

**DUBLIN SAN RAMON SERVICES DISTRICT
MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS**

JULY 27, 2021

Pursuant to Governor Newsom's Executive Orders N-25-20, N-29-20, and N-33-20, and local county health orders issued to address the COVID-19 pandemic, this Board meeting was held via Teams teleconference. The District Boardroom is closed to the public; however, the public may observe and comment by calling in to the teleconference meeting per the instructions provided on page 3 of the agenda. As required by the Brown Act, all votes were taken by roll call vote due to the attending Directors participating via teleconference.

1. CALL TO ORDER

A special meeting of the Board of Directors was called to order at 6 p.m. by President Johnson.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting:

President Ann Marie Johnson, Vice President Richard M. Halket, Director Rubio, Director Goel, and Director Georgean M. Vonheeder-Leopold.

District staff present: Dan McIntyre, General Manager; Jan Lee, Assistant General Manager; Carol Atwood, Administrative Services Director/Treasurer; Morgan Biggerstaff, Assistant General Counsel; and Vivian Chiu, Management Analyst I/Acting District Secretary.

4. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:02 p.m. No public comment was received.

5. REPORTS

5.A. Boardmember Items

- Joint Powers Authority and Committee Reports
Adjourned Regular LAVWMA – July 21, 2021

President Johnson invited comments on recent JPA activities. Directors felt the available staff reports adequately covered the many matters considered at the JPA meetings and made a few comments about some of the JPA activities.

- Submittal of Written Reports for Day of Service Events Attended by Directors

Director Rubio submitted a written report to Management Analyst I/Acting District Secretary Chiu. She reported that she attended the State of the County Address by Contra Costa County District 2 Supervisor Candace Andersen on July 21. She summarized the activities and discussions at the meeting.

President Johnson submitted a written report to Management Analyst I/Acting District Secretary Chiu. She reported that she attended the State of the County

Address by Contra Costa County District 2 Supervisor Candace Andersen on July 21. She commented on the activities and discussions at the meeting.

Vice President Halket requested that an item regarding the Tassajara Hills residential development and possible impacts on the District be scheduled for an upcoming meeting.

6. CLOSED SESSION

At 6:10 p.m. the Board went into Closed Session.

6.A. Conference with Labor Negotiators Pursuant to Government Code Section 54957.6

Agency Negotiators: Dan McIntyre, General Manager
Jan Lee, Assistant General Manager
Carol Atwood, Administrative Services Director
Michelle Gallardo, Human Resources and Risk Manager
Samantha Koehler, Human Resources Analyst II

Employee Organizations: 1. Stationary Engineers, Local 39
2. Mid-Management Employees Bargaining Unit
3. Professional Employees Bargaining Unit

Additional Attendees: Morgan Biggerstaff, Assistant General Counsel
Dania Torres Wong, Sloan Sakai Yeung & Wong LLP

6.B. Public Employee Performance Evaluation Pursuant to Government Code Section 54957
Title: General Manager

7. REPORT FROM CLOSED SESSION

At 8:02 p.m. the Board came out of Closed Session. President Johnson announced that there was no reportable action.

8. ADJOURNMENT

President Johnson adjourned the meeting at 8:03 p.m.

Submitted by,

Vivian Chiu, MMC
Management Analyst I/Acting District Secretary

FOR: Nicole Genzale, CMC
Executive Services Supervisor/District Secretary