



REVISED

DUBLIN SAN RAMON SERVICES DISTRICT Board of Directors

NOTICE OF REGULAR MEETING

TIME: 6:00 p.m.
PLACE: Regular Meeting Place
7051 Dublin Boulevard, Dublin, CA

DATE: Tuesday, January 21, 2014

AGENDA

(NEXT RESOLUTION NO. 2-14)

(NEXT ORDINANCE NO. 332)

Our mission is to provide reliable water and wastewater services to the communities we serve in a safe, efficient and environmentally responsible manner.

BUSINESS:

REFERENCE

	<u>Recommended Action</u>	<u>Anticipated Time</u>
1. <u>CALL TO ORDER</u>		
2. <u>PLEDGE TO THE FLAG</u>		
3. <u>ROLL CALL</u> – Members: Benson, Duarte, Halket, Howard, Vonheeder-Leopold		
4. <u>SPECIAL ANNOUNCEMENTS/ACTIVITIES</u>		
5. <u>PUBLIC COMMENT</u> (MEETING OPEN TO THE PUBLIC)		
At this time those in the audience are encouraged to address the Board on any item of interest that is within the subject matter jurisdiction of the Board and not already included on tonight’s agenda. Comments should not exceed five minutes. Speakers’ cards are available from the District Secretary and should be completed and returned to the Secretary prior to addressing the Board. The President of the Board will recognize each speaker, at which time the speaker should proceed to the lectern, introduce him/herself, and then proceed with his/her comment.		
6. <u>REPORTS</u>		
A. <u>Reports by General Manager and Staff</u>		
• Event Calendar		
• Correspondence to and from the Board		
B. <u>Committee Reports</u>		
External Affairs		January 8, 2014
Finance		January 13, 2014
Personnel		January 14, 2014
Wastewater		January 15, 2014
C. <u>Agenda Management</u> (consider order of items)		
7. <u>APPROVAL OF MINUTES</u> - Regular Meeting of <i>January 7, 2014</i>	District Secretary	Approve by Motion

BUSINESS:

REFERENCE

<u>Recommended Action</u>	<u>Anticipated Time</u>
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8. CONSENT CALENDAR

Matters listed under this item are considered routine and will be enacted by one Motion, in the form listed below. There will be no separate discussion of these items unless requested by a Member of the Board of Directors or the public prior to the time the Board votes on the Motion to adopt.

- | | | | |
|----|--|---------------------------------|-----------------------|
| A. | Water and Recycled Water SCADA Improvements (CIP 09-6101): Authorize Amendment No. 1 to Task Order No. 1 with ArcSine Engineering | Engineering Services Manager | Approve by Motion |
| B. | Adopt Pay Schedule in Accordance with California Code of Regulations, Title 2, Section 570.5, Requirement for a Publicly Available Pay Schedule and Rescind Resolution No. 54-13 | Organizational Services Manager | Approve by Resolution |
| C. | Upcoming Board Calendar | General Manager | Accept by Motion |

9. BOARD BUSINESS - None

10. BOARDMEMBER ITEMS

- Submittal of Written Reports from Travel and Training Attended by Directors

11. CLOSED SESSION

- | | | |
|----|--|-------|
| A. | <p><i>Conference with Labor Negotiators—Pursuant to Government Code Section 54957.6</i></p> <p><i>Agency Negotiators: Bert Michalczyk, General Manager</i>
 <i>Michelle Gallardo, Organizational Services Manager</i>
 <i>Alison Kosinski, Attorney, Liebert Cassidy Whitmore</i></p> <p><i>Employee Organizations:</i></p> <ol style="list-style-type: none"> <i>1. Stationary Engineers, Local 39</i> <i>2. Mid-Management Employees Bargaining Unit</i> <i>3. Professional Employees Bargaining Unit</i> <i>4. Confidential Employees Bargaining Unit</i> <p><i>Additional attendees: General Counsel Carl P. A. Nelson</i></p> | 5 min |
|----|--|-------|

12. REPORT FROM CLOSED SESSION

13. ADJOURNMENT

BOARD CALENDAR*

<u>Committee & Board Meetings</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
Water	January 23, 2014	8:30 a.m.	District Office
Special Board Meeting	January 30, 2014	6:00 p.m.	City of Dublin Council Chambers
Regular Board Meeting	February 4, 2014	6:00 p.m.	District Office

*Note: Agendas for regular meetings of District Committees are posted not less than 72 hours prior to each Committee meeting at the District Administrative Offices, 7051 Dublin Boulevard, Dublin, California

All materials made available or distributed in open session at Board or Board Committee meetings are public information and are available for inspection at the front desk of the District Office at 7051 Dublin Blvd., Dublin, during business hours, or by calling the District Secretary at (925) 828-0515. A fee may be charged for copies. District facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Secretary as soon as possible, but at least two days prior to the meeting.

**DUBLIN SAN RAMON SERVICES DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

January 7, 2014

A regular meeting of the Board of Directors was called to order at 6:00 p.m. by President Georgean M. Vonheeder-Leopold. Boardmembers present: President Georgean M. Vonheeder-Leopold, Vice President Edward R. Duarte, Director D.L. (Pat) Howard, Director Richard M. Halket, and Director Dawn L. Benson. District staff present: Bert Michalczyk, General Manager; Judy Zavadil, Principal Engineer - Supervisory; John Archer, Interim Financial Services Manager/Treasurer; Dan Gallagher, Operations Manager; Michelle Gallardo, Interim Organizational Services Manager; Carl P.A. Nelson, General Counsel; and Nancy Gamble Hatfield, District Secretary

1. CALL TO ORDER
2. PLEDGE TO THE FLAG
3. ROLL CALL - Members: Benson, Duarte, Halket, Howard, Vonheeder-Leopold
4. SPECIAL ANNOUNCEMENTS/ACTIVITIES
5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:01 p.m.
6. REPORTS
 - A. Reports by General Manager and Staff
 - Event Calendar – General Manager Michalczyk reported on the following:
 - o On Wednesday, January 8, 2014 the Alameda County Special Districts Association will hold its bimonthly membership meeting at the Alameda County Resource Conservation District in Livermore. President Vonheeder-Leopold and the General Manager will attend the meeting. All Directors were invited to also attend.
 - o On Thursday, January 23, 2014 the East Bay Leadership Council will hold an all day session, “Leading the Region Toward a Sustainable Future,” at the Hilton Concord Hotel in Concord. Mr. Michalczyk stated this should be an informative meeting and a good opportunity to meet with business leaders in the East Bay.
 - o On Wednesday, January 29, 2014, Mayor Tim Sbranti will deliver his State of the City address at the Dublin Chamber of Commerce lunch. Directors should contact the General Manager or District Secretary Hatfield if interested in attending. V.P. Duarte noted that San Ramon Mayor Clarkson does a similar lunch for that city.
 - o On Thursday, January 30, 2014 at 6:00 p.m., at the Dublin City Council Chambers, California Natural Resources Secretary John Laird will be speaking on the California Water Action Plan. This meeting will be co-

DRAFT

sponsored by the Dublin San Ramon Services District, Zone 7, California Water Service Company, and the cities of Livermore, Pleasanton, Dublin and San Ramon. The District will agendize this meeting as a meeting of its Board of Directors in the event any discussion ensues; other sponsoring agencies may choose to not do so. Mr. Michalczyk asked Directors to inform staff if they will attend.

