

**DUBLIN SAN RAMON SERVICES DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

June 1, 2021

Pursuant to Governor Newsom's Executive Orders N-25-20, N-29-20, and N-33-20, and local county health orders issued to address the COVID-19 pandemic, this Board meeting was held via Teams teleconference. The District Boardroom is closed to the public; however, the public may observe and comment by calling in to the teleconference meeting per the instructions provided on page 3 of the agenda. As required by the Brown Act, all votes were taken by roll call vote due to the attending Directors participating via teleconference.

1. CALL TO ORDER

A regular meeting of the Board of Directors was called to order at 6 p.m. by President Johnson.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting:

President Ann Marie Johnson, Vice President Richard M. Halket, Director Marisol Rubio, Director Arun Goel, and Director Georgean M. Vonheeder-Leopold.

District staff present: Dan McIntyre, General Manager; Jan Lee, Assistant General Manager; Carol Atwood, Administrative Services Director/Treasurer; Judy Zavadil, Engineering Services Director/District Engineer; Jeff Carson, Operations Director; Douglas E. Coty, General Counsel; and Nicole Genzale, Executive Services Supervisor/District Secretary.

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES

New Employee Introduction:

Mubeen Qadar, Financial Analyst (Limited Term)

5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:03 p.m. No public comment was received.

6. AGENDA MANAGEMENT (CONSIDER ORDER OF ITEMS) – No changes were made.

7. CONSENT CALENDAR

Director Rubio MOVED for approval of the item on the Consent Calendar. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FIVE AYES per roll call vote.

7.A. Approve Regular Meeting Minutes of May 18, 2021 – Approved

8. BOARD BUSINESS

8.A. Approve Continuation of District's State of Emergency in Response to COVID-19 Pandemic by General Manager and Find that the Need for the District's State of Emergency Still Exists

Assistant General Manager Lee reviewed the item for the Board. She reported that per the State's plan to end the four-tier reopening system on June 15, Cal/OSHA will meet this Thursday to determine workplace emergency temporary standards. It is likely the face covering requirement will be maintained through July 31. Based on the upcoming changes, staff will work to update the District's Safe Return to Onsite Work Plan and present it to the Board at the June 15 Board meeting.

Vice President Halket MOVED to Approve Continuation of District's State of Emergency in Response to COVID-19 Pandemic by General Manager and Find that the Need for the District's State of Emergency Still Exists. Director Goel SECOND the MOTION, which CARRIED with FIVE AYES per roll call vote.

8.B. Adopt Initial Study/Mitigated Negative Declaration for the Tassajara Hills Pipeline Project in the City of Dublin

Engineering Services Director Zavadil reviewed the item for the Board. The Board and staff briefly discussed aspects of the project and how the pipeline construction mitigates any potential environmental concerns. Ms. Zavadil verified that no comments were received from the public nor regulatory agencies during the 30-day comment period.

Vice President Halket MOVED to adopt Resolution No. 34-21, Adopting Initial Study/Mitigated Negative Declaration for the Tassajara Hills Pipeline Project in the City of Dublin, Approving the Project, and Authorizing and Directing the Filing of a Notice of Determination. Director Goel SECONDED the MOTION, which CARRIED with FIVE AYES per roll call vote.

8.C. Public Hearing: Receive Presentation and Public Comments on Draft 2020 Urban Water Management Plan (UWMP), Draft Water Shortage Contingency Plan (WSCP), and Draft Addendum to the 2015 UWMP, and Provide Direction

President Johnson announced the item and declared the Public Hearing open.

Senior Engineer Irene Suroso reviewed the item for the Board and gave a presentation that complemented the detailed Draft 2020 Urban Water Management Plan document in the agenda item. The presentation was added as supplemental materials to the agenda on the District website. Ms. Suroso introduced consultants Ms. Elizabeth Drayer and Ms. Rhodora Biagtan from West Yost who developed the Plan with DSRSD. The presentation highlighted the following:

- Background and Purpose of the Urban Water Management Plan (UWMP)
- New Elements in the 2020 UWMP
- Key Elements of the 2020 UWMP
- Next Steps – Public Hearing, Adoption of UWMP, WSCP, and Addendum to 2015 UWMP

President Johnson inquired if there were any comments from the public. There was no public comment received.

The Board and staff discussed aspects of the draft UWMP and presentation. The Board was particularly interested in the methodology for collecting and analyzing the data, making short- and long-term projections, and continually reassessing the projections due to changing conditions within the District's service area. Conditions have varied in the last 20 years due to increased population and housing, different housing products (more density, less yard area), zoning changes, drought and conservation impacts, and effects from the COVID pandemic. The Board acknowledged that it can be difficult to address community concerns and questions regarding growth and potential water shortages due to ongoing changes and unclear supply solutions. The Board and staff agreed the District needs to work aggressively on identifying, supporting, and implementing supply projects within the next few years to meet supply issues, particularly those projects that the District's water wholesaler, Zone 7 Water Agency, has included in its supply portfolio. The Board recognized that though the adoption of the UWMP satisfies State requirements, it may not fully address the unique and evolving issues facing the District and the Tri-Valley. Additionally, General Counsel Coty confirmed that the Board's adoption of the UWMP does not commit the District to provide supply should supply shortage conditions occur.

