

**DUBLIN SAN RAMON SERVICES DISTRICT  
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

**April 20, 2021**

Pursuant to Governor Newsom's Executive Orders N-25-20, N-29-20, and N-33-20, and local county health orders issued to address the COVID-19 pandemic, this Board meeting was held via Teams teleconference. The District Boardroom is closed to the public; however, the public may observe and comment by calling in to the teleconference meeting per the instructions provided on page 3 of the agenda. As required by the Brown Act, all votes were taken by roll call vote due to the attending Directors participating via teleconference.

1. CALL TO ORDER

A regular meeting of the Board of Directors was called to order at 6 p.m. by President Johnson.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting:

President Ann Marie Johnson, Vice President Richard M. Halket, Director Marisol Rubio, Director Arun Goel, and Director Georgean M. Vonheeder-Leopold.

District staff present: Dan McIntyre, General Manager; Jan Lee, Assistant General Manager; Carol Atwood, Administrative Services Director/Treasurer; Judy Zavadil, Engineering Services Director/District Engineer; Jeff Carson, Operations Director; Douglas E. Coty, General Counsel; and Nicole Genzale, Executive Services Supervisor/District Secretary.

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES

- Presentation from the Alameda County Science and Engineering Fair Award Winner Hiya Shah

5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:12 p.m. No public comment was received.

6. AGENDA MANAGEMENT (CONSIDER ORDER OF ITEMS) – No changes were made.

7. CONSENT CALENDAR

General Manager McIntyre advised the Board of a typo in the Item 7.A draft minutes under Item 8.B – he noted the Hopyard Well should be identified as #3 instead of #7.

Director Vonheeder-Leopold MOVED for approval of the items on the Consent Calendar, with the correction to be made to the April 6, 2021 Regular Meeting Minutes as noted. Director Rubio SECONDED the MOTION, which CARRIED with FIVE AYES per roll call vote.

7.A. Approve Regular Meeting Minutes of April 6, 2021 – Approved

- 7.B. Approve Increase to the Construction Change Order Contingency for the Primary Sedimentation Expansion and Improvement Project (CIP 17-P004) – Approved – Resolution No. 19-21

8. BOARD BUSINESS

- 8.A. Approve Continuation of District's State of Emergency in Response to COVID-19 Pandemic by General Manager and Find that the Need for the District's State of Emergency Still Exists

Vice President Halket MOVED to Approve Continuation of District's State of Emergency in Response to COVID-19 Pandemic by General Manager and Find that the Need for the District's State of Emergency Still Exists. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FIVE AYES per roll call vote.

- 8.B. Approve Intention to Levy Annual Assessments in the Dougherty Valley Standby Charge District 2001-1 for Fiscal Year Ending 2022

Financial Analyst Mayette Bailey reviewed the item for the Board. The Board and staff further discussed the history and purpose of the assessment. Staff confirmed that the assessment is a “pass-through” that DSRSD facilitates on Zone 7 Water Agency’s behalf for the cost of water services to parcel owners in Contra Costa County. Staff also explained that the California Department of Water Resources State Water Project determines the cost of the service each year and does a reconciliation the following year to “true-up” any cost adjustments to the parcel owners.

Director Vonheeder-Leopold MOVED to Approve Resolution No. 20-21, Intention to Levy Annual Assessments in the Dougherty Valley Standby Charge District 2001-1 for Fiscal Year Ending 2022. Director Goel SECONDED the MOTION, which CARRIED with FIVE AYES per roll call.

- 8.C. Approve Nomination of Director Georgan Vonheeder-Leopold as the Alternate Special District Member to the Alameda County Local Agency Formation Commission (Alameda LAFCo) and Appoint Alternate Voting Delegate

Management Analyst I Vivian Chiu reviewed the item for the Board. The Board commended Director Vonheeder-Leopold for her years of continued service on the Alameda LAFCo Board of Directors.

Vice President Halket MOVED to Approve Resolution No. 21-21, Nominating Dublin San Ramon Services District Director Georgan Vonheeder-Leopold for the Alternate Special District Member Seat on the Alameda County Local Agency Formation Commission (LAFCo). Director Rubio SECONDED the MOTION, which CARRIED with FIVE AYES per roll call vote.

Director Rubio MOVED to Appoint Vice President Halket as the Alternate Voting Delegate to the Independent Special District Selection Committee Election on May 12, 2021. Director Goel SECONDED the MOTION, which CARRIED with FIVE AYES per roll call vote.

- 8.D. Discuss the Special District Leadership Foundation's District of Distinction Accreditation Program and Provide Direction Regarding the District's Interest in Participating

Executive Services Supervisor/District Secretary Genzale reviewed the item for the Board. The Board and staff discussed facets of the program including the training requirements, associated program costs (application fee, trainings, staff time), and benefits of pursuing the accreditation.

Director Vonheeder-Leopold MOVED to Direct Staff to Begin the Application Process for the Special District Leadership Foundation's District of Distinction Accreditation Program. Director Rubio SECONDED the MOTION, which CARRIED with FOUR AYES and ONE NO (Halket) per roll call vote.

- 8.E. Adopt Revised Water Supply, Storage, Conveyance, Quality and Conservation Policy, Renamed to Water Resiliency Policy, and Rescind Resolution No. 89-15

Assistant General Manager Lee reviewed the item for the Board. The Board discussed various aspects of the current policy and the proposed policy revisions. The Board also conveyed its appreciation that the revised policy has a two-year review timeline so the Board can make timely adjustments in alignment with ongoing Tri-Valley supplemental supply efforts and in consideration of the District's next proposed budget.

Director Goel MOVED to adopt Resolution No. 22-21, Revising the Water Supply, Storage, Conveyance, Quality and Conservation Policy, Renaming the Policy to the Water Resiliency Policy, and *Rescinding Resolution No. 89-15*. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FIVE AYES per roll call vote.

## 9. REPORTS

### 9.A. Boardmember Items

- Joint Powers Authority and Committee Reports  
DSRSD/City of Pleasanton Liaison – April 15, 2021  
DSRSD/Zone 7 Water Agency/City of Dublin Liaison – April 19, 2021

President Johnson invited comments on the recent Committee activities. Directors felt the available staff reports adequately covered the many matters considered at the Committee meetings and made a few comments about some of the Committee activities.

- Submittal of Written Reports for Day of Service Events Attended by Directors

Director Vonheeder-Leopold submitted written reports to Executive Services Supervisor/District Secretary Genzale. She reported that she attended the Alameda County Special Districts Association Executive Committee meeting on April 14 and the California Association of Sanitation Agencies Board of Directors meeting on April 15. She summarized the activities and discussions at the meetings.

- Request New Agenda Item(s) Be Placed on a Future Board or Committee Agenda

President Johnson requested that items regarding the District’s messaging on conservation and recycled water fill stations be scheduled for an upcoming meeting.

Vice President Halket requested staff to review which Liaison Committee meetings are due to meet in the near term and work to schedule them soon while agencies are conducting virtual meetings, as they are easier for representatives to attend.

9.B. Staff Reports

- Event Calendar – General Manager McIntyre had nothing to report.
- Correspondence to and from the Board on an Item not on the Agenda – None

10. ADJOURNMENT

President Johnson adjourned the meeting at 7:40 p.m.

Submitted by,

Nicole Genzale, CMC  
Executive Services Supervisor/District Secretary