

**DUBLIN SAN RAMON SERVICES DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

March 15, 2022

Pursuant to the authorizations provided by Government Code Section 54953(e), and local county health orders issued to address the COVID-19 pandemic, the Board meeting was held via Teams Teleconference. The District Boardroom was closed to the public. The public could observe and comment by electronic means as described on Page 4. As required by the Brown Act, all votes were taken by roll call vote due to the attending Directors participating via teleconference.

1. CALL TO ORDER

A regular meeting of the Board of Directors was called to order at 6 p.m. by President Halket.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting:

President Richard M. Halket, Vice President Marisol Rubio, Director Arun Goel, Director Georgean M. Vonheeder-Leopold, and Director Ann Marie Johnson.

District staff present: Dan McIntyre, General Manager; Jan Lee, Assistant General Manager; Carol Atwood, Administrative Services Director/Treasurer; Steve Delight, Engineering Services Director/District Engineer; Jeff Carson, Operations Director; Douglas E. Coty, General Counsel; and Nicole Genzale, Executive Services Supervisor/District Secretary.

4. DECLARATION OF TELECONFERENCE MEETINGS

- 4.A. Authorize Remote Teleconference Meetings until April 14, 2022, Pursuant to California Government Code Section 54953(e) and Approve Continuation of District's State of Emergency in Response to COVID-19 Pandemic by General Manager and Find that the Need for the District's State of Emergency Still Exists

Assistant General Manager Lee reviewed the item for the Board. The Board and staff discussed that the resolution enables the Board to conduct virtual meetings for the next 30 days but does not preclude in-person meetings.

Vice President Rubio moved to Approve Resolution No. 10-22, Finding that there is a Proclaimed State of Emergency by Governor Newsom Due to COVID-19, and Authorizing Remote Teleconference Meetings of the Board of Directors of Dublin San Ramon Services District for the Period of March 15, 2022, Through April 14, 2022, Pursuant to the Authorizations Provided for in California Government Code Section 54953(E), and to Approve Continuation of District's State of Emergency in Response to COVID-19 Pandemic by General Manager and Find that the Need for the District's State of Emergency Still Exists. Director Goel SECONDED the MOTION, which CARRIED with FIVE AYES per roll call vote.

5. SPECIAL ANNOUNCEMENTS/ACTIVITIESNew Employee Introduction:

Kyle Hallam, Electrician I

6. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:12 p.m. No public comment was received.

7. AGENDA MANAGEMENT (CONSIDER ORDER OF ITEMS) – No changes were made.

8. CONSENT CALENDAR

Director Johnson MOVED for approval of the items on the Consent Calendar. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FIVE AYES per roll call vote.

8.A. Approve Regular Meeting Minutes of February 15, 2022 – Approved

8.B. Authorize the General Manager to Execute an Agreement with the City of Livermore and the City of Pleasanton for a Temporary Joint Residential Recycled Water Fill Station Title – Approved – Resolution No. 11-22

8.C. Authorize Amendment No. 2 to Task Order No. 1 with Psomas for Construction Management Services for the Primary Sedimentation Expansion and Improvements Project (CIP 17-P004) – Approved

9. BOARD BUSINESS

9.A. Approve Interim Agreement Related to the Supply and Sale of Recycled Water with East Bay Municipal Utility District (EBMUD) and DSRSD-EBMUD Recycled Water Authority (DERWA)

Assistant General Manager Lee reviewed the item for the Board. The Board and staff discussed aspects of the proposed agreement including continued support for the implementation of a recycled water connection moratorium to manage existing DERWA customer demand. Staff also clarified for the Board that the moratorium pertains to recycled water service only and has no impact to potable water service and related service requirements in the District's service area.

Vice President Rubio MOVED to Approve Resolution No. 12-22, Authorizing Execution of Interim Agreement Related to the Supply and Sale of Recycled Water with East Bay Municipal Utility District (EBMUD) and DSRSD-EBMUD Recycled Water Authority (DERWA). Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FIVE AYES per roll call vote.