- o On February 21, 2014 the ACWA and CASA Washington, D.C. conferences will be held. Director Benson is the only member of the Board attending that conference. Director Benson’s travel was approved at the December 17, 2013 meeting; approval for staff travel to these meetings (Rhodora Biagtan) will be considered under tonight’s Consent Calendar.
- o In calendar year 2013, the weather station at the WWTP recorded a total of 3.88 inches of precipitation. Annual average precipitation is 20.5 inches. Calendar year 2013 was the driest year on record in California. The water supply situation is rapidly becoming a very serious matter. However, a few good rainstorms could have a significantly positive impact. The Board’s Water Committee will be monitoring the situation as the winter season evolves.

- Correspondence to and from the Board:

Date	Format	From	To	Subject
12/23/13	Letter	Chris Beeson	Board of Directors	Installation of AT&T Cellular Base Station (CBS) at the Dublin Ramon Services District Water Tank located at 8208 Rhoda Avenue

General Manager Michalczyk noted that District Secretary Hatfield sent an acknowledgement letter to Mr. Beeson. He stated that the matter in Mr. Beeson’s letter is presently scheduled for discussion at the February 18, 2014 Board meeting.

B. Committee Reports
 Personnel

December 17, 2013

President Vonheeder-Leopold invited comments on recent committee activities. Directors felt the available staff reports adequately covered the many matters considered at committee meetings and made a few comments about some of the committee activities.

C. Agenda Management (consider order of items) – No changes were made.

7. APPROVAL OF MINUTES – Regular Meeting of *December 17, 2013*

Director Benson MOVED for the approval of the December 17, 2013 minutes. V.P. Duarte SECONDED the MOTION, which CARRIED with FIVE AYES.

8. CONSENT CALENDAR

V.P. Duarte MOVED for approval of the items on the Consent Calendar. Director Benson SECONDED the MOTION, which CARRIED with FIVE AYES.

- A. Authorize Travel to Washington, D.C. for Engineering Services Manager – Approved
- B. Adopt Revised Board Correspondence Policy and *Rescind Resolution No. 26-12* – Approved – Resolution No. 1-14
- C. Upcoming Board Calendar – Approved
- D. Report of Checks and Electronic Disbursements Made – Approved

Date Range	Amount
11/25/13-12/29/2013	\$7,939,910.29

9. BOARD BUSINESS

- A. Annual Briefing Related to District Governance (Brown Act, Public Records Act and Conflict of Interest)

General Counsel Nelson acknowledged Attorney Mike Nelson from BPMNJ in the audience and noted that he is the author of the handout information for this item. General Counsel Nelson distributed a handout titled “DSRSD Board Meeting, January 7, 2014 – Notable Law Changes for 2014.” He gave a short presentation on the Brown Act, Political Reform Act, and Government Code Section 1090 and how these impact Directors. There was a brief discussion.

10. BOARDMEMBER ITEMS

Director Benson wished the Board and staff a “Happy New Year!”

V.P. Duarte gave a report on his attendance at the November 18 - 20, 2013 Special District Leadership Academy in Napa. He highly recommended the training for other Directors.

President Vonheeder-Leopold noted that the January 15, 2014 LAVWMA meeting is canceled.

11. ADJOURNMENT

President Vonheeder-Leopold adjourned the meeting at 6:24 p.m.

Submitted by,

Nancy Gamble Hatfield
District Secretary



**Dublin San Ramon Services District
Summary & Recommendation**

Reference Engineering Services Manager	Type of Action Authorize Amendment No. 1 to Task Order	Board Meeting of January 21, 2014
Subject Water and Recycled Water SCADA Improvements (CIP 09-6101): Authorize Amendment No. 1 to Task Order No. 1 with ArcSine Engineering		
<input checked="" type="checkbox"/> Motion	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Resolution
<input type="checkbox"/> Ordinance	<input type="checkbox"/> Informational	<input type="checkbox"/> Other
REPORT: <input type="checkbox"/> Verbal	<input type="checkbox"/> Presentation	<input checked="" type="checkbox"/> Staff
R. Biagtan		<input type="checkbox"/> Board Member

Recommendation:

The Engineering Services Manager recommends the Board of Directors authorize, by Motion, the General Manager to execute Amendment No. 1 to Task Order No. 1 with ArcSine Engineering for the Water and Recycled Water SCADA Improvements Project (CIP 09-6101) in an amount of \$115,000, increasing the total amount from \$798,000 to \$913,000.

Summary:

On June 4, 2013 the Board approved a Consulting Services Agreement with ArcSine Engineering and authorized the General Manager to execute Task Order No. 1 for Design Services for the Water and Recycled Water SCADA Improvements Project (CIP 09-6101) in the amount not to exceed \$798,000. Additions to the scope of Task Order No. 1 are warranted to respond to unexpected field conditions and variation, to minimize bid uncertainties which would result from deferring details/resolutions to the construction phase, and to assure the reliability and expand the capability of the communications system.

The original SCADA design scope assumed sufficient similarities in the Field Operations facilities allowing for use of typical drawings for some of the design. In the course of site investigations, the site-by-site variations were greater than expected necessitating the need for additional design drawings. Additional drawings are also required to install PG&E power at a reservoir site for the communication system and to renovate the server room at the Wastewater Treatment Plant (WWTP) to accommodate the SCADA servers.

Additional field radio studies are required to work around failed radio paths, to test various frequencies, and to test the required antennae height at the WWTP.

This project is funded 98% from Water Replacement (Fund 610) and 2% from Local Sewer Replacement (Fund 210). DERWA will provide 10% of project cost to cover expenses related to the DERWA facilities. There are sufficient funds available for this adjustment.

Committee Review			Legal Review	Staff Review		
COMMITTEE	DATE	RECOMMENDATION		ORIGINATOR	DEPARTMENT	REVIEWED BY
---	---	---	Not Required	J. Zavadil	Engineering	
ATTACHMENTS <input type="checkbox"/> None						
<input type="checkbox"/> Resolution	<input type="checkbox"/> Minute Order	<input checked="" type="checkbox"/> Task Order	<input type="checkbox"/> Staff Report	<input type="checkbox"/> Ordinance		
<input checked="" type="checkbox"/> Cost \$115,000	<input type="checkbox"/> Funding Source A. Water Replacement (Fund 610) B. Local Sewer Replacement (Fund 210)		Attachments to S&R 1. Task Order Amendment No. 1 2. 3.			

