R200 ELECTRICITY - DEC 2018 ALAMO TRUNK SEWER ELECTRICITY - DEC 2018 JOHNSON DRIVE STREETSCAPE ELEC - DEC 201	955.69 614.72 478.49 36.20 13.08 13.01	2,111.19
01/10/2019	99299	02467 PETERSON POWER SYSTEMS IN	2 VIBRATION DAMPERS FOR COGENS 1 AND 3	9,146.57	9,146.57
01/10/2019	99300	04211 PLATT ELECTRIC SUPPLY	TOOLS FOR EMD	669.16	

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Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
			FY19 DIV54 BPO: ELECTRICAL SUPPLIES	400.86	
			TOOLS FOR EMD	121.79	1,191.81
01/10/2019	99301	05543 PREFERRED BENEFIT INSURAN	JANUARY 2019 - DENTAL	22,124.10	22,124.10
01/10/2019	99302	00754 SCP SCIENCE	STANDARD SOLUTIONS AND LABORATORY SUPPLI	276.24	276.24
01/10/2019	99303	02698 SHAMROCK OFFICE SOLUTIONS	OVERAGE USAGE COLOR COPIES 10/01/18 - 12	2,630.09	2,630.09
01/10/2019	99304	08010 SLOAN SAKAI YEUNG & WONG L	LABOR RELATED LEGAL FEES (11/18)	470.93	470.93
01/10/2019	99305	08117 SOLVAY FLUORIDES, LLC	HYDROFLUOSILICIC ACID AT \$2.57/GALLON PE	7,746.42	7,746.42
01/10/2019	99306	08886 SPRINGER CONTROLS COMPAN	TEMP CONTROLLERS	2,904.11	2,904.11
01/10/2019	99307	00825 SWRCB - ATTN: ACCT OFFICE	WATER SYSTEM ANNUAL FEES FYE 2019	53,396.05	53,396.05
01/10/2019	99308	00857 THOMAS AND ASSOCIATES	RAS PUMP VALE CHECK PORTS	4,544.21	4,544.21
01/10/2019	99309	00862 TIFCO INDUSTRIES	BOLTS & NUTS FOR MAINT STOCK	829.79	829.79
01/10/2019	99310	00903 UNITED RENTALS, INC.	LIFTS FOR DO CEILING CLEANING	754.74	754.74
01/10/2019	99311	00912 OCC SERVICES VALLEY CARE H	R. FREITAS - FIRST AID VISIT FOLLOW-UP 1	102.50	
			DOT PHYSICAL - E. PADILLA	85.00	
			BLOOD BORNE PATHOGEN - HEP B VACCINATION	76.00	263.50
01/10/2019	99312	00933 VWR INTERNATIONAL, INC.	STANDARD SOLUTIONS AND LAB SUPPLIES	426.01	
			STANDARD SOLUTIONS AND LAB SUPPLIES	53.87	479.88
01/10/2019	99313	00943 WATER EDUCATION FOUNDATIO	WATER EDUCATION FOUNDATION - 2019 CONTRI	1,600.00	1,600.00
01/10/2019	99314	08920 WATERWISEPRO TRAINING	D. LEONARDO REGISTRATION FOR WATERWISEPR	450.00	450.00
01/10/2019	99315	08922 ZEN DUBLIN, LLC	RELEASE OF PERFORMANCE CASH BOND PROJ DP	14,446.02	14,446.02
01/10/2019	99316	03536 U S BANK/ CORP PMT SYSTEMS	FSL CLEANING - 3" HYDRANT METER DEPOSIT	2,000.00	
			R. MACARAEG - ARCGIS PRO ESSENTIAL WORKF	1,815.00	
			AED FOR FLEET SHOP	1,359.90	
			GALLARDO - CALPELRA ADVANCED ACADEMY & 2	1,179.44	

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From: 1/7/2019

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Date	Check #	Vendor	Description	Amount Paid	Check Total
			CASA MUNRAS GARDEN HOTEL/CALPELRA STEVE	1,020.24	
			SUPPLIES FOR FOD SAMPLING	948.48	
			KOEHLER - CALPELRA 2018 ANNUAL CONFERENC	884.58	
			MANCHESTER GRAND HYATT ACWA CONF JUDY ZA	772.22	
			SECURITY DEPOSIT AND ATTENDANT FEE FOR S	764.00	
			REPLACEMENT LOCAL INDICATORS FOR CHLORIN	744.23	
			STEPHENSON - ACWA 2018 FALL CONFERENCE L	673.59	
			MCINTYRE - ACWA 2018 FALL CONFERENCE LOD	673.59	
			ATWOOD - 2018 CALPELRA ANNUAL CONFERENCE	589.72	
			QTY (1) HP CLJ MFP M477FNW PRINTER FOR H	579.01	
			J. CARSON CASA REGISTRATION WINTER CONFE	575.00	
			4 STANDARD DIARY 2019 FOR OPERATORS	498.14	
			MISC ITEMS FOR JEFF; DIVER FLASHLIGHT, E	491.20	
			RE-ORDER PLANTRONICS HEADSETS FOR CITY O	451.00	
			BLOWER #2 POWER DISTRIBUTION BLOCK	440.49	
			ONLINE JOB POSTING - FLEET MECHANIC I/II	425.00	
			TOOLS FOR JASON BERTACCHI	420.44	
			S. SARGIOTTO SAFETY SHOES	417.89	
			TROY TO REGISTRATION FOR CWEA 2019 LAB W	405.00	
			C. DALLABETTA CWEA MEMBERSHIP & CERTIFIC	397.00	
			PPE: RAIN GEAR	379.08	
			BILL SMITH'S RETIREMENT GIFT	350.00	
			PPE: GO BAGS	342.91	
			TOLLS FOR JASON BERTACCHI	336.29	
			PARTS FOR BLAST CABINET	327.91	
			PORTABLE TOILET RENTAL 12/11/18 - 01/07/	299.00	
			DOOR ADJUSTMENT FOD	296.00	
			ONLINE JOB POSTING - CONSTRUCTION INSPEC	285.00	
			ONLINE JOB POSTING - MECHANIC I/II	285.00	



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Date	Check #	Vendor	Description	Amount Paid	Check Total
			ONLINE JOB POSTING - FLEET MECHANIC I/II	285.00	
			FLOW SWITCH FOR EYEWASH STATION	283.14	
			JIGSAW FOR FACILITIES	273.05	
			E. GUTIERREZ SAFETY SHOES	268.13	
			KOEHLER: CALPELRA ADVANCED ACADEMY FOR E	266.32	
			SUPPLIES FOR ORT TOWER	262.84	
			BOOK SHELVES FOR EXEC SERVICE	252.18	
			TEAM BUILDING/RECOGNITION	243.35	
			QTY (1) HP LJ M402DN PRINTER FOR VALDEZ	239.26	
			ERGO PPE: HEADSET FOR J. SIMMERSON	239.26	
			PAINT SUPPLIES	238.37	
			MOUNT FOR RETRO FIT PH PROBE AT TURNOUTS	235.33	
			HVAC VENT SCREENS FOR FOD	230.95	
			56VDC POWER SUPPLY FOR RES 300A	227.97	
			ADMIN TEAM BUILDING	220.98	
			D. LEONARDO SAFETY SHOES	219.85	
			R. BROOKS ISA RENEWAL FOR CCST LEVEL 1 R	210.00	
			ONLINE JOB POSTING FOR CONSTRUCTION INSP	200.00	
			SUPPLIES BUILDING F	192.12	
			FUEL FOR TRUCK 110	191.18	
			S. ROBERSON CWEA ASSOC MEMBERSHIP RENEWA	188.00	
			A. ORTEGA CWEA ASSOCIATION MEMBERSHIP RE	188.00	
			D. BONN CWEA RENEWAL	188.00	
			2018 HOLIDAY LUNCHEON DESSERTS	185.37	
			PAINT SPRAYER REBUILD KIT	180.26	
			PARTS BLDG F WALL	178.12	
			MISC TOOLS	176.66	
			BILL'S CAFE	176.50	
			ONLINE JOB POSTING - CONSTRUCTION INSPEC	175.00	

## Check History Description Listing

Dublin San Ramon Services District

From: 1/7/2019

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Date	Check #	Vendor	Description	Amount Paid	Check Total
			TOOLS FOR TRUCK #110	167.34	
			CASA CONFERENCE PALM SPRINGS AIR FAIR J.	161.40	
			FLASHLIGHT FOR F. KELLY	151.21	
			PHOTO SOFTWARE	149.00	
			ONLINE JOB POSTING - MECHANIC I/II	145.00	
			TEAM BUILDING LUNCH	140.55	
			COLORED LIGHTS FOR WWTP	139.14	
			OFFICE SUPPLIES	138.92	
			FACILITIES SUPPLIES	131.48	
			STORAGE BINS FOR XMAS DECORATIONS	127.98	
			OFFICE SUPPLIES FOR DO 11 26 18	127.48	
			MISC OFFICE SUPPLIES	122.74	
			CALENDARS - 2019	113.58	
			OFFICE SUPPLIES	111.98	
			CALENDARS 2019	110.76	
			CALENDARS	109.15	
			REFRESHMENTS FOR SWEARING IN CEREMONY	108.65	
			16-R014 LUNCH MTG FOR SAND FILTER LOAD R	107.48	
			K. BAXTER SAFETY SHOES 1 OF 2	106.05	
			K. BAXTER SAFETY SHOES 2 OF 2	106.05	
			DSRSD ONBASE PROJECT & CCC HSD MEETING	105.62	
			RETIREMENT GATHERING FOR BILL SMITH	105.33	
			NFPA PLACARD AND FLASHLIGHT	104.61	
			OFFICE SUPPLIES	104.40	
			BLDG F WALL	102.20	
			OFFICE SUPPLIES FOR DO & EXEC 12 03 18	100.94	
			FUEL FOR TRUCK 109	100.00	
			ANNUAL MEMBERSHIP FEE - NATIONAL ASSOC O	99.00	
			OPS SUPERVISOR'S MONTHLY MEETING DEC '18	95.89	

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
			FUEL FOR VEHICLE #110	95.00	
			FUEL FOR TRUCK #110	95.00	
			FUEL FOR TRUCK #110	95.00	
			FUEL FOR TRUCK #110	95.00	
			FUEL FOR TRUCK #110	95.00	
			FUEL FOR TRUCK #112	95.00	
			ERVIN PARIERA CWEA RENEWAL	92.00	
			#87 DOOR LATCHES	91.84	
			STAPLES	88.60	
			SPACE HEATERS	87.33	
			RETIREMENT GATHERING FOR BILL SMITH	82.67	
			QTY (1) SURFACE PEN REPLACEMENT	79.05	
			AMAZON COLLAPSIBLE SUPPLY CART	76.46	
			ONLINE JOB POSTING - FLEET MECHANIC I/II	75.00	
			AMAZON (3) PORTABLE HEATERS	72.00	
			TEAM BUILDING	72.00	
			KEYBOARD & MOUSE FOR WORKSTATION	70.99	
			QTY (1) RJ-45 CAT6 EZ CONNECTORS, BOX OF	67.61	
			STAPLES	66.49	
			PAINTING SUPPLIES	65.99	
			FUEL FOR TRUCK #87	65.26	
			FOF CARBON MONOXIDE DETECTORS	64.03	
			#64 COOLANT	63.71	
			OFFICE SUPPLIES FOR DO & ENGR 12 19 18	63.39	
			PLANNERS 2019	61.48	
			FOF FACILITY EMERGENCY LIGHTING	60.08	
			800-LB METAL D-HANDLE HAND TRUCK	60.05	
			RESPIRATORS	59.00	
			ACCOUNTING TECHNICIAN II APPRAISAL BOAR	58.31	

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Date	Check #	Vendor	Description	Amount Paid	Check Total
			FUEL FOR VEHICLE #112	57.08	
			NLINE JOB POSTING - CONSTRUCTION INSPECT	56.00	
			PPE: TRAFFIC VESTS	55.89	
			OFFICE SUPPLIES FOR DO & EXEC 12 11 18	55.74	
			FLASHLIGHT FOR S. TRAN	55.35	
			SAFEWAY 12/04/18 - D.L. HOWARD RETIREMEN	54.78	
			OFFICeworld - SUPPLIES FOR EXEC 11 27 20	54.08	
			NAMEPLATES (3) FOR ANN MARIE JOHNSON	53.29	
			FUEL FOR TRUCK #115	52.75	
			DESK CALENDARS	52.32	
			CART SWIVEL CASTERS	51.30	
			PAINT SPRAYER REBUILD KIT	50.00	
			FUEL FOR TRUCK #110	49.81	
			FILE CRATES (OFFICE SUPPLY)	49.18	
			MCINTYRE - ACWA 2018 FALL CONFERENCE AIR	49.15	
			CABLES FOR NEW SCADA COMPUTER DISPLAYS	48.04	
			MISC TOOLS	47.36	
			FUEL FOR VEHICLE #115	44.83	
			QTY (1) DELL POWER SUPPLY FOR PORTUGAL F	43.69	
			AMAZON DIGITAL RECORDER	43.67	
			TIDE PODS FOR FOD UNIFORM LAUNDRY	43.63	
			SUPPLIES FOR TRUCK 89	41.89	
			QTY (1) OTTERBOX PHONE CASE JEFF CARSON	40.93	
			ACCOUNT II APPRAISAL BOARD EXPENSE	40.52	
			IPSWITCH WS_FTP ONE YEAR RENEWAL	39.95	
			PHONE CASE	39.80	
			STEPHENSON - ACWA 2018 FALL CONFERENCE M	39.43	
			CABLES FOR NEW SCADA COMPUTER DISPLAYS	39.32	
			BATTERIES FOR SURFACE STYLUS & FLASHLIGH	39.28	

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Date	Check #	Vendor	Description	Amount Paid	Check Total
			VIEWABLE LABELING SYSTEM QUICK FOLD TABS	39.04	
			FUEL FOR FORD ESCAPE VEHICLE 126	35.43	
			DOLLAR TREE - 12/04/18 DL HOWARD RETIREM	34.96	
			LINE LOCATOR FOR USA'S	33.56	
			OFFICE MAX - DOFLOOD	32.75	
			GASOLINE - DISTRICT POOL VEHICLE	32.31	
			FACILITIES SUPPLIES	32.13	
			ONLINE JOB POSTING - CONSTRUCTION INSPEC	32.00	
			MATERIAL TO CRATE LANDIA MOTOR FOR SHIPP	31.64	
			RAT TRAPS	30.39	
			BATTERY FOR LAPTOP	30.28	
			DONUTS FOR MEETING 12-13-18	29.90	
			DO FLOOD - PID CAMERA EQUIPMENT CABINET	29.45	
			QTY (3) POWER STRIPS FOR COMMERCE CIRCLE	29.40	
			PRO SUBSCRIPTION (NOVEMBER 2018)	29.00	
			2018 HOLIDAY LUNCHEON SUPPLIES	28.61	
			FACILITY SIGNS: FOF MECHANICAL CLOSET FO	26.96	
			CALENDARS - LAB	26.33	
			OPS UTENSILS SUPPLIES POTLUCK 12-19-18	25.50	
			AMAZON TABLE FAN	24.02	
			DO FLOOD - PID CAMERA EQUIPMENT CABINET	23.68	
			2018 HOLIDAY LUNCHEON GAME SUPPLIES	21.84	
			PIPE WRENCH FOR TRUCK #110	21.82	
			LUNCH WHILE FILMING A TRAINING VIDEO FOR	21.61	
			SAN RAMON WASTEWATER DIVERSION COMMUNITY	21.58	
			STEPHENSON - ACWA 2018 FALL CONFERENCE T	21.10	
			SAFETY COMMITTEE END OF YEAR MEETING SNA	20.96	
			POWER SUPPLY FOR DESK LAMP	18.48	
			O-RINGS FOR PUMP STATION 1A	17.56	

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Date	Check #	Vendor	Description	Amount Paid	Check Total
			NAME TAG - ANN MARIE JOHNSON	15.90	
			STEPHENSON - ACWA 2018 FALL CONFERENCE T	15.50	
			SUPPLIES FOR FOD NORTH LOT GATE/CHAIN	15.45	
			ACCOUNTING TECHNICIAN II RECRUITMENT -	14.26	
			USB BLUETOOTH 4.0 ADAPTER FOR PC LAPTOP	14.00	
			DOFLOOD OFFICE SUPPLIES - TRACING PAPER	13.17	
			NEW RECEPTACLE FOR PS20B/TO5	13.09	
			TEAM BUILDING	13.00	
			WATER BOARD OP COMMITTEE MTG	12.00	
			ACCOUNTING TECH II APPRAISAL BOARD EXPEN	11.62	
			BATTERY CHARGER FOR JEFF'S DIVER FLASHLI	11.27	
			VENT COVER	10.88	
			FLAME RETARDANT TAPE	9.34	
			SWEARING IN CEREMONY REFRESHMENTS	8.25	
			GALLARDO - CALPELRA 2018 ANNUAL CONFEREN	7.00	
			CHARGING CORD	6.99	
			CERTIFIED LETTER TO SECRETARY OF STATE	6.73	
			FOR BUILDING F	6.58	
			CALENDAR - BETH'S	3.91	
			PHOTO - BOD POSTER IN LOBBY	3.83	
			ACCOUNTING TECH II APPRAISAL BOARD EXPEN	3.08	
			PHOTOS - DIRECTOR JOHNSON	1.92	
			INVOICE CORRECTION	1.45	
			APPLE ICLOUD STORAGE FOR DECEMBER - DAN	0.99	
			EMPLOYEE ACADEMY 11/15/18 - CREDIT	-360.18	
			REFUND - PLANTRONICS VOYAGER HEADSETS (L	-493.92	
			CREDIT FOR RETURNED CORE CHARGE, WATER P	-500.00	34,606.27
01/10/2019	1001234667	01111 CALPERS	JANUARY 2019 - ER CODE 7316 (NON-PERS)	2,257.48	2,257.48

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Date	Check #	Vendor	Description	Amount Paid	Check Total
01/10/2019	1001234673	01111 CALPERS	JANUARY 2019 - ER CODE 0740 (PERS)	215,770.22	215,770.22
01/15/2019	1152019	03718 HR SIMPLIFIED	IRS 125 2018-19 DCA/FSA/POS	4,166.77	4,166.77
01/17/2019	99317	00710 AAI TERMITE & PEST CONTROL	MONTHLY PEST CONTROL SERVICE 12/27/18	675.00	675.00
01/17/2019	99318	00031 ALLIED FLUID PRODUCTS CORP	FSL INJECTION HOSE REPLACEMENT REPLACEMENT HOSES FOR PLANT USE	14,320.05 7,652.87	21,972.92
01/17/2019	99319	01013 BARRETT BUSINESS SERVICES	P. MULLEN: WE 12/23/18	1,433.56	1,433.56
01/17/2019	99320	01013 BARRETT BUSINESS SERVICES	B. GOMEZ: W/E 12/23/18 J. CHAMBERS JR.: W/E 12/23/18 H. BIRDELL: W/E 12/23/18 S. MONTAGUE: W/E 12/23/18 A. GEHMLICH: WE 12/23/18 M. ZAKLAN: WE 12/23/18	1,040.00 832.00 798.72 585.00 544.00 449.28	4,249.00
01/17/2019	99321	07954 BENEFIT COORDINATORS CORP	01/19 - EE LIFE & DISABILITY INSURANCE P	11,100.51	11,100.51
01/17/2019	99322	08775 LEA BLEVINS	BLEVINS REIMB EXP AT CAPIO ACADEMY 01/07	133.01	133.01
01/17/2019	99323	07915 JEFF CARSON	CARSON REIMB MILEAGE DECEMBER 2018	131.24	131.24
01/17/2019	99324	05828 ANNA GARCIA	GARCIA REIMB CERTIFICATE FOR WWTP OPERAT	110.00	110.00
01/17/2019	99325	01123 JEREMY HENDRYX	HENDRYX CERTIFICATE REIMBURSEMENT WWTP O	105.00	105.00
01/17/2019	99326	03853 ICMA	ICMA 457 DEFERRED COMPENSATION: PAYMENT	56,146.58	56,146.58
01/17/2019	99327	04594 MCCAMPBELL ANALYTICAL INC	SAMPLE ANALYSES SAMPLE ANALYSES	100.80 100.80	201.60
01/17/2019	99328	03039 LISA OLIVIERI	OLIVIERI REIMB DECEMBER 2018 MILEAGE	57.23	57.23
01/17/2019	99329	00666 RUDY PORTUGAL	PORTUGAL REIMB EXP FOR DIGESTER AND FOG	51.00	51.00
01/17/2019	99330	02470 SHRED-IT USA LLC	SHREDDING SERVICE - JAN 2019 INVOICE	113.92	113.92
01/17/2019	99331	00762 TEST AMERICA LABORATORIES	SAMPLE ANALYSES	27.50	

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			SAMPLE ANALYSES	27.50	55.00
01/17/2019	99332	00843 THE COVELLO GROUP INC	07-3203 T.O. OC-9 10/4/18 TO 11/22/18	23,551.90	23,551.90
01/17/2019	99333	04694 VULCAN MATERIALS CO	BPO - FY19 BULK AGGREGATE MATERIALS FOR	1,176.45	1,176.45
01/17/2019	99334	08340 AIR FILTER SUPPLY, INC.	WWTP REPLACEMENT FILTERS	476.35	476.35
01/17/2019	99335	07554 AIRGAS USA, LLC	PROPANE FOR STOCK	278.85	278.85
01/17/2019	99336	02158 AMADOR VALLEY INDUSTRIES	DO GARBAGE SVC - FOR DEC. 2018	379.77	379.77
01/17/2019	99337	01954 ANDERSON'S UNIFORMS	UNIFORM ITEMS: SINZEE TRAN	244.17	244.17
01/17/2019	99338	00058 ARROWHEAD MOUNTAIN SPRING	LAB BOTTLED WATER DEC '18	10.38	10.38
01/17/2019	99339	06211 ASSOCIATED SERVICES CO.	BEVERAGE SERVICE WWTP, FOF, MAINT JANUAR	956.83	956.83
01/17/2019	99340	00622 AT&T	MANAGED INTERNET SERVICES 12/1/18 - 12/3	2,168.58	
			AT&T VIOP SERVICE DO 12/1/18 - 12/31/18	98.18	
			AT&T VIOP SERVICE CC 12/1/18 - 12/31/18	98.18	2,364.94
01/17/2019	99341	08663 AWARDS NETWORK	RETIREMENT GIFT - STAN KOLODZIE	350.00	350.00
01/17/2019	99342	01697 B & C TRUCK PARTS, INC	GBT AIR LINES	74.96	74.96
01/17/2019	99343	05097 BATTERIES PLUS	BATTERIES FOR EMERGENCY LIGHTING	283.95	283.95
01/17/2019	99344	08807 BEECHER ENGINEERING, INC.	17-P004 T.O. 1 11/25/18 - 12/24/18	975.00	975.00
01/17/2019	99345	00091 & JUDSON BOLD, POLISNER, MA	MONTHLY LEGAL SERVICES - 12/2018	13,780.30	13,780.30
01/17/2019	99346	01085 CALPERS LONG-TERM CARE PR	LONG-TERM CARE: PAYMENT	68.12	68.12
01/17/2019	99347	00105 DEPT 34261 CAL-STEAM	PIPE FOAM FOR STOCK	226.33	226.33
01/17/2019	99348	00118 CALTEST ANALYTICAL LAB	SAMPLE ANALYSES	184.30	184.30
01/17/2019	99349	04723 CITY CLERKS ASSOCIATION OF	CCAC - 2019 MEMBERSHIP RENEWAL - GENZAL	160.00	
			CCAC - 2019 MEMBERSHIP RENEWAL - CHIU	65.00	225.00
01/17/2019	99350	01167 CITY OF DUBLIN	ENCROACHMENT PERMIT: 6300 DUBLIN BLVD -	925.00	925.00



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From: 1/7/2019

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Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
01/17/2019	99352	00229 DELL MARKETING LP	QTY (3) DELL OPTIPLEX 7050 SFF DESKTOPS	3,946.24	3,946.24
01/17/2019	99353	05126 DKF SOLUTIONS GROUP, LLC	ONLINE NEW HIRE TRAINING COURSE - UPDATE	150.00	150.00
01/17/2019	99354	00280 ECOWATER SYSTEMS	6 OP LAB WATER SOFTENER EXCH TANK SERVIC 2 MECH=RO TANKS EXCH QTRLY JAN '19	217.20 21.00	238.20
01/17/2019	99355	00307 FAIRWAY EQUIPMENT & SUPPLY	PARTS FOR UV ACID WASH SYSTEM INSTALL GASKETS FOR PSR1 PUMPS ALUMINUM SHEET FOR ELS (METER) (BRIAN J)	1,756.84 452.15 349.62	2,558.61
01/17/2019	99356	00314 FEDEX	EXPRESS MAIL SERVICES DEC '18	9.10	9.10
01/17/2019	99357	02914 STATE OF CALIFORNIA FRANCHI	FRANCHISE TAX BOARD: PAYMENT	150.00	150.00
01/17/2019	99358	00352 GOLDEN STATE FLOW MEASURI	GSFM	1,213.50	1,213.50
01/17/2019	99359	00578 INNOVYZE, INC.	INFOSEWER PRO (7,000 LINKS) AND INFOCARE	6,120.00	6,120.00
01/17/2019	99360	01225 KAESER COMPRESSORS, INC	REPAIR ON PLANT AIR COMPRESSORS 1 AND 2	1,695.70	1,695.70
01/17/2019	99361	00468 CORP KAMAN INDUSTRIAL TECH	SPARE PARTS FOR DUMA DRIVES AT SF UV AUMA ACTUATOR BEARINGS	101.11 91.47	192.58
01/17/2019	99362	00468 CORP KAMAN INDUSTRIAL TECH	DUMA REPAIR PARTS	34.63	34.63
01/17/2019	99363	03200 LENNAR HOMES	DP 17-299 REFUND FOR REGIONAL SEWER CAPA	1,037.00	1,037.00
01/17/2019	99364	03127 LUHDORFF & SCALMANINI INC.	DLD GROUNDWATER MONITORING	3,687.39	3,687.39
01/17/2019	99365	05406 MAAS BROTHERS POWDER CO/	POLYMER TOTE RACK COATING	771.90	771.90
01/17/2019	99366	07614 MAHLER CONSULTING SERVICE	DEVELOPMENT PROJECT INSPECTION SUPPORT D	10,950.00	10,950.00
01/17/2019	99367	05897 MERIT RESOURCE GROUP	A. MCCAFFERY: WE 12/23/18	1,621.50	1,621.50
01/17/2019	99368	02619 MUNIQUIP, INC	LAVWMA - 3 TURBINE PUMPS	177,115.33	177,115.33
01/17/2019	99369	03987 OLIN CHLOR ALKALI PRODUCTS	4948.000 SDG BACTICIDE DEL 12-27-18	3,508.29	3,508.29
01/17/2019	99370	00620 P G & E	WWTP ELECTRICITY - DEC 2018	21,523.14	

