

**DUBLIN SAN RAMON SERVICES DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

May 21, 2024

1. CALL TO ORDER

A regular meeting of the Board of Directors was called to order at 6 p.m. by President Johnson.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting: President Ann Marie Johnson, Vice President Arun Goel, Director Richard M. Halket, and Director Georgean M. Vonheeder-Leopold.

Director Dinesh Govindarao was absent.

District staff present: Jan Lee, General Manager/Treasurer; Steve Delight, Engineering Services Director/District Engineer; Dan Gill, Operations Director; Michelle Gallardo, Special Assistant to the General Manager/Interim Administrative Services Director; Douglas E. Coty, General Counsel; and Vivian Chiu, Management Analyst II/Acting District Secretary.

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES

4.A. NOT HELD – New Employee Introductions

4.B. Recognition of Fallon Middle School Student Arjun Mahajan for Development of “Drought Saver” App to Further Water Conservation Efforts

Public Affairs Program Administrator Erin Steffen introduced 8th grade student Arjun Mahajan, who described his app’s features. The Board complimented him on his creation and suggested a neighborhood challenge as a future feature. The Board then presented him with a Certification of Recognition.

5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:06 p.m. No public comment was received.

6. AGENDA MANAGEMENT (CONSIDER ORDER OF ITEMS) – No changes were made.

7. CONSENT CALENDAR

Director Vonheeder-Leopold MOVED for approval of the items on the Consent Calendar. Director Halket SECONDED the MOTION, which CARRIED with FOUR AYES and ONE ABSENT (Govindarao).

7.A. Approve Special Meeting Minutes of May 6, 2024 – Approved

7.B. Revise Election and Rotation of Board Officers Policy and Joint Powers Agency Rotation Policy and Rescind Resolution Nos. 19-15 and 20-15 – Approved – Resolution No. 10-24 and Resolution No. 11-24

- 7.C. Authorize Execution of Quitclaim of Easement with Avalon West Dublin, L.P. for a Water and Sewer Line Easement within the City of Dublin – Approved – Resolution No. 12-24
- 7.D. Approve Master Agreement for Consulting Services with Carollo Engineers, Inc. and Authorize Execution of Task Order No. 1 for the Water System Master Plan and Operations Plan Update Project (CIP 20-W017) – Approved
- 7.E. Approve Revised Salary Ranges for Accounting Technician I/II Job Classifications – Approved – Resolution No. 13-24
- 7.F. Adopt Pay Schedule in Accordance with California Code of Regulations, Title 2, Section 570.5, Requirement for a Publicly Available Pay Schedule and Rescind Resolution No. 47-23 – Approved – Resolution No. 14-24

8. BOARD BUSINESS

8.A. Receive Presentation on 2023 Annual Water Quality Report

Operations Director Gill introduced Laboratory & Environmental Compliance Manager Kristy Fournier, who reviewed the item for the Board with a presentation (included in the agenda packet). Ms. Fournier provided background on the annual report and explained the report's contents, including drinking water standards, contaminants of emerging concern, and frequently asked questions from customers. The Board thanked staff for the presentation.

8.B. Receive Presentation on 2024 Water Supply Conditions and Long-term Water Resiliency Efforts

Engineering Services Director Delight introduced Senior Engineer Irene Suroso, who reviewed the item for the Board with a presentation (handed out to the Board and posted to the website as supplemental materials). Ms. Suroso provided an overview of the Zone 7 Water Agency's (Zone 7) 2024 Annual Sustainability Report and the long-term water resiliency efforts, including Zone 7's long-term water projects, DERWA's recycled water supply efforts, and the State of California's regulatory framework for long-term conservation, known as "Making Conservation a California Way of Life," that establishes urban efficiency standards and performance measures for commercial, industrial, and institutional (CII) water use.

The Board and staff discussed various aspects of the presentation during the presentation, including the following:

- Assumptions made on Zone 7's five-year outlook for years 2024–2028
- Status of lawsuits and water rights petitions and protests surrounding the Delta Conveyance and Sites Reservoir projects and the potential impacts on the two projects
- Model used for the groundwater contaminant mobilization study and PFAS (perfluoroalkyl and polyfluoroalkyl substances)
- Industry standard for using the term "purified water" to describe the product of potable reuse

- Outdoor water use standard and LEF (landscape efficiency factor) in future years
- Preparation of a Water Conservation Master Plan to fine-tune DSRSD conservation programs and measures to achieve targets and comply with new regulations.
- Comments made to the state to address the conflict between conservation regulations being applied to recycled water use and future nutrient regulations

8.C. Receive Presentation on Residential Graywater Systems

Senior Engineer Suroso verbally reviewed the item for the Board. The Board and staff discussed dishwashers as a source of water for graywater systems, plumbing configurations as a determinant for the complexity of the graywater system, permitting requirements, and communications to customers. The Board directed staff to add dishwashers as a water source and create tactful communications at a suitable level. The Board thanked Ms. Suroso for her two presentations this evening.

9. REPORTS

9.A. Boardmember Items

9.A.1. Joint Powers Authority and Committee
LAVWMA Board Meeting of May 15, 2024

President Johnson invited comments on recent JPA activities. Vice President Goel announced that he was elected to be the LAVWMA Chair starting August. Directors felt the available staff reports adequately covered the many matters considered at the JPA meeting and made a few comments about some of the JPA activities.

9.A.2. Submittal of Written Reports for Day of Service Events Attended by Directors

Director Vonheeder-Leopold submitted written reports to Management Analyst II/Acting District Secretary Chiu. She reported that she attended the Alameda County Special Districts Association meeting on May 8 and the Association of California Water Agencies (ACWA) Conference on May 7 to 9 in Sacramento. She summarized the activities and discussions at the events and showed a booklet created by the Alameda Local Agency Formation Commission (LAFCO) explaining what LAFCO does.

President Johnson submitted a written report to Management Analyst II/Acting District Secretary Chiu. She reported that she also attended the ACWA Conference on May 7 to 9. She summarized the activities and discussions at the conference.

9.A.3. Request New Agenda Item(s) Be Placed on a Future Board or Committee Agenda – None

9.B. Staff Reports

General Manager Lee reported on the planned cancellation of the July 2 Board meeting.

President Johnson reminded the Board about the Annual Employee Recognition Event on Wednesday, May 29, at Emerald Glen Park in Dublin.

10. ADJOURNMENT

President Johnson adjourned the meeting at 7:24 p.m.

Submitted by,

Vivian Chiu, MMC
Management Analyst II/Acting District Secretary

FOR: Nicole Genzale, CMC
Executive Services Supervisor/District Secretary