

**DSRSD•EBMUD RECYCLED WATER AUTHORITY  
(DERWA)  
Board of Directors Special Meeting Minutes  
Monday, August 12, 2024**

1. CALL TO ORDER – Chair Vonheeder-Leopold called the DSRSD•EBMUD Recycled Water Authority (DERWA) meeting to order at 6 p.m.
2. PLEDGE TO THE FLAG
3. ROLL CALL – Directors present: Chair Georgean Vonheeder-Leopold, Vice Chair April Chan, and Directors Ann Marie Johnson, and Luz Gómez. Staff present: Richard Sykes, Authority Manager; Jacqueline Lee, Treasurer; Austin Cho, General Counsel; and Nicole Genzale, Authority Secretary
4. SPECIAL ANNOUNCEMENTS/ACTIVITIES – None
5. PUBLIC COMMENT – 6:01 p.m. – None
6. CONSENT CALENDAR

Vice Chair Chan MOVED for approval of the items on the Consent Calendar. Director Gómez SECONDED the MOTION, which CARRIED with FOUR AYES.

- A. Approve Minutes of Special Board Meeting of July 1, 2024 – Approved
- B. Approve Treasurer’s Reports for March 31, April 30, and May 31, 2024 – Approved

7. BOARD BUSINESS

- A. Receive Presentation on Efforts to Develop a Long-Term Supplemental Supply Agreement with Central Contra Costa Sanitary District

Authority Manager Sykes reviewed the item for the Board and introduced DSRSD General Manager Jan Lee, Central Contra Costa Sanitary District (Central San) Resource Recovery Program Manager Melody LaBella, and EBMUD Manager of Water Supply Improvements Linda Hu, who provided a presentation (handed out to the Board and posted to the website as supplemental materials) that reviewed a long-term supplemental supply opportunity between DERWA and Central San. Building on the success of the temporary diversion project implemented in 2019, a long-term wastewater diversion from Central San of 2.7 million gallons per day (June to August) would enable DERWA to expand its customer base and meet demands for the next 10 years. Such an arrangement would benefit the region by improving water resiliency, expanding the recycled water system, and reducing nutrients discharged to the San Francisco Bay. The team reviewed next steps to negotiate the long-term agreement, implement system expansion, and connect EBMUD and DSRSD “ready to connect” customers.

The Board and staff discussed various aspects of the presentation, as well as the anticipated growth of DERWA’s system and recycled water customers, and the opportunity to negotiate with Central San to implement a mutually beneficial, decades-long (20 years or more) supplemental supply agreement.

- B. Approve Appointment of Vivian Hausen as Authority Manager and Authorize Execution of Agreement for Services

Authority Manager Sykes reviewed the item for the Board. Chair Vonheeder-Leopold announced the following: "Before discussing Agenda Item 7.B., a provision of the Brown Act requires that the Board "orally report a summary of [the] recommendation for final action on the ... salary [and other] compensation ... of a local agency executive," such as the Authority Manager. The recommendation is also summarized in Agenda Item 7.B., with further details available in the attached proposed Agreement for Services. As is specified in the proposed Agreement for Services, if approved, the Authority Manager will receive an hourly rate of \$290, which will increase by \$9 in each subsequent year of the agreement, and the total annual compensation shall not exceed \$190,000. The recommendation is to approve the proposed Agreement for Services for the DERWA Authority Manager, effective on or about August 15, 2024."

Director Gomez MOVED to Approve Resolution No. 24-5, Approving Appointment of Vivian Housen as Authority Manager and Authorizing Execution of Agreement for Services. Vice Chair Chan SECONDED the MOTION, which CARRIED with FOUR AYES.

8. STAFF REPORTS

A. Confirm Next Board Meeting – September 23, 2024

The Board acknowledged the September meeting date and did not request any changes.

9. BOARDMEMBER ITEMS – None

10. NOT HELD – CLOSED SESSION

As Authorized Pursuant to Government Code Section 54957:  
Public Employment  
Position: Authority Manager

11. NOT HELD – REPORT FROM CLOSED SESSION

12. ADJOURNMENT

Chair Vonheeder-Leopold adjourned the meeting at 6:26 p.m.

Submitted by,

  
Nicole M. Genzale, CMC  
Authority Secretary