

**DUBLIN SAN RAMON SERVICES DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

February 2, 2021

Pursuant to Governor Newsom’s Executive Orders N-25-20, N-29-20, and N-33-20, and local county health orders issued to address the COVID-19 pandemic, this Board meeting was held via Teams teleconference. The District Boardroom is closed to the public; however, the public may observe and comment by calling in to the teleconference meeting per the instructions provided on page 3 of the agenda. As required by the Brown Act, all votes were taken by roll call vote due to the attending Directors participating via teleconference.

1. CALL TO ORDER

A regular meeting of the Board of Directors was called to order at 6 p.m. by President Johnson.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting:

President Ann Marie Johnson, Vice President Richard M. Halket, Director Marisol Rubio, and Director Georgean M. Vonheeder-Leopold

District staff present: Dan McIntyre, General Manager; Jan Lee, Assistant General Manager; Carol Atwood, Administrative Services Manager/Treasurer; Judy Zavadil, Engineering Services Manager/District Engineer; Jeff Carson, Operations Manager; Douglas E. Coty, General Counsel; and Nicole Genzale, Executive Services Supervisor/District Secretary.

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES

General Manager McIntyre announced the California Association of Sanitation Agencies (CASA) presented its Excellence in Public Outreach/Education – Small Agency Award to DSRSD for its 2020 Virtual Citizens Water Academy at its Virtual Winter Conference January 28, 2021. He shared the nomination video submitted about the program.

5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:05 p.m. No public comment was received.

6. REPORTS

6.A. Reports by Staff

- Event Calendar – General Manager McIntyre reported on the following:
 - o Zone 7 Water Agency is hosting a Virtual Legislative Briefing and Zone 7 Water 101 event March 30. Invitations were sent to the DSRSD Directors.
 - o Liaison Committee meetings are expected to occur in April with City of Pleasanton (April 15) and Tri-Valley Water (April 28).
 - o Special Board meetings for budget planning will be held in March and/or April.

6.B. Joint Powers Authority and Committee Reports – None

6.C. Agenda Management (consider order of items) – No changes were made.

7. CONSENT CALENDAR

Director Vonheeder-Leopold MOVED for approval of the items on the Consent Calendar.
Director Rubio SECONDED the MOTION, which CARRIED with FOUR AYES per roll call vote.

7.A. Approve Regular Meeting Minutes of January 19, 2021 – Approved

7.B. Authorize Execution of Task Order No. 2 with HDR Engineering, Inc. for Design Services for the Alum Addition (CIP 18-P016) Project – Approved

7.C. Adopt Pay Schedule in Accordance with California Code of Regulations, Title 2, Section 570.5, Requirement for a Publicly Available Pay Schedule and Rescind Resolution No. 60-20 – Approved – Resolution No. 1-21

7.D. Approve Amendment to the Capital Improvement Program Ten-Year Plan and Two-Year Budget for Fiscal Years 2020 and 2021 to Add the East Amador Lift Station Rehabilitation (CIP 21-P009) Project – Approved – Resolution No. 2-21

Vice President Halket asked for further description of this project, which Engineering Services Manager Zavadil provided.

7.E. Rescind Sewer System Overflows Policy (P600-16-1) and Resolution No. 46-12 – Approved – Resolution No. 3-21

8. BOARD BUSINESS

8.A. Approve Continuation of District's State of Emergency in Response to COVID-19 Pandemic by General Manager and Find that the Need for the District's State of Emergency Still Exists

Assistant General Manager Lee reviewed the item for the Board. The Board and staff acknowledged the exemplary work of Human Resources, Operations, and Safety staff in handling this emergency effort.

Director Vonheeder-Leopold MOVED to Approve Continuation of District's State of Emergency in Response to COVID-19 Pandemic by General Manager and Find that the Need for the District's State of Emergency Still Exists. Vice President Halket SECONDED the MOTION, which CARRIED with FOUR AYES per roll call vote.

8.B. Receive Report on Zone 7 Water Agency Preliminary 2021 Water Supply Plan

Assistant General Manager Lee reviewed the item and provided the Board a short PowerPoint presentation that further illustrated the staff report information. The Board and staff discussed process and scheduling improvements for water deliveries concerning the Main Basin storage and non-local groundwater banks.

8.C. Conduct Interviews of Invited Division 5 Applicants and Make an Appointment to Fill the Board Vacancy

Executive Services Supervisor/District Secretary welcomed the four applicants, Arun Goel, John Koltz, Kashaf Qaadri, and Samir Qureshi, to the meeting and reviewed the item for the Board. She also read two written (email) comments received prior to the meeting.