ArcSine Engineering
Amendment No. 1 Task Order No. 1 to Agreement dated June 26, 2013

Date: January 14, 2014

Project Name and Number: Water and Recycled Water SCADA Improvements (CIP 09-6101)

Task Title: Design and Construction Management

Project Manager Name & Signature: Judy Zavadil _____

Source of Funds: Water Replacement (Fund 610)

Board Review Committee: Board

Account Number: 09-6101.design.cip

Authorization Amount: \$115,000

Purchase Order Number: TBD

Return Purchase Order to: Evita Schnupp

Compensation Method: Time and materials as per Agreement

Completion Date: September 2014

Insurance Requirements: As per Agreement; no special requirements

Work Product: See Attachment "A"

Digital Drawings, if applicable: Digital files shall be in AutoCAD 2000 or higher drawing format. Drawing units shall be decimal with a precision of 0.00. Angles shall be in decimal degrees with a precision of 0. All objects and entities in layers shall be colored by layer. All layers shall be named in English. Abbreviations are acceptable. All submitted map drawings shall use the Global Coordinate system of USA, California, NAD 83 California State Planes, Zone III, U. S. foot.

Scope of Work: See Attachment "A"

Economic Disclosure: Not Required

Recommended by: Rhodora Biagtan (_____)

Accepted by: _____ Date _____
 Doug McHaney, General Manager
 ArcSine Engineering

Authorized by: _____ Date _____
 Bert Michalczyk, General Manager
 Dublin San Ramon Services District

**DUBLIN SAN RAMON SERVICES DISTRICT
FIELD OPERATIONS DIVISION SCADA IMPROVEMENTS, CIP-09-6101**

**SCOPE OF WORK
AMENDMENT NO. 1
DESIGN AND CONSTRUCTION MANAGEMENT**

ArcSine Project No. 1324/T1

January 7, 2014

INTRODUCTION

This Scope Amendment covers additional work items, the need for which was discovered during the evaluation phase of the project. The additions are warranted to respond to unexpected field conditions and variations, to minimize bid uncertainties which would result from deferring details/resolutions to the construction phase, and expanding the capabilities and scope of the communications system beyond what was originally anticipated. Task numbers correlate with those in the base contract. The additions will be incorporated in the normal workflow, thus not incurring inefficiencies due to rework.

WORK ITEMS**3.0 Communications System Design****3.2.2 Field Study**

Additional field radio studies are required to work around failed radio paths, to test at 900 MHz, 4.9 GHz, and 11 GHz, and to test at higher elevations at the District's Treatment Plant.

Item	As Originally Scoped	As Revised
Field Time	<u>2 Weeks</u> 1 radio van (2 van-weeks) 2 people (4 person-weeks)	<u>3 Weeks</u> 1 radio van, 1 week 2 radio vans, 2 weeks (5 van weeks) 2 people, 1 week 3 people, 2 weeks (8 person-weeks)
Bucket Truck for Plant	Not included	Add \$1,700

The revised scope includes design of a licensed microwave ring backbone, with optimized spurs to serve select remote sites. The scope includes the FCC licensing study for the microwave link, and related coordination. See Item 5.11.

3.3 Alternatives Analysis. Expand to accommodate additional frequencies/tests.

3.5 Communications Technical Memorandum. Expand Appendices to accommodate additional studies. Incorporate the additional variations into the body of the TM.

5.0 SCADA Design

5.2 Drawing List. In the course of investigations site-by-site variations were discovered to be greater than expected. Accordingly, collapsing the variations on to the scoped typical drawings is not recommended. The following shows the revised drawing quantities:

Item	As Originally Scoped	As Revised
Cover Sheet/Location Map	1	1
Legend/General Notes	1	2
Treatment Plan Server Rooms	0	2
RES 3A Electric Service Drawings (see Item 5.10)	0	1
Site Area Plans	44	49
Network Block Diagrams/Radio Drawings	6	6
Sequencing Drawings	3	3
Elementary Diagrams	6	6
Process and Instrumentation Diagrams	15	50
Typical Elevations and Details	4	4
Typical Loop Diagrams	3	3
Totals:	83	127

5.10 Design Commercial Power for RES3A. In the course of communications evaluations, Reservoir 3A was deemed a desirable site for a critical radio. The site is not served by commercial power. Coordinate with PG&E (DSRSD and CONSULTANT joint effort) and design a service lateral and electric service.

5.11 Microwave Design. The final design will include an optimized approach with two unlicensed radio frequencies, plus a licensed microwave ring backbone. For the backbone:

- Add costs/coordination for FCC frequency coordination.
- Add costs/coordination for licensing.
- Prenegotiate among finalist vendors, prior to bid, to assure acceptable scope and pricing.
- Microwave towers will be required. This scope includes coordinating with tower vendors, and developing representative details and requirements suitable for bidding. The Contract Documents will call for detailed shop drawing

submittals, including stamped/signed calculations by a registered structural engineer, with the submittals tailored to and matching the tower vendor's particular arrangement. Tower submittals, including predicted deflections under high wind conditions, will be specified to be reviewed and approved by the radio vendor prior to submission to the District.

- Add related Contract requirements for the items above.

