

**DUBLIN SAN RAMON SERVICES DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

February 20, 2024

1. CALL TO ORDER

A regular meeting of the Board of Directors was called to order at 6 p.m. by President Johnson.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting: President Ann Marie Johnson, Vice President Arun Goel, Director Richard M. Halket, Director Dinesh Govindarao, and Director Georgean M. Vonheeder-Leopold.

District staff present: Jan Lee, General Manager; Carol Atwood, Administrative Services Director/Treasurer; Steve Delight, Engineering Services Director/District Engineer; Dan Gill, Operations Director; Michelle Gallardo, Special Assistant to the General Manager; Douglas E. Coty, General Counsel; and Nicole Genzale, Executive Services Supervisor/District Secretary.

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES

4.A. New Employee Introductions

Timothy Lewis, Wastewater Treatment Plant Superintendent

5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:02 p.m.

Speaker: Ms. Dawn Benson (Dublin resident, Dublin Historical Society Secretary, Zone 7 Water Agency [Zone 7] Boardmember) – Ms. Benson addressed the Board and extended an invitation to the Shamrock Gala hosted by the Dublin Historical Society on March 15. She also encouraged the District to contact her in her capacity as Dublin’s Zone 7 Board representative if she can be of assistance.

Speaker: Ms. Seema Badar (Dublin resident) – Ms. Badar addressed the Board and stated that she is running for a short-term seat on the Zone 7 Board in this year’s election. She shared her interest in Tri-Valley water management and the areas of focus in her campaign.

6. AGENDA MANAGEMENT (CONSIDER ORDER OF ITEMS) – No changes were made.

7. CONSENT CALENDAR

Director Vonheeder-Leopold MOVED for approval of the items on the Consent Calendar.
Director Govindarao SECONDED the MOTION, which CARRIED with FIVE AYES.

7.A. Approve Regular Meeting Minutes of February 6, 2024 – Approved

- 7.B. Approve Continuation of Emergency Action Procurement by General Manager for Repair of the LAVWMA Livermore Interceptor Pipeline and Find that the Need for the LAVWMA Livermore Interceptor Pipeline Emergency Still Exists – Approved
- 7.C. Authorize the General Manager to Execute the First Amendment to the Interim Agreement Related to the Supply and Sale of Recycled Water with East Bay Municipal Utility District (EBMUD) and DSRSD-EBMUD Recycled Water Authority (DERWA) – Approved
- 7.D. Affirm No Changes to District Election Dates Policy – Approved
- 7.E. Rescind Green Business Policy and Resolution No. 31-07 – Approved – Resolution No. 1-24

8. BOARD BUSINESS

8.A. Adopt New Energy Policy

Engineering Services Director Delight reviewed the item for the Board. President Johnson thanked staff for their efforts in bringing the Energy policy to fruition and noted how this matter contributed to her decision to run for the DSRSD Board.

Director Vonheeder-Leopold MOVED to adopt Resolution No. 2-24, Adopting the Energy Policy. Director Govindarao SECONDED the MOTION, which CARRIED with FIVE AYES.

8.B. Approve Amendment to the Capital Improvement Program Ten-Year Plan and Two-Year Budget for Fiscal Years 2024 and 2025 to Add the Off-Site Solar Facilities Project (CIP 24-A045) and On-Site Solar, Battery Storage and Electric Vehicle Charging Station Project (CIP 24-A046), and Retitle the WWTP Motor Control Center and Distribution Panel “A” Improvements Project (CIP T16-11) to the WWTP Electrical Improvements – Phase 1 Project (CIP 24-P044) and Advance CIP 24-P044 to Fiscal Year 2025

Engineering Services Director Delight reviewed the item for the Board. He acknowledged Senior Engineer Jason Ching and the Carollo Engineer consultants who completed the District’s new Energy Facilities Master Plan (Master Plan) and Energy policy. He confirmed that the 3 projects identified in this item will be the first of the 17 Master Plan projects to initiate. The Two-Year CIP Budget will be amended to appropriate an additional \$500,000 and will not exceed the current fund budgets authorized by the Board.

Vice President Goel requested staff provide additional information regarding the financial and power offsets anticipated from installation of the above solar projects near the LAVWMA facilities. General Manager Lee clarified that the LAVWMA facilities reside on District property, thus the projects cited at those locations will likely be structured to benefit the District.

Vice President Goel MOVED to adopt Resolution No. 3-24, Approving an Amendment to the Capital Improvement Program Ten-Year Plan and Two-Year Budget for Fiscal Years

2024 and 2025 to Add the Off-Site Solar Facilities Project (CIP 24-A045) and On-Site Solar, Battery Storage and Electric Vehicle Charging Station Project (CIP 24-A046), Retitle the WWTP Motor Control Center and Distribution Panel "A" Improvements Project (CIP T16-11) to the WWTP Electrical Improvements – Phase 1 Project (CIP 24-P044), and Advance the WWTP Electrical Improvements – Phase 1 Project (CIP 24-P044). Director Govindarao SECONDED the MOTION, which CARRIED with FIVE AYES.

8.C. Public Hearing: Second Reading and Adoption of Ordinance Revising District Code Chapter 7.30, Facility Use Permits

President Johnson announced the item and declared the Public Hearing open. She read the title of the ordinance.

Director Vonheeder-Leopold MOVED to Waive Reading of the Ordinance. Vice President Goel SECONDED the MOTION, which CARRIED with FIVE AYES.

President Johnson asked for the staff presentation. Special Assistant to the General Manager Gallardo reviewed the item for the Board.

President Johnson inquired if there were any comments from the public. There was no public comment received. President Johnson declared the Public Hearing closed. The Board had no further discussion.

Director Govindarao MOVED to adopt Ordinance No. 353, Amending District Code Title 7, Chapter 7.30, Facility Use Permits. Director Halket SECONDED the MOTION, which CARRIED with FOUR AYES and ONE NO (Vonheeder-Leopold).

9. REPORTS

9.A. Boardmember Items

9.A.1. Joint Powers Authority and Committee Reports – None

9.A.2. Submittal of Written Reports for Day of Service Events Attended by Directors – None

9.A.3. Request New Agenda Item(s) Be Placed on a Future Board or Committee Agenda – None

9.B. Staff Reports

General Manager Lee reported that a LAVWMA Board meeting will be held tomorrow at 6 p.m.

10. CLOSED SESSION

At 6:24 p.m. the Board went into Closed Session.

10.A. Threat to Public Services or Facilities Pursuant to Government Code Section 54957
Consultation with: Jan Lee, General Manager

11. REPORT FROM CLOSED SESSION

At 7:47 p.m. the Board came out of Closed Session. President Johnson announced that there was no reportable action.

12. ADJOURNMENT

President Johnson adjourned the meeting at 7:47 p.m.

Submitted by,

Nicole Genzale, CMC
Executive Services Supervisor/District Secretary