

**DUBLIN SAN RAMON SERVICES DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

April 1, 2014

A regular meeting of the Board of Directors was called to order at 6:01 p.m. by President Georgean M. Vonheeder-Leopold. Boardmembers present: President Georgean M. Vonheeder-Leopold, Vice President Edward R. Duarte, Director D.L. (Pat) Howard, and Director Dawn L. Benson. Director Richard M. Halket was absent. District staff present: Bert Michalczyk, General Manager; Carl P.A. Nelson, General Counsel; and Nancy Gamble Hatfield, District Secretary.

1. CALL TO ORDER
2. PLEDGE TO THE FLAG
3. ROLL CALL - Members: Benson, Duarte, Halket, Howard, Vonheeder-Leopold
4. SPECIAL ANNOUNCEMENTS/ACTIVITIES
5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:02 p.m.
6. REPORTS
 - A. Reports by General Manager and Staff
 - Event Calendar – General Manager Michalczyk reported on the following:
 - o None of the Senior Managers are attending tonight’s meeting because the General Manager gave them permission to be absent. Mr. Michalczyk noted that the managers have been very busy working on the District’s planning and response to the drought situation.
 - o Associate Engineer-SME Jaclyn Yee was featured on the cover of the February 2014 issue of Plumbing Mechanical Engineer (PME) publication. The article highlighted Ms. Yee’s project management work on the Central Dublin Recycled Water project that brought recycled water to several local parks and schools in Dublin.
 - o ACWA will hold their 2014 Spring Conference and Exhibition in Monterey May 6-9, 2014. If Directors are interested in attending, they should contact District Secretary Hatfield or General Manager Michalczyk for registration and reservations.
 - o CASA will hold a Public Policy Forum in Sacramento April 28-29, 2014. If Directors are interested in attending, they should contact District Secretary Hatfield or General Manager Michalczyk for registration and reservations.
 - o Staff suggests cancelling the April 15, 2014 Regular Board meeting and holding a Special Board meeting April 22, 2014 instead so the most updated information is available for the Board’s decision making related to the District’s drought response. The Board agreed to cancel the regular meeting and hold a Special Board meeting April 22, 2014.
 - o As the ACWA conference conflicts with the May 6, 2014 Board meeting and Mr. Michalczyk must attend, he asked the Board if they would be agreeable to

holding a Special Board meeting on Monday, May 5, 2014 instead and canceling the regular Board meeting of May 6, 2014. The Board agreed to do so.

- o Mr. Michalczyk gave an updated water supply report. Essentially, the water picture has not significantly improved even with the recent rainfall and snow. The Board will be asked to approve several drought-related actions at their Special Board meeting April 22, 2014.

- Correspondence to and from the Board

Date	Format	From	To	Subject
3/22/14	Letter - USPS	David Requa	Board of Directors	Water Reuse Award

- B. Agenda Management (consider order of items) – No Changes were made.

C. Committee Reports

Water	March 20, 2014
External Affairs	March 25, 2014
Personnel	March 25, 2014
Tri-Valley Water Liaison	March 26, 2014

President Vonheeder-Leopold invited comments on recent committee activities. Directors felt the available staff reports adequately covered the many matters considered at committee meetings and made a few comments about some of the committee activities.

The Tri-Valley Water Liaison notes will be presented to the Board once they are finalized by all of the member agencies.

7. APPROVAL OF MINUTES – Regular Meeting of *March 18, 2014*

Director Howard MOVED for the approval of the March 18, 2014 minutes. V.P. Duarte SECONDED the MOTION, which CARRIED with FOUR AYES, and ONE ABSENT (Halket).

8. CONSENT CALENDAR

V.P. Duarte MOVED for approval of the items on the Consent Calendar. Director Benson SECONDED the MOTION, which CARRIED with FOUR AYES, ONE ABSENT (Halket).

- A. Approve Amendment No. 2 to Personal Services Agreement between Rhodora N. Biagtan and Dublin San Ramon Services District – Approved – Resolution No. 17-14
- B. Approve Amendment No. 3 to Personal Services Agreement between John J. Archer and Dublin San Ramon Services District – Approved – Resolution No. 18-14

- C. Approve Amendment No. 3 to Personal Services Agreement between Michelle L. Gallardo and Dublin San Ramon Services District – Approved – Resolution No. 19-14
- D. Upcoming Board Calendar – Approved
- E. Report of Checks and Electronic Disbursements Made – Approved

Date Range	Amount
02/25/14 – 03/238/14	\$6,298,208.06

9. BOARD BUSINESS

None.

10. BOARDMEMBER ITEMS

Director Howard commented that in anticipation of the drought, he purchased a swimming pool cover to reduce evaporation in the warm season.

Director Benson commented she recently attended and distributed awards at the Contra Costa County science fair for middle school and high school students. She was very impressed with the great projects.

President Vonheeder-Leopold reported she attended the March 27, 2014 Alameda County Special Districts Annual Dinner. She mentioned interesting highlights presented by speaker Kish Rajan from the Director of the Governor's Office of Business and Economic Development. President Vonheeder-Leopold also noted on March 31, 2014 she attended the dedication of the new Pete Snyder Plaza located at the Dublin/Pleasanton BART station.

11. CLOSED SESSION

At 6:22 p.m. the Board went into Closed Session.

- A. Public Employee Performance Evaluation – Pursuant to Government Code Section 54957
Title: General Manager

12. REPORT FROM CLOSED SESSION

At 6:42 p.m. the Board came out of Closed Session. President Vonheeder-Leopold announced that there was no reportable action.

13. ADJOURNMENT

President Vonheeder-Leopold adjourned the meeting at 6:43 p.m.

Submitted by,

Nancy Gamble Hatfield
District Secretary