

**DUBLIN SAN RAMON SERVICES DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

April 19, 2022

To allow the public the option to participate remotely during the COVID-19 pandemic, the public may listen and comment by telephone via Teams during open session as described in the Teleconference Access Information on Page 3 of the Agenda Packet. The Boardroom was open to the public during open session. Due to the COVID-19 pandemic, meeting attendees were required to conduct a self-screening before entering District facilities. Face coverings were optional.

1. CALL TO ORDER

A regular meeting of the Board of Directors was called to order at 6 p.m. by President Halket.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting:

President Richard M. Halket, Vice President Marisol Rubio, Director Arun Goel, Director Georgan M. Vonheeder-Leopold, and Director Ann Marie Johnson.

District staff present: Dan McIntyre, General Manager; Jan Lee, Assistant General Manager; Carol Atwood, Administrative Services Director/Treasurer; Steve Delight, Engineering Services Director/District Engineer; Jeff Carson, Operations Director; Douglas E. Coty, General Counsel; and Nicole Genzale, Executive Services Supervisor/District Secretary.

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES

4.A. Approve Proclamation Re-dedicating the DSRSD Time Capsule and Resealing the Time Closet

Public Affairs Specialist Lea Blevins reviewed the item for the Board. President Halket read the proclamation aloud. The Board viewed the closet's contents and ceremoniously resealed the time closet, placing a new commemorative plaque on the closet door.

Vice President Rubio MOVED to Approve Proclamation Re-dedicating the DSRSD Time Capsule and Resealing the Time Closet. Director Goel SECONDED the MOTION, which CARRIED with FIVE AYES.

5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:10 p.m. No public comment was received.

6. AGENDA MANAGEMENT (CONSIDER ORDER OF ITEMS) – No changes were made.

7. CONSENT CALENDAR

Director Goel requested clarification on what the District's next steps would be for Item 7.C if a partner agency does not approve the award of contract. General Counsel Coty confirmed that the project would not move forward and an item would be brought back to the Board to reject all bids

received for the project. Director Johnson MOVED for approval of the items on the Consent Calendar. Vice President Rubio SECONDED the MOTION, which CARRIED with FIVE AYES.

- 7.A. Approve Regular Meeting Minutes of April 5, 2022 – Approved
- 7.B. Consider Rejection of All Bids for the EALS Rehabilitation Project (CIP 21-P009) – Approved
- 7.C. Conditionally Approve Award to Low Bidder Marshall Brothers Enterprises, Inc. of the Joint Temporary Recycled Water Fill Station Project (CIP 22-R026) – Approved

8. BOARD BUSINESS

- 8.A. Approve Termination of District's State of Emergency in Response to COVID-19 Pandemic and Rescind Resolution No. 26-20

Assistant General Manager Lee reviewed the item for the Board and provided a complementary slideshow of the District's response actions and operations during the pandemic emergency. The presentation was added to the website as supplementary materials.

Mr. John Varga, IFPTE Representative (International Federation of Professional & Technical Engineers) – Mr. Varga addressed the Board and requested the Board direct the General Manager to continue the District's state of emergency in order to maintain current policies to support employees' physical and mental health, and work-life balance, in the "new normal" created by the pandemic.

The Board and staff discussed possible impacts to the District's policies and safety measures responsive to the pandemic if the District's state of emergency is terminated. The Board determined that the state of emergency is no longer necessary as it addresses and ensures appropriate staffing levels, maintenance of operations, and service to the community. Apart from the declared emergency, the District will continue to make available to staff the same level of pandemic resources and safety supplies, and adhere to the California Occupational Safety and Health Administration's Emergency Temporary Standards for COVID-19 prevention. Staff continue to have the option to wear a mask and social distance. Finally, a pilot staff teleworking program has been formulated and is expected to be introduced next month since the emergency telework policy will conclude at such time.

