

**DUBLIN SAN RAMON SERVICES DISTRICT  
MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS**

**November 16, 2021**

To allow the public the option to participate remotely during the COVID-19 pandemic, the public may listen and comment by telephone via Teams during open session as described in the Teleconference Access Information on Page 3 of the Agenda Packet. The Boardroom was open to the public during open session. Due to the COVID-19 pandemic, meeting attendees were required to conduct a self-screening before entering District facilities. Face coverings were required.

1. CALL TO ORDER

A special meeting of the Board of Directors was called to order at 5:05 p.m. by President Johnson.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting:

President Ann Marie Johnson, Vice President Richard M. Halket, Director Arun Goel, and Director Georgan M. Vonheeder-Leopold.

District staff present: Dan McIntyre, General Manager; Jan Lee, Assistant General Manager; Carol Atwood, Administrative Services Director/Treasurer; Judy Zavadil, Engineering Services Director/District Engineer; Douglas E. Coty, General Counsel; and Nicole Genzale, Executive Services Supervisor/District Secretary.

Director Rubio entered the meeting at 5:09 p.m.

4. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 5:07 p.m.

Speakers - DSRSD staff members of IFPTE Local 21, Professional Employees Bargaining Unit:

Mr. Jason Ching, Associate Engineer – Capital Projects Division

Ms. Joyce Chang, Visual Communications Specialist – Public Affairs Division

Mr. Ryan Pendergraft, Assistant Engineer – Development and Construction Services Division

Mr. Jonathan Penaflor, Information Technology Analyst II – Information Technology Services Division

Ms. Gemma Lathi, Management Analyst II – Operations Support Services Division

Ms. Mayette Bailey, Financial Analyst – Financial Services Division

Mr. John Varga, IFPTE Representative (International Federation of Professional & Technical Engineers)

The speakers addressed the Board regarding current contract negotiations with the District. They each shared career and personal background, including their proud years of service and community at the District. They expressed the importance of receiving a fair wage in light of rising inflation and cost of living conditions in the region. They asked the Board to support the District workers.

5. REPORTS

5.A. Boardmember Items

- Submittal of Written Reports for Day of Service Events Attended by Directors

Director Vonheeder-Leopold submitted written reports to Executive Services Supervisor/District Secretary Genzale. She reported that she attended the California Association of Sanitation Agencies (CASA) Strategic Planning meeting on November 7–8, 2021, and the CASA Finance Committee meeting on November 16. She summarized the activities and discussions at the meetings. She also acknowledged the recent passing of District friend and colleague Ted Fairfield, the Engineer responsible for much of the community development in the Tri-Valley.

Director Rubio submitted a written report to Executive Services Supervisor/District Secretary Genzale. She reported that she attended the State of the District Address by Assemblymember Rebecca Bauer-Kahan on November 4, 2021. She summarized the activities and discussions at the meeting.

6. CLOSED SESSION

At 5:40 p.m. the Board went into Closed Session.

6.A. Conference with Labor Negotiators Pursuant to Government Code Section 54957.6

- Agency Negotiators: Dan McIntyre, General Manager  
Jan Lee, Assistant General Manager  
Carol Atwood, Administrative Services Director  
Michelle Gallardo, Human Resources and Risk Manager
- Employee Organizations: 1. Stationary Engineers, Local 39  
2. Mid-Management Employees Bargaining Unit  
3. IFPTE Local 21/Professional Employees
- Additional Attendees: Douglas E. Coty, General Counsel  
Dania Torres Wong, Sloan Sakai Yeung & Wong LLP

6.B. Conference with Labor Negotiators Pursuant to Government Code Section 54957.6

- Agency Negotiators: Dan McIntyre, General Manager
- Employee Organizations: 1. Senior Managers  
2. Unrepresented Employees
- Additional Attendees: Douglas E. Coty, General Counsel

7. REPORT FROM CLOSED SESSION

At 6:26 p.m. the Board came out of Closed Session. President Johnson announced that there was no reportable action.

8. ADJOURNMENT

President Johnson adjourned the meeting at 6:26 p.m.

Submitted by,

Nicole Genzale, CMC  
Executive Services Supervisor/District Secretary