

**DUBLIN SAN RAMON SERVICES DISTRICT  
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

**September 5, 2023**

1. CALL TO ORDER

A regular meeting of the Board of Directors was called to order at 6 p.m. by President Vonheeder-Leopold.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting: President Georgean M. Vonheeder-Leopold, Vice President Ann Marie Johnson, Director Arun Goel, Director Dinesh Govindarao, and Director Richard M. Halket.

District staff present: Dan McIntyre, General Manager; Jan Lee, Assistant General Manager; Carol Atwood, Administrative Services Director/Treasurer; Steve Delight, Engineering Services Director/District Engineer; Michelle Gallardo, Special Assistant to the General Manager; Douglas E. Coty, General Counsel; and Nicole Genzale, Executive Services Supervisor/District Secretary.

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES

4.A. New Employee Introductions

Amber Barnstead, Utility Billing & Customer Services Representative I  
Rodrigo Garcia, Senior Utility Billing & Customer Services Representative  
Mike Nakamura, Principal Electrical Engineer

5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:06 p.m. No public comment was received.

6. AGENDA MANAGEMENT (CONSIDER ORDER OF ITEMS) – General Manager McIntyre reported that Closed Session Item 10.A is not needed this evening as staff has no new information to report.

7. CONSENT CALENDAR

Director Govindarao MOVED for approval of the items on the Consent Calendar. Director Goel SECONDED the MOTION, which CARRIED with FIVE AYES.

7.A. Approve Regular Meeting Minutes of August 15, 2023 – Approved

7.B. Approve the Continuation for Repair of the LAVWMA Livermore Interceptor Pipeline by General Manager and Find that the Need for the District's State of Emergency Still Exists – Approved – Resolution No. 36-23

- 7.C. Approve Amendment to the Capital Improvement Program (CIP) Ten-Year Plan and Two-Year Budget for Fiscal Years 2024 and 2025 to Advance the Dublin Boulevard Extension Sewer Facilities Project (CIP 20-S028) – Approved – Resolution No. 37-23
- 7.D. Affirm No Changes to Proposition 218 Receipt, Tabulation, and Validation of Written Protests Policy – Approved
- 7.E. Affirm No Changes to Construction Project Acceptance by the General Manager Policy – Approved

8. BOARD BUSINESS

- 8.A. Adopt Revised District Participation in Charitable Events and Community Service Activities Policy and Rescind Resolution No. 50-14

Special Assistant to the General Manager Gallardo reviewed the item for the Board. The Board and staff discussed the policy's history and reaffirmed its purpose going forward. General Counsel Coty noted that the section pertaining to disaster relief (pre-authorized activity #1) was struck for removal, but was inadvertently left in the clean policy. As a follow-up item, staff will bring to the Board a draft update of the District Code section pertaining to facility use permitting (another element struck from the policy) for discussion and direction.

Director Halket MOVED to adopt Resolution No. 38-23, Revising the District Participation in Charitable Events and Community Service Activities Policy, with removal of the disaster relief section as noted, and Rescind Resolution No. 50-14. Vice President Johnson SECONDED the MOTION, which CARRIED with FIVE AYES.

9. REPORTS

- 9.A. Boardmember Items

- 9.A.1. Joint Powers Authority and Committee Reports  
LAVWMA – August 16, 2023

President Vonheeder Leopold invited comments on recent JPA activities. Directors Johnson and Goel felt the available staff reports adequately covered the many matters considered at the JPA meeting and made a few comments about some of the JPA activities.

- 9.A.2. Submittal of Written Reports for Day of Service Events Attended by Directors

Director Govindarao submitted a written report to Executive Services Supervisor/District Secretary Genzale. He reported that he attended the Tri-Valley Mayors' Summit on Thursday, August 31 at the San Ramon Marriot. He summarized the activities and discussions at the meeting. He also reported that he will give a presentation tomorrow regarding DSRSD's conservation program to the Dublin Rotary Club at the Dublin Library.

President Vonheeder-Leopold submitted a written report to Executive Services Supervisor/District Secretary Genzale. She reported that she also attended the Tri-Valley Mayors' Summit. She summarized the activities and discussions at the meeting.

Vice President Johnson submitted a written report to Executive Services Supervisor/District Secretary Genzale. She reported that she attended the virtual California Special Districts Association Fiscal Committee meeting on Friday, August 18. She summarized the activities and discussions at the meeting.

9.A.3. Request New Agenda Item(s) Be Placed on a Future Board or Committee Agenda – None

- 9.B. Staff Reports – Assistant General Manager Lee reported on the following events:
- Zone 7 Water Agency is holding its Stoneridge PFAS Treatment Facility ribbon cutting on Wednesday, September 13. Evites were emailed to all Directors and there is still time to RSVP to attend.
  - The Association of California Water Agencies is hosting a Region 5 tour - *Regional Water Solutions: A Look at ACWD's Integrated Resources Planning Successes & Lessons Learned* - at Alameda County Water District in Fremont on Friday, September 22. Directors can contact staff if interested in attending.

10. NOT HELD – CLOSED SESSION

10.A. Public Employee Appointment Pursuant to Government Code Section 54957  
Title: General Manager

11. NOT HELD – REPORT FROM CLOSED SESSION

12. ADJOURNMENT

President Vonheeder-Leopold adjourned the meeting at 6:31 p.m.

Submitted by,

Nicole Genzale, CMC  
Executive Services Supervisor/District Secretary