

**DUBLIN SAN RAMON SERVICES DISTRICT  
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

**March 19, 2024**

1. CALL TO ORDER

A regular meeting of the Board of Directors was called to order at 6 p.m. by President Johnson.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting: President Ann Marie Johnson, Vice President Arun Goel, Director Richard M. Halket, Director Dinesh Govindarao, and Director Georgean M. Vonheeder-Leopold.

District staff present: Jan Lee, General Manager; Steve Delight, Engineering Services Director/District Engineer; Dan Gill, Operations Director; Douglas E. Coty, General Counsel; and Nicole Genzale, Executive Services Supervisor/District Secretary.

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES

5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:01 p.m. No public comment was received.

6. AGENDA MANAGEMENT (CONSIDER ORDER OF ITEMS) – No changes were made.

7. CONSENT CALENDAR

Director Govindarao MOVED for approval of the items on the Consent Calendar. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FIVE AYES.

7.A. Approve Regular Meeting Minutes of February 20, 2024 – Approved

7.B. Authorize Amendment to Technical Services Agreement with Duke's Root Control, Inc. – Approved

8. BOARD BUSINESS

8.A. Receive Presentation and Approve Termination of Emergency Action for the LAVWMA Livermore Interceptor Pipeline Emergency and Rescind Resolution Nos. 22-23 and 36-23

Associate Engineer Karla Castro reviewed the item and provided the Board a presentation (handed out to the Board) which was posted to the website as supplemental materials. The presentation explained the emergency actions taken by LAVWMA and DSRSD to authorize the expedited repair project and illustrated the design and construction of the new pipeline. The pipeline is the sole means of conveying wastewater from the City of Livermore's wastewater treatment plant to the LAVWMA junction box structure, where it combines with DSRSD wastewater treatment flows. The Board and staff discussed various technical, operational, and financial aspects of the

project, including potential Federal Emergency Management Agency (FEMA) reimbursement opportunities.

Director Vonheeder-Leopold MOVED to adopt Resolution No. 4-24, Terminating the LAVWMA Livermore Interceptor Pipeline Emergency and Rescinding Resolution Nos. 22-23 and 36-23. Vice President Goel SECONDED the MOTION, which CARRIED with FIVE AYES.

8.B. Receive Presentation and Support the Proposed DSRSD-EBMUD Recycled Water Authority (DERWA) Operations and Maintenance Budget for Fiscal Year 2025

Operations Director Gill reviewed the item for the Board. The Board and staff discussed the two percent proposed budget increase for fiscal year 2025 based on conservative demand projections. General Manager Lee explained it is challenging for DERWA to predict year-to-year recycled water demand given varying weather conditions which drive demand – demand increased in 2021 which necessitated utilizing supplemental supply, then decreased in the years since creating a supply savings. The DERWA Board will review the proposed budget in April and will assess risk factors should demand return to 2021 conditions.

Director Govindarao MOVED to Support the Proposed DSRSD-EBMUD Recycled Water Authority (DERWA) Operations and Maintenance Budget for Fiscal Year 2025. Director Halket SECONDED the MOTION, which CARRIED with FIVE AYES.

9. REPORTS

9.A. Boardmember Items

- 9.A.1. Joint Powers Authority and Committee Reports  
LAVWMA – February 21, 2024  
Special LAVWMA – March 14, 2024  
DSRSD/City of Dublin Liaison – March 7, 2024

President Johnson invited comments on recent JPA/Committee activities. The Directors felt the available staff reports adequately covered the many matters considered at the JPA/Committee meetings and made a few comments about some of the JPA/Committee activities.

9.A. Submittal of Written Reports for Day of Service Events Attended by Directors

Director Vonheeder-Leopold submitted a written report to Executive Services Supervisor/District Secretary Genzale. She reported that she attended the virtual California Association of Sanitation Agencies Board of Directors meeting on February 21. She summarized the activities and discussions at the meeting. She reported that she also attended (no written reports) a sendoff event for former East Bay Municipal Utility District Director John Coleman on February 27, the Dublin Chamber of Commerce's Economic Development Committee meeting on February 22, and the annual Dublin Chamber awards on March 5.

She reported that she also represented DSRSD in Dublin's 40th St. Patrick's Day parade on March 16 and was pleased to have so many staff participating.

Director Govindarao submitted written reports to Executive Services Supervisor/ District Secretary Genzale. He reported that he attended the San Ramon State of the City Address at the San Ramon Marriott on February 28 and the DSRSD/City of Dublin Liaison Committee meeting at the Dublin Civic Center on March 7. He summarized the activities and discussions at the meetings. He also stated that he enjoyed representing DSRSD in Dublin's 40th St. Patrick's Day parade on March 16.

Director Halket reported that he also represented DSRSD in Dublin's 40th St. Patrick's Day parade on March 16 and stated that staff did a great job organizing this event for the District.

Vice President Goel reported that he also represented DSRSD in Dublin's 40th St. Patrick's Day parade on March 16. He recommended the District acquire an upgraded Oscar the Otter mascot costume to address safety concerns with staff overheating.

President Johnson submitted written reports to Executive Services Supervisor/ District Secretary Genzale. She reported that she also attended the San Ramon State of the City Address on February 28, as well as the DERWA Board meeting on February 5 (no written report), and the virtual California Special Districts Association Fiscal Committee meeting on March 7. She summarized the activities and discussions at the meetings.

9.A.3. Request New Agenda Item(s) Be Placed on a Future Board or Committee Agenda

The Board requested an item be scheduled for an upcoming meeting regarding the District's wastewater capacity reserve fees for nonresidential users.

9.B. Staff Reports

General Manager Lee reported on the following:

- A DSRSD/City of Pleasanton Liaison Committee meeting will be held on Monday, March 25, at 4 p.m.
- The Special DERWA Board meeting scheduled for Monday, March 25, has been cancelled.
- A Special LAVWMA Board meeting will be held on Thursday, March 28, at 6 p.m.
- The Association of California Water Agencies Spring Conference will be held May 7–9 in Sacramento, and a Tri-Valley agency dinner will be held on May 8.

10. CLOSED SESSION

At 6:59 p.m. the Board went into Closed Session.

10.A. Public Employee Performance Evaluation Pursuant to Government Code Section 54957  
Title: General Manager

Director Govindarao left the Closed Session and exited the meeting at 7:08 p.m.

11. REPORT FROM CLOSED SESSION

At 7:30 p.m. the Board came out of Closed Session. President Johnson announced that there was no reportable action.

12. ADJOURNMENT

President Johnson adjourned the meeting at 7:30 p.m.

Submitted by,

Nicole Genzale, CMC  
Executive Services Supervisor/District Secretary