

**DUBLIN SAN RAMON SERVICES DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

July 19, 2022

Pursuant to the authorizations provided by Government Code Section 54953(e), and local county health orders issued to address the COVID-19 pandemic, the Board meeting was held via Teams Teleconference. The District Boardroom was closed to the public. The public could observe and comment by electronic means as described on Page 3. As required by the Brown Act, all votes were taken by roll call vote due to the attending Directors participating via teleconference.

1. CALL TO ORDER

A regular meeting of the Board of Directors was called to order at 6 p.m. by Vice President Rubio.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting:

Vice President Marisol Rubio, Director Arun Goel, Director Georgean M. Vonheeder-Leopold, and Director Ann Marie Johnson.

President Richard M. Halket was absent.

District staff present: Dan McIntyre, General Manager; Jan Lee, Assistant General Manager; Carol Atwood, Administrative Services Director/Treasurer; Steve Delight, Engineering Services Director/District Engineer; Jeff Carson, Operations Director; Douglas E. Coty, General Counsel; and Nicole Genzale, Executive Services Supervisor/District Secretary.

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES

4.A. New Employee Introductions:

Arup Paul, Instrumentation & Controls Technician II
Horacio Munoz Gomez, Instrumentation & Controls Technician I
Sonny D'Amico, Electrician II
Jonathan Howell, Electrician I
Andrew Phillips, Maintenance Worker I
Adam Roberson, Maintenance Worker II
Clint Byrum, Water/Wastewater Systems Superintendent
Dave Money, Maintenance Worker II
Rene Escobar, Financial Analyst

5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:14 p.m. No public comment was received.

6. AGENDA MANAGEMENT (CONSIDER ORDER OF ITEMS) – General Manager McIntyre stated that the Board may wish to remove Item 7.B for discussion due to written public comments received.

7. CONSENT CALENDAR

Director Vonheeder-Leopold requested Item 7.B be removed for discussion. The Board agreed to remove Item 7.B for discussion, and took Consent Calendar Items 7.A and 7.C through 7.F and passed these items first.

Director Vonheeder-Leopold MOVED for approval of Items 7.A and 7.C through 7.F on the Consent Calendar. Director Johnson SECONDED the MOTION, which CARRIED with FOUR AYES, and ONE ABSENT (Halket), per roll call vote.

- 7.A. Approve Regular Meeting Minutes of June 21, 2022 – Approved
- 7.B. REMOVED – Ratification of an Agreement with the City of Livermore, the City of Pleasanton, and the Zone 7 Water Agency for a Temporary Joint Residential Recycled Water Fill Station – Approved – Resolution No. 35-22
- 7.C. Authorize the General Manager to Execute Contract with Univar Solutions USA for the Supply and Delivery of Sodium Hypochlorite 12.5% – Approved
- 7.D. Authorize the General Manager to Execute Contract with Chemtrade Chemicals US LLC for the Supply and Delivery of Aluminum Sulfate – Approved
- 7.E. Authorize the General Manager to Execute Contract with Buckles-Smith for the Process Control System Software and Hardware Support – Approved
- 7.F. Authorize the General Manager to Execute Contract with GE Digital LLC for SCADA Software Support – Approved

The Board and staff discussed Item 7.B regarding use of the Zone 7 Water Agency (Zone 7) facility, known as “Parkside,” for the location of the Temporary Joint Residential Recycled Water Fill Station in Pleasanton.

General Manager McIntyre reported on and summarized five email comments received from Pleasanton residents stating opposition to the fill station location. The Board and staff discussed the residents’ concerns regarding the station’s location, which is adjacent to the Parkside residential area and across the street from the Ken Mercer Sports Park, its hours of operation, traffic and safety concerns for residents and sports park users, and lack of proper notice about the project. Staff reported that the agreement has already been approved by the project partners (Cities of Livermore and Pleasanton, Zone 7, and DSRSD) and that they cannot adequately comment on the location concerns since it is not in DSRSD’s service area. They also reported that based on the current project status, the station would likely open in early September.

Speaker: Ms. Susan Schall (Pleasanton’s Parkside resident) – Ms. Schall addressed the Board and reiterated her comments sent to the Board regarding traffic and safety concerns as well as lack of proper public notice to the Parkside residents impacted by the station location. She stated she was supportive of a community recycled water fill station but the Parkside location was not appropriate.

