

**DUBLIN SAN RAMON SERVICES DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

August 17, 2021

Pursuant to Governor Newsom's Executive Orders N-25-20, N-29-20, and N-33-20, and local county health orders issued to address the COVID-19 pandemic, this Board meeting was held via Teams teleconference. The District Boardroom is closed to the public; however, the public may observe and comment by calling in to the teleconference meeting per the instructions provided on page 4 of the agenda. As required by the Brown Act, all votes were taken by roll call vote due to the attending Directors participating via teleconference.

1. CALL TO ORDER

A regular meeting of the Board of Directors was called to order at 6 p.m. by President Johnson.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting:

President Ann Marie Johnson, Vice President Richard M. Halket, Director Marisol Rubio, Director Arun Goel, and Director Georgean M. Vonheeder-Leopold.

District staff present: Dan McIntyre, General Manager; Jan Lee, Assistant General Manager; Carol Atwood, Administrative Services Director/Treasurer; Judy Zavadil, Engineering Services Director/District Engineer; Jeff Carson, Operations Director; Douglas E. Coty, General Counsel; and Nicole Genzale, Executive Services Supervisor/District Secretary.

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES

New Employee Introduction:

Wendy Lam, Accountant II

5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:03 p.m. No public comment was received.

6. AGENDA MANAGEMENT (CONSIDER ORDER OF ITEMS) – No changes were made.

7. CONSENT CALENDAR

Director Rubio MOVED for approval of the items on the Consent Calendar. Director Goel SECONDED the MOTION, which CARRIED with FIVE AYES per roll call vote.

7.A. Approve Regular Meeting Minutes of July 20, 2021 – Approved

7.B. Approve Special Meeting Minutes of July 27, 2021 – Approved

7.C. Accept Regular and Recurring Reports: Treasurer's Report, Outstanding Receivables Report, Employee Reimbursements Greater than \$100, and Utility Billing Receivables by Cycles Report, and Approve Discontinuance of Utility Billing Receivables by Cycle Report – Approved

7.D. Authorize Execution of Consent to Common Use Agreements with California Department of Transportation (Caltrans) for Stoneridge Drive On-Ramp – Approved

8. BOARD BUSINESS

8.A. Accept Donation of Four Eagle Scout Projects for the DSRSD Demonstration Garden

Administrative Services Director Atwood reviewed the item for the Board and welcomed the Eagle Scouts to present their projects.

Director Atwood presented Eagle Scout Elijah Hunt's pagoda project. Eagle Scouts Rohan Krishnamoorthi, Sidharth Anand, and Arsh Goyaland of Boy Scout Troop 905, and their Eagle Coach Mr. Paul Flynn, presented their completed projects (pagoda paver floor and pathways, compost bins, and display board) and thanked the Board for the opportunity to benefit the District and the community. They also thanked Ms. Atwood for supporting their efforts to enhance the garden renovation. The Board thanked them and applauded their "awesome" contributions to the DSRSD garden.

Director Goel MOVED to Accept the Donation of Four Eagle Scout Projects for the DSRSD Demonstration Garden. Director Rubio SECONDED the MOTION, which CARRIED with FIVE AYES per roll call vote.

8.B. Receive Presentation and Approve Resolution Supporting Nomination of the Association of California Water Agencies (ACWA) Vice President Pamela Tobin for President of ACWA for a Two-Year Term Beginning January 1, 2022

General Manager McIntyre reviewed the item for the Board and introduced Ms. Pamela Tobin who gave a verbal presentation regarding her qualifications and vision for the ACWA President position.

Vice President Halket MOVED to Approve Resolution No. 44-21, Approving Support of the Nomination of Pamela Tobin for President of the Association of California Water Agencies for a Two-Year Term Beginning January 1, 2022. Director Rubio SECONDED the MOTION, which CARRIED with FIVE AYES per roll call vote.

8.C. Receive Presentation and Approve Resolution Supporting Nomination of the Association of California Water Agencies (ACWA) Boardmember and Orange County Water District Director Cathy Green for Vice President of ACWA for a Two-Year Term Beginning January 1, 2022

General Manager McIntyre reviewed the item for the Board and introduced Ms. Cathy Green who gave a verbal presentation regarding her qualifications and vision for the ACWA Vice President position.