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			DISTRICT OFFICE ELECTRICITY - DEC 2018	3,734.62	
			FSL AERATORS; LAB HVAC; FLEET - DEC 2018	1,695.97	
			DISTRICT OFFICE GAS SERVICE - DEC 2018	166.14	
			DO UTILITY BLDG. ELECTRICITY - DEC 2018	132.55	
			DO UTILITY BLDG. GAS SERVICE - DEC 2018	76.04	
			RESERVOIR R100 ELECTRICITY - JAN 2019	35.96	27,364.42
01/17/2019	99371	04211 PLATT ELECTRIC SUPPLY	SAMPLE FIXTURE FOR LAB	113.25	113.25
01/17/2019	99372	00663 PLEASANTON GARBAGE SVC IN	WWTP GARBAGE SERVICE & GRIT BOXES FOR DE GARBAGE SERVICE 11/26-12/25/18 FOD	6,004.15 570.47	6,574.62
01/17/2019	99373	05475 PRESIDIO SYSTEMS, INC.	CCTV WORK FOR STERLING AND CENTRAL AVENU	1,453.60	1,453.60
01/17/2019	99374	06093 PUMP REPAIR SERVICE CO.	PUMP REBUILD FOR PS3A	18,356.59	18,356.59
01/17/2019	99375	07727 PURE HEALTH SOLUTIONS, INC.	WWTP: BLDG S & BLDG A WATER FILTRATION U DO WATER FILTRATION JAN '19	275.31 65.55	340.86
01/17/2019	99376	07412 PURETEC INDUSTRIAL WATER	DI WATER MAINTENANCE	132.30	132.30
01/17/2019	99377	04105 R & B COMPANY	METER INSTALLATION PARTS FOR CUSTOMER SE AIR RELIEF VALVE PARTS	1,070.65 213.04	1,283.69
01/17/2019	99378	04323 RAYCAP INC.	SURGE SUPPRESSOR MCC-M2	1,021.31	1,021.31
01/17/2019	99379	08339 SAN FRANCISCO ELEVATOR INC	FOF ELEVATOR SERVICE CALL	312.00	312.00
01/17/2019	99380	00756 SECURITY ETC.	DISTRICT OFFICE MONITORING SERVICE FOF FIRE ALARM WWTP MONITORING SERVICE-FIRE DETECTION S DERWA - MONITORING SERVICE - FIRE DETECT FOF SECURITY	252.00 165.00 165.00 165.00 78.00	825.00
01/17/2019	99381	02015 SHERWIN-WILLIAMS CO	PAINT FOR BUILDING E	910.93	910.93
01/17/2019	99382	02444 DEPT LA 1368 STAPLES ADVANT	COPY PAPER, ZIPLOC BAGS, ENVELOPES & LAB	212.85	

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			ZIPLOC BAGS (GALLON & QUART) & PREMIUM L	95.06	
			MONITOR MIRROR, BATTERIES & KEYCHAINS	65.88	
			ZIPLOC 1 GALLON STORAGE BAGS	37.68	
			HAMMERMILL LASER PRINT PAPER 8.5 X 11	7.13	418.60
01/17/2019	99383	00810 STUDIO BLUE REPROGRAPHICS	17-P004 BID DOCUMENT REPRODUCTION	830.30	830.30
01/17/2019	99384	00825 SWRCB - ATTN: ACCT OFFICE	RICK LAWRENCE GRADE T2 CERTIFICATE RENEW	60.00	60.00
01/17/2019	99385	05433 TAYLOR MORRISON	DP 17-297 REFUND FOR REGIONAL SEWER CAPA	2,765.00	2,765.00
01/17/2019	99386	06650 TOKAY SOFTWARE	BACKFLOW TEST WEB ENTRIES OCT 2018	384.00	
			BACKFLOW TEST WEB ENTRIES NOVEMBER 2018	206.00	590.00
01/17/2019	99387	00903 UNITED RENTALS, INC.	14.4 BULK PROPANE - FORKLIFT	62.78	62.78
01/17/2019	99388	01222 IRS UNITED STATES TREASURY	GARNISHMENT - IRS: PAYMENT	420.50	420.50
01/17/2019	99389	00556 UNITED WAY OF THE BAY AREA	UNITED WAY: PAYMENT	175.07	175.07
01/17/2019	99390	08874 UNIVERSAL COATINGS INC.	DIGESTER 1 & 3 ROOF COATING	2,825.00	2,825.00
01/17/2019	99391	00907 UNIVERSITY OF SOUTHERN CAL	WATER PURVEYOR MEMBERSHIP RENEWAL - 2,40	598.85	598.85
01/17/2019	99392	06004 VANGUARD CLEANING SYSTEM:	SECOND FLOOR BUILDING S CARPTET CLEANING	1,825.00	1,825.00
01/17/2019	99393	00920 VASCO ROAD LANDFILL	UNLOADING OF WWTP SOLIDS/GRIT:DEC 15 - D	824.19	824.19
01/17/2019	99394	00933 VWR INTERNATIONAL, INC.	STANDARD SOLUTIONS AND LAB SUPPLIES	105.48	
			STANDARD SOLUTIONS AND LAB SUPPLIES	60.63	
			STANDARD SOLUTIONS AND LAB SUPPLIES	57.82	
			STANDARD SOLUTIONS AND LAB SUPPLIES	49.97	273.90
01/17/2019	99395	04061 WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	323.90	323.90
01/17/2019	99396	00957 WEST YOST & ASSOCIATES	GRAND VIEW WATER SUPPLY ASSESSMENT 11/3	7,927.00	
			16-S001 TO NO 2 PROF SVCS 11/3 - 11/30 2	2,358.13	
			16-R014, TO OC-16 PROF SERVICES 11/3 - 1	2,345.00	
			STANDARD SPECS UPDATE PROF SRVCS 11/3 -	1,618.50	14,248.63

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01/17/2019	99397	00987 ATTN: ACCOUNTING ZONE 7 WA	DEC. 2018 CONNECTION FEES	849,807.50	849,807.50
01/18/2019	8141	05511 DISBURSEMENT UNIT CALIFORN	CHILD SUPPORT GARNISHMENT: PAYMENT	699.23	699.23
01/18/2019	1001243029	00494 PERS	RETIREMENT: PAYMENT	100,303.53	100,303.53
01/19/2019	1192019	03718 HR SIMPLIFIED	IRS 125 2018-19 POS	7,099.19	7,099.19
01/22/2019	3380111	00558 IRS - PAYROLL TAXES	FEDERAL WITHHOLDING TAXES: PAYMENT	153,218.13	153,218.13
01/22/2019	208951104	00559 EDD - PAYROLL	CALIFORNIA STATE TAXES: PAYMENT	31,357.66	31,357.66
01/24/2019	99398	01738 3T EQUIPMENT COMPANY INC.	VEHICLE #109 VALVES	334.01	334.01
01/24/2019	99399	01719 A & M PRINTING, INC.	MAILING/POSTAGE: CVRA POSTCARD	14,818.09	14,818.09
01/24/2019	99400	00019 A-1 ENTERPRISES	DEC '18 LAVWMA STREET SWEEPING	220.00	
			DO STREET SWEEPING 12-18-18	170.00	390.00
01/24/2019	99401	07554 AIRGAS USA, LLC	RENTAL CYLS: ACETYLENE, ARGON, OXYGEN, P	126.19	
			RENT CYL LARGE NITROGEN	81.49	207.68
01/24/2019	99402	05958 ALLIANCE WELDING SUPPLIES	971.36 - 3 CYLINDERS OF LIQUID NITROGEN	1,223.16	1,223.16
01/24/2019	99403	06552 SOLUTIONS INC. AMERICAN COI	AQUAHAWK PORTAL MONTHLY LICENSING & MAIN	2,421.00	2,421.00
01/24/2019	99404	07647 ARGO CHEMICAL INC.	129 GAL AMMONIUM HYDROXIDE 19% DELIVERED	403.78	403.78
01/24/2019	99405	00058 ARROWHEAD MOUNTAIN SPRIN	LAVWMA BOTTLED WATER SERVICE JAN '19	8.73	8.73
01/24/2019	99406	00622 AT&T	C3 - TELE SVCS 12/13/18 - 01/12/19	655.93	655.93
01/24/2019	99407	00622 AT&T	LAVWMA PHONE & DSL JAN '19	438.92	438.92
01/24/2019	99408	04042 BAY AREA NEWS GROUP	BAY AREA NEWS GRP - CIP17-P004 BID - PRI	542.70	542.70
01/24/2019	99409	02273 DRAFTING SUPPLY INC CALIFOF	PLOTTER PAPER FOR ENGINEERING AND PID	54.63	54.63
01/24/2019	99410	08942 GEORGE CASTILLO	REFUND FOR 4688 CENTRAL PKY	361.56	361.56
01/24/2019	99411	01167 CITY OF DUBLIN	ENCROACHMENT PERMIT: ANTONE WAY & DUBLIN	808.00	808.00
01/24/2019	99412	00157 CITY OF PLEASANTON	FOF IRRIGATION JAN '19	275.40	

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			WWTP WATER BILL JAN '19	241.59	
			WWTP DERWA WATER BILL	163.40	
			FOF WATER BILL JAN '19	149.40	
			LAVWMA WATER BILL JAN '19	147.57	977.36
01/24/2019	99413	05534 CSAC EXCESS INS. AUTHORITY	EE ASSISTANCE: JANUARY - MARCH 2019 CHAR	933.90	933.90
01/24/2019	99414	00222 DATCO SERVICES CORP.	JAN/FEB/MAR 2019 - MONTHLY CHARGES	516.75	516.75
01/24/2019	99415	00277 ACCOUNTING/ASSIST TREASUR	LAVWMA WATER BILL 11-5 TO 1-15-19 2400 L	173.13	173.13
01/24/2019	99416	00307 FAIRWAY EQUIPMENT & SUPPLY	SPARE SUMP PUMP FOR FLOWMETER VAULT	676.14	676.14
01/24/2019	99417	02656 FASTENAL COMPANY	FOF PPE	184.46	
			BLDG S PPE	134.63	
			FOF PPE	122.53	
			BLDG A PPE	120.68	
			BLDG A PPE	111.04	
			BLDG S PPE	104.64	
			FORKLIFT INSPECTION TAGS	46.65	824.63
01/24/2019	99418	08964 VENKAT GANDHAM	REFUND FOR 2309 ELAN LN	476.70	476.70
01/24/2019	99419	00368 HACH COMPANY	SUPPLIES FOR WATER SAMPLES	2,999.12	2,999.12
01/24/2019	99420	03149 HDS WHITE CAP CONST SUPPLY	14" POWER CUTTER & 14" WET PREMIUM CURED	1,506.74	1,506.74
01/24/2019	99421	06732 HIRERIGHT, INC.	EMPLOYMENT BACKGROUND SCREENING SERVICES	283.81	283.81
01/24/2019	99422	07017 HYDROSCIENCE ENGINEERS, IN	TO OC-3 CLEAN WATER PROGRAM ASSISTANCE T	5,960.00	5,960.00
01/24/2019	99423	05241 IDVILLE	DIV56: SECURITY BADGE PRINTERS	3,704.55	3,704.55
01/24/2019	99424	07086 INDUSTRIAL SERVICE	COGEN CATALYST CLEANING	937.50	937.50
01/24/2019	99425	00425 INDUSTRIAL WIPER & SUPPLY IN	RAGS FOR MAINT SHOP	329.64	329.64
01/24/2019	99426	07848 JARVIS, FAY & GIBSON, LLP	GENERAL COUNSEL SVCS - DECEMBER 2018	4,390.00	4,390.00

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01/24/2019	99428	07614 MAHLER CONSULTING SERVICE	DEVELOPMENT PROJECT INSPECTION SUPPORT D	9,855.00	9,855.00
01/24/2019	99429	02166 MAZE & ASSOCIATES	FYE2018 AUDIT - JUNE (WORK IN DEC)	979.00	979.00
01/24/2019	99430	05897 MERIT RESOURCE GROUP	A. MCCAFFERY: WE 12/30/18	603.75	603.75
01/24/2019	99431	04231 MSC INDUSTRIAL SUPPLY CO	RACKS FOR MF/RO PER SHAWN RESPIRATORS FOR FIT-TESTING	1,778.50 332.11	2,110.61
01/24/2019	99432	04796 NAPA AUTO PARTS	FILTERS FOR STOCK	124.55	124.55
01/24/2019	99433	08913 NFP RETIREMENT, INC.	DEFERRED COMPENSATION 457 RFP PLAN ADM	20,000.00	20,000.00
01/24/2019	99434	08930 TIMOTHY R. OWENS	REFUND FOR 11503 OBISPO CT	1,872.76	1,872.76
01/24/2019	99435	00620 P G & E	PUMP STATION R200B ELECTRIC - JAN 2019	1,173.53	1,173.53
01/24/2019	99436	08356 PACE SUPPLY	SHOP SUPPLIES	128.96	128.96
01/24/2019	99437	04261 PAX WATER TECHNOLOGIES, IN	REPLACEMENT MIXER FOR RES1A	7,288.27	7,288.27
01/24/2019	99438	04211 PLATT ELECTRIC SUPPLY	EM TOOLS	83.69	83.69
01/24/2019	99439	07727 PURE HEALTH SOLUTIONS, INC.	FOF FILTERED WATER DISPENSER JAN '19 BLDG T FILTERED WATER UNIT JAN '19	65.55 65.55	131.10
01/24/2019	99440	04105 R & B COMPANY	PARTS FOR REPAIRS	2,146.76	2,146.76
01/24/2019	99441	08929 NIRANJANA RAMAMOORTHY	REFUND FOR 7430 STONELEAF RD	1,910.81	1,910.81
01/24/2019	99442	06444 RICHERT LUMBER	LUMBER FOR TOTE RACK (POLYMER)	242.91	242.91
01/24/2019	99443	08339 SAN FRANCISCO ELEVATOR INC	DIV53 ELEVATOR ROUTINE MAINTENANCE	342.00	342.00
01/24/2019	99444	02015 SHERWIN-WILLIAMS CO	PAINT PS4A	85.70	85.70
01/24/2019	99445	00800 STATE BOARD OF EQUALIZATIOI	2018 4TH QRT USE TAX RETURN (2Q FY 2019)	2,423.00	2,423.00
01/24/2019	99446	07568 TOLL BROTHERS	DP 14-286 REFUND FOR REGIONAL SEWER CAPA	3,111.00	3,111.00
01/24/2019	99447	08962 TINA TRAN	REFUND FOR 2516 MC LAREN LN	942.97	942.97
01/24/2019	99448	07880 TRUMARK HOMES	RTND MTR# 64833101	423.13	423.13

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01/24/2019	99449	06004 VANGUARD CLEANING SYSTEM	WWTP JAN '19 JANITORIAL SERVICE	3,045.00	
			FOD JAN '19 CLEANING SERVICE	1,895.00	
			LAWWMA JAN '19 JANITORIAL SERVICE	275.00	5,215.00
01/24/2019	99450	08561 VERIZON CONNECT	GPS TRACKING SYSTEM DEC. 18	1,289.72	1,289.72
01/24/2019	99451	00928 VINCENT ELEC MOTOR CO., INC	SERVICE CALL - TEST MOTOR	463.00	463.00
01/24/2019	99452	04061 WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	1,277.80	
			JANITORIAL SUPPLIES	79.32	1,357.12
01/24/2019	99453	00710 AAI TERMITE & PEST CONTROL	LAWWMA PEST CONTROL FOR 12-4-18 & 1-2-19	152.00	152.00
01/24/2019	99454	03460 ACCO ENGINEERED SYSTEMS II	16-P028 REMOVE AND REPLACE CHILLER REPLA	36,674.00	
			FY19 HVAC QUARTERLY MAINTENANCE CONTRACT	540.00	37,214.00
01/24/2019	99455	01013 BARRETT BUSINESS SERVICES	P. MULLEN: WE 12/30/18	852.39	852.39
01/24/2019	99456	01013 BARRETT BUSINESS SERVICES	J. CHAMBERS JR.: W/E 12/30/18	832.00	
			B. GOMEZ: W/E 12/30/18	624.00	
			M. ZAKLAN: WE 12/30/18	126.72	
			A. GEHMLICH: WE 12/30/18	108.80	1,691.52
01/24/2019	99457	00103 C. OVERAA & CO.	DOFLOOD FIRE MAIN REPAIR PERIOD 12/31/18	23,797.46	23,797.46
01/24/2019	99458	00231 DELTA DIABLO SANITATION DIST	911/WRWC 2019	2,713.45	2,713.45
01/24/2019	99459	04691 INC. EQUIFAX INFORMATION SV	EQUIFAX	371.32	371.32
01/24/2019	99460	00937 GRAINGER, INC.	PAINT FOR WWTP	969.22	969.22
01/24/2019	99461	04424 GRAYBAR ELECTRIC COMPANY	REPLACEMENT PARTS FOR ORT STRAINER/PUMP	504.88	504.88
01/24/2019	99462	01242 INFO SEND, INC	UB BILLING PRINTING/MAILING SERVICES DEC	5,439.47	5,439.47
01/24/2019	99463	00485 KOFF & ASSOCIATES INC.	CLASSIFICATION STUDY - DRAFT CLASS DESCR	11,700.00	11,700.00
01/24/2019	99464	01171 MCGUIRE & HESTER	ON-CALL WATER & SEWER REPAIRS FOR NOV &	120,800.33	120,800.33
01/24/2019	99465	07109 DANIEL MCINTYRE	MCINTYRE REIMB EXP FOR DECEMBER 2018 EXP	49.92	49.92

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01/24/2019	99466	07290 V. W. HOUSEN & ASSOCIATES, IN	15-W017 T.O. OC-3 11/1/8 - 11/30/18	381.75	381.75
01/24/2019	99467	06643 WEIR TECHNICAL SERVICES	MANAGEMENT SERVICES - NOVEMBER 2018	11,410.27	
			MANAGEMENT SERVICES - DECEMBER 2018	7,829.11	19,239.38
01/28/2019	1282019	01016 THE BANK OF NEW YORK MELL	02/01/19 2017 WATER DEBT PMT	733,085.90	733,085.90
01/31/2019	99468	01719 A & M PRINTING, INC.	BUSINESS CARDS - A. JOHNSON, G. VONHEEDE	76.48	
			BUSINESS CARDS - JASON BERTACCHI	38.24	114.72
01/31/2019	99469	00991 ACCU STANDARD, INC.	STANDARD SOLUTIONS	215.83	215.83
01/31/2019	99470	08976 ALAMEDA COUNTY SHERIFFS OI	RECORDS REQUEST	5.00	5.00
01/31/2019	99471	06211 ASSOCIATED SERVICES CO.	MONTHLY BEVERAGE DELIVERY SERVICE FOR DO	175.33	175.33
01/31/2019	99472	05097 BATTERIES PLUS	UPS BATTERIES	608.03	608.03
01/31/2019	99473	00079 BAY AREA AIR QUALITY MGMT.	NOV #A57268 - ANNUAL ST-38 TEST MAY 2018	500.00	500.00
01/31/2019	99474	08684 BIOGAS ENGINEERING	16-P028 T.O. 1 DECEMBER 2018	7,582.10	7,582.10
01/31/2019	99475	02848 BROOKFIELD HOMES	MTR 65352722 RTND	444.62	444.62
01/31/2019	99476	07138 CALIFORNIA WATER TECHNOLO	44840.00 FERROUS CHLORIDE DELV: 1-9-19	5,679.04	5,679.04
01/31/2019	99477	01085 CALPERS LONG-TERM CARE PR	LONG-TERM CARE: PAYMENT	68.12	68.12
01/31/2019	99478	01167 CITY OF DUBLIN	LANDSCAPE SERVICES FOR DSRSD - NOV 2018	11,164.09	
			LANDSCAPE SERVICES FOR DSRSD - DEC 2018	11,164.09	
			ENCROACHMENT PERMIT: 8340 LOCUST PL	808.00	23,136.18
01/31/2019	99479	02804 ATTN: FINANCE DEPARTMENT C	LAVWMA: HAZ MAT & WASTE (CUPA) FEES 3/1/	405.00	405.00
01/31/2019	99480	07919 COMTEL SYSTEMS TECHNOLOG	DSRSD SECURITY SVC AGREEMENT 11-1-18 THR	4,592.00	4,592.00
01/31/2019	99481	03995 CORELOGIC SOLUTIONS, LLC	METROSCAN ANNUAL BILLING 11/1/18 TO 10/3	3,894.96	3,894.96
01/31/2019	99482	03715 DAVIS SIGN COMPANY, INC.	DEPOSIT ONLY - RW ALUMINUM SIGNS QTY 450	2,000.00	2,000.00
01/31/2019	99483	00237 EBMUD MAIL REMITTANCE DERV	DERWA - DEC. 2018	14,197.05	14,197.05



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01/31/2019	99484	04991 EISENBERG OLIVIERI & ASS. INC	LOCAL LIMITS REVIEW/REGIONAL WATER BOARD	1,292.30	1,292.30
01/31/2019	99485	02656 FASTENAL COMPANY	BLDG A PPE	60.90	
			FOF PPE	26.96	87.86
01/31/2019	99486	02914 STATE OF CALIFORNIA FRANCHI	FRANCHISE TAX BOARD: PAYMENT	150.00	150.00
01/31/2019	99487	03149 HDS WHITE CAP CONST SUPPLY	HARD HAT, SHOVEL, SAFETY VEST	153.35	
			STREET MARKING PAINT	83.77	237.12
01/31/2019	99488	08475 HF & H CONSULTANTS, LLC	2018 REGIONAL CRF STUDY-HF&H CONSULTANT	1,890.00	1,890.00
01/31/2019	99489	07652 HUNT & SONS, INC.	DIESEL FUEL 800 - (2.13120) DELV 1-8-19	2,265.58	2,265.58
01/31/2019	99490	07017 HYDROSCIENCE ENGINEERS, IN	CLEAN WATER PROGRAMS ADMIN ASSISTANCE TH	9,924.28	
			CLEAN WATER PROGRAM ADMIN ASSISTANCE THR	2,560.00	12,484.28
01/31/2019	99491	07523 ID ARCHITECTURE	DOFLOOD T.O. 5 SPACE PLANNING SERVICES F	2,595.00	2,595.00
01/31/2019	99492	00417 IDEXX DISTRIBUTION, INC	LAB CHEMICALS AND SUPPLIES	877.06	877.06
01/31/2019	99493	01225 KAESER COMPRESSORS, INC	REPAIR ON PLANT AIR COMPRESSORS 1 AND 2	577.00	577.00
01/31/2019	99494	00468 CORP KAMAN INDUSTRIAL TECH	BELTS FOR MIXERS DIGESTER #3	505.95	505.95
01/31/2019	99495	05882 KB HOMES	DP 15-284 REFUND FOR REGIONAL SEWER CAPA	8,718.00	8,718.00
01/31/2019	99496	05882 KB HOMES	MTR 78227874 RTND	1,264.85	1,264.85
01/31/2019	99497	00486 APPARATUS REPAIR INC KOFFLE	INFLUENT PUMP #2 OVERHAUL	7,796.25	7,796.25
01/31/2019	99498	00509 LIEBERT CASSIDY WHITMORE	ANNUAL MEMBERSHIP - ERC (1/1/19 - 12/31/	2,495.00	2,495.00
01/31/2019	99499	03958 LIVERMORE AUTO GROUP	VEHICLE #4 BRAKES	336.29	336.29
01/31/2019	99500	03127 LUHDORFF & SCALMANINI INC.	GROUNDWATER MONITORING DEC 2018	4,213.75	4,213.75
01/31/2019	99501	06794 M & M CONTROL SERVICE, INC.	THERMOSTATIC CONTROLS FOR AERATION BLOWE	1,894.03	1,894.03
01/31/2019	99502	00536 MC MASTER-CARR SUPPLY CO.	PARTS TO REPAIR EP52/TIPS SUMP PUMP GUID	160.00	
			CREDIT FOR A DEFECTIVE LADDER - SEPTEMBE	-94.70	65.30

