

**DUBLIN SAN RAMON SERVICES DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

October 15, 2024

1. CALL TO ORDER

A regular meeting of the Board of Directors was called to order at 6 p.m. by President Johnson.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting: President Ann Marie Johnson, Director Richard M. Halket, Director Dinesh Govindarao, and Director Georgean M. Vonheeder-Leopold (teleconference location).

Vice President Goel entered the meeting at 6:02 p.m. after the roll call was done and during Special Announcements/Activities.

District staff present: Jan Lee, General Manager/Treasurer; Michelle Gallardo, Interim Administrative Services Director; Steve Delight, Engineering Services Director/District Engineer; Ken Spray, Finance Director; Dan Gill, Operations Director; Douglas E. Coty, General Counsel; and Nicole Genzale, Executive Services Supervisor/District Secretary.

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES

4.A. New Employee Introductions
Cynthia Page, Environmental Chemist II
Arnel Ibasitas, Environmental Chemist I

5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:03 p.m. No public comments received.

6. AGENDA MANAGEMENT (CONSIDER ORDER OF ITEMS) – No changes made.

7. CONSENT CALENDAR

Director Govindarao MOVED for approval of the items on the Consent Calendar. Vice President Goel SECONDED the MOTION, which CARRIED with FIVE AYES per roll call vote.

7.A. Approve Regular Meeting Minutes of October 1, 2024 – Approved

7.B. Approve Amendment to the Capital Improvement Program Ten-Year Plan and Two-Year Budget to Increase the Street Overlay Modification Program (CIP 00-A003) Budget – Approved – Resolution No. 41-24

7.C. Adopt Revised Capital Financing and Debt Management Policy and Rescind Resolution No. 38-17 – Approved – Resolution No. 42-24

- 7.D. Rescind Debt Disclosure Policy and Rescind Resolution No. 37-17 – Approved –
Resolution No. 43-24

8. BOARD BUSINESS

- 8.A. Adopt Resolution of Intention to Approve an Amendment to CalPERS Retirement Contract

Interim Administrative Services Director Gallardo introduced Human Resources and Risk Manager Samantha Koehler who reviewed the item for the Board. The Board and staff discussed Boardmember questions regarding potential long-term financial impacts to the District by taking over the two percent employee contribution for Classic Members. General Manager Lee stated that staff will bring additional information to the Board regarding the District's long-term pension liabilities. She confirmed that the action before the Board this evening is an administrative action required to meet the District's obligation to end the employee 20-year pension cost-share, which was previously agreed to by the District during labor contract negotiations in 2021. Adopting the Resolution of Intention is the first step CalPERS requires to amend the District's CalPERS contract and to end the two percent employee cost-share. Staff explained that the District's assumption of the contribution was accounted for and included as part of the operating budget for fiscal year ending 2025.

Vice President Goel MOVED to adopt Resolution No. 44-24, Adopting a Resolution of Intention to Approve an Amendment to the Retirement Contract Between Dublin San Ramon Services District and the California Public Employees' Retirement System. Director Halket SECONDED the MOTION, which CARRIED with FIVE AYES per roll call vote.

- 8.B. Public Hearing: Consider Adoption of Proposed Final Initial Study/Mitigated Negative Declaration for the Reservoir 20B Project (CIP 14-W008)

President Johnson announced the item and declared the Public Hearing open. She asked for the staff presentation. Engineering Services Director Delight introduced Senior Engineer Jason Ching who reviewed the item for the Board.

President Johnson inquired if there were any comments from the public. There was no public comment received in addition to the earlier comments received from the City of Dublin, as noted in the staff report. President Johnson declared the Public Hearing closed.

The Board and staff discussed certain aspects of the project including reservoir design and some particulars regarding the property it will reside on, which the City of Dublin will maintain as open space.

Director Halket MOVED to adopt Resolution No. 45-24, Adopting Final Initial Study/Mitigated Negative Declaration for the Reservoir 20B Project (CIP 14-W008), Approving the Project, and Authorizing and Directing the Filing of a Notice of Determination. Vice President Goel SECONDED the MOTION, which CARRIED with FIVE AYES per roll call vote.

8.C. Receive Report on Video Production of Board Meetings

Interim Administrative Services Director Gallardo reviewed the item for the Board and provided an updated presentation (handed out to the Board and posted to the website as supplemental materials).

The Board and staff discussed various aspects of the presentation, including the background and timeline of the Boardroom audio/visual updates project and implementation, and the video production and maintenance services provided by Pacific Design & Integration, Inc. (GovTV). Staff reported the total project cost was within the project's \$500,000 budget, and the monthly production cost for two Board meetings is \$1,600. The posting of recorded Board meetings, expected to commence in January 2025, supports the District's Strategic Plan to further transparency efforts and is not a legislative requirement. Staff confirmed the video production services are solely used for DSRSD Board meetings and do not extend to other meetings held in the Boardroom. They discussed equipment procurement and servicing options going forward, such as grant funding, college program support, and alternative providers. The Board directed staff to explore other potential production service options and grant funding opportunities.

9. REPORTS

9.A. Boardmember Items

9.A.1. Joint Powers Authority and Committee Reports – None

9.A.2. Submittal of Written Reports for Day of Service Events Attended by Directors – None

9.A.3. Request New Agenda Item(s) Be Placed on a Future Board or Committee Agenda

Vice President Goel requested items be scheduled for an upcoming meeting regarding the long-term outlook of pension liabilities (a follow-up to Item 8.A.) and the consideration of potential Boardroom audio/visual funding and support options (a follow-up to Item 8.C.).

9.B. Staff Reports

General Manager Lee reported on the following items:

- The Zone 7 Water Agency will host a Flood Preparation event on Saturday, October 19.
- District staff will hold its Annual BBQ Cook Off & Veteran's Day Celebration on Thursday, November 7. The Boardmembers are invited to serve as judges.
- The ACWA Fall Conference & Expo will be held December 3—5 in Palm Desert.

10. CLOSED SESSION

At 6:49 p.m. the Board went into Closed Session.

- 10.A. Conference with Real Property Negotiators Pursuant to Government Code Section 54956.8
 - Property: A Portion of 7051 Dublin Blvd., Dublin CA
 - District Negotiators: Jan Lee, General Manager
Michelle Gallardo, Interim Administrative Services Director
 - Negotiating Party: Eswar Vadya, Committee Chair, Troop 905 of Dublin, Twin Valley District, Golden Gate Area Council, Boy Scouts of America
 - Under Negotiation: Price and Terms of Payment for Lease of Property

11. REPORT FROM CLOSED SESSION

At 7:15 p.m. the Board came out of Closed Session. President Johnson announced that there was reportable action. She announced that the Board of Directors have directed staff to discontinue negotiations of a proposed lease agreement with the Boy Scouts of America.

12. ADJOURNMENT

President Johnson adjourned the meeting at 7:15 p.m.

Submitted by,

Nicole Genzale, CMC
Executive Services Supervisor/District Secretary