9.B. Receive Presentation on Proposed Water Capacity Reserve Fees and Set Public Hearing for April 5, 2022

Financial Services Manager Herman Chen reviewed the item for the Board. He gave a presentation complementing the agenda item. The presentation was added to the website as supplementary materials. He also introduced consultant Mr. Shawn Koorn,

Associate Vice President of HDR Engineering, Inc., who conducted the District's Draft 2022 Water Capacity Reserve Fee Study (Study) included in the agenda item. The Board and staff discussed certain aspects of the Study and adjustments to the water capacity reserve fee components, and confirmed the proposed fee increase of 9.63% will become effective July 1, 2022 if approved on April 5. Mr. Chen confirmed that the required developer notifications will be sent tomorrow and the required public hearing notice will be published in the local newspaper.

Director Johnson MOVED to Set a Public Hearing for April 5, 2022 to consider adoption of the proposed water capacity reserve fees. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FIVE AYES per roll call vote.

9.C. Receive Presentation on District's Water Conservation Status

Senior Engineer Irene Suroso reviewed the item for the Board. She gave a presentation complementing the agenda item. The presentation was added to the website as supplementary materials. The Board and staff discussed various aspects of the presentation including consumption by meter types deployed within the District's service area, and the evaluation of large water users and potential conservation enforcement actions. They also discussed the HOA (homeowners association) conservation pilot program and the need to educate HOA leaders on District and State restrictions which disallow the HOAs from citing residents for not watering their properties. President Halket confirmed that the District can overrule HOA watering demands with further stages of water conservation restrictions if those come into effect.

10. REPORTS

10.A. Boardmember Items

- Joint Powers Authority and Committee Reports
LAVWMA – February 16, 2022

President Halket invited comments on recent JPA activities. Directors felt the available staff reports adequately covered the many matters considered at the JPA meeting and made a few comments about some of the JPA activities.

- Submittal of Written Reports for Day of Service Events Attended by Directors

Director Vonheeder-Leopold submitted written reports to Executive Services Supervisor/District Secretary Genzale. She reported that she attended the California Association of Sanitation Agencies (CASA) Washington DC Forum February 28 – March 2 and the Alameda County Special Districts Association Executive Committee meeting on March 9. She summarized the activities and discussions at the meetings.

Vice President Rubio submitted a written report to Executive Services Supervisor/District Secretary Genzale. She reported that she also attended the CASA Washington DC Forum February 28 – March 2. She summarized the activities and discussions at the meeting.

- Request New Agenda Item(s) Be Placed on a Future Board or Committee Agenda – None

10.B. Staff Reports

- Event Calendar – General Manager McIntyre reported on the following:
 - A DSRSD/City of Pleasanton Liaison Committee meeting will be held on Tuesday, March 22 at 4 p.m.
 - DSRSD will host a Tri-Valley Chamber of Commerce Network Mixer with cities of Dublin, Pleasanton, and San Ramon Chambers on Wednesday, April 27 from 5 p.m. – 7 p.m.
- Correspondence to and from the Board on an Item not on the Agenda was included in the agenda packet.

11. CLOSED SESSION

At 7:15 p.m. the Board went into Closed Session.

11.A. Labor Negotiators Pursuant to Government Code Section 54957.6

Agency Negotiators: Dan McIntyre, General Manager
Jan Lee, Assistant General Manager
Carol Atwood, Administrative Services Director
Michelle Gallardo, Human Resources and Risk Manager

Employee Organizations: Stationary Engineers, Local 39

Additional Attendees: Douglas E. Coty, General Counsel
Dania Torres Wong, Sloan Sakai Yeung & Wong LLP

12. REPORT FROM CLOSED SESSION

At 7:53 p.m. the Board came out of Closed Session. President Halket announced that there was no reportable action.

13. ADJOURNMENT

President Halket adjourned the meeting at 7:54 p.m.

Submitted by,

Nicole Genzale, CMC
Executive Services Supervisor/District Secretary