

**DUBLIN SAN RAMON SERVICES DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

February 7, 2023

1. CALL TO ORDER

A regular meeting of the Board of Directors was called to order at 6 p.m. by President Vonheeder-Leopold.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting:

President Georgean M. Vonheeder-Leopold, Vice President Ann Marie Johnson, Director Arun Goel, and Director Richard M. Halket.

District staff present: Dan McIntyre, General Manager; Jan Lee, Assistant General Manager; Carol Atwood, Administrative Services Director/Treasurer; Steve Delight, Engineering Services Director/District Engineer; Jeff Carson, Operations Director; Michelle Gallardo, Special Assistant to the General Manager; Douglas E. Coty, General Counsel; and Nicole Genzale, Executive Services Supervisor/District Secretary.

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES

4.A. New Employee Introductions

Nicole Moore, Administrative Assistant II (Confidential)

President Vonheeder-Leopold expressed well wishes for San Ramon Mayor Dave Hudson who is recovering from a recent stroke. She distributed a card to send from the Board and staff.

5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:03 p.m. No public comment was received.

6. AGENDA MANAGEMENT (CONSIDER ORDER OF ITEMS) – No changes were made.

7. CONSENT CALENDAR

Director Goel MOVED for approval of the items on the Consent Calendar. Vice President Johnson SECONDED the MOTION, which CARRIED with FOUR AYES.

7.A. Approve Regular Meeting Minutes of Minutes of January 17, 2023 – Approved

7.B. Approve Amendment to District's Conflict of Interest Code – Approved – Resolution No. 3-23

7.C. Authorize the General Manager to Amend Agreements with Barrett Business Services, Inc. (BBSI), WaterTalent, Express Employment Professionals, and AppleOne for Temporary Employment Services – Approved

- 7.D. Adopt Revised Utility Billing Adjustments Policy, Renamed to Utility Billing Leak Adjustments, and Rescind Resolution No. 43-17 – Approved – Resolution No. 4-23

8. BOARD BUSINESS

- 8.A. Conduct Interviews with Applicants for Division 1 Vacancy and Consider Appointment

President Vonheeder-Leopold welcomed applicants Mr. Saqib Ahmad and Dr. Dinesh Govindarao. Applicant Mr. Olumide Adeoye did not attend and was deemed ineligible to proceed in the process. Director Halket, however, disclosed that he and Mr. Adeoye work for companies with a business relationship, but had never met.

Mr. Ahmad and Dr. Govindarao introduced themselves to the Board and described their interest and qualifications for applying for the vacant Division 1 seat. President Vonheeder-Leopold opened the interviews and each Boardmember posed a question or two to each of the candidates. No members of the public were in attendance, but three letters of support submitted for Dr. Govindarao were made available at the meeting. Director Goel disclosed that he endorsed Dr. Govindarao in previous community elections and sought him out as a possible candidate when the District needed applicants for this vacancy. The Board discussed the applicants' interview responses and qualifications to determine an appointee.

Director Goel MOVED to Appoint Dinesh Govindarao to Fill the Vacancy in Division 1 on the District Board of Directors. Vice President Johnson SECONDED the MOTION, which CARRIED with THREE AYES and ONE NO (Halket) by roll call vote.

Director Goel MOVED to Approve Resolution No. 5-23, Appointing Dinesh Govindarao to Fill the Vacancy in Division 1 on the District Board of Directors. Vice President Johnson SECONDED the MOTION, which CARRIED with FOUR AYES.

Director Govindarao was immediately sworn in and seated.

9. REPORTS

- 9.A. Boardmember Items

- 9.A.1. Joint Powers Authority and Committee Reports
Special DERWA – January 30, 2023

President Vonheeder-Leopold invited comments on recent JPA activities. Directors felt the available staff reports adequately covered the many matters considered at the JPA meeting and made a few comments about some of the JPA activities.

- 9.A.2. Submittal of Written Reports for Day of Service Events Attended by Directors

President Vonheeder-Leopold submitted a written report to Executive Services Supervisor/District Secretary Genzale. She reported that she attended the

California Association of Sanitation Agencies Winter Conference in Palm Springs January 25–28. She summarized the activities and discussions at the meeting.

- 9.A.3. Request New Agenda Item(s) Be Placed on a Future Board or Committee Agenda – None

9.B. Staff Reports

- 9.B.1. Event Calendar – Staff reported on the following:

- A LAVWMA Board meeting will be held on February 15, 2023 at 6 p.m.

- 9.B.2. Correspondence from the Board – None

10. CLOSED SESSION

At 7:04 the Board went into Closed Session. General Counsel Coty announced that Special Assistant to the General Manager Gallardo and Senior Human Resources Analyst Samantha Koehler will attend Closed Session 10.A.

- 10.A. Conference with Legal Counsel – Anticipated Litigation
Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(d)(2):
Government Claim Dated December 30, 2022, Received from Mr. Richard Colao

Ms. Gallardo, Ms. Koehler, and General Counsel Coty left Closed Session 10.A at 7:12 p.m.

- 10.B. Public Employee Performance Evaluation Pursuant to Government Code Section 54957
Title: District General Counsel

11. REPORT FROM CLOSED SESSION

At 7:29 p.m. the Board came out of Closed Session. President Vonheeder-Leopold announced that there was no reportable action.

12. ADJOURNMENT

President Vonheeder-Leopold adjourned the meeting at 7:30 p.m.

Submitted by,

Nicole Genzale, CMC
Executive Services Supervisor/District Secretary