

**DUBLIN SAN RAMON SERVICES DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

August 16, 2022

1. CALL TO ORDER

A regular meeting of the Board of Directors was called to order at 6 p.m. by President Halket.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting:

President Richard M. Halket, Vice President Marisol Rubio, Director Arun Goel, Director Georgean M. Vonheeder-Leopold, and Director Ann Marie Johnson.

District staff present: Dan McIntyre, General Manager; Jan Lee, Assistant General Manager; Herman Chen, Financial Services Manager; Steve Delight, Engineering Services Director/District Engineer; Douglas E. Coty, General Counsel; and Nicole Genzale, Executive Services Supervisor/District Secretary.

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES – General Manager McIntyre announced that Director Vonheeder-Leopold was elected President of the California Association of Sanitation Agencies at the annual conference last week.

5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:01 p.m.

Speakers: Mr. Wade Liggett and Mr. Derek Haire (Pleasanton residents in Parkside Neighborhood) – Mr. Liggett and Mr. Haire each addressed the Board to express their support for a residential recycled water fill station, but stated concerns regarding traffic, safety, and other residential impacts at the proposed location at the Zone 7 Water Agency facility in Pleasanton’s Parkside neighborhood. They stated support for opening the station at the District’s wastewater treatment plant.

6. AGENDA MANAGEMENT (CONSIDER ORDER OF ITEMS) – No changes were made.

7. CONSENT CALENDAR

Vice President Rubio MOVED for approval of the items on the Consent Calendar. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FIVE AYES.

7.A. Approve Regular Meeting Minutes of August 2, 2022 – Approved

7.B. Affirm No Changes to the Apportioning Planning Costs Policy – Approved

7.C. Adopt Revised Budget Accountability Policy and Rescind Resolution No. 19-18 – Approved – Resolution No. 44-22

- 7.D. Approve Health Insurance Contribution for Calendar Year 2023 for Stationary Engineers Local 39, International Federation of Professional and Technical Employees, Local 21, Mid-Management Employees Bargaining Unit, Unrepresented Employees, and General Manager – Approved – Resolution No. 45-22

8. BOARD BUSINESS

- 8.A. Adopt Revised District Safety Programs Policy, Renamed to District Environmental, Health, and Safety Programs Policy, and Rescind Resolution No. 53-16

Operations Compliance Manager Diane Griffin reviewed the item for the Board.

Director Vonheeder-Leopold MOVED to approve Resolution No. 46-22, Revising the District Safety Programs Policy, Renamed to District Environmental, Health, and Safety Programs Policy and Rescinding Resolution No. 53-16. Vice President Rubio SECONDED the MOTION, which CARRIED with FIVE AYES.

- 8.B. Receive DSRSD Safety Programs Presentation

Operations Compliance Manager Diane Griffin and Environmental Health Administrator Dave Peters reviewed the item for the Board. The Board and staff discussed certain aspects of the District's re-energized safety program and acknowledged its growth and improvements. They also discussed possible programming to combat stress and strain injuries. The Board thanked staff for its outstanding presentation.

- 8.C. Approve Revisions to Mid-Cycle Operating Budget Adjustments for Fiscal Years Ending 2022 and 2023

Financial Services Manager Herman Chen reviewed the item for the Board. The Board and staff discussed the proposed budget regarding utility costs for LAVWMA (Livermore-Amador Valley Water Management Authority joint powers authority), allocation of COVID-19 relief grant funding received, and current staffing levels. The Board did not direct any changes to the budget item as presented.

Director Vonheeder-Leopold MOVED to approve Resolution No. 47-22, Approving Mid-Cycle Operating Budget Adjustments for Fiscal Years Ending 2022 and 2023. Director Goel SECONDED the MOTION, which CARRIED with FIVE AYES.

- 8.D. Approve Water Supply Assessment and Water Supply Verification for SCS Dublin Development Project

Engineering Services Director Delight reviewed the item for the Board. The Board and staff discussed the factors contributing to the multiple adjustments made to the project proposal, the requirement to build the project in accordance with the current drought restrictions, and the status of project approval by City of Dublin. Staff reported the project's Environmental Impact Report (EIR) is out for public comment, and the Dublin City Council will consider both approval of the final EIR and the project itself at such time.

Director Vonheeder-Leopold MOVED to approve Resolution No. 48-22, Approving the Water Supply Assessment and Water Supply Verification for SCS Dublin Development Project. Director Johnson SECONDED the MOTION, which CARRIED with FOUR AYES and ONE NO (Goel).

