

**DUBLIN SAN RAMON SERVICES DISTRICT  
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

**January 19, 2021**

Pursuant to Governor Newsom’s Executive Orders N-25-20, N-29-20, and N-33-20, and local county health orders issued to address the COVID-19 pandemic, this Board meeting was held via Teams teleconference. The District Boardroom is closed to the public; however, the public may observe and comment by calling in to the teleconference meeting per the instructions provided on page 3 of the agenda. As required by the Brown Act, all votes were taken by roll call vote due to the attending Directors participating via teleconference.

1. CALL TO ORDER

A regular meeting of the Board of Directors was called to order at 6:06 p.m. by President Johnson.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting:

President Ann Marie Johnson, Vice President Richard M. Halket, Director Marisol Rubio, and Director Georgean M. Vonheeder-Leopold

District staff present: Dan McIntyre, General Manager; Jan Lee, Assistant General Manager; Carol Atwood, Administrative Services Manager/Treasurer; Judy Zavadil, Engineering Services Manager/District Engineer; Jeff Carson, Operations Manager; Douglas E. Coty, General Counsel; and Nicole Genzale, Executive Services Supervisor/District Secretary.

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES

New Employee Introductions:

Kristy Fournier, Laboratory Supervisor  
Chris Kinney, Senior Electrician  
Ryan Clay, Customer Field Representative II

5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:13 p.m.

Speaker: Mr. Dean Barnes, (Dublin resident) – Mr. Barnes introduced himself to the Board and expressed his interest in applying for the Division 5 seat.

Speaker: Mr. Kashef Qaadri, (Dublin resident) – Mr. Qaadri introduced himself to the Board and expressed his interest in applying for the Division 5 seat.

6. REPORTS

6.A. Reports by Staff

- Event Calendar – General Manager McIntyre reported on the following:
  - o The California Association of Sanitation Agencies winter conference will be held virtually January 27–28.
- Correspondence to and from the Board on an Item not on the Agenda

| Date      | Format | From                           | To    | Subject  | Response |
|-----------|--------|--------------------------------|-------|--|----------|
| 1/15/2021 | Email  | John Peairs, XiO Water Systems | Board | Pump Station SCADA Systems for a fraction of the cost of old SCADA | N/A      |

6.B. Joint Powers Authority and Committee Reports – None

6.C. Agenda Management (consider order of items) – No changes were made.

7. CONSENT CALENDAR

Vice President Halket MOVED for approval of the items on the Consent Calendar. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FOUR AYES per roll call vote.

7.A. Approve Regular Meeting Minutes of December 15, 2020 – Approved

8. BOARD BUSINESS

8.A. Approve Continuation of District's State of Emergency in Response to COVID-19 Pandemic by General Manager and Find that the Need for the District's State of Emergency Still Exists

Assistant General Manager Lee reviewed the item for the Board. She reported that the District has seen its first few positive cases, causing some slowdowns due to temporary reductions of staff. Staff is monitoring the progress of vaccination rollouts in both Alameda and Contra Costa Counties, as Contra Costa has indicated it may extend vaccinations to District employees if available before Alameda, since a portion of the District’s service area is in San Ramon.

Director Vonheeder-Leopold MOVED to Approve Continuation of District's State of Emergency in Response to COVID-19 Pandemic by General Manager and Find that the Need for the District's State of Emergency Still Exists. Director Rubio SECONDED the MOTION, which CARRIED with FOUR AYES per roll call vote.

8.B. Review Qualified Division 5 Director Applicants and Determine Applicants to Invite to Interview for Consideration of Appointment to Fill the Board Vacancy

Executive Services Supervisor/District Secretary Genzale reviewed the item for the Board. She suggested the Board use a straw vote to determine which applicants to invite

for interview at the February 2 Board meeting. She also read three written (email) comments received prior to the meeting.

