

**DUBLIN SAN RAMON SERVICES DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

April 18, 2023

1. CALL TO ORDER

A regular meeting of the Board of Directors was called to order at 6 p.m. by President Vonheeder-Leopold.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting: President Georgan M. Vonheeder-Leopold, Vice President Ann Marie Johnson, Director Arun Goel, Director Dinesh Govindarao, and Director Richard M. Halket.

District staff present: Dan McIntyre, General Manager; Jan Lee, Assistant General Manager; Carol Atwood, Administrative Services Director/Treasurer; Steve Delight, Engineering Services Director/District Engineer; Jeff Carson, Operations Director; Michelle Gallardo, Special Assistant to the General Manager; Douglas E. Coty, General Counsel; and Nicole Genzale, Executive Services Supervisor/District Secretary.

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES

4.A. New Employee Introductions

Carrie Rodriguez, Utility Billing & Customer Services Representative I (Limited Term)

4.B. Presentation by and Award to Winner of the Excellence in Water, Wastewater or Recycled Water Research Category of the Alameda County Science and Engineering Fair

First Place Winner: Anwasha Ghosh, 11th grade, Dublin High School, Dublin
Presentation: "Alternative Energy & Bioremediation with Algae"

5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:27 p.m. No public comment was received.

6. AGENDA MANAGEMENT (CONSIDER ORDER OF ITEMS) – No changes were made.

7. CONSENT CALENDAR

Director Halket MOVED for approval of the items on the Consent Calendar. Director Goel SECONDED the MOTION, which CARRIED with FIVE AYES.

7.A. Approve Regular Meeting Minutes of April 4, 2023 – Approved

7.B. Approve Proclamation Celebrating May 2023 as Water Awareness Month – Approved

7.C. Approve the Sewer Agency Charge Billing and Collection Agreement with the East Bay Municipal Utility District – Approved – Resolution No. 11-23

- 7.D. Approve the District's Five-Year Strategic Plan for Fiscal Years Ending 2024–2028 – Approved – Resolution No. 12-23

8. BOARD BUSINESS

- 8.A. Receive Presentation and Approve Proposed Livermore-Amador Valley Water Management Authority (LAVWMA) Operation and Maintenance Budgets for Fiscal Years Ending 2024 and 2025

Management Analyst II Erin Steffen reviewed the item for the Board. The Board and staff discussed the preparation of the LAVWMA and DSRSD budgets, how they coordinate with each other, and DSRSD's contractual obligation to approve the LAVWMA budget each year.

Director Govindarao MOVED to Approve the Proposed Livermore-Amador Valley Water Management Authority (LAVWMA) Operation and Maintenance Budgets for Fiscal Years Ending 2024 and 2025 Conditional Upon the Dublin San Ramon Services District Budget for Fiscal Years Ending 2024 and 2025 Being Approved. Director Halket SECONDED the MOTION, which CARRIED with FIVE AYES.

- 8.B. Approve Proclamation Celebrating Dublin San Ramon Services District's 70 Years of Service

Special Assistant to the General Manager Gallardo reviewed the item for the Board.

Director Halket MOVED to Approve the Proclamation Celebrating Dublin San Ramon Services District's 70 Years of Service. Director Govindarao SECONDED the MOTION, which CARRIED with FIVE AYES.

9. REPORTS

- 9.A. Boardmember Items – None

9.A.1. Joint Powers Authority and Committee Reports

9.A.2. Submittal of Written Reports for Day of Service Events Attended by Directors

9.A.3. Request New Agenda Item(s) Be Placed on a Future Board or Committee Agenda

- 9.B. Staff Reports

9.B.1. Event Calendar – Staff reported on the following:

- The Dublin Chamber of Commerce is hosting the Dublin State of the City Address tomorrow at the Shannon Community Center at 11:30 a.m. The District has sponsored a table.

9.B.2. Correspondence from the Board – None

10. CLOSED SESSION

At 6:43 p.m. the Board went into Closed Session.

- 10.A. Conference with Labor Negotiators Pursuant to Government Code Section 54957.6
 - Agency Negotiators: Dan McIntyre, General Manager
Jan Lee, Assistant General Manager
Michelle Gallardo, Special Assistant to the General Manager
Samantha Koehler, Acting Human Resources & Risk Manager
 - Employee Organizations: 1. Stationary Engineers, Local 39
2. IFPTE Local 21/Professional Employees
3. Mid-Management Employees Bargaining Unit
 - Additional Attendees: Douglas E. Coty, General Counsel

Ms. Gallardo and Ms. Koehler left the Closed Session after Item 10.A., and Administrative Services Director Atwood entered the Closed Session.

- 10.B. Conference with Legal Counsel – Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(d)(2): (one case)

Mr. Coty and Ms. Atwood left the Closed Session after Item 10.B.

- 10.C. Public Employee Appointment Pursuant to Government Code Section 54957
Title: District General Counsel

11. REPORT FROM CLOSED SESSION

At 7:54 p.m. the Board came out of Closed Session. President Vonheeder-Leopold announced that there was reportable action for Item 10.C. There was no reportable action for Items 10.A and 10.B. She reported that the Board has instructed staff to begin negotiations with Bartkiewicz, Kronick & Shanahan, the District’s current legal firm, for District General Counsel services.

12. ADJOURNMENT

President Vonheeder-Leopold adjourned the meeting at 7:55 p.m.

Submitted by,

Nicole Genzale, CMC
Executive Services Supervisor/District Secretary