Director Goel MOVED to approve Resolution No. 19-22, Terminating the District State of Emergency Due to the COVID-19 Pandemic and Rescinding Resolution No. 26-20. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FIVE AYES.

- 8.B. Approve Proposed Livermore-Amador Valley Water Management Authority (LAVWMA) Operations and Maintenance Budget for Fiscal Year Ending 2023

Operations Director Carson reviewed the item for the Board. The Board and staff briefly discussed various budget item additions and cost increases, including flow export trends due to growth and conservation events.

Director Vonheeder-Leopold MOVED to Approve Proposed Livermore-Amador Valley Water Management Authority (LAVWMA) Operations and Maintenance Budget for Fiscal Year Ending 2023. Director Johnson SECONDED the MOTION, which CARRIED with FIVE AYES.

- 8.C. Receive Presentation and Support the Proposed DSRSD-EBMUD Recycled Water Authority (DERWA) Operations and Maintenance Budget for Fiscal Year Ending 2023

Operations Director Carson reviewed the item for the Board. Staff confirmed that DERWA's overhead cost increase was approved in February of this year.

Vice President Rubio MOVED to Support the Proposed DSRSD-EBMUD Recycled Water Authority (DERWA) Operations and Maintenance Budget for Fiscal Year Ending 2023. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FIVE AYES.

9. REPORTS

9.A. Boardmember Items

- 9.A.1. Joint Powers Authority and Committee Reports – None

- 9.A.2. Submittal of Written Reports for Day of Service Events Attended by Directors

Director Vonheeder-Leopold submitted a written report to Executive Services Supervisor/District Secretary Genzale. She reported that she attended the Alameda County Special Districts Association Executive Committee meeting on April 13, 2022. She summarized the activities and discussions at the meeting.

- 9.A.3 Request New Agenda Item(s) Be Placed on a Future Board or Committee Agenda – None

Director Johnson reported that she will not be able to attend the LAVWMA Board meeting on May 18 and requested the alternate attend in her place.

Director Vonheeder-Leopold reported that she will not be able to attend the DERWA Board meeting on May 16 and requested the alternate attend in her place.

9.B. Staff Reports

- 9.B.1. Event Calendar – General Manager McIntyre reported on the following:
- The Dublin State of the City Address will be held on Wednesday, April 20 at 11:30 a.m. at the Shannon Community Center.
 - A Tri-Valley Water Liaison Committee meeting will be held on Tuesday, April 26 at 4 p.m. at the City of Dublin's Civic Center.
 - DSRSD will host a Tri-Valley Chamber of Commerce Network Mixer with the cities of Dublin, Pleasanton, and San Ramon Chambers on Wednesday, April 27 from 5 p.m. to 7 p.m. at the District Office.
 - The May 3 Board meeting will be cancelled due to a conflict with the ACWA Spring Conference which will be held Wednesday, May 4 to Thursday, May 5 in Sacramento.

- A special Board meeting will be held on Tuesday, May 10 at 6 p.m.
- 9.B.2 Correspondence to and from the Board on an Item not on the Agenda – None

10. CLOSED SESSION

At 6:44 p.m. the Board went into Closed Session.

10.A. Conference with Labor Negotiators Pursuant to Government Code Section 54957.6

Agency Negotiators: Dan McIntyre, General Manager
Carol Atwood, Administrative Services Director

Employee Organizations: 1. IFPTE Local 21/Professional Employees
2. Unrepresented Employees

Additional Attendees: Douglas E. Coty, General Counsel

10.B. Public Employee Performance Evaluation Pursuant to Government Code Section 54957

Title: General Manager

11. REPORT FROM CLOSED SESSION

At 7:58 p.m. the Board came out of Closed Session. President Halket announced that there was no reportable action.

12. ADJOURNMENT

President Halket adjourned the meeting at 7:59 p.m.

Submitted by,

Nicole Genzale, CMC
Executive Services Supervisor/District Secretary