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Date	Check #	Vendor	Description	Amount Paid	Check Total
01/31/2019	99503	05897 MERIT RESOURCE GROUP	A. MCCAFFERY: WE 01/06/19	552.00	552.00
01/31/2019	99504	08559 MICHAEL BAKER INT'L. INC.	17-W003 T.O. 1 PERIOD ENDING 12/30/18	15,339.30	15,339.30
01/31/2019	99505	04231 MSC INDUSTRIAL SUPPLY CO	RAIN GEAR & RESPIRATOR BAGS	876.98	
			FALL PROTECTION BAGS	213.86	
			RAIN GEAR	44.42	1,135.26
01/31/2019	99506	04796 NAPA AUTO PARTS	STOCK ORDER - OIL FILTER	54.41	54.41
01/31/2019	99507	03987 OLIN CHLOR ALKALI PRODUCTS	4946.000 BACTICIDE DEL 1-7-19: 12.5% SOD	3,506.87	
			4942.000 SDG BACTICIDE DELV 1-9-19	3,504.04	
			4906.000 BACTICIDE DELV 1-8-19	3,478.51	10,489.42
01/31/2019	99508	00620 P G & E	LAVWMA PS FEEDER A - JAN 2019	74,405.70	
			LAVWMA PS FEEDER B - JAN 2019	65,907.81	
			MISC PUMP STNS; RESERVOIRS; TO'S ELEC -	28,545.37	
			MISC PUMP STNS; COMM CIR ELECTRICITY - D	19,944.23	
			LAVWMA PIPELINE & LIVERMORE LINE - JAN 2	489.22	
			DUBLIN LIFT STN (NEW LS1) ELECTRICITY -	200.15	
			RESERVOIR 3A ELECTRICITY - DEC 2018	44.38	189,536.86
01/31/2019	99509	08356 PACE SUPPLY	ITEMS FOR SHOP	255.42	255.42
01/31/2019	99510	04211 PLATT ELECTRIC SUPPLY	5K & 4K KELVIN 48" T8 LED REPLACEMENTS	1,485.80	
			CABLE SUPPORTS FOR BASIN #2 DEWATERING P	92.54	1,578.34
01/31/2019	99511	04105 R & B COMPANY	GATE VALVES	3,332.13	
			MISC REPAIR PARTS	1,365.63	
			PIPE SUPPORT PARTS FOR RECYCLE DRAIN TO	464.31	5,162.07
01/31/2019	99512	06526 RES ENVIRONMENTAL SERVICE	DERWA FILTER CELLS SAND REMOVAL	18,510.00	18,510.00
01/31/2019	99513	06444 RICHERT LUMBER	FACILITIES SAFETY SUPPLIES - TOOLS	696.72	
			WOOD BLOCKS FOR PARKING AREA SOUTH OF AE	306.93	

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Date	Check #	Vendor	Description	Amount Paid	Check Total
			WOOD BLOCKS FOR PARKING AREA SOUTH OF AE	102.31	1,105.96
01/31/2019	99514	08646 SAUSAL CORPORATION	RTND MTR# 77992256	1,873.02	1,873.02
01/31/2019	99515	02698 SHAMROCK OFFICE SOLUTIONS	FREIGHT FOR TONER - EQUIP# 10813	11.47	11.47
01/31/2019	99516	01096 SHAPE INC	REPAIR PARTS FOR TWAS PUMPS	2,405.10	2,405.10
01/31/2019	99517	02444 DEPT LA 1368 STAPLES ADVANT.	LAMINATING POUCHES	56.08	56.08
01/31/2019	99518	06855 TEICHERT CONSTRUCTION	MTR 63983840 RTND	1,758.33	
			MTR 78227991 RTND	619.10	2,377.43
01/31/2019	99519	01016 THE BANK OF NEW YORK MELL	12/28/18 - 12/27/19 TRUSTEE FEE	1,750.00	1,750.00
01/31/2019	99520	06650 TOKAY SOFTWARE	BACKFLOW TEST ENTRIES DECEMBER 2018	24.00	24.00
01/31/2019	99521	01806 U.S. BANK EQUIPMENT FINANCE	COPIER LEASE LAB/CUST SVC/ EXEC - 1/1/19	1,680.27	1,680.27
01/31/2019	99522	01222 IRS UNITED STATES TREASURY	GARNISHMENT - IRS: PAYMENT	420.50	420.50
01/31/2019	99523	00556 UNITED WAY OF THE BAY AREA	UNITED WAY: PAYMENT	175.07	175.07
01/31/2019	99524	00920 VASCO ROAD LANDFILL	UNLOADING OF WWTP SOLIDS/GRIT:JAN '19	659.61	659.61
01/31/2019	99525	00924 VERIZON WIRELESS	CELL PHN SVC AND EQUPTMNT CHARGES 1/4/1	4,765.12	4,765.12
01/31/2019	99526	00928 VINCENT ELEC MOTOR CO., INC	DIAGNOSE SUBMERSIBLE MOTOR	1,305.00	1,305.00
01/31/2019	99527	00933 VWR INTERNATIONAL, INC.	STANDARD SOLUTIONS AND LAB SUPPLIES	107.46	
			STANDARD SOLUTIONS AND LAB SUPPLIES	16.74	
			STANDARD SOLUTIONS AND LAB SUPPLIES	14.96	139.16
01/31/2019	99528	08423 WATERTALENT LLC	M. MAESTAS: WE 01/06/19	3,240.00	3,240.00
01/31/2019	99529	04061 WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	674.73	674.73
01/31/2019	99530	02884 WEST VALLEY CONSTRUCTION	19-W002 WORK ORDER 11/30/18 - 12/19/18	24,850.28	24,850.28
01/31/2019	99531	07621 WESTERN TRAFFIC SUPPLY, INC	24 DELINEATOR, T-TOP, ORANGE TUBE W/ BAS	466.28	466.28
01/31/2019	99532	07499 MAYETTE BAILEY	BAILEY REIMB EXP AT CSMFO CONFERENCE 01/	334.49	334.49

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Date	Check #	Vendor	Description	Amount Paid	Check Total
01/31/2019	99533	01013 BARRETT BUSINESS SERVICES	P. MULLEN: WE 01/06/19	1,512.84	1,512.84
01/31/2019	99534	01013 BARRETT BUSINESS SERVICES	J. CHAMBERS JR:W/E 1/9/19	832.00	
			B. GOMEZ: W/E 1/6/19	832.00	
			H. BIRDSELL: W/E 1/6/19	532.48	
			A. GEHMLICH: WE 01/06/19	326.40	
			S. MONTAGUE: W/E 01/06/19	312.00	
			M. ZAKLAN: WE 01/06/19	276.48	3,111.36
01/31/2019	99535	03614 CAROLLO ENGINEERS INC.	16-A002 T.O. OC-10 8/1/18-8/31/18	25,561.68	
			16-R014 T.O. OC-19 12/1/18 TO 12/31/18	9,120.00	
			16-R014 T.O. 1 12/1/18 TO 12/31/18	3,267.00	37,948.68
01/31/2019	99536	00937 GRAINGER, INC.	SUPPLIES FOR SHOP	370.25	
			FACILITIES MATERIAL	340.92	
			PS FOR BLDG C SECURITY	257.91	
			GREASE GUN FOR TRUCK #116	64.22	
			BATTERIES FOR LIGHT	4.51	1,037.81
01/31/2019	99537	04424 GRAYBAR ELECTRIC COMPANY	HARDWARE TO REHAB CONTROLS FOR ORT STRAI	1,272.16	
			LAMPS FOR MEZANINE @ FIELD OPS	466.75	
			S/S STRUT PARTS FOR ORT PUMP/FILTER REHA	150.28	
			FASTENERS FOR REHAB OF ORT PUMP/STRAINER	60.82	1,950.01
01/31/2019	99538	00399 JESSE HOLGUIN	HOLGUIN REIMB FOR SAFETY SHOES 2019	200.00	200.00
01/31/2019	99539	03853 ICMA	ICMA 457 DEFERRED COMPENSATION: PAYMENT	70,451.26	
			ICMA 457 DEFERRED COMPENSATION: PAYMENT	40.00	70,491.26
01/31/2019	99540	00439 IUOE LOCAL 39	LOCAL 39 UNION DUES: PAYMENT	4,625.57	4,625.57
01/31/2019	99541	01171 MCGUIRE & HESTER	16-A002 7 METER SERVICE RELOCATIONS AND	379,000.00	379,000.00
01/31/2019	99542	01078 STEFANIE OLSON	OLSON REIMB EXP AT BACWA MEETING 12/21/2	63.46	63.46

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01/31/2019	99543	01403 PRAXAIR DISTRIBUTION INC 186	ARGON GAS AND CYLINDER RENTAL	706.97	706.97
01/31/2019	99544	05026 UNIVAR USA INC.	120 GAL OF 12.5% SODIUM HYPOCHLORITE DEL	554.99	554.99
02/04/2019	8142	05511 DISBURSEMENT UNIT CALIFORN	CHILD SUPPORT GARNISHMENT: PAYMENT	699.23	699.23
02/04/2019	35632463	00558 IRS - PAYROLL TAXES	FEDERAL WITHHOLDING TAXES: PAYMENT	305.28	305.28
02/04/2019	1001250985	00494 PERS	RETIREMENT: PAYMENT	100,079.84	100,079.84
02/04/2019	2029965120	00559 EDD - PAYROLL	CALIFORNIA STATE TAXES: PAYMENT	40.00	40.00
02/05/2019	25508438	00558 IRS - PAYROLL TAXES	FEDERAL WITHHOLDING TAXES: PAYMENT	160,226.59	160,226.59
02/05/2019	481087296	00559 EDD - PAYROLL	CALIFORNIA STATE TAXES: PAYMENT	31,725.67	31,725.67
02/07/2019	99545	00710 AAI TERMITE & PEST CONTROL	DO PEST CONTROL DEC '18	68.00	
			PEST CONTROL SERVICE @ FOF 1/15/19	65.00	133.00
02/07/2019	99546	00031 ALLIED FLUID PRODUCTS CORP	DIGESTER CIRCULATION PUMP	1,804.35	1,804.35
02/07/2019	99547	07499 MAYETTE BAILEY	BAILEY REIMB EXP AT CSMFO CONF 01/08 - 0	334.49	334.49
02/07/2019	99548	01013 BARRETT BUSINESS SERVICES	P. MULLEN: WE 01/13/19	2,022.61	2,022.61
02/07/2019	99549	01013 BARRETT BUSINESS SERVICES	B. GOMEZ: WE 1/13/19	1,040.00	
			J. CHAMBERS JR.: W/E 1/13/19	1,040.00	
			L. RUMMEL: WE 01/13/19	877.41	
			L GOSS: W/E 1/13/19	832.00	
			B. YENOKIDA: W/E 1/13/19	832.00	
			G. MEDINA: W/E 1/13/19	832.00	
			H. BIRDSSELL: W/E 1/13/19	798.72	
			S. MONTAGUE: W/E 01/13/19	682.50	
			M. ZAKLAN: WE 01/13/19	449.28	
			N. POON: WE 01/13/19	437.76	
			A. GEHMLICH: WE 01/13/19	435.20	8,256.87
02/07/2019	99550	04688 KENNY BAXTER	BAXTER REIMB EXP FOR WATER DIST GRADE 3	190.00	190.00

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02/07/2019	99551	00085 RHODORA BIAGTAN	BIAGTAN REIMB EXP W/E 01/17/2019	64.17	64.17
02/07/2019	99552	00099 BUCKLES-SMITH ELECTRIC CO	CONTROLS & ENCLOSURE FOR ORT WATER PUMP	203.27	203.27
02/07/2019	99553	03614 CAROLLO ENGINEERS INC.	15-P018 T.O. OC-20 12/1/18 TO 12/31/18	16,377.00	16,377.00
02/07/2019	99554	03146 MICHELLE GALLARDO	GALLARDO REIMB EXP CSRMA 01/24/2019	58.51	58.51
02/07/2019	99555	00937 GRAINGER, INC.	SPARE BATTERIES FOR FACILITIES SPRAY PAINT FOR MAINT SHOP STOCK	369.87 145.65	515.52
02/07/2019	99556	04424 GRAYBAR ELECTRIC COMPANY	DO FLOOD WIRE CONNECTORS FOR NEW FOF CUB ENCLOSURE FOR MOTOR LEADS TO ORT WATER P TOOLS FOR ERVIN DO FLOOD WIRE & HARDWARE FOR NEW CUBES @ DO FLOOD: CORD & PLUGS FOR TEMP CUBES AT SHOP STOCK MATERIAL SHOP STOCK FOR ELECTRIC SHOP DO FLOOD WIRE NUTS FOR NEW CUBES @ FOF	1,668.83 1,157.95 627.77 436.54 408.10 226.74 127.93 13.82	4,667.68
02/07/2019	99557	08268 DIANE GRIFFIN	GRIFFIN REIMB EXP AT PRETREATMENT TRAINN	42.61	42.61
02/07/2019	99558	01242 INFO SEND, INC	INFOSEND	3,507.70	3,507.70
02/07/2019	99559	08903 ROPER MACARAEG	MACARAEG REIMB EXP FOR JANUARY 2019	31.32	31.32
02/07/2019	99560	02076 NORTHERN TOOL & EQUIPMENT	BINS FOR FLEET SHOP	19.00	19.00
02/07/2019	99561	01293 PK SAFETY SUPPLY	GAS DETECTION MONITOR REPAIR FEE	87.00	87.00
02/07/2019	99562	05026 UNIVAR USA INC.	115 GALLONS - 12.5% SODIUM HYPOCHLORITE	536.42	536.42
02/07/2019	99563	05127 VISION SERVICE PLAN - CA (VSF	FEBRUARY 2019 - VISION	2,832.09	2,832.09
02/07/2019	99564	04694 VULCAN MATERIALS CO	BULK AGGREGATE MATERIALS FOR REPAIRS (TI	577.89	577.89
02/07/2019	99565	01738 3T EQUIPMENT COMPANY INC.	8' DEBRIS GRABBER (2) & EASY SCOOP 10' (	1,245.45	1,245.45
02/07/2019	99566	01719 A & M PRINTING, INC.	NOTEPADS - ED, AMJ, GVL, DMC	185.24	185.24

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Date	Check #	Vendor	Description	Amount Paid	Check Total
02/07/2019	99567	01076 ALSCO INC	FOD TOWEL & MAT SERVICE JAN '19	464.16	
			WWTP TOWEL & MAT SERVICE JAN '19	446.80	910.96
02/07/2019	99568	06014 AM PROPERTY MANAGEMENT	REFUND FOR 5600 AVELLINA DR	153.83	153.83
02/07/2019	99569	06349 ARCSINE ENGINEERING	16-A005 T.O. 1 FOD ELETRICAL/HVAC IMPROV	1,265.50	1,265.50
02/07/2019	99570	05097 BATTERIES PLUS	COGEN 3 UPS	215.82	
			BATTERIES FOR SURFACE PRO STYLUS & FLASH	201.84	417.66
02/07/2019	99571	08945 SHAILESH BHAI	REFUND FOR 5601 CREEKVIEW DR	132.96	132.96
02/07/2019	99572	02576 BLACK & VEATCH CORPORATIO	16-P028 AND 18-P010 T.O. 1 BILLING THRU	106,501.60	106,501.60
02/07/2019	99573	03806 DAVID BONN	FINAL PAYMENT TO BENEFICIARY	20,951.44	20,951.44
02/07/2019	99574	08428 CAL ENGINEERING & GEOLOGY	DOFLOOD T.O. OC-4 DISTRICT FLOOD OFFICE	29,001.95	29,001.95
02/07/2019	99575	00118 CALTEST ANALYTICAL LAB	SAMPLE ANALYSES	184.30	184.30
02/07/2019	99576	08961 PEI CHUN CHEN	REFUND FOR 5144 ROWAN DR	54.06	54.06
02/07/2019	99577	08943 WEITING CHEN	REFUBD FOR 4514 CENTRAL PKY	84.62	84.62
02/07/2019	99578	08967 BALJEET CHHAZAL	REFUND FOR 323 CHILTERN CT	205.70	205.70
02/07/2019	99579	04820 COASTAL IGNITION & CONTROL	COGEN SPARK PLUGS	545.38	545.38
02/07/2019	99580	08968 TIA COLLINS	REFUND FOR 2176 MORNINGTON LN	17.15	17.15
02/07/2019	99581	05744 CONTRACT SWEEPING SERVICE	RTND MTR 65495584	1,752.36	1,752.36
02/07/2019	99582	08934 CORNERSTONE CAPITAL INVES	REFUND FOR 6638 HEMLOCK ST	196.54	196.54
02/07/2019	99583	08953 NANCY COY	REFUND FOR 3695 CENTRAL PKWY	88.26	88.26
02/07/2019	99584	01633 CPS HUMAN RESOURCE SVCS	FLEET MECHANIC RECRUITMENT TEST MATERIAL	621.50	
			CREDIT MEMO - ACCOUNTING TECHNICIAN TEST	-35.00	
			CREDIT MEMO - ACCOUNTANT TEST MATERIALS	-35.00	551.50
02/07/2019	99585	08907 CRAIG SAFETY GROUP	BOOM LIFT TRAINING 1-24-19	1,650.00	1,650.00

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02/07/2019	99586	08951 JAMES CUNNINGHAM	REFUND FOR 4300 KEEGAN ST	48.22	48.22
02/07/2019	99587	08959 TUYET DANG	REFUND FOR 125 DAHLIA CT	57.21	57.21
02/07/2019	99588	00239 DESILVA GROUP LLC	RTND MTR 64833091	736.63	
			RTND MTR 64833096	736.63	1,473.26
02/07/2019	99589	08938 DR HORTON	DP 15-281 REFUND FOR REGIONAL SEWER CAPA	1,037.00	1,037.00
02/07/2019	99590	08938 DR HORTON	5500 ESPRITWAY - FIRE LINE	52.18	52.18
02/07/2019	99591	08933 DRACAENA INVESTMENT LLC	REFUND FOR 8358 MULBERRY PL	141.01	141.01
02/07/2019	99592	08952 DOROTHY DU	REFUND FOR 4306 KEEGAN ST	45.60	45.60
02/07/2019	99593	07870 E.H. WACHS	TELESCOPING KEY EXTENSION (2)	425.35	425.35
02/07/2019	99594	00280 ECOWATER SYSTEMS	OPS LAB 6 TANKS WATER SOFTNER EXCH TANK	217.20	
			RO TANKS EXCH FEB '19	21.00	238.20
02/07/2019	99595	08958 ENDPOINT COMMERCIAL	REFUND FOR 6530 SIERRA LN	129.12	129.12
02/07/2019	99596	08935 CARYN FACUNLA	REFUND FOR 7560 MINDY MAE LN	170.34	170.34
02/07/2019	99597	00307 FAIRWAY EQUIPMENT & SUPPLY	POLYMER MANIFOLD PARTS AND PSR1 STILLWEL	1,053.80	1,053.80
02/07/2019	99598	07491 KEVIN FARKAS	REFUND FOR 7018 SYRAH DR	98.14	98.14
02/07/2019	99599	02656 FASTENAL COMPANY	SAFETY SUPPLIES FOR VENDING MACHINES 1-1	123.27	
			SAFETY SUPPLIES FOR VENDING MACHINES 1-1	107.03	
			WD-40	14.77	245.07
02/07/2019	99600	00314 FEDEX	OVERNIGHT DELIVERY SERVICE JAN '19	9.47	9.47
02/07/2019	99601	07015 GARNEY CONSTRUCTION, INC	RTND MTR 62631063	282.61	282.61
02/07/2019	99602	08931 LONGYUN GENG	REFUND FOR 7109 ELBA WAY	198.19	198.19
02/07/2019	99603	07137 GOODYEAR COMMERCIAL TIRE	TIRES FOR VEHICLE #110	1,049.04	
			TIRES FOR #96 & #111	1,033.70	2,082.74



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Date	Check #	Vendor	Description	Amount Paid	Check Total
02/07/2019	99604	08947 HANS HOELTKE	REFUND FOR 6059 ROUND HILL DR	204.23	204.23
02/07/2019	99605	08940 PHILIP HSIEH	REFUND FOR 4193 GOODYEARS RD	105.78	105.78
02/07/2019	99606	08949 LI CHUAN HSUEH	REFUND FOR 3318 MONAGHAN ST	92.00	92.00
02/07/2019	99607	05940 HULA NETWORKS	BARRACUDA SPAM FILTER RENEWAL 1/9/19 THR	1,205.93	1,205.93
02/07/2019	99608	07523 ID ARCHITECTURE	DOFLOOD T.O. 5 SPACE PLANNING SERVICES F	4,485.00	4,485.00
02/07/2019	99609	06061 JACKSON LEWIS LLP	GENERAL LEGAL FEES (12/18)	1,260.00	1,260.00
02/07/2019	99610	08966 JOHN KIM	REFUND FOR 2512 CEDARWOOD LOOP	73.15	73.15
02/07/2019	99611	08936 CHRIS LAMB	REFUND FOR 7882 CROSSRIDGE RD	138.76	138.76
02/07/2019	99612	05257 LENNAR COMMUNITIES	REFUND FOR 3900 SCOTTFIELD ST	423.10	
			REFUND FOR 5997 GOFF CT	89.64	
			REFUND FOR 5517 HORIZON PKWY	15.80	528.54
02/07/2019	99613	05709 LESCURE COMPANY, INC.	PLLD TRANSDUCERS UPGRADE	18,400.00	
			ANNUAL UST MONITORING CERTIFICATION	5,000.00	23,400.00
02/07/2019	99614	08963 JAIME MANANSALA	REFUND FOR 1741 BLAKESLEY DR	29.70	29.70
02/07/2019	99615	08960 SURINA MAZZOLA	REFUND FOR 2301 POPPYVIEW AVE	108.51	108.51
02/07/2019	99616	00536 MC MASTER-CARR SUPPLY CO.	TUBING FOR EPS/TIPS SUMP PUMP BRACKET	109.18	109.18
02/07/2019	99617	05897 MERIT RESOURCE GROUP	A. MCCAFFERY: WE 01/13/19	1,733.63	1,733.63
02/07/2019	99618	08939 MERITAGE HOMES OF CALIFORNI	DP 15-291 REFUND FOR REGIONAL SEWER CAPA	4,148.00	4,148.00
02/07/2019	99619	08939 MERITAGE HOMES OF CALIFORNI	REFUND FOR 4259 HEALDSBURG WAY	15.36	15.36
02/07/2019	99620	08946 CHRISTOPHER MOORE	REFUND FOR 3431 CASTLETON CT	173.19	173.19
02/07/2019	99621	04231 MSC INDUSTRIAL SUPPLY CO	PINS FOR 9 SERIES PUMPS	210.18	
			SHOP SUPPLIES	65.00	
			UV MODULE FASTENERS	37.52	

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			EM SUPPLIES	34.71	
			INCANDESCENT LAMPS & 1/2" HOSE MENDER CL	21.18	368.59
02/07/2019	99622	04796 NAPA AUTO PARTS	STOCK ORDER	263.69	
			STOCK ORDER	147.27	
			COOLANT FOR VEHICLE #72	52.17	
			STOCK ORDER	34.58	
			VEHICLE #500E LIGHTS	17.28	514.99
02/07/2019	99623	08955 KONGYIP NG	REFUND FOR 6051 HILLBROOK PL	101.38	101.38
02/07/2019	99624	03987 OLIN CHLOR ALKALI PRODUCTS	4924.000 SDG BACTICIDE DELV. 1-17-19	3,491.28	3,491.28
02/07/2019	99625	00620 P G & E	PUMP STATION R200A ELECTRICITY - JAN 201	1,033.96	
			DEPARTING LOAD NON-BYPASSABLE CHARGES -	614.72	
			RESERVOIR R200 ELECTRICITY - JAN 2019	39.54	
			ALAMO TRUNK SEWER ELECTRICITY - JAN 2019	13.34	
			JOHNSON DRIVE STREETScape ELEC - JAN 201	12.59	1,714.15
02/07/2019	99626	02564 PIPE USERS GROUP	PUG REGISTRATION SHARING TECHNOLOGIES SE	150.00	150.00
02/07/2019	99627	04211 PLATT ELECTRIC SUPPLY	RATING PLUG & CT'S TO MODIFY DPC BREAKER	2,009.78	2,009.78
02/07/2019	99628	00663 PLEASANTON GARBAGE SVC IN	WWTP GRIT & GARBAGE PICK-UP 12-26-18 THR	4,991.94	4,991.94
02/07/2019	99629	04951 PLEASANTON TRUCKING	MOVE GBT TO TREATMENT PLANT	220.00	220.00
02/07/2019	99630	08941 SHARON POWERS	REFUND FOR 4681 MANGROVE DR	54.22	54.22
02/07/2019	99631	05543 PREFERRED BENEFIT INSURAN	FEBRUARY 2019 - DENTAL	23,186.80	23,186.80
02/07/2019	99632	05475 PRESIDIO SYSTEMS, INC.	CCTV WORK FOR DEVELOPMENT - ARNOLD WAY O	780.80	780.80
02/07/2019	99633	08932 PROUD START	REFUND FOR 6946 AMADOR VALLEY BLVD	210.13	210.13
02/07/2019	99634	07727 PURE HEALTH SOLUTIONS, INC.	WWTP BLDG S & BLDG A FILTERED WATER FEB	262.20	
			DO WATER FILTERATION FEB '19	65.55	327.75
02/07/2019	99635	07412 PURETEC INDUSTRIAL WATER	DI WATER MAINTENANCE	229.26	