5.12 Server Rooms. Add 2 drawings. Allow \$2,000 for structural engineering, for wall relocations and/or anchorage.

**DSRSD SCADA IMPROVEMENTS (CIP-09-6101)
DESIGN/CONSTRUCTION MANAGEMENT - FEE ESTIMATE
AMENDMENT NO. 1**

Task No.	Description	Team Member Project Role	Doug McHaney Project Manager/ QA/QC	Steve Stewart SCADA Engineer	Brian Reid SCADA Engineer	Mike Costa I.T. Specialist/ Communications	Various Communications and Field Technicians	Various Drafting/ Technician	Various Clerical	Expenses
		Rate ^{Note 1}	196	161	122	117	107	78	70	
DESIGN ENGINEERING/BID PHASE SERVICES										
3.0	Communications Systems Design									
3.2	Radio Studies									
3.2.2	Field study									
	Fieldwork preparation, coordination					16	8		4	
	Field study site visits					80	0			\$2,000
	Applied Technology Group (Note 3)					8				\$14,000
	Bucket truck rental					2				\$1,700
3.3	Alternatives Analysis (expand)		8	4		8	8			
3.5	Communications technical memorandum (expand)		8			24	16		6	
	<i>Task 3 Subtotal - Hours</i>		16	4	0	138	32	0	10	
	<i>Task 3 Subtotal - Fee</i>		\$3,136	\$644	\$0	\$16,146	\$3,424	\$0	\$700	\$17,700
	Task 3 Subtotal		\$41,800							
5.0	SCADA Design									
5.2	Design Drawings									
	Cover Sheet/Location Map (No change)									
	Legend/General Notes (1 additional drawing)		1		1			5		
	Treatment Plant Server Rooms (See 5.12)									
	RES 3A Electric Service Drawings (See 5.10)									
	Site/Area Plans (5 additional drawings)		5		25			25		
	Network Block Diagrams/ Radio Drawings (No change)									
	Sequencing Drawings (No change)									
	Elementary Diagrams (No change)									
	Process and Instrumentation Diagrams (Add 35 sheets)		35		175			175		
	Typical Elevations and Details (See 5.11)									
	Typical Loop Diagrams (No change)									
5.3	Technical Specifications									
	Electrical (See Item 5.10)									
	Radio (See Item 5.11)									
5.10	Design Commercial Power for RES 3A		2		16		8	12	4	
5.11	Microwave Design									
	FCC frequency coordination (Note 5)		2		8		8			\$4,000
	Licensing		2		8		8			
	Tower details		4			8	8	12		
	Specifications		4		12				4	
5.12	Server Rooms (Note 4)		2		12		8	12	2	\$2,000
	<i>Task 5 Subtotal - Hours</i>		57	0	257	8	40	241	10	
	<i>Task 5 Subtotal - Fee</i>		\$11,172	\$0	\$31,354	\$936	\$4,280	\$18,798	\$700	\$6,000
	Task 5 Subtotal		\$73,200							
	PROJECT TOTAL		\$115,000							
NOTES:										
1. The hourly rates include escalation over anticipated design period.										
2. Note not used.										
3. Expenses for communications include subconsultant Applied Technology Group for persons and equipment in support of field investigations. 1 van, 1 person, 2 weeks in the field plus office time.										
4. For treatment plant server rooms, include an allowance of \$2,000 for structural engineering, if needed.										
5. FCC frequency coordination fee is an outside service.										



**Dublin San Ramon Services District
Summary & Recommendation**

Reference Organizational Services Manager	Type of Action Adopt Pay Schedule	Board Meeting of January 21, 2014
Subject Adopt Pay Schedule in Accordance with California Code of Regulations, Title 2, Section 570.5, Requirement for a Publicly Available Pay Schedule and Rescind Resolution No. 54-13		
<input type="checkbox"/> Motion	<input type="checkbox"/> Minute Order	<input checked="" type="checkbox"/> Resolution
<input type="checkbox"/> Ordinance	<input type="checkbox"/> Informational	<input type="checkbox"/> Other
REPORT:	<input checked="" type="checkbox"/> Verbal	<input type="checkbox"/> Presentation
	<input checked="" type="checkbox"/> Staff	M. Gallardo
		<input type="checkbox"/> Board Member

Recommendation:

The Organizational Services Manager recommends the Board of Directors adopt, by Resolution, the District Pay Schedule in accordance with California Code of Regulations (CCR), Title 2, Section 570.5, Requirement for a Publicly Available Pay Schedule and rescind Resolution No. 54-13.

Summary:

Per Resolution No. 54-13, the Board of Directors adopted the publicly available pay schedule in accordance with California Code of Regulations (CCR), Title 2, Section 570.5, Requirement for a Publicly Available Pay Schedule.

The pay schedule has been updated with the corresponding base salary and effective date for the District salary ranges following the application of the cost-of-living salary increase negotiated in District Memoranda of Understanding (MOUs) and Personal Services Agreements (PSAs), as required by CCR, Title 2, Section 570.5.

The regulation specifies that compensation earnable is defined in statute and further clarified by CCR, Title 2, Section 570.5, and that salaries shall be “duly approved and adopted by the employer’s governing body in accordance with requirements of applicable public meetings laws.” Therefore, only those pay amounts that meet the definition of compensation earnable can be used when calculating retirement benefits. This regulation applies to all employers reporting compensation to CalPERS.

This pay schedule shall reflect salaries currently in place and previously agreed to by the District in accordance with the various Memoranda of Understanding and Personal Services Agreements.

Committee Review			Legal Review	Staff Review		
COMMITTEE ---	DATE ---	RECOMMENDATION ---	No	ORIGINATOR M. Gallardo	DEPARTMENT Organizational Services	REVIEWED BY
ATTACHMENTS <input type="checkbox"/> None						
<input checked="" type="checkbox"/> Resolution	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Task Order	<input type="checkbox"/> Staff Report	<input type="checkbox"/> Ordinance		
<input checked="" type="checkbox"/> Cost \$0	<input type="checkbox"/> Funding Source A. B.		Attachments to S&R 1.			

RESOLUTION NO. _____

RESOLUTION OF THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT ADOPTING A PAY SCHEDULE IN ACCORDANCE WITH CALIFORNIA CODE OF REGULATIONS, TITLE 2, SECTION 570.5, AND RESCINDING RESOLUTION NO. 54-13

WHEREAS, the California Code of Regulations, Title 2, Section 570.5 requires the District's Board of Directors approve and adopt all pay schedules; and

WHEREAS, the Regulations require that the pay schedule be made public without reference to another document in disclosure of the pay rate; and

WHEREAS, by Resolution No. 54-13, the Board-adopted pay schedule was approved on November 19, 2013; and

WHEREAS, the Stationary Engineers, Local 39 (Local 39), Professional Employees Bargaining Unit (PEBU) and Mid-Management Employees Bargaining Unit (MEBU) have met in good faith and agreed to labor contracts effective December 26, 2011 through December 18, 2016; and

WHEREAS, the Confidential Employees Bargaining Unit (CEBU) have met in good faith and agreed to labor contracts effective December 26, 2011 through April 30, 2017; and

WHEREAS, the Operations Services Manager has a Personal Services Agreement in place effective 2012 through 2016; and

WHEREAS, the Interim Senior Management employees have Personal Services Agreements in place effective through June 30, 2014; and

WHEREAS, the specific language of these contracts establishes a salary increase effective the first pay period of Calendar Year 2014.

Res. No. _____

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT, a public agency in the counties of Alameda and Contra Costa, California, as follows:

- (1) That the attached pay schedule titled DSRSD Pay Schedule, set forth in Exhibit "A" attached hereto and incorporated herein by reference is approved and adopted, and Resolution No. 54-13 is hereby rescinded and attached as Exhibit "B."
- (2) That the pay schedule approved and adopted by this resolution shall be periodically updated by the Board of Directors, in accordance with the California Code of Regulations requirements.

ADOPTED by the Board of Directors of Dublin San Ramon Services District, a public agency in the State of California, counties of Alameda and Contra Costa, at its regular meeting held on the 21st day of January 2014, and passed by the following vote:

AYES:

NOES:

ABSENT:

Georgan M. Vonheeder-Leopold, President

ATTEST: _____
Nancy G. Hatfield, District Secretary

**DSRSD Pay Schedule
Pursuant to CCR Title 2 570.5**

Exhibit A

In accordance with Board-approved resolutions and the District's established payroll procedures (26 pay periods per year, 14 days per pay period).