Director Rubio MOVED to Approve Resolution No. 45-21, Approving Support of the Nomination of Cathy Green for Vice President of the Association of California Water Agencies for a Two-Year Term Beginning January 1, 2022. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FIVE AYES per roll call vote.

- 8.D. Approve Continuation of District's State of Emergency in Response to COVID-19 Pandemic by General Manager and Find that the Need for the District's State of Emergency Still Exists

Assistant General Manager Lee reviewed the item for the Board. She also explained that staff is monitoring pending legislation to allow virtual Board meetings beyond the current Brown Act exception made by the Governor's Executive Order N-29-20 which expires September 30.

Speaker: Mr. Jason Ching (DSRSD Associate Engineer) – Mr. Ching read a statement on behalf of 33 employees petitioning the Board to delay staff's return to the office due to uncertain pandemic conditions. The District's Safe Return to Onsite Work Plan tentatively calls for all remote staff to return full-time by September 30.

Speaker: Ms. Sara Tom (DSRSD Administrative Assistant II) – Ms. Tom stated her support for the petition and for the District staff who signed it. She stated that several of the staff who signed the petition are in attendance at this evening's meeting.

Vice President Halket MOVED to Approve Continuation of District's State of Emergency in Response to COVID-19 Pandemic by General Manager and Find that the Need for the District's State of Emergency Still Exists. Director Goel SECONDED the MOTION, which CARRIED with FIVE AYES per roll call vote.

- 8.E. Receive Progress Report on the Strategic Plan for Fiscal Years Ending 2020 and 2021

General Manager McIntyre reviewed the item for the Board and highlighted key accomplishments and upcoming activities for each of the District's nine strategic goals.

The Board complimented staff on expeditiously and thoroughly meeting several of its strategic objectives during the trying pandemic emergency and ongoing changes, especially given the size of the organization. The Board commended staff and expressed its appreciation for their accomplishments.

9. REPORTS

9.A. Boardmember Items

- Joint Powers Authority and Committee Reports – None
- Submittal of Written Reports for Day of Service Events Attended by Directors

Director Vonheeder-Leopold submitted a written report to Executive Services Supervisor/District Secretary Genzale. She reported that she attended the California Association of Sanitation Agencies (CASA) conference August 10–12 in San Diego, including the Board of Directors meeting on August 11. She summarized the activities and discussions at the meetings.

Director Rubio submitted a written report to Executive Services Supervisor/District Secretary Genzale. She reported that she attended the CASA conference August 10–12 in San Diego. She summarized the activities and discussions at the meeting.

- Request New Agenda Item(s) Be Placed on a Future Board or Committee Agenda

Director Vonheeder-Leopold requested two agenda items be scheduled for an upcoming meeting:

- Invite and recognize the Dublin CASA scholarship recipient
- Discuss the employee petition presented this evening regarding the District's Safe Return to Onsite Work Plan.

Director Goel requested that the Safe Return to Onsite Work Plan item requested by Director Vonheeder-Leopold include other jurisdictions' return to onsite work plans, including vaccination policies.

9.B. Staff Reports

- Event Calendar – General Manager McIntyre reported on the following:
 - A LAVWMA Board meeting will be held tomorrow evening (August 19) at 6 p.m.
 - A Zone 7 Water Agency Board meeting will be held tomorrow evening (August 19) at 7 p.m.
- Correspondence to and from the Board on an Item not on the Agenda was included in the agenda packet.

10. CLOSED SESSION

At 7:03 p.m. the Board went into Closed Session.

10.A. Threat to Public Services or Facilities Pursuant to Government Code Section 54957
Consultation with: Dan McIntyre, General Manager

10.B. Conference with Real Property Negotiators Pursuant to Government Code Section 54956.8
Property: Recycled Water Supply
Agency Negotiators: Dan McIntyre, General Manager
Jan Lee, Assistant General Manager
Negotiating Parties: East Bay Municipal Utility District (EBMUD)
DSRSD-EBMUD Recycled Water Authority (DERWA)
Under Negotiation: Price and Terms of Agreement

11. REPORT FROM CLOSED SESSION

At 8:17 p.m. the Board came out of Closed Session. President Johnson announced that there was no reportable action.

12. ADJOURNMENT

President Johnson adjourned the meeting at 8:17 p.m.

Submitted by,

Nicole Genzale, CMC
Executive Services Supervisor/District Secretary