

**DUBLIN SAN RAMON SERVICES DISTRICT  
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

**November 2, 2021**

To allow the public the option to participate remotely during the COVID-19 pandemic, the public may listen and comment by telephone via Teams during open session as described in the Teleconference Access Information on Page 4 of the Agenda Packet. The Boardroom was open to the public during open session. Due to the COVID-19 pandemic, meeting attendees were required to conduct a self-screening before entering District facilities. Face coverings were required.

1. CALL TO ORDER

A regular meeting of the Board of Directors was called to order at 6:03 p.m. by President Johnson.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting:

President Ann Marie Johnson, Vice President Richard M. Halket, Director Marisol Rubio, Director Arun Goel, and Director Georgean M. Vonheeder-Leopold.

District staff present: Dan McIntyre, General Manager; Jan Lee, Assistant General Manager; Judy Zavadil, Engineering Services Director/District Engineer; Jeff Carson, Operations Director; Douglas E. Coty, General Counsel; and Nicole Genzale, Executive Services Supervisor/District Secretary.

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES – None

5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:04 p.m. No public comment was received.

6. AGENDA MANAGEMENT (CONSIDER ORDER OF ITEMS) – No changes were made.

7. CONSENT CALENDAR

Director Rubio MOVED for approval of the items on the Consent Calendar. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FIVE AYES.

7.A. Approve Regular Meeting Minutes of October 19, 2021 – Approved

7.B. Approve Director Attendance at San Ramon Chamber of Commerce State of the District Address with Assemblymember Rebecca Bauer-Kahan on November 4, 2021 – Approved

8. BOARD BUSINESS

8.A. Approve Continuation of District's State of Emergency in Response to COVID-19 Pandemic by General Manager and Find that the Need for the District's State of Emergency Still Exists

Assistant General Manager Lee reviewed the item for the Board.

Director Vonheeder-Leopold MOVED to Approve Continuation of District's State of Emergency in Response to COVID-19 Pandemic by General Manager and Find that the Need for the District's State of Emergency Still Exists. Director Rubio SECONDED the MOTION, which CARRIED with FIVE AYES.

- 8.B. Public Hearing: Second Reading and Adoption of Ordinance Revising District Code Section 4.20.040, Potable Water Use and Protective Measures, Water Emergencies and Shortages

President Johnson announced the item and declared the Public Hearing open. She read the title of the ordinance.

Director Rubio MOVED to Waive Reading of the Ordinance. Director Goel SECONDED the MOTION, which CARRIED with FIVE AYES.

President Johnson asked for the staff presentation. Engineering Services Director Zavadil reviewed the item for the Board. President Johnson inquired if there were any comments from the public. There was no public comment received. President Johnson declared the Public Hearing closed. The Board had no further discussion.

Director Vonheeder-Leopold MOVED to Adopt Ordinance No. 351, Amending Section 4.20.040 of the District Code to Update Water Shortage Emergency Provisions. Director Goel SECONDED the MOTION, which CARRIED with FIVE AYES.

- 8.C. Public Hearing: Consider Adoption of Initial Study/Negative Declaration for the Alum Addition Project (CIP 18-P016)

President Johnson announced the item and declared the Public Hearing open. She asked for the staff presentation. Engineering Services Director Zavadil reviewed item for the Board. President Johnson inquired if there were any comments from the public. There was no public comment received. President Johnson declared the Public Hearing closed. The Board had no further discussion.

Director Goel MOVED to Adopt Resolution No. 53-21, Adopting Initial Study/Negative Declaration for the Alum Addition Project (CIP 18-P016), Approving the Project, and Authorizing and Directing the Filing of a Notice of Determination. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FIVE AYES.

- 8.D. Discussion and Direction on Tri-Valley Water Liaison Committee Activities

General Manager McIntyre reviewed the item for the Board. The Board and staff discussed the Liaison Committee's most recent meeting on October 27, as well as the entity's purpose, history, and activities. They measured the influence the Liaison Committee has had on its partner agencies to study and support water supply initiatives in the Tri-Valley, and posed the ethical question regarding "wasting" resources (water, energy, staffing, budget) by conveying valuable effluent out to the San Francisco Bay. They also pondered the Liaison Committee's future course. The Board directed staff to

continue the District's participation on the Liaison Committee and to agendaize a future Board item to discuss the District's communication plan to inform the public on water supply concerns and initiatives.

## 9. REPORTS

### 9.A. Boardmember Items

- Joint Powers Authority and Committee Reports  
DSRSD/City of Pleasanton Liaison – October 21, 2021  
Tri-Valley Water Liaison – October 27, 2021

President Johnson invited comments on recent committee activities. Directors felt the available staff reports adequately covered the many matters considered at the committee meetings and made a few comments about some of the committee activities.

- Submittal of Written Reports for Day of Service Events Attended by Directors

Director Rubio submitted a written report to Executive Services Supervisor/District Secretary Genzale. She reported that she attended the virtual annual Water Education Foundation Summit on October 28, 2021. She summarized the activities and discussions at the meeting.

Director Vonheeder-Leopold submitted a written report to Executive Services Supervisor/District Secretary Genzale. She reported that she attended the Tri-Valley Mayors' Summit in Livermore on October 28, 2021. She summarized the activities and discussions at the meeting.

- Request New Agenda Item(s) Be Placed on a Future Board or Committee Agenda

Director Goel requested an item be scheduled for an upcoming meeting regarding customer communications planning regarding pressing issues and how the District addresses its mission, vision, and values. Director Rubio echoed his request, encouraging the District to be creative in its approach to reach customers. The Board also complimented staff on the quality of the Biennial Report sent to customers this month.

### 9.B. Staff Reports

- Event Calendar – General Manager McIntyre had nothing to report.
- Correspondence to and from the Board on an Item not on the Agenda – None

The Board took a short recess at 7:21 p.m. and reconvened at 7:26 p.m. for Item 10.

## 10. CLOSED SESSION

At 7:26 p.m. the Board went into Closed Session.

- 10.A. Conference with Labor Negotiators Pursuant to Government Code Section 54957.6
  - Agency Negotiators: Dan McIntyre, General Manager  
Jan Lee, Assistant General Manager  
Carol Atwood, Administrative Services Director  
Michelle Gallardo, Human Resources and Risk Manager
  - Employee Organizations: 1. Stationary Engineers, Local 39  
2. Mid-Management Employees Bargaining Unit  
3. Professional Employees Bargaining Unit
  - Additional Attendee: Douglas E. Coty, General Counsel
  
- 10.B. Public Employee Performance Evaluation Pursuant to Government Code Section 54957  
Title: General Manager

11. REPORT FROM CLOSED SESSION

At 8:08 p.m. the Board came out of Closed Session. President Johnson announced that there was no reportable action.

12. ADJOURNMENT

President Johnson adjourned the meeting at 8:08 p.m.

Submitted by,

Nicole Genzale, CMC  
Executive Services Supervisor/District Secretary