

**DUBLIN SAN RAMON SERVICES DISTRICT  
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

**March 2, 2021**

Pursuant to Governor Newsom’s Executive Orders N-25-20, N-29-20, and N-33-20, and local county health orders issued to address the COVID-19 pandemic, this Board meeting was held via Teams teleconference. The District Boardroom is closed to the public; however, the public may observe and comment by calling in to the teleconference meeting per the instructions provided on page 4 of the agenda. As required by the Brown Act, all votes were taken by roll call vote due to the attending Directors participating via teleconference.

1. CALL TO ORDER

A regular meeting of the Board of Directors was called to order at 6 p.m. by President Johnson.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting:

President Ann Marie Johnson, Vice President Richard M. Halket, Director Marisol Rubio, Director Arun Goel, and Director Georgean M. Vonheeder-Leopold.

District staff present: Dan McIntyre, General Manager; Jan Lee, Assistant General Manager; Carol Atwood, Administrative Services Manager/Treasurer; Judy Zavadil, Engineering Services Manager/District Engineer; Jeff Carson, Operations Manager; Douglas E. Coty, General Counsel; and Nicole Genzale, Executive Services Supervisor/District Secretary.

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES – None

5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:02 p.m. No public comment was received.

6. REPORTS

6.A. Reports by Staff

- Event Calendar – General Manager McIntyre reported on the following:
  - o Special Board meetings are scheduled for March 9 and 23.
  - o Liaison Committee meetings are scheduled in April:
    - DSRSD/City of Pleasanton April 15 @ 4 p.m.
    - DSRSD/Zone 7 Water Agency April 19 @ 4 p.m.
    - Tri-Valley Water Liaison April 28 @ 4 p.m.
- Correspondence to and from the Board on an Item not on the Agenda was included in the agenda packet.

6.B. Joint Powers Authority and Committee Reports

LAVWMA – February 17, 2021

President Johnson invited comments on recent JPA activities. Directors made a few comments about some of the JPA activities.

6.C. Agenda Management (consider order of items) – No changes were made.

7. CONSENT CALENDAR

Vice President Halket MOVED for approval of the items on the Consent Calendar. Director Goel SECONDED the MOTION, which CARRIED with FIVE AYES per roll call vote.

7.A. Approve Regular Meeting Minutes of February 16, 2021 – Approved

7.B. Authorize Amendment No. 1 to Task Order No. 1 with West Yost Associates for AWIA-Compliant Risk and Resilience Assessment and Emergency Response Plan – Approved

7.C. Approve Master Agreement for Consulting Services with Kennedy/Jenks Consultants, Inc. and Authorize Execution of Task Order No. 1 for the Biogas Flare Improvements Project (CIP 18-P010) – Approved – Resolution No. 6-21

7.D. Award Progressive Design-Build Services Agreement to Woodard & Curran, Inc. for the Wastewater Treatment Plant SCADA Improvements Project (CIP 05-3206) – Approved – Resolution No. 7-21

7.E. Approve Amendment to the Capital Improvement Program Two-Year Budget and Ten-Year Plan to Increase the Potable Water Pump Station Standby Generators/Emergency Response Project (CIP 16-W012), Award Construction Agreement to Bockmon & Woody Electric Co., Inc., and Authorize a Construction Change Order Contingency – Approved – Resolution No. 8-21 and Resolution No. 9-21

8. BOARD BUSINESS

8.A. Approve Continuation of District's State of Emergency in Response to COVID-19 Pandemic by General Manager and Find that the Need for the District's State of Emergency Still Exists

Assistant General Manager Lee reviewed the item for the Board.

The Board and staff discussed the changing vaccination prioritization by the State. Water and wastewater workers are no longer included in a priority tier and would be subject to acquiring vaccination per the age and underlying condition structure. Ms. Lee stated that organizations with workers considered essential under the shelter-in-place order are petitioning to be returned to a top tier.

Director Vonheeder-Leopold MOVED to Approve Continuation of District's State of Emergency in Response to COVID-19 Pandemic by General Manager and Find that the Need for the District's State of Emergency Still Exists. Director Rubio SECONDED the MOTION, which CARRIED with FIVE AYES per roll call vote.

8.B. Public Hearing: Consider Adoption of Initial Study/Negative Declaration for the Pump Station 3A MCC Improvements Project (CIP 18-W004)

President Johnson announced the item and declared the Public Hearing open. She asked for the staff presentation. Engineering Services Manager Zavadil reviewed the item for the Board.

President Johnson inquired if there were any comments from the public. There was no public comment received. President Johnson declared the Public Hearing closed.

The Board and staff reviewed the location of the pump station and confirmed that the new facility would not create a noise problem for nearby residents.

Director Vonheeder-Leopold MOVED to Close the Public Hearing and Adopt, by Resolution No. 10-21, the Initial Study/Negative Declaration for the Pump Station 3A MCC Improvements Project (CIP 18-W004), Approving the Project, and Authorizing and Direction the Filing of a Notice of Determination. Director Goel SECONDED the MOTION, which CARRIED with FIVE AYES per roll call vote.

9. BOARDMEMBER ITEMS

- Submittal of Written Reports for Day of Service Events Attended by Directors – None
- Request New Agenda Item(s) Be Placed on a Future Board or Committee Agenda

Director Vonheeder-Leopold requested the District receive a presentation on March 16 regarding CEMEX's Eliot Quarry project in the Livermore-Amador Valley's Chain of Lakes. Zone 7 Water Agency, the District's water wholesaler, has an interest in converting the former quarry lakes into water management-related facilities.

Vice President Halket shared an interesting poll from the Dublin Unified School District showing that 72 percent of families prefer distance learning for the rest of the school year.

10. CLOSED SESSION

At 6:23 p.m. the Board went into Closed Session.

10.A. Conference with Labor Negotiators – Pursuant to Government Code Section 54957.6

Agency Negotiators: Dan McIntyre, General Manager  
 Jan Lee, Assistant General Manager  
 Carol Atwood, Administrative Services Manager  
 Michelle Gallardo, Human Resources and Risk Supervisor

Employee Organizations: 1. Stationary Engineers, Local 39  
 2. Mid-Management Employees Bargaining Unit  
 3. Professional Employees Bargaining Unit  
 4. Confidential Employees Bargaining Unit

Additional Attendees: Douglas E. Coty, General Counsel  
 Dania Torres Wong, Sloan Sakai Yeung & Wong LLP

11. REPORT FROM CLOSED SESSION

At 7:44 p.m. the Board came out of Closed Session. President Johnson announced that there was no reportable action.

12. ADJOURNMENT

President Johnson adjourned the meeting at 7:45 p.m.

Submitted by,

Nicole Genzale, CMC  
Executive Services Supervisor/District Secretary