

**DUBLIN SAN RAMON SERVICES DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

June 4, 2024

1. CALL TO ORDER

A regular meeting of the Board of Directors was called to order at 6 p.m. by President Johnson.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting: President Ann Marie Johnson, Director Richard M. Halket, Director Dinesh Govindarao, and Director Georgean M. Vonheeder-Leopold.

Vice President Goel was absent.

District staff present: Jan Lee, General Manager/Treasurer; Steve Delight, Engineering Services Director/District Engineer; Michelle Gallardo, Special Assistant to the General Manager/Interim Administrative Services Director; Douglas E. Coty, General Counsel; and Nicole Genzale, Executive Services Supervisor/District Secretary.

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES

4.A. New Employee Introductions

Sean Sargiotto, Water/Wastewater Systems Operator II

5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:03 p.m. No public comment was received.

6. AGENDA MANAGEMENT (CONSIDER ORDER OF ITEMS) – No changes were made.

7. CONSENT CALENDAR

Director Halket MOVED for approval of the items on the Consent Calendar. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FOUR AYES and ONE ABSENT (Goel).

7.A. Approve Regular Meeting Minutes of May 21, 2024 – Approved

7.B. Authorize Consolidation of District Election with Statewide General Election on November 5, 2024 – Approved – Resolution No. 15-24

8. BOARD BUSINESS

8.A. Public Hearing: Adopt Engineer's Report and Direct Levy of Annual Assessments in the Dublin San Ramon Services District Dougherty Valley Standby Charge District 2001-1 for Fiscal Year 2024–2025

President Johnson announced the item and declared the Public Hearing open. She asked for the staff presentation. Senior Management Analyst Corinne Ferreyra reviewed the item for the Board.

President Johnson inquired if there were any comments from the public. There was no public comment received. President Johnson declared the Public Hearing closed. The Board had no further discussion.

Director Vonheeder-Lepold MOVED to approve Resolution No. 16-24, Adopting Engineer's Report and Directing the Levy of Annual Assessments in the Dublin San Ramon Services District Dougherty Valley Standby Charge District 2001-1 for Fiscal Year 2024–2025. Director Govindarao SECONDED the MOTION, which CARRIED with FOUR AYES and ONE ABSENT (Goel).

- 8.B. Public Hearing: Adopt Annual Dougherty Valley Incremental State Water Project Charge Report for Fiscal Year 2024–2025 and Direct the Levy of the Dougherty Valley Incremental State Water Project Charge for Non-Governmental Parcels on the Contra Costa County Secured Property Tax Roll and for Government Potable Water Customers on Utility Bills

President Johnson announced the item and declared the Public Hearing open. She asked for the staff presentation. Senior Management Analyst Ferreyra reviewed the item for the Board.

President Johnson inquired if there were any comments from the public. There was no public comment received. President Johnson declared the Public Hearing closed. The Board had no further discussion.

Director Govindarao MOVED to approve Resolution No. 17-24, Adopting the Annual Dougherty Valley Incremental State Water Project Charge Report and Directing the Levy and Collection of the Dougherty Valley Incremental State Water Project Charge on the Contra Costa County Property Tax Roll for Non-Governmental Parcels and on the Utility Bills for Governmental Customers for Fiscal Year 2024–2025. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FOUR AYES and ONE ABSENT (Goel).

- 8.C. Receive Presentation on District Governance (New Laws Update) and on Legislative and Regulatory Affairs

Special Assistant to the General Manager/Interim Administrative Services Director Gallardo introduced Associate Attorney Gavin Ralphs from the District's General Counsel firm Bartkiewicz, Kronick & Shanahan. Mr. Gavin Ralphs provided a legal briefing on recent amendments to pertinent statutes and regulations. The Board and staff discussed and clarified certain aspects of the new laws and how they affect or may affect District operations and the Board of Directors.

Ms. Gallardo provided the Board with a brief overview of the District's legislative and regulatory affairs activities, highlights of advocacy issues and interests, and ongoing monitoring efforts. She stated that staff have access to and rely on industry-related

District memberships to provide pertinent legislative and advocacy information. General Manager Lee also noted that excepting unique issues specific to DSRSD, the District's positions and main arguments regarding legislative matters are generally consistent with other professional organizations.

- 8.D. Adopt Revised Legislative and Regulatory Advocacy Policy and Rescind Resolution No. 59-18

Special Assistant to the General Manager/Interim Administrative Services Director Gallardo reviewed the item for the Board.

Director Halket MOVED to adopt Resolution No. 18-24, Revising the Legislative and Regulatory Advocacy Policy and Rescinding Resolution No. 59-18. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FOUR AYES and ONE ABSENT (Goel).

- 8.E. Receive Update on Miscellaneous Fees and Charges and Suspend Collection of Certain Fees and Charges Established by Resolution No. 8-24

Engineering Services Director Delight reviewed the item for the Board. Staff clarified that the fees proposed for suspension will not be removed from the fee schedule, but rather the collection of these fees will be suspended to allow staff to gather additional data to inform the fee administration.

Director Halket MOVED to approve Resolution No. 19-24, Suspending Collection of Certain Miscellaneous Fees and Charges Imposed Under District Code Sections 3.70.070 (A) and (B) Established by Resolution No. 8-24. Director Govindarao SECONDED the MOTION, which CARRIED with FOUR AYES and ONE ABSENT (Goel).

9. REPORTS

- 9.A. Boardmember Items

9.A.1. Joint Powers Authority and Committee Reports – None

9.A.2. Submittal of Written Reports for Day of Service Events Attended by Directors

Director Govindarao stated that the employee recognition event held last week was great and thanked staff for their hard work and many accomplishments in 2023. He encouraged staff to have a wonderful 2024.

Director Vonheeder-Leopold submitted a written report to Executive Services Supervisor/District Secretary Genzale. She reported that she attended the virtual California Association of Sanitation Agencies Board of Directors meeting on May 22. She summarized the activities and discussions at the meeting.

President Johnson submitted a written report to Executive Services Supervisor/District Secretary Genzale. She reported that she attended the

virtual Alameda County Special Districts Association Fiscal Committee meeting on May 30. She summarized the activities and discussions at the meeting.

9.A.3. Request New Agenda Item(s) Be Placed on a Future Board or Committee Agenda – None

9.B. Staff Reports

General Manager Lee reported on the following:

- A DSRSD/Central San Liaison Committee meeting will be held on Tuesday, June 11, at 4 p.m.
- A special DERWA Board meeting will be held on Monday, July 1, at 6 p.m.
- The July 2 Board meeting is expected to be cancelled.

10. ADJOURNMENT

President Johnson adjourned the meeting at 7:03 p.m.

Submitted by,

Nicole Genzale, CMC
Executive Services Supervisor/District Secretary