

**DUBLIN SAN RAMON SERVICES DISTRICT
MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS**

September 27, 2022

1. CALL TO ORDER

A special meeting of the Board of Directors was called to order at 6:01 p.m. by President Halket.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting:

President Richard M. Halket, Vice President Marisol Rubio, Director Arun Goel, Director Georgean M. Vonheeder-Leopold, and Director Ann Marie Johnson.

District staff present: Dan McIntyre, General Manager; Jan Lee, Assistant General Manager; Steve Delight, Engineering Services Director/District Engineer; Jeff Carson, Operations Director; and Nicole Genzale, Executive Services Supervisor/District Secretary.

4. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:02 p.m. No public comment was received.

5. BOARD BUSINESS

5.A. Receive Presentation on the Energy Facilities Master Plan (CIP 22-P009) and Provide Direction

Senior Engineer Jason Ching reviewed the item for the Board. He introduced the project consultant team from Carollo Engineers, Inc.: Ms. Tanja Rauch-Williams (Project Manager), Mr. Richard Gutierrez, Ms. Sarah Deslauriers, and Mr. Paul Friedlander. Mr. Ching and Ms. Rauch-Williams provided a detailed presentation that covered the following:

- Project overview
- Review Energy and GHG (greenhouse gas) baseline for all DSRSD facilities
- Review preliminary energy opportunities assessment
- Solicit preferences on the Guiding Principles

The presentation was added to the website as supplemental materials due to numerous updates made since publication in the meeting's agenda packet.

The Board and staff discussed and clarified various aspects, information, and themes presented from the Energy Facilities Master Plan (Plan) presentation including:

- The District's energy data is reflective of just District facilities, not its contractors, sub-contractors, nor any other entities that work on the District's behalf
- The illustration of total number of average California households that equate to the District's electricity, thermal, and fuel energy demands
- Possible clean energy or carbon capture capabilities

- The District's standing compared to other wastewater agencies – the District's electricity demand is average in comparison
- The timeline and status of the District's FOG (fat, oil, and grease) facility permit application submitted in November 2021

The Board took a five-minute break at 6:50 p.m. Upon returning from the break, staff continued the presentation. The Board and staff discussed the following matters and preferences including:

- The timeframe to complete the Plan depends on the projects selected and implemented; of the 109 projects evaluated, the consultant team identified 67 projects that meet minimum requirements
- Focusing on projects at the wastewater treatment plant since it is the District's largest energy user
- Prioritizing biogas, solar, and co-generation project options; cannot waste resources as a resource recovery agency
- Obtaining ratepayer acceptance and willingness to invest
- Assessing new technologies that will not quickly become obsolete, and staff capacity and training to operate them
- Assessing the importance of stewardship, impacts to public, and efficiency

Speaker: Mr. Ryan Gunstream (Representative from Noresco) – Mr. Gunstream addressed the Board regarding Noresco's climate change mitigation project services and how the District could benefit from such services as it implements its Energy Facilities Master Plan.

At the conclusion of the presentation, the Board directed staff to further evaluate the 67 projects presented and distill down to the top 2 or 3 for Board consideration. The Board expressed its general agreement with the sample guiding principles, but may wish to reorganize them. The Board directed staff to provide a status on Plan progress in a few months. Ms. Rauch-Williams stated she recorded the input received from the Board this evening and will incorporate it into the project team's work and preparation for the next Board update in early 2023.

6. REPORTS

6.A. Boardmember Items

6.A.1. Joint Powers Authority and Committee Reports DERWA – September 26, 2022

President Halket invited comments on recent JPA activities. Directors felt the available staff reports adequately covered the many matters considered at the JPA meetings and made a few comments about some of the JPA activities. They noted that DERWA honored retiring East Bay Municipal Utility District and DERWA Director Frank Mellon, former Authority Manager John Rossi, and long-time administrative support Sue Montague.

6.A.2. Submittal of Written Reports for Day of Service Events Attended by Directors –
None

7. ADJOURNMENT

President Halket adjourned the meeting at 8:20 p.m.

Submitted by,

Nicole Genzale, CMC
Executive Services Supervisor/District Secretary