

**DUBLIN SAN RAMON SERVICES DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

March 16, 2021

Pursuant to Governor Newsom's Executive Orders N-25-20, N-29-20, and N-33-20, and local county health orders issued to address the COVID-19 pandemic, this Board meeting was held via Teams teleconference. The District Boardroom is closed to the public; however, the public may observe and comment by calling in to the teleconference meeting per the instructions provided on page 3 of the agenda. As required by the Brown Act, all votes were taken by roll call vote due to the attending Directors participating via teleconference.

1. CALL TO ORDER

A regular meeting of the Board of Directors was called to order at 6 p.m. by President Johnson.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting:

President Ann Marie Johnson, Vice President Richard M. Halket, Director Marisol Rubio, Director Arun Goel, and Director Georgean M. Vonheeder-Leopold.

District staff present: Dan McIntyre, General Manager; Jan Lee, Assistant General Manager; Carol Atwood, Administrative Services Manager/Treasurer; Judy Zavadil, Engineering Services Manager/District Engineer; Jeff Carson, Operations Manager; Douglas E. Coty, General Counsel; and Nicole Genzale, Executive Services Supervisor/District Secretary.

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES

New Employee Introduction:

Christine Russell, Human Resources Analyst II

5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:03 p.m. No public comment was received.

6. AGENDA MANAGEMENT (CONSIDER ORDER OF ITEMS) – No changes were made.

7. CONSENT CALENDAR

Director Vonheeder-Leopold MOVED for approval of the items on the Consent Calendar.
Director Rubio SECONDED the MOTION, which CARRIED with FIVE AYES per roll call vote.

7.A. Approve Regular Meeting Minutes of March 2, 2021 – Approved

7.B. Approve Special Meeting Minutes of March 9, 2021 – Approved

8. BOARD BUSINESS

- 8.A. Approve Continuation of District's State of Emergency in Response to COVID-19 Pandemic by General Manager and Find that the Need for the District's State of Emergency Still Exists

Assistant General Manager Lee reviewed the item for the Board. She reported the State formally updated its vaccine guidelines on Friday, March 12 to include water and wastewater utility workers in the Phase 1B vaccine eligibility, so DSRSD employees are now eligible to receive the vaccine and can begin scheduling their appointments. The Board and staff discussed the anticipated loosening of COVID-19 restrictions and acceleration through the remaining tiers (Orange and Yellow) as Alameda and Contra Costa Counties see a rise in vaccinations.

Vice President Halket MOVED to Approve Continuation of District's State of Emergency in Response to COVID-19 Pandemic by General Manager and Find that the Need for the District's State of Emergency Still Exists. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FIVE AYES per roll call vote.

- 8.B. Receive Presentation on Eliot Quarry Reclamation Plan Amendment Project

General Manager McIntyre reviewed the item and introduced Mr. Guy Houston from CEMEX, the project applicant and company that mines the Eliot Quarry. Mr. Houston, and project manager Mr. Yasha Saber, provided the Board a video presentation of the proposed project. The Board, staff, and presenters discussed the environmental benefits and proposed conversion of the quarry lakes (Chain of Lakes) for water storage before conveying them to Zone 7 Water Agency. The Board expressed potential interest in submitting a project support letter. Staff will prepare a draft letter for consideration at the April 6 Board meeting.

- 8.C. Discussion and Direction on the 2021 Update of the Strategic Plan

General Manager McIntyre reviewed the item for the Board. With one final adjustment requested for Goal 6, and upon confirmation that the proposed updates would not bring about any future resource concerns, the Board directed staff to finalize the draft Strategic Plan and agendize it for approval at the April 6 Board meeting.

9. REPORTS

- 9.A. Boardmember Items

- Joint Powers Authority and Committee Reports – None
- Submittal of Written Reports for Day of Service Events Attended by Directors

Director Vonheeder-Leopold submitted written reports to Executive Services Supervisor/District Secretary Genzale. She reported that she attended the Alameda County Special Districts Association Executive Committee meeting on March 10 and the California Association of Sanitation Agencies Board of Directors meeting on March 11. She summarized the activities and discussions at the meetings.

- Request New Agenda Item(s) Be Placed on a Future Board or Committee Agenda – None

9.B. Staff Reports

- Event Calendar – General Manager McIntyre reported on the following:
 - A Special Board meeting is scheduled for March 23.
- Correspondence to and from the Board on an Item not on the Agenda – None

10. CLOSED SESSION

At 6:42 p.m. the Board went into Closed Session.

10.A. Conference with Labor Negotiators – Pursuant to Government Code Section 54957.6

Agency Negotiators:	Dan McIntyre, General Manager Jan Lee, Assistant General Manager Carol Atwood, Administrative Services Manager Michelle Gallardo, Human Resources and Risk Supervisor
Employee Organizations:	1. Stationary Engineers, Local 39 2. Mid-Management Employees Bargaining Unit 3. Professional Employees Bargaining Unit 4. Confidential Employees Bargaining Unit
Additional Attendees:	Douglas E. Coty, General Counsel Dania Torres Wong, Sloan Sakai Yeung & Wong LLP

11. REPORT FROM CLOSED SESSION

At 7:41 p.m. the Board came out of Closed Session. President Johnson announced that there was no reportable action.

12. ADJOURNMENT

President Johnson adjourned the meeting at 7:41 p.m.

Submitted by,

Nicole Genzale, CMC
Executive Services Supervisor/District Secretary