“Hi, I would like to recommend Arun Goel for candidate on the DSRSD Board. I have known Arun for several years and he has always been very caring and considerate of the needs of the people of Dublin. I think he would be a very strong viable candidate who would not only represent his district but all of the areas of the valley represented by the DSRSD. Please consider Arun for this position. Sincerely, Carol Satterthwaite, Dublin Sister City Board” (1/27/21)

“Board of Directors for DSRSD, Hopefully when looking for a New Board Member for DSRSD, you are fully reviewing the experience of the folks that are being considered for the position. I have read the qualifications of the folks being considered in the Pleasanton Weekly and feel that Arun Goel is the best person for DSRSD 5 Vacancy. I have known Arun Goel for the last 7 years as a person of great integrity and experience in the knowledge needed to fill this position. I feel he will work well with the board in the best interest of the community and DSRSD. I have lived in Dublin for 47 years and would love to see the right person in the right job and believe that Arun Goel is that person. Respectfully, Sheri Murray” (2/2/21)

Speaker: Mr. Dean Barnes (Dublin Resident) – Mr. Barnes offered his thanks to the Board for its consideration of his application for the Division 5 seat and explained he withdrew from further consideration to support stronger candidates moving forward in the process. He spoke in support of candidates Arun Goel and John Koltz and thanked the Board for its service.

President Johnson opened the candidate interview period whereby each Director posed questions to the four candidates. Vice President Halket experienced a few brief connection issues during his question, but was able to quickly recover.

Following completion of the interviews, the Board took a five-minute break at 7:44 p.m.

Upon returning from the break, the Board agreed to conduct a straw vote, whereby each member would cast one vote for one candidate in order to narrow the field of candidates to be considered for appointment.

The straw poll vote results are shown in the table:

| Applicant | Dir. Vonheeder-Leopold | Dir. Rubio | V.P. Halket | Pres. Johnson | VOTES RECEIVED |
|-------------------|------------------------|------------|-------------|---------------|----------------|
| Arun Goel | 1 | 1 | | 1 | 3 |
| John Koltz | | | | | 0 |
| Kashef Qadri | | | | | 0 |
| Samir Qureshi | | | 1 | | 1 |
| VOTES CAST | 1 | 1 | 1 | 1 | 4 |

The Board determined no further discussion or straw voting was necessary.

Director Vonheeder-Leopold MOVED to Appoint Arun Goel to Fill the Board Vacancy in Division 5 on the District Board of Directors. Director Rubio SECONDED the MOTION, which CARRIED with FOUR AYES per roll call vote.

General Counsel Coty advised that the item's recommended action is to approve the resolution appointing a candidate to fill the vacancy and recommended restating the motion as such.

Director Vonheeder-Leopold amended and restated her motion and MOVED to Approve Resolution No. 4-21, Appointing Arun Goel to Fill the Board Vacancy in Division 5 on the District Board of Directors. Director Rubio SECONDED the MOTION, which CARRIED with FOUR AYES per roll call vote.

District Secretary Genzale administered the Oath of Office to Mr. Arun Goel.

Director Goel thanked the Boardmembers for the opportunity and trust to serve on the Board. He also thanked his fellow applicants for their willingness to serve and encouraged they build on this relationship going forward.

8.D. Discuss and Approve Board Committees and Joint Powers Authority Assignments for Calendar Year 2021

General Manager McIntyre reviewed the item for the Board. He also proposed an alternate member to supplement the primary assignments for each body as shown in the table.

| Director | Tri-Valley | Zone 7 | Dublin | Pleasanton | San Ramon/Central San | DERWA | LAVWMA | Total |
|----------------------------|-------------|-------------|-------------|-------------|-----------------------|-------------|-------------|-------|
| President Johnson | Alt. | X | Alt. | X | X | Alt. | X | 4 |
| Vice President Halket | X | X | | X | Alt. | | | 3 |
| Director Rubio | | | | | X | X | | 2 |
| Director Vonheeder-Leopold | X | Alt. | X | Alt. | | X | Alt. | 3 |
| Division 5 Appointee | | | X | | | | X | 2 |

The Board and staff discussed general roles and responsibilities for representing DSRSD at Liaison Committee and Joint Powers Authority meetings for the benefit of new Directors Goel and Rubio.

Director Goel MOVED to Approve the Proposed Board Committees and Joint Powers Authority Assignments for Calendar year 2021. Director Rubio SECONDED the MOTION, which CARRIED with FIVE AYES per roll call vote.

9. BOARDMEMBER ITEMS

- Submittal of Written Reports for Day of Service Events Attended by Directors

Director Rubio submitted a written report to Executive Services Supervisor/District Secretary Genzale. She reported that she attended the Contra Costa Special Districts Association chapter meeting on January 25. She summarized the activities and discussions at the meeting.

Director Vonheeder-Leopold submitted a written report to Executive Services Supervisor/District Secretary Genzale. She reported that she attended the CASA Virtual Winter Conference January 27–28. She summarized the activities and discussions at the meeting.

Vice President Halket reported he may be unable to attend the February 16 meeting.

Former Director Pat Howard congratulated the Board and Director Goel on his selection to the Board.

- Request New Agenda Item(s) Be Placed on a Future Board or Committee Agenda

Director Vonheeder-Leopold requested that staff present the “Brave Blue World Project” video, presented at the CASA conference, after we return to meetings in the Boardroom.

10. ADJOURNMENT

President Johnson adjourned the meeting at 8:14 p.m.

Submitted by,

Nicole Genzale, CMC
Executive Services Supervisor/District Secretary