8.E. Receive Presentation on District's Water Conservation Status

Senior Engineer Irene Suroso reviewed the item for the Board. She gave a presentation that was provided to the Board and added to the website as supplemental materials.

Director Goel acknowledged that the District's conservation efforts are progressing in the right direction. He shared that he is receiving resident feedback regarding homeowner association (HOA) requirements to maintain their yards and the need to conduct additional outreach to HOAs regarding conservation requirements. He is receiving resident reports of water line breaks and leaks on the east side of Dublin and the need for the District to provide resource information for assistance. He also reported that residents are noticing the banners and other District outreach methods.

8.F. Approve Health Insurance Maximum Contribution for Calendar Year 2023 for Board of Directors

Director Vonheeder-Leopold stated, "I am recusing myself from any participation in any discussions, decisions, or voting on the Health Insurance Contribution for Calendar Year 2023 for Board of Directors, Item 8.F., to ensure that I neither influence nor attempt to influence another member of the DSRSD Board regarding any matters pertinent to the health benefits as a retired Boardmember of Dublin San Ramon Services District."

Director Vonheeder-Leopold departed the Board meeting at 7:09 before discussion of Item 8.F.

Financial Services Manager Chen reviewed the item for the Board. General Counsel Coty clarified that the other Directors currently receiving health benefits from the District are not required to recuse themselves as they are not receiving them as a retired Boardmember.

Director Goel MOVED to approve Resolution No. 49-22, Fixing the Employer Contribution at an Equal Amount for Employees and Annuitants Under the Public Employees' Medical and Hospital Care Act for Board of Directors. Vice President Rubio SECONDED the MOTION, which CARRIED with FOUR AYES and ONE ABSENT (Vonheeder-Leopold).

Director Vonheeder-Leopold returned to the meeting at approximately 7:12 p.m. after discussion of Item 8.F.

9. REPORTS

9.A. Boardmember Items

9.A.1. Joint Powers Authority and Committee Reports – None

9.A.2. Submittal of Written Reports for Day of Service Events Attended by Directors

Director Johnson congratulated Director Vonheeder-Leopold on her election to California Association of Sanitation Agencies (CASA) President.

Director Vonheeder-Leopold submitted written reports to Executive Services Supervisor/District Secretary Genzale. She reported that she attended the Alameda County Special Districts Association Executive Committee meeting on August 15 and the California Association of Sanitation Agencies (CASA) Annual Conference in Tahoe August 10–12, including the Board of Directors meeting on August 10. She summarized the activities and discussions at the meetings.

Vice President Rubio submitted a written report to Executive Services Supervisor/District Secretary Genzale. She reported that she also attended the CASA Annual Conference, including the CSRMA (California Sanitation Risk Management Authority) session on August 10. She summarized the activities and discussions at the meetings.

9.A.3. Request New Agenda Item(s) Be Placed on a Future Board or Committee Agenda

Director Vonheeder-Leopold requested an item be scheduled for an upcoming meeting regarding a review of Director travel meal allowances. She also proposed Board discussion regarding a response to Pleasanton residents' concerns about the proposed location of the Tri-Valley's joint residential recycled water fill station.

Vice President Rubio requested an item be scheduled for an upcoming meeting regarding the quality of the District's water supply.

9.B. Staff Reports

9.B.1. Event Calendar – General Manager McIntyre reported on the following:

- The Association of California Water Agencies Region 5 will host a program October 6–7 in Monterey regarding Monterey County water management.
- This evening, the Pleasanton City Council will discuss the proposed Zone 7 Water Agency Parkside facility as the location of the Tri-Valley's joint residential recycled water fill station.

9.B.2. Correspondence from the Board – General Manager McIntyre provided the Board a copy of a letter sent jointly from DSRSD, City of Livermore, and City of Pleasanton to the Zone 7 Water Agency in support of its proposed Stoneridge Well PFAS Treatment Facility. He also reported that formal correspondence received was transmitted to the Boardmembers prior to the meeting.

10. CLOSED SESSION

At 7:33 p.m. the Board went into Closed Session.

10.A. Public Employee Performance Evaluation Pursuant to Government Code Section 54957
Title: General Manager

11. REPORT FROM CLOSED SESSION

At 8:21 p.m. the Board came out of Closed Session. President Halket announced that there was no reportable action.

12. ADJOURNMENT

President Halket adjourned the meeting at 8:21 p.m.

Submitted by,

Nicole Genzale, CMC
Executive Services Supervisor/District Secretary