Time base for each pay rate: Full time employee (1.0 FTE), 40 hours per work week.

Non-Exempt, Hourly Classifications				Monthly Salary					Hourly Pay Rate				
Job Classification	Job Code	Effective	Resolution#	Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E
ACCOUNT CLERK I	CACCK1	12/23/2013	73-11	4388	4608	4837	5080	5333	25.3154	26.5846	27.9058	29.3077	30.7673
ACCOUNT CLERK II	CACCK2	12/23/2013	73-11	4826	5068	5322	5588	5868	27.8423	29.2385	30.7038	32.2385	33.8538
ACCOUNTANT I	PACCT1	12/23/2013	74-11	6722	7058	7411	7782	8171	38.7808	40.7192	42.7558	44.8962	47.1404
ACCOUNTING TECHNICIAN I	CACTC1	12/23/2013	73-11	5352	5621	5902	6197	6506	30.8769	32.4288	34.0500	35.7519	37.5346
ACCOUNTING TECHNICIAN II	CACTC2	12/23/2013	73-11	5887	6181	6491	6816	7156	33.9635	35.6596	37.4481	39.3231	41.2846
ADMIN ASSISTANT I - CONF	HADAS1	12/23/2013	76-11	5097	5351	5620	5900	6193	29.4058	30.8712	32.4231	34.0385	35.7288
ADMIN ASSISTANT II - CONF	HADAS2	12/23/2013	76-11	5603	5884	6178	6488	6812	32.3250	33.9462	35.6423	37.4308	39.3000
ADMINISTRATIVE ANALYST I	PADAN1	12/23/2013	74-11	7360	7727	8115	8520	8946	42.4615	44.5788	46.8173	49.1538	51.6115
ADMINISTRATIVE ASSISTANT I	CADAS1	12/23/2013	73-11	4438	4658	4893	5138	5393	25.6038	26.8731	28.2288	29.6423	31.1135
ADMINISTRATIVE ASSISTANT II	CADAS2	12/23/2013	73-11	4882	5128	5383	5652	5934	28.1654	29.5846	31.0558	32.6077	34.2346
ADMINISTRATIVE TECHNICIAN	CADMTC	12/23/2013	73-11	5735	6023	6324	6640	6972	33.0865	34.7481	36.4846	38.3077	40.2231
ADMINISTRATIVE TECHNICIAN-CONF	HADMTC	12/23/2013	76-11	5973	6272	6583	6914	7261	34.4596	36.1846	37.9788	39.8885	41.8904
CO-GENERATION SPECIALIST	CCOGSP	12/23/2013	73-11	7699	8086	8489	8915	9359	44.4173	46.6500	48.9750	51.4327	53.9942
COMMUNITY AFFAIRS SPEC I	PCAFS1	12/23/2013	74-11	7054	7406	7778	8166	8575	40.6962	42.7269	44.8731	47.1115	49.4712
CONSTRUCTION INSPECTOR I	CCOIN1	12/23/2013	73-11	6590	6918	7265	7628	8008	38.0192	39.9115	41.9135	44.0077	46.2000
CONSTRUCTION INSPECTOR II	CCOIN2	12/23/2013	73-11	7247	7609	7992	8390	8808	41.8096	43.8981	46.1077	48.4038	50.8154
CUSTOMER FIELD REP I	CCFDR1	12/23/2013	73-11	4991	5242	5504	5779	6067	28.7942	30.2423	31.7538	33.3404	35.0019
CUSTOMER FIELD REP II	CCFDR2	12/23/2013	73-11	5489	5764	6055	6357	6674	31.6673	33.2538	34.9327	36.6750	38.5038
CUSTOMER SERVICES REP I	CCSRP1	12/23/2013	73-11	4360	4578	4807	5048	5300	25.1538	26.4115	27.7327	29.1231	30.5769
CUSTOMER SERVICES REP II	CCSRP2	12/23/2013	73-11	4797	5038	5287	5550	5829	27.6750	29.0654	30.5019	32.0192	33.6288
CUSTOMER SERVICES REP III	CCSRP3	12/23/2013	73-11	6039	6342	6660	6994	7342	34.8404	36.5885	38.4231	40.3500	42.3577
ELECTRICIAN	CELECT	12/23/2013	73-11	7083	7437	7809	8199	8609	40.8635	42.9058	45.0519	47.3019	49.6673
ENGINEERING TECH / GIS SPEC I	CENTC1	12/23/2013	73-11	6032	6335	6652	6984	7333	34.8000	36.5481	38.3769	40.2923	42.3058
ENGINEERING TECH / GIS SPEC II	CENTC2	12/23/2013	73-11	6636	6967	7316	7682	8065	38.2846	40.1942	42.2077	44.3192	46.5288
ENVIRONMENTAL CHEMIST I	PENCH1	12/23/2013	74-11	6929	7275	7638	8022	8422	39.9750	41.9712	44.0654	46.2808	48.5885
ENVIRONMENTAL COMPL INSP I-CW	CECIC1	12/23/2013	73-11	6375	6692	7028	7381	7749	36.7788	38.6077	40.5462	42.5827	44.7058
ENVIRONMENTAL COMPL INSP II-CW	CECIC2	12/23/2013	73-11	7015	7364	7732	8119	8523	40.4712	42.4846	44.6077	46.8404	49.1712
ENVIRONMENTAL COMPL INSP II-PT	CECIP2	12/23/2013	73-11	7015	7364	7732	8119	8523	40.4712	42.4846	44.6077	46.8404	49.1712
ENVIRONMENTAL COMPL INSP I-PT	CECIP1	12/23/2013	73-11	6375	6692	7028	7381	7749	36.7788	38.6077	40.5462	42.5827	44.7058
FLEET MECHANIC	CFMECH	12/23/2013	73-11	6310	6625	6957	7304	7669	36.4038	38.2212	40.1365	42.1385	44.2442
GIS ANALYST I	PGISA1	12/23/2013	74-11	7771	8159	8569	8997	9445	44.8327	47.0712	49.4365	51.9058	54.4904
HUMAN RESOURCES ANALYST I	HHRAN1	12/23/2013	76-11	7421	7792	8181	8590	9019	42.8135	44.9538	47.1981	49.5577	52.0327
HUMAN RESOURCES TECHNICIAN	HHRTC	12/23/2013	76-11	5973	6272	6583	6914	7261	34.4596	36.1846	37.9788	39.8885	41.8904
INFORMATION SYSTEMS TECH I	CISTC1	12/23/2013	73-11	5751	6037	6340	6657	6991	33.1788	34.8288	36.5769	38.4058	40.3327
INFORMATION SYSTEMS TECH II	CISTC2	12/23/2013	73-11	6324	6640	6972	7322	7689	36.4846	38.3077	40.2231	42.2423	44.3596
INFORMATION TECH ANALYST I	PITAN1	12/23/2013	74-11	7933	8328	8744	9182	9641	45.7673	48.0462	50.4462	52.9731	55.6212
INSTRUMENTATION TECHNICIAN	CINSTC	12/23/2013	73-11	7239	7603	7981	8382	8801	41.7635	43.8635	46.0442	48.3577	50.7750
JUNIOR ENGINEER	PJRENG	12/23/2013	74-11	7368	7736	8123	8528	8955	42.5077	44.6308	46.8635	49.2000	51.6635
JUNIOR PLANNER	PJRPLN	12/23/2013	74-11	6939	7285	7649	8032	8433	40.0327	42.0288	44.1288	46.3385	48.6519
LABORATORY TECHNICIAN	CLABTC	12/23/2013	73-11	6062	6365	6683	7018	7368	34.9731	36.7212	38.5558	40.4885	42.5077
MAINTENANCE WORKER I	CMTWK1	12/23/2013	73-11	5133	5388	5658	5940	6238	29.6135	31.0846	32.6423	34.2692	35.9885

