

DUBLIN SAN RAMON SERVICES DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

September 17, 2024

1. CALL TO ORDER

A regular meeting of the Board of Directors was called to order at 6 p.m. by President Johnson.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting: President Ann Marie Johnson, Vice President Arun Goel, Director Dinesh Govindarao, and Director Georgean M. Vonheeder-Leopold.

Director Halket was absent.

District staff present: Jan Lee, General Manager/Treasurer; Steve Delight, Engineering Services Director/District Engineer; Ken Spray/Finance Director, Dan Gill, Operations Director; Douglas E. Coty, General Counsel; and Nicole Genzale, Executive Services Supervisor/District Secretary.

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES

4.A. New Employee Introductions
Tom Stockl, Electrician II

5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:02 p.m. No public comments received.

6. AGENDA MANAGEMENT (CONSIDER ORDER OF ITEMS) – No changes made.

7. CONSENT CALENDAR

Director Govindarao inquired about the upcoming town hall meeting mentioned in the Water Professionals Appreciation Week proclamation. General Manager Lee explained that twice-yearly, all employee town hall meetings are held in alignment with this occasion and Public Works Week in May. She described some of the typical meeting activities.

Director Govindarao MOVED for approval of the items on the Consent Calendar. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FOUR AYES and ONE ABSENT (Halket).

7.A. Approve Regular Meeting Minutes of September 3, 2024 – Approved

7.B. Approve Proclamation Celebrating October 5–13, 2024, as Water Professionals Appreciation Week – Approved

7.C. Rescind Use of Clean Water Revival Facilities and Demineralized Recycled Water Policy and Resolution No. 19-16 – Approved – Resolution No. 34-24

- 7.D. Adopt Revised Water Recycling Policy and Rescind Resolution No. 42-20 – Approved – Resolution No. 35-24
- 7.E. Approve Amendment to the Capital Improvement Program Ten-Year Plan and Two-Year Budget to Increase the Alum Addition Project (CIP 18-P016) Budget and Regional Wastewater Expansion (Fund 320) Budget, and Authorize Execution of Amendment No. 3 to Task Order No. 5 with HDR Engineering for Additional Construction Management Services – Approved – Resolution No. 36-24
- 7.F. Authorize Execution of Task Order No. 1 with Woodard & Curran, Inc. for the Wastewater Collection System Master Plan Update Project (CIP 24-S007) – Approved
- 7.G. Approve Sole Source Purchase Order with Aqua-Metric Sales Company for Advanced Metering Infrastructure Technical Support and Equipment – Approved

8. BOARD BUSINESS

- 8.A. Accept Regular and Recurring Reports: Quarterly Financial Report, Capital Projects Created from Programs, and Capital Budget Adjustments Approved by the General Manager

General Manager Lee reviewed the item for the Board. She stated that item attachment Reference C - Quarterly Financial Report was updated to correct formatting issues and confirmed that the updates did not change the report's content. The updated attachment was handed out to the Board and posted to the website as supplemental materials. She introduced Finance Director Spray who made additional comments on the reports presented in the item.

Director Vonheeder-Leopold MOVED to Accept the Regular and Recurring Reports: Quarterly Financial Report, Capital Projects Created from Programs, and Capital Budget Adjustments Approved by the General Manager. Director Govindarao SECONDED the MOTION, which CARRIED with FOUR AYES and ONE ABSENT (Halket).

- 8.B. Receive Recycled Water Supply Update and Authorize the General Manager to Negotiate and Execute Necessary Agreements with East Bay Municipal Utility District (EBMUD) and DSRSD-EBMUD Recycled Water Authority (DERWA), and City of Dublin to Add Certain Customers to the Recycled Water System

General Manager Lee introduced the item and Operations Director Gill who reviewed the item for the Board. The Board and staff discussed the history of the recycled water moratorium and how supply and demand patterns over recent years and operational improvements have led to improved supply and customer usage management. General Manager Lee confirmed that the DERWA member agencies (EBMUD and DSRSD) will work with their respective recycled water customers to ensure they are educated on the conditions of their recycled water permit. The letter agreement with Dublin to connect additional recycled water customers will also include language related to Dublin's need to comply with recycled water permit conditions.

Director Vonheeder-Leopold MOVED to authorize the General Manager to Negotiate and Execute Necessary Agreements with East Bay Municipal Utility District (EBMUD) and DSRSD-EBMUD Recycled Water Authority (DERWA), and City of Dublin to Add Certain Customers to the Recycled Water System. Vice President Goel SECONDED the MOTION, which CARRIED with FOUR AYES and ONE ABSENT (Halket).

9. REPORTS

9.A. Boardmember Items

9.A.1. Joint Powers Authority and Committee Reports

DSRSD/City of Dublin Liaison – September 16, 2024

President Johnson invited comments on recent Committee activities. Directors felt the available staff reports adequately covered the many matters considered at the meeting and commented on some of the meeting activities.

9.A.2. Submittal of Written Reports for Day of Service Events Attended by Directors

Director Halket electronically submitted a written report to Executive Services Supervisor/District Secretary Genzale. He reported that he attended the California Special Districts Association Conference on September 9-12 in Indian Wells. He summarized the activities and discussions at the meeting.

President Johnson submitted a written report to Executive Services Supervisor/District Secretary Genzale. She reported that she also attended the California Special Districts Association Conference. She summarized the activities and discussions at the meeting.

9.A.3. Request New Agenda Item(s) Be Placed on a Future Board or Committee Agenda – None

9.B. Staff Reports

General Manager Lee reported on the following item:

- A DERWA Board meeting will be held on Monday, September 23 at 6 p.m.

10. ADJOURNMENT

President Johnson adjourned the meeting at 6:51 p.m.

Submitted by,

Nicole Genzale, CMC
Executive Services Supervisor/District Secretary