

SAFE RETURN TO ONSITE WORK PLAN

BOARD MEETING

JUNE 15, 2021



**Dublin San Ramon
Services District**

Water, wastewater, recycled water

COVID-19 EMERGENCY

- On March 16, 2020, the General Manager declared a District State of Emergency
- DSRSD provides essential services 24/7
- Constantly evolving public health orders and Cal/OSHA requirements
- District safety practices were successful



DSRSD COVID-19 RESPONSE

- Coronavirus Taskforce
- Pandemic Action Plan
- Task Order for Mutual Aid
- Exposure Control Plan
 - ✓ Exposure Determination, Risk Classification, and Control Measures
 - ✓ Safe Work Practices
 - ✓ Exposure Incidents
 - ✓ Training and Recordkeeping Requirements
 - ✓ Procedure for Social Distancing and Individual Responsibility in the Workplace
 - ✓ Cleaning and Disinfection Procedures
 - ✓ Emergency Teleworking Guidelines
- Construction Protocols and Contractor and Visitor Safety Requirements
- Site Specific Protection Plan
- Staggered work schedules and teleworking
- Increased janitorial service
- Distribution of cleaning supplies, face coverings and thermometers
- Ergonomic assessments
- Rental of office equipment for remote workers
- Symptom self-check and contact tracing applications
- HVAC improvements in all buildings
- Trailers and other building modifications to ensure social distancing
- Administration of supplemental leave programs and changes to ELB max accrual and computer loan programs

SAFE RETURN TO WORK PLAN

Key Elements

1. Modifications
to COVID Plans
and Protocols

2. Phased Return
of Remote
Workers

3. Reopening
District Facilities
to the Public

4. Resuming
In-person Board
Meetings

MODIFICATION OF COVID PLANS AND PROTOCOLS

BEFORE ENTERING THE BUILDING
EMPLOYEES MUST SELF-CHECK (for symptoms) AT HOME DAILY

BY ORDER OF ALAMEDA COUNTY PUBLIC HEALTH DEPARTMENT

 **MASK REQUIRED**
NO MASK - NO ENTRY!
Don't touch your face

 **SICK OR SYMPTOMATIC?**
Cough, fever, chills, difficulty breathing
STAY HOME!
DO NOT ENTER

 **WASH HANDS OFTEN**
for 20 seconds, or use hand sanitizer after touching shared surfaces

 **6 ft**
STAY 6 ft APART
Maintain social distancing, whether standing or seated. Do not touch other people

 **CLEAN/DISINFECT**
Wipe down common areas frequently

- Effective June 15, 2021, Governor Newsom has lifted Stay-at-Home order, social distancing, and most masking requirements
- CA State of Emergency remains in place
- Alameda County aligned with State
- Cal/OSHA Standards Board to consider changes to COVID-19 Emergency Temporary Standards on June 17, 2021



PHASED RETURN OF REMOTE WORKERS

- Beginning June 21, remote workers will be phased back over a 6-week period
- Part-time teleworking allowed until September
- All emergency teleworking agreements end in September



REOPENING TO THE PUBLIC

*District Office will
reopen to the Public for
counter service on
Tuesday, July 6, 2021*





IN-PERSON BOARD MEETINGS

EXECUTIVE ORDER N-29-20 (BROWN ACT) WILL TERMINATE ON SEPTEMBER 30, 2021

NEXT STEPS

- Continue implementation of Safe Return to Onsite Work Plan
- Terminate District State of Emergency due to COVID-19 in July/August
- Resume In-person Board meetings on October 5, pending direction from Board