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
			DI WATER MAINTENANCE	1.98	231.24
02/07/2019	99636	08948 YUAN QIN	REFUND FOR 5396 SIGNAL HILL DR	110.61	110.61
02/07/2019	99637	04105 R & B COMPANY	BACKFLOW PARTS FOR PLANT NEOPRENE METER GASKETS	1,065.19 644.58	1,709.77
02/07/2019	99638	08682 RAFTELIS FINANCIAL CONSULTA	PROF SVCS 12/1/18-12/31/18-WATER RATE ST	8,870.00	8,870.00
02/07/2019	99639	02316 RECORDS CONTROL SERVICES	PHYSICAL RECORDS INVENTORY & IMPROVEMENT	1,114.24	1,114.24
02/07/2019	99640	08954 DAVID SAIDY	REFUND FOR 3720 GLEASON DR	15.87	15.87
02/07/2019	99641	04635 SERVTECH INC.	FIAS/AA SERVICE CONTRACT 2018-2019	3,148.00	3,148.00
02/07/2019	99642	02698 SHAMROCK OFFICE SOLUTIONS	FREIGHT FOR EXEC TONER - EQUIP# 10811	11.47	11.47
02/07/2019	99643	08010 SLOAN SAKAI YEUNG & WONG L	LABOR RELATED LEGAL FEES (12/18)	722.94	722.94
02/07/2019	99644	08965 STOKLEY PROPERTY MANAGEM	REFUND FOR 2575 CRANEFORD WAY	115.70	115.70
02/07/2019	99645	05433 TAYLOR MORRISON	REFUND FOR 3440 ELEMENT WAY REFUND FOR 3436 ELEMENT WAY REFUND FOR 3982 EMINENCE ST REFUND FOR 3406 ELEMENT WAY REFUND FOR 3418 ELEMENT WAY REFUND FOR 3462 DUBLIN BLVD REFUND FOR 3962 EMINENCE ST REFUND FOR 3996 EMINENCE ST REFUND FOR 3970 EMINENCE ST	150.07 127.03 113.54 92.32 92.32 67.17 65.57 65.57 61.73	835.32
02/07/2019	99646	08900 RAVI THOTA	REFUND FOR 7610 BALMORAL WAY	10.00	10.00
02/07/2019	99647	00862 TIFCO INDUSTRIES	MAINTENANCE MISC SHOP SUPPLIES	3,030.35	3,030.35
02/07/2019	99648	08127 TIM LEWIS COMMUNITIES	DP 15-296 REFUND FOR REGIONAL SEWER CAPA DP 15-296 REFUND FOR REGIONAL SEWER CAPA	3,111.00 3,111.00	6,222.00
02/07/2019	99649	07941 TRI POINTE HOMES INC	REFUND FOR 2083 CARBONDALE CIR	77.22	

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
			REFUND FOR 4365 MARKLEEVILLE RD	42.82	120.04
02/07/2019	99650	08937 NGA NA TSUI	REFUND FOR 7904 REGIONAL CMN	42.52	42.52
02/07/2019	99651	05236 DEANNA VALEJO	REFUND FOR 2512 MC LAREN LN	252.31	252.31
02/07/2019	99652	00912 OCC SERVICES VALLEY CARE H	PRE-EMPLOYMENT PHYSICAL/DRUG SCREEN - L.	168.00	
			PRE-EMPLOYMENT PHYSICAL/DRUG SCREEN - B.	168.00	
			PRE-EMPLOYMENT PHYSICAL/DRUG SCREEN - G.	168.00	
			PRE-EMPLOYMENT PHYSICAL/DRUG SCREEN - J.	98.00	
			PRE-EMPLOYMENT PHYSICAL/DRUG SCREEN - I.	98.00	
			J. HENDRYX PHYSICAL DOT	85.00	
			PHYSIAL: DOT S. ROBERSON	85.00	870.00
02/07/2019	99653	08944 ESTELA VICTORIA	REFUND FOR 5642 AMBERGLEN ST	96.81	96.81
02/07/2019	99654	00933 VWR INTERNATIONAL, INC.	STANDARD SOLUTIONS AND LAB SUPPLIES	968.83	
			STANDARD SOLUTIONS AND LAB SUPPLIES	381.04	
			STANDARD SOLUTIONS AND LAB SUPPLIES	171.76	
			STANDARD SOLUTIONS AND LAB SUPPLIES	114.86	
			STANDARD SOLUTIONS AND LAB SUPPLIES	46.69	
			STANDARD SOLUTIONS AND LAB SUPPLIES	17.47	1,700.65
02/07/2019	99655	08956 WARMINGTON RESIDENTIAL	4191 WALLIS RANCH DR - FIRE LINE	53.45	53.45
02/07/2019	99656	08957 WARMINGTON RESIDENTIAL	REFUND FOR 7038 CALISTOGA LN - FIRE LINE	72.45	72.45
02/07/2019	99657	08423 WATERTALENT LLC	M. MAESTAS: WE 01/13/19	1,080.00	1,080.00
02/07/2019	99658	08778 WATTCO EQUIPMENT INC.	STOCK ORDER	320.67	320.67
02/07/2019	99659	08950 BRUCE ZHANG	REFUND FOR 4228 FITZWILLIAM ST	117.67	117.67
02/07/2019	99660	00987 ATTN: ACCOUNTING ZONE 7 WA	TREATED WATER SERVICE FOR 12-1-18 TO 12- FY19 MONTHLY O&M COST SHARE: PERIOD 07/0	935,582.19 7,443.93	943,026.12
02/08/2019	1001252007	01111 CALPERS	FEBRUARY 2019 - ER CODE 0740 (PERS)	210,658.75	210,658.75

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
02/08/2019	1001252011	01111 CALPERS	FEBRUARY 2019 - ER CODE 7316 (NON-PERS)	2,257.48	2,257.48
422 checks in this report				<b>Total Checks:</b>	<b>6,511,656.65</b>



## Quarterly Financial Reports

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## Dublin San Ramon Services District

### Revenue Summary

December 2018

Revenue Source	Budget	Budget to Date	YTD Actual	Amount Remaining	%f Budget Received	% Revenue Expected
<b>Service Charges</b>						
Local Sewer Operations	\$ 3,121,140	\$ 1,325,860	\$ 1,390,135	\$ 1,731,004	44.54%	42.48%
Regional Sewer Operations	\$ 22,115,091	\$ 8,293,159	\$ 6,700,140	\$ 15,414,951	30.30%	37.50%
Water Operations	\$ 36,642,233	\$ 13,740,837	\$ 13,166,701	\$ 23,475,532	35.93%	37.50%
	<b>\$ 61,878,463</b>	<b>\$ 23,359,857</b>	<b>\$ 21,256,976</b>	<b>\$ 40,621,487</b>	<b>34.35%</b>	<b>37.75%</b>
<b>Capacity Reserve Fees</b>						
Water Replacement	\$ 4,748,138	\$ 2,374,069	\$ 2,098,873	\$ 2,649,265	44.20%	50.00%
Water Expansion	\$ 10,868,832	\$ 5,434,416	\$ 4,819,398	\$ 6,049,434	44.34%	50.00%
Local Sewer Replacement	\$ 1,091,155	\$ 545,577	\$ 412,888	\$ 678,266	37.84%	50.00%
Local Sewer Expansion	\$ 1,061,024	\$ 530,512	\$ 401,487	\$ 659,537	37.84%	50.00%
Regional Sewer Replacement	\$ 3,021,146	\$ 1,510,573	\$ 992,736	\$ 2,028,410	32.86%	50.00%
Regional Sewer Expansion	\$ 18,094,130	\$ 9,047,065	\$ 5,981,318	\$ 12,112,812	33.06%	50.00%
	<b>\$ 38,884,424</b>	<b>\$ 19,442,212</b>	<b>\$ 14,706,700</b>	<b>\$ 24,177,725</b>	<b>37.82%</b>	<b>50.00%</b>
<b>Fees &amp; Permits</b>						
	<b>\$ 2,394,576</b>	<b>\$ 1,197,288</b>	<b>\$ 1,091,695</b>	<b>\$ 1,302,881</b>	<b>45.59%</b>	<b>50.00%</b>
<b>Interest</b>						
	<b>\$ 1,724,163</b>	<b>\$ 862,082</b>	<b>\$ 2,218,767</b>	<b>\$(494,604)</b>	<b>128.69%</b>	<b>50.00%</b>
<b>Other Income</b>						
Administrative Fees	\$ 995,000	\$ 497,500	\$ 756,596	\$ 238,404	76.04%	50.00%
DV Standby Assessment	\$ 1,530,156	\$ 765,078	\$ 765,078	\$ 765,078	50.00%	50.00%
Miscellaneous Revenue	\$ 1,350,201	\$ 675,101	\$ 592,215	\$ 757,987	43.86%	50.00%
Penalties	\$ 130,000	\$ 65,000	\$ 83,231	\$ 46,769	64.02%	50.00%
Property Taxes	\$ 627,880	\$ 313,940	\$ 332,094	\$ 295,786	52.89%	50.00%
Reimbursement of Costs	\$ 500	\$ 250	\$ 100	\$ 400	20.00%	50.00%
Rental Office Space	\$ 9,792	\$ 4,896	\$ 1,500	\$ 8,292	15.32%	50.00%
	<b>\$ 4,643,529</b>	<b>\$ 2,321,765</b>	<b>\$ 2,530,814</b>	<b>\$ 2,112,716</b>	<b>54.50%</b>	<b>50.00%</b>
	<b><u>\$ 109,525,156</u></b>	<b><u>\$ 47,183,203</u></b>	<b><u>\$ 41,804,951</u></b>	<b><u>\$ 67,720,205</u></b>	<b><u>38.17%</u></b>	<b><u>43.08%</u></b>

Note: Interfund transfers and Contributions of Property are excluded from this report.

**Dublin San Ramon Services District**  
**Working Capital Summary**  
**December 2018**

<b>Enterprise Funds</b>					
Fund	Dollars (\$)		In Months		
	YTD Actual	Budget	Target (Months)	Last Quarter	Current Quarter
Local Wastewater Enterprise	\$ (37,708)	\$ 1,081,732	4	(0.16)	(0.14)
Regional Wastewater Enterprise	\$ 8,567,579	\$ 6,041,678	4	5.94	5.67
Water Enterprise	\$ 9,748,041	\$ 10,017,709	4	3.36	3.89

<b>Replacement Funds</b>			
Fund	In Dollars (\$)		
	Actual	Minimum	Above (Below)
Local Wastewater Replacement	\$ 6,133,183	\$ 2,414,650	\$ 3,718,533
Regional Wastewater Replacement	\$ 27,211,664	\$ 9,628,454	\$ 17,583,210
Water Replacement	\$ 27,075,707	\$ 9,744,997	\$ 17,330,710

<b>Expansion Funds</b>			
Fund	In Dollars (\$)		
	Actual	Minimum	Above (Below)
Local Wastewater Expansion	\$ 5,050,666	\$ -	\$ 5,050,666
Regional Wastewater Expansion	\$ 52,891,864	\$ 22,616,250	\$ 30,275,614
Water Expansion	\$ 26,162,722	\$ 11,792,352	\$ 14,370,370

<b>Temporary Infrastructure Charge Status</b>			
Revenue Type	In Dollars (\$)		
	Amount Collected	Amount Repaid	Net
Temporary Infrastructure Charge Status	\$ 8,206,030	\$ (5,212,358)	\$ 2,993,672



**Dublin San Ramon Services District**

**Expense Summary by Fund**

December 2018

% of Year Completed= 50%

Expense Summary by Fund	Budget	Budget to Date	Year To Date Actual	Dollars Remaining	Percent Used
200 - Local Sewer Operations	\$ 2,399,678	\$ 1,199,839	\$ 972,120	\$ 1,427,557	40.51 %
210 - Local Sewer Replacement	\$ 165,900	\$ 82,950	\$ 27,074	\$ 138,826	16.32 %
220 - Local Sewer Expansion	\$ 653,715	\$ 326,858	\$ 296,934	\$ 356,781	45.42 %
300 - Regional Sewer Operations	\$ 15,047,186	\$ 7,523,593	\$ 7,266,981	\$ 7,780,205	48.29 %
310 - Regional Sewer Replacement	\$ 639,400	\$ 319,700	\$ 351,930	\$ 287,470	55.04 %
320 - Regional Sewer Expansion	\$ 8,131,101	\$ 4,065,550	\$ 4,061,188	\$ 4,069,912	49.95 %
600 - Water Operations	\$ 27,787,467	\$ 13,893,733	\$ 11,694,755	\$ 16,092,712	42.09 %
605 - Water Rate Stabilization Fund	\$ 58,163	\$ 29,082	\$ 22,658	\$ 35,505	38.96 %
610 - Water Replacement	\$ 475,400	\$ 237,700	\$ 166,217	\$ 309,183	34.96 %
620 - Water Expansion	\$ 3,972,585	\$ 1,986,293	\$ 2,813,400	\$ 1,159,185	70.82 %
900 - Administrative Overhead	\$ 7,962,551	\$ 3,981,275	\$ 3,602,292	\$ 4,360,259	45.24 %
965 - Other Post Employment Benefits	\$ 957,259	\$ 478,630	\$ 416,267	\$ 540,992	43.49 %
980 - 1997 Refunding	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
995 - DV Standby Assessment	\$ 1,559,849	\$ 779,925	\$ 9,217	\$ 1,550,632	0.59 %
	<u>\$ 69,810,254</u>	<u>\$ 34,905,127</u>	<u>\$ 31,701,033</u>	<u>\$ 38,109,221</u>	<u>45.41 %</u>

Note: This report shows operating expenses prior to the Administrative Overhead fund's expenses being allocated to the other funds.

**Dublin San Ramon Services District**

**Expense Summary By Department**

December 2018

% of Year Completed= 50%

Expense Summary by Department	Budget	Budget To Date	Year To Date Actual	Dollars Remaining	Percentage Used
<b>Executive</b>	<b>\$2,711,250</b>	<b>\$1,355,625</b>	<b>\$1,125,830</b>	<b>\$ 1,585,420</b>	<b>41.52%</b>
<b>Financial Services</b>	<b>\$5,571,003</b>	<b>\$2,785,501</b>	<b>\$2,764,244</b>	<b>\$ 2,806,759</b>	<b>49.62%</b>
<b>Engineering</b>	<b>\$4,580,685</b>	<b>\$2,290,343</b>	<b>\$1,782,553</b>	<b>\$ 2,798,132</b>	<b>38.91%</b>
<b>Operations</b>	<b>\$18,258,550</b>	<b>\$9,129,275</b>	<b>\$9,205,169</b>	<b>\$ 9,053,381</b>	<b>50.42%</b>
<b>Non-Departmental</b>	<b>\$38,688,766</b>	<b>\$19,344,383</b>	<b>\$16,823,237</b>	<b>\$ 21,865,529</b>	<b>43.48%</b>
	<u><b>\$69,810,254</b></u>	<u><b>\$34,905,127</b></u>	<u><b>\$31,701,033</b></u>	<u><b>\$ 38,109,221</b></u>	<u><b>45.41%</b></u>

**Dublin San Ramon Services District**

**Expense Summary by Category**

December 2018

% of Year Completed= 50%

<b>Expense Summary by Category</b>	<b>Budget</b>	<b>Budget to Date</b>	<b>Year to Date Actual</b>	<b>Budget Remaining</b>	<b>Percentage Used</b>
<b>Personnel</b>	<b>\$22,892,362</b>	<b>\$11,446,181</b>	<b>\$11,051,169</b>	<b>\$ 11,841,193</b>	<b>48.27%</b>
<b>Materials and Supplies</b>	<b>\$21,739,434</b>	<b>\$10,869,717</b>	<b>\$8,611,873</b>	<b>\$ 13,127,560</b>	<b>39.61%</b>
<b>Contract Services</b>	<b>\$7,255,351</b>	<b>\$3,627,676</b>	<b>\$2,154,958</b>	<b>\$ 5,100,393</b>	<b>29.70%</b>
<b>Other Expenses</b>	<b>\$16,998,307</b>	<b>\$8,499,153</b>	<b>\$9,489,295</b>	<b>\$ 7,509,012</b>	<b>55.82%</b>
<b>Capital Outlay</b>	<b>\$924,800</b>	<b>\$462,400</b>	<b>\$393,737</b>	<b>\$ 531,063</b>	<b>42.58%</b>
	<b><u>\$69,810,254</u></b>	<b><u>\$34,905,127</u></b>	<b><u>\$31,701,033</u></b>	<b><u>\$ 38,109,221</u></b>	<b><u>45.41%</u></b>

**Dublin San Ramon Services District**

**Capital Outlay by Division**

**December 31, 2018**

**Capital Outlay - Identified**

<u>Div</u>	<u>Asset Description</u>	<u>Budget</u>	<u>Year To Date Actual</u>	<u>Dollars Remaining</u>	<u>Percent Used</u>
42	Ford F-150 Ford (replace #61)	\$ 26,000	\$ 25,391	\$ 609	
42	Ford F-150 Supercab (replace #33)	29,000	29,000	-	
<b>42</b>	<b>Total Planning &amp; Permitting</b>	<b>55,000</b>	<b>54,391</b>	<b>609</b>	<b>98.89%</b>
51	CCTV Equipment/Truck	225,000		225,000	
51	Ford F-150 for Additional FOF Staff	45,000		45,000	
<b>51</b>	<b>Total Field Operations</b>	<b>270,000</b>	<b>-</b>	<b>270,000</b>	<b>0.00%</b>
52	Replace Secondary Tank Drainage Pump	70,000		70,000	
52	Ammonia Phosphorus Online Analyzers (1 per	40,000		40,000	
<b>52</b>	<b>Total Plant Operations</b>	<b>110,000</b>	<b>-</b>	<b>110,000</b>	<b>0.00%</b>
53	Thickened Sludge Pump 1	19,200	18,742	458	
53	Building H Roof (Grit Building)	25,000	21,889	3,111	
53	Cap Water Pump	22,000	29,278	(7,278)	
53	Primary Scum Pumps (3 x \$20,000/each)	60,000		60,000	
53	Golf Cart for Mechanic	13,600	13,595	5	
53	Aeration Control Valve Actuator Positioner Assemblies (10 @ \$15,000/each)	150,000	146,249	3,751	
53	Replacement Heat Exchangers Cogen	120,000	64,627	55,373	
<b>53</b>	<b>Total Mechancial Maintenance</b>	<b>409,800</b>	<b>294,380</b>	<b>115,420</b>	<b>71.84%</b>
54	Ford F-250 Truck for Sr. Electrician	50,000	44,965	5,035	
54	Spare CoGen Circuit Breaker	30,000		30,000	
<b>54</b>	<b>Total Electrical Maintenance</b>	<b>80,000</b>	<b>44,965</b>	<b>35,035</b>	<b>56.21%</b>
	<b>Grand Total</b>	<b>\$924,800</b>	<b>\$393,737</b>	<b>\$531,063</b>	<b>42.58%</b>

**Unexpected Capital Outlay**

	\$ -	\$ -	\$ -
<b>Total Unexpected Capital Outlay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total All Capital Outlay</b>	<b>\$ 924,800</b>	<b>\$ 393,737</b>	<b>\$ 531,063</b>

# Capital Project Expense Summary Report

## Dublin San Ramon Services District

December 31, 2018

<b>Fund #</b>		<b>Budget</b>	<b>Year-to-date Expenditures</b>	<b>Balance</b>	<b>Prct Used</b>
210	Local Wastewater Replacement	\$ 1,726,764	\$ 667,513	\$ 1,059,251	38.66%
220	Local Wastewater Expansion	\$ 213,110 <sup>(2)</sup>	\$ 60,796	\$ 152,314	28.53%
310	Regional Wastewater Replacement	\$ 5,126,225	\$ 940,367	\$ 4,185,858	18.34%
320	Regional Wastewater Expansion	\$ 9,189,750	\$ 2,754,523	\$ 6,435,227	29.97%
610	Water Replacement	\$ 9,662,850	\$ 738,108	\$ 8,924,742	7.64%
620	Water Expansion	\$ 6,223,152 <sup>(1)</sup>	\$ 851,366	\$ 5,371,786	13.68%
<b>Grand Total</b>		<b>\$ 32,141,851</b>	<b>\$ 6,012,674</b>	<b>\$ 26,129,177</b>	<b>18.71%</b>

(1) Most of the budget is for construction of DERWA Recycled Water Plant Ph2. When cost is billed to DERWA the revenue offsets CIP expense. DERWA bills DSRSD for their portion; and DSRSD portion is paid from the operating expense contribution to JPA. Budget in fund 620 CIP covers the operating expense contribution to JPA.

(2) Per Resolution 50-18 (effective October 16, 2018), the fund limit for the Local Expansion Fund increased to \$213,110.

Dublin San Ramon Services District  
Treasurer's Report - Portfolio Management Summary  
As of: December 31, 2018

Description	Face Amount	Market Value	Book Value	% of Portfolio	Permitted by Policy	In Compliance	YTM @ Cost
CAMP	4,200,456.81	4,200,456.81	4,200,456.81	2.37%	100%	Yes	2.460%
Certificate of Deposit	9,000,000.00	8,911,119.75	9,000,000.00	5.08%	30%	Yes	2.550%
Corporate Bonds	20,786,000.00	20,452,955.69	20,480,595.53	11.73%	30%	Yes	2.357%
Federal Agency Callables	92,500,000.00	91,180,851.00	92,495,997.26	52.20%	100%	Yes	1.728%
LAIF - Operating	33,494,768.07	33,494,768.07	33,494,768.07	18.90%	\$50 million	Yes	2.400%
Municipals	17,215,000.00	17,001,116.40	17,185,216.74	9.72%	100%	Yes	2.237%
Money Market Funds	191.51	191.87	191.51	0.0001%	20%	Yes	2.240%
<b>Total Investments</b>	<b>\$ 177,196,416.39</b>	<b>\$ 175,241,459.59</b>	<b>\$ 176,857,225.92</b>	<b>100.00%</b>			<b>1.891%</b>
Bank of America	13,725,113.71	13,725,113.71	13,725,113.71				
<b>Total Cash &amp; Investments</b>	<b>\$ 190,921,530.10</b>	<b>\$ 188,966,573.30</b>	<b>\$ 190,582,339.63</b>				<b>1.891%</b>

I certify that this report reflects all Government Agency pooled investments and is in conformity with the Investment Policy of Dublin San Ramon Services District.

The investment program herein shown provides sufficient cash flow liquidity to meet the next six month's expenses.

Market values for investments other than CAMP and LAIF were provided by Wells Fargo Securities, LLC.