The Board provided direction to staff to consider the following concerns going forward:

- Convey a conservative approach coupled with an aggressive framework to identify project opportunities and provide a regional perspective.
- Consider emphasizing customer rewards rather than penalties for conservation in the scenario analysis
- Reconsider including dependence on the Delta supply source due to its unpredictability and the District's lack of influence to acquire supply.

President Johnson declared the Public Hearing closed.

8.D. Public Hearing: Adopt Operating Budget for Fiscal Years Ending 2022 and 2023

President Johnson announced the item and declared the Public Hearing open.

Administrative Services Director Atwood reviewed the item for the Board.

President Johnson inquired if there were any comments from the public. There was no public comment received. There was no discussion by the Board. President Johnson declared the Public Hearing closed.

Director Goel MOVED to adopt Resolution No. 35-21, Approving and Adopting the Operating Budget for Fiscal Years Ending 2022 and 2023. Director Rubio SECONDED the MOTION, which CARRIED with FIVE AYES per roll call vote.

8.E. Public Hearing: Approve Capital Improvement Program (CIP) Ten-Year Plan for Fiscal Years 2022 through 2031 and Adopt CIP Two-Year Budget for Fiscal Years 2022 and 2023

President Johnson announced the item and declared the Public Hearing open.

Engineering Services Director Zavadil reviewed the item for the Board.

President Johnson inquired if there were any comments from the public. There was no public comment received. There was no discussion by the Board. President Johnson declared the Public Hearing closed.

Vice President Halket MOVED to adopt Resolution No. 36-21, Approving Capital Improvement Program (CIP) Ten-Year Plan for Fiscal Years 2022 through 2023 and Adopting the Capital Improvement Program Two-Year Budget for Fiscal Years 2020 and 2021. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FIVE AYES per roll call vote.

8.F. Receive Presentation on Residential Recycled Water Fill Station and Provide Direction

Engineering Services Director Zavadil reviewed the item for the Board and gave a presentation explaining the history of DSRSD's recycled water fill station program and outlining the following three options regarding potential program reinstatement: (1) do not open a station, (2) open a station after completing several preparatory steps, and (3) explore a joint Tri-Valley program in 2022. The presentation will be added as supplemental materials to the agenda on the District website.

Speaker: Mr. Greg Jones (Pleasanton resident) – Mr. Jones addressed the Board and encouraged the District to reopen the recycled water fill station program this summer. He stated the District has the power and duty to reinstate the program and should do so to address needs during the current drought conditions. He challenged each of the three options presented in the agenda item.

The Board and staff discussed the options presented and assessed feasibility, concerns, and constraints. They reaffirmed that the Board's Water Recycling policy provides for the opening of the fill station if the District is under mandatory potable water conservation, which it currently is not, and that recycled water would be subject to conservation measures when potable water conservation measures are enacted. They also discussed the cost disparity that occurred in the former program since the District and its ratepayers paid for a program that served a majority of users outside of DSRSD's service area. Additionally, they discussed the recycled water connection moratorium that the DSRSD-EBMUD Recycled Water Authority (DERWA) approved last year due to insufficient supply. Operations Director Carson also explained that since the fill stations were implemented, PG&E's Public Safety Power Shutoff program came into being. Unanticipated power shutoffs negatively impact control over recycled water supply and require the District to increase supply storage to satisfy other process compliance needs such as maintaining the facultative sludge lagoons.

The Board agreed it was critical to focus on establishing permanent alternative supplies for total reliance in the future. The Board directed staff to pursue a joint fill station with its Tri-Valley partners, so each agency and its customers share the associated costs and have reliable access to the resources.

9. REPORTS

9.A. Boardmember Items

- Joint Powers Authority and Committee Reports

LAVWMA – May 19, 2021

President Johnson invited comments on recent JPA activities. Directors felt the available staff reports adequately covered the many matters considered at the JPA meetings and made a few comments about some of the JPA activities.

- Submittal of Written Reports for Day of Service Events Attended by Directors – None
- Request New Agenda Item(s) Be Placed on a Future Board or Committee Agenda – None

9.B. Staff Reports

- Event Calendar – General Manager McIntyre reported on the following:
 - Board meetings are scheduled for June 15 and July 20. The July 6 meeting will likely be cancelled.
- Correspondence to and from the Board on an Item not on the Agenda – None

10. ADJOURNMENT

President Johnson adjourned the meeting at 8:19 p.m.

Submitted by,

Nicole Genzale, CMC
Executive Services Supervisor/District Secretary