**DSRSD Pay Schedule
Pursuant to CCR Title 2 570.5**

In accordance with Board-approved resolutions and the District's established payroll procedures (26 pay periods per year, 14 days per pay period).

Time base for each pay rate: Full time employee (1.0 FTE), 40 hours per work week.

Non-Exempt, Hourly Classifications				Monthly Salary					Hourly Pay Rate				
Job Classification	Job Code	Effective	Resolution#	Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E
MAINTENANCE WORKER II	CMTWK2	12/23/2013	73-11	5644	5928	6224	6535	6860	32.5615	34.2000	35.9077	37.7019	39.5769
MECHANIC I	CMECH1	12/23/2013	73-11	5921	6216	6528	6853	7197	34.1596	35.8615	37.6615	39.5365	41.5212
MECHANIC II	CMECH2	12/23/2013	73-11	6511	6837	7179	7539	7915	37.5635	39.4442	41.4173	43.4942	45.6635
MECHANIC II-CRANE CERTIFIED	CMECCC	12/23/2013	73-11	6675	7009	7360	7727	8115	38.5096	40.4365	42.4615	44.5788	46.8173
OPERATIONS CONTROL SYSTEM SPEC	COPCSS	12/23/2013	73-11	7727	8115	8519	8946	9393	44.5788	46.8173	49.1481	51.6115	54.1904
OPERATOR IN TRAINING	CWTPOT	12/23/2013	73-11	5048	5300	5565	5843	6135	29.1231	30.5769	32.1058	33.7096	35.3942
PROCESS LEAD WWTP OPERATOR IV	CWTPO4	12/23/2013	73-11	7375	7744	8130	8537	8964	42.5481	44.6769	46.9038	49.2519	51.7154
PROCESS LEAD WWTP OPERATOR V	CWTPO5	12/23/2013	73-11	7744	8130	8537	8964	9412	44.6769	46.9038	49.2519	51.7154	54.3000
SAFETY TECHNICIAN	CSAFTE	12/23/2013	73-11	6062	6365	6683	7018	7368	34.9731	36.7212	38.5558	40.4885	42.5077
SENIOR ACCOUNTING TECHNICIAN	CSACTC	12/23/2013	73-11	6478	6801	7140	7497	7872	37.3731	39.2365	41.1923	43.2519	45.4154
SENIOR ELECTRICAL/ELECTR TECH	CSEETC	12/23/2013	73-11	7966	8365	8781	9220	9680	45.9577	48.2596	50.6596	53.1923	55.8462
SENIOR ELECTRICIAN	CSRELECT	12/23/2013	73-11	7792	8181	8589	9019	9470	44.9538	47.1981	49.5519	52.0327	54.6346
SENIOR ENG TECH / GIS SPEC	CSENTC	12/23/2013	73-11	7298	7664	8046	8451	8871	42.1038	44.2154	46.4192	48.7558	51.1788
SENIOR MECHANIC	CSRMEC	12/23/2013	73-11	7165	7521	7899	8293	8706	41.3365	43.3904	45.5712	47.8442	50.2269
SENIOR MECHANIC-CRANE CERT	CSRMEC	12/23/2013	73-11	7342	7709	8094	8499	8924	42.3577	44.4750	46.6962	49.0327	51.4846
SENIOR WWTP OPERATOR III	CSWTPO	12/23/2013	73-11	7023	7375	7744	8130	8537	40.5173	42.5481	44.6769	46.9038	49.2519
SR ENVIRONMENTAL COMPL INSP	CSRECI	12/23/2013	73-11	7716	8100	8506	8929	9377	44.5154	46.7308	49.0731	51.5135	54.0981
SR INSTRUMENT/CONTROLS TECH	CSRICTECH	12/23/2013	73-11	8499	8925	9371	9840	10333	49.0327	51.4904	54.0635	56.7692	59.6135
WATER/WW SYSTEMS OP IV-ON CALL	CWW4OC	12/23/2013	73-11	7199	7558	7938	8334	8750	41.5327	43.6038	45.7962	48.0808	50.4808
WATER/WW SYSTEMS OPERATOR I	CWWSO1	12/23/2013	73-11	5048	5300	5565	5843	6135	29.1231	30.5769	32.1058	33.7096	35.3942
WATER/WW SYSTEMS OPERATOR II	CWWSO2	12/23/2013	73-11	5806	6094	6399	6719	7055	33.4962	35.1577	36.9173	38.7635	40.7019
WATER/WW SYSTEMS OPERATOR III	CWWSO3	12/23/2013	73-11	6385	6705	7039	7391	7761	36.8365	38.6827	40.6096	42.6404	44.7750
WATER/WW SYSTEMS OPERATOR IV	CWWSO4	12/23/2013	73-11	7023	7375	7744	8130	8537	40.5173	42.5481	44.6769	46.9038	49.2519
WATER/WW SYSTEMS OPERATOR V	CWWSO5	12/23/2013	73-11	7558	7938	8334	8750	9186	43.6038	45.7962	48.0808	50.4808	52.9962
WATER/WW SYSTEMS OPERATOR VI	CWWSO6	12/23/2013	73-11	7938	8334	8750	9186	9645	45.7962	48.0808	50.4808	52.9962	55.6442
WWTP OPERATOR I	CWTPO1	12/23/2013	73-11	5806	6094	6399	6719	7055	33.4962	35.1577	36.9173	38.7635	40.7019
WWTP OPERATOR II	CWTPO2	12/23/2013	73-11	6385	6705	7039	7391	7761	36.8365	38.6827	40.6096	42.6404	44.7750