*Carol Atwood*  
FOR Carol Atwood, Treasurer

2/11/19  
Date

For comparison - prior month summary as of: 11/30/2018

Description	Face Amount	Market Value	Book Value	% of Portfolio	Permitted by Policy	In Compliance	YTM @ Cost
CAMP	4,191,685.97	4,191,685.97	4,191,685.97	2.37%	100%	Yes	2.360%
Certificate of Deposit	9,000,000.00	8,901,970.75	9,000,000.00	5.08%	30%	Yes	2.550%
Corporate Bonds	20,786,000.00	20,330,676.30	20,480,595.53	11.73%	30%	Yes	2.357%
Federal Agency Callables	92,500,000.00	90,577,025.00	92,495,997.26	52.20%	100%	Yes	1.728%
LAIF - Operating	33,494,768.07	33,494,768.07	33,494,768.07	18.90%	\$50 million	Yes	2.170%
Municipals	17,215,000.00	16,913,255.90	17,185,216.74	9.72%	100%	Yes	2.237%
Money Market Funds	191.18	191.51	191.18	0.0001%	20%	Yes	2.140%
<b>Total Investments</b>	<b>\$ 177,187,645.22</b>	<b>\$ 174,409,573.50</b>	<b>\$ 176,848,454.75</b>	<b>100.00%</b>			<b>1.913%</b>
Bank of America	7,291,284.37	7,291,284.37	7,291,284.37				
<b>Total Cash &amp; Investments</b>	<b>\$ 184,478,929.59</b>	<b>\$ 181,700,857.87</b>	<b>\$ 184,139,739.12</b>				<b>1.913%</b>

Dublin San Ramon Services District  
Treasurer's Report - Portfolio Management Detail  
As of 12/31/2018

Description	CUSIP/Ticker	Transaction ID	Settlement Date	Face Amount/Shares	Market Value	Book Value	Coupon Rate	YTM @ Cost	Next Call Date	Days To Call/Maturity	Days To Maturity	Maturity Date	Accrued Interest
<b>Bank of America - Concentration</b>													
Bank of America MM	MM0000		04/30/2017	13,725,113.71	13,725,113.71	13,725,113.71	0.000	0.000	N/A	1	1	N/A	
<b>Sub Total / Average</b>				<b>13,725,113.71</b>	<b>13,725,113.71</b>	<b>13,725,113.71</b>	<b>0.000</b>	<b>0.000</b>		<b>1</b>	<b>1</b>		<b>0.00</b>
<b>CAMP</b>													
CAMP LGIP	LGIP6300		06/30/2011	4,200,456.81	4,200,456.81	4,200,456.81	2.460	2.460	N/A	1	1	N/A	
<b>Sub Total / Average</b>				<b>4,200,456.81</b>	<b>4,200,456.81</b>	<b>4,200,456.81</b>	<b>2.460</b>	<b>2.460</b>		<b>1</b>	<b>1</b>		<b>0.00</b>
<b>Certificate of Deposit</b>													
ALLY BANK 2.75 6/15/2020	02007GDD2	57803	06/14/2018	250,000.00	249,541.75	250,000.00	2.750	2.750		532	532	06/15/2020	320.21
AMEX NATIONAL BANK 3 6/14/2021	02589AAJ1		06/12/2018	250,000.00	249,246.75	250,000.00	3.000	3.000		896	896	06/14/2021	390.41
BANK OF AMERICA 2.75 8/17/2020	06051VB70	3510	08/15/2018	250,000.00	249,259.25	250,000.00	2.750	2.750		595	595	08/17/2020	2,599.32
BANK OF BARODA 3.3 9/28/2023	06062R4E9	33681	09/28/2018	250,000.00	247,298.75	250,000.00	3.300	3.300		1,732	1,732	09/28/2023	2,124.66
BARCLAYS BANK 3.35 10/10/2023	06740KMG9	57203	10/10/2018	250,000.00	247,777.00	250,000.00	3.350	3.350		1,744	1,744	10/10/2023	1,881.51
BMW BANK 2.7 5/18/2020	05580AMU5	35141	05/18/2018	250,000.00	249,480.75	250,000.00	2.700	2.700		504	504	05/18/2020	795.21
Capital One 2 10/7/2019	14042RAN1	4297	10/07/2015	250,000.00	248,813.50	250,000.00	2.000	2.000		280	280	10/07/2019	1,164.38
Capital One USA 2 10/7/2019	140420WK2	33954	10/07/2015	250,000.00	248,870.00	250,000.00	2.000	2.000		280	280	10/07/2019	1,164.38
CITIBANK 2.7 5/11/2020	17312QL56	7213	05/11/2018	250,000.00	249,508.75	250,000.00	2.700	2.700		497	497	05/11/2020	924.66
COMENITY CAPITAL BANK 3.25 8/14/2023	20033AD37	57570	08/13/2018	250,000.00	246,993.50	250,000.00	3.250	3.250		1,687	1,687	08/14/2023	400.68
Continental Bank 2.1 7/26/2021	211163GW4	57571	01/26/2018	250,000.00	243,589.75	250,000.00	2.100	2.100		938	938	07/26/2021	2,272.60
DISCOVER BANK 2.7 5/18/2020	254673PN0	5649	05/16/2018	250,000.00	249,481.00	250,000.00	2.700	2.700		504	504	05/18/2020	832.19
Goldman Sachs 1.95 10/7/2019	38148JQ79	33124	10/07/2015	250,000.00	248,719.00	250,000.00	1.950	1.950		280	280	10/07/2019	1,135.27
HSBC Bank USA NA 2.45 3/21/2022-19	40434YGK7	57890	03/21/2017	250,000.00	243,840.50	250,000.00	2.450	2.450	03/21/2019	80	1,176	03/21/2022	1,694.86
INDUS & COMM BANK 3.3 6/30/2023	45581EAX9	24387	08/30/2018	250,000.00	247,754.75	250,000.00	3.300	3.300		1,642	1,642	06/30/2023	22.60
IOWA STATE BANK 3.15 9/28/2023	46256YAY5	15947	09/28/2018	250,000.00	245,675.75	250,000.00	3.150	3.150		1,732	1,732	09/28/2023	2,028.08
Key Bank 1.5 2/8/2019	49306SXD3	49306SXD3	02/08/2017	250,000.00	249,793.50	250,000.00	1.500	1.500		39	39	02/08/2019	1,489.73
Marlin Business Bank 2.2 1/19/2021	57116AQQ4	58267	01/18/2018	250,000.00	245,713.75	250,000.00	2.200	2.200		750	750	01/19/2021	2,501.37
MB FINANCIAL BANK NA 1.6 6/21/2019	55266CVT0	3628	06/21/2017	250,000.00	248,883.50	250,000.00	1.600	1.600		172	172	06/21/2019	109.59
MERCHANTS & FARMERS BK 1.5 6/13/2019	588211AJ1	9319	06/13/2017	250,000.00	248,832.25	250,000.00	1.500	1.500		164	164	06/13/2019	184.93
MERRICK BANK 3.1 8/22/2022	59013J2N8	34519	08/21/2018	250,000.00	247,740.25	250,000.00	3.100	3.100		1,330	1,330	08/22/2022	212.33
Morgan Stanley Bank 2.5 1/18/2022	61747MG54	32992	01/18/2018	250,000.00	244,795.25	250,000.00	2.500	2.500		1,114	1,114	01/18/2022	2,842.47
MORGAN STANLEY BANK 2.75 6/15/2020	61760ALY3	34221	06/14/2018	250,000.00	249,541.75	250,000.00	2.750	2.750		532	532	06/15/2020	320.21
NORTHWEST BANK 3.25 10/12/2023	66736ABN8	58752	10/12/2018	250,000.00	246,662.75	250,000.00	3.250	3.250		1,746	1,746	10/12/2023	422.95
PAN AMERICAN BANK 3.25 10/12/2023-19	69775PAA03	34108	10/12/2018	250,000.00	246,710.50	250,000.00	3.250	3.250	01/12/2019	12	1,746	10/12/2023	422.95
PEOPLES BANK 3.2 10/19/2023-19	710505GA0	12531	10/19/2018	250,000.00	246,118.25	250,000.00	3.200	3.200	04/19/2019	109	1,753	10/19/2023	263.01
Sallie Mae Bank/Salt Lake 2.35 3/22/2022	795450ZW8	58177	03/22/2017	250,000.00	243,058.50	250,000.00	2.350	2.350		1,177	1,177	03/22/2022	1,609.59
Synchrony Bank 2.25 2/3/2022	87165HQJ2	87165HQJ2	02/03/2017	250,000.00	242,819.50	250,000.00	2.250	2.250		1,130	1,130	02/03/2022	2,311.64
TCF NATIONAL BANK 1.5 6/14/2019	872278D60	28330	06/14/2017	250,000.00	248,820.50	250,000.00	1.500	1.500		165	165	06/14/2019	174.66
Third Federal Savings & Loan 2.5 1/31/2022	88413QBY3	30012	01/30/2018	250,000.00	244,674.00	250,000.00	2.500	2.500		1,127	1,127	01/31/2022	2,636.99
TOWNE BANK 2.7 5/26/2020	89214PBN8	35095	05/24/2018	250,000.00	249,448.50	250,000.00	2.700	2.700		512	512	05/26/2020	684.25
UBS BANK USA 2.8 6/15/2020	90348JCT5	57565	06/13/2018	250,000.00	249,720.25	250,000.00	2.800	2.800		532	532	06/15/2020	345.21
UMPQUA BANK 1.55 6/14/2019	90421MAN3	17266	06/14/2017	250,000.00	248,877.00	250,000.00	1.550	1.550		165	165	06/14/2019	180.48
Webbank 1.25 3/28/2019-16	947547JF3	34404	09/28/2016	250,000.00	249,138.25	250,000.00	1.250	1.250		87	87	03/28/2019	25.68
WELLS FARGO BANK 3.35 10/12/2023	949763JN4	3511	10/12/2018	250,000.00	247,163.00	250,000.00	3.350	3.350		1,746	1,746	10/12/2023	435.96
WEST TOWN BANK 3.25 9/28/2023	956310AH9	28151	09/28/2018	250,000.00	246,757.75	250,000.00	3.250	3.250		1,732	1,732	09/28/2023	2,092.47
<b>Sub Total / Average</b>				<b>9,000,000.00</b>	<b>8,911,119.75</b>	<b>9,000,000.00</b>	<b>2.550</b>	<b>2.550</b>		<b>785</b>	<b>909</b>		<b>39,017.49</b>
<b>Corporate Bonds</b>													
APPLE INC 1.55 2/7/2020	037833AX8		06/01/2016	1,786,000.00	1,764,374.97	1,788,068.56	1.550	1.470		403	403	02/07/2020	10,919.41
Berkshire Hathaway 1.3 8/15/2019-19	084664CK5		09/01/2016	3,000,000.00	2,968,507.95	3,002,346.43	1.300	1.220	07/15/2019	196	227	08/15/2019	14,733.33
EXXON MOBIL 2.726 3/1/2023-23	30231GAR39		05/14/2018	5,000,000.00	4,916,912.15	4,916,152.09	2.726	3.130	01/01/2023	1,462	1,521	03/01/2023	45,433.33
Johnson & Johnson 2.05 3/1/2023-23	478160BT02		11/09/2018	4,000,000.00	3,864,392.52	3,826,184.00	2.050	3.135	01/01/2023	1,462	1,521	03/01/2023	27,333.33
Johnson & Johnson 2.05 3/1/2023-23	478160BT0		03/16/2018	1,000,000.00	966,098.13	969,118.43	2.050	2.790	01/01/2023	1,462	1,521	03/01/2023	6,833.33
Microsoft 1.85 2/6/2020	594918BV5		03/16/2018	3,000,000.00	2,978,228.01	2,975,937.62	1.850	2.400		402	402	02/06/2020	22,354.17
Toyota Motor Credit 1.7 2/19/2019	89236TCU7		03/17/2016	3,000,000.00	2,994,441.96	3,002,788.40	1.700	1.510		50	50	02/19/2019	18,700.00
<b>Sub Total / Average</b>				<b>20,786,000.00</b>	<b>20,452,955.69</b>	<b>20,480,595.53</b>	<b>1.982</b>	<b>2.357</b>		<b>832</b>	<b>864</b>		<b>146,306.90</b>

Federal Agency														
FFCB 1.35 9/21/2020-17	3133EGVK8		09/21/2016	5,000,000.00	4,895,450.00	5,000,000.00	1.350	1.350			630	630	09/21/2020	18,750.00
FFCB 1.77 12/7/2020-17	3133EGR49		12/07/2016	4,500,000.00	4,430,538.00	4,500,000.00	1.770	1.770			707	707	12/07/2020	5,310.00
FFCB 2.1 9/26/2022-18	3133EHZX4		09/27/2017	5,000,000.00	4,910,280.00	4,995,997.26	2.100	2.121			1,365	1,365	09/26/2022	27,708.33
FFCB 2.17 2/28/2022-18	3133EHAX1		02/28/2017	4,000,000.00	3,944,780.00	4,000,000.00	2.170	2.170			1,155	1,155	02/28/2022	29,656.67
FFCB 3.17 6/12/2023-19	3133EJRP6		06/12/2018	5,000,000.00	5,004,510.00	5,000,000.00	3.170	3.170	06/12/2019		163	1,624	06/12/2023	8,365.28
FHLB 1.03 5/28/2019-17	3130A92Y6		08/30/2016	5,000,000.00	4,968,825.00	5,000,000.00	1.030	1.030			148	148	05/28/2019	4,720.83
FHLB 1.1 2/25/2019-16	3130A8SG9		08/25/2016	5,000,000.00	4,989,940.00	5,000,000.00	1.100	1.100			56	56	02/25/2019	19,250.00
FHLB 1.4 5/18/2020-16	3130A7ZT5		05/18/2016	5,000,000.00	4,921,975.00	5,000,000.00	1.400	1.400			504	504	05/18/2020	8,361.11
FHLB 1.57 11/16/2021-18	3130AA2A5		11/16/2016	5,000,000.00	4,864,080.00	5,000,000.00	1.570	1.570	01/01/2019		1	1,051	11/16/2021	9,812.50
FHLB 2.75 3/29/2022-19	3130ADVG4		03/29/2018	3,000,000.00	3,001,392.00	3,000,000.00	2.750	2.750	03/29/2019		88	1,184	03/29/2022	20,625.00
FHLMC 1.4 7/27/2020-17	3134GATN4		10/27/2016	5,000,000.00	4,910,205.00	5,000,000.00	1.400	1.400	01/27/2019		27	574	07/27/2020	29,944.44
FHLMC 1.41 4/26/2019-18	3134GBEG3		04/26/2017	5,000,000.00	4,983,415.00	5,000,000.00	1.410	1.410			116	116	04/26/2019	12,729.17
FHLMC 1.5 11/10/2020-17	3134GATD6		11/10/2016	5,000,000.00	4,901,685.00	5,000,000.00	1.500	1.500	02/10/2019		41	680	11/10/2020	10,625.00
FHLMC 1.5 8/26/2020-16	3134G9KA4		05/26/2016	5,000,000.00	4,898,065.00	5,000,000.00	1.500	1.500	02/26/2019		57	604	08/26/2020	26,041.67
FHLMC 2.15 1/26/2022-18	3134GAQ31		01/26/2017	4,000,000.00	3,944,960.00	4,000,000.00	2.150	2.150	01/26/2019		26	1,122	01/26/2022	37,027.78
FHLMC 2.45 12/28/2022-18	3134GB6Y3		12/28/2017	5,000,000.00	4,940,290.00	5,000,000.00	2.450	2.450			1,458	1,458	12/28/2022	1,020.83
FHLMC 2.55 1/30/2023-19	3134GSCD5		01/30/2018	2,000,000.00	1,983,176.00	2,000,000.00	2.550	2.550	01/30/2019		30	1,491	01/30/2023	21,250.00
FNMA 1.25 8/28/2020-17	3136G3Y58		08/30/2016	5,000,000.00	4,890,830.00	5,000,000.00	1.250	1.250			606	606	08/28/2020	21,354.17
FNMA 1.35 6/30/2020-17	3136G3SS5		06/30/2016	5,000,000.00	4,913,990.00	5,000,000.00	1.350	1.350			547	547	06/30/2020	0.00
FNMA 1.65 4/28/2021-16	3135G0J87		04/28/2016	5,000,000.00	4,882,465.00	5,000,000.00	1.650	1.650	01/28/2019		28	849	04/28/2021	14,437.50
<b>Sub Total / Average</b>				<b>92,500,000.00</b>	<b>91,180,851.00</b>	<b>92,495,997.26</b>	<b>1.727</b>	<b>1.728</b>			<b>400</b>	<b>788</b>		<b>326,990.28</b>
LAIF - Operating														
LAIF LGIP	LGIP1001		06/30/2011	33,494,768.07	33,494,768.07	33,494,768.07	2.400	2.400	N/A		1	1	N/A	
<b>Sub Total / Average</b>				<b>33,494,768.07</b>	<b>33,494,768.07</b>	<b>33,494,768.07</b>	<b>2.400</b>	<b>2.400</b>			<b>1</b>	<b>1</b>		<b>0.00</b>
Money Market Fund														
Fidelity Treas Only Inst MM	31607A802		10/31/2018	191.51	191.87	191.51	2.240	2.240	N/A		1	1	N/A	
<b>Sub Total / Average</b>				<b>191.51</b>	<b>191.87</b>	<b>191.51</b>	<b>2.240</b>	<b>2.240</b>			<b>1</b>	<b>1</b>		<b>0.00</b>
Municipals														
CA DWR Power Supply 2 5/1/2022	13066YTZ		08/17/2018	2,000,000.00	1,942,520.00	1,950,267.79	2.000	2.750			1,217	1,217	05/01/2022	6,666.67
CA DWR Power Supply 2 5/1/2022	13066YTZ2		07/23/2018	3,130,000.00	3,040,043.80	3,130,000.00	2.000	2.800			1,217	1,217	05/01/2022	10,433.33
City of Los Angeles 3.11 9/1/2023	544351MP1		07/16/2018	2,000,000.00	2,014,500.00	2,000,000.00	3.110	3.115			1,705	1,705	09/01/2023	29,199.44
State of CA 1.8 4/1/2020	13063CSQ4		04/29/2015	2,000,000.00	1,973,400.00	2,002,570.94	1.800	1.710			457	457	04/01/2020	9,000.00
State of CA 2.5 10/1/2022	13063DDF2		01/11/2018	3,000,000.00	2,968,230.00	2,996,796.65	2.500	2.528			1,370	1,370	10/01/2022	18,750.00
University of California 1.796 7/1/2019	91412GSB2		03/15/2016	5,085,000.00	5,062,422.60	5,105,581.36	1.796	1.380			182	182	07/01/2019	45,663.30
<b>Sub Total / Average</b>				<b>17,215,000.00</b>	<b>17,001,116.40</b>	<b>17,185,216.74</b>	<b>2.133</b>	<b>2.237</b>			<b>906</b>	<b>906</b>		<b>119,712.74</b>
<b>Total / Average</b>				<b>190,921,530.10</b>	<b>188,966,573.30</b>	<b>190,582,339.63</b>	<b>1.840</b>	<b>1.891</b>			<b>403</b>	<b>601</b>		<b>632,027.41</b>

MARKET VALUES

TRACKER

MMF	191.87
CD	8,911,119.75
CORP BOND	20,452,955.69
FEDERAL AGENCIES	91,180,851.00
MUNICIPALS	17,001,116.40
<b>Total Tracker</b>	<b>137,546,234.71</b>
WFB Securities	137,546,042.84
WFB MMF	191.87
Variance	0.00

FACE VALUES

	TRACKER	BANK	VARIANCE
BofA-Cash Worksheet	13,725,113.71	13,725,113.71	0.00
LAIF	33,494,768.07	33,494,768.07	0.00
CAMP	4,200,456.81	4,200,456.81	0.00
<b>All other (WFB)</b>	<b>139,501,191.51</b>	<b>139,501,191.51</b>	<b>0.00</b>
<b>Total</b>	<b>190,921,530.10</b>	<b>190,921,530.10</b>	<b>0.00</b>

Agency Bonds Face Value

FFCB	23,500,000.00	25%
FHLB	23,000,000.00	25%
FHLMC	31,000,000.00	34%
FNMA	15,000,000.00	16%
<b>Total</b>	<b>92,500,000.00</b>	<b>100%</b>



DUBLIN SAN RAMON SERVICES DISTRICT      Period 6 ~ DECEMBER 2018

	200 Local Wastewater Enterprise	205 Local Rate Stabilization (RSF)	210 Local Wastewater Replacement	220 Local Wastewater Expansion	Total
<b>BALANCE SHEETS</b>					
CASH & INVESTMENTS	54,867	449,500	6,992,321	4,218,919	11,715,608
RECEIVABLES	206,331	1,220	26,422	7,076	241,049
OTHER	0	0	0	833,333	833,333
<b>CURRENT ASSETS</b>	<b>261,198</b>	<b>450,720</b>	<b>7,018,744</b>	<b>5,059,328</b>	<b>12,789,990</b>
FIXED ASSETS	32,715,059	0	8,700,232	774,424	42,189,716
LONG-TERM ASSETS	870,679	0	0	4,463,457	5,334,136
<b>TOTAL ASSETS</b>	<b>33,846,937</b>	<b>450,720</b>	<b>15,718,976</b>	<b>10,297,209</b>	<b>60,313,841</b>
ACCOUNTS PAYABLE	13,160	0	93	0	13,252
DEPOSITS	0	0	0	0	0
OTHER CURRENT LIABILITIES	285,746	0	885,468	8,662	1,179,877
<b>CURRENT LIABILITIES</b>	<b>298,906</b>	<b>0</b>	<b>885,561</b>	<b>8,662</b>	<b>1,193,129</b>
ACCRUED EXPENSES/OTHER	1,848,373	0	4,166,667	386,474	6,401,513
DEFERRED REVENUE	0	0	0	365,453	365,453
<b>LONG-TERM LIABILITIES</b>	<b>1,848,373</b>	<b>0</b>	<b>4,166,667</b>	<b>751,926</b>	<b>6,766,966</b>
RETAINED EARNINGS	31,699,658	450,720	10,666,748	9,536,620	52,353,746
<b>TOTAL LIABILITIES &amp; RETAINED EARNINGS</b>	<b>33,846,937</b>	<b>450,720</b>	<b>15,718,976</b>	<b>10,297,209</b>	<b>60,313,841</b>
<b>INCOME STATEMENT</b>					
<b>OPERATING REVENUE</b>					
SERVICE CHARGES	1,390,135	0	0	0	1,390,135
OTHER OPERATING REVENUE	1,145	0	0	209,149	210,293
<b>TOTAL OPERATING REVENUE</b>	<b>1,391,280</b>	<b>0</b>	<b>0</b>	<b>209,149</b>	<b>1,600,429</b>
<b>NON-OPERATING REVENUE</b>					
CONNECTION FEES	0	0	412,888	401,487	814,375
INTEREST	(5,297)	5,502	89,388	51,006	140,599
OTHER NON-OPERATING REVENUE	486,000	0	0	0	486,000
<b>TOTAL NON-OPERATING REVENUE</b>	<b>480,703</b>	<b>5,502</b>	<b>502,276</b>	<b>452,493</b>	<b>1,440,974</b>
TRANSFERS IN	0	0	171,450	902,133	1,073,583
<b>TOTAL RECEIPTS</b>	<b>1,871,984</b>	<b>5,502</b>	<b>673,726</b>	<b>1,563,774</b>	<b>4,114,986</b>
<b>DISBURSEMENTS</b>					
OPERATING EXPENSES	1,323,122	0	27,074	367,080	1,717,275
CAPITAL PROJECTS	0	0	667,513	60,796	728,310
TRANSFER OUT	171,450	0	902,133	0	1,073,583
<b>TOTAL DISBURSEMENTS</b>	<b>1,494,572</b>	<b>0</b>	<b>1,596,721</b>	<b>427,876</b>	<b>3,519,168</b>
<b>NET INCOME (LOSS)</b>	<b>377,412</b>	<b>5,502</b>	<b>(922,995)</b>	<b>1,135,898</b>	<b>595,818</b>
<b>EXPENSE BUDGET FOR FY 2019</b>	<b>3,245,196</b>				
<b>WORKING CAPITAL TARGET FOR FY 2019</b>	<b>1,081,732</b>				
<b>WORKING CAPITAL TARGET (in months)</b>	<b>4.00</b>				
<b>WORKING CAPITAL</b>	<b>(37,708)</b>	<b>450,720</b>	<b>6,133,183</b>	<b>5,050,666</b>	<b>11,596,861</b>
<b>WORKING CAPITAL ON HAND</b>	<b>(0.14)</b>				
<b>(in months) WC / ( ExpBudget / 12)</b>					
<b>CURRENT EXCESS (DEFICIENCY)</b>	<b>(1,119,440)</b>				
<i>Working Capital - Working Capital Target</i>					

DUBLIN SAN RAMON SERVICES DISTRICT      Period 6 ~ DECEMBER 2018

	300 Regional Wastewater Enterprise	305 Regional Rate Stabilization (RSF)	310 Regional Wastewater Replacement	320 Regional Wastewater Expansion	Total
<b>BALANCE SHEETS</b>					
CASH & INVESTMENTS	10,629,669	7,974,644	27,489,535	49,626,305	95,720,153
RECEIVABLES	63,588	25,901	96,346	360,259	546,094
OTHER	591,887	0	0	3,017,863	3,609,750
<b>CURRENT ASSETS</b>	<b>11,285,144</b>	<b>8,000,545</b>	<b>27,585,880</b>	<b>53,004,428</b>	<b>99,875,997</b>
FIXED ASSETS	95,518,009	0	3,231,080	33,322,773	132,071,861
LONG-TERM ASSETS	6,018,649	0	34,488	263,882	6,317,019
<b>TOTAL ASSETS</b>	<b>112,821,802</b>	<b>8,000,545</b>	<b>30,851,448</b>	<b>86,591,082</b>	<b>238,264,877</b>
ACCOUNTS PAYABLE	311,696	0	261	4,921	316,877
DEPOSITS	851,568	0	0	2,510	854,078
OTHER CURRENT LIABILITIES	1,554,301	0	373,956	105,133	2,033,390
<b>CURRENT LIABILITIES</b>	<b>2,717,565</b>	<b>0</b>	<b>374,216</b>	<b>112,564</b>	<b>3,204,346</b>
BONDS PAYABLE	5,886,198	0	0	26,317,826	32,204,024
ACCRUED EXPENSES/OTHER	10,285,992	0	0	65,851	10,351,842
DEFERRED REVENUE	0	0	34,488	205,679	240,167
<b>LONG-TERM LIABILITIES</b>	<b>16,172,190</b>	<b>0</b>	<b>34,488</b>	<b>26,589,356</b>	<b>42,796,034</b>
RETAINED EARNINGS	93,932,046	8,000,545	30,442,744	59,889,163	192,264,498
<b>TOTAL LIABILITIES &amp; RETAINED EARNINGS</b>	<b>112,821,802</b>	<b>8,000,545</b>	<b>30,851,448</b>	<b>86,591,082</b>	<b>238,264,877</b>

<b>INCOME STATEMENT</b>					
<b>OPERATING REVENUE</b>					
SERVICE CHARGES	6,700,140	0	0	0	6,700,140
OTHER OPERATING REVENUE	386,172	0	0	21,531	407,703
<b>TOTAL OPERATING REVENUE</b>	<b>7,086,312</b>	<b>0</b>	<b>0</b>	<b>21,531</b>	<b>7,107,843</b>
<b>NON-OPERATING REVENUE</b>					
CONNECTION FEES	0	0	992,736	5,981,318	6,974,053
INTEREST	93,056	97,617	326,300	600,019	1,116,992
OTHER NON-OPERATING REVENUE	0	0	0	0	0
<b>TOTAL NON-OPERATING REVENUE</b>	<b>93,056</b>	<b>97,617</b>	<b>1,319,036</b>	<b>6,581,337</b>	<b>8,091,046</b>
TRANSFERS IN	0	0	1,460,000	0	1,460,000
<b>TOTAL RECEIPTS</b>	<b>7,179,367</b>	<b>97,617</b>	<b>2,779,036</b>	<b>6,602,868</b>	<b>16,658,889</b>
<b>DISBURSEMENTS</b>					
OPERATING EXPENSES	8,544,451	0	351,930	4,074,667	12,971,048
CAPITAL PROJECTS	0	0	940,367	2,754,523	3,694,890
TRANSFER OUT	1,460,000	0	0	0	1,460,000
<b>TOTAL DISBURSEMENTS</b>	<b>10,004,451</b>	<b>0</b>	<b>1,292,297</b>	<b>6,829,190</b>	<b>18,125,938</b>
<b>NET INCOME (LOSS)</b>	<b>(2,825,084)</b>	<b>97,617</b>	<b>1,486,740</b>	<b>(226,322)</b>	<b>(1,467,049)</b>

<b>EXPENSE BUDGET FOR FY 2019</b>	<b>18,125,033</b>				
<b>WORKING CAPITAL TARGET FOR FY 2019</b>	<b>6,041,678</b>				
<b>WORKING CAPITAL TARGET (in months)</b>	<b>4.00</b>				
<b>WORKING CAPITAL</b>	<b>8,567,579</b>	<b>8,000,545</b>	<b>27,211,664</b>	<b>52,891,864</b>	<b>96,671,652</b>
<b>WORKING CAPITAL ON HAND</b>	<b>5.67</b>				
<b>(in months) WC / ( ExpBudget / 12)</b>					
<b>CURRENT EXCESS (DEFICIENCY)</b>	<b>2,525,901</b>				
<i>Working Capital - Working Capital Target</i>					

DUBLIN SAN RAMON SERVICES DISTRICT      Period 6 ~ DECEMBER 2018

	600 Water Enterprise	605 Water Rate Stabilization (RSF)	610 Water Replacement	620 Water Expansion	Total
<b>BALANCE SHEETS</b>					
CASH & INVESTMENTS	11,504,835	14,228,288	27,033,841	26,930,831	79,697,795
RECEIVABLES	1,229,275	45,324	80,556	(43,664)	1,311,490
OTHER	0	0	0	0	0
<b>CURRENT ASSETS</b>	<b>12,734,110</b>	<b>14,273,612</b>	<b>27,114,397</b>	<b>26,887,167</b>	<b>81,009,285</b>
FIXED ASSETS	122,308,461	0	11,891,724	22,119,711	156,319,896
LONG-TERM ASSETS	4,036,503	0	0	466,324	4,502,827
<b>TOTAL ASSETS</b>	<b>139,079,074</b>	<b>14,273,612</b>	<b>39,006,120</b>	<b>49,473,201</b>	<b>241,832,008</b>
ACCOUNTS PAYABLE	1,150,541	0	8,930	0	1,159,472
DEPOSITS	674,830	0	0	0	674,830
OTHER CURRENT LIABILITIES	1,160,697	68,157	29,760	724,444	1,983,058
<b>CURRENT LIABILITIES</b>	<b>2,986,069</b>	<b>68,157</b>	<b>38,690</b>	<b>724,444</b>	<b>3,817,360</b>
BONDS PAYABLE	0	0	0	33,805,847	33,805,847
ACCRUED EXPENSES/OTHER	5,404,249	0	0	610,760	6,015,008
DEFERRED REVENUE	0	0	0	4,644,771	4,644,771
<b>LONG-TERM LIABILITIES</b>	<b>5,404,249</b>	<b>0</b>	<b>0</b>	<b>39,061,378</b>	<b>44,465,626</b>
RETAINED EARNINGS	130,688,757	14,205,455	38,967,430	9,687,379	193,549,021
<b>TOTAL LIABILITIES &amp; RETAINED EARNINGS</b>	<b>139,079,074</b>	<b>14,273,612</b>	<b>39,006,120</b>	<b>49,473,201</b>	<b>241,832,008</b>

**INCOME STATEMENT**

<b>OPERATING REVENUE</b>					
SERVICE CHARGES	13,166,701	0	0	0	13,166,701
OTHER OPERATING REVENUE	297,605	49,849	2,261	706,129	1,055,844
<b>TOTAL OPERATING REVENUE</b>	<b>13,464,306</b>	<b>49,849</b>	<b>2,261</b>	<b>706,129</b>	<b>14,222,545</b>
<b>NON-OPERATING REVENUE</b>					
CONNECTION FEES	0	0	2,098,873	4,819,398	6,918,271
INTEREST	141,338	170,104	314,991	319,931	946,364
OTHER NON-OPERATING REVENUE	479,000	332,094	0	0	811,094
<b>TOTAL NON-OPERATING REVENUE</b>	<b>620,338</b>	<b>502,198</b>	<b>2,413,864</b>	<b>5,139,329</b>	<b>8,675,729</b>
TRANSFERS IN	0	0	2,300,500	337,500	2,638,000
<b>TOTAL RECEIPTS</b>	<b>14,084,644</b>	<b>552,047</b>	<b>4,716,624</b>	<b>6,182,959</b>	<b>25,536,274</b>
<b>DISBURSEMENTS</b>					
OPERATING EXPENSES	12,635,252	22,658	166,217	2,911,603	15,735,731
CAPITAL PROJECTS	0	0	738,108	851,366	1,589,474
TRANSFER OUT	2,638,000	0	0	0	2,638,000
<b>TOTAL DISBURSEMENTS</b>	<b>15,273,252</b>	<b>22,658</b>	<b>904,325</b>	<b>3,762,969</b>	<b>19,963,205</b>
<b>NET INCOME (LOSS)</b>	<b>(1,188,608)</b>	<b>529,388</b>	<b>3,812,299</b>	<b>2,419,989</b>	<b>5,573,069</b>

<b>EXPENSE BUDGET FOR FY 2019</b>	<b>30,053,128</b>				
<b>WORKING CAPITAL TARGET FOR FY 2019</b>	<b>10,017,709</b>				
<b>WORKING CAPITAL TARGET (in months)</b>	<b>4.00</b>				
<b>WORKING CAPITAL</b>	<b>9,748,041</b>	<b>14,205,455</b>	<b>27,075,707</b>	<b>26,162,722</b>	<b>77,191,925</b>
<b>WORKING CAPITAL ON HAND (in months) WC / ( ExpBudget / 12)</b>	<b>3.89</b>				
<b>CURRENT EXCESS (DEFICIENCY)</b>	<b>(269,669)</b>				
<i>Working Capital - Working Capital Target</i>					

DUBLIN SAN RAMON SERVICES DISTRICT      Period 6 ~ DECEMBER 2018

	900 Administrative Overhead	965 OPEB	995 DV Standby Assessment	Total
<b>BALANCE SHEETS</b>				
CASH & INVESTMENTS	(396,897)	205,164	1,966,072	1,774,339
RECEIVABLES	487,835	660	4,457	492,951
OTHER	328,262	0	0	328,262
<b>CURRENT ASSETS</b>	<b>419,200</b>	<b>205,824</b>	<b>1,970,529</b>	<b>2,595,553</b>
LONG-TERM ASSETS	0	4,461,828	0	4,461,828
<b>TOTAL ASSETS</b>	<b>419,200</b>	<b>4,667,652</b>	<b>1,970,529</b>	<b>7,057,381</b>
ACCOUNTS PAYABLE	44,738	0	0	44,738
OTHER CURRENT LIABILITIES	374,462	597,974	101,783	1,074,219
<b>CURRENT LIABILITIES</b>	<b>419,200</b>	<b>597,974</b>	<b>101,783</b>	<b>1,118,957</b>
ACCRUED EXPENSES/OTHER	0	5,094,223	0	5,094,223
<b>LONG-TERM LIABILITIES</b>	<b>0</b>	<b>5,094,223</b>	<b>0</b>	<b>5,094,223</b>
RETAINED EARNINGS	0	(1,024,545)	1,868,746	844,201
<b>TOTAL LIABILITIES &amp; RETAINED EARNINGS</b>	<b>419,200</b>	<b>4,667,652</b>	<b>1,970,529</b>	<b>7,057,381</b>
<b>INCOME STATEMENT</b>				
<b>OPERATING REVENUE</b>				
OTHER OPERATING REVENUE	851,495	0	765,078	1,616,574
<b>TOTAL OPERATING REVENUE</b>	<b>851,495</b>	<b>0</b>	<b>765,078</b>	<b>1,616,574</b>
<b>NON-OPERATING REVENUE</b>				
INTEREST	0	1,585	15,545	17,130
OTHER NON-OPERATING REVENUE	0	0	0	0
<b>TOTAL NON-OPERATING REVENUE</b>	<b>0</b>	<b>1,585</b>	<b>15,545</b>	<b>17,130</b>
TRANSFERS IN	0	0	0	0
<b>TOTAL RECEIPTS</b>	<b>851,495</b>	<b>1,585</b>	<b>780,623</b>	<b>1,633,703</b>
<b>DISBURSEMENTS</b>				
OPERATING EXPENSES	851,495	416,267	9,217	1,276,979
CAPITAL PROJECTS	0	0	0	0
TRANSFER OUT	0	0	0	0
<b>TOTAL DISBURSEMENTS</b>	<b>851,495</b>	<b>416,267</b>	<b>9,217</b>	<b>1,276,979</b>
<b>NET INCOME (LOSS)</b>	<b>0</b>	<b>(414,682)</b>	<b>771,406</b>	<b>356,725</b>
<b>EXPENSE BUDGET FOR FY 2019</b>	<b>1,335,421</b>			
<b>WORKING CAPITAL TARGET FOR FY 2019</b>	<b>0</b>			
<b>WORKING CAPITAL TARGET (in months)</b>	<b>0.00</b>			
<b>WORKING CAPITAL</b>	<b>0</b>	<b>(392,150)</b>	<b>1,868,746</b>	<b>1,476,596</b>
<b>WORKING CAPITAL ON HAND</b>	<b>0.00</b>			
<b>(in months) WC / ( ExpBudget / 12)</b>				
<b>CURRENT EXCESS (DEFICIENCY)</b>	<b>0</b>			
<i>Working Capital - Working Capital Target</i>				

# December Budget Variance Report

Expected Expense: 50.00%  
Tolerance Level: 3.00%

Accounting Period: 6  
Accounting Year: 2019

**Categories are flagged if Actual Expense % > Target Expense %**  
(Target Expense % = (Period/12)\*100 + Tolerance %)

Target Expense: 53.00%

**Division: 10. Legislative**

	<u>2019</u> <u>Adjusted Budget</u>	<u>YTD</u> <u>Expenditure</u>	<u>MTD</u> <u>Expenditure</u>	<u>% of YTD</u> <u>to Budget</u>	<u>Flag</u>
Employee Memberships & Certifications	0.00	0.00	0.00	- %	
Medical	25,104.00	12,168.00	2,028.00	48.47%	
Other Benefits	10,352.64	3,771.24	628.54	36.43%	
Retirement	5,330.72	752.45	107.26	14.12%	
Salaries	56,160.00	9,344.00	1,314.00	16.64%	
Salary / Benefit Credit	0.00	0.00	0.00	- %	
Training Costs	20,000.00	2,147.78	575.00	10.74%	
<b>1. Personnel</b>	<b>116,947.36</b>	<b>28,183.47</b>	<b>4,652.80</b>	<b>24.10%</b>	
Equipment Under \$10,000	0.00	0.00	0.00	- %	
Office Supplies/Services	6,300.00	472.68	70.66	7.50%	
<b>2. Materials and Supplies</b>	<b>6,300.00</b>	<b>472.68</b>	<b>70.66</b>	<b>7.50%</b>	
Advertising	0.00	0.00	0.00	- %	
Other Services	225,000.00	23,775.92	4,308.22	10.57%	
Professional Services	23,753.00	27,486.00	6,990.00	115.72%	FLAG
Telecommunication Services	0.00	0.00	0.00	- %	
<b>3. Contract Services</b>	<b>248,753.00</b>	<b>51,261.92</b>	<b>11,298.22</b>	<b>20.61%</b>	
Meetings	700.00	1,846.79	204.25	263.83%	FLAG
Permits, Licenses & District Mbrshps	0.00	0.00	0.00	- %	
Subscriptions & Publications	0.00	0.00	0.00	- %	
<b>4. Other</b>	<b>700.00</b>	<b>1,846.79</b>	<b>204.25</b>	<b>263.83%</b>	<b>FLAG</b>
<b>10. Legislative Total</b>	<b>372,700.36</b>	<b>81,764.86</b>	<b>16,225.93</b>	<b>21.94%</b>	



**TITLE:** Public Hearing: Receive Presentation on the Transition Process from an At-Large to a Division-Based Election System, Receive Input from the Community Regarding Boundaries and Composition of Divisions to Be Established for Division-Based Elections Pursuant to Elections Code Section 10010, and Provide Direction

**RECOMMENDATION:**

Staff recommends the Board of Directors hold the second of two public hearings to receive a presentation on the transition process from an at-large to a division-based election system from the District’s independent demographer, Wagaman Strategies, and receive input from the community regarding boundaries and composition of divisions to be established for division-based elections for Directors pursuant to Elections Code Section 10010, and provide direction to staff and the District’s independent demographer regarding preparation of draft division maps.

**SUMMARY:**

On January 15, 2019, the Board of Directors adopted a resolution of intent to transition from an at-large to a division-based election system in conformance with the California Voting Rights Act of 2001 (“CVRA”). The Board of Directors considered adoption of the resolution after the District received a letter on November 6, 2018 from Walnut Creek attorney Scott Rafferty, on behalf of the Bay Area Voting Rights Initiative (“BAVRI”), asserting that "racially polarized voting" is occurring in the San Ramon Valley, and that the District’s at-large electoral system therefore violates the CVRA. Mr. Rafferty's letter threatened litigation unless the District voluntarily transitioned to division-based elections in time for the November 3, 2020 election. After weighing the legal implications and potential costs of litigation, the Board decided to adopt the resolution of intent and begin the transition process.

This is the second of two public hearings to inform the community about the transition process, present options, and receive public input regarding the boundaries and composition of voting areas prior to the District’s independent demographer drafting division map alternatives. The first public hearing was held Tuesday, February 5, 2019 at the Alcosta Senior & Community Center in San Ramon.

At the conclusion of the second hearing, the Board of Directors will provide direction to the District’s independent demographer regarding the criteria for preparation of several draft maps. At least three alternative maps will be prepared for discussion at the third public hearing which is scheduled for Tuesday, March 19, 2019, and will be held at the Dougherty Station Community Center, Front Row Theater, in San Ramon. The tentative timeline for the entire transition process is included as Attachment 3 to the staff report. The public meetings will be held on regularly scheduled Board meeting dates at locations throughout the District’s service area to facilitate participation in this process by all of its customers.

<b>Originating Department:</b> Office of the General Manager	<b>Contact:</b> C. Nelson/N. Genzale	<b>Legal Review:</b> Yes
<b>Cost:</b> \$200,000 preliminary estimates	<b>Funding Source:</b> Administrative (Fund 900) - Legislative Budget (Division 10)	
<b>Attachments:</b> <input type="checkbox"/> None <input checked="" type="checkbox"/> Staff Report <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Task Order <input type="checkbox"/> Proclamation <input type="checkbox"/> Other (see list on right)	62 of 97	

# STAFF REPORT



District Board of Directors  
February 19, 2019

## **Public Hearing: Receive Presentation on the Transition Process from an At-Large to a Division-Based Election System, Receive Input from the Community Regarding Boundaries and Composition of Divisions to Be Established for Division-Based Elections Pursuant to Elections Code Section 10010, and Provide Direction**

### **BACKGROUND**

On January 15, 2019, the Board of Directors adopted a resolution of intent to transition from an at-large to a division-based election system in conformance with the California Voting Rights Act of 2001 (“CVRA”). The Board of Directors considered adoption of the resolution after the District received a letter on November 6, 2018 from Walnut Creek attorney Scott Rafferty, on behalf of the Bay Area Voting Rights Initiative (“BAVRI”), asserting that “racially polarized voting” is occurring in the San Ramon Valley, and that the District’s at-large electoral system therefore violates the CVRA. Mr. Rafferty’s letter threatened litigation unless the District voluntarily transitioned to division-based elections in time for the November 3, 2020 election. After weighing the legal implications and potential costs of litigation, the Board decided to adopt the resolution of intent and begin the transition process.

This is the second of two public hearings to inform the community about the transition process, present options, and receive public input regarding the boundaries and composition of voting areas prior to the District’s independent demographer drafting division map alternatives. The first public hearing was held Tuesday, February 5, 2019 at the Alcosta Senior & Community Center in San Ramon.

At the conclusion of the second hearing, the Board of Directors will provide direction to the District’s independent demographer regarding the criteria for preparation of several draft maps. At least three alternatives will be prepared for discussion at the third public hearing which is scheduled for Tuesday, March 19, 2019, and will be held at the Dougherty Station Community Center, Front Row Theater, in San Ramon. The tentative timeline for the entire transition process is included as Attachment 3 to the staff report. The public meetings will be held on regularly scheduled Board meeting dates at locations throughout the District’s service area to facilitate participation in this process by all of its customers.

### **DISCUSSION**

On January 15, 2019, the Board of Directors adopted a resolution of intent to transition from an at-large to a division-based election system in conformance with the California Voting Rights Act of 2001 (“CVRA”). The transition will be implemented for the 2020 general municipal election.

Pursuant to Elections Code Section 10010, the District is required to hold at least two public hearings over a period of no more than 30 days before any map or maps of the boundaries for the proposed voting districts are drawn. This is the second of two public hearings to receive community input regarding boundaries and composition of divisions.

## **Public Outreach and Input**

In addition to testimony at the public hearings, District staff has developed a public outreach strategy. Since the Board of Directors adopted the resolution of intent on January 15, 2019, the District immediately engaged in public outreach efforts to help inform the public on division-based elections and to encourage and obtain feedback and input, per the following methods:

- Established a dedicated web page on the District’s website to provide information regarding the boundary drawing and transition process, including a toolkit to facilitate drawing communities of interest: <http://www.drsd.com/about-us/area-based-elections>
- Created a home page slide on the District’s website that promotes the meetings and links to the dedicated web page
- Mailed over 38,000 notification postcards to residents and businesses in the District’s service area informing them about the District’s transition to division-based elections and how they can participate in the process
- Posted ongoing social media outreach to Facebook, Twitter, and Nextdoor
- Issued a press release to inform residents and businesses in the District’s service about the District’s transition to division-based elections and how they can participate in the process

## **Public Hearings**

On February 5, 2019, the first Board of Directors public hearing was held to receive input regarding the boundaries and composition of divisions. Five people attended the public hearing. Two of the attendees provided public testimony conveying opposition to the District having to transition its election system. Mr. Rafferty shared his perspective on the CVRA. The Board of Directors asked questions and commented generally on the process of transitioning from at-large to division-based elections, and expressed concerns about possible impacts division-based voting may have on future elections, and candidate and voter opportunities.

## **Analysis**

The legally required criteria that apply to creation of the divisions for electing Directors are as follows:

- Each division shall contain nearly equal population, with any deviations justified by other traditional redistricting criteria.
- Each division shall be drawn in a manner that complies with the state and federal Constitutions, the Federal Voting Rights Act, and state law.
- Consistent with the principles established by the United States Supreme Court in *Shaw v. Reno*, 509 U.S. 630 (1993), divisions shall not be drawn with race as the predominant factor.
- Each division shall be contiguous, meaning that there are no islands or parts of the division that are not attached to the whole.

The Board of Directors may consider other criteria. Additional criteria that have been used in other communities to define divisions include:

- Keeping communities of interest, such as neighborhoods, school district boundaries, etc., undivided by a division boundary, to the extent feasible.
- Respecting visible natural and man-made geographical and topographical features when drawing division boundaries, as much as possible.
- Having compactness of divisions, including their shape and appearance.



- Identifying changes to the housing stock, including areas of population growth since 2010, provided, however, that divisions will have to contain nearly equal population based on the 2010 Census data.
- Including public facilities in each division, to the extent feasible.
- Including commercial interests in each division, to the extent feasible.

The additional criteria may or may not be applicable or appropriate in Dublin San Ramon Services District's service area. The community is encouraged to provide input on some or all of these additional criteria options, and may also provide input on or suggest other criteria not mentioned above.

When preparing draft division maps, the District's independent demographer must satisfy all legally required criteria and will then apply all District-directed criteria. Baseline District maps are attached to this report to facilitate community input and the decision-making process (Attachment 2). The Board of Directors must balance criteria, and may choose to include some, all, or no additional criteria. The Board of Directors may also choose to develop additional alternative criteria that the Board believes are applicable to the District when selecting a divisioning plan.

### **Next Steps**

At the conclusion of this public hearing, the Board of Directors will provide direction to staff and the independent demographer regarding the criteria for preparation of at least three draft maps. The draft map alternatives will be published and posted on the District's area-based elections webpage by March 4, 2019. The public will then be able to provide input on the draft maps through email, written correspondence, and at the upcoming public hearings.

The next public hearing to receive and consider further input from the public concerning the composition of divisions is scheduled for Tuesday, March 19, 2019 and will be held in the Dougherty Station Community Center, Front Row Theater, located at 17011 Bollinger Canyon Road, San Ramon. The tentative transition process timeline with meeting locations is attached as Attachment 3. The public is also encouraged to provide input via e-mail to [contact@dsrsd.com](mailto:contact@dsrsd.com) or mail written input to the District Secretary at the District's Field Operations Facility located at 7035 Commerce Circle, Pleasanton, CA 94588.

### **Fiscal and Administrative Impacts**

The fiscal and administrative impacts to adopt the resolution and to implement the procedures to transition from an at-large election system to a division-based election system within the safe harbor time period will include several dedicated hours from multiple staff and consultants. Anticipated costs include: staff time, General Counsel fees (up to \$25,000), consultant fees for special legal counsel and demographer (up to \$75,000), and customer outreach campaigns (postcard notification costs came to nearly \$21,000), exclusive of potential attorneys' fees to Mr. Rafferty that are limited to \$30,000. A preliminary estimate of the total amount necessary to complete this process, including the above anticipated costs, and others yet unknown, is estimated to be approximately \$200,000. These expenses, which were not anticipated when the budget was approved, will be charged to the District's Administrative Overhead fund (Legislative budget - Division 10) and may require a future budget adjustment.

## **RECOMMENDATION**

Staff recommends the Board of Directors hold the second of two public hearings to receive a presentation on the transition process from an at-large to a division-based election system from the District's independent demographer, Wagaman Strategies, and receive input from the community regarding boundaries and composition of divisions to be established for division-based elections for Directors pursuant to Elections Code

Section 10010, and provide direction to staff and the District's independent demographer regarding preparation of draft division maps.

**ATTACHMENTS:**

1. Demographer Presentation
2. Baseline Maps
3. Tentative Timeline

# DUBLIN SAN RAMON SERVICES DISTRICT AREA-BASED ELECTIONS

## PUBLIC HEARING #2

MICHAEL WAGAMAN  
WAGAMAN STRATEGIES  
DEMOGRAPHER, CONSULTANT

FEBRUARY 19, 2019



**Dublin San Ramon  
Services District**

*Water, wastewater, recycled water*

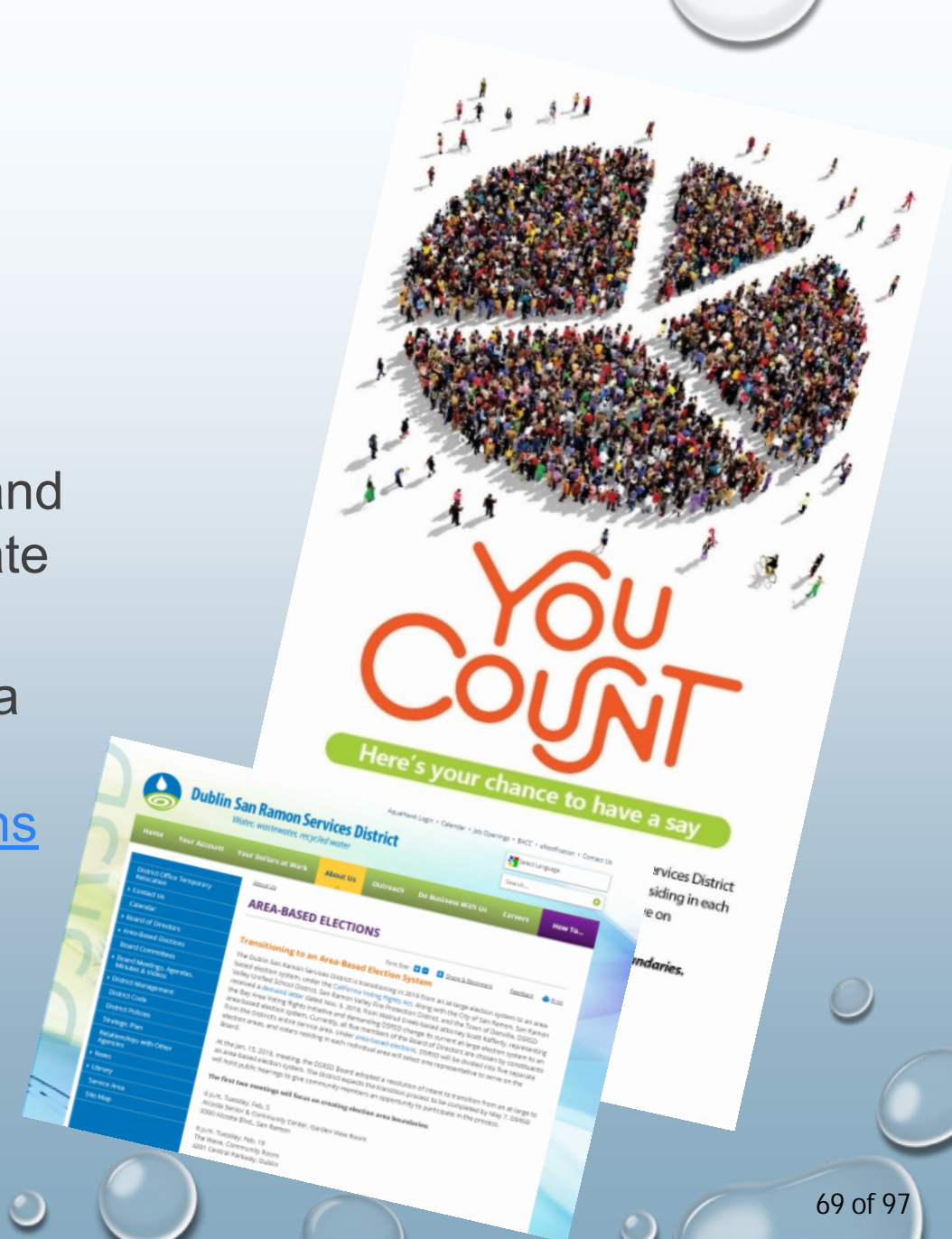


# BOARD ACTION REQUESTED

- Conduct second of two public hearings to receive input on the composition of voting divisions before maps are drafted.
- Provide direction to staff and the District's independent demographer on:
  - ✓ What communities of interest to keep together
  - ✓ Prioritization of criteria to use for boundary selection

# PUBLIC OUTREACH

- Mail 38,000 postcards to residents and businesses inviting them to participate
- Create a home page slide that promotes the meetings and links to a dedicated web page:  
[www.dsrds.com/area-based-elections](http://www.dsrds.com/area-based-elections)
- Post on social media: Nextdoor, Facebook and Twitter
- Issue a news release



# TIMELINE

- Jan 15** Board adopted resolution to transition to area-based elections
- Feb 5** **Public Hearing #1** - Receive public input
- Feb 19** **Public Hearing #2**- Receive public input on communities of interest to be kept together, provide direction on criteria for boundaries
- Mar 12** Draft maps published
- Mar 19** **Public Hearing #3** - Public input on draft maps and provide direction on adjustments
- Mar 26** Revised maps published
- Apr 2** **Public Hearing #4** - Public input on revised maps, and potential selection of map
- Apr 16** Introduction of ordinance
- May 7** **Public Hearing #5** - Adoption of ordinance

# PHASES

## Phase 1: Gather Information and Establish Priorities

- Website: [www.dsrsd.com/area-based-elections](http://www.dsrsd.com/area-based-elections)
- Email: [contact@dsrsd.com](mailto:contact@dsrsd.com)
- Phone: Lea Blevins (925) 875-2294

## Phase 2: Confront Tradeoffs and Refine

- Maps published by Mar 12 and Mar 26
- Hearings on Mar 19 and Apr 2

## Phase 3: Adoption

- If maps agreed upon, introduce ordinance on April 16
- Adopt ordinance by May 7

## Phase 4: Implementation

- Three seats in 2020
- Two seats in 2022

# PHASE 1

## **Gather Information regarding communities of interest**

For each community of interest:

- Where is it located and what are its boundaries?
- What is the mutual interest of the community?
- Why should it be kept together in a single division?

