

**DUBLIN SAN RAMON SERVICES DISTRICT
MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS**

March 9, 2021

Pursuant to Governor Newsom's Executive Orders N-25-20, N-29-20, and N-33-20, and local county health orders issued to address the COVID-19 pandemic, this Board meeting was held via Teams teleconference. The District Boardroom is closed to the public; however, the public may observe and comment by calling in to the teleconference meeting per the instructions provided on page 2 of the agenda. As required by the Brown Act, all votes were taken by roll call vote due to the attending Directors participating via teleconference.

1. CALL TO ORDER

A special meeting of the Board of Directors was called to order at 6 p.m. by President Johnson.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting:

President Ann Marie Johnson, Vice President Richard M. Halket, Director Marisol Rubio, Director Arun Goel, and Director Georgean M. Vonheeder-Leopold.

District staff present: Dan McIntyre, General Manager; Jan Lee, Assistant General Manager; Carol Atwood, Administrative Services Manager/Treasurer; Judy Zavadil, Engineering Services Manager/District Engineer; Jeff Carson, Operations Manager; Douglas E. Coty, General Counsel; and Nicole Genzale, Executive Services Supervisor/District Secretary.

4. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:01 p.m. No public comment was received.

5. BOARD BUSINESS

8.A. Discussion and Direction on Board of Directors' Future Team Building Activities

Administrative Services Manager Atwood reviewed the item for the Board and facilitated an introductory teambuilding exercise. The Board directed staff to coordinate additional teambuilding activities in the coming year.

8.B. Receive Presentation on the Strategic Plan 2021 Update and Provide Direction

General Manager McIntyre reviewed the item for the Board. The Board and staff discussed the elements of the proposed draft Strategic Plan (Plan). The Board agreed the Mission and Vision statements, and Goals 1 and 3 were suitable as presented. The Board requested additions/enhancements to the remaining goals as noted:

- Goal 2 – Include strengthening the cybersecurity program
- Goal 4 – Include review of capital investment funding, strategies, and spending to inform customers how and when we invest rate dollars for the capital replacement program
- Goal 5 – Include integration and networking with professional affiliations to create more visibility for District recruitments and opportunities
- Goal 6 – Include creating a culture that integrates a daily safety training and emergency response program
- Goal 7 – Include collaborative Tri-Valley and independent DSRSD public outreach efforts regarding water supply and quality issues
- Goal 8 – Include evaluation of alternative energy resources and solutions for energy independence (i.e., move away from fleet reliance on diesel fuel and facility reliance on PG&E)
- Add a Goal 9 – Explore impacts of emerging contaminants of concern to water/wastewater quality

The Board directed staff to incorporate the above concepts and present the updated draft Plan at a subsequent meeting for further review. The final Plan is scheduled to be approved in April.

6. ADJOURNMENT

President Johnson reminded the Boardmembers to timely submit written reports for days of service compensation. She adjourned the meeting at 7:31 p.m.

Submitted by,

Nicole Genzale, CMC
Executive Services Supervisor/District Secretary