Exempt Classifications				Monthly Salary					Bi-Weekly Pay Rate				
Job Classification	Job Code	Effective	Resolution#	Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E
ACCOUNTANT II	PACCT2	12/23/2013	74-11	7338	7705	8090	8494	8919	3386.77	3556.15	3733.85	3920.31	4116.46
ADMINISTRATIVE ANALYST II	PADAN2	12/23/2013	74-11	8040	8441	8864	9308	9773	3710.77	3895.85	4091.08	4296.00	4510.62
ASSISTANT ENGINEER	PASENG	12/23/2013	74-11	8050	8452	8873	9317	9783	3715.38	3900.92	4095.23	4300.15	4515.23
ASSISTANT PLANNER	PASPLN	12/23/2013	74-11	7576	7955	8353	8770	9209	3496.62	3671.54	3855.23	4047.69	4250.31
ASSOCIATE CIVIL ENGINEER-SME	PAESME	12/23/2013	74-11	9171	9629	10110	10616	11147	4232.77	4444.15	4666.15	4899.69	5144.77
ASSOCIATE ENGINEER-SUP	MASENG	12/23/2013	75-11	9769	10257	10770	11309	11875	4508.77	4734.00	4970.77	5219.54	5480.77
ASSOCIATE PLANNER	PASOPL	12/23/2013	74-11	8280	8693	9127	9584	10063	3821.54	4012.15	4212.46	4423.38	4644.46
BUYER	PBUYER	12/23/2013	74-11	6918	7264	7627	8007	8408	3192.92	3352.62	3520.15	3695.54	3880.62
CLEAN WATER PROGRAMS SPEC	PCWPSP	12/23/2013	74-11	8266	8679	9112	9568	10045	3815.08	4005.69	4205.54	4416.00	4636.15
COMMUNITY AFFAIRS SPEC II	PCAFS2	12/23/2013	74-11	7704	8089	8493	8918	9364	3555.69	3733.38	3919.85	4116.00	4321.85
COMMUNITY AFFAIRS SUPERVISOR	MCASUP	12/23/2013	75-11	9806	10296	10812	11353	11921	4525.85	4752.00	4990.15	5239.85	5502.00

**DSRSD Pay Schedule
Pursuant to CCR Title 2 570.5**

In accordance with Board-approved resolutions and the District's established payroll procedures (26 pay periods per year, 14 days per pay period).

Time base for each pay rate: Full time employee (1.0 FTE), 40 hours per work week.

Non-Exempt, Hourly Classifications				Monthly Salary					Hourly Pay Rate				
Job Classification	Job Code	Effective	Resolution#	Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E
CUSTOMER SERVICES SUPERVISOR	MCSSUP	12/23/2013	75-11	8826	9266	9729	10217	10728	4073.54	4276.62	4490.31	4715.54	4951.38
ELECTRICAL AND INSTRUM SUP	MEISUP	12/23/2013	75-11	8728	9164	9622	10104	10611	4028.31	4229.54	4440.92	4663.38	4897.38
EMPLOYEE DEVELOPMENT SPEC	PEEDSP	12/23/2013	74-11	8114	8518	8944	9392	9861	3744.92	3931.38	4128.00	4334.77	4551.23
ENGINEERING SERVICES MANAGER	ESM	12/23/2013	53-13	0	0	0	0	15088	0.00	0.00	0.00	0.00	6963.69
ENVIRONM SERVICES ADMINIST	MESADM	12/23/2013	75-11	11705	12289	12904	13548	14226	5402.31	5671.85	5955.69	6252.92	6565.85
ENVIRONMENTAL CHEMIST II	PENCH2	12/23/2013	74-11	7565	7943	8340	8757	9195	3491.54	3666.00	3849.23	4041.69	4243.85
EXECUTIVE SERVICES SUPERVISOR	MESSUP	12/23/2013	75-11	10463	10986	11535	12110	12717	4829.08	5070.46	5323.85	5589.23	5869.38
FIELD OPERATIONS SUPERVISOR	MFOCUS	12/23/2013	75-11	9519	9993	10494	11017	11568	4393.38	4612.15	4843.38	5084.77	5339.08
FINANCIAL ANALYST	PFINAN	12/23/2013	74-11	8321	8738	9175	9633	10114	3840.46	4032.92	4234.62	4446.00	4668.00
FINANCIAL SERVICES MANAGER	FSMFO	12/23/2013	44-13	0	0	0	0	14540	0.00	0.00	0.00	0.00	6710.77
FINANCIAL SERVICES SUPERVISOR	MFSSUP	12/23/2013	75-11	10499	11023	11574	12154	12761	4845.69	5087.54	5341.85	5609.54	5889.69
GENERAL MANAGER	GM	7/1/2013	2-12	0	0	0	0	23433	0.00	0.00	0.00	0.00	10815.23
GIS ANALYST II	PGISA2	12/23/2013	74-11	8492	8917	9362	9831	10322	3919.38	4115.54	4320.92	4537.38	4764.00
GRAPHIC DESIGNER	PGRPTC	12/23/2013	74-11	7704	8089	8493	8918	9364	3555.69	3733.38	3919.85	4116.00	4321.85
HUMAN RESOURCES ANALYST II	HHRAN2	12/23/2013	76-11	8108	8513	8939	9384	9855	3742.15	3929.08	4125.69	4331.08	4548.46
HUMAN RESOURCES SUPERVISOR	MHRSUP	12/23/2013	75-11	10302	10815	11355	11924	12519	4754.77	4991.54	5240.77	5503.38	5778.00
INFORMATION SERVICES SUPERVISOR	MISSUP	12/23/2013	75-11	11392	11960	12559	13188	13847	5257.85	5520.00	5796.46	6086.77	6390.92
INFORMATION TECH ANALYST II	PITAN2	12/23/2013	74-11	8669	9102	9557	10036	10537	4001.08	4200.92	4410.92	4632.00	4863.23
LABORATORY SUPERVISOR	MLBSUP	12/23/2013	75-11	9604	10083	10588	11116	11673	4432.62	4653.69	4886.77	5130.46	5387.54
MECHANICAL SUPERVISOR	MMESUP	12/23/2013	75-11	8540	8967	9414	9886	10379	3941.54	4138.62	4344.92	4562.77	4790.31
OPERATIONS MANAGER	OM	12/23/2013	79-11	0	0	0	0	16445	0.00	0.00	0.00	0.00	7590.00
ORGANIZATIONAL SERVICES MANAGER	HRMPIO	12/23/2013	33-13	0	0	0	0	13529	0.00	0.00	0.00	0.00	6244.15
PRINCIPAL ENGINEER-SME	PPESME	12/23/2013	74-11	10979	11527	12104	12709	13345	5067.23	5320.15	5586.46	5865.69	6159.23
PRINCIPAL ENGINEER-SUP	MPRENG	12/23/2013	75-11	11823	12413	13033	13686	14370	5456.77	5729.08	6015.23	6316.62	6632.31
SAFETY OFFICER	PSAFOF	12/23/2013	74-11	8543	8970	9418	9889	10383	3942.92	4140.00	4346.77	4564.15	4792.15
SENIOR CIVIL ENGINEER-SME	PSESME	12/23/2013	74-11	10031	10532	11058	11612	12193	4629.69	4860.92	5103.69	5359.38	5627.54
SENIOR CIVIL ENGINEER-SUP	MSCESU	12/23/2013	75-11	10746	11285	11848	12441	13061	4959.69	5208.46	5468.31	5742.00	6028.15
SENIOR ELECTRICAL ENGINEER-SUP	MSREES	12/23/2013	75-11	10746	11285	11848	12441	13061	4959.69	5208.46	5468.31	5742.00	6028.15
SENIOR ENVIRONMENTAL CHEMIST	PSRECH	12/23/2013	74-11	8266	8679	9112	9568	10045	3815.08	4005.69	4205.54	4416.00	4636.15
SENIOR PLANNER	PSRPLN	12/23/2013	74-11	9050	9503	9978	10476	11000	4176.92	4386.00	4605.23	4835.08	5076.92
SR MECHANICAL ENGINEER-SUP	MSRMES	12/23/2013	75-11	10746	11285	11848	12441	13061	4959.69	5208.46	5468.31	5742.00	6028.15
WWTP OPERATIONS SUPERVISOR	MWTPOS	12/23/2013	75-11	11705	12289	12904	13548	14226	5402.31	5671.85	5955.69	6252.92	6565.85