Director Johnson MOVED for approval of Item 7.B on the Consent Calendar. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with THREE AYES, ONE NO (Vonheeder-Leopold), and ONE ABSENT (Halket), per roll call vote.

8. BOARD BUSINESS

8.A. Public Hearing: Establish Local and Regional Wastewater Service Charges Under Chapter 5.30.020 of the District Code and Rescind Resolution No. 33-17

Vice President Rubio announced the item and declared the Public Hearing open. She asked for the staff presentation. Administrative Services Director Atwood reviewed the item for the Board. She introduced consultant Mr. Shawn Koorn, from HDR Engineering Inc, who was in attendance for any questions. She reported that a revised resolution containing new language from General Counsel Coty was provided to the Board and added to the website as supplemental materials.

Vice President Rubio inquired if there were any comments from the public. There was no public comment received. Vice President Rubio declared the Public Hearing closed.

The Board and staff discussed the proposed 2% rate increase and its sufficiency, given inflation has reached 9.1%, and staff confirmed it will cover District needs given the District's working capital fund balances. Staff also confirmed that four written customer protests (out of more than 20,000 accounts), were received and that a summary is attached to the item for reference.

Director Vonheeder-Leopold MOVED to approve Resolution No. 36-22, Establishing Local and Regional Wastewater Rates Under Section 5.30.020 of the District Code and Rescinding Resolution No. 33-17. Director Johnson SECONDED the MOTION, which CARRIED with FOUR AYES, and ONE ABSENT (Halket) per roll call vote.

8.B. Receive Presentation on District's Water Conservation Status

Senior Engineer Irene Suroso reviewed the item for the Board. She gave a presentation that was provided to the Board and added to the website as supplemental materials.

The Board and staff discussed challenges and remedies for notifying the proper commercial customer contacts for non-compliance issues. They also discussed the District's total current water use levels for both potable and recycled water, and if other opportunities exist to help meet the current 15% conservation target. Staff explained that DSRSD converted parks and medians to a recycled water system several years earlier, thereby reducing current opportunities to reduce further under the Stage 2 conservation level. Staff also noted that comparing 2022 water use to 2020 water use during the pandemic is a somewhat unbalanced comparison.

9. REPORTS

9.A. Boardmember Items

9.A.1. Joint Powers Authority and Committee Reports LAVWMA – June 29, 2022

Vice President Rubio invited comments on recent JPA activities. Directors felt the available staff reports adequately covered the many matters considered at

the JPA meeting and Director Johnson made a few comments about some of the JPA activities, including that she is no longer LAVWMA Chair.

9.A.2. Submittal of Written Reports for Day of Service Events Attended by Directors

Director Vonheeder-Leopold submitted written reports to Executive Services Supervisor/District Secretary Genzale. She reported that she attended the joint Alameda County and Contra Costa County Special Districts Association chapter meeting on July 11 and the California Association of Sanitation Agencies (CASA) Board of Directors meeting on July 14. She summarized the activities and discussions at the meetings. She also reported that she is expected to be elected CASA President at the annual CASA conference next month.

Vice President Rubio submitted a written report to Executive Services Supervisor/District Secretary Genzale. She reported that she attended the Association of California Water Agencies conference in Washington DC July 11–14. She stated she will give a verbal report on the activities and discussions at the conference at the next Board meeting.

9.A.3. Request New Agenda Item(s) Be Placed on a Future Board or Committee Agenda

Director Johnson requested two items be scheduled for an upcoming meeting regarding: 1) status of the residential recycled water fill station operations, and 2) a briefing on new PFAS (perfluoroalkyl and polyfluoroalkyl substances) standards.

Vice President Rubio requested an item be scheduled for the August 2 meeting regarding ticket reimbursement for the City of Dublin 40th Anniversary Celebration.

9.B. Staff Reports

9.B.1. Event Calendar – General Manager McIntyre reported on the following:

- The City of Dublin is hosting its 40th Anniversary Celebration “The Ruby Affair” on Saturday, August 6, at 6 p.m., at Dublin Heritage Park and Museums.

9.B.2. Correspondence to and from the Board on an Item not on the Agenda – None

10. ADJOURNMENT

Vice President Rubio adjourned the meeting at 7:20 p.m.

Submitted by,

Nicole Genzale, CMC
Executive Services Supervisor/District Secretary