

**DUBLIN SAN RAMON SERVICES DISTRICT  
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

**August 1, 2023**

1. CALL TO ORDER

A regular meeting of the Board of Directors was called to order at 6 p.m. by President Vonheeder-Leopold.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting: President Georgan M. Vonheeder-Leopold, Vice President Ann Marie Johnson, Director Arun Goel, Director Dinesh Govindarao, and Director Richard M. Halket.

District staff present: Dan McIntyre, General Manager; Jan Lee, Assistant General Manager; Carol Atwood, Administrative Services Director/Treasurer; Steve Delight, Engineering Services Director/District Engineer; Maurice Atendido, Acting Operations Director; Douglas E. Coty, General Counsel; and Nicole Genzale, Executive Services Supervisor/District Secretary.

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES

General Manager McIntyre informed the Board that the District's consultant will continue to conduct testing of the Boardroom's new audiovisual system during Board meetings in preparation to record and live stream them later this year.

5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:02 p.m. No public comment was received.

6. AGENDA MANAGEMENT (CONSIDER ORDER OF ITEMS) – No changes were made.

7. CONSENT CALENDAR

Director Govindarao MOVED for approval of the items on the Consent Calendar. Director Goel SECONDED the MOTION, which CARRIED with FIVE AYES.

7.A. Approve Regular Meeting Minutes of July 18, 2023 – Approved

7.B. Approve Design Agreement with the Alameda County Transportation Commission Related to Dublin Boulevard – North Canyons Parkway Extension Project – Approved

Director Govindarao inquired about District funding of certain project services. Engineering Services Director Delight explained that the District portions are funded by the developer via the capacity reserve fees that the District collects.

7.C. Approve Continuation of Emergency Action Procurement by General Manager for Repair of the LAVWMA Livermore Interceptor Pipeline and Find that the Need for the LAVWMA Livermore Interceptor Pipeline Emergency Still Exists – Approved

Director Govindarao asked for clarification on the approval process required for the emergency item. Engineering Services Director Delight explained that the item must be brought to the Board for approval at every regular Board meeting during the emergency's duration, per the District's Emergency Response Plan policy.

- 7.D. Affirm No Changes to Ticket Distribution Policy – Approved
- 7.E. Affirm No Changes to Election and Rotation of Board Officers Policy – Approved
- 7.F. Affirm No Changes to Joint Powers Agency Rotation Policy – Approved

8. BOARD BUSINESS

- 8.A. Receive Progress Report on the Strategic Plan for Fiscal Years Ending 2022 and 2023

General Manager McIntyre reviewed the item for the Board. He confirmed that the resources needed to support the Strategic Plan goals have been planned for in the Board's approved budget.

9. REPORTS

- 9.A. Boardmember Items

- 9.A.1. Joint Powers Authority and Committee Reports – None

- 9.A.2. Submittal of Written Reports for Day of Service Events Attended by Directors

Director Govindarao reported that he completed his anti-harassment training and submitted his completion certificate to Executive Services Supervisor/District Secretary Genzale. He also thanked President Vonheeder-Leopold for attending the State of the County Address by District 2 Supervisor Candace Anderson on his behalf on July 27.

Vice President Johnson submitted a written report to Executive Services Supervisor/District Secretary Genzale. She reported that she attended the joint Alameda and Contra Costa County Special Districts Association chapter meeting hosted by DSRSD on July 31. She summarized the activities and discussions at the meetings.

President Vonheeder-Leopold submitted written reports to Executive Services Supervisor/District Secretary Genzale. She reported that she attended the State of the County Address by Candace Anderson on July 27 and the joint Alameda and Contra Costa County Special Districts Association chapter meeting. She summarized the activities and discussions at the meetings.

- 9.A.3. Request New Agenda Item(s) Be Placed on a Future Board or Committee Agenda – None

9.B. Staff Reports

9.B.1. Event Calendar – Staff reported on the following:

- The California Association of Sanitation Agencies is holding its annual conference on Wednesday, August 9 to Friday, August 11 in San Diego.
- Interim Operations Director Maurice Atendido is retiring from the District today. The Board and staff applauded his 15 years of spectacular service and leadership to the District. They wished him well in his new teaching career. Mr. Atendido thanked the Board and management for their support during his time at DSRSD.

9.B.2. Correspondence from the Board – None

10. CLOSED SESSION

At 6:19 p.m. the Board went into Closed Session.

10.A. Public Employee Performance Evaluation Pursuant to Government Code Section 54957  
Title: General Manager

11. REPORT FROM CLOSED SESSION

At 7:29 p.m. the Board came out of Closed Session. President Vonheeder-Leopold announced that there was no reportable action.

12. ADJOURNMENT

President Vonheeder-Leopold adjourned the meeting at 7:30 p.m.

Submitted by,

Nicole Genzale, CMC  
Executive Services Supervisor/District Secretary