RESOLUTION NO. 54-13

RESOLUTION OF THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT ADOPTING A PAY SCHEDULE IN ACCORDANCE WITH CALIFORNIA CODE OF REGULATIONS, TITLE 2, SECTION 570.5, AND RESCINDING RESOLUTION NO. 45-13

WHEREAS, the California Code of Regulations, Title 2, Section 570.5 requires the District's Board of Directors approve and adopt all pay schedules; and

WHEREAS, the Regulations require that the pay schedule be made public without reference to another document in disclosure of the pay rate; and

WHEREAS, by Resolution No. 45-13, the Board-adopted pay schedule was approved on October 15, 2013; and

WHEREAS, the pay schedule now requires an update to reflect the recently approved base salary for the Interim Engineering Services Manager.

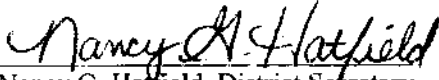
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT, a public agency in the counties of Alameda and Contra Costa, California, as follows:

- (1) That the attached revised pay schedule titled DSRSD Pay Schedule, set forth in Exhibit "A" attached hereto and incorporated herein by reference is approved and adopted, and Resolution No. 45-13 is hereby rescinded and attached as Exhibit "B."
- (2) That the pay schedule approved and adopted by this resolution shall be periodically updated by the Board of Directors, in accordance with the California Code of Regulations requirements.

ADOPTED by the Board of Directors of Dublin San Ramon Services District, a public agency in the State of California, counties of Alameda and Contra Costa, at its regular meeting held on the 19th day of November 2013, and passed by the following vote:

AYES: 4 – Directors D.L. (Pat) Howard, Georgan M. Vonheeder-Leopold,
Edward R. Duarte, Dawn L. Benson
NOES: 0
ABSENT: 1 – Richard M. Halket


Dawn L. Benson, President

ATTEST: 
Nancy G. Hatfield, District Secretary



**Dublin San Ramon Services District
Summary & Recommendation**

Reference General Manager	Type of Action Accept Report	Board Meeting of January 21, 2014
Subject Upcoming Board Calendar		
<input checked="" type="checkbox"/> Motion	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Resolution
<input type="checkbox"/> Ordinance	<input checked="" type="checkbox"/> Informational	<input type="checkbox"/> Other
REPORT:	<input type="checkbox"/> Verbal	<input type="checkbox"/> Presentation
	<input checked="" type="checkbox"/> Staff	B. Michalczyk
		<input type="checkbox"/> Board Member

Recommendation:

The General Manager recommends that the Board of Directors accept, by Motion, the attached upcoming Board calendar.

Summary:

The attached Board calendar presents items anticipated by staff to be presented to the Board at the next two Board meetings. This report represents the most current information available to staff as of the preparation of this agenda. Items that are listed may be deferred or eliminated for various reasons including but not limited to staff work not being fully complete, the need for further management, Committee and/or legal review, needed material or information not being received by the District in a timely fashion, etc. Furthermore, matters not listed may be placed on the Board agenda.

This report should be used only as a general guide of what business the District Board will be considering in the near future. The District Secretary should be contacted to confirm the contents of specific agendas. Agendas will be finalized in accordance with the requirements of the Brown Act (generally 72 hours for regular meetings and 24 hours for special meetings).

Committee Review			Legal Review	Staff Review		
COMMITTEE ---	DATE ---	RECOMMENDATION ---	Not Required	ORIGINATOR BLM	DEPARTMENT Executive	REVIEWED BY
ATTACHMENTS <input type="checkbox"/> None						
<input type="checkbox"/> Resolution	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Task Order	<input type="checkbox"/> Staff Report	<input type="checkbox"/> Ordinance		
<input checked="" type="checkbox"/> Cost \$0	<input type="checkbox"/> Funding Source A. B.	Attachments to S&R 1. Upcoming Board Calendar 2. 3.				

TENTATIVE BOARD ITEMS

1/16/2014 3:31:29 PM

Board Mtg	Agenda Item	Water	WWC	Finance	Personnel	Ext. Aff.
2/4/2014	Personal Services Agreements (Addenda to PSAs and GM Contract)					
	Add CIP T00-76 Dublin Trunk Relief Sewer Project to 2-Year CIP Budget for FYEs 2014 and 2015 and Authorize Task Order with Carollo Engineers, Inc.					
	DSRSD Water Quality Actions					
	Discussion of Water Expansion Fund Analysis and Policy			1/13/2014		
	Committee Charter/Orientation/Goals & Objectives for 2014 & Accept Charters	1/23/2014	1/15/2014	1/13/2014	1/14/2014	1/8/2014
2/18/2014	Adopt Water Expansion Fund Analysis and Policy					
	Notice of Rejection of Claim - E. Pierson					
	Conf w/Legal Couns Anticipated Litig. Significant exp to litig pursuant to subdivision (b) of GC Sec 54956.9: One case.Receipt of a claim pursuant to the Tort Claims Act from E. Pierson					
	Policy - Guidelines for Conducting District Business					
	Approve Power Sharing Agreement with AT&T for R300					
	Approve Lease Agreement with AT&T for Cell Tower at Reservoir 1A					
	Agreement with City of Pleasanton Regarding the Permanent Collection of Pharmaceuticals		2/12/2014			
	1st Reading: Ordinance to Revise Section 6.10.010 A and D of District Code definition of Classified Service				2/11/2014	