## **Establish Priorities**

- Prioritize among traditional redistricting criteria
- Identify key communities of interest to keep whole within a division



# COMMUNITIES OF INTEREST

Can consider existing information but there is no dataset that defines communities of interest.

Examples include neighborhoods, common assets like schools and shopping areas, housing, culture and language, and employment.

## **Need Public Testimony!**

- Where is it located and what are its boundaries?
- What is the mutual interest of the community?
- Why should it be kept together?



# CRITERIA

What are the highest priorities when creating new divisions?

- **Strive for population equality.** Be prepared to justify any deviations.
- **Focus on traditional redistricting criteria.** Draw contiguous, compact divisions when possible while respecting existing boundaries and communities of interest.
- **Do not use race as the predominant factor.**
- **Ensure compliance with federal Voting Rights Act.** Avoid vote dilution where required.

# QUESTIONS?

Michael Wagaman  
Demographer, Consultant  
(916) 440-0883

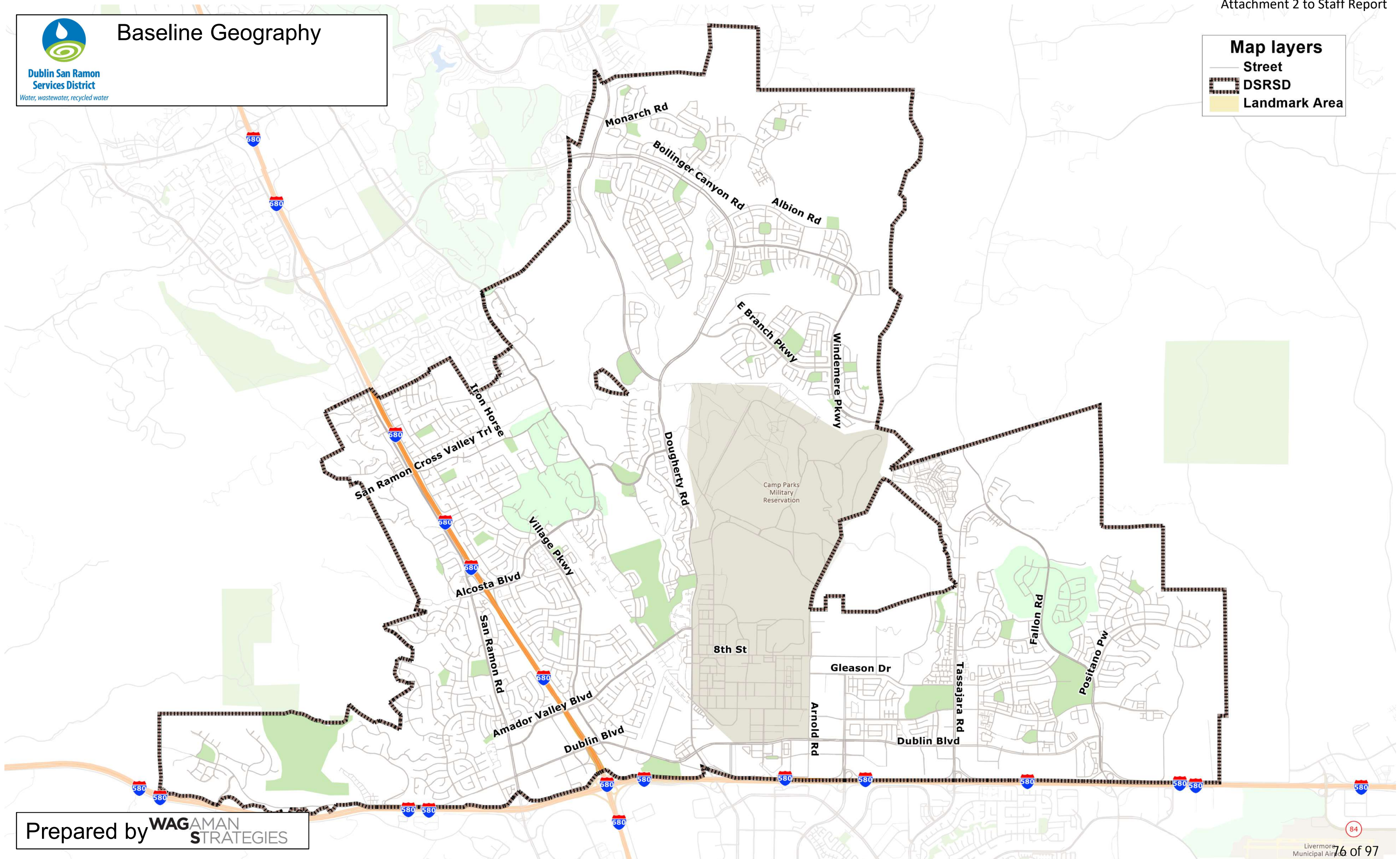
[michael@wagamanstrategies.com](mailto:michael@wagamanstrategies.com)



**Baseline Geography**  
 Dublin San Ramon Services District  
 Water, wastewater, recycled water

**Map layers**

- Street
- DSRSD
- Landmark Area



Prepared by **WAGAMAN STRATEGIES**



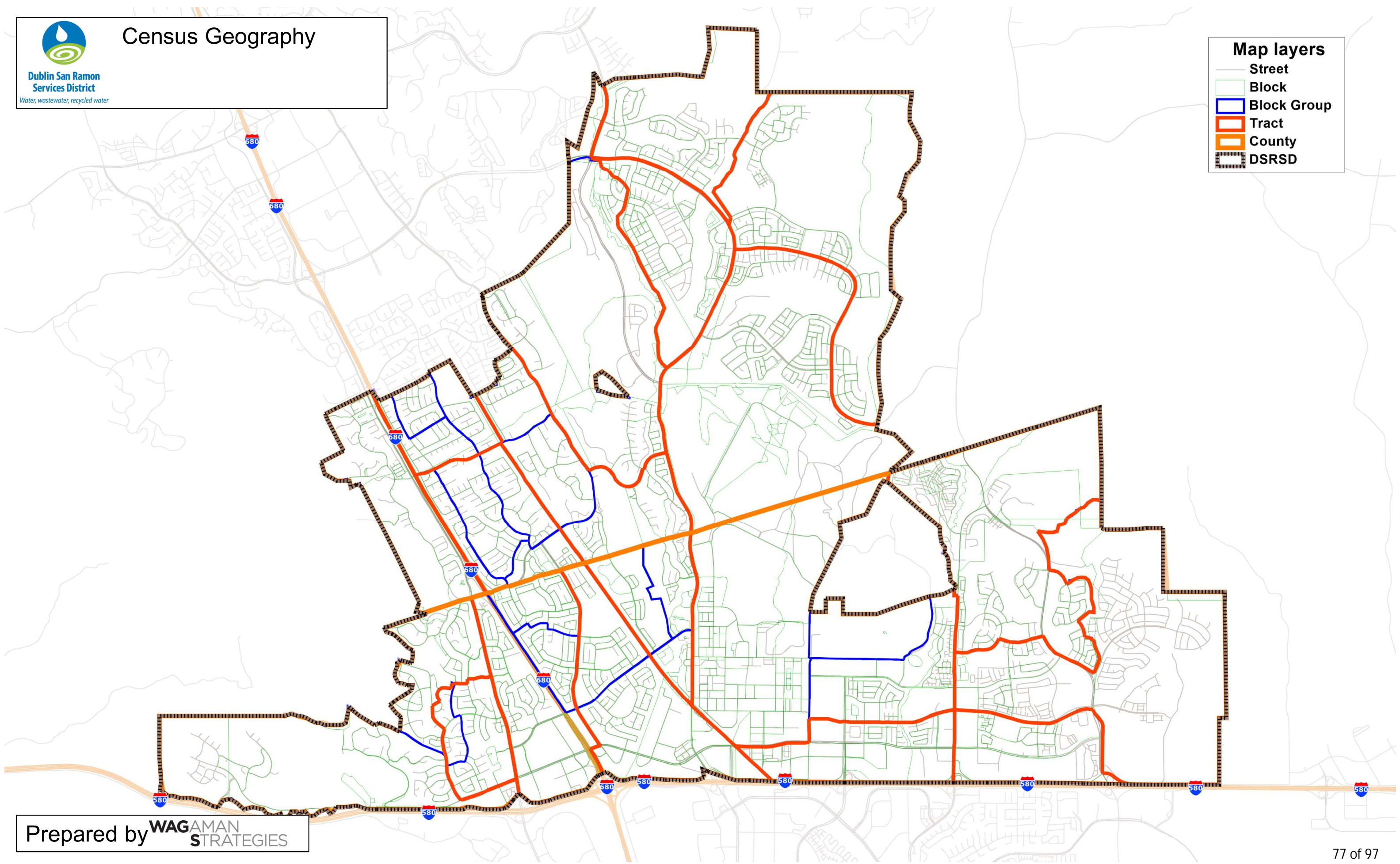
# Census Geography

Dublin San Ramon  
Services District

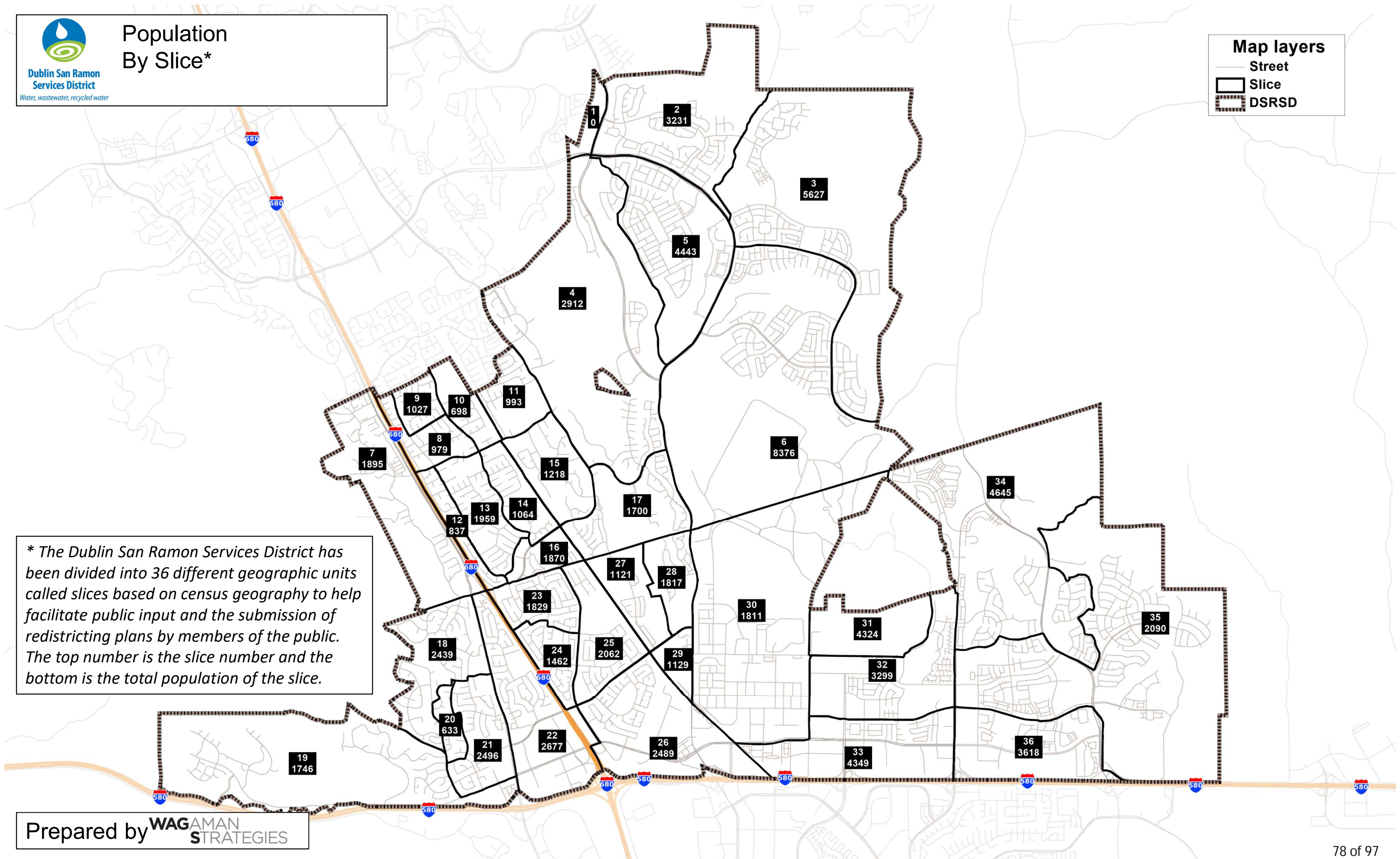
Water, wastewater, recycled water

**Map layers**

- Street
- Block
- Block Group
- Tract
- County
- DSRSD



Prepared by **WAGAMAN STRATEGIES**



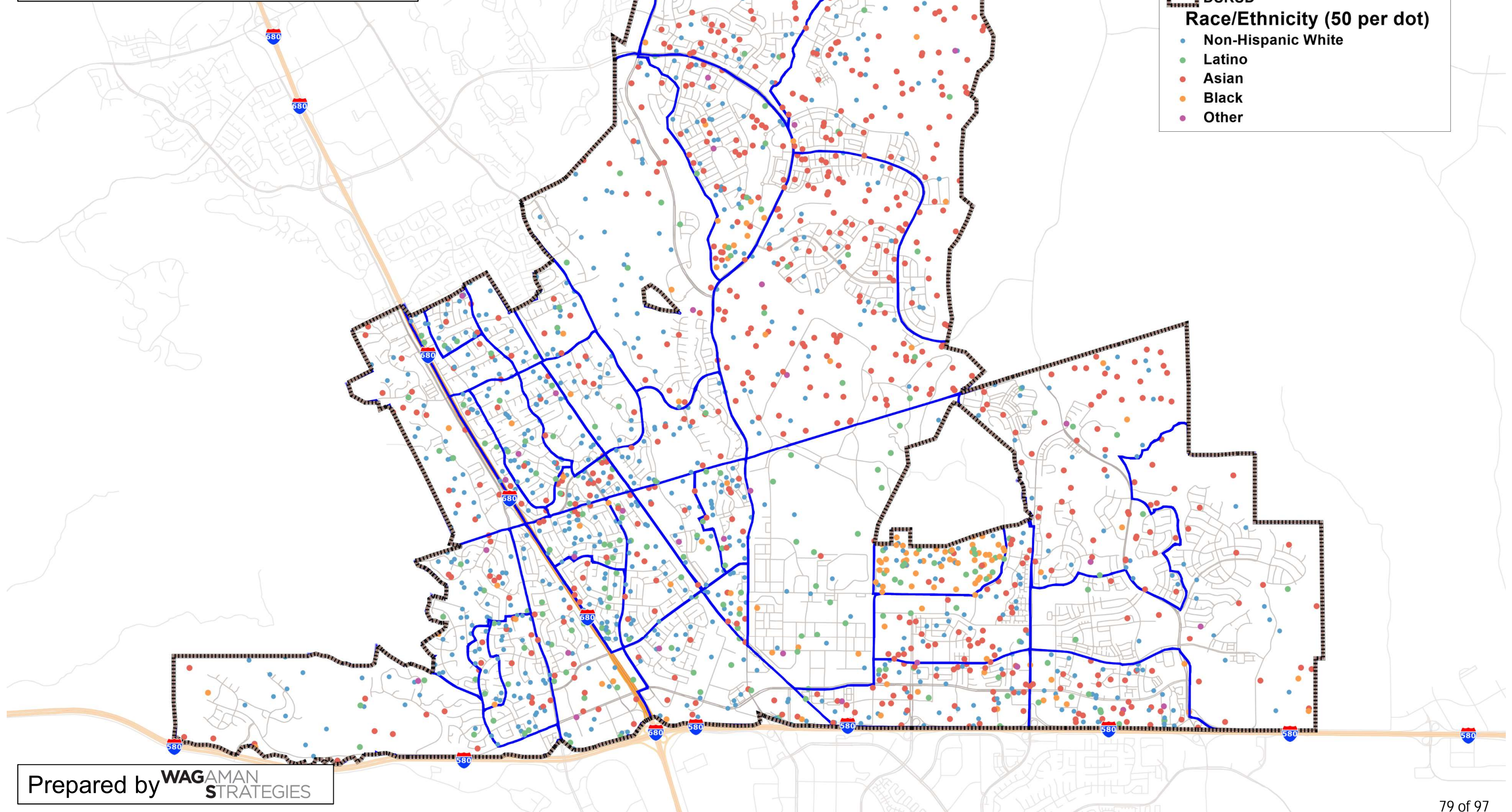
\* The Dublin San Ramon Services District has been divided into 36 different geographic units called slices based on census geography to help facilitate public input and the submission of redistricting plans by members of the public. The top number is the slice number and the bottom is the total population of the slice.

**Map layers**

- Street
- ▭ Block Group
- ▭ DSRSD

**Race/Ethnicity (50 per dot)**

- Non-Hispanic White
- Latino
- Asian
- Black
- Other





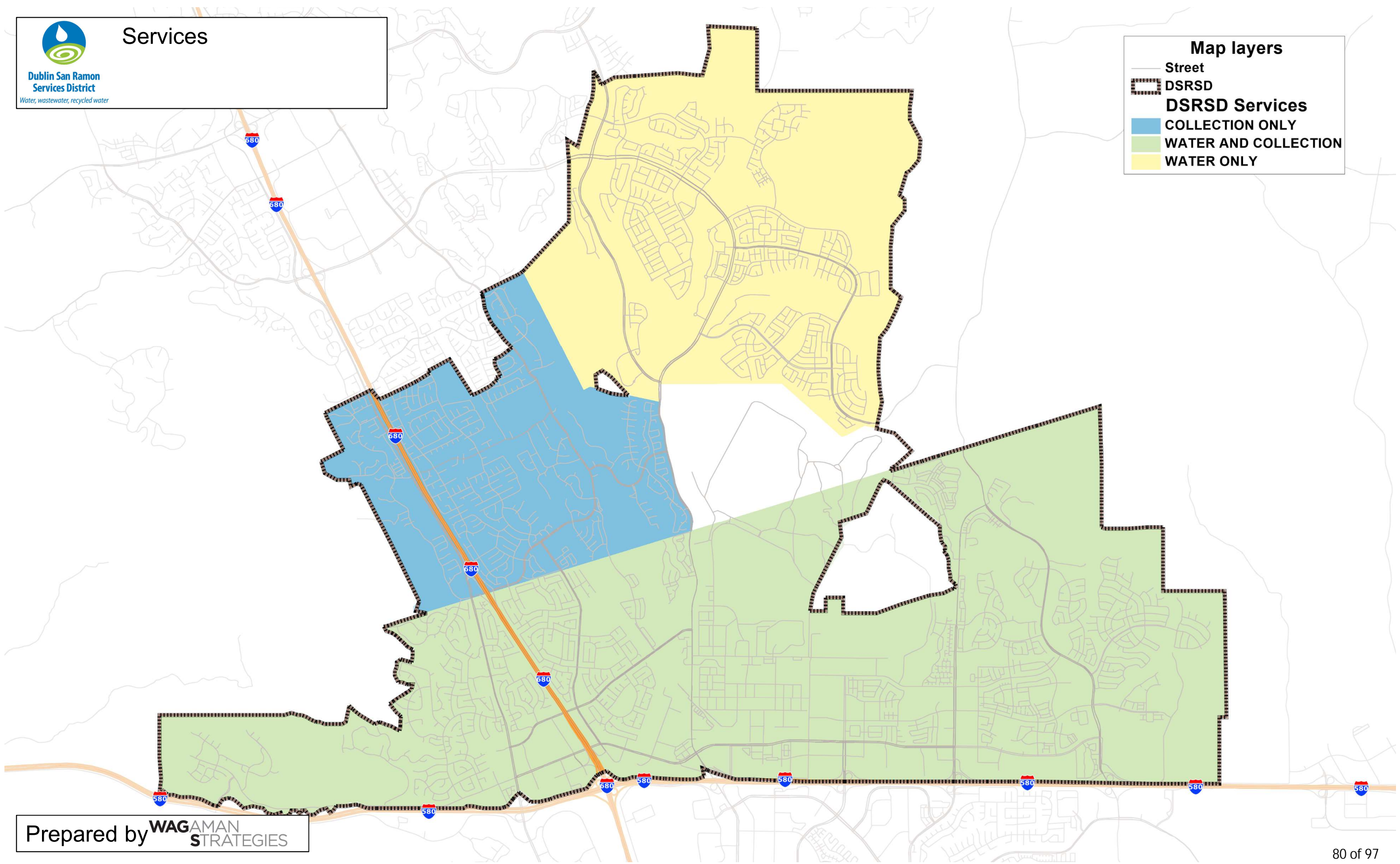
# Services

Dublin San Ramon  
Services District

Water, wastewater, recycled water

**Map layers**

- Street
- DSRSD
- DSRSD Services**
- COLLECTION ONLY
- WATER AND COLLECTION
- WATER ONLY



Prepared by **WAGAMAN STRATEGIES**



### Tentative Timeline

<b>Board Meeting</b>	<b>Actions</b>	<b>Date &amp; Location</b>
<b>1</b>	Public Hearing without maps to provide input on criteria to be used for drawing voting divisions	<b>February 5, 2019</b> Alcosta Senior & Community Center Garden View Room 9300 Alcosta Blvd., San Ramon
<b>2</b>	Public Hearing without maps to provide input on criteria to be used for drawing voting divisions  Board to provide direction to demographer on desired criteria to be used for drawing maps	<b>February 19, 2019</b> The Wave Wave Community Room 4201 Central Parkway, Dublin
<b>3</b>	Public Hearing with maps produced by the demographer for consideration and feedback by the public and Board	<b>March 19, 2019</b> Dougherty Station Community Center Front Row Theater 17011 Bollinger Canyon Road, San Ramon
<b>4</b>	Public Hearing with revised map(s) produced by the demographer for consideration and selection of one of the published maps and sequencing of voting divisions	<b>April 2, 2019</b> Shannon Community Center Ambrose Hall 11600 Shannon Avenue, Dublin
<b>5</b>	Introduce the ordinance to establish voting divisions	<b>April 16, 2019</b> Shannon Community Center Ambrose Hall 11600 Shannon Avenue, Dublin
<b>6</b>	Public Hearing to adopt the ordinance to establish voting division on second reading	<b>May 7, 2019</b> Shannon Community Center Ambrose Hall 11600 Shannon Avenue, Dublin



**TITLE:** Receive Presentation on Water Distribution System Improvements

**RECOMMENDATION:**

Staff recommends the Board of Directors receive a presentation on Water Distribution System Improvements.

**SUMMARY:**

In Spring 2018, the Field Operations Division began a process to look for the best opportunities for improving the water distribution system in the ongoing efforts to enhance water quality. The analysis identified the most immediately beneficial improvements and staff began an implementation schedule. This presentation will cover the first major improvement regarding the distribution dead-end flushing program. The program that was suspended during the drought years and has been renewed and upgraded with a focus on the ever-changing regulatory and water quality needs of the District.

The presentation will cover the development process of the flushing program, the implementation details, the most recent results, and the resulting impacts to the District repair resources and budget. The presentation will also provide a preview of additional continuing improvements that will be shared at future Board meetings.