*“Dear President Johnson, Vice President Halket, and Directors Vonheeder-Leopold and Rubio, I would like to urge you to appoint Samir Qureshi to the vacant Division 5 Board position. Samir will make an excellent DSRSD Director. As a Planning Commissioner for the City of Dublin, Samir always came prepared. He did his homework, listened to subject matter experts and community feedback, and voted his conscience. In addition, he has experience on other boards and commissions, including as a School Board member on the East Coast. I know him to be a man without agenda other than helping his community. He is a consensus builder who really listens when others speak. Samir’s background in high tech, management, and finance will allow him to quickly digest the information in the staff reports without being “in the weeds” of trying to do staff’s jobs for them. Having served on many boards and commissions, he understands the role of governing bodies. He has the temperament, experience and skillset to be an excellent board member, and I endorse his appointment to the DSRSD Board of Directors. Sincerely Jean Josey” (1/15/21)*

*“Dear Distinguished DSRSD Board Members, I am writing to you to share my support for Samir Qureshi as you consider who you will appoint to fill the open position on your board. I appreciated his willingness to listen to all perspectives during his run for council and believe he brings governance experience and an impartial, collaborative work ethic to the board. I know it's never easy to make this kind of decision, as I was in your position on more than one occasion as a DUSD Board Member for 10 years. It's so great that you have so many qualified and interested candidates. However, remember that whomever you choose will have to run to remain seated on your board during the next election (unless there are different rules for your board than that of the DUSD Board). At that time, he/she will have either contributed in a positive way and earned the respect of the voting community and colleagues, or not. I think Samir has shown himself to be open-minded, thoughtful and invested in our community and I would personally love to see him in an elected seat representing Dublin. Thank you for reading my email and for your continued service. Sincerely, Amy Miller, Former DUSD Board Trustee” (1/18/21)*

*“Dear DSRSD Board of Directors, I am writing in strong support of Samir Qureshi for the Division 5 Director appointment. I have known Samir and his family for many years. Samir has a passion for and deep interest in public service. He has served on many boards and commissions, and has broad experience in operations, management, and finance. I believe his experience offers a valuable perspective and would allow him to immediately contribute to your board. His manner, which I have always seen to be thoughtful, steady and calm, would be a strong asset as well. Thank you for reading my letter, and for your time and consideration. And thank you for your service on the DSRSD board. Kind regards, Megan Rouse Dublin resident” (1/19/21)*

The Boardmembers shared their thoughts on qualities helpful for the appointed Boardmember to possess relating to District business. The Board agreed each member would cast three votes and any applicant receiving at least one vote would be invited to interview. The Board then conducted a straw vote by roll call, with results shown in the table:

| Applicant         | Dir. Vonheeder-Leopold | Dir. Rubio | V.P. Halket | Pres. Johnson | VOTES RECEIVED |
|-------------------|------------------------|------------|-------------|---------------|----------------|
| Samir Qureshi     | 1                      |            | 1           | 1             | 3              |
| Arun Goel         | 1                      | 1          |             | 1             | 3              |
| Dean Barnes       |                        |            | 1           |               | 1              |
| John Koltz        |                        | 1          |             | 1             | 2              |
| Kashef Qadri      | 1                      | 1          | 1           |               | 3              |
| Glen Foley        |                        |            |             |               | 0              |
| Razi Hasni        |                        |            |             |               | 0              |
| <b>VOTES CAST</b> | <b>3</b>               | <b>3</b>   | <b>3</b>    | <b>3</b>      | <b>12</b>      |

Director Rubio MOVED to Invite the Five (5) Applicants Who Received Votes to Interview for Consideration of Appointment to Fill the Board Vacancy. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FOUR AYES per roll call vote.

The Board also directed staff to request a resume from each applicant interviewing if one was not already submitted.

9. BOARDMEMBER ITEMS

- Submittal of Written Reports for Day of Service Events Attended by Directors

President Johnson submitted written reports to Executive Services Supervisor/District Secretary Genzale. She reported that LAVWMA, via its Ad-Hoc Committee, has been negotiating terms with East Bay Dischargers Authority and met on December 16 and December 17. She commended Assistant General Manager Lee and staff for their excellent work driving this effort forward in a timely manner.

Director Vonheeder-Leopold reported that she attended the Alameda County Special Districts Association Alameda County Chapter meeting on January 13 and the California Association of Sanitation Agencies Board of Directors meeting on January 14. She summarized the activities and discussions at the meetings.

- Request New Agenda Item(s) Be Placed on a Future Board or Committee Agenda

Director Vonheeder-Leopold requested an update on water supply related to current rain and snow fall conditions. General Manager McIntyre stated an item will be brought to the

Board on February 2 and a briefing on this topic will be included in this week's General Manager Report.

10. ADJOURNMENT

President Johnson adjourned the meeting at 6:54 p.m.

Submitted by,

Nicole Genzale, CMC  
Executive Services Supervisor/District Secretary