<b>Originating Department: Operations</b>	<b>Contact: D. Martin</b>	<b>Legal Review: Not Required</b>
<b>Cost: \$0</b>	<b>Funding Source: N/A</b>	
<b>Attachments:</b> <input checked="" type="checkbox"/> None <input type="checkbox"/> Staff Report <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Task Order <input type="checkbox"/> Proclamation <input type="checkbox"/> Other (see list on right)	82 of 97	



**TITLE:** Approve Amendment to the Capital Improvement Program (CIP) Ten-Year Plan and the CIP Two-Year Budget to Add the Valve and Blow-Off Replacement Project (CIP 19-W004)

**RECOMMENDATION:**

Staff recommends the Board of Directors approve, by Resolution, an amendment to the Capital Improvement Program (CIP) and the CIP Budget to add the Valve and Blow-Off Replacement Project (CIP 19-W004).

**SUMMARY:**

In order to address some of the water distribution challenges discussed in a separate Board item pertaining to water distribution system improvements, staff recommends approving the Valve and Blow-Off Replacement Project (CIP 19-W004). The project will replace approximately 50 line and blow-off valves throughout the water distribution system. Both the line valves and blow-off valves have either broken during use, or become inoperable, most commonly due to age. Fully functional line and blow-off valves are important when there is a shutdown required and for flushing activities. Line valves that are not functioning lead to larger shutdown areas, which disrupt service to more customers than necessary. Many of the District’s blow-off valves are undersized, making water system flushing difficult. Undersized blow-off valves are not capable of flowing enough water to achieve flushing velocities needed to remove biofilm from the water distribution system, which can lead to water quality issues.

The Valve and Blow-Off Replacement Project (CIP 19-W004) will be created from the Water System Replacement and Rehabilitation Program (CIP 00-W011). The CIP includes both projects and programs. Programs assure adequate revenue is identified to fund smaller capital asset replacements or repairs that are not defined at the development of the CIP. The money set aside in a program is based on an estimate of the cost to replace the assets that may reach their useful life over the timeframe of the CIP but have not been funded through a specific CIP project. When a specific project is identified, a project is then created and funded by the program. The Water System Replacement and Rehabilitation Program funds projects to upgrade, replace, and improve water system facilities, to ensure the District provides uninterrupted water supply service. A program typically funds smaller projects that are approved by the General Manager, as they would be within his approval authority up to \$175,000. However, in this case, the funding requested requires Board approval as the amount (\$300,000) exceeds the General Manager’s approval authority.

The requested project budget is \$300,000 funded from Water Replacement (Fund 610) which has approximately \$26 million in working capital. There may be additional funding requested for this project in the next CIP budget, pending the results of this initial phase of work. Because the project will be funded from a program which was already included in the budget, a fund budget adjustment is not required.

Exhibit A to the resolution shows the CIP project worksheet.

Originating Department: Engineering Services	Contact: S. Delight	Legal Review: Not Required
Cost: \$300,000	Funding Source: Water Replacement (Fund 610)	
<b>Attachments:</b> <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Proclamation	<input type="checkbox"/> None <input type="checkbox"/> Ordinance <input type="checkbox"/> Other (see list on right)	<input type="checkbox"/> Staff Report <input type="checkbox"/> Task Order

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT APPROVING AN AMENDMENT TO THE CAPITAL IMPROVEMENT PROGRAM (CIP) TEN-YEAR PLAN AND THE CIP TWO-YEAR BUDGET TO ADD THE VALVE AND BLOW-OFF REPLACEMENT PROJECT (CIP 19-W004)

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WHEREAS, the Board of Directors approved the District’s Capital Improvement Program (“CIP”) Ten-Year Plan for Fiscal Years Ending 2018 through 2027 (“CIP Plan”) on June 6, 2017 to serve as a budgetary planning document providing direction and guidance, in accordance with District policies, for the replacement and improvement of existing District facilities and the construction of new facilities; and

WHEREAS, the Board of Directors adopted the current CIP Two-Year Budget for Fiscal Years Ending 2018 and 2019 (“CIP Budget”) on June 6, 2017 authorizing fund budgets to meet the District’s capital infrastructure needs; and

WHEREAS, the CIP includes the Water System and Replacement and Rehabilitation Program (CIP 00-W011); and

WHEREAS, District staff recommends adding the Valve and Blow-Off Replacement Project (CIP 19-W004) funded from the Water System Replacement and Rehabilitation Program (CIP 00-W011) to the CIP; and

WHEREAS, the fund budgets for Fiscal Years Ending 2018 and 2019 remain as adopted.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT, a public agency located in the Counties of Alameda and Contra Costa, California, as follows:

The Valve and Blow-Off Replacement Project (CIP 19-W004) (Exhibit A) is hereby added into the CIP Plan and the CIP Two-Year Budget for Fiscal Years Ending 2018 and 2019.

ADOPTED by the Board of Directors of Dublin San Ramon Services District, a public agency in the State of California, Counties of Alameda and Contra Costa, at its special meeting held on the 19th day of February, 2019, and passed by the following vote:

AYES:

NOES:

ABSENT:

---

Madelyne A. Misheloff, President

ATTEST: \_\_\_\_\_  
Nicole Genzale, District Secretary

**DSRSD CIP 10-Year Plan for FYEs 2018 through 2027**

**CATEGORY: WATER SYSTEM**

**Water Replacement (Fund 610)**

**CIP No. 19-W004 Valve and Blow-Off Replacement**

**Funding Allocation:** 100% 610

**Project Manager:** Steven Delight

**Status:** New Project

**Project Summary:**

This project is created from the Water System Replacement and Rehabilitation Program. This project will repair/replace line and blow-off valves throughout the water distribution system. Many of the line valves have broken over time and are located in the older parts of the service area. Repairing or replacing the valves is essential for system operation and minimizes the area for shutdowns. Blow-off valves will also be strategically replaced within the water distribution system. The blow-off valves will be replaced with larger valves that will improve flushing velocity and efficiency, which will improve water quality. This is the first phase of this project, and additional funding may be added to the project as work progresses.

**CEQA:** Categorical Exemption [CEQA Guideline 15302].

**Reference:** Field Operations Request

**Fund Allocation Basis:** Project is required to replace existing water fund assets.

**10-Year Cash Flow and Estimated Project Cost:**

Prior	FYE 18	FYE 19	FYE 20	FYE 21	FYE 22	FYE 23	FYE 24	FYE 25	FYE 26	FYE 27	Future
0	0	300,000	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost**            **\$300,000**  
 Current Adopted Budget                    \$0  
 Increase/(Decrease)                        \$300,000



**TITLE:** Approve Budget Adjustment for Water Distribution Operations for Fiscal Year Ending 2019

**RECOMMENDATION:**

Staff recommends the Board of Directors approve, by Resolution, a budget adjustment for water distribution operations for fiscal year ending (FYE) 2019.

**SUMMARY:**

The FYE 2019 budget for the Field Operations Division that operates and maintains both the water system and the wastewater collection system is \$4,884,172. A significant portion of this budget is allocated to contractor work to complete unscheduled emergency repairs on the water system. In both FYE 2018 and FYE 2019, \$680,000 was originally allocated for this unscheduled repair work.

As the District’s water system has aged, there has been an increase in unscheduled emergency repairs. In FYE 2018, the budget for unscheduled repairs by contract was increased by the Board from \$680,000 to \$1,000,000. The June 4, 2018 budget adjustment approved by the Board was in the “Other Services” budget line item (600.50.51.000.3.340).

Operating strategies for improving the water quality in the system have changed, resulting in the need for additional repairs and replacement of valves, water pipes, and service connections. These repairs have accumulated as a result of deferred maintenance over the last five-plus years.

For FYE 2019, the unscheduled emergency repairs budget is \$680,000. The District has spent \$675,893 for repairs so far this fiscal year, and it is anticipated that an additional \$710,000 will be needed to finish out the budget year. Staff anticipates continued increased water system repairs for some time and is requesting a total budget adjustment of \$710,000 for FYE 2019.

This adjustment is proposing an increase to the following budget line items to ensure that these repairs and replacements are adequately funded.

600.50.51.000.1.120	Overtime	\$25,000
600.50.51.000.2.250	General Supplies	\$25,000
600.50.51.000.3.340	Other Services	<u>\$660,000</u>
Total		\$710,000

<b>Originating Department: Administrative Services</b>		<b>Contact: C. Atwood</b>	<b>Legal Review: Not Required</b>
<b>Cost: \$710,000</b>		<b>Funding Source: Water Enterprise (Fund 600)</b>	
<b>Attachments:</b> <input type="checkbox"/> None <input type="checkbox"/> Staff Report <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Task Order <input type="checkbox"/> Proclamation <input type="checkbox"/> Other (see list on right)		86 of 97	

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT APPROVING A BUDGET ADJUSTMENT FOR WATER DISTRIBUTION OPERATIONS FOR FISCAL YEAR ENDING 2019

---

WHEREAS, the District prepares a two-year budget that is reviewed periodically to determine if any substantive changes are needed; and

WHEREAS, staff has performed a review of the budget and is recommending administrative changes not anticipated when the budget was originally adopted in June 2017, to address necessary water distribution operations repair costs for fiscal year ending 2019; and

WHEREAS, the proposed revised budget is supported by the General Manager and Administrative Services Manager.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT, a public agency located in the Counties of Alameda and Contra Costa, California, that the budget adjustment of \$710,000 to the Water Enterprise (Fund 600), shown as Exhibit "A," for fiscal year ending 2019 is hereby approved and adopted.

ADOPTED by the Board of Directors of Dublin San Ramon Services District, a public agency in the State of California, Counties of Alameda and Contra Costa, at its special meeting held on the 19th day of February, 2019, and passed by the following vote:

AYES:

NOES:

ABSENT:

---

Madelyne A. Misheloff, President

ATTEST: \_\_\_\_\_  
Nicole Genzale, District Secretary

## FYE 2019 Budget Adjustment

Fund	Dept	Div	Function	Category	Account	Account Description	Purpose	FY 2019 Adopted Budget	Proposed \$ Increase (Decrease)	FY 2019 Adjusted Budget
600	50	51	000	1	120	Overtime	Water System Repairs	\$160,523.00	\$25,000.00	\$185,523.00
600	50	51	000	2	250	General Supplies	Water System Repairs	\$130,000.00	\$25,000.00	\$155,000.00
600	50	51	000	3	340	Other Services	Water System Repairs/Water for Flushing	\$798,084.65	\$660,000.00	\$1,458,084.65
<b>Total Budget Adjustment</b>									<b>\$710,000.00</b>	





**TITLE:** Receive a Briefing on District Office Flood Insurance Claim

**RECOMMENDATION:**

Staff recommends the Board of Directors receive a briefing on the District Office flood insurance claim.

**SUMMARY:**

The interior of the District Office was flooded on November 11, 2018 as a result of a leak in the fire service line below the building. To recover from the flooding, all the furnishings have been removed from the building and either disposed of or stored at the District’s Field Operations Facility or at the restoration contractor’s storage facility. The carpet and some vinyl flooring, the vinyl wall paper, and the sheet rock up to a height of 18 to 24 inches on all walls have been removed; and all the casework, with the exception of overhead cabinets, has been removed from the walls. An approximate 1800-square-foot section of the floor slab in the southeast section of the building and a few interior walls were lifted as a result of the water under the slab.

The District is insured through the California Sanitation Risk Management Authority (CSRMA). The insurance is required to restore the building to “as-was” condition. Staff has been working with the insurance adjuster and anticipates the cost of the initial clean-up, drying operations, packing and storing of furnishings and equipment, repair of the fire service line, replacement of furnishings, and building restoration will be covered by insurance. The District will receive insurance payments at key milestones in the restoration. An advance of \$1,000,000 was received on January 30, 2019.

The Board asked a number of questions at the February 5 Board meeting regarding the insurance process for the District Office restoration. Mr. Seth Cole, Senior Vice President, at Alliant Insurance Services, Inc., (CSRMA’s insurance broker) will be in attendance to provide an overview of the insurance claim process and will be available to answer questions.

<b>Originating Department: Administrative Services</b>	<b>Contact: M. Gallardo</b>	<b>Legal Review: Not Required</b>
<b>Cost: \$0</b>	<b>Funding Source: N/A</b>	
<b>Attachments:</b> <input checked="" type="checkbox"/> None <input type="checkbox"/> Staff Report <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Task Order <input type="checkbox"/> Proclamation <input type="checkbox"/> Other (see list on right)	89 of 97	



**TITLE:** Approve Amendment to the Capital Improvement Program (CIP) Ten-Year Plan and Increase to the CIP Two-Year Budget to Add the District Office Renovation Project (CIP 19-A005)

**RECOMMENDATION:**

Staff recommends the Board of Directors approve, by Resolution, an amendment to the Capital Improvement Program (CIP) to add the District Office Renovation Project (CIP 19-A005) and increase the respective CIP fund budgets.

**SUMMARY:**

The interior of the District Office was flooded on November 11, 2018 as a result of a leak in the fire service line. The District’s insurance is anticipated to cover the cost of replacing damaged furniture, cubicles, carpet and vinyl flooring, sheet rock, and wall coverings throughout the building, and repairing water damaged casework.

The District Office is 27 years old, and the majority of the building systems and furnishings are original and in need of repair or updating. Updating the building furnishings and systems along with the insurance restoration work will be more economical and less disruptive as well as provide for consistent design and construction. Staff presented building furnishings and systems upgrade options at the February 5, 2019 Board meeting.

Staff requests that the Board approve adding the District Office Renovation Project to the CIP and increasing the respective CIP Fiscal Year 2019 fund budgets. The District Office Renovation Project will: 1) replace all the individual office furniture and conference room furniture to match the new furnishings, 2) replace the casework in the reception area, at the permit and customer service counters, in the GM Conference Room, in the mailroom, and in the kitchen/break areas, 3) replace the tile in the main entrance, reception area, hallways, and bathrooms, 4) replace bathroom counters and fixtures, 5) replace the existing fluorescent lights with LED lights, 6) replace the heating system hot water control valves and controllers, and 7) move interior walls to improve the use of the space.

The estimated project cost is \$2,840,000 with funding split based on the same allocation as employee costs, 53% Regional Wastewater Replacement (Fund 310), 37% Water Replacement (Fund 610) and 10% Local Wastewater Replacement (Fund 210), as the building is used by the employees to conduct District business. The estimated expenditures in Fiscal Year 2019 are \$761,300.

Exhibit A to the resolution shows the CIP project worksheet.

<b>Originating Department:</b> Engineering Services	<b>Contact:</b> J. Zavadil	<b>Legal Review:</b> Not Required
<b>Cost:</b> \$2,840,000	<b>Funding Source:</b> Regional Wastewater Replacement (Fund 310) – 53% Water Replacement (Fund 610) – 37% Local Wastewater Replacement (Fund 210) – 10%	
<b>Attachments:</b> <input type="checkbox"/> None <input type="checkbox"/> Staff Report <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Task Order <input type="checkbox"/> Proclamation <input type="checkbox"/> Other (see list on right)	90 of 97	

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT APPROVING AN AMENDMENT TO THE CAPITAL IMPROVEMENT PROGRAM (CIP) TEN-YEAR PLAN AND AN INCREASE TO THE CIP TWO-YEAR BUDGET TO ADD THE DISTRICT OFFICE RENOVATION PROJECT (CIP 19-A005)

---

WHEREAS, the Board of Directors approved the District's Capital Improvement Program ("CIP") Ten-Year Plan for Fiscal Years Ending 2018 through 2027 ("CIP Plan") on June 6, 2017 to serve as a budgetary planning document providing direction and guidance, in accordance with District policies, for the replacement and improvement of existing District facilities and the construction of new facilities; and; and

WHEREAS, the Board of Directors adopted the current CIP Two-Year Budget for Fiscal Years Ending 2018 and 2019 ("CIP Budget") on June 6, 2017 authorizing fund budgets to meet the District's capital infrastructure needs; and

WHEREAS, District staff recommends revising the CIP Plan and CIP Budget by adding the District Office Renovation Project (CIP 19-A005); and

WHEREAS, the Project funding allocation would be proportional to employee costs, 53% Regional Wastewater Replacement (Fund 310), 37% Water Replacement (Fund 610), and 10% Local Wastewater Replacement (Fund 210), as the building is used by the employees to conduct District business.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT, a public agency located in the Counties of Alameda and Contra Costa, California, as follows:

1. The District Office Renovation Project (CIP 19-A005) (Exhibit A) is hereby added into the CIP Plan and Two-Year Budget for Fiscal Year Ending (FYE) 2019.
2. The CIP Regional Wastewater Replacement fund (Fund 310) limit for FYE 2019 is increased by \$403,500.
3. The CIP Water Replacement fund (Fund 610) limit for FYE 2019 is increased by \$281,700.
4. The CIP Local Wastewater Replacement fund (Fund 210) limit for FYE 2019 is increased by \$76,100.

\*\*\*\*\*

Res. No. \_\_\_\_\_

ADOPTED by the Board of Directors of Dublin San Ramon Services District, a public agency in the State of California, Counties of Alameda and Contra Costa, at its special meeting held on the 19th day of February, 2019, and passed by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Madelyne A. Misheloff, President

ATTEST: \_\_\_\_\_  
Nicole Genzale, District Secretary

## DSRSD CIP 10-Year Plan for FYEs 2018 through 2027

CATEGORY: GENERAL

Regional Wastewater Replacement (Fund 310)

**CIP No. 19-A005 District Office Renovation**

Funding Allocation: 53% 310 37% 610 10% 210

Project Manager: Judy Zavadil

Status: New Project

**Project Summary:**

This project will upgrade the district office furnishings and building systems. The project will 1) replace all the individual office furniture and conference room furniture to match the new furnishings, 2) replace the casework in the reception area, at the permit and customer service counter, in the GM Conference Room, in the mailroom, and in the kitchen/break areas, 3) replace the tile in the main entrance, reception area, hallways, and bathrooms, 4) replace bathroom counters and fixtures, 5) replace the existing fluorescent lights with LED lights, 6) replace the heating system hot water control valves and controllers, and 7) move interior walls to improve the use of the space.

**CEQA:** Categorical Exemption [CEQA Guideline 15301].

**Reference:** n/a

**Fund Allocation Basis:** Fund split is based on the same allocation as employee costs, as the building is used by employees to conduct District business.

**10-Year Cash Flow and Estimated Project Cost:**

Prior	FYE 18	FYE 19	FYE 20	FYE 21	FYE 22	FYE 23	FYE 24	FYE 25	FYE 26	FYE 27	Future
0	0	761,280	2,078,720	0	0	0	0	0	0	0	0

<b>Total Estimated Project Cost</b>	<b>\$2,840,000</b>	<b>DSRSD Net Cost: \$</b>
Current Adopted Budget	\$0	Other Funding:
Increase/(Decrease)	\$2,840,000	



**TITLE:** Approve Continuation of Emergency Action Procurement by General Manager for Repair of the District Office and Find that the Need for the District Office Flooding Emergency Still Exists

**RECOMMENDATION:**

Staff recommends the Board of Directors approve, by Motion, a continuation of the Emergency Action as declared in Board Resolution No. 53-18 and find that there exists a need for continuing the District Office flooding emergency which the Board last confirmed on February 5, 2019.

**SUMMARY:**

On Sunday, November 11, 2018, the District Office flooded due to a leak in the fire service line. The General Manager, as the District’s Emergency Manager per the District’s Emergency Response Plan policy, immediately proclaimed a District State of Emergency to reduce potential further property damage due to water exposure and to minimize the time to restore core business operations.

The District Office is closed for restoration and repair. Staff is requesting the Board of Directors find that there still exists a need for continuing the State of Emergency reflected by Board Resolution No. 53-18. Expedited action, including the emergency procurement of equipment, furnishings, services, supplies, and repairs, is necessary to bring about re-occupancy of the District Office by staff at the earliest opportunity, in order to restore normal operations and core services. Delay in restoration and repair will have an unacceptable adverse impact on the services provided by the District.

Further detail on the emergency and the current state of restoration is reflected in the attached staff report.

<b>Originating Department: Engineering Services</b>	<b>Contact: J. Zavadil</b>	<b>Legal Review: Yes</b>
<b>Cost: \$0</b>	<b>Funding Source: Insurance Claim</b>	
<b>Attachments:</b> <input type="checkbox"/> None <input checked="" type="checkbox"/> Staff Report <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Task Order <input type="checkbox"/> Proclamation <input type="checkbox"/> Other (see list on right)	94 of 97	

# STAFF REPORT



District Board of Directors  
February 19, 2019

## **Approve Continuation of Emergency Action Procurement by General Manager for Repair of the District Office and Find that the Need for the District Office Flooding Emergency Still Exists**

### **BACKGROUND**

On Sunday, November 11, 2018, the District Office flooded due to a leak in the fire service line. The General Manager, as the District’s Emergency Manager per the District’s Emergency Response Plan policy, immediately proclaimed a District State of Emergency to reduce potential further property damage due to water exposure and to minimize the time to restore core business operations. As the Emergency Manager, the General Manager is charged with managing all emergency operations and making decisions to allocate resources and expend funds as necessary to meet the needs of the emergency.

Per the District’s Purchasing policy, in case of an emergency and in accordance with Public Contract Code Section 22050, the General Manager may let contracts for any amount without giving notice for bids for repair or replacement of a public facility, take any directly related and immediate action required by that emergency, and procure the necessary equipment, services, and supplies for those purposes. On November 20, 2018, the Board of Directors adopted Resolution No. 53-18 approving emergency action procurement by the General Manager for restoration of the District Office. Per the Public Contract Code, at every regularly scheduled meeting after the initial emergency action, the Board is to review and determine by a four-fifths vote, that there is a need to continue the emergency action.

### **DISCUSSION**

#### RESTORATION UPDATE

Overaa Construction is in the process of removing the floor slab and the effected walls in the southeast area of the building that was lifted by water under the slab. California Engineering and Geology, Inc. is evaluating the condition of the subfloor material.

Staff met with the City of Dublin regarding completing the restoration and the District Office Renovation Project (CIP 19-A005) through a change order with the City of Dublin’s contractor for the Police Building. The change order would be completed under a task order with the City of Dublin under the Tri-Valley Intergovernmental Reciprocal Services Master Agreement. Staff also discussed with the City the required information for City Council approval of the task order as well the required drawings and specifications for project permitting.

Staff has also issued a task order with ID Architecture for drawings and specifications for the restoration and the District Office Renovation Project.

#### NEED FOR CONTINUING EMERGENCY

The District Office is closed until further notice. Displaced District Office staff have been assigned to the Regional Wastewater Treatment Facility, the Field Operations Facility, the utility building behind the District Office, and

Dublin City Hall. District administrative operations and customer service have been hampered in the following ways:

- The Board’s customary meeting place for Board meetings is unavailable for use, inconveniencing the public who might wish to attend Board meetings;
- Customer service functions related to “in-person” bill payment have been suspended, as the Field Operations Facility where the Customer Services & Billing Division has been temporarily relocated to cannot accommodate in-person payment of water and sewer bills. Thus, one form of payment (in-person) is not available to the District’s customers;
- There is minimal meeting space for staff for internal meetings, to meet with developer representatives and contractors, and to confer with other agency personnel;
- Work units in the Engineering Department, the Administrative Services Department, the Executive Services Division, and the Communications Division are located in inefficient and inconvenient locations at the Field Operations Facility, the Regional Wastewater Treatment Plant, and Dublin City Hall. The convenience of working in close proximity, with adequate work space, is hampered. Natural work efficiencies are degraded because of location of staff in scattered and inadequate work facilities;
- Many supervisory staff have lost use of their individual offices for confidential meetings pertaining to performance management, coaching, and recruiting;
- Through relocation of some District staff to the Field Operations Facility Training Room, space for large group training activities has been lost. Moreover, meeting space for regional meetings has been lost (neither the Boardroom nor the Field Operations Facility Training Room are available).

Based on the above consequences of the District Office being closed for restoration and repair, staff is requesting the Board of Directors find that there still exists a need for continuing the State of Emergency reflected by Board Resolution No. 53-18. Expedited action, including the emergency procurement of equipment, furnishings, services, supplies, and repairs, is necessary to bring about re-occupancy of the District Office by staff at the earliest opportunity, in order to restore normal operations and core services. Delay in restoration and repair will have an unacceptable adverse impact on the services provided by the District.

## **RECOMMENDATION**

Staff recommends the Board of Directors approve, by Motion, a continuation of the State of Emergency as declared by Board Resolution No. 53-18 and find that there exists a need for continuing the District Office flooding emergency which the Board confirmed at the previous regularly scheduled meeting on February 5, 2019.





**TITLE:** Receive Annual Briefing Related to District Governance (Brown Act, California Public Records Act, and Conflict of Interest)

**RECOMMENDATION:**

Staff recommends the Board of Directors receive an informational presentation about the Ralph M. Brown Act – Open Meetings for Local Legislative Bodies (the “Brown Act”), the California Public Records Act (CPRA), and various statutory Conflicts of Interest (COI) provisions, and discuss with District General Counsel any questions that a Boardmember may have regarding these requirements.

**SUMMARY:**

Annually, District General Counsel, Mr. Carl Nelson, briefs the Board on the requirements of the Brown Act, the CPRA, and various COI statutes. Mr. Nelson will share information on recent amendments to pertinent statutes and regulations and how these affect District operations and the Board of Directors.

This annual briefing aligns with the District’s core value to “be open and transparent.”

<b>Originating Department: Office of the General Manager</b>		<b>Contact: C. Nelson</b>	<b>Legal Review: Yes</b>
<b>Cost: \$0</b>		<b>Funding Source: N/A</b>	
<b>Attachments:</b> <input checked="" type="checkbox"/> None <input type="checkbox"/> Staff Report <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Task Order <input type="checkbox"/> Proclamation <input type="checkbox"/> Other (